

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **Alameda Contra-Costa Transit**

Date: 12/17/2018

Primary Point of Contact

Name:	Claudia L Allen / Nina Rideout
Title:	Chief Financial Officer / Senior Financial Analyst
Phone:	510-891-5465 / 510-891-4718
Email:	CLALLEN@ACTRANSIT.ORG / NRIDEOUT@ACTRANSIT.ORG

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ -	\$ -	\$ 3,555,562	\$ 851,361	\$ 4,406,923
Revenue	\$ -	\$ -	\$ 24,871,450	\$ 5,955,338	\$ 30,826,788
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 24,502,123 <small>TRUE</small>	\$ 5,866,905 <small>TRUE</small>	\$ 30,369,028
End of Year Fund Balance	\$ -	\$ -	\$ 3,924,889	\$ 939,794	\$ 4,864,683

Notes

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance		\$ -	\$ 3,920,902	\$ 938,514	\$ 4,859,416
Revenue	\$ -	\$ -	\$ 27,425,486	\$ 6,564,611	\$ 33,990,097
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures <small>Expenditures Matches Table 2?</small>	\$ - <small>#REF!</small>	\$ - <small>#REF!</small>	\$ 26,989,353 <small>TRUE</small>	\$ 6,460,217 <small>TRUE</small>	\$ 33,449,570
End of Year Fund Balance	\$ -	\$ -	\$ 4,357,035	\$ 1,042,908	\$ 5,399,943

Notes

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is the agency's average on-time performance goal/target? 72% Percent
2. What is the agency's average on-time performance for the year? 69.7% Percent

3. If your agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

Action taken include: Route performance monitoring, service quality taskforce, and line ride program to address service quality by line.

- 4a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered	
MB Balance	\$ 3,924,889	\$	3,924,889
MBB Balance	\$ 4,357,035	\$	4,357,035
Total	\$ 8,281,924	\$	8,281,924

- 4b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The encumbered balances for Measure B \$3,924,889 and Measure BB \$4,357,035 are already anticipated to be expended for FY 17/18 transit operations. The balances are not included in the financial statements for the year ended 6/30/2018 because the funding for May 2018 and June 2018 were not received until July 2018 and August 2018 respectively. These balances are reported on the balance sheet as of 6/30/2018.

- 4c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
FY 17/18 TRANSIT OPERATIONS MEASURE B	FY17/18 TRANSIT OPERATIONS -- These Measure B funds are already expended for FY17/18 Operations. Due to the timing of funding received after 6/30/2018, the balance of \$3,924,889 is shown as the ending fund balance on the Financial Statement.	\$3,924,889	Underway
FY 17/18 TRANSIT OPERATIONS MEASURE BB	FY17/18 TRANSIT OPERATIONS -- These Measure BB funds are already expended for FY17/18 Operations. Due to the timing of funding received after 6/30/2018, the balance of \$4,357,035 is shown as the ending fund balance on the Financial Statement.	\$4,357,035	Underway

5. Confirm all expenditures were governing body approved (Yes/No). Yes

6. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY-NORTHERN ALAMEDA COUNTY	32,298,084	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS-NORTHERN ALAMEDA COUNTY	\$ 15,191,600	\$ 19,051,308	\$ 248,785,156	\$ 283,028,064
2	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY - CENTRAL ALAMEDA COUNTY	8,643,878	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS - CENTRAL ALAMEDA COUNTY	\$ 7,028,949	\$ 5,098,667	\$ 66,581,923	\$ 78,709,539
3	Bus	Operations	Operations	FIXED ROUTE TRANSIT	MOBILITY - SOUTHERN ALAMEDA COUNTY	4,813,657	Number of One-Way Unduplicated Trips	TRANSIT OPERATIONS - SOUTHERN ALAMEDA COUNTY	\$ 2,281,574	\$ 2,839,378	\$ 37,078,559	\$ 42,199,511
TOTAL									\$ 24,502,123	\$ 26,989,353	\$ 352,445,637	\$ 403,937,113
Match to Table 1?									TRUE	TRUE		

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **AC Transit as part of the East Bay Paratransit Consortium**

Date:

Primary Point of Contact

Name: Mallory Nestor-Brush

Title: Manager of Accessibility

Phone: 510 891-7213

Email: mnestor@actransit.org

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

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**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 939,794	\$ 939,794
MBB Balance	\$ 1,042,908	\$ 1,042,908
Total	\$ 1,982,702	\$ 1,982,702

1b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

This balance is due to timing issues in receiving MeasB/BB payments for the months of April, May and June every year. For accounting purposes the total distribution amount for these months is carried over to the next fiscal year and spent on AC Transit's share of East Bay Paratransit operations.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Measure B Paratransit	See above	\$ 939,794	Underway
Measure BB Paratransit	See above	\$ 1,042,908	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

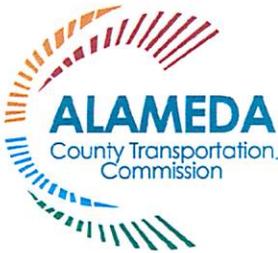
	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Disabled Services	Operations	ADA-mandated Services	AC Transit as part of the East Bay Paratransit Consortium	Provides all eligible trips to riders certified to use the system because of disabling health conditions preventing them from using accessible fixed route services.	531,840	Number of People/Passengers	502,755 passengers include PCA's and companions.	\$ 5,866,905	\$ 6,460,217	\$ 13,545,974	\$ 25,873,096
2									\$ -	\$ -	\$ -	\$ -
TOTAL									\$ 5,866,905	\$ 6,460,217	\$ 13,545,974	\$ 25,873,096
Match to Table 1?									TRUE	TRUE		



DLD Recipient Self-Certification

1111 Broadway, Suite 800, Oakland, CA 94607

• 510.208.7400

• www.AlamedaCTC.org

Confirmation of Use of Direct Local Distribution Funds

For the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes.

The Alameda-Contra Costa Transit District confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.

A handwritten signature in blue ink that reads "Claudia Allen". The signature is written in a cursive style and is positioned above a horizontal line.

Claudia Allen
Chief Financial Officer

12/14/18