

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2017-2018**

AGENCY CONTACT INFORMATION

Agency Name: **City of Fremont**

Date: 12/21/2018

Primary Point of Contact

Name: Tish Saini

Title: Senior Accountant

Phone: (510) 494-4606

Email: tsaini@fremont.gov

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2017-2018**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 1,337,095	\$ 1,208,202	\$ -	\$ 609,542	\$ 3,154,839
Revenue	\$ 759,513	\$ 2,624,477	\$ -	\$ 962,244	\$ 4,346,234
Interest	\$ 1,891	\$ 6,825	\$ -	\$ 1,829	\$ 10,545
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 627,953 <small>TRUE</small>	\$ 2,378,116 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 698,541 <small>TRUE</small>	\$ 3,704,610
End of Year Fund Balance	\$ 1,470,546	\$ 1,461,388	\$ -	\$ 875,074	\$ 3,807,008

Notes

3

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total
Beginning of Year Fund Balance	\$ 669,007	\$ 143,411	\$ -	\$ 478,204	\$ 1,290,622
Revenue	\$ 616,191	\$ 2,341,875	\$ -	\$ 584,671	\$ 3,542,737
Interest	\$ 123	\$ (5,869)	\$ -	\$ 872	\$ (4,874)
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 157,999 <small>TRUE</small>	\$ 1,590,861 <small>TRUE</small>	\$ - <small>#REF!</small>	\$ 534,510 <small>TRUE</small>	\$ 2,283,370
End of Year Fund Balance	\$ 1,127,322	\$ 888,556	\$ -	\$ 529,237	\$ 2,545,115

Notes

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2018
Pedestrian Master Plan	2016
Bike/Ped Master Plan	

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

N/A

2a. How much of the program balance is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 1,470,546	\$ 463,000
MBB Balance	\$ 1,127,322	\$ 443,240
Total	\$ 2,597,868	\$ 906,240

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The City plans to adopt a new Capital Improvement Plan in June 2019 that will start with FY 19/20, and will incorporate appropriations to projects so that the fund balances can be drawn down quickly. The fund balances increased in FY 17/18 due to timing of projects and payments to contractors on current projects. The City will monitor these funds closely and ensure expeditious spending in future years.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Bicycle Master Plan Year 1 Bikeway Improvements	Install green, buffered and separated bike lanes.	\$ 900,000	Underway
2018 Pedestrian Crossing Enhancement Project Phase 2	Install pedestrian flashing beacons-signals and other ped crossing elements.	\$ 636,000	Underway
Sullivan Sidewalk/Underpass Rehab	Sidewalk Improvements	\$ 550,000	Underway
BART Way Improvements	Sidewalk and Bikeway Improvements	\$ 333,000	Underway

