



Meeting Notice

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Arthur L. Dao

Paratransit Technical Advisory Committee

Tuesday, September 10, 2013, 9:30 a.m.

**1111 Broadway, Suite 800
Oakland, CA 94607**

Mission Statement

The mission of the Alameda County Transportation Commission (Alameda CTC) is to plan, fund and deliver transportation programs and projects that expand access and improve mobility to foster a vibrant and livable Alameda County.

Public Comments

Public comments are limited to 3 minutes. Items not on the agenda are covered during the Public Comment section of the meeting, and items specific to an agenda item are covered during that agenda item discussion. If you wish to make a comment, fill out a speaker card, hand it to the clerk of the Commission, and wait until the chair calls your name. When you are summoned, come to the microphone and give your name and comment.


Reminder

Please turn off your cell phones during the meeting. Please do not wear scented products so individuals with environmental sensitivities may attend the meeting.

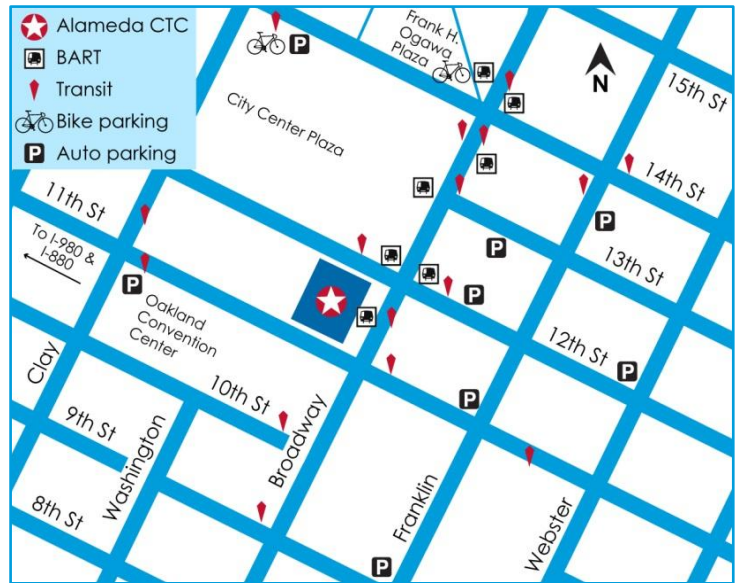
Glossary of Acronyms

A glossary that includes frequently used acronyms is available on the Alameda CTC website at www.AlamedaCTC.org/app_pages/view/8081.

Location Map

 Alameda CTC
1111 Broadway, Suite 800
Oakland, CA 94607

Alameda CTC is accessible by multiple transportation modes. The office is conveniently located near the 12th Street/City Center BART station and many AC Transit bus lines. Bicycle parking is available on the street and in the BART station as well as in electronic lockers at 14th Street and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org).



Garage parking is located beneath City Center, accessible via entrances on 14th Street between 1300 Clay Street and 505 14th Street buildings, or via 11th Street just past Clay Street. To plan your trip to Alameda CTC visit www.511.org.

Accessibility

Public meetings at Alameda CTC are wheelchair accessible under the Americans with Disabilities Act. Guide and assistance dogs are welcome. Call 510-893-3347 (Voice) or 510-834-6754 (TTD) five days in advance to request a sign-language interpreter.



Meeting Schedule

The Alameda CTC meeting calendar lists all public meetings and is available at www.AlamedaCTC.org/events/upcoming/now.

Paperless Policy

On March 28, 2013, the Alameda CTC Commission approved the implementation of paperless meeting packet distribution. Hard copies are available by request only. Agendas and all accompanying staff reports are available electronically on the Alameda CTC website at www.AlamedaCTC.org/events/month/now.

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Paratransit Technical Advisory Committee Meeting Agenda

Tuesday, September 10, 2013, 9:30 a.m.

