

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12/28/2018

Primary Point of Contact

Name: Sean O'Shea

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

	Local Streets and Roads	Total
Beginning of Year Fund Balance	\$ 1,037,275	\$ 1,037,275
Revenue	\$ 508,213	\$ 508,213
Interest	\$ 11,447	\$ 11,447
Expenditures	\$ 575,071	\$ 575,071
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 981,865	\$ 981,865

Notes

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

Berkeley is implementing RMRA/SB1 funding into our annual pavement rehabilitation/repair program beginning with construction scheduled to begin spring 2019 (FY 2018 Street Rehabilitation Project). Additionally, City of Berkeley residents approved the \$100 million Measure T1 Bond in November of 2016, of which \$8 million in the first bond issuance (Phase 1) is programmed for paving projects, to be completed by 2021.

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
VRF Balance	<input type="text" value="\$ 981,865"/>	<input type="text" value="\$ 14,975"/>

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The fund balance will be reduced through expenditures on the Shattuck Reconfiguration project construction, the coordination of the reconstruction of the Downtown Berkeley BART satellite entrances, and planning and coordination of shared mobility services.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Shattuck Reconfiguration and Pedestrian Safety Project	Demolition, new sidewalk, paving	\$ 250,000	Planned
BART Plaza Improvements	Coordination for construction of satellite entrances	\$ 30,000	Underway
Shared Mobility Planing & Coordination	Planning and coordination of shared mobility programs, including development of franchise agreements for scooter sharing services	\$ 33,428	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	
Website	Yes	Yes	
Signage	Yes	Yes	

17												\$	-				
18												\$	-				
19												\$	-				
20												\$	-				
21												\$	-				
22												\$	-				
23												\$	-				
24												\$	-				
25												\$	-				
Percentage of Capital vs Administrative Costs												84%			TOTAL	\$	575,071
a. Total Capital											\$	482,706			Match to Table 1?	TRUE	
b. Total Administrative											\$	92,365					

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.