Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

City of Emeryville

FY 13-14 Planned Projects

Program		ed Expenditures FY 13-14	А	ctual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$	40,480	\$	2,340	\$ 38,140	94%
Total	ls: \$	40,480	\$	2,340	\$ 38,140	94%

FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

	Р	lanned	Actual Expenditures		Unspent Amount	Unspent
Program	F۱	′ 13-14	FY 13-14		FY 13-14	Percentage
Local Road Improvement/Repair Program	\$	- \$		- \$	-	-
Totals:	\$	- \$		- \$	-	-

FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	anned Ac 13-14	tual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ - \$	- 5	-	-
Totals:	\$ - \$	- \$	-	-

FY 13-14 Operations Fund Reserve

	Plai	nned Actual Exp	enditures	Unspent Amount	Unspent
Program	FY 1	3-14 FY 13	3-14	FY 13-14	Percentage
Local Road Improvement/Repair Program	\$	- \$	- \$	-	-
Totals:	\$	- \$	- \$	-	-

FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditur FY 13-14	es	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$	-	\$ -	-
Totals:	\$ -	\$	-	\$ -	-

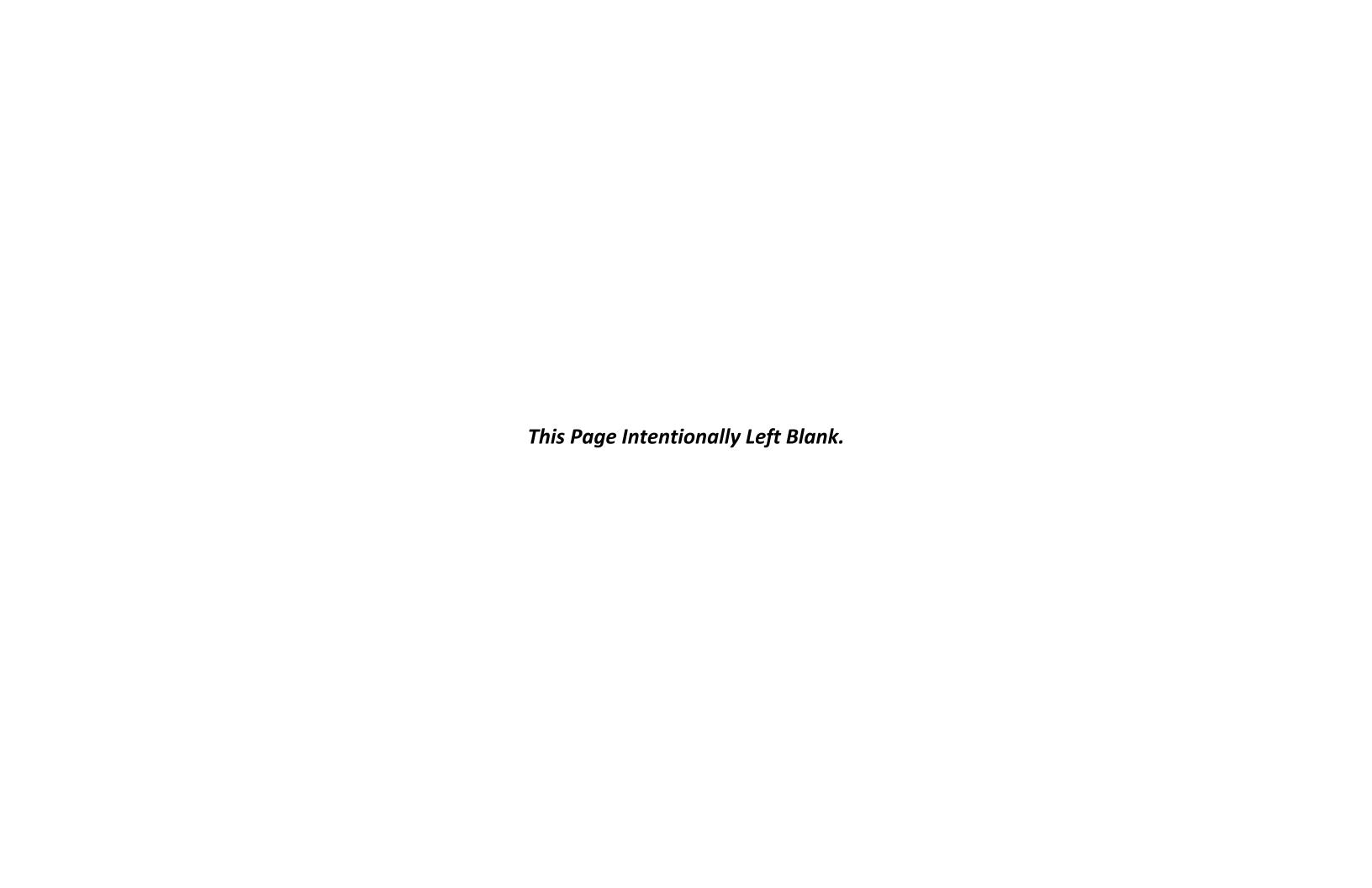


TABLE 1

LOCAL STREETS AND ROADS PROGRAM

Vehicle Registration Fee Revenues and Expenditures

AGENCY NAME :	City of Emeryville
DATE:	2/19/2015

Column A	Column B	Column C	Column D	Column E
Vehicl	e Registration Fee D	irect Local Distribu	tions Fund Balance	e FY 13-14
Beginning	V	RF Revenues and Expendi	tures	Ending