3. Confirm all expenditures were governing body approved (Yes/No).

Yes

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures
1	Pedestrian	Construction	Bridges and Tunnels	Capital	PWC8374 - Sullivan Underpass Rehab	Improved access and drainage	2600	Square Feet	Units for Quantity: SF of sidewalk	\$ 214,582	\$ -
2	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	PWC8381 - Central PK/Gomes Pk RR	Safer railroad crossing				\$ 5,960	\$ -
3	Bike/Ped	Construction	Bridges and Tunnels	Capital	PWC8460 - Niles Blvd Bridge Repl	Bridge replacement	100	Other	Units for Quantity: Percent	\$ 1,030	\$ -
4	Bike/Ped	Other	Education and Promotion	Administrative	PWC8541 - Bicycle & Pedestrian Educational	Ongoing bike and pedestrian, traffic education and safety, promotions such as bike maps, contest give aways and promotions such as Bike to Work Day, School Walk and Roll, Special Events, and general bike and pedestrian expenditures such as bike racks, bike and ped counts, legal noticing for bike and ped meetings, sidewalk shelters, etc.	600	Other	Bike Maps, Bike Racks, sidewalk shelters, bike and ped counts, bike helmets, bike locks, bike lights, community and school bike and pedestrian events promotions.	\$ 49,456	\$ 32,445
5	Pedestrian	Planning/Scoping	Master Plan	Capital	PWC8846 - ADA Transition Plan	Improved information on ADA needs	100	Other	Units for Quantity: Percent	\$ 32,360	\$ 12,090
6	Bike/Ped	Project Closeout	Sidewalks and Ramps	Capital	PWC8855 - Ellsworth St Sidewalk Improvement	Improved pedestrian access	1000	Linear Feet	Units for Quantity: LF of sidewalk	\$ 1,118	\$ -
7	Bicycle	Planning/Scoping	Multiuse Paths (Class I)	Capital	PWC8874 - Bikeways Improvement	Fremont Bike Master Plan, Mission Creek Trail Scoping Study, Dumbarton Bridge to Quarry Lakes Trail Study.	1	# of Plans developed	In addition to the scoping plans completed, delineators were installed on existing buffered bike lanes on Stevenson Blvd and Fremont Blvd. Creating a total of 1.1 miles of new separated bike lanes.	\$ 143,620	\$ 53,786
8	Bike/Ped	Planning/Scoping	Streetscape / Complete Streets	Capital	PWC8881 - Bike & Ped Planning Study	Update 2018 Bicycle Master Plan Project and conduct School Traffic Safety Assessments. Both projects provides planning in the development of City Bikeway facilities and Safe Routes to School facilities to improve comfort level, safety and increase of bicycle and pedestrian trips.	9	Other	9 School traffic safety assessments for the fiscal year completed.		\$ 2,271
9	Bike/Ped	PS&E	Safety Improvements	Capital	PWC8882 - Intersection Improvements	Consultant design for Ped Crossing Enhancements project, Consultant work for Safe Routes to School Short tem improvements, Consultant work on ATP Grant Application, Consultant Work on TDA Grant Application , Bike Master Plan Traffic Study.	3	# of Plans developed	3- School Short term improvements plan package, 1 ATP Grant Application, Bike Master Plan Traffic Study	\$ 81,390	\$ 57,151
10	Bike/Ped	Planning/Scoping	Sidewalks and Ramps	Capital	PWC8883 - Sidewalk Improvements	Consultant work for Fremont Boulevard Highway Safety Improvement Grant Application & Dumbarton Bridge Trail Scoping Study.	1	Other	2017 HSIP Grant Project Support work.	\$ 8,556	\$ -
11	Bike/Ped	Operations	Education and Promotion	Administrative	PWC8884 - Traffic Education	Conduct school traffic safety workshops and bicycle rodeos to schools and at Community Events per Pedestrian and Bicycle Master Plan recommendations. Program is an ongoing annual education program.	14 School traffic safety workshops and 9 school traffic safety rodeos, 2 community rodeos completed. Total of 2,582 people participating.	Other	14 School traffic safety workshops and 9 school traffic safety rodeos, 2 community rodeos completed. Total of 2,582 people/students participating.	\$ 37,500	\$ -

12	Bike/Ped	PS&E	Streetscape / Complete Streets	Capital	PWC8919 - Washington Blvd Safety Improvements	Design work to install buffered bike lanes, green bike lanes on Washington Boulevard between Roberts Avenue to Meridith Drive. Project also involves enhancing pedestrian crossing at Washington/Olive with ladder crosswalk, flashing beacons, pedestrian yield signs and ped crossing legends.	1	# of Plans developed	Staff time for completion of design plans.	\$ 5,934	\$ -	
13	Pedestrian	Construction	Sidewalks and Ramps	Capital	PWC8944 - Pedestrian Improvements	Sullivan Underpass Sidewalk Improvements project, construction ongoing.		Square Feet		\$ 19,893	\$ -	
14	Bike/Ped	Planning/Scoping	Multiuse Paths (Class I)	Capital	PWC8972 - Mission Creek I680 to Palm	Consultant Scoping Study to develop Class 1 Trail on Mission Creek Levee between Palm Avenue to I-680/Mission Blvd.		# of Plans developed		\$ 26,553	\$ -	
15	Pedestrian	PS&E	Pedestrian Crossing	Capital	PWC8975 - Ped Crossing Enhance Ph3	City staff work for the design of pedestrian crossing enhancements such as flashing beacons, bulb-outs, ladder crosswalks at 6 intersections. Project goal is to improve safety at intersection crossings.		# of Plans developed	Project design plan.	\$ -	\$ 256	
Total Percentage of Capital vs Administrative Costs					85%					TOTAL	\$ 627,953	\$ 157,999
a. Total Capital					\$ 666,551					Match to Table 1?	TRUE	TRUE
b. Total Administrative					\$ 119,401							

