

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **City of Hayward**

Date:

Primary Point of Contact

Name:	Lucky Narain
Title:	Senior Management Analyst
Phone:	510 583-4763
Email:	lucky.narain@hayward-ca.gov

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,020,835	\$ 1,020,835
Revenue	\$ 776,372	\$ 776,372
Interest	\$ 2,475	\$ 2,475
Expenditures	\$ 1,737,995	\$ 1,737,995
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 61,687	\$ 61,687

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.
Indicate N/A, if not applicable.

2a. How much of the balance identified here is encumbered into active contracts and projects?

VRF Balance

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

Small remaining balance will be used for FY19 paving.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
05280 Pavement Rehabilitation VRF FY19	Pavement Rehabilitation	\$ 750,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	See Attached
Website	Yes	Yes	https://www.hayward-ca.gov/your-government/programs/measure-bbb-and-vehicle-
Signage	Yes	No	Photos of signage weren't taken this year.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	
1	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	05205 Pavement Rehabilitation FY17	Structural repair of streets including repair of deteriorating pavement. The rehabilitation of the streets will bring them up to acceptable pavement standards.	37.71	Lane Miles	FY17 and FY18 paving projects from MB/MBB/VRF were combined into one large project. 22.95 lane miles were rehabilitated and 14.76 received preventative maintenance. Gas Tax also contributed to this total.	\$ 834,019	
2	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	05215 Pavement Rehabilitation FY18	Structural repair of streets including repair of deteriorating pavement. The rehabilitation of the streets will bring them up to acceptable pavement standards.	37.71	Lane Miles	FY17 and FY18 paving projects from MB/MBB/VRF were combined into one large project. 22.95 lane miles were rehabilitated and 14.76 received preventative maintenance. Gas Tax also contributed to this total.	\$ 889,022	
3	Streets/Rds	Planning/Scoping	Street Resurfacing/Mair	Administrative	05280 Pavement Rehabilitation FY19	Structural repair of streets including repair of deteriorating pavement. The rehabilitation of the streets will bring them up to acceptable pavement standards.	N/A	Lane Miles	This project is in the planning stage.	\$ 14,018	
4	Other		Other		Audit Expenses	Audit Expenses	N/A	Other	Audit Expenses	\$ 936	
5										\$ -	
6										\$ -	
7										\$ -	
8										\$ -	
9										\$ -	
10										\$ -	
11										\$ -	
12										\$ -	
13										\$ -	
14										\$ -	
15										\$ -	
16										\$ -	
17										\$ -	
18										\$ -	
19										\$ -	
20										\$ -	
21										\$ -	
22										\$ -	
23										\$ -	
24										\$ -	
25										\$ -	
Percentage of Capital vs Administrative Costs				99%						TOTAL	\$ 1,737,995
a. Total Capital				\$ 1,723,041						Match to Table 1?	TRUE
b. Total Administrative				\$ 14,018							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.