FY 13-14 Beginning of Year VRF Fund Balance	FY 13-14 VRF Direct Local Distribution Program Revenue	FY 13-14 VRF Interest	FY 13-14 VRF Direct Local Distribution Program Expenditures (Must match Table 2: Column L)	FY 13-14 End of Year VRF Fund Balance
\$	- \$ 44,59	7 \$ -	\$ 2,340	\$ 42,257
	s to the bottom right are able 1 and Table 2 (corresponding ensure accurate reporting. These	Total from Table 1 Total from Table 2		

Column F	Column J
Other VRF	Expenditures
Other VRF Expenditures	
(Must match Table 2: Column M)	Total Other VRF Expenditures
\$	- \$ -
\$	-
\$	7

Column K	Column L
Non-VRF Funds	FY 13-14
List the specific types of non-VRF Fur	nding including MB.*
Non-VRF Funding Source	Non-VRF Expenditures (Must match Table 2: Column N + 0)
Measure B Funds**	\$ 11,159
Total Non-VRF:	
Total Non-VRF Table 1:	\$ 11,159
Total Non-VRF Table 2:	\$ 11,159

Column Descriptions

VRF Unspent Balance: Value must match the local agency's audited financial statement for the starting VRF revenues for FY 13-14. balance reported in FY 13-14. If there is a variance, explain in the additional information section below.

umber must match each other.

VRF Direct Local Distribution **Program Revenue:** Value is the actual VRF

VRF Interest: on unspent funds.

VRF Expenditures: Value is the VRF Interest earned Value must match the agency audit report figure AND total sum of VRF Direct Local **Distribution Program** expenditures calculated on Table 2: Column L.

Other VRF Expenditures:

