### **MEASURE B AND MEASURE BB**

## Annual Program Compliance Report Reporting Fiscal Year 2017-2018

### **AGENCY CONTACT INFORMATION**

Agency Name:	City of Hayward
Date:	
Primary Point of Co	ontact
Name:	Lucky Narain
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Email:	<u>Lucky.Narain@hayward-ca.gov</u>

### Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement <u>matches</u> exactly to the revenues and expenditures reported herein.

### **Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* Cover Agency Contact
- \* General Compliance Reporting for all programs
- \* Table 1 Summary of Revenue, Expenditures, and Changes in Fund Balance
- \* Table 2 Detailed Summary of Expenditures and Accomplishments

### **MEASURE B AND MEASURE BB**

**Annual Program Compliance Report Fiscal Year 2017-2018** 

### TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

**DIRECTIONS:** Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

### A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian		Mass Transit	Total			
Beginning of Year Fund Balance	\$ 782,826	\$ 2,778,189	\$ -	\$ 1,212,834	\$ 4,773,849		
Revenue Interest	\$ 527,971 \$ 4,592	\$ 2,513,477 \$ 11,184	\$ - \$ -	\$ 951,835 \$ 22,959	\$ 3,993,283 \$ 38,735		
Expenditures Expenditures Matches Table 27	\$ 179,662	\$ 4,371,519 TRUE	\$ -	\$ 737,847	\$ 5,289,028		
End of Year Fund Balance	\$ 1,135,727	\$ 931,331	\$ -	\$ 1,449,781	\$ 3,516,839		
Notes							

### **B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 433,984	\$ 2,403,391	\$ -	\$ 1,264,228	\$ 4,101,603
Revenue Interest	\$ 428,342 \$ 2,590	\$ 2,242,827 \$ 6,860	\$ - \$ -	\$ 843,444 \$ 7,394	\$ 3,514,613 \$ 16,844
Expenditures Expenditures Matches Table 27	\$ 38,938	\$ 4,161,547	\$ -	\$ 169,770	\$ 4,370,255
End of Year Fund Balance	\$ 825,978	\$ 491,531	\$ -	\$ 1,945,296	\$ 3,262,805
Notes					

## Bicycle and Pedestrian Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

### **GENERAL COMPLIANCE REPORTING**

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

Bicycle Master Plan Pedestrian Master Plan Bike/Ped Master Plan

Adoption Year	
2007	

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update. *Indicate N/A, if not applicable.* 

The Bicycle Master Plan was adopted in November of 2007 as noted above. The City had hired consultants to complete a downtown specific plan with the Bicycle and Pedestrian Master Plan included and then expand beyond the downtown area. Unfortunately, the contract with those consultants had to be terminated. New consultants have been contracted and the process of producing the master plans began in FY18.

2a. How much of the program balance is encumbered into active contracts and projects?

MB Balance \$ 1,135,727

MBB Balance \$ 825,978 **Total** \$ 1,961,705

\$ Encumbered								
\$	-							
\$	-							
\$	-							

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

Bids were requested for the Walpert Street sidewalk. Only two bids were received in April, 2018 which were 53% higher than the engineer's estimate. High bids were due to an abundance of ongoing regional construction projects. The two bids were rejected. FY 17, 18 and 19 Sidewalk projects will be combined into one larger project which staff predict will result in bids that will be closer to the engineering cost estimates. The project is currently in the design phase and is planned to go to bid in mid FY19.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount		Project Status
05259 New Sidewalks MBB FY17	New sidewalks on Walpert Street	\$	472,000	Planned
05246 New Sidewalks MBB FY18	Muir Street, Calhoun Street, Tampa Avenue	\$	365,000	Planned
05247 New Sidewalks MBB FY19	Streets to be determined	\$	350,000	Planned
05271 Pedestrian/Bicycle Master Plan Update (Measure B funds)	Pedestrian/Bicycle Master Plan Update	\$	340,000	Underway
05258 New Sidewalks MB FY17 Walpert Street	New sidewalks on Walpert Street	\$	412,000	Planned
05272 New Sidewalks MB FY18	Muir Street, Calhoun Street, Tampa Avenue and Depot Road.	\$	430,000	Planned
05284 New Sidewalks MB FY19	Streets to be determined	\$	420,000	Planned
		\$	-	

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

No

No

**Measure B** 

No

No

No

**Article** 

Website

Signage

Copy of Article, website, signage

Measure BB Attached?

