

Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

City of San Leandro

FY 13-14 Planned Projects

Program	Planned Expenditures FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 10,000	\$ 766,033	\$ (756,033)	-
Totals:	\$ 10,000	\$ 766,033	\$ (756,033)	-

FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

FY 13-14 Operations Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

This Page Intentionally Left Blank.

This Page Intentionally Left Blank.

TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)

AGENCY NAME: **City of San Leandro**
 DATE: **12/1/2014**

Index		Project Description			Status	Deliverables				Expenditures FY 13-14					Approvals
Index No.	Local Project ID Number	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 13-14)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 13-14	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by VRF <i>(auto calculates)</i>	VRF LSR Direct Local Distribution Program Expenditures	Other VRF LSR Expenditures <i>(Grants)</i>	Non-VRF Funding Expenditures <i>(Measure B)</i>	Non-VRF Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	2013.0050	Annual Street Overlay/Rehab 2012-13	Replace damaged pavement and adjacent gutters	Durable efficient surface for vehicle travel	Closed Out in FY 13-14		2 Lane Miles		0.859699238	\$ 765,024	\$ -	\$ 328,758	\$ 685,966	\$ 1,779,748	Yes
2	2014.0050	Annual Street Overlay/Rehab 2013-14	Replace damaged pavement and adjacent gutters	Durable efficient surface for vehicle travel	Initiated in FY 13-14		0 Lane Miles		0	\$ 1,009	\$ -	\$ -	\$ 22,943	\$ 23,952	Yes
3	2014.0070	Annual Street Sealing 2013-14	Install slurry and cape seals on existing streets	Durable efficient surface for vehicle travel	Initiated in FY 13-14		0 Lane Miles		0	\$ -	\$ -	\$ -	\$ 50,590	\$ 50,590	Yes
4															
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
15															
16															
17															
18															
19															
20															
21															
22															
23															
24															
25															
TOTALS:									\$ 766,033	\$ -	\$ 328,758	\$ 759,499	\$ 1,854,290		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity
 ** Columns L: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options	
Planning in FY 13-14	Bike Parking Spaces
Initiated in FY 13-14	Intersections
Continuing or Ongoing	Lane Miles
Closed Out in FY 13-14	Linear Feet
	Number of People/Passengers
	Number of One-Way Unduplicated Trips
	Square Feet
	Vehicles Purchased
	Other (describe in Column J)
	Yes
	No

Cell: C11

Comment: Project Category:
 Bicycle: Bicycle project.
 Bike/Pedestrian: Bicycle and pedestrian project.
 Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:
 Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project,
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:
 Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
 Master Plan: Bicycle and/or pedestrian master plan development.
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; corridor system management or program management.
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
 Staffing: Salary and benefits for staff to support projects, programs, or services.
 Streetscape / Complete Streets: Improvements that are part of a complete streets or streetscaping improvement project. Describe project in the Project Description and specific accomplished improvements in the deliverables section.
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11

Comment: Project Status:
 Choose project status on June 30, 2014:
 - Planning in FY 13-14,
 - Initiated in FY 13-14,
 - Continuing or Ongoing, or
 - Closed Out in FY 13-14.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:
 Select from the drop-down menu and add any details about the unit or quantity in Column J.

 Bike Parking Spaces: Number of bike parking spaces created. Indicate Number of racks or lockers installed in Column J.

 Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

 Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

 Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by Measure B: This column auto-calculates based on the following:

 (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

Cell: S11

Comment: Governing Board Approval

 All VRF funded projects must have governing board approval i.e. approval as part of a Capital Improvement Program, Budgetary document, grant/resolution, bike/pedestrian plan, etc.