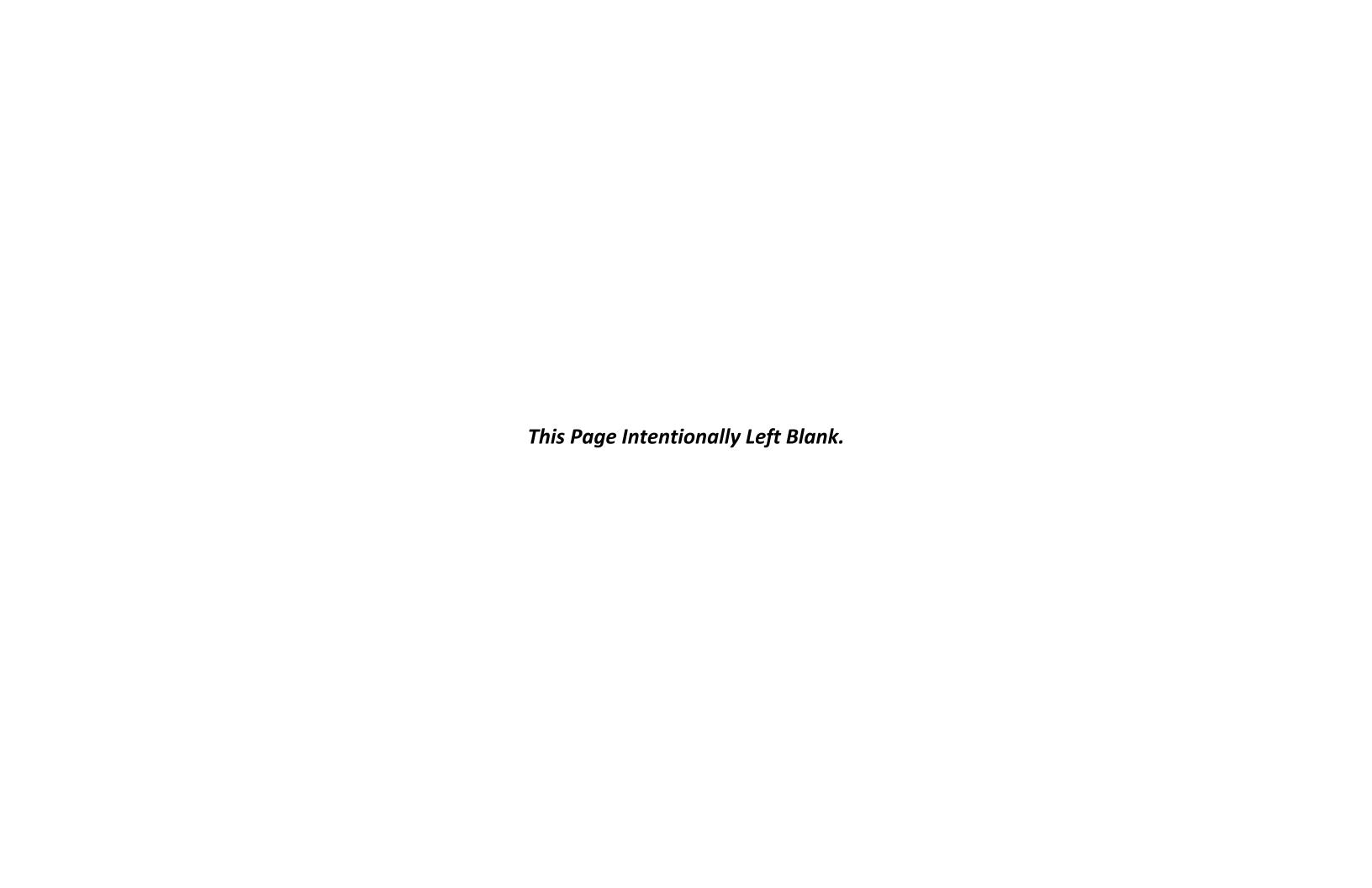
This includes VRF grant funds. Figure must match reported VRF expenditures calculated on Table 2: Column M.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-VRF expenditures valu must match the sum of Table 2's non-VRFexpenditures.

Additional Information: Use the Box Below to clarify revenues and expenditures.					

^{*} Non-VRF Funding includes any non-VRF funding sources such as state, federal, or local funding.

 $[\]ensuremath{^{**}}\mbox{Report Measure B}$ expenditures for Local Streets and Roads in this section. Inputted MB values must match reported MB expenditures in the MB Local Streets and Road Compliance Reporting Form (completed separately) i.e. Table 2 (Column L).



Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year

TABLE 2

LOCAL STREETS AND ROADS PROGRAM

Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)

AGENCY NAME : City of Emeryville

DATE: 2/19/2015

Project Description						Status Deliverables					Expenditures FY 13-14								
	Index	Column A		Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N	Column O	Column P	Column Q
ndex No.	Local Project ID Number	Project Category (Drop-down Menu) (Project Phase Drop-down Menu)	Project Type (Drop-down Menu)	Project Name	Project Description	Project Benefits (describe project's benefit to the implementation area)	Project Status (at the end of FY 13-14) (Drop-down Menu)	Quantity Completed in FY 13-14	Units for Quantity (Drop-down Menu)	Description (other details about unit or quantity)	Estimated Completed Quantity Funded by VRF (auto calculates)	VRF LSR Direct Local Distribution Program Expenditures	Other VRF LSR Expenditures (Grants)	Non-VRF Funding Expenditures (Measure B)	Non-VRF Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost (L+M+N+0=P) (auto calculates)	Did the Governing Board Approve thi Project? (Drop-down Menu)
1	ON-AAVRF	Streets and Road	ds Other		Other (describe in	2014 Annual Compliance Audit-VRF	2013-2014 Annual Audit	Necessary to Maintain	Closed Out in FY	100	Other	percent	100	\$ 2,340)			\$ 2,340)
					Column E)		Costs	Compliance	13-14		(describe in Column J)								Yes
2	ON-SMM	Streets and Road	ds Main	tenance	Street Resurfacing and	Ongoing City Crew Street	Street paint and	Maintaining PCI	Continuing or	100	Other	percent	0			\$ 10,388	3	\$ 10,388	3
					Maintenance	Maintenance Materials	cracksealing materials		Ongoing		(describe in Column J)								Yes
3	ON-AALSR	Other	Other	•	Other (describe in Column E)	Annual Compliance Audit	Annual Compliance Audit	Necessary for Compliance	Continuing or Ongoing	100	Other (describe in Column J)	percent	0			\$ 772	L	\$ 772	Yes
Definit	ions for each drop-dow	vn menu appear as Con	nments (sc	roll over the column tit	le or in the Review mode, choos	e "Show All Comments"). The document is se	et up to print Comments at the end.				/	1	TOTALS:	\$ 2,340	\$	- \$ 11,159	\$	- \$ 13,499	

* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity

** Columns L: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additio	Additional Information: Use the Box Below to clarify expenses or to provide additional information.								

Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 13-14	Bike Parking Spaces	У
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 13-14	Intersections	N
Streets and Roads	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Other	Right-of-Way	Education and Promotion	Closed Out in FY 13-14	Linear Feet	
	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Streetscape / Complete Streets (describe in Column E)			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

Cell: C11

Comment: Project Category:

Bicycle: Bicycle project.

Bike/Pedestrian: Bicycle and pedestrian project.

Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.

Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).

Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.

Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.

Construction: Construction of a new capital project,

Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.

Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.

Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.

Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.

Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.

Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.

Master Plan: Bicycle and/or pedestrian master plan development.

Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; corridor system management or program management.

Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.

Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.

Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.

Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.

Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.

Staffing: Salary and benefits for staff to support projects, programs, or services.

Streetscape / Complete Streets: Improvements that are part of a complete streets or streetscaping improvement project. Describe project in the Project Description and specific

accomplished improvements in the deliverables section.

Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.

Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: |11

Comment: Project Status:

Choose project status on June 30, 2014:

- Planning in FY 13-14,

- Initiated in FY 13-14,

Continuing or Ongoing, orClosed Out in FY 13-14.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Bike Parking Spaces: Number of bike parking spaces created. Indicate Number of racks or lockers installed in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by Measure B: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

Cell: S11

Comment: Governing Board Approval

All VRF funded projects must have governing board approval i.e. approval as part of a Capital Improvement Program, Budgetary document, grant/resolution, bike/pedestrian plan, etc.

Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year TABLE 3 LOCAL STREETS AND ROADS PROGRAM

Vehicle Registration Fee Planned Projects and Fund Reserves

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.

1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.

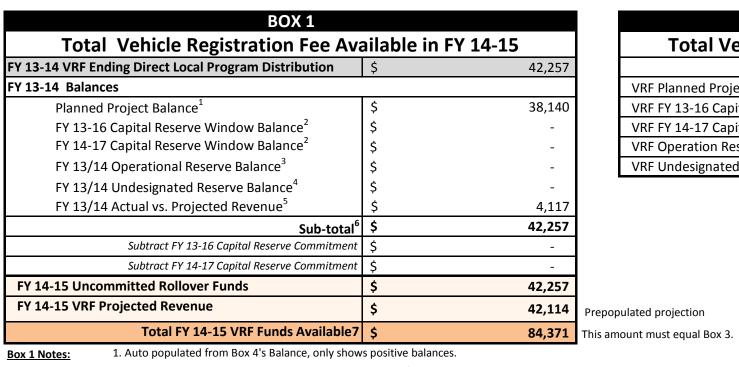
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

AGENCY NAME : City of Emeryville

DATE: 2/19/2015



Total Vehicle Registratio	n Fee F	BOX 2 Y 13-14	Plann	ned vs. A	ctua	l Expendi	tures	
<u> </u>		lanned		Actual		Jnspent	% Unspent	1
VRF Planned Projects	\$	40,480	\$	2,340	\$	38,140	94%	1
VRF FY 13-16 Capital Reserve Window	\$	-	\$	-	\$	-	-	Ĺ
VRF FY 14-17 Capital Reserve Window	\$	-	\$	-	\$	-	-	r
VRF Operation Reserve	\$	-	\$	-	\$	-	-	
VRF Undesignated Reserve	\$	-	\$	-	\$	-	-	1

Window

FY 13-16

FY 14-17 \$

Original

Allocation

BOX 2a

CAPITAL RESERVE TRACKING

REALLOCATION VERIFICATION TOOL

FY 13-14

Allocate²

Unspent VRF Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

Remaining

Amount

Allocated to Allocate

1. Original identified is the amount set in prior year's compliance report.

3. Amount identified by Recipient in the Capital Reserve Box 6 and 7.

4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.

