

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2017-2018**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Berkeley**

Date: 12/28/2018

**Primary Point of Contact**

Name: Sean O'Shea

Title: Administrative and Fiscal Services Manager

Phone: (510) 981-6306

Email: [soshea@cityofberkeley.info](mailto:soshea@cityofberkeley.info)

---

**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

---

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2017-2018**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 1,037,275	\$ 1,037,275
<b>Revenue</b>	\$ 511,442	\$ 511,442
<b>Interest</b>	\$ 11,447	\$ 11,447
<b>Expenditures</b>	\$ 575,071	\$ 575,071
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 985,093	\$ 985,093

*Notes*

updated revenue from GAAP to cash/budgetary basi

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2017-18**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

Berkeley is implementing RMRA/SB1 funding into our annual pavement rehabilitation/repair program beginning with construction scheduled to begin spring 2019 (FY 2018 Street Rehabilitation Project). Additionally, City of Berkeley residents approved the \$100 million Measure T1 Bond in November of 2016, of which \$8 million in the first bond issuance (Phase 1) is programmed for paving projects, to be completed by 2021.

**2a. How much of the balance identified here is encumbered into active contracts and projects?**

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 985,093"/>	<input type="text" value="\$ 14,975"/>

**2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.**

*Indicate N/A, if not applicable.*

The fund balance will be reduced through expenditures on the Shattuck Reconfiguration project construction, the coordination of the reconstruction of the Downtown Berkeley BART satellite entrances, and planning and coordination of shared mobility services.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
Shattuck Reconfiguration and Pedestrian Safety Project	Demolition, new sidewalk, paving	\$ 250,000	Planned
BART Plaza Improvements	Coordination for construction of satellite entrances	\$ 30,000	Underway
Shared Mobility Planing & Coordination	Planning and coordination of shared mobility programs, including development of franchise agreements for scooter sharing services	\$ 33,428	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	Yes	Yes	



