



**ADDENDUM NO. 1
ALAMEDA CTC RFP NO. R19-0003
INDEPENDENT FINANCIAL AUDIT SERVICES**

December 17, 2018

Request for Proposals (RFP) No. R19-0003 is modified as set forth in this Addendum No. 1. The original RFP remains in full force and effect, except as modified by this Addendum, which is hereby made part thereof and subject to all applicable requirements hereunder as if originally shown and/or specified. Proposers shall take this Addendum into consideration when preparing and submitting proposals.

The RFP is hereby revised per the following:

- 1. RFP Table 1 (RFP Schedule) 1 shall be deleted in its entirety and replaced by the following:

TABLE 1: RFP SCHEDULE

ACTIVITY	DATE/TIME
RFP issued.	December 6, 2018
Optional Pre-Proposal Meeting held at Alameda CTC offices. By 5:00 p.m. the day before the meeting, please register using the Email Notifications and/or Pre-Proposal Meeting Registration Form identified in the cover letter of this RFP.	December 21 ¹⁸ , 2018 10:00 a.m.
Deadline for proposers to submit questions. All questions must be directed by email to the Sole Point of Contact.	December 26 ¹⁹ , 2018 3:00 p.m.
Final Addendum issued, if necessary. Proposers may sign up for RFP email notifications using the Email Notifications and/or Pre-Proposal Meeting Registration Form identified in the cover letter of this RFP.	December 28, 2018 <u>January 9, 2019</u>
Due Date for Proposal and References Forms. LATE SUBMISSIONS WILL NOT BE ACCEPTED. References Forms must be submitted by references directly to the Sole Point of Contact via email.	January 16 ⁷ , 2019 3:00 p.m.
Anticipated Proposal Review. Selection Review Panel evaluates proposals and develops short list of firms to interview, if necessary.	January 30 ²⁸ , 2019
Interviews, if necessary.	February 6, 2019
Anticipated Final Evaluation and Determination of Top-Ranked Firm.	February 7, 2019
Anticipated Contract Commencement.	May 1, 2019

Approved for issuance:


Patricia Reavey
Deputy Executive Director of Finance and Administration