5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

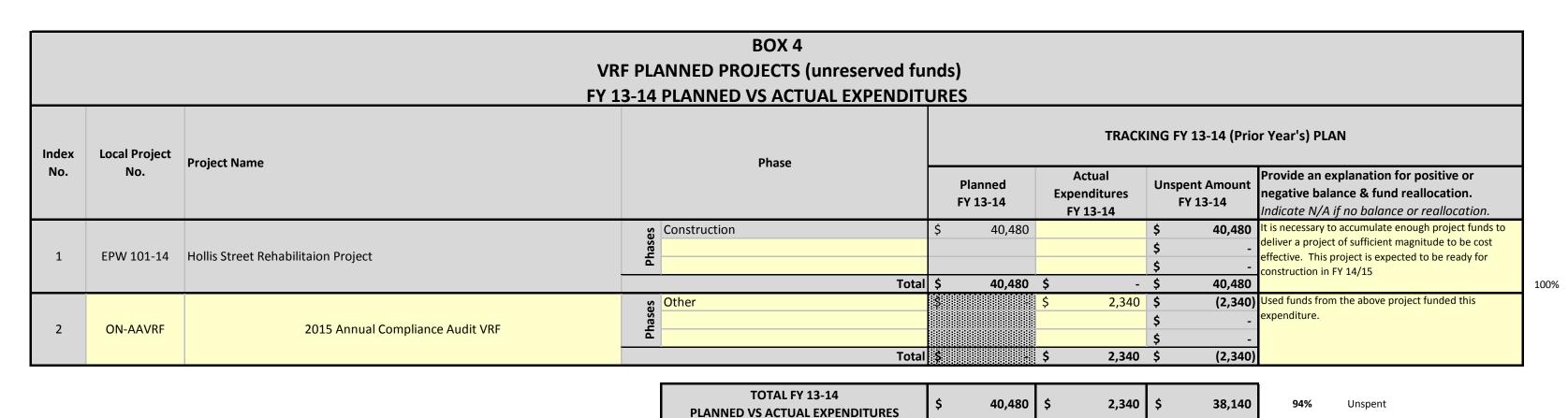
		BO	X 3						
Total Vehicle Re	gistration Fee F	Y 14-1	15 Available Fund	Allocation	Summary				
Category	FY 14-15		FY 15-16	FY 16-17	FY 17-18	TOTAL			
VRF Planned Projects	\$	84,371	$X \cap X \cap X \cap X$		UUUUU	\$ 84,371	Max.	%	Max. %
VRF Capital Reserve	\$	-	. \$ -	\$ -	\$ -	\$ -	Allocation	Allocated	Allowed
VRF Operational Reserve	\$	-	<u> </u>			\$ -	\$ 21,057	0%	50%
VRF Undesignated Reserve	\$	-				\$ -	\$ 4,211	0%	10%
TOTAL VRF	\$	84,371	\$ -	\$ -	\$ -	\$ 84,371	Total amount mus	t equal Box 1.	

BOX 3a VRF FY 14/15 Allocation Verification BOX 1: Available VRF Funds \$ BOX 3: Allocated VRF Funds \$ 84,371 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows. Remaining Amount Remaining Amount should reflect ZERO to indicate

identification of all available VRF funds.

- 2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures 3. Auto populated from Box 8's Operation Balance.
- 4. Auto populated from Box 10's Undesignated Balance.
- 5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
- 6. Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.
- 7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

SECTION 1: VRF Planned Projects (unreserved funds)



