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Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year
TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)

AGENCY NAME: **City of Union City**
 DATE: **2/20/2015**

Project Description								Status	Deliverables			Expenditures FY 13-14					Approvals	
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N	Column O	Column P	Column Q	
Index No.	Local Project ID Number	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 13-14)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 13-14	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by VRF <i>(auto calculates)</i>	VRF LSR Direct Local Distribution Program Expenditures	Other VRF LSR Expenditures <i>(Grants)</i>	Non-VRF Funding Expenditures <i>(Measure B)</i>	Non-VRF Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	91101	Streets and Roads	PS&E	Other (describe in Column E)	Union City Green Street Demo	Green Street pilot project	Low Impact Dev. (LED) green infrastructure project.	Continuing or Ongoing	1	Other (describe in Column J)	design phase	0	\$ 2,325			\$ 132,108	\$ 134,433	Yes
2	91301	Streets and Roads	Construction	Street Resurfacing and Maintenance	2013-14 Citywide Overlay	Pave several City streets	Extend service life and improve ride quality	Closed Out in FY 13-14	849,024	Square Feet	94,336 SY completed per bid.	14957	\$ 19,610	\$ 436,572	\$ 656,975	\$ 1,113,158	Yes	
3	90615	Streets and Roads	Construction	Other (describe in Column E)	Alvarado Blvd./Union City Blvd. Intersection Improvements	Realign intersection	Improve vehicular and ped safety	Closed Out in FY 13-14	1	Other (describe in Column J)	reconfigure intx. and realign UCB from Intx. to 600 ft. to the south.	1	\$ 7,823	\$ 3,758	\$ 613	\$ 12,194	Yes	
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25																		
TOTALS:												\$ 29,758	\$ -	\$ 440,331	\$ 789,696	\$ 1,259,785		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity
 ** Columns L-P: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options							
Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 13-14	Bike Parking Spaces	Yes		
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 13-14	Intersections	No		
Streets and Roads	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles			
Other	Right-of-Way	Education and Promotion	Closed Out in FY 13-14	Linear Feet			
	Construction	Equipment and New Vehicles		Number of People/Passengers			
	Maintenance	Operations		Number of One-Way Unduplicated Trips			
	Operations	Pedestrian Crossing Improvements		Square Feet			
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased			
	Other	Signage		Other (describe in Column J)			
		Signals					
		Staffing					
		Street Resurfacing and Maintenance					
		Streetscape / Complete Streets (describe in Column E)					
		Traffic Calming					
		Welfare to Work Operations					
		Other (describe in Column E)					

Cell: C11

Comment: Project Category:
 Bicycle: Bicycle project.
 Bike/Pedestrian: Bicycle and pedestrian project.
 Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:
 Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project,
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:
 Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
 Master Plan: Bicycle and/or pedestrian master plan development.
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; corridor system management or program management.
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
 Staffing: Salary and benefits for staff to support projects, programs, or services.
 Streetscape / Complete Streets: Improvements that are part of a complete streets or streetscaping improvement project. Describe project in the Project Description and specific accomplished improvements in the deliverables section.
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11

Comment: Project Status:
 Choose project status on June 30, 2014:
 - Planning in FY 13-14,
 - Initiated in FY 13-14,
 - Continuing or Ongoing, or
 - Closed Out in FY 13-14.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:
 Select from the drop-down menu and add any details about the unit or quantity in Column J.

 Bike Parking Spaces: Number of bike parking spaces created. Indicate Number of racks or lockers installed in Column J.

 Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

 Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

 Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by Measure B: This column auto-calculates based on the following.

$$(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity$$

Cell: S11

Comment: Governing Board Approval

 All VRF funded projects must have governing board approval i.e. approval as part of a Capital Improvement Program, Budgetary document, grant/resolution, bike/pedestrian plan, etc.

TABLE 3

LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of Union City**
DATE: **2/20/2015**

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

BOX 1	
Total Vehicle Registration Fee Available in FY 14-15	
FY 13-14 VRF Ending Direct Local Distribution Balance	\$ 849,671
FY 13-14 Balances	
Planned Project Balance ¹	\$ 102,008
FY 13-16 Capital Reserve Window Balance ²	\$ 256,382
FY 14-17 Capital Reserve Window Balance ²	\$ 81,614
FY 13/14 Operational Reserve Balance ³	\$ 339,723
FY 13/14 Undesignated Reserve Balance ⁴	\$ 30,869
FY 13/14 Actual vs. Projected Revenue ⁵	\$ 39,074
Sub-total⁶	\$ 849,670
Subtract FY 13-16 Capital Reserve Commitment	\$ (256,382)
Subtract FY 14-17 Capital Reserve Commitment	\$ (81,614)
FY 14-15 Uncommitted Rollover Funds	\$ 511,674
FY 14-15 VRF Projected Revenue	\$ 321,942
Total FY 14-15 VRF Funds Available⁷	\$ 833,616