No No

	Attached?
	No
	No
	No

If applicable, briefly explain why the publicity requirement wasn't completed.

Projects were not in progress this year.
Projects were not in progress this year.
Projects were not in progress this year.

## Bicycle and Pedestrian Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

# Reporting Period - Fiscal Year 2017-18 TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category (Drop-down Menu)	Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure DLD Expe	
1	Bike/Ped	Operations	Staffing	Administrative	05278 Project Predesign	City engineering costs associated with the predesign of bicycle and pedestrian projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future bicycle and pedestrian-related projects	·	Other		\$ -	\$	19,915
2	Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Administrative	05259 - New Sidewalks MBB FY17 - Walpert Street	Installation of new sidewalks along portions of Walpert Street. Project will provide increased pedestrian safety on this route, which passes by nearby schools and is heavily utilized.	0	Linear Feet	Two project bids were received in April, 2018 which were 53% higher than the engineer's estimate. High bids were due to an abundance of ongoing regional construction projects. The two bids were rejected. FY 17, 18 and 19 Sidewalk projects will be combined into one larger project which staff predict will result in bids that will be closer to the engineering cost estimates. The project is currently in the design phase.	\$ -	\$	6,884
3	Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Administrative	05246 - New Sidewalks MBB FY18	Installation of new sidewalks along portions of Muir St., Calhoun St., Tampa Ave., and Depot Rd.	0	Linear Feet	See above. This project will be combined with FY 17 and FY19 Sidewalk projects in order to obtain a more competitive bid process.	\$ -	\$	240
4	Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Administrative	05247 - New Sidewalks MBB FY19	Installation of new sidewalks. Locations to be determined.	0	Linear Feet	See above. This project will be combined with FY 17 and FY18 Sidewalk projects in order to obtain a more competitive bid process.	\$ -	\$	11,899
5	Bike/Ped	Planning/Scoping	Other	Capital	05271 Pedestrian Master Plan /Update Bike Plan	Update of Pedestiran and Bicycle Master Plans	N/A			\$ 6,694	\$	-
6	Bike/Ped	Other	Signals	Capital	05175 Pedestrian Traffic Signal Maintenance/Improvement	Installation of countdown timers and ADA-compliant push buttons as well as audible traffic signals.  Project will provide increased pedestrian safety and greater accommodation for non-vehicular modes of travel.	N/A			\$ 16,203	\$	-
7	Bike/Ped	Other	Other	Administrative	05260 Project Predesign	City engineering costs associated with the predesign of bicycle and pedestrian projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future bicycle and pedestrian-related projects	N/A			\$ 5,000	\$	-

8 Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Administrative	05258 New Sidewalks FY17 - Walpert St.	Installation of new sidewalks along portions of Walpert Street. Project will provide increased pedestrian safety on this route, which passes by nearby schools and is heavily utilized.	0	Linear Feet	Two project bids were received in April, 2018 which were 53% higher than the engineer's estimate. High bids were due to an abundance of ongoing regional construction projects. The two bids were rejected. FY 17, 18 and 19 Sidewalk projects will be combined into one larger project which staff predict will result in bids that will be closer to the engineering cost estimates. The project is currently in the design phase.	\$	\$	-
9 Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Administrative	05272 New Sidewalks FY18	Installation of new sidewalks along portions of Muir St., Calhoun St., Tampa Ave., and Depot Rd.	0	Linear Feet	See above. This project will be combined with FY 17 and FY19 Sidewalk projects in order to obtain a more competitive bid process.	\$ 20,264	\$	-
10 Bike/Ped	Other	Other	Administrative	FY17 Audit Fees					\$ 500	\$	-
Total P	ercentage of Capital vs	Administrative Costs	10%					TOTAL	\$ 179,662	\$	38,938
a. Total Capital		\$ 22,897					Match to Table 1?	TRUE	TF	RUE	
	b. Total Administrative										

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

All sidewalk projects were in the administrative/planning stage for this reporting period. FY17 -FY19 projects will be combined and put out for bid in mid FY19 and the costruction (capital) phase will begin.