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes. The City of Fremont expended a majority amount of funds towards capital investments.

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vital signs.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 1,461,388	\$ 716,919
MBB Balance	\$ 888,556	\$ 888,556
Total	\$ 2,349,944	\$ 1,605,475

2b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The City plans to adopt a new Capital Improvement Plan in June 2019 which will start with FY 19/20, and will incorporate appropriations to projects so that the fund balances can be drawn down quickly. The fund balances increased in FY 17/18 due to timing of projects and payments to contractors on current projects. The City will monitor these funds closely and ensure expeditious spending in future years.

2c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
PWC 8195P - Cape and Slurry Seal Proejct	Pavement maintenance project	\$ 1,300,000	Underway
PWC 8234R - Pavement Rehabilitation Project	Asphalt overlay and base repair project	\$ 1,215,000	Underway
PWC 8444 - Citywide Intersection Ramps	Installation of pedestrian curb ramps	\$ 650,000	Underway
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

3. Confirm all expenditures were governing body approved (Yes/No).

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	
1	Mass Transit	Project Closeout	Streetscape / Complete Streets	Administrative	PWC8147 - Bart Extensions	Staff time spent managing the construction of Warm Springs BART Station and corresponding street improvements				\$ 5,026	\$ -	
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	PWC8195 - Pavement Maintenance	Improves the condition of the asphalt pave	8400000	Square Feet		\$ 931,331	\$ 750,000	
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	PWC8234 - Pavement Rehabilitation	Improves the condition of the asphalt pave	1400000	Square Feet		\$ 392,975	\$ 490,861	
4	Ped only	Construction	Sidewalks and Ramps	Capital	PWC8444 - Citywide Intersections Ramps	Improves accessibility at intersections	178	Intersections		\$ 600,000	\$ 350,000	
5	Bike/Ped	PS&E	Other	Administrative	PWC8678 - Congestion Management	Design, plan, administration of bicycle and pedestrian projects and programs.				\$ 190,082	\$ -	
6	Bike/Ped	PS&E	Other	Administrative	PWC8875 - Bike & Ped Program	Design, plan, administration of bicycle and pedestrian projects and programs.				\$ 233,160	\$ -	
7	Bike/Ped	Planning/Scoping	Bridges and Tunnels	Capital	PWC8977 - I680 Bike & Ped Trail - Blacow	Scoping Study/Preliminary Engineering for bike/ped trail and bridge over I-680 connecting Blacow Road & Sabercat Creek Trial.		# of Plans developed		\$ 18,851	\$ -	
8	Bike/Ped	Planning/Scoping	Bridges and Tunnels	Capital	PWC8978 - I880 Bike & Ped Trail Christy	Scoping Study/Preliminary Engineering for bike/ped trail and bridge Over I-880 South of Auto Mall Parkway.		# of Plans developed		\$ 6,691	\$ -	
Percentage of Capital vs Administrative Costs					89%					TOTAL	\$ 2,378,116	\$ 1,590,861
a. Total Capital					\$ 3,540,709					Match to Table 1?	TRUE	TRUE
b. Total Administrative					\$ 428,268							

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A.. The City of Fremont expended a majority amount of funds towards capital investments.

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 1,100,000
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	69.1%
Meets minimum 15% threshold?	TRUE

If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why.