- Box 1 Notes:**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
 6. Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.
 7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

BOX 2				
Total Vehicle Registration Fee FY 13-14 Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
VRF Planned Projects	\$ 129,441	\$ 27,433	\$ 102,008	79%
VRF FY 13-16 Capital Reserve Window	\$ 60,000	\$ 2,325	\$ 57,675	96%
VRF FY 14-17 Capital Reserve Window	\$ -	\$ -	\$ -	-
VRF Operation Reserve	\$ 339,723	\$ -	\$ 339,723	100%
VRF Undesignated Reserve	\$ 30,869	\$ -	\$ 30,869	100%

Unspent VRF Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a					
CAPITAL RESERVE TRACKING					
REALLOCATION VERIFICATION TOOL					
Window	Original Allocation ¹	Expended FY 13-14	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴
FY 13-16	\$ 258,707	\$ 2,325	\$ 256,382	\$ 256,382	\$ -
FY 14-17	\$ 81,614	\$ -	\$ 81,614	\$ 81,614	\$ -

- Box 2a Notes:**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount identified by Recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
 5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3						
Total Vehicle Registration Fee FY 14-15 Available Fund Allocation Summary						
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL	
VRF Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -	Max. Allocation
VRF Capital Reserve	\$ 302,253	\$ -	\$ 339,543	\$ -	\$ 641,796	% Allocated
VRF Operational Reserve	\$ 160,000	\$ -	\$ -	\$ -	\$ 160,000	Max. % Allowed
VRF Undesignated Reserve	\$ 31,820	\$ -	\$ -	\$ -	\$ 31,820	
TOTAL VRF	\$ 494,073	\$ -	\$ 339,543	\$ -	\$ 833,616	Total amount must equal Box 1.

BOX 3a	
VRF FY 14/15 Allocation Verification	
BOX 1: Available VRF Funds	\$ 833,616
BOX 3: Allocated VRF Funds	\$ 833,616
Remaining Amount	\$ (0)

Remaining Amount should reflect ZERO to indicate identification of all available VRF funds.

SECTION 1: VRF Planned Projects (unreserved funds)

BOX 4							
VRF PLANNED PROJECTS (unreserved funds)							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation. Please see detailed explanation under Additional Information on Table 1.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1	90615	Alvarado Blvd/UCB Intx	Construction	\$ 104,441	\$ 7,823	\$ 96,618	93%
Total				\$ 104,441	\$ 7,823	\$ 96,618	
2	91301	2013-14 Overaly Project	Construction	\$ 25,000	\$ 19,610	\$ 5,390	22%
Total				\$ 25,000	\$ 19,610	\$ 5,390	
TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES				\$ 129,441	\$ 27,433	\$ 102,008	79% Unspent

BOX 5						
FY 14-15 VRF PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1			Phases			
Total				\$ -		
2			Phases			
Total				\$ -		
TOTAL FY 14-15 PLANNED PROJECTS				\$ -		

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AGENCY NAME: **City of Union City**
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SECTION 2: VRF Capital Fund Reserve

BOX 6 CAPITAL FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES									
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
1	14-01	2014-15 Citywide Overlay	Original Plan: FY 13-16	Construction		\$ -	\$ -		
			Actual / Confirm Original Plan	Construction		\$ -	\$ -		
			FY 14-17 Window	Construction		\$ -	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ -	\$ -	\$ -
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	
				FY 14-17 Window	\$ -				
				FY 15-18 Window	\$ -				
				Total	\$ -	\$ -			

BOX 7 CAPITAL FUND RESERVE FY 14-15 THROUGH FY 17-18				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ 37,321				
\$ 37,321	\$ 30,000			
\$ -	\$ -			
\$ 296,863	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ 334,184	\$ 30,000	\$ -	\$ -	
\$ 37,321	\$ 30,000			
\$ -	\$ -			
\$ 296,863	\$ -	\$ -	\$ -	
\$ 334,184	\$ 30,000	\$ -	\$ -	

BOX 7a CAPITAL FUND RESERVE BY RESERVE WINDOW & PHASE (auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 37,321			
\$ 67,321			\$ 364,184
\$ -	\$ -		
\$ -	\$ -	\$ 296,863	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ 67,321	\$ -	\$ 296,863	\$ 364,184

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unspent FY 13/14 funds and describe its reallocation.	
N/A. No funds were identified to be spent in FY 13-14 in Box 6.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
The previously reserved FY14-15 amount of \$37,321 is being retained and is expected to be spent during this FY. In addition, a large amount is being added to the New FY15-18 window to fund this project. As noted below, \$30,000 in FY15-16 from Index No. 2 are also being reallocated to this project under FY 15-16 as well.	
3) Describe Project Status as of June 30, 2014.	
As of this date, project was in pre-bid stage.	

