

Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

City of Alameda

FY 13-14 Planned Projects

Program	Planned Expenditures FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$-	\$-	\$-	-
Totals:	\$-	\$-	\$-	-

FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$633,736	\$200,000	\$433,736	68%
Totals:	\$633,736	\$200,000	\$433,736	68%

FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$-	\$-	\$-	-
Totals:	\$-	\$-	\$-	-

FY 13-14 Operations Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$-	\$-	\$-	-
Totals:	\$-	\$-	\$-	-

FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Local Road Improvement/Repair Program	\$-	\$-	\$-	-
Totals:	\$-	\$-	\$-	-

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**TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)**

AGENCY NAME: **City of Alameda**
DATE: **12/22/2014**

Index		Column A	Column B	Project Description		Column E	Column F	Status	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N	Column O	Column P	Approvals
Index No.	Local Project ID Number	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 13-14)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 13-14	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by VRF <i>(auto calculates)</i>	VRF LSR Direct Local Distribution Program Expenditures	Other VRF LSR Expenditures <i>(Grants)</i>	Non-VRF Funding Expenditures <i>(Measure B)</i>	Non-VRF Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	9820132	Streets and Roads	Construction	Street Resurfacing and Maintenance	Pavement Management Program Ph 32	Resurfacing streets, upgrading ADA ramps, replacing striping, crack sealing.	Implementation of street maintenance and life-extension program to best use of limited dollars.	Closed Out in FY 13-14	6	Lane Miles		0.40	\$200,000	\$-	\$950,000	\$1,886,571	\$3,036,571	Yes
2																	\$-	
TOTALS:												\$200,000	\$-	\$950,000	\$1,886,571	\$3,036,571		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity

** Columns L-P: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

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**TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves**

AGENCY NAME: **City of Alameda**
DATE: **12/22/2014**

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

BOX 1 Total Vehicle Registration Fee Available in FY 14-15	
FY 13-14 VRF Ending Direct Local Distribution Balance	\$775,835
FY 13-14 Balances	
Planned Project Balance ¹	\$-
FY 13-16 Capital Reserve Window Balance ²	\$433,736
FY 14-17 Capital Reserve Window Balance ²	\$306,659
FY 13/14 Operational Reserve Balance ³	\$-
FY 13/14 Undesignated Reserve Balance ⁴	\$-
FY 13/14 Actual vs. Projected Revenue ⁵	\$35,440
Sub-total⁶	\$775,835
Subtract FY 13-16 Capital Reserve Commitment	\$(433,736)
Subtract FY 14-17 Capital Reserve Commitment	\$(306,659)
FY 14-15 Uncommitted Rollover Funds	\$35,440
FY 14-15 VRF Projected Revenue	\$308,116
Total FY 14-15 VRF Funds Available⁷	\$343,556

- Box 1 Notes:**
- Auto populated from Box 4's Balance, only shows positive balances.
 - Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures
 - Auto populated from Box 8's Operation Balance.
 - Auto populated from Box 10's Undesignated Balance.
 - Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
 - Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.
 - Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 1.

BOX 2 Total Vehicle Registration Fee FY 13-14 Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
VRF Planned Projects	\$-	\$-	\$-	-
VRF FY 13-16 Capital Reserve Window	\$633,736	\$200,000	\$433,736	68%
VRF FY 14-17 Capital Reserve Window	\$-	\$-	\$-	-
VRF Operation Reserve	\$-	\$-	\$-	-
VRF Undesignated Reserve	\$-	\$-	\$-	-

Unspent VRF Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL					
Window	Original Allocation ¹	Expended FY 13-14	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴
FY 13-16	\$633,736	\$200,000	\$433,736	\$433,736	\$-
FY 14-17	\$306,659	\$-	\$306,659	\$306,659	\$-

- Box 2a Notes:**
- Original identified is the amount set in prior year's compliance report.
 - Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 - Amount identified by Recipient in the Capital Reserve Box 6 and 7.
 - Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
 - Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3 Total Vehicle Registration Fee FY 14-15 Available Fund Allocation Summary					
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
VRF Planned Projects	\$-	\$-	\$-	\$-	\$-
VRF Capital Reserve	\$-	\$59,605	\$283,951	\$-	\$343,556
VRF Operational Reserve	\$-	\$-	\$-	\$-	\$-
VRF Undesignated Reserve	\$-	\$-	\$-	\$-	\$-
TOTAL VRF	\$-	\$59,605	\$283,951	\$-	\$343,556

Max. Allocation	% Allocated	Max. % Allowed
\$154,058	0%	50%
\$30,812	0%	10%

BOX 3a VRF FY 14/15 Allocation Verification	
BOX 1: Available VRF Funds	\$343,556
BOX 3: Allocated VRF Funds	\$343,556
Remaining Amount	\$(0)

Remaining Amount should reflect ZERO to indicate identification of all available VRF funds.