## Local Streets and Roads (LSR) Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

### **GENERAL COMPLIANCE REPORTING**

1.	•	•	ent Condition Index (PCI)	?	PCI =	70
	Use PCI from the mo	st recent MTC's VitalSigns	linked here:	http://www.vitalsigns	.mtc.ca.gov/street-pavement-	-condition
	•	s below a score of 6 f not applicable.	60 (fair condition), speci	fy what actions are be	ing implemented to increase	the PCI.
2a.	How much of	the balance identif	ied here is encumbered	into active contracts a \$ Encumbered	and projects?	
		MB Balance	\$ 931,331	y Elleamberea		
		MBB Balance	\$ 491,531			
		Total	\$ 1,422,862			
2b.	-	ne program has a fu f not applicable.	und balance, and how th	e agency plans to exp	end the balances down.	
		und balance will be us	sed for FY19 paving.			
			, , , , , , , , , , , , , , , , , , ,			
2c.	Specify any la	ge planned uses of	f fund balances within th	nis program and their	status i.e. planned or underw	ay.
		ect Title	Brief Project		DLD Amount	Project Status
	05220 Pavemen Measure B FY19		Reconstruction or major r deteriorated streets. The severely deteriorated stre acceptable pavement star	reconstruction of ets will bring them up to	\$ 1,022,473	Planned
	05216 Pavemen Measure BB FY1		Reconstruction or major r deteriorated streets. The severely deteriorated stre acceptable pavement star	reconstruction of ets will bring them up to	\$ 491,351	Planned
					\$ -	
					\$ -	
					\$ -	
					-	
					\$ -	
					\$ -	
2	Confirm all av	mandituras wara s	overning hody approved	I (Vas /Na)	· ·	'es
3.	Confirm all ex	penditures were go	overning body approved	i (tes/No).		es
4.	Confirm the co	ompletion of the pu	ublicity requirements in	the table below (Yes/	No).	
				Copy of Article,		
		<b>3.4 3</b>	14 DD	website, signage	If applicable, briefly explain	
	Article	Measure B Yes	Measure BB Yes	Attached?  Yes	requirement wasn't complete	iea.
	Website	Yes	Yes	Yes	See attached.	
	Signage	Yes	Yes	No	Photos weren't taken of signage	due to a miscommunication
	2.880				with the project manager.	

## **Local Streets and Roads Direct Local Distribution Program** Reporting Period - Fiscal Year 2017-18 TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category (Drop-down Menu)  Project Phase (Drop-down Menu)	Project Type (Drop-down Menu)	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity (Drop-down Menu)	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B	Measu DLD Ex	ure BB xpenditures
1	Streets/Rds Operations	Staffing	Administrative	05208 Project Predesign	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	N/A	Other			\$	118,093
2	Streets/Rds Project Closeout	Street Resurfacing/Mai	r Capital	05206 Pavement Rehabilitation - MBB FY16	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	4.83	Lane Miles			\$	131,669
3	Streets/Rds Construction	Street Resurfacing/Mai	Capital	05207 Pavement Rehabilitation - MBB FY17	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	37.71	Lane Miles	FY17 and FY18 paving projects from MB/MBB/VRF were combined into one large project. 22.95 lane miles were rehabilitated and 14.76 received preventative maintenance. Gas Tax also contributed to this total.		\$	2,043,617
4	Streets/Rds Construction	Street Resurfacing/Mai	r Capital	05245 Pavement Rehabilitation - MBB FY18	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	37.71	Lane Miles	FY17 and FY18 paving projects from MB/MBB/VRF were combined into one large project. 22.95 lane miles were rehabilitated and 14.76 received preventative maintenance. Gas Tax also contributed to this total.	\$ -	\$	1,822,781
5	Other Planning/Scoping	Streetscape / Complete	Administrative	05218 Tennyson Corridor Complete Streets Study	Evaluate corridor wide complete streets imrpovments that can imrpove safety, traffic operations, and reduce congestion for all modes of transportation.	N/A	Other	tota.	\$ -	\$	1,261
6	Streets/Rds Planning/Scoping	Street Resurfacing/Mai	r Administrative	05216 Pavement Rehabilitation MBB FY19	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	0	Lane Miles		\$ -	\$	43,190
-	Other Other	Other	Administrative	FY17 Audit Fees	FY17 Audti Fees	N/A	Other		\$ -	\$	936
8	Streets/Rds Other	Traffic Calming	Capital	05166 Speed Monitoring Devices	Solar speed radar signs, related equipment and associated staff costs.	N/A	Other		\$ 74,740	\$	-
9	Streets/Rds Operations	Staffing	Administrative	05199 Project Predesign	City engineering costs associated with the predesign of streets and roads projects, including preliminary survey, design, and cost estimates. Project provides for the ability to fund staff costs that are associated with future streets and roads-related projects.	N/A	Other		\$ 29,581	\$	-
10	Streets/Rds Project Closeout	Street Resurfacing/Mai	r Capital	05202 Pravement Rehabilitation Measure B FY16	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	2.4	Lane Miles		\$ 145,727	\$	-
11	Streets/Rds Construction	Street Resurfacing/Mai	r Capital	05209 Pavement Rehabilitation Measure B FY17	Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	37.71	Lane Miles	FY17 and FY18 paving projects from MB/MBB/VRF were combined into one large project. 22.95 lane miles were rehabilitated and 14.76 received preventative maintenance. Gas Tax also contributed to this total.	\$ 1,978,796	5 \$	-