TABLE 3

LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of San Leandro**
DATE: **12/1/2014**

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note: Box 1-3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

BOX 1	
Total Vehicle Registration Fee Available in FY 14-15	
FY 13-14 VRF Ending Direct Local Distribution Balance	\$ 499,093
FY 13-14 Balances	
Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ 86,894
FY 14-17 Capital Reserve Window Balance ²	\$ 368,014
FY 13/14 Operational Reserve Balance ³	\$ -
FY 13/14 Undesignated Reserve Balance ⁴	\$ -
FY 13/14 Actual vs. Projected Revenue ⁵	\$ 44,185
Sub-total⁶	\$ 499,093
Subtract FY 13-16 Capital Reserve Commitment	\$ (86,894)
Subtract FY 14-17 Capital Reserve Commitment	\$ (368,014)
FY 14-15 Uncommitted Rollover Funds	\$ 44,185
FY 14-15 VRF Projected Revenue	\$ 407,276
Total FY 14-15 VRF Funds Available⁷	\$ 451,461

Box 1 Notes:

1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
6. Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.
7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

BOX 2				
Total Vehicle Registration Fee FY 13-14 Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
VRF Planned Projects	\$ -	\$ -	\$ -	-
VRF FY 13-16 Capital Reserve Window	\$ 10,000	\$ 766,033	\$ (756,033)	-
VRF FY 14-17 Capital Reserve Window	\$ -	\$ -	\$ -	-
VRF Operation Reserve	\$ -	\$ -	\$ -	-
VRF Undesignated Reserve	\$ -	\$ -	\$ -	-

Unspent VRF Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a					
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL					
Window	Original Allocation ¹	Expended FY 13-14	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴
FY 13-16	\$ 852,927	\$ 766,033	\$ 86,894	\$ 86,894	\$ -
FY 14-17	\$ 368,014	\$ -	\$ 368,014	\$ 368,014	\$ -

Box 2a Notes:

1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount identified by recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3						
Total Vehicle Registration Fee FY 14-15 Available Fund Allocation Summary						
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL	
VRF Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -	Max. Allocation
VRF Capital Reserve	\$ -	\$ 193,707	\$ 257,754	\$ -	\$ 451,461	% Allocated
VRF Operational Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	Max. % Allowed
VRF Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,638
TOTAL VRF	\$ -	\$ 193,707	\$ 257,754	\$ -	\$ 451,461	\$ 40,728

Total amount must equal Box 1.

BOX 3a	
VRF FY 14/15 Allocation Verification	
BOX 1: Available VRF Funds	\$ 451,461
BOX 3: Allocated VRF Funds	\$ 451,461
Remaining Amount	\$ 0

Remaining Amount should reflect ZERO to indicate identification of all available VRF funds.

SECTION 1: VRF Planned Projects (unreserved funds)

BOX 4							
VRF PLANNED PROJECTS (unreserved funds)							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1			Phases				
			Total	\$ -	\$ -	\$ -	
TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES				\$ -	\$ -	\$ -	Unspent

BOX 5						
FY 14-15 VRF PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1			Phases			
			Total	\$ -		
TOTAL FY 14-15 PLANNED PROJECTS				\$ -		

This Page Intentionally Left Blank.

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of San Leandro**
DATE: **12/1/2014**

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

SECTION 2: VRF Capital Fund Reserve

BOX 6 CAPITAL FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES										
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14			
1	2013.0050	Annual Overlay Rehab Program FY 2012/13	Original Plan: FY 13-16	Construction	\$ 10,000					
			Actual / Confirm Original Plan	Construction		\$ 765,024	\$ (755,024)			
			FY 14-17 Window	Construction		\$ -	\$ -			
			New FY 15-18 Window	Construction		\$ -	\$ -			
			New Phase - Using FY 13-16 Funds		\$ -	\$ -				
			New Phase - Using FY 14-17 Funds		\$ -	\$ -				
			New Phase - Using FY 15-18 Funds		\$ -	\$ -				
			Total Project Cost		\$ 10,000	\$ 765,024	\$ (755,024)			
			YEARLY TOTALS				FY 13-16 Window \$ 765,024	FY 14-17 Window \$ -	FY 15-18 Window \$ -	Total \$ 765,024

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14
2	2014.0050	Annual Overlay Rehab Program FY 2013/14	Original Plan: FY 13-16	Construction			
			Actual / Confirm Original Plan	Construction		\$ 1,009	\$ (1,009)
			Original Plan: FY 14-17	Construction		\$ -	\$ -
			Actual / Confirm Original Plan	Construction		\$ -	\$ -
			New FY 15-18 Window	Construction		\$ -	\$ -
			New Phase - Using FY 13-16 Funds		\$ -	\$ -	
			New Phase - Using FY 14-17 Funds		\$ -	\$ -	
			New Phase - Using FY 15-18 Funds		\$ -	\$ -	
			Total Project Cost		\$ -	\$ 1,009	\$ (1,009)
			YEARLY TOTALS				FY 13-16 Window \$ 1,009