SECTION 1: VRF Planned Projects (unreserved funds)

BOX 4 VRF PLANNED PROJECTS (unreserved funds) FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1			Phases				
			Total	\$-	\$-	\$-	
TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES				\$-	\$-	\$-	Unspent

BOX 5 FY 14-15 VRF PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1			Phases			
			Total	\$-		
TOTAL FY 14-15 PLANNED PROJECTS				\$-		

SECTION 2: VRF Capital Fund Reserve

BOX 6 CAPITAL FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES									
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
1	9820132	Street Resurfacing Phase 32	Original Plan: FY 13-16	Maintenance	\$633,736				
			Actual / Confirm Original Plan	Maintenance		\$200,000	\$433,736		
			FY 14-17 Window	Maintenance			\$-	\$-	
			New FY 15-18 Window	Maintenance			\$-	\$-	
			New Phase - Using FY 13-16 Funds				\$-	\$-	
			New Phase - Using FY 14-17 Funds				\$-	\$-	
			New Phase - Using FY 15-18 Funds				\$-	\$-	
			Total Project Cost				\$633,736	\$200,000	\$-
			YEARLY TOTALS					\$200,000	
								\$-	\$-

BOX 7 CAPITAL FUND RESERVE FY 14-15 THROUGH FY 17-18				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$-	\$-			
\$-	\$-			
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	
\$-	\$-	\$-	\$-	

BOX 7a CAPITAL FUND RESERVE BY RESERVE WINDOW & PHASE (auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$633,736			
\$200,000			\$200,000
	\$-		
		\$-	
\$-			\$-
	\$-		
		\$-	
\$200,000	\$-	\$-	\$200,000

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status
1) Explain unspent FY 13/14 funds and describe its reallocation. Project came in under budget. Remaining funds reallocated to Phase 34
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification. N/A
3) Describe Project Status as of June 30, 2014. Completed.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
2	9820133	Resurfacing Phase 33	FY 13-16 Window	Construction		\$-	\$-	
			Original Plan: FY 14-17					
			Actual / Confirm Original Plan			\$-	\$-	
			New FY 15-18 Window					
			New Phase - Using FY 13-16 Funds			\$-	\$-	
			New Phase - Using FY 14-17 Funds			\$-	\$-	
			New Phase - Using FY 15-18 Funds			\$-	\$-	
			Total Project Cost			\$-	\$-	\$-
			YEARLY TOTALS		Tracking	FY 13-16 Window		\$-
					FY 14-17 Window		\$-	
	FY 15-18 Window		\$-					
	Total		\$-					

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$93,341			
\$306,659			
\$306,659		\$-	
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$400,000	\$-	\$-	\$-
\$93,341	\$-		
\$306,659		\$-	
\$-	\$-	\$-	\$-
\$400,000	\$-	\$-	\$-

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total
\$93,341	\$306,659	
	\$306,659	
	\$306,659	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$93,341	\$306,659	\$-

All Windows Total By Phase
\$400,000
\$-
\$400,000

1) Explain unspent FY 13/14 funds and describe its reallocation.
None allocated for FY 13/14.

2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.
Unused funds moved to FY 14-15 to pay for construction. Being spent now, including funds originally allocated (\$306,659) plus some left over from previous year's resurfacing (\$93,341).

3) Describe Project Status as of June 30, 2014.
Construction partially completed.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14		
3	9820134	Resurfacing Phase 34	FY 13-16 Window	Construction		\$-		
			FY 14-17 Window			\$-		
			New FY 15-18 Window					
			New Phase - Using FY 13-16 Funds			\$-		
			New Phase - Using FY 14-17 Funds			\$-		
			New Phase - Using FY 15-18 Funds			\$-		
			Total Project Cost			\$-	\$-	
			YEARLY TOTALS		Tracking	FY 13-16 Window		\$-
					FY 14-17 Window		\$-	
					FY 15-18 Window		\$-	
	Total		\$-					

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$-	\$340,395		
\$-	\$-	\$-	
\$-	\$59,605	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$400,000	\$-	\$-
\$-	\$340,395		
\$-	\$-	\$-	
\$-	\$59,605	\$-	\$-
\$-	\$400,000	\$-	\$-

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total
\$340,395		
	\$-	
		\$59,605
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$340,395	\$-	\$59,605

All Windows Total By Phase
\$400,000
\$-
\$400,000

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?
Unused funds (\$340,395) from Phase 32 Resurfacing are reallocated here, and will be spent in late FY 14-15 or early FY 15-16, along with some FY 15-18 funds.

