

**TABLE 1  
LOCAL STREETS AND ROADS PROGRAM  
Vehicle Registration Fee Revenues and Expenditures**

AGENCY NAME : City of Albany  
DATE : 12/22/2014

Column A	Column B	Column C	Column D	Column E
<b>Vehicle Registration Fee Direct Local Distributions Fund Balance FY 13-14</b>				
<b>Beginning</b>	<b>VRF Revenues and Expenditures</b>			<b>Ending</b>
FY 13-14 Beginning of Year VRF Fund Balance	FY 13-14 VRF Direct Local Distribution Program Revenue	FY 13-14 VRF Interest	FY 13-14 VRF Direct Local Distribution Program Expenditures <i>(Must match Table 2: Column L)</i>	FY 13-14 End of Year VRF Fund Balance
\$ 7,094	\$ 80,853	\$ 35	\$ 68,050	\$ 19,932
		<b>Total from Table 1:</b>	\$ 68,050	/ / / / /
		<b>Total from Table 2:</b>	\$ 68,050	
<i>VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These number must match each other.</i>				

Column F	Column J
<b>Other VRF Expenditures</b>	
Other VRF Expenditures <i>(Must match Table 2: Column M)</i>	Total Other VRF Expenditures
\$ -	\$ -
\$ -	
\$ -	

Column K	Column L
<b>Non-VRF Funds FY 13-14</b>	
List the specific types of non-VRF Funding including MB.*	
<b>Non-VRF Funding Source</b>	<b>Non-VRF Expenditures</b> <i>(Must match Table 2: Column N + O)</i>
Measure B Funds**	
CMAQ grant	\$ 1,600,000
<b>Total Non-VRF:</b>	<b>\$ 1,600,000</b>
<b>Total Non-VRF Table 1:</b>	\$ 1,600,000
<b>Total Non-VRF Table 2:</b>	\$ 1,600,000

**Column Descriptions**

VRF Unspent Balance:

Value must match the local agency's audited financial statement for the starting VRF balance reported in FY 13-14. If there is a variance, explain in the additional information section below.

VRF Direct Local Distribution Program Revenue:

Value is the actual VRF revenues for FY 13-14.

VRF Interest:

Value is the VRF Interest earned on unspent funds.

VRF Expenditures:

Value must match the agency audit report figure AND total sum of VRF Direct Local Distribution Program expenditures calculated on Table 2: Column L.

Other VRF Expenditures:

This includes VRF grant funds. Figure must match reported VRF expenditures calculated on Table 2: Column M.

*VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-VRF expenditures values must match the sum of Table 2's non-VRFexpenditures.*

\* Non-VRF Funding includes any non-VRF funding sources such as state, federal, or local funding.

\*\*Report Measure B expenditures for Local Streets and Roads in this section. Inputted MB values must match reported MB expenditures in the MB Local Streets and Road Compliance Reporting Form *(completed separately)* i.e. Table 2 (Column L).

**Additional Information:** Use the Box Below to clarify revenues and expenditures.

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Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year  
**TABLE 2**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)**