1111 Broadway, Suite 800, Oakland, CA 94607 • PH: (510) 208-7400 • www.AlamedaCTC.org

1. Welcome and Introductions

Facilitator: Naomi Armenta, Paratransit Coordinator

2. Public Comment

Staff Liaisons: John Hemiup, Senior Transportation Engineer, Matt Todd, Principal Transportation Engineer

Public Meeting Coordinator: Krystle Pasco

3. Review of Meeting Minutes

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3.1. June 11, 2013 ParaTAC Meeting Minutes

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4. Community Based Transportation Provider – Friends of Children with Special Needs

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5. Update on HDTS/WSBTS

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6. Technical Exchange

6.1. Mobility Management

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6.2. Preparedness

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6.3. Ask a TAC Member

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6.4. Other Technical Exchange Items

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7. Information Items

7.1. SRAC Update

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7.2. PAPCO Update and Appointments

7 |

7.3. Alameda CTC Staff Report

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7.4. Outreach

|

7.5. TAC Committee Member Announcements

|

7.6. Other Staff Updates

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8. Draft Agenda Items for November 12, 2013

8.1. Workshop Outcomes Report

8.2. Discuss amendments to Implementation Guidelines

8.3. Community Based Transportation Provider

8.4. Technical exchange – recurring Items

9. Adjournment

Next Meeting: Tuesday, November 12, 2013

All items on the agenda are subject to action and/or change by the Commission.



Paratransit Technical Advisory
Committee Meeting Minutes
Tuesday, June 11, 2013, 9:30 a.m.

3.1

1111 Broadway, Suite 800, Oakland, CA 94607 • PH: (510) 208-7400 • www.AlamedaCTC.org

MEETING ATTENDEES

Attendance Key (A = Absent, P = Present)

Members:

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|-----------------------------|-------------------------|-------------------------|
| <u>P</u> Dana Bailey | <u>A</u> Kim Huffman | <u>P</u> Gail Payne |
| <u>A</u> Beverly Bolden | <u>A</u> Drew King | <u>A</u> Mary Rowlands |
| <u>A</u> Melinda Chinn | <u>A</u> Jackie Krause | <u>P</u> Michelle Silva |
| <u>A</u> Pam Deaton | <u>A</u> Kadri Klm | <u>A</u> Leah Talley |
| <u>A</u> Shawn Fong | <u>A</u> Kevin Laven | <u>A</u> Mia Thibeaux |
| <u>A</u> Brendalynn Goodall | <u>A</u> Isabelle Leduc | <u>P</u> Laura Timothy |
| <u>A</u> Marisa Hackett | <u>P</u> Wilson Lee | <u>A</u> Mark Weinstein |
| <u>A</u> Heather Hafer | <u>P</u> Hakeim McGee | <u>P</u> David Zehnder |
| <u>A</u> Brad Helfenberger | <u>A</u> Cindy Montero | |
| <u>A</u> Karen Hemphill | <u>A</u> Mallory Nestor | |

Staff:

- | | |
|--|---|
| <u>A</u> Matt Todd, Principal
Transportation Engineer | <u>P</u> Cathleen Sullivan, Nelson\Nygaard |
| <u>P</u> Naomi Armenta,
Paratransit Coordinator | <u>P</u> Krystle Pasco, Acumen Building Enterprise, Inc. |
| | <u>A</u> John Hemiup, Senior Transportation Engineer |
| | <u>P</u> John Nguyen, Hatchmott Macdonald |
| | <u>A</u> Margaret Strubel, Acumen Building Enterprise, Inc. |

Guests:

Sharon Powers, PAPCO Member; Dina Quan, City of Berkeley

MEETING MINUTES

1. Welcome and Introductions

Paratransit Coordinator Naomi Armenta called the meeting to order at 9:30 a.m. The meeting began with introductions and a review of the meeting outcomes.

2. Public Comment

There was no public comment.

3. Review of April 9, 2013 Minutes

TAC members reviewed the meeting minutes from April 9, 2013 and by consensus approved them as written.