Severe   S	12 S	treets/Rds	Construction	Street Resurfacing/Mai	ir Capital	05212 Pavement Rehabilitation Measure B FY18	Reconstruction or major repair to		Lane Miles	FY17 and FY18 paving projects from	\$ 2,002,148	\$	-
reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.    Streets/Mds   Planning/Scoping   Street Resurfacing/Mail Administrative   OS220 Pavement Rehabilitation Measure B FY19   Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.    Several Results   Project Closeout   Several Results   Several Rehabilitation MB FY16   Several Rehabilitation of several deteriorated streets. The reconstruction of several deteriorated streets. The rec							severely deteriorated streets. The			MB/MBB/VRF were combined into			
Streets/Rds   Planning/Scoping   Street Resurfacing/Mair Administrative   OS220 Pavement Rehabilitation Measure B FY19   Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.							reconstruction of severely deteriorated			one large project. 22.95 lane miles			
pavement standards.  Street Kesurfacing/Mail Administrative  Street Kesurfacing/Mail Administrative  Planning/Scoping  Street Kesurfacing/Mail Administrative  Street							•	37.71		were rehabilitated and 14.76			
Streets/Mss   Planning/Scoping   Street Resurfacing/Mail Administrative   O5220 Pavement Rehabilitation Measure B FY19   Severely deteriorated streets. The reconstruction or severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.    Author   Planning/Scoping   Street Resurfacing/Mail Capital   O5200 Pavement Rehabilitation MB FY16   Severely deteriorated streets will bring them up to acceptable pavement standards.    Author   Planning/Scoping   Other   Capital   Oseron Specific Plan   Os										received preventative maintenance.			
Streets/Rds Planning/Scoping Street Resurfacing/Mair Administrative 05220 Pavement Rehabilitation Measure B PT19 Reconstruction or major repair to severely deteriorated streets will bring them up to acceptable pavement standards.  14 Streets/Rds Other Other Administrative PT17 Audit Fees										Gas Tax also contributed to this			
severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.  14 Streets/Rds Other Other Administrative FY17 Audit Fees										total.			
reconstruction of severely deteriorated streets will bring them up to acceptable pawement standards.  14 Streets/Rds Other Other Administrative PY17 Audit Fees 15 Streets/Rds Project Closeout Street Resurfacing/Mail Capital O5200 Pavement Rehabilitation MB FY16 Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.  16 Other Planning/Scoping Other Capital Downtown Specific Plan Downtown Specific Plan On Specific Plan Specific	13 S	treets/Rds	Planning/Scoping	Street Resurfacing/Mai	ir Administrative	05220 Pavement Rehabilitation Measure B FY19	, ,		Lane Miles	Planning and Design.	\$ 48,449	\$	-
streets will bring them up to acceptable pavement standards.    14   Streets/Rds   Other   Other   Administrative   FY17 Audit Fees							severely deteriorated streets. The						
streets will bring them up to acceptable pavement standards.    Variets/Rds   Other   Other   Administrative   FY17 Audit Fees   Streets/Rds   Other   Other   Administrative   FY17 Audit Fees   Streets/Rds   Other   Other   Administrative   FY17 Audit Fees   Streets/Rds   Other							reconstruction of severely deteriorated	0					
14 Streets/Rds Other Other Administrative FY17 Audit Fees 15 Streets/Rds Project Closeout Street Resurfacing/Mair Capital O5200 Pavement Rehabilitation MB FY16 Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets. The reconstruction							streets will bring them up to acceptable	U					
Streets/Rds Project Closeout Street Resurfacing/Main Capital 05200 Pavement Rehabilitation MB PY16 Reconstruction or major repair to severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.  16 Other Planning/scoping Other Capital Downtown Specific Plan Downtown Specific Plan \$85,000 \$  17 Support Specific Plan Sp							pavement standards.						
Severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	14 S	treets/Rds	Other	Other	Administrative	FY17 Audit Fees					\$ 936	\$	-
Severely deteriorated streets. The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards.	15 S	treets/Rds	Project Closeout	Street Resurfacing/Mai	ir Capital	05200 Pavement Rehabilitation MB FY16	Reconstruction or major repair to		Lane Miles		\$ 6,142	\$	-
Planning/Scoping							severely deteriorated streets. The						
Streets will bring them up to acceptable pavement standards.													
Description								0					
17     \$       18     \$       19     \$       20     \$       21     \$       22     \$       23     \$       24     \$       25     \$													
17     \$       18     \$       19     \$       20     \$       21     \$       22     \$       23     \$       24     \$       25     \$	16 C	)ther	Planning/Scoping	Other	Capital	Downtown Specific Plan	Downtown Specific Plan				\$ 85,000	\$	
18       \$	_		J				·				,	\$	-
19       \$												\$	-
21     \$     -     \$       22     \$     -     \$       23     \$     -     \$       24     \$     -     \$       25     \$     -     \$	19										\$ -	\$	-
22     \$       23     \$       24     \$       25     \$	20										\$ -	\$	-
23     \$       24     \$       25     \$	21										\$ -	\$	-
24     \$ - \$       25     \$ - \$	22										\$ -	\$	-
25 \$ - \$	23										\$ -	•	-
											\$ -	т	-
	25										\$ =	\$	-
† 1/2·2/2017 † 1/2·2/2017		Perce	ntage of Capital vs A	dministrative Costs	97%					TOTAL	\$ 4,371,519	\$	4,161,547
a. Total Capital \$ 8,290,620 TRUE TRUE				a. Total Capital	\$ 8,290,620	0				Match to Table 1?	TRUE		TRUE

