

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2017-2018**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Piedmont**

Date: 12/28/2018

**Primary Point of Contact**

Name: Chester Nakahara

Title: Public Works Director

Phone: 510-430-3061

Email: [cnakahara@ci.piedmont.ca.us](mailto:cnakahara@ci.piedmont.ca.us)

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2017-2018**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 4,932	\$ 4,932
<b>Revenue</b>	\$ 47,297	\$ 47,297
<b>Interest</b>	\$ 281	\$ 281
<b>Expenditures</b>	\$ 52,405	\$ 52,405
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 105	\$ 105

*Notes*

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2017-18**

**GENERAL COMPLIANCE REPORTING**

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.  
Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 105"/>	<input type="text" value="\$ 105"/>

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

Carry over balance is neary zero.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2019 Paving Project	Mill/fill of Magnolia Ave, Craig Ave and Annerly Rd	\$ 47,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	No	Local newspaper did not cover extensively
Website	Yes	Yes	<a href="http://www.ci.piedmont.ca.us/publicworks/maintenance.shtml">http://www.ci.piedmont.ca.us/publicworks/maintenance.shtml</a>
Signage	Yes	Yes	See attached photos

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2017-18**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	Operations	Operations	Administrative	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit to conform to requirements	1	Other	Compliance reporting requirements completed for FY 2017-18	\$ 1,024
2	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	2017 Pavement Project	Pavement and intersection improvements	40%	# of Plans developed	60% of plans were developed in FY 2016-17. Plans were completed & project advertised in FY 2017-18	\$ 18,422
3	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	2018 Traffic Striping Project	Striping, markings, curb and crosswalk improvements in various areas of the City	3%	# of Plans developed	% of plans developed. Project includes 5 miles of traffic striping, 1.7 miles of curb painting, parking space marking, pavement markers and markings. See also Measure B/BP	\$ 1,596
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Failed Pavement Repair	Removal and replacement of damaged or failed pavement	485	Square Feet	3 locations	\$ 12,211
5	Streets/Rds	Planning/Scoping	Other	Administrative	Kingston and Piedmont Court Parking Studies	Parking studies in 2 areas of the City for implementation of parking zones	90%	Other	Study is about 90% complete	\$ 8,558
6	Streets/Rds	Construction	Pedestrian Crossing Improvements	Capital	Linda Ave Crosswalk Improvements	Bulbouts and street lighting at midblock crosswalk locations along Linda Avenue, plus striping.	702	Square Feet	Pavement markings, plus relocation of 7 roadside signs, 39 lf curb & gutter, 33 stall markings plus 1 accessible parking space. See also MBB B/P & MBB LSR for additional project improvements.	\$ 10,594
7										\$ -
8										\$ -
9										\$ -
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -

Percentage of Capital vs Administrative Costs	82%
a. Total Capital	\$ 42,823
b. Total Administrative	\$ 9,581

<b>TOTAL</b>	\$ 52,405
<b>Match to Table 1?</b>	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A