AGENCY NAME: **City of Albany**  
 DATE: **12/22/2014**

Project Description								Status	Deliverables				Expenditures FY 13-14					Approvals
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N	Column O	Column P	Column Q	
Index No.	Local Project ID Number	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 13-14)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 13-14	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by VRF <i>(auto calculates)</i>	VRF LSR Direct Local Distribution Program Expenditures	Other VRF LSR Expenditures <i>(Grants)</i>	Non-VRF Funding Expenditures <i>(Measure B)</i>	Non-VRF Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Total Project Cost <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	S64	Bike/Ped	PS&E	Bikeways and Multiuse Paths	ATP Striping and Signage Projects	This project entails the design of the striping and signage projects included in the Albany Active Transportation Plan (ATP). There are 14 corridors included in the ATP that entail striping and signage only, completing almost 70 percent of the total projects included in the plan.	The project encourages cycling as an alternative mode of transportation in Albany. The bike corridors connect Albany residents with local and regional destinations.	Continuing or Ongoing	14	Other <i>(describe in Column J)</i>	PS&E for bike striping and signage facilities on 14 corridors in Albany.	14	\$ 57,742	\$ -	\$ -	\$ -	\$ 57,742	Yes
2	S42	Bike/Ped	Construction	Bikeways and Multiuse Paths	Buchanan Marin Bikeway	Additional design and construction of the crosswalks at the intersection of Buchanan and Pierce Street	Allows bicyclists to cross without dismounting their bikes.	Closed Out in FY 13-14	2	Other <i>(describe in Column J)</i>	Crosswalks	2	\$ 3,109	\$ -	\$ -	\$ 1,600,000	\$ 1,603,109	Yes
3	P27	Streets and Roads	Construction	Sidewalks and Ramps	Curb ramp citywide	Install curb ramps at different intersections in the City	Provides accessibility to people with disabilities	Continuing or Ongoing	1	Other <i>(describe in Column J)</i>	Curb ramps	1	\$ 4,709	\$ -	\$ -	\$ -	\$ 4,709	Yes
4	Dept 108	Other	Operations	Other <i>(describe in Column E)</i>	Financial audit 1/2014	Audit fee	N/A	Continuing or Ongoing	1	Other <i>(describe in Column J)</i>	Audit	1	\$ 2,490	\$ -	\$ -	\$ -	\$ 2,490	Yes
<b>TOTALS:</b>												<b>\$ 68,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>	<b>\$ 1,668,050</b>		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

**Additional Information:** Use the Box Below to clarify expenses or to provide additional information.

\* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity

\*\* Columns L: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

**Cell: C11**

**Comment:** Project Category:

- Bicycle: Bicycle project.
- Bike/Pedestrian: Bicycle and pedestrian project.
- Pedestrian: Pedestrian project.

**Cell: D11**

**Comment:** Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project,
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E11**

**Comment:** Project Type:

- Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
- Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
- Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
- Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
- Master Plan: Bicycle and/or pedestrian master plan development.
- Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; corridor system management or program management.
- Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
- Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
- Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
- Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
- Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
- Staffing: Salary and benefits for staff to support projects, programs, or services.
- Streetscape / Complete Streets: Improvements that are part of a complete streets or streetscaping improvement project. Describe project in the Project Description and specific accomplished improvements in the deliverables section.
- Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
- Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell: I11**

**Comment:** Project Status:

- Choose project status on June 30, 2014:
- Planning in FY 13-14,
- Initiated in FY 13-14,
- Continuing or Ongoing, or
- Closed Out in FY 13-14.

**Cell: J11**

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell: K11**

**Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Bike Parking Spaces: Number of bike parking spaces created. Indicate Number of racks or lockers installed in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell: M11**

**Comment:** Completed Quantity funded by Measure B: This column auto-calculates based on the following.

$(\text{Total Measure Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total MB-Funded Quantity}$

**Cell: S11**

**Comment:** Governing Board Approval

All VRF funded projects must have governing board approval i.e. approval as part of a Capital Improvement Program, Budgetary document, grant/resolution, bike/pedestrian plan, etc.

Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year  
TABLE 3

**LOCAL STREETS AND ROADS PROGRAM**  
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: **City of Albany**  
DATE: **12/22/2014**

**General Directions**

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.

