VEHICLE REGISTRATION FEE

Annual Program Compliance Report

Reporting Fiscal Year 2017-2018

AGENCY CONTACT INFORMATION						
Agency Name: City of Berkeley						
Date:	Date: 12/28/2018					
Primary Point of C	ontact					
Name:	Sean O'Shea					
Title:	Title: Administrative and Fiscal Services Manager					
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement <u>matches</u> <u>exactly</u> to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * Cover Agency Contact
- * General Compliance Reporting for all programs
- * Table 1 Summary of Revenue, Expenditures, and Changes in Fund Balance
- * Table 2 Detailed Summary of Expenditures and Accomplishments

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,037,275	\$ 1,037,275
Revenue Interest	\$ 511,442 \$ 11,447	\$ 511,442 \$ 11,447
Expenditures Expenditures Matches Table 27	\$ 575,071 TRUE	\$ 575,071
End of Year Fund Balance	\$ 985,093	\$ 985,093

Notes

updated revenue from GAAP to cash/budgetary basi

Local Streets and Roads (LSR) Direct Local Distribution Pro	ogram
Reporting Period - Fiscal Year 2017-18	

PLIANCE REPORTING

What is agency's current Pavement Condition Index (PCI)? PCI = 56 1. Use PCI from the most recent MTC's VitalSigns linked here: http://www.vitalsigns.mtc.ca.gov/street-pavement-condition If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI. Indicate N/A, if not applicable. Berkeley is implementing RMRA/SB1 funding into our annual pavement rehabiliation/repair program beginning with construction scheduled to begin spring 2019 (FY 2018 Street Rehabiliation Project). Additionally, City of Berkeley residents approved the \$100 million Measure T1 Bond in November of 2016, of which \$8 million in the first bond issuance (Phase 1) is programmed for paving projects, to be completed by 2021. 2a. How much of the balance identified here is encumbered into active contracts and projects? \$ Encumbered VRF Balance \$ 985,093 14,975 Ś 2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down. Indicate N/A, if not applicable. The fund balance will be reduced through expenditures on the Shattuck Reconfiguration project contruction, the coordination of the reconstruction of the Downtown Berkeley BART satellite entrances, and planning and coordination of shared mobility services.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount		Project Status
Shattuck Reconfiguration and Pedestrian Safety Project	Demolition, new sidewalk, paving	\$	250,000	Planned
BART Plaza Improvements	Coordination for construction of satellite entrances	\$	30,000	Underway
Shared Mobility Planing & Coordination	Planning and coordination of shared mobility programs, including development of franchise agreements for scooter sharing services	\$	33,428	Underway
		\$	-	
		\$	-	
		\$	-	
		\$	-	
		\$	-	

Copy of Article,

3. Confirm all expenditures were governing body approved (Yes/No).

yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	website, signage Attached?
Article	Yes	Yes
Website	Yes	Yes
Signage	Yes	Yes

If applicable, briefly explain why the publicity requirement wasn't completed.

Local Streets and Roads Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year. - Expenditure total must correspond to your Audited Financial Statements and Table 1 values Project **Primarily Capital** Project Project Category or Administrative Phase Туре (Drop-down Expenditure? (Drop-down Menu) (Drop-down Menu) **Project Name Project Description/Benefits** No. Menu) 1 Streets/Rds Construction Streetscape / Complete Capital Hearst Complete Streets (14ST07) Restriping/reconfiguration of Hearst Ave. to improve access and safety for bicyclists, pedestrians, and transit riders. Includes repaving, new signal at Hearst/LeRoy, new sidewalk to close gap between LeConte and Euclid, and buffered and parkingprotected bike lanes. 2 Streets/Rds PS&E Operations Capital Ashby/San Pabllo (09TM18) Adding a separate westbound leftturn lane 3 Streets/Rds Maintenance/Operatic Street Resurfacing/Mair Capital Streets Preventive Maintenance (13ST13) Streets Preventative Maintenance 4 Bike/Ped PS&E Streetscape / Complete Capital Shattuck Complete Streets and De-couplet (14ST06) Reconfigure Shattuck Avenue between Allston and University to reduce auto/pedestrian collisions, enhance bike/ped access, and improve transit operations. Includes repaving, signal upgrades, bulbouts, transit amenities, etc. 5 Mass Transit Construction Downtown Plaza (14TP09) Other Capital Reconstruct Downtown BART Plaza, including BART entrances, transit shelter, Plaza hardscape and landscape Education and Promotic Administrative 7 Streets/Rds Operations Membership Dues Software and membership dues 8 Streets/Rds Maintenance/Operatic Signals Administrative ATT/Comcast Communication elements of I-80 Integrated Corridor Mobility (ICM) Project. 9 Other Administrative Independent audit for Measure B/BB/VRF compliance Independent audit for Measure B/BB, Other Other Staffing Staffing for program administration 10 Other Operations Administrative Staffing for program administration and support and support 11 12 13 14 15 16 17

	Quantity	Units for Quantity	Additional description on units or	
	Completed in	(Drop-down	expanded detail on expenditures,	
	FY 17-18	Menu)	performance, accomplishments	DLD Expenditures
t	100%	Other	Construction was 100% complete as of 6/30/18.	\$ 265,834
it			Work completed in FY 17-18	
L			includes concrete sidewalk,	
			driveways, bulbouts, curb ramps,	
			storm drains, traffic signal upgrades, bus pads, roadway	
			rehab/maintenance, and striping	
			• 9,434 SF of sidewalk repair and	
			extension;	
			 2,570 SF of driveway repair; 13 new curb ramps;	
			• 4 detectable warning surface	
			retrofit;	
			975 SF of concrete valley gutter;2 new bus boarding islands, 4 new	
			bus pads	
			• 96 LF of pedestrian railing;	
			• 18,914 SY of roadway repaving with 4,682 tons of hot-mix asphalt;	
			• 2,148 SY of roadway maintenance	
			with slurry seal;	
			 Various new and upgraded vehicle, pedestrian, and bike signals; 	
			Various striping including	
			upgraded bike lanes and high	
			visibility crosswalks	
		Intersections	Design completed in FY18, however,	\$ 4,200
			since ROW transfer to Caltrans is	
	75%		part of the project, preparing ROW transfer documents has taken some	
			time to complete extending the	
			project design phase into FY19.	
	N/A	Other	Streets Maintenance	\$ 87,226
		Other	Design completed in FY 2018.	\$ 78,484
	100%			
		Other	Citule constribution to a DADT many	¢ 40.000
	4000/	Other	City's constribution to a BART manag	\$ 46,962
	100%			
-	N/A	Other	administrative costs	\$ 187
		Signals	A system that helps better manage	\$ 2,756
	Ongoing Program		traffic congestion along San Pablo Corridor during incident events on I-	
		Other	00	ć <u> </u>
B/	N/A	Other	consultant for audit reports	\$ 2,500
	N/A	Other	admin staffing	\$ 86,922
				\$ -
_				\$ - \$ -
-				\$ -
				\$ -
				\$ -
				\$ -

	a. Total Capital	\$ 482,706			Match to Table 1?	TRUE
	Percentage of Capital vs Administrative Costs	84%			TOTAL	\$ 575,071
25						\$ -
24						\$ -
23						\$ -
22						\$ -
21						\$ -
20						\$ -
19						\$ -
18						\$ -

b. Total Administrative \$

84%
482,706
92,365

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.