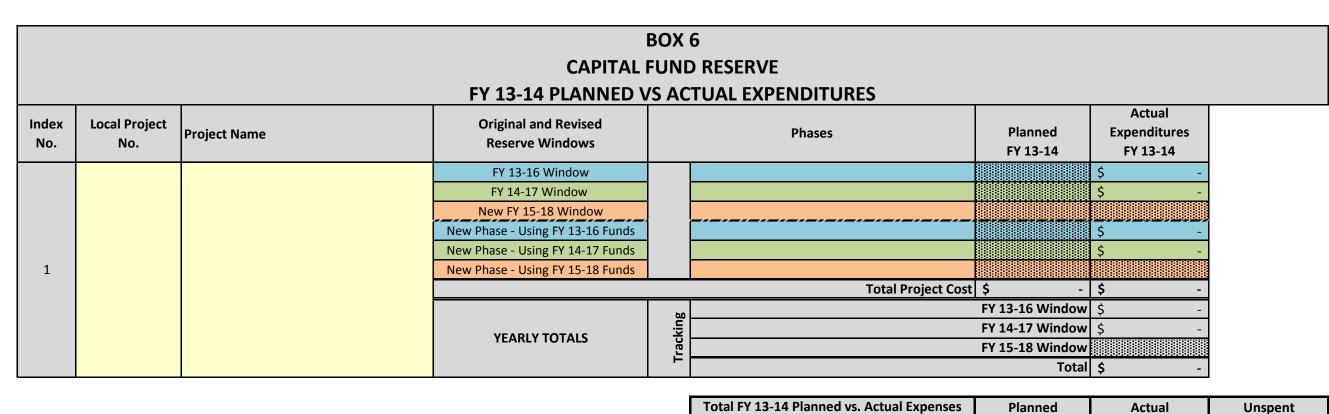
Prepopulated projection

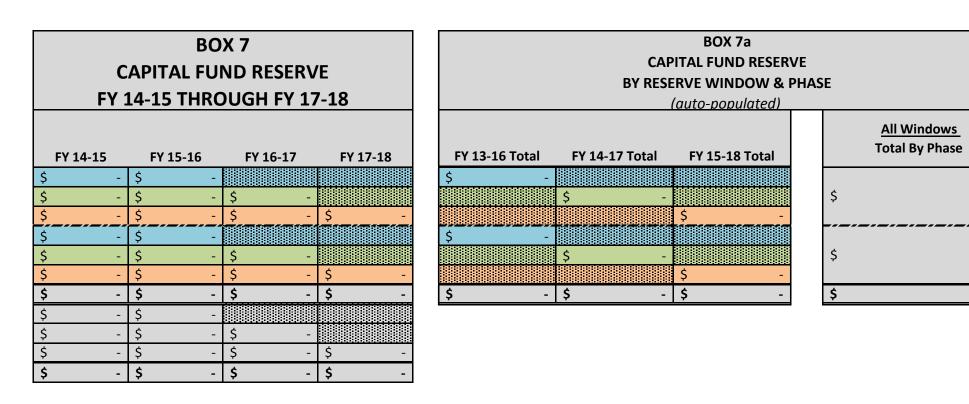
	BOX 5 FY 14-15 VRF PLANNED PROJECTS (unreserved funds)								
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.			
1	EPW 101-14	Hollis Street Rehabilitation	Construction Total	\$ 81,371	Yes	Rehabilitation of Hollis Street from Powell to 67th Street			
2	ON-AAVRF	2015 Annual Compliance Audit VRF	Other Total	\$ 3,000	Yes	Annual Compliance Audit			
			TOTAL FY 14-15	¢ 94 271					

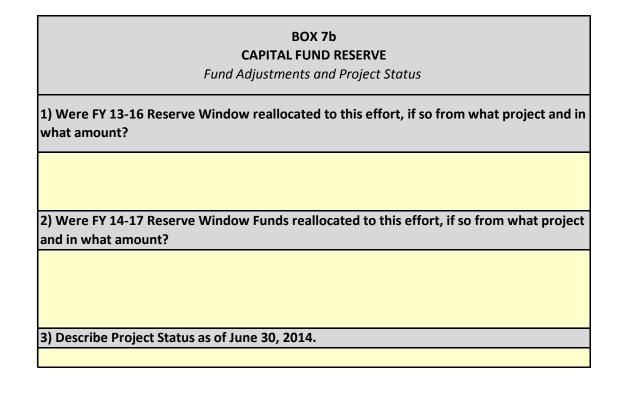
PLANNED PROJECTS

84,371

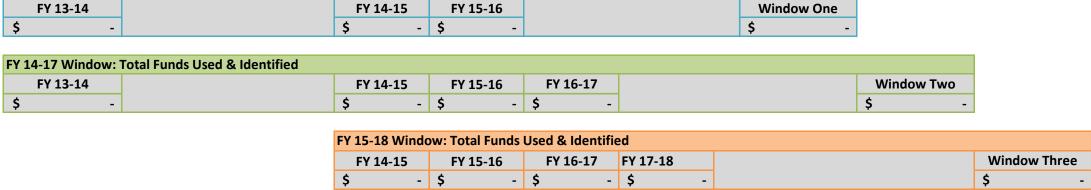
SECTION 2: VRF Capital Fund Reserve







•		1 1000.01	0.110		
CAPITAL FUND RESERVE	\$ -	\$ -	\$ -	-	unspent
				-	
		FY 13-16 Window:	Total Funds Used &	Identified	



Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year TABLE 3 LOCAL STREETS AND ROADS PROGRAM

Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME :	City of Emeryville
DATE :	2/19/2015

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.

1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.