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14			
3	2015.0050	Annual Overlay/Rehab Program 2014-15	FY 13-16 Window	Construction		\$ -	\$ -			
			Original Plan: FY 14-17	Construction		\$ -	\$ -			
			Actual / Confirm Original Plan	Construction		\$ -	\$ -			
			New FY 15-18 Window	Construction		\$ -	\$ -			
			New Phase - Using FY 13-16 Funds		\$ -	\$ -				
			New Phase - Using FY 14-17 Funds		\$ -	\$ -				
			New Phase - Using FY 15-18 Funds		\$ -	\$ -				
			Total Project Cost		\$ -	\$ -	\$ -			
			YEARLY TOTALS				FY 13-16 Window \$ -	FY 14-17 Window \$ -	FY 15-18 Window \$ -	Total \$ -

BOX 7 CAPITAL FUND RESERVE FY 14-15 THROUGH FY 17-18				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ 754,767	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ 88,160	\$ -	\$ -	\$ -	
\$ 86,894	\$ -	\$ -	\$ -	
\$ 159,900	\$ -	\$ -	\$ -	
\$ 161,116	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ 110,550	\$ -	\$ -	
\$ -	\$ 110,293	\$ -	\$ -	
\$ -	\$ 193,707	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7a CAPITAL FUND RESERVE BY RESERVE WINDOW & PHASE (auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 764,767	\$ -	\$ -	\$ 765,024
\$ 765,024	\$ -	\$ -	\$ 765,024
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 88,160	\$ -	\$ -	\$ 249,019
\$ 87,903	\$ -	\$ -	\$ 249,019
\$ -	\$ 159,900	\$ -	\$ -
\$ -	\$ 161,116	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ -	\$ -	\$ -	\$ 304,000
\$ -	\$ -	\$ -	\$ 304,000
\$ -	\$ 110,293	\$ -	\$ -
\$ -	\$ 193,707	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unspent FY 13/14 funds and describe its reallocation.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
3) Describe Project Status as of June 30, 2014. On June 30, 2014 the work of project 2013.0050 had been accepted by the City Council.	

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unspent FY 13/14 funds and describe its reallocation.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
3) Describe Project Status as of June 30, 2014. On June 30, 2014 the construction contract for project 2014.0050 had been awarded but a PO hadn't yet been issued.	

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unspent FY 13/14 funds and describe its reallocation.	
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.	
3) Describe Project Status as of June 30, 2014. On June 30, 2014 project 2015.0050 was in the design phase.	

This Page Intentionally Left Blank.

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of San Leandro**
 DATE: **12/1/2014**

General Directions
 There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
4	2014.0070	Annual Street Sealing 2013-14	FY 13-16 Window	Construction		\$ -	\$ -		
			Original Plan: FY 14-17	Construction		\$ 97,564	\$ -		
			Actual / Confirm Original Plan	Construction		\$ 96,605	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ -	\$ -	\$ -
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	\$ -

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$ -	\$ -	\$ -	\$ -
\$ 97,564	\$ -	\$ -	\$ -
\$ 96,605	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 96,605	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 96,605	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 96,605	\$ -	\$ -	\$ -

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total
\$ -	\$ -	\$ -
\$ -	\$ 97,564	\$ -
\$ -	\$ 96,605	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 96,605	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 96,605	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

All Windows Total By Phase
\$ 96,605
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 96,605
\$ -
\$ -
\$ -
\$ -

1) Explain unspent FY 13/14 funds and describe its reallocation.

2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.