4. PAPCO Program Plan Fiscal Year 2013-14 and Gap Cycle 5 Program Update

Naomi Armenta gave an update on the PAPCO Program Plan Review process which took place in April. She noted that the recommendation will be taken to the committees and to the Commission in June. The staff memo included a summary of the total funds requested, the amount that was recommended and highlights of each jurisdiction's proposed programs for the fiscal year. She also noted that no programs required conditional funding.

Naomi Armenta also provided an update on the Gap Cycle 5 Program and noted the summary handout in the agenda packet. She noted 12 applicants received funding out of the 17 that applied. She emphasized that some applicants only received partial funding from their original requests. Lastly, Naomi mentioned the funding recommendation is available for review under the June committee agenda items on the Alameda CTC website.

Questions and feedback from TAC members:

- Can you provide more information on the discussion regarding the Lions Center for the Blind's application and why this application was not funded? Staff reviewed the Lions Center for the Blind's application and noted that the amount requested was very high. Staff was not able to fully or partially fund this request but is working to include the Lions Center for the Blind in the Countywide Travel Training Working Group meetings for future collaborations with other partners.
- Did Center for Elders' Independence (CEI) apply for grant funding? No, CEI did not apply for Gap Grant Funding. CEI applied for funding through the Federal 5310 Grant process. Their primary funding is actually through Medi-Cal.

5. Update on HDTS/WSBTS

Krystle Pasco gave an update on the Hospital Discharge Transportation Service (HDTS) and the Wheelchair Scooter Breakdown Transportation Service (WSBTS) programs. She stated that the Alameda CTC administers two specialized mobility programs that are available to seniors and persons with disabilities in Alameda County. The HDTS program provides accessible rides home or to a nursing facility upon discharge from a participating hospital and is free to riders. Likewise, the WSBTS program provides rides home or to a repair facility for stranded individuals who are experiencing a breakdown and is free to riders.

Krystle reported that in April there were 34 rides for the HDTS program and in March there were 26 rides. Overall, staff is anticipating an increase in ridership this fiscal year. Krystle then reported on HDTS ridership by facility and noted Alameda Hospital as a new facility to the program. Krystle then reported that in April there were 13 rides for the WSBTS program and in March there were 12 rides. Overall, this program's ridership has increased throughout this fiscal year and staff anticipates an increase in ridership from last fiscal year.

Lastly, the contract that provides these services will be going through an RFP process early next fiscal year. More updates will be provided soon.

Questions and feedback from TAC members:

- How long will the new contract last? The new contract will be renewed on an annual basis.
- When does the annual in service training take place? Staff conducts the annual in service training between the months of January and March.
- A member suggested that we reach out to police and fire departments and possibly do a presentation on our programs.
- What are the issues surrounding wheelchair and scooter repair in the county? Staff noted that some of the issues include limited repair facilities, exclusivity, availability

and responsiveness, or buying wheelchairs on the internet or from other individuals. Staff is currently referring individuals to CIL's repair facility. National Seating and Mobility is also another service for wheelchair repair that is available outside of Alameda County.

6. Review Meals on Wheels Programs Practice and Policies

Naomi Armenta reviewed the Meals on Wheels programs practice and policies and noted that staff received a request for funding from an Alameda County Meals on Wheels provider. As a result staff wanted to discuss the use of Measure B funds, in relation to the implementation guidelines, to support Alameda County Meals on Wheels programs.

Naomi went over the background of the Meals on Wheels program and noted that after the 2000 measure, the earliest programs existed through ACTIA and more specifically the City of Hayward's paratransit program. Staff stated Measure B financed Meals on Wheels programs because theoretically these trips are more efficient than bringing seniors to the congregate meal sites. Consumers were concerned that this may reinforce keeping individuals at home and not in the community. However, staff stated some of the individuals served may be physically unable to take a trip to a meal site, and therefore there is an inherent need for this type of service. Further discussion showed that Meals on Wheels has really no connection to the transportation programs.