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
2	14-05	Huntswood Ave./Whipple Road Intersection Improvements	Original Plan: FY 13-16	Construction		\$ -	\$ -		
			Actual / Confirm Original Plan	Construction		\$ -	\$ -		
			FY 14-17 Window	Construction		\$ -	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ -	\$ -	\$ -
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	
				FY 14-17 Window	\$ -				
				FY 15-18 Window	\$ -				
				Total	\$ -	\$ -			

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
	\$ 30,000			
	\$ -			
\$ 5,390	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ 5,390	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -			
\$ 5,390	\$ -	\$ -	\$ -	
\$ 5,390	\$ -	\$ -	\$ -	

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 30,000			
\$ -	\$ -		\$ 5,390
\$ -	\$ -	\$ 5,390	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 5,390	\$ 5,390

1) Explain unspent FY 13/14 funds and describe its reallocation.	
N/A. No funds were identified in FY 13-14 for this project in Box 6.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
The previously allocated \$30,000 are being moved to Index project No. 1 under the same FY15-16. The \$5,390 remaining funds from project 91301 in Box 4 are being reallocated to FY14-15 for this project.	
3) Describe Project Status as of June 30, 2014.	
The project was in pre-bid stage as of this date.	

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
3	91101	Decoto Green St. Project	Original Plan: FY 13-16	Construction	\$ 60,000				
			Actual / Confirm Original Plan	FY 13-16 Window		\$ 2,325	\$ 57,675		
			Original Plan: FY 14-17	Construction		\$ -	\$ -		
			Actual / Confirm Original Plan	Construction		\$ -	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ 60,000	\$ 2,325	\$ 57,675
			YEARLY TOTALS						
				FY 13-16 Window	\$ 2,325				
				FY 14-17 Window	\$ -				
				FY 15-18 Window	\$ -				
				Total	\$ 2,325	\$ -			

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ 131,386				
\$ 189,061	\$ -			
\$ 81,614	\$ -			
\$ 81,614	\$ -			
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ 270,675	\$ -	\$ -	\$ -	
\$ 189,061	\$ -			
\$ 81,614	\$ -			
\$ -	\$ -			
\$ 270,675	\$ -	\$ -	\$ -	

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 191,386			
\$ 191,386			\$ 273,000
\$ -	\$ 81,614		
\$ -	\$ 81,614	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ 191,386	\$ 81,614	\$ -	\$ 273,000

1) Explain unspent FY 13/14 funds and describe its reallocation.	
The unspent balance of \$57,675 was reallocated to FY 14-15 for the same project and added to the existing FY 14-15 reserves under Box 7 for a total balance of \$189,061.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
Only \$2,325 of the planned FY 13-14 \$60,000 was spent leaving an unspent balance of \$57,675, which was allocated to FY14-15 for the same project. Added to the \$131,386 under FY14-17 cycle, this resulted in \$189,061. The previously allocated \$81,614 for under FY14-15 is being retained for a total reserve of \$270,675. Considering the \$2,325 spent in FY 13-14, the total VRF funds for this project amount to \$273,000.	
3) Describe Project Status as of June 30, 2014.	
Project was bidding as of this date. Bids came in too high and project will be bid later in FY14-15 after reducing scope.	

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
4	91415	H St. - Green Street Project	FY 13-16 Window		\$ -	\$ -			
			FY 14-17 Window		\$ -	\$ -			
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ -	\$ -	\$ -
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	
							FY 14-17 Window	\$ -	
				FY 15-18 Window	\$ -				
				Total	\$ -	\$ -			

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -	\$ 339,543	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -			
\$ -	\$ -	\$ 339,543	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -			
\$ -	\$ -	\$ 339,543	\$ -	
\$ -	\$ -	\$ 339,543	\$ -	

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ -	\$ -		
\$ -	\$ -		\$ 339,543
\$ -	\$ -	\$ 339,543	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 339,543	\$ 339,543

