

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **City of Dublin**

Date: 11/27/2018

Primary Point of Contact

Name: Obaid Khan

Title: Transportation and Operations Manager

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2017-2018**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 386,344	\$ 455,919	\$ -	\$ -	\$ 842,263
Revenue	\$ 195,681	\$ 558,327	\$ -	\$ -	\$ 754,008
Interest	\$ 6,794	\$ 8,775	\$ -	\$ -	\$ 15,569
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 22,941 <small>TRUE</small>	\$ 515,460 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 538,401
End of Year Fund Balance	\$ 565,878	\$ 507,561	\$ -	\$ -	\$ 1,073,439

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 106,353	\$ 648,755	\$ -	\$ -	\$ 755,108
Revenue	\$ 158,756	\$ 498,207	\$ -	\$ -	\$ 656,963
Interest	\$ 2,196	\$ 3,555	\$ -	\$ -	\$ 5,751
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 135,105 <small>TRUE</small>	\$ 790,000 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 925,105
End of Year Fund Balance	\$ 132,200	\$ 360,517	\$ -	\$ -	\$ 492,717

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2014

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.
Indicate N/A, if not applicable.

N/A

2a. How much of the program balance is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 565,878	\$ 560,000
MBB Balance	\$ 132,200	\$ 130,000
Total	\$ 698,078	\$ 690,000

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The City of Dublin is using the Measure B and BB funding with a CIP program. Any such programs tend to have balances in funds as an agency works towards expending the money on a planned project. This is exactly the case with the City of Dublin balances. The City will be able to meet the Timely Use of Funds Policy for these funds.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Amador Valley Blvd - Wildwood Road and StageCoach Intersection improvements - CIP ST0317	Bike and Ped improvements	\$ 300,000	Underway
Annual Street Resurfacing - CIP ST01117	Bike and Ped improvements as part of the street rehab work	\$ 200,000	Underway
Citywide Bicycle and Pedstrian Improvements - CIP ST0517	Various Bike and Ped improvements	\$ 300,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bike/Ped	Construction	Pedestrian Crossing	Capital	Dublin Blvd at Donlon Way pedestrian crossing improvements	Provided an RRFB and other improvements to enhance an uncontrolled crossing	1	Intersections		\$ 22,941	\$ 135,105		
Total Percentage of Capital vs Administrative Costs				100%							TOTAL	\$ 22,941	\$ 135,105
a. Total Capital				\$ 157,940							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ 106									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 507,561	\$ 500,000
MBB Balance	\$ 360,517	\$ 350,000
Total	\$ 868,078	\$ 850,000

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The City of Dublin is continuing to work on various projects to expend Measure B and BB funding. We do not see an issue with us not meeting the Timely Use of Funds Policy for these funds.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Annual Street Resurfacing - CIP ST0117	Annual Street Rehab	\$ 480,000	Planned
Citywide Bike and Ped improvements - CIP ST0517	Bike and Ped improvements	\$ 100,000	Underway
Alamo Creek Trail Repair - ST0219	Trail repair	\$ 300,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	Annual Street Resurfacing - CIP ST0117	Enhance safety and riding surface. This project also improved a Class I facility along the west side of San Ramon Road	700000	Square Feet		\$ 465,460	\$ 790,000	
2	Bike/Ped	Construction	Pedestrian Crossing Improvements		Dublin Blvd at Donlon Way pedestrian improvements	Imroves safety for bike and peds at an uncotrolled crossing	1	Intersections		\$ 50,000	\$ -	
Percentage of Capital vs Administrative Costs												
					100%							
				a. Total Capital	\$ 1,305,460							
				b. Total Administrative	\$ -							
										TOTAL	\$ 515,460	\$ 790,000
										Match to Table 1?	TRUE	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

Yes

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 177,044
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	22.4%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A