1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

**DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES**

BOX 1	
Total Vehicle Registration Fee Available in FY 14-15	
FY 13-14 VRF Ending Direct Local Program Distribution	\$ 19,932
<b>FY 13-14 Balances</b>	
Planned Project Balance <sup>1</sup>	\$ -
FY 13-16 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 14-17 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 13/14 Operational Reserve Balance <sup>3</sup>	\$ 12,434
FY 13/14 Undesignated Reserve Balance <sup>4</sup>	\$ -
FY 13/14 Actual vs. Projected Revenue <sup>5</sup>	\$ 7,498
<b>Sub-total<sup>6</sup></b>	<b>\$ 19,932</b>
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
<b>FY 14-15 Uncommitted Rollover Funds</b>	<b>\$ 19,932</b>
<b>FY 14-15 VRF Projected Revenue</b>	<b>\$ 75,581</b>
<b>Total FY 14-15 VRF Funds Available<sup>7</sup></b>	<b>\$ 95,513</b>

- Box 1 Notes:**
1. Auto populated from Box 4's Balance, only shows positive balances.
  2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures
  3. Auto populated from Box 8's Operation Balance.
  4. Auto populated from Box 10's Undesignated Balance.
  5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
  6. Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.
  7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

BOX 2				
Total Vehicle Registration Fee FY 13-14 Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
VRF Planned Projects	\$ 54,362	\$ 67,242	\$ (12,880)	-
VRF FY 13-16 Capital Reserve Window	\$ 808	\$ 808	\$ -	-
VRF FY 14-17 Capital Reserve Window	\$ -	\$ -	\$ -	-
VRF Operation Reserve	\$ 25,314	\$ 12,880	\$ 12,434	49%
VRF Undesignated Reserve	\$ -	\$ -	\$ -	-

Unspent VRF Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a					
CAPITAL RESERVE TRACKING					
REALLOCATION VERIFICATION TOOL					
Window	Original Allocation <sup>1</sup>	Expended FY 13-14	Amount To Allocate <sup>2</sup>	Amount Allocated <sup>3</sup>	Remaining to Allocate <sup>4</sup>
FY 13-16	\$ 808	\$ 808	\$ -	\$ -	\$ -
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -

**Box 2a Notes:**

1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount identified by Recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3						
Total Vehicle Registration Fee FY 14-15 Available Fund Allocation Summary						
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL	
VRF Planned Projects	\$ 85,483				\$ 85,483	Max. Allocation
VRF Capital Reserve	\$ -				\$ -	% Allocated
VRF Operational Reserve	\$ 5,000				\$ 5,000	7%
VRF Undesignated Reserve	\$ 5,030				\$ 5,030	10%
<b>TOTAL VRF</b>	<b>\$ 95,513</b>				<b>\$ 95,513</b>	Total amount must equal Box 1.

BOX 3a	
VRF FY 14/15 Allocation Verification	
BOX 1: Available VRF Funds	\$ 95,513
BOX 3: Allocated VRF Funds	\$ 95,513
<b>Remaining Amount</b>	<b>\$ 0</b>

Remaining Amount should reflect ZERO to indicate identification of all available VRF funds.

**SECTION 1: VRF Planned Projects (unreserved funds)**

BOX 4							
VRF PLANNED PROJECTS (unreserved funds)							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1	S64	ATP Striping and Signage	Phases PS&E	\$ 54,362	\$ 57,742	\$ (3,380)	The City incurred in additional cost due to the need for more public meetings than originally planned.
			<b>Total</b>	<b>\$ 54,362</b>	<b>\$ 57,742</b>	<b>\$ (3,380)</b>	
2	S42	Buchanan Marin Bikeway	Phases Construction		\$ 3,109	\$ (3,109)	Used Operational Reserve to support unplanned expenditures
			<b>Total</b>		<b>\$ 3,109</b>	<b>\$ (3,109)</b>	
3	P27	Curb Ramps Citywide	Phases Construction		\$ 4,709	\$ (4,709)	Used Operational Reserve to support unplanned expenditures
			<b>Total</b>		<b>\$ 4,709</b>	<b>\$ (4,709)</b>	
4	Dept 108	Audit Fee	Phases Operations		\$ 1,682	\$ (1,682)	Used Operational Reserve to support unplanned expenditures
			<b>Total</b>		<b>\$ 1,682</b>	<b>\$ (1,682)</b>	
<b>TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES</b>				<b>\$ 54,362</b>	<b>\$ 67,242</b>	<b>\$ (12,880)</b>	- Unspent

