

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **City of Oakland**

Date: 12/22/2018

Primary Point of Contact

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,262,281	\$ 1,262,281
Revenue	\$ 1,786,045	\$ 1,786,045
Interest	\$ 16,921	\$ 16,921
Expenditures	\$ 1,239,358	\$ 1,239,358
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,825,889	\$ 1,825,889

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vital signs.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.
Indicate N/A, if not applicable.

The City of Oakland passed Measure KK in November 2016, devoting \$350 million to transportation projects over ten years. Paving is the primary focus of this funding, and to date \$25 million has been budgetted to paving projects. Oakland's overall PCI should begin to climb as the impact of paving activities is reflected in street condition.

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
VRF Balance	\$ 1,825,889	\$ 309,975

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

VRF funds are currently primarily used to fund maintenance of city street light, traffic signals, and streets/sidewalks (potholing, concrete repair, and, increasingly, paving). FY 17/18 expenditures did not keep pace with revenues, because the city was also absorbing SB1 RMRA funds, which was devoted to in-house paving and maintenance as well. The City was not able to staff up quickly enough to expend all of these funds, and the City also prudently kept a reserve of VRF funds in case SB1 was reversed. In FY 18/19 the funds will be spent down or will be re-programmed into contracted paving projects.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Latham Square Plaza Improvements	encumbered Budget for plant establishment period and final punch list items on construction contract/ to be closed out 18/19	\$ 127,287	Underway
Street Resurfacing Project	encumbered Paving project contract partially funded with VRF funds/ to be closed out FY 18/19	\$ 182,587	Underway
Street Maintenance	staffing for expansion of in house street maintenance/paving activities / will be spent or reallocated to contract paving in 18/19	\$ 1,516,015	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	N/A
Website	Yes	Yes	N/A
Signage	Yes		Street maintenance staff uses a magnetized sign on construction vehicles, but we have no image on file. Will provide next year.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1	Streets/Rds	Maintenance/Operations	Staffing	Capital	Electrical Division - Streetlights and Traffic Signal Maintenance	Staff costs for maintenance of street lights and traffic signals/Maintain state of good repair for City assets	1	Other	Staff costs and O&M expenses for 9 FTE staff. Maintained Oakland's 38,000 street lights. Responded to 885 separate service incidents for street light repair. Responded to 645 separate service incidents for traffic signal repair.	\$ 594,681
2	Streets/Rds	Maintenance/Operations	Staffing	Capital	Streets and Sidewalks Maintenance	Staff costs for street and sidewalk maintenance/state of good repair	1	Other	Partial staff costs and O&M expenses for 48 FTE city crew for street and sidewalk maintenance, including 4241 potholes patched, 28 city blocks cracksealed, 10 speed bumps installed, 85173 linear ft of gutter cleaning, 240 linear ft of curb & gutter repair, 183 cubic yards of mudslide removal, 87 linear ft of guardrail repair, & 4.1 miles of streets milled and paved	\$ 644,677.11
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26										\$ -

Percentage of Capital vs Administrative Costs	100%
a. Total Capital	\$ 1,239,358
b. Total Administrative	\$ -

TOTAL	\$ 1,239,358
Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not

N/A