2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?
No.

3) Describe Project Status as of June 30, 2014.
Not started yet. Will be constructed in 2015.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14		
4	9820135	Resurfacing Phase 35	FY 13-16 Window	Construction		\$-		
			FY 14-17 Window			\$-		
			New FY 15-18 Window					
			New Phase - Using FY 13-16 Funds			\$-		
			New Phase - Using FY 14-17 Funds			\$-		
			New Phase - Using FY 15-18 Funds			\$-		
			Total Project Cost			\$-	\$-	
			YEARLY TOTALS		Tracking	FY 13-16 Window		\$-
					FY 14-17 Window		\$-	
					FY 15-18 Window		\$-	
	Total		\$-					

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$-	\$-		
\$-	\$-	\$-	
\$-	\$-	\$283,951	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$283,951	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$-	\$-
\$-	\$-	\$283,951	\$-
\$-	\$-	\$283,951	\$-

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total
\$-	\$-	
	\$-	
		\$283,951
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$-
\$-	\$-	\$283,951

All Windows Total By Phase
\$283,951
\$-
\$283,951

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?
No.

2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?
No.

3) Describe Project Status as of June 30, 2014.
Not started yet. Will be constructed in 2016.

Total FY 13-14 Planned vs. Actual Expenses CAPITAL FUND RESERVE	Planned	Actual	Unspent
	\$633,736	\$200,000	\$-

unspent

FY 13-16 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16		Window One
\$200,000	\$93,341	\$340,395		\$633,736

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$-	\$306,659	\$-	\$-	\$306,659

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$-	\$59,605	\$283,951	\$-	\$343,556

SECTION 3: VRF Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 VRF OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$-	\$-	\$-	
TOTAL FY 13-14 OPERATION FUND RESERVE	\$-	\$-	\$-	- Unspent Percentage

BOX 9 FY 14-15 VRF OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$-
TOTAL FY 14-15 OPERATION FUND RESERVE	\$-

SECTION 4: VRF Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 VRF UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$-	\$-	\$-	
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$-	\$-	\$-	- Unspent Percentage

BOX 11 FY 14-15 VRF UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$-
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$-

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City of Alameda
VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY
Local Road Improvement and Repair Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window **Window Expires: June 30, 2016**
(End of FY 15/16)

Original Start Amount \$635,006

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$633,736	\$-	\$-	\$633,736
Adjustment	N/A	\$(433,736)	\$93,341	\$340,395	\$-
Revised Plan	\$1,270	\$200,000	\$93,341	\$340,395	\$633,736

FY 13-16 Window Expenditure Summary	
Original Start	\$635,006
Spent in FY 12/13	\$(1,270)
Spent in FY 13/14	\$(200,000)
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$433,736

FY 14-17 Capital Fund Reserve Window **Window Expires: June 30, 2017**
(End of FY 16/17)

Original Start Amount \$306,659

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$-	\$306,659	\$-	\$-	\$306,659
Adjustment	\$-	\$-	\$-	\$-	\$-
Revised Plan	\$-	\$306,659	\$-	\$-	\$306,659

FY 14-17 Window Expenditure Summary	
Original Start	\$306,659
Spent in FY 13/14	\$-
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$306,659

FY 15-18 Capital Fund Reserve Window **Window Expires: June 30, 2018**
(End of FY 17/18)

Original Start Amount \$343,556

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$-	\$59,605	\$283,951	\$-	\$343,556

FY 15-18 Window Expenditure Summary	
Original Start	\$343,556
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$343,556

ALL WINDOW SUMMARY										
Reserve Window	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	-\$1,270	-\$200,000	\$433,736					\$635,006	\$(201,270)	\$433,736
FY 14-17		\$0	\$306,659					\$306,659	\$-	\$306,659
FY 15-18			\$343,556					\$343,556	\$-	\$343,556
FY 16-19			Future Potential Reserve Window					TBD	TBD	TBD

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