N/A. The City is meeting this requirement.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18**

GENERAL COMPLIANCE REPORTING

1a. How much of the balance identified here is encumbered into active contracts and projects?

		\$ Encumbered
MB Balance	\$ 875,074	\$ 217,953
MBB Balance	\$ 529,237	\$ 92,262
Total	\$ 1,404,311	\$ 310,215

1b. Explain why the program has a fund balance, and how the agency plans to expend the balances down.

Indicate N/A, if not applicable.

The Measure B and BB fund balance will be expended on the three service components listed below. Fund balances are used to address such issues as revenue fluctuations and increases in service costs that result from increased service demand. Additionally, a portion of the fund balance will be used as matching funds for the 2020 Paratransit Discretionary Grant Program.

1c. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	DLD Amount	Project Status
Ride-On Tri-City! - Wheelchair Van Service	Accessible door-to-door, advance reservation trips for individuals & groups	\$ 200,000	Underway
Ride-On Tri-City! - Taxi Service	Same-day transportation for individuals	\$ 100,000	Underway
Ride-On Tri-City! - Ride-Hailing Service w/ Lyft	Same-day transportation for individuals	\$ 100,000	Planned

4. Confirm all expenditures were governing body approved (Yes/No).

Yes

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	N/A
Website	Yes	Yes	Yes	N/A
Signage	Yes	Yes	Yes	N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2017-18

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 17-18	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Other Fund Expenditures	Total Cost
1	Senior and Disabled Services	Operations	City-based Door-to-Door	Fremont Paratransit Program	Pre-scheduled and same-day door-to-door transportation for Fremont seniors and persons with disabilities	18178	Number of One-Way Unduplicated Trips		\$ 230,050	\$ 264,338	\$ -	\$ 494,388
2	Senior and Disabled Services	Operations	Group Trips	Fremont Paratransit Program	Group transportation for organizations serving seniors and persons with disabilities	4013	Number of One-Way Unduplicated Trips		\$ 39,769	\$ -	\$ -	\$ 39,769
3	Senior and Disabled Services	Operations	Customer Service and Outreach	Fremont Paratransit Program	Customer service and outreach for paratransit program			Covers community outreach, paratransit eligibility determinations, rider education activities, printing and handling service complaints and commendations.	\$ 121,872	\$ 2,500	\$ -	\$ 124,372
4	Senior and Disabled Services	Operations	Program Administration	Fremont Paratransit Program	Administration of paratransit program			Covers management activities (program oversight, planning, budgeting, and participation in regional coordination meetings), program supplies, IT costs, and city overhead charges.	\$ 232,414	\$ 64,315	\$ -	\$ 296,729
5	Meals on Wheels	Operations	Meal Delivery	Meals on Wheels	In-home meal delivery for homebound seniors and persons with disabilities	62190	Other	Number of meals delivered	\$ 74,437	\$ -	\$ -	\$ 74,437
6	Senior and Disabled Services	Operations	Same Day/Taxi Program	Tri-City Taxi Voucher Program	Subsidized same-day taxi rides for Tri-City seniors and persons with disabilities	10703	Number of One-Way Unduplicated Trips		\$ -	\$ 203,357	\$ -	\$ 203,357
TOTAL									\$ 698,541	\$ 534,510	\$ -	\$ 1,233,051
Match to Table 1?									TRUE	TRUE		



DLD Recipient Self-Certification

1111 Broadway, Suite 800, Oakland, CA 94607

• 510.208.7400

• www.AlamedaCTC.org

Confirmation of Use of Direct Local Distribution Funds

For the 2000 Measure B and 2014 Measure BB Direct Local Distribution (DLD) funds, pursuant to the California Public Utilities Code 180001 (e), funds generated by the transportation sales tax are to be used to supplement and not replace existing local revenues used for transportation purposes.

The City of Fremont confirms that DLD funds are supplementing and not replacing existing local revenues used for transportation purposes.



Mike Sung
Deputy Director of Finance

12/3/18

Date