2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

SECTION 3: VRF Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

<u>Directions</u>

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 VRF OPERATION FUND RESERVE								
FY 13-14 PLANNED VS ACTUAL EXPENDITURES Planned Op Reserve FY 13-14 Planned Op Reserve FY 13-14 Planned Expenditures FY 13-14 Planned Op Reserve FY 13-14								
FY 13-14 Operation Fund Reserve	\$ -	\$ -	\$ -					
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ -	\$ -	\$ -	Unspent - Percentage				

	BOX 9 FY 14-15 VRF ATION FUND RESERVE	
FY 14 Operation Fu		\$ -
	TOTAL FY 14-15 OPERATION FUND RESERVE	\$ -

SECTION 4: VRF Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10									
VRF UNDESIGNATED FUND RESERVE									
FY 13-14 PLANNED VS ACTUAL EXPENDITURES									
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	•	Describe reason for fund balance & any funds reallocated to projects in Box 4.					
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -						
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ -	\$ -	\$ -	- Unspent - Percentage					

	BOX 11						
FY 14-15 VRF							
UNDESIG	UNDESIGNATED FUND RESERVE						
FY 14 Undesignated F							
Ondesignated 1	and reserve						
ı	TOTAL EV 14.15						
	TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ -					

City of Emeryville

VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY

Local Road Improvement and Repair Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window

Window Expires:

June 30, 2016

(End of FY 15/16)

Original Start Amount \$ 44,867

	FY 12-13		FY 13-14		FY 14-15	FY 15-16		Total
Last Year's Plan	N/A	\$	-	\$	-	\$ -	\$	-
Adjustment	N/A	\$	-	\$	-	\$ -	\$	-
Revised Plan	\$ 44.867	Ś	-	Ś	-	\$ -	Ś	

FY 13-16 Window Expenditure Summary								
Original Start \$ 44,867								
Spent in FY 12/13	\$	(44,867)						
Spent in FY 13/14	\$	_						
Spent in FY 14/15		TBD						
Spent in FY 15/16		TBD						
Remaining	\$							

FY 14-17 Capital Fund Reserve Window

Window Expires: June 30, 2017

(End of FY 16/17)

Original Start Amount \$ -

	FY 13-14	FY 14-15	FY 15-16	F	Y 16-17	Total			
Last Year's Plan \$	-	\$ -	\$ -	\$	-	\$	-		
Adjustment \$	-	\$ -	\$ -	\$	-	\$			
Revised Plan \$	-	\$ -	\$ -	\$	-	\$	_		

FY 14-17 Window Expenditure Summary									
Original Start	\$	-							
Spent in FY 13/14	\$	-							
Spent in FY 14/15		TBD							
Spent in FY 15/16		TBD							
Spent in FY 16/17		TBD							
Remaining	\$	-							

FY 15-18 Capital Fund Reserve Window

Window Expires:

June 30, 2018

(End of FY 17/18)

Original Start Amount \$ -

	FY 14-15	FY 15-16		FY 16-17		FY 17-18		Total		
Identified Plan \$	-	\$ -	\$	-	\$	-	\$			

FY 15-18 Window										
Expenditure Summary										
Original Start	\$	-								
Spent in FY 14/15		TBD								
Spent in FY 15/16		TBD								
Spent in FY 16/17		TBD								
Spent in FY 17/18		TBD								
Remaining	\$	-								

ΑL	ALL WINDOW SUMMARY													
Š		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Orig	inal Amount	Expended		Remaining	
둳		F1 12/13	FT 13/14	F1 14/13	F1 15/10	F1 10/17	F1 10/19	F1 13/20	Original Amount		To Date		Balance	
۱	FY 13-16	-\$44,867	\$0	\$0						44,867	\$ (44,86	7) \$	-	
Ş	FY 14-17		\$0		\$0				\$	-	\$ -	\$	-	
esel	FY 15-18				\$	0				-	\$ -	\$	-	
~	FY 16-19					Future Potential	Reserve Window			TBD	TBI)	TBD	

