

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: City of Union City

Date: 12/20/2018

Primary Point of Contact

Name: Farooq Azim

Title: Principal Civil Engineer

Phone: (510) 675-5368

Email: Fazim@UnionCity.Org

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2017-2018**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 261,728	\$ 560,119	\$ -	\$ -	\$ 821,847
Revenue	\$ 240,813	\$ 783,920	\$ 489,086	\$ 347,790	\$ 1,861,610
Interest	\$ 4,078	\$ 9,001	\$ -	\$ -	\$ 13,079
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 86,086 <small>TRUE</small>	\$ 451,501 <small>TRUE</small>	\$ 489,086 <small>TRUE</small>	\$ 347,790 <small>TRUE</small>	\$ 1,374,462
End of Year Fund Balance	\$ 420,534	\$ 901,540	\$ -	\$ -	\$ 1,322,073

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 398,629	\$ 714,145	\$ -	\$ -	\$ 1,112,774
Revenue	\$ 195,371	\$ 699,508	\$ 354,865	\$ 221,157	\$ 1,470,902
Interest	\$ 5,578	\$ 7,023	\$ -	\$ -	\$ 12,601
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 43,371 <small>TRUE</small>	\$ 914,499 <small>TRUE</small>	\$ 354,865 <small>TRUE</small>	\$ 221,157 <small>TRUE</small>	\$ 1,533,892
End of Year Fund Balance	\$ 556,207	\$ 506,177	\$ -	\$ -	\$ 1,062,384

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	Jan-12

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.
Indicate N/A, if not applicable.

City is currently working with consultant to update the Bike/Ped Master Plan and expects to have it completed by mid-2019.

2a. How much of the program balance is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 420,534	\$ 420,534
MBB Balance	\$ 556,207	\$ 556,207
Total	\$ 976,741	\$ 976,741

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

N/A

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2017-18 Overlay Program	Repave and restripe various streets	\$ 592,768	Underway
2018-19 Slurry Seal Project	Slurry seal various streets	\$ 383,973	Planned
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures		
1	Bike/Ped	Construction	Multiuse Paths (Class I)	Capital	Citywide Trail System Rehabilitation (1012)	Repair trails that present tripping hazards	285	Square Feet		\$ 3,971	\$ -		
2	Pedestrian	Construction	Sidewalks and Ramps	Capital	2015-16 Sidewalk Repair Project (1505)	Remove and replace uplifted sidewalk at various locations	58	Square Feet		\$ 1,318	\$ -		
3	Pedestrian	Construction	Sidewalks and Ramps	Capital	2017-18 Sidewalk and Curb & Gutter Repairs (1733)	Remove and replace uplifted sidewalk and C&G at various locations	3,670	Square Feet	Misc. concrete work including sidewalk, curb & gutter, ramps and root barrier, etc.	\$ 80,797	\$ -		
4	Bike/Ped	Construction	Bikeways (non-Class I)	Capital	2016-17 Overlay Project (1601)	Reinstall Class II bikeway striping following pavement overlay	1	Other	Replacement of misc. striping and associated traffic control.		\$ 43,371		
5										\$ -	\$ -		
6										\$ -	\$ -		
7										\$ -	\$ -		
8										\$ -	\$ -		
9										\$ -	\$ -		
10										\$ -	\$ -		
11										\$ -	\$ -		
12										\$ -	\$ -		
13										\$ -	\$ -		
14										\$ -	\$ -		
15										\$ -	\$ -		
16										\$ -	\$ -		
17										\$ -	\$ -		
18										\$ -	\$ -		
19										\$ -	\$ -		
20										\$ -	\$ -		
21										\$ -	\$ -		
22										\$ -	\$ -		
23										\$ -	\$ -		
24										\$ -	\$ -		
25										\$ -	\$ -		
Total Percentage of Capital vs Administrative Costs				100%							TOTAL	\$ 86,086	\$ 43,371
a. Total Capital				\$ 129,456							Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ -									

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.
Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 901,540	\$ 747,881
MBB Balance	\$ 506,177	\$ 659,835
Total	\$ 1,407,717	\$ 1,407,717

