



March 25, 2019

NOTICE OF CALL FOR PROJECTS

FY 2019-20

TRANSPORTATION FUND FOR CLEAN AIR (TFCA)

COUNTY PROGRAM MANAGER FUND

To All Interested Parties:

The Alameda County Transportation Commission (Alameda CTC) is pleased to announce a call for projects for FY 2019-20 Transportation Fund for Clean Air (TFCA) County Program Manager funding. Application materials are available for view and download from the Alameda CTC's website: <https://www.alamedactc.org/funding/funding-opportunities/>.

Applications are due no later than 5:00 p.m. Friday, April 12, 2019.

The Alameda CTC is responsible for planning, funding and delivering transportation projects and programs within Alameda County. This includes the programming of certain federal, State and local transportation funds, including TFCA County Program Manager funding, a local fund source of the Bay Area Air Quality Management District (Air District). As the TFCA program manager for Alameda County, the Alameda CTC is responsible for programming 40 percent of the four dollar vehicle registration fee that is collected in Alameda County for this program. Projects funded with BAAQMD's Regional TFCA are not eligible to receive additional funding from this County TFCA source.

Eligibility

Eligible project sponsors are public agencies. In general, eligible projects are to be located within Alameda County and must result in the reduction of motor vehicle emissions. Eligible project types include bike lanes and bike parking, bike sharing, shuttle and feeder bus operations, arterial management projects including signal timing and transit signal priority, transit incentive and other transportation demand management (TDM) strategies and alternative fuel vehicles and infrastructure, including electric vehicle charging.

Projects are to conform to the provisions of the current Air District TFCA County Program Manager Fund Policies and Alameda CTC TFCA Guidelines, including project eligibility and the specific requirements for each eligible project type, TFCA cost-effectiveness, funding agency credit/logo usage, insurance, and monitoring and reporting requirements. Please refer to these documents, provided with the application materials, for more detailed information regarding this fund source. Sample monitoring forms have also been provided for reference. Sponsors interested in applying for clean fuel vehicle, alternative fuel

infrastructure, and Smart Growth projects are specifically requested to contact Alameda CTC staff to discuss eligibility and cost-effectiveness before starting an application.

Fund Availability and Distribution

The FY 2019-20 TFCA fund estimate identifies \$2,426,418 of available funding. Pursuant to the Alameda CTC's adopted TFCA program guidelines, the funding distribution formula is as follows:

- 70 percent of new revenue is allocated to the cities/County based on population (minimum \$10,000). The Fund Estimate details the current city/County shares.
- 30 percent of new revenue is available for transit-related projects on a discretionary basis.

The suggested minimum funding request is \$50,000 per project, but exceptions may be considered on a case-by-case basis. Sponsors are encouraged to pool their funds or include other fund sources available to the sponsor in order to implement larger projects. TFCA County Program Manager funds are to be fully-allocated annually and any unallocated funds may be allocated directly by the Air District.

Timely Use of Funds

Projects approved for FY 2019-20 TFCA funding should be ready to start by December 31, 2020 and be completed within two years. TFCA funding is subject to the adopted timely use of funds policy of the Alameda CTC TFCA Guidelines. Key provisions of the policy include:

1. Execute the fund transfer agreement within three months of receipt from the Alameda CTC and initiate the project/program within three months of receiving an executed funding agreement;
2. Expend funds within two years of the first transfer of TFCA revenue from the Air District to the Alameda CTC, unless a longer period is granted at the time project funding is approved or a subsequent extension is approved;
3. Submit requests for reimbursement at least twice per fiscal year, with the second request within two months after the end of each fiscal year. All final requests for reimbursement must be submitted within three months of project completion; and
Submit annual progress reports within the period established by the Air District; and a final report within three months after project completion or the end of the established project evaluation period.

Programming Schedule

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| February 28, 2019 | Alameda CTC approves FY 2019-20 TFCA Fund Estimate |
| March 25, 2019 | Alameda CTC releases Call for Projects |
| April 12, 2019 | Applications due to Alameda CTC |
| Summer 2019 | Alameda CTC adopts final FY 2019-20 TFCA program |

Application Process

The following FY 2019-20 TFCA application materials are available from the Alameda CTC's website: <https://www.alamedactc.org/funding/funding-opportunities/>

- TFCA Fund Estimate
- TFCA Application Forms (Includes: base application, project information, and budget forms)
- Air District TFCA Policies and Alameda CTC TFCA Guidelines
- Sample TFCA Final Project Report Forms

Complete applications are due to the Alameda CTC no later than 5:00 p.m. Friday, April 12, 2019. Only emailed, applications will be accepted. Submit all Alameda CTC-provided files in their original formats (i.e., Word and Excel). Attachments and other supporting documentation may be submitted in PDF. Email applications to Jacki Taylor, jtaylor@alamedactc.org.

If you have any questions regarding this call for projects, or TFCA County Program Manager funding in general, please contact Jacki Taylor, by phone: (510) 208-7413, or email: jtaylor@alamedactc.org.