If your agency did not expend greater than 50% of total costs on Capital Investments, exploture over Program Administration (outreach, staffing, administrative support). <i>Indicate</i>	•

242,446

b. Total Administrative \$

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Impro-	vement
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In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements? 992,191 Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements: 23.8% Meets minimum 15% threshold? TRUE

	If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.								
Ī									
ı									
ı									
ı									

### **Paratransit Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18**

### **GENERAL COMPLIANCE REPORTING**

1a. How much of the balance identified here is encumbered into active contracts and projects?

MB Balance	1,449,781
MBB Balance	1,945,296
Total	\$ 3,395,077

\$ Encumbered
\$ 644,386
\$ -
\$ 644,386

1b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The program is currently seeking approval to expend \$1.9M on capital improvement projects. The HOP is collaborating with the City of Hayward Public Works Division to expend funds on ADA-compliant projects including curb cuts and bulb outs.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
ADA Curb Cuts	A curb cut is a short ramp designed to be ADA accessible to mobility devices.	\$ 800,000	
ADA Bulb Outs	A bulb out (or curb extension) is designed to widen sidewalks making mobility device travel	TBD	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		-	

4.	Confirm all ex	penditures were	governing body	/ approved (	Yes/	No)	١.

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

Copy of Article, website, signage

	Measure B	Measure BB
Article	Yes	No
Website	Yes	No
Signage	Yes	Yes

Attached?								
Yes								
Yes								
Yes								

If applicable, briefly explain why the publicity requirement wasn't completed.

