

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2017-2018**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Albany**

Date: 12/20/2018

**Primary Point of Contact**

Name: Mark Hurley

Title: Public Works Director

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2017-2018**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A.VRF Direct Local Distribution Programs**

	Local Streets and Roads	Total
<b>Beginning of Year Fund Balance</b>	\$ 48,754	\$ 48,754
<b>Revenue</b>	\$ 72,739	\$ 72,739
<b>Interest</b>	\$ -	\$ -
<b>Expenditures</b>	\$ 15,883	\$ 15,883
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 105,611	\$ 105,611

*Notes*

These are not audited figures. As of 12/14/18 they a

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2017-18**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.  
Indicate N/A, if not applicable.**

Albany's five year CIP identifies \$8.9 million in funding for street rehabilitation. Current funding is anticipated to raise the PCI above 60.

**2a. How much of the balance identified here is encumbered into active contracts and projects?**

		\$ Encumbered
VRF Balance	\$ <input type="text" value="105,611"/>	\$ <input type="text" value="273"/>

**2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.**

Indicate N/A, if not applicable.

Street rehabilitation was not performed in 2017 due to staff turn over. Additional street maintenance and rehabilitation is planned for 2018, 2019, and 2020 to eliminate this balance.

**2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	DLD Amount	Project Status
Washington Ave Traffic Calming	Installation of traffic calming elements on Washington Avenue between Pierce and Cerrito streets.	\$ 45,000	Underway
Rectangular Rapid Pedestrian Beacons (RRPB)	Evaluation of three intersections for the installation of Rectangular Rapid Pedestrian Beacons.	\$ 67,000	Planned
Annual Street Rehabilitation	9,300 feet of slurry and cape seal treatments citywide.	\$ 251,000	Underway
Red Curbs Citywide	Maintenance of current red curbs citywide and installation of new curbs as appropriate.	\$ 44,000	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**3. Confirm all expenditures were governing body approved (Yes/No).**

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Yes/No?	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No		Articles will be posted for projects entering construction
Website	Yes	Yes	
Signage	No		Signage will be posted during construction

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2017-18**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures
1									Professional Services	\$ 2,453
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	2016 Annual Street Rehabilitation	Slurry Seal 13 street segments and Grind/Overlay 6 street segments in poor condition.	1270	Linear Feet	Project is complete and in service	\$ 13,430
3										\$ -
4										\$ -
5										\$ -
6										\$ -
7										\$ -
8										\$ -
9										\$ -
10										\$ -
11										\$ -
12										\$ -
13										\$ -
14										\$ -
15										\$ -
16										\$ -
17										\$ -
18										\$ -
19										\$ -
20										\$ -
21										\$ -
22										\$ -
23										\$ -
24										\$ -
25										\$ -
Percentage of Capital vs Administrative Costs					100%					
a. Total Capital					\$ 13,430					
b. Total Administrative					\$ -					
									<b>TOTAL</b>	\$ 15,883
									Match to Table 1?	TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.