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?	
No. There was a \$80,835 adjustment to reduce a prior year expenditure reimbursed by a federal grant. Also, since additional funds for the FY13/14 Plan will be available to allocate on this Table 3, The FY 13/14 Operations Reserve is being increased from \$180 to \$81,015. In addition, \$258,708 (funds not previously accounted for) are being added for a total of \$339,723.	
2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?	
No. There was a \$80,835 adjustment to reduce a prior year expenditure reimbursed by a federal grant. Also, since additional funds for the FY13/14 Plan will be available to allocate on this Table 3, The FY 13/14 Operations Reserve is being increased from \$180 to \$81,015. In addition, \$258,708 (funds not previously accounted for) are being added for a total of \$339,723.	
3) Describe Project Status as of June 30, 2014.	
As of this date, the project was in pre-design stage.	

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TABLE 3
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Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of Union City**
 DATE: **2/20/2015**

General Directions

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 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

Total FY 13-14 Planned vs. Actual Expenses	Planned	Actual	Unspent
CAPITAL FUND RESERVE	\$ 60,000	\$ 2,325	\$ 57,675

96% unspent

FY 13-16 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	Window One	
\$ 2,325	\$ 226,382	\$ 30,000	\$ 258,707	

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$ -	\$ 81,614	\$ -	\$ -	\$ 81,614

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$ 302,253	\$ -	\$ 339,543	\$ -	\$ 641,796

Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year
TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
 DATE: 2/20/2015

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

SECTION 3: VRF Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 VRF OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ 339,723	\$ -	\$ 339,723	The Operation Fund Reserves were not needed.
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ 339,723	\$ -	\$ 339,723	100% Unspent Percentage

BOX 9 FY 14-15 VRF OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ 160,000
TOTAL FY 14-15 OPERATION FUND RESERVE	\$ 160,000

SECTION 4: VRF Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 VRF UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ 30,869	\$ -	\$ 30,869	The Undesignated Fund Reserve was not needed.
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ 30,869	\$ -	\$ 30,869	100% Unspent Percentage

BOX 11 FY 14-15 VRF UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ 31,820
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ 31,820

City of Union City
VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY
Local Road Improvement and Repair Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window	Window Expires: June 30, 2016 <i>(End of FY 15/16)</i>
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Original Start Amount \$ 258,707

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ 60,000	\$ 168,707	\$ 30,000	\$ 258,707
Adjustment	N/A	\$ (57,675)	\$ 57,675	\$ -	\$ -
Revised Plan	\$ -	\$ 2,325	\$ 226,382	\$ 30,000	\$ 258,707

FY 13-16 Window Expenditure Summary	
Original Start	\$ 258,707
Spent in FY 12/13	\$ -
Spent in FY 13/14	\$ (2,325)
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$ 256,382

FY 14-17 Capital Fund Reserve Window	Window Expires: June 30, 2017 <i>(End of FY 16/17)</i>
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Original Start Amount \$ 81,614

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ 81,614	\$ -	\$ -	\$ 81,614
Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ -	\$ 81,614	\$ -	\$ -	\$ 81,614

FY 14-17 Window Expenditure Summary	
Original Start	\$ 81,614
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$ 81,614

FY 15-18 Capital Fund Reserve Window	Window Expires: June 30, 2018 <i>(End of FY 17/18)</i>
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Original Start Amount \$ 641,796

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ 302,253	\$ -	\$ 339,543	\$ -	\$ 641,796

FY 15-18 Window Expenditure Summary	
Original Start	\$ 641,796
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$ 641,796

ALL WINDOW SUMMARY											
Reserve Window		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
	FY 13-16		\$0	-\$2,325	\$256,382					\$ 258,707	\$ (2,325)
FY 14-17			\$0	\$81,614					\$ 81,614	\$ -	\$ 81,614
FY 15-18				\$641,796					\$ 641,796	\$ -	\$ 641,796
FY 16-19				Future Potential Reserve Window					TBD	TBD	TBD

Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

City of Union City

FY 13-14 Planned Projects

Program	Planned Expenditures FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 129,441	\$ 27,433	\$ 102,008	79%
Totals:	\$ 129,441	\$ 27,433	\$ 102,008	79%

FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 60,000	\$ 2,325	\$ 57,675	96%
Totals:	\$ 60,000	\$ 2,325	\$ 57,675	96%

FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

FY 13-14 Operations Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 339,723	\$ -	\$ 339,723	100%
Totals:	\$ 339,723	\$ -	\$ 339,723	100%

FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 30,869	\$ -	\$ 30,869	100%
Totals:	\$ 30,869	\$ -	\$ 30,869	100%