BOX 5						
FY 14-15 VRF PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1	S64	ATP Striping and Signage	Phases Construction	\$ 85,483	Yes	The City Council approved the plans for the design of the Albany Striping and Signage plans in November 2014. The striping and signage projects will be implemented with the Pavement Rehabilitation Program of 2014.
			<b>Total</b>	<b>\$ 85,483</b>		
2			Phases			
			<b>Total</b>	<b>\$ -</b>		
3			Phases			
			<b>Total</b>	<b>\$ -</b>		
4			Phases			
			<b>Total</b>	<b>\$ -</b>		
<b>TOTAL FY 14-15 PLANNED PROJECTS</b>				<b>\$ 85,483</b>		

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Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year  
**TABLE 3**

**LOCAL STREETS AND ROADS PROGRAM**  
**Vehicle Registration Fee Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
 DATE: **12/22/2014**

**General Directions**

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.

1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

**SECTION 2: VRF Capital Fund Reserve**

BOX 6 CAPITAL FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14
1	9820132	Street Resurfacing Phase 31	Original Plan: FY 13-16	PS&E	\$ 808		
			Actual / Confirm Original Plan		\$ -	\$ 808	
			Actual / Confirm Original Plan		\$ -	\$ -	
			New FY 15-18 Window				
			New Phase - Using FY 13-16 Funds		\$ -	\$ -	
			New Phase - Using FY 14-17 Funds		\$ -	\$ -	
			New Phase - Using FY 15-18 Funds		\$ -	\$ -	
			<b>Total Project Cost</b>	\$ 808	\$ -	\$ -	
			YEARLY TOTALS	Tracking	FY 13-16 Window	\$ -	
					FY 14-17 Window	\$ -	
FY 15-18 Window	\$ -						
<b>Total</b>	\$ -						

BOX 7 CAPITAL FUND RESERVE FY 14-15 THROUGH FY 17-18				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
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BOX 7a CAPITAL FUND RESERVE BY RESERVE WINDOW & PHASE (auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 808			
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
<b>1) Explain unspent FY 13/14 funds and describe its reallocation.</b>	
The Street Resurfacing project was expensed using the Measure B LS&R	
<b>2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.</b>	
The unspent balance was reallocated to the Auditors Fee	
<b>3) Describe Project Status as of June 30, 2014.</b>	
Close out.	

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	
2	Dept 108	Audit Fee	FY 13-16 Window	Operations	\$ 808		
			FY 14-17 Window		\$ -		
			New FY 15-18 Window				
			New Phase - Using FY 13-16 Funds		\$ -		
			New Phase - Using FY 14-17 Funds		\$ -		
			New Phase - Using FY 15-18 Funds		\$ -		
			<b>Total Project Cost</b>		\$ -	\$ 808	
			YEARLY TOTALS	Tracking	FY 13-16 Window	\$ 808	
					FY 14-17 Window	\$ -	
					FY 15-18 Window	\$ -	
<b>Total</b>	\$ 808						

FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
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FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 808			
\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -

<b>1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?</b>	
Form the Street Resurfacing project in the amount of \$808.	
<b>2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?</b>	
<b>3) Describe Project Status as of June 30, 2014.</b>	

Total FY 13-14 Planned vs. Actual Expenses	Planned	Actual	Unspent
CAPITAL FUND RESERVE	\$ 808	\$ 808	\$ -

unspent

FY 13-16 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	Window One	
\$ 808	\$ -	\$ -	\$ 808	

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$ -	\$ -	\$ -	\$ -	\$ -

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TABLE 3

LOCAL STREETS AND ROADS PROGRAM  
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: City of Albany  
DATE: 12/22/2014

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Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