Naomi also stated that other counties may finance their Meals on Wheels programs through other funding sources, but Alameda County devotes transportation sales tax funding more to our paratransit programs. There was also some discussion of coordination or referrals with volunteer driver programs.

Naomi noted the jurisdictions in Alameda County that are currently using Measure B funding for Meals on Wheels which include the Cities of Albany, Emeryville, Fremont, Hayward and Newark. This funding ranges from less than 1% to 6% of their overall Measure B program expenditures.

7. Technical Exchange

7.1. Mobility Management

Naomi Armenta noted the great response from the May 30th Travel Training Working Group Meeting held at the Alameda CTC offices. New TAC members that were present at the meeting included Pam Deaton from Pleasanton and Kevin Laven from Emeryville as their paratransit programs includes a travel training component. The next meeting is scheduled to take place in early September.

7.2. Preparedness

The Alameda County Public Health Department is working on a pilot program for emergency preparedness. Staff has established a working relationship with Donata Nilson and has provided her with some background information on the agency's efforts.

7.3. Ask a TAC Member

There was no discussion.

7.4. Other Technical Exchange Items

There was no discussion.

8. Information Items

8.1. SRAC Update

The last SRAC Meeting took place on May 7th. The major items on the agenda included the update on the RFP and the new Mobility Management project conducted by Nelson\Nygaard. Veolia Transportation received the award for the RFP and was the only bidder during the application process. Also, Cathleen Sullivan gave an update on the new Mobility Resources Inventory project. She noted that the first step is to survey all of the existing transportation service providers in the areas that East Bay Paratransit services, including Contra Costa and Alameda Counties. The purpose of this project is to compile all of the information received and to create an online database that will be accessible to anyone seeking specific program and/or service information.

8.2. PAPCO Update

Officer elections will take place at the next PAPCO Meeting on June 24th. Also, the workshop planning is well underway and will take place on July 1st at the Ed Roberts Campus.

8.3. Alameda CTC Staff Report

There was no Alameda CTC staff report.

8.4. Outreach

Krystle Pasco gave an update on PAPCO's outreach activities. She noted that staff recently attended the Four Seasons of Health Expo in Fremont on June 7th and will be attending the Senior Days at the Alameda County Fair on June 20th and June 27th.

8.5. TAC Committee Member Announcements

American Logistics will no longer be the transportation provider for the LAVTA/Wheels paratransit program. More information will be provided by staff soon.

Learn BART! booklets will be reprinted in English and will now be available in various languages including Spanish and Chinese. These booklets will be available at the Mobility Workshop on July 1st.

8.6. Other Staff Updates

There were no other staff updates.

9. Draft Agenda Items for September 10, 2013 TAC Meeting

9.1. Workshop outcomes report

9.2. Update on HDTS/WSBTS

9.3. Technical Exchange – Recurring items

10. Adjournment

The meeting adjourned at 11:30 a.m. The next meeting is scheduled for September 10, 2013 at Alameda CTC's **new** offices located at 1111 Broadway, Suite 800, in Oakland.

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Appointer

- AC Transit
- Alameda County
Supervisor Scott Haggerty, D-1
Supervisor Richard Valle, D-2
Supervisor Wilma Chan, D-3
Supervisor Nate Miley, D-4
Supervisor Keith Carson, D-5
- BART
- LAVTA
- City of Alameda
- City of Albany
- City of Berkeley
- City of Dublin
- City of Emeryville
- City of Fremont
- City of Hayward
- City of Livermore
- City of Newark
- City of Oakland
- City of Piedmont
- City of Pleasanton
- City of San Leandro
- City of Union City
- Union City Transit

Member

- Hale Zukas
- Herb Hastings
- Michelle Rousey
- Sylvia Stadmire
- Vacant
- Will Scott
- Sandra Johnson Simon
- Esther Waltz
- Harriette Saunders
- Jonah Markowitz
- Aydan Aysoy
- Shawn Costello
- Joyce Jacobson
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Dianne Richards-Reiss
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- Margaret Walker
- Suzanne Ortt
- Larry Bunn

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