### Paratransit Direct Local Distribution Program Reporting Period - Fiscal Year 2017-18

### TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

Senior and Disabled Services	Operations Operations Operations	Same Day/Taxi Program  Customer Service and Outreach  Program Administration	Central County Same Day Taxi Program (St. Mini Cab Corporation)  Research, Marketing & Data Collection  Program Administration	Taxi Service: on demand transportation for eligible clients to meet Activities of Daily Living (ADL's) needs  Research, Marketing & Data Collection	9,213	Number of One-Way Unduplicated Trips	Total ambulatory: 8943 Total non ambulatory: 270	\$ -	\$ 168,426	5 \$ -	\$ 168,426
Disabled Services Senior and	Operations	Outreach Program									
Senior and Disabled Services Senior and Disabled Services Senior and Disabled Services Senior and	<u> </u>		Program Administration	+		Other		\$ 29,736	\$ 1,344	4 \$ -	\$ 31,080
Senior and Disabled Services Senior and Disabled Services Senior and	Operations		3	Administrative costs for program delivery		Other		\$ 303,782	\$ -	\$ -	\$ 303,782
Disabled Services Senior and		Group Trips	A-Para Transit, Inc.	Groups of 4 or more: transportation for groups of eligible clients to meet ADL needs	1,932	Number of One-Way Unduplicated Trips	Total ambulatory: 1441 Total non ambulatory: 491	\$ 80,466	\$ -	\$ -	\$ 80,466
Senior and	Operations	Meal Delivery	Meals on Wheels (Service Opportunity for Seniors (SOS))	Delivery of meals to homebound seniors	44,944		Number of meals delivered	\$ 68,750	\$ -	\$ -	\$ 68,750
Services	Operations	Mobility Management/Travel Training	Hayward on the Go! Travel Training (CRIL)	Mobility management training for seniors and people with disabilities	98	Number of People/Passen gers	Number of workshops: 9 Number of field trips: 24	\$ 74,452	\$ -	\$ -	\$ 74,452
Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	Alzeheimer's Services of the East Bay	Transportation to Hayward Adult Day Health Care centers, support for caregivers and individuals recently diagnosed with dementia	1,525	Number of One-Way Unduplicated Trips	Total non ambulatory: 1525	\$ 75,000	\$ -	\$ -	\$ 75,000
Senior and Disabled Services	Operations	Volunteer Driver Program	VIP Rides (LIFE ElderCare)	Trained volunteers provide door- through-door transportation to eligible clients to meet ADL needs	45	Number of People/Passen gers		\$ 75,000	\$ -	\$ -	\$ 75,000
Senior and Disabled Services	Operations	Other	Van Share Program (CRIL)	Provides van share services that are mobility-device accessible	25	Number of	Number of vehicle reservations	\$ 30,661	\$ -	\$ -	\$ 30,661
0								\$ -	\$ -	\$ -	\$ -
1								\$ -	\$ -	\$ -	\$ -
2								\$ -	\$ -	\$ -	\$ -
3								\$ -	\$ -	\$ -	\$ -
4								\$ -	\$ -	\$ -	\$ -
5								\$ -	\$ -	\$ -	\$ -
6								\$ -	\$ -	\$ -	\$ -
7								\$ -	\$ -	\$ -	\$ -
8								\$ -	\$ -	\$ -	\$ -
9								\$ -	\$ -	\$ -	\$ -
0									-	\$ -	\$ _
							TOTAL	\$ 737,847	\$ 169,770		907,617



### **DLD Recipient Self-Certification**

1111 Broadway, Suite 800, Oakland, CA 94607

510.208.7400

www.AlamedaCTC.org

### **Confirmation of Use of Direct Local Distribution Funds**

For the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes.

The City of Hayward confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

Alex Ameri

12/21/18

Interim Director of Public Works