



**QUESTIONS AND ANSWERS
ALAMEDA CTC RFP NO. R20-0001
MULTIMODAL PERFORMANCE MONITORING
OF THE ALAMEDA COUNTY TRANSPORTATION NETWORK**

The following answers are in response to questions submitted by prospective proposers for professional services for the Multimodal Performance Monitoring of the Alameda County Transportation Network, Alameda County Transportation Commission (Alameda CTC) Request for Proposals (RFP) No. R20-0001. This document provides the written responses to all questions that were received by Alameda CTC on or before July 24, 2019. Questions may have been edited for grammar and clarity.

Q1. Where can the Resources Form detailed in page 34 of the RFP be found? It is not located on the referenced web page or within the RFP.

A1. Appendix F, page 34 of the RFP, states “The Resources Form is available at or from the RFP Web Page identified in the cover letter of this RFP and is incorporated herein as if attached.” The RFP Web Page lists the Contract Forms web page (www.alamedactc.org/get-involved/contracting-forms) under RFP Documents. On the Contracting Forms web page, the Resources Form is listed and available for download in XLSX format.

Q2. Do any of the handouts from the pre-proposal meeting need to be included in the proposal?

A2. The handouts provided at the pre-proposal meeting relate to certification under the Local Business Contract Equity (LBCE) Program and should not be included in the proposal. Per RFP Section I.3 (Local Contract Equity Program), all firms utilized to meet an LBE and/or SLBE goal must be certified by the time of proposal submission, and proof of certification must be submitted with the proposal. Applications for LBE and/or SLBE certification cannot be accepted with the proposal.

Q3. Page 23 of the sample agreement states that Alameda CTC may hold retention; does retention apply to the resulting contract?

A3. Whether retention is held under the resulting contract, and the extent of any such retention, will be considered during contract negotiations.