VEHICLE REGISTRATION FEE

Annual Program Compliance Report Reporting Fiscal Year 2017-2018

AGENCY CONTACT INFORMATION

Agency Name: City of Berkeley

Date: 12/28/2018

Primary Point of Contact

Name: Sean O'Shea

Title: Administrative and Fiscal Services Manager

Phone: (510) 981-6306

Email: soshea@cityofberkeley.info

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement <u>matches</u> exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * Cover Agency Contact
- * General Compliance Reporting for all programs
- * Table 1 Summary of Revenue, Expenditures, and Changes in Fund Balance
- * Table 2 Detailed Summary of Expenditures and Accomplishments

VEHICLE REGISTRATION FEE Annual Program Compliance Report Fiscal Year 2017-2018

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A.VRF Direct Local Distribution Programs

| | Local Streets and Roads | Total |
|--|----------------------------|----------------------------|
| Beginning of Year Fund Balance Revenue | \$ 1,037,275 \$ 508,213 | \$ 1,037,275 \$ 508,213 |
| Interest Expenditures | \$ 11,447 \$ 575,071 | \$ 11,447 \$ 575,071 |
| End of Year Fund Balance | \$ 981,865 | \$ 981,865 |
| Notes | | |
| | | |

Local Streets and Roads (LSR) Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

GENERAL COMPLIANCE REPORTING

| 1. | What is agency's current Pavement Condition Index (PCI) | ? PCI | = |
|----|--|---|-------------|
| | Use PCI from the most recent MTC's VitalSigns linked here: | http://www.vitalsigns.mtc.ca.gov/street-pavemen | t-condition |

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI. Indicate N/A, if not applicable.

Berkeley is implementing RMRA/SB1 funding into our annual pavement rehabiliation/repair program beginning with construction scheduled to begin spring 2019 (FY 2018 Street Rehabiliation Project). Additionally, City of Berkeley residents approved the \$100 million Measure T1 Bond in November of 2016, of which \$8 million in the first bond issuance (Phase 1) is programmed for paving projects, to be completed by 2021.

2a. How much of the balance identified here is encumbered into active contracts and projects?

\$ Encumbered VRF Balance \$ 981,865 \$ 14,975

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

Article

Website

Signage

The fund balance will be reduced through expenditures on the Shattuck Reconfiguration project contruction, the coordination of the reconstruction of the Downtown Berkeley BART satellite entrances, and planning and coordination of shared mobility services.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

| Project Title | Brief Project Description | DLD Amount | | Project Status |
|---|---|-------------------|---------|----------------|
| Shattuck Reconfiguration and Pedestrian Safety Project | Demolition, new sidewalk, paving | \$ | 250,000 | Planned |
| ART Plaza Improvements | Coordination for construction of satellite entrances | \$ | 30,000 | Underway |
| Shared Mobility Planing & Coordination | Planning and coordination of shared mobility programs, including development of franchise agreements for scooter sharing services | \$ | 33,428 | Underway |
| | | \$ | - | |
| | | \$ | - | |
| | | \$ | - | |
| | | \$ | - | |
| | | \$ | - | |

| . Confirm all expenditures were governing body approved (Yes/No). | yes |
|---|-----|

Copy of Article,

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

Yes/No?

Yes

Yes

Yes

| website, signage |
|------------------|
| Attached? |
| Yes |
| Yes |

Yes

| applicable, bliefly explain trily the publicity |
|---|
| requirement wasn't completed. |
| |
| |
| |

If applicable briefly explain why the publicity

56

Local Streets and Roads Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18 TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