3) Describe Project Status as of June 30, 2014.
 On June 30, 2014 project 2014.0070 had just started construction.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14		
5	2016.0050	Annual Overlay/Rehabilitation 15-16	FY 13-16 Window		\$ -	\$ -		
			FY 14-17 Window		\$ -	\$ -		
			New FY 15-18 Window	PS&E	\$ 50,000	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -		
			New Phase - Using FY 14-17 Funds		\$ -	\$ -		
			New Phase - Using FY 15-18 Funds	Construction	\$ 207,754	\$ -		
			Total Project Cost				\$ -	\$ -
			YEARLY TOTALS					
							FY 13-16 Window	\$ -
							FY 14-17 Window	\$ -

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ 50,000	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 207,754	\$ -
\$ -	\$ -	\$ 207,754	\$ -
\$ -	\$ -	\$ 257,754	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 257,754	\$ -
\$ -	\$ -	\$ 257,754	\$ -
\$ -	\$ -	\$ 257,754	\$ -

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 50,000
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 207,754
\$ -	\$ -	\$ 207,754
\$ -	\$ -	\$ 257,754
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 257,754
\$ -	\$ -	\$ 257,754
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

All Windows Total By Phase
\$ 50,000
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 207,754
\$ -
\$ -
\$ -
\$ -
\$ 257,754

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?

2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?

3) Describe Project Status as of June 30, 2014.
 On June 30, 2014 project 2016.0050 had been proposed for inclusion in the CIP plan to be adopted in June 2015.

Total FY 13-14 Planned vs. Actual Expenses	Planned	Actual	Unspent
CAPITAL FUND RESERVE	\$ 10,000	\$ 766,033	\$ (756,033)

unspent

FY 13-16 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16		Window One
\$ 766,033	\$ 86,894	\$ -		\$ 852,927

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$ -	\$ 257,721	\$ 110,293	\$ -	\$ 368,014

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$ -	\$ 193,707	\$ 257,754	\$ -	\$ 451,461

This Page Intentionally Left Blank.

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: City of San Leandro
 DATE: 12/1/2014

General Directions

- There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note: Boxes 1-3 are auto populated for reference based on information inputted in Box 4-11.

SECTION 3: VRF Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 VRF OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ -	\$ -	\$ -	
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ -	\$ -	\$ -	Unspent Percentage

BOX 9 FY 14-15 VRF OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ -
TOTAL FY 14-15 OPERATION FUND RESERVE	\$ -

SECTION 4: VRF Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 VRF UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -	
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ -	\$ -	\$ -	Unspent Percentage

BOX 11 FY 14-15 VRF UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ -
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ -

This Page Intentionally Left Blank.

City of San Leandro

VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY

Local Road Improvement and Repair Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window	Window Expires: June 30, 2016 <i>(End of FY 15/16)</i>
---	--

Original Start Amount \$ 859,062

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ 10,000	\$ 842,927	\$ -	\$ 852,927
Adjustment	N/A	\$ 756,033	\$ (756,033)	\$ -	\$ -
Revised Plan	\$ 6,135	\$ 766,033	\$ 86,894	\$ -	\$ 852,927

FY 13-16 Window Expenditure Summary	
Original Start	\$ 859,062
Spent in FY 12/13	\$ (6,135)
Spent in FY 13/14	\$ (766,033)
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$ 86,894

FY 14-17 Capital Fund Reserve Window	Window Expires: June 30, 2017 <i>(End of FY 16/17)</i>
---	--

Original Start Amount \$ 368,014

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ 257,464	\$ 110,550	\$ -	\$ 368,014
Adjustment	\$ -	\$ 257	\$ (257)	\$ -	\$ -
Revised Plan	\$ -	\$ 257,721	\$ 110,293	\$ -	\$ 368,014

FY 14-17 Window Expenditure Summary	
Original Start	\$ 368,014
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$ 368,014

FY 15-18 Capital Fund Reserve Window	Window Expires: June 30, 2018 <i>(End of FY 17/18)</i>
---	--

Original Start Amount \$ 451,461

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ -	\$ 193,707	\$ 257,754	\$ -	\$ 451,461

FY 15-18 Window Expenditure Summary	
Original Start	\$ 451,461
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$ 451,461

ALL WINDOW SUMMARY											
Reserve Window		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
		FY 13-16	-\$6,135	-\$766,033	\$86,894					\$ 859,062	\$ (772,168)
	FY 14-17		\$0		\$368,014				\$ 368,014	\$ -	\$ 368,014
	FY 15-18				\$451,461				\$ 451,461	\$ -	\$ 451,461
	FY 16-19				Future Potential Reserve Window				TBD	TBD	TBD

This Page Intentionally Left Blank.