**SECTION 3: VRF Operation Fund Reserve**

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 VRF OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ 25,314	\$ 12,880	\$ 12,434	The City used more than planned VRF funds to expense the cost of additional meetings during the ATP Striping and Signage project design public process and to cover the costs of design and implementation of two crosswalks at Buchanan and Pierce streets. In addition, the City implemented a curb ramp and paid for the fee charged by the Meure B/VRF auditing company in January 2014.
<b>TOTAL FY 13-14 OPERATION FUND RESERVE</b>	<b>\$ 25,314</b>	<b>\$ 12,880</b>	<b>\$ 12,434</b>	49% Unspent Percentage

BOX 9 FY 14-15 VRF OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ 5,000
<b>TOTAL FY 14-15 OPERATION FUND RESERVE</b>	<b>\$ 5,000</b>

**SECTION 4: VRF Undesignated Fund Reserve**

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 VRF UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED FUND RESERVE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	- Unspent Percentage

BOX 11 FY 14-15 VRF UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ 5,030
<b>TOTAL FY 14-15 UNDESIGNATED FUND RESERVE</b>	<b>\$ 5,030</b>

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**City of Albany**

**VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY**

**Local Road Improvement and Repair Program**

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

<b>FY 13-16 Capital Fund Reserve Window</b>	<b>Window Expires: June 30, 2016</b> <i>(End of FY 15/16)</i>
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**Original Start Amount**    \$    **145,485**

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ 808	\$ -	\$ -	\$ 808
Adjustment	N/A	\$ -	\$ -	\$ -	\$ -
<b>Revised Plan</b>	<b>\$ 144,677</b>	<b>\$ 808</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 808</b>

FY 13-16 Window Expenditure Summary	
<b>Original Start</b>	<b>\$ 145,485</b>
Spent in FY 12/13	\$ (144,677)
Spent in FY 13/14	\$ (808)
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
<b>Remaining</b>	<b>\$ -</b>

<b>FY 14-17 Capital Fund Reserve Window</b>	<b>Window Expires: June 30, 2017</b> <i>(End of FY 16/17)</i>
---	--

**Original Start Amount**    \$    **-**

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revised Plan</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

FY 14-17 Window Expenditure Summary	
<b>Original Start</b>	<b>\$ -</b>
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
<b>Remaining</b>	<b>\$ -</b>

<b>FY 15-18 Capital Fund Reserve Window</b>	<b>Window Expires: June 30, 2018</b> <i>(End of FY 17/18)</i>
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**Original Start Amount**    \$    **-**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window Expenditure Summary	
<b>Original Start</b>	<b>\$ -</b>
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
<b>Remaining</b>	<b>\$ -</b>

ALL WINDOW SUMMARY											
Reserve Window		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
	FY 13-16		-\$144,677	-\$808	\$0					\$ 145,485	\$ (145,485)
FY 14-17			\$0						\$ -	\$ -	\$ -
FY 15-18									\$ -	\$ -	\$ -
FY 16-19						<i>Future Potential Reserve Window</i>			TBD	TBD	TBD

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## Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

### City of Albany

#### FY 13-14 Planned Projects

Program	Planned Expenditures FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 54,362	\$ 67,242	\$ (12,880)	-
<b>Totals:</b>	<b>\$ 54,362</b>	<b>\$ 67,242</b>	<b>\$ (12,880)</b>	<b>-</b>

#### FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 808	\$ 808	-	-
<b>Totals:</b>	<b>\$ 808</b>	<b>\$ 808</b>	<b>-</b>	<b>-</b>

#### FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	-	-
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>

#### FY 13-14 Operations Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ 25,314	\$ 12,880	\$ 12,434	49%
<b>Totals:</b>	<b>\$ 25,314</b>	<b>\$ 12,880</b>	<b>\$ 12,434</b>	<b>49%</b>

#### FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$ -	\$ -	-	-
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>

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