| No. | Project Category (Drop-down Menu) | Project Phase (Drop-down Menu) | Project Type (Drop-down Menu) | Primarily Capital or Administrative Expenditure? | Project Name | Project Description/Benefits | Quantity Completed in FY 17-18 | Units for Quantity (Drop-down Menu) | Additional description on units or expanded detail on expenditures, performance, accomplishments | | penditures |
|-----|--|--------------------------------|-------------------------------------|--|---|--|--------------------------------------|--|--|----|------------|
| 1 | Streets/Rds | Construction | Streetscape / Complete | Capital | Hearst Complete Streets (14ST07) | Restriping/reconfiguration of Hearst Ave. to improve access and safety for bicyclists, pedestrians, and transit riders. Includes repaving, new signal at Hearst/LeRoy, new sidewalk to close gap between LeConte and Euclid, and buffered and parking- protected bike lanes. | 100% | Other | Construction was 100% complete as of 6/30/18. Work completed in FY 17-18 includes concrete sidewalk, driveways, bulbouts, curb ramps, storm drains, traffic signal upgrades, bus pads, roadway rehab/maintenance, and striping • 9,434 SF of sidewalk repair and extension; • 2,570 SF of driveway repair; • 13 new curb ramps; • 4 detectable warning surface retrofit; • 975 SF of concrete valley gutter; • 2 new bus boarding islands, 4 new bus pads • 96 LF of pedestrian railing; • 18,914 SY of roadway repaving with 4,682 tons of hot-mix asphalt; • 2,148 SY of roadway maintenance with slurry seal; • Various new and upgraded vehicle, pedestrian, and bike signals; • Various striping including upgraded bike lanes and high visibility crosswalks | | 265,834 |
| 2 | Streets/Rds | PS&E | Operations | Capital | Ashby/San Pabllo (09TM18) | Adding a separate westbound left- turn lane | 75% | Intersections | Design completed in FY18, however, since ROW transfer to Caltrans is part of the project, preparing ROW transfer documents has taken some time to complete extending the project design phase into FY19. | \$ | 4,200 |
| 3 | Streets/Rds | Maintenance/Operation | Street Resurfacing/Mai | Capital | Streets Preventive Maintenance (13ST13) | Streets Preventative Maintenance | N/A | Other | Streets Maintenance | Ś | 87,226 |
| _ | | | Streetscape / Complete | - | Shattuck Complete Streets and De-couplet (14ST06) | Reconfigure Shattuck Avenue between Allston and University to reduce auto/pedestrian collisions, enhance bike/ped access, and improve transit operations. Includes repaving, signal upgrades, bulbouts, transit amenities, etc. | 100% | Other | Design completed in FY 2018. | \$ | 78,484 |
| 5 | Mass Transit | t Construction | Other | Capital | Downtown Plaza (14TP09) | Reconstruct Downtown BART Plaza, including BART entrances, transit shelter, Plaza hardscape and landscape | 100% | Other | City's constribution to a BART manag | \$ | 46,962 |
| 7 | Streets/Rds | Operations | Education and Promotion | Administrative | Membership Dues | Software and membership dues | N/A | Other | administrative costs | \$ | 187 |
| | | Maintenance/Operation | | Administrative | ATT/Comcast | Communication elements of I-80 Integrated Corridor Mobility (ICM) Project. | Ongoing Program | Signals | A system that helps better manage traffic congestion along San Pablo Corridor during incident events on I- | \$ | 2,756 |
| | | Other Operations | Other Staffing | Administrative Administrative | Independent audit for Measure B/BB/VRF compliance Staffing for program administration and support | Independent audit for Measure B/BB/ Staffing for program administration | N/A | Other Other | consultant for audit reports admin staffing | \$ | 2,500 |
| 11 | | | 6 | | | and support | N/A | | | \$ | - |
| 12 | | | | | | | | | | \$ | - |
| 13 | | | | | | | | | | \$ | - |
| 14 | | | | | | | | | | \$ | - |
| 15 | | | | | | | | | | \$ | - |
| 16 | | | | | | | | | | \$ | - |

| 17 | | | | | \$ - |
|----|---|------------|--|-------------------|---------------|
| 18 | | | | | \$ - |
| 19 | | | | | \$ - |
| 20 | | | | | \$ - |
| 21 | | | | | \$ - |
| 22 | | | | | \$ - |
| 23 | | | | | \$ - |
| 24 | | | | | \$ - |
| 25 | | | | | \$ - |
| | Percentage of Capital vs Administrative Costs | 84% | | TOTAL | \$ 575,071 |
| | a. Total Capital | \$ 482,706 | | Match to Table 1? | TRUE |
| | b. Total Administrative | \$ 92,365 | | | |

| If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the |
|--|
| future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable. |
| |
| |
| |
| |