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

N/A

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
2017-18 Overlay Project	Repave and restripe various streets	\$ 1,407,717	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures			
1	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	Streets Paving Maintenance (33012)	Repair pavement (digouts)	5,200	Square Feet		\$ 58,925	\$ -			
2	Other	Construction	Signals	Capital	HSIP Cycle 6 Traffic Signal Improvements (91404)	Safety Improvement	6	Intersections	Signal upgrades at 6 intersections	\$ 95,113	\$ -			
3	Streets/Rds	Project Closeout	Street Resurfacing/Maint	Administrative	2015-16 Overlay Project (91501)	Pavement Overlay	0	Other	Closeout costs.	\$ 164	\$ 164			
4	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	2016-17 Overlay Project (91601)	Pavement Overlay	123,000	Square Feet		\$ 211,943	\$ 614,200			
5	Streets/Rds	Project Closeout	Street Resurfacing/Maint	Administrative	2016-17 Slurry Seal Project (91602)	Slurry Seal Streets	0	Other	Closeout costs.	\$ 568	\$ -			
6	Streets/Rds	Construction	Street Resurfacing/Maint	Capital	2017-18 Slurry Seal Project (91702)	Slurry Seal Streets	1,188,000	Square Feet	plus 49,940 sf of digouts; striping	\$ 84,789	\$ 300,069			
7	Streets/Rds	Project Closeout	Street Resurfacing/Maint	Administrative	2015-16 Slurry Seal Project (91501)	Slurry Seal Streets	0	Other	Closeout costs.		\$ 66			
8										\$ -	\$ -			
9										\$ -	\$ -			
10										\$ -	\$ -			
11										\$ -	\$ -			
12										\$ -	\$ -			
13										\$ -	\$ -			
14										\$ -	\$ -			
15										\$ -	\$ -			
16										\$ -	\$ -			
17										\$ -	\$ -			
18										\$ -	\$ -			
19										\$ -	\$ -			
20										\$ -	\$ -			
21										\$ -	\$ -			
22										\$ -	\$ -			
23										\$ -	\$ -			
24										\$ -	\$ -			
25										\$ -	\$ -			
Percentage of Capital vs Administrative Costs				100%								TOTAL	\$ 451,501	\$ 914,499
a. Total Capital				\$ 1,365,038								Match to Table 1?	TRUE	TRUE
b. Total Administrative				\$ 962										

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 37,888
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	4.1%
Meets minimum 15% threshold?	FALSE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

Existing ramps met current standards & there was minimal opportunity to spend additional funds on B&P.

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 90 Percent
2. What is the agency's average on-time performance for the year? 92 Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

4a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

4b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.
Indicate N/A, if not applicable.

4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

5. Confirm all expenditures were governing body approved (Yes/No).

Yes

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	277717	Number of People/Passengers	Unlinked Passenger Trips	\$ 489,086	\$ 354,865	\$ 2,934,963	\$ 3,778,914
2									\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -
6									\$ -	\$ -	\$ -	\$ -
7									\$ -	\$ -	\$ -	\$ -
8									\$ -	\$ -	\$ -	\$ -
9									\$ -	\$ -	\$ -	\$ -
10									\$ -	\$ -	\$ -	\$ -
11									\$ -	\$ -	\$ -	\$ -
12									\$ -	\$ -	\$ -	\$ -
13									\$ -	\$ -	\$ -	\$ -
14									\$ -	\$ -	\$ -	\$ -
15									\$ -	\$ -	\$ -	\$ -
16									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 489,086	\$ 354,865	\$ 2,934,963	\$ 3,778,914
Match to Table 1?									TRUE	TRUE		

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ -	\$ -
MBB Balance	\$ -	\$ -
Total	\$ -	\$ -

1b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

N/A

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	18028	Number of People/Passengers	Unlinked Passenger Trips	\$ 303,798	\$ 221,157	\$ 399,226	\$ 924,181
2	Senior and Disabled Services	Operations	Same Day/Taxi Program	Tri City Taxi Voucher Program	Operations and Maintenance	2022	Number of People/Passengers	Unlinked Passenger Trips	\$ 43,992	\$ -	\$ -	\$ 43,992
TOTAL									\$ 347,790	\$ 221,157	\$ 399,226	\$ 968,173
Match to Table 1?									TRUE	TRUE		



DLD Recipient Self-Certification

1111 Broadway, Suite 800, Oakland, CA 94607

• 510.208.7400

• www.AlamedaCTC.org

Confirmation of Use of Direct Local Distribution Funds

For the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes.

The CITY OF UNION CITY confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

A handwritten signature in blue ink, appearing to read "Tony Acosta", is written over a horizontal line.

Tony Acosta
City Manager

12 December 2018
Date