



# Meeting Notice

1111 Broadway, Suite 800, Oakland, CA 94607

PH: (510) 208-7400

www.AlamedaCTC.org

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## Paratransit Advisory and Planning Committee

**Monday, October 28, 2013, 1:00 p.m.**

**1111 Broadway, Suite 800**

**Oakland, CA 94607**

***Please note that the Monday, October 28, 2013 PAPCO meeting will be from 1 to 2:45 p.m. and the Joint PAPCO and ParaTAC meeting will be from 2:45 to 4:00 p.m. Please plan your transportation accordingly.***

### Mission Statement

The mission of the Alameda County Transportation Commission (Alameda CTC) is to plan, fund and deliver transportation programs and projects that expand access and improve mobility to foster a vibrant and livable Alameda County.

### Public Comments

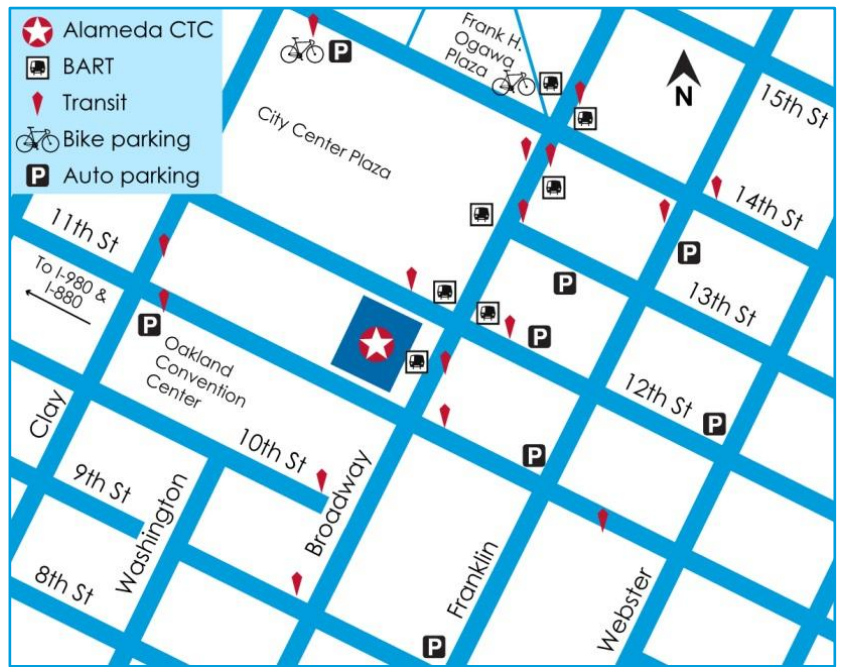
Public comments are limited to 3 minutes. Items not on the agenda are covered during the Public Comment section of the meeting, and items specific to an agenda item are covered during that agenda item discussion. If you wish to make a comment, fill out a speaker card, hand it to the clerk of the Commission, and wait until the chair calls your name. When you are summoned, come to the microphone and give your name and comment.

## Location Map

### ★ Alameda CTC

1111 Broadway, Suite 800  
Oakland, CA 94607

Alameda CTC is accessible by multiple transportation modes. The office is conveniently located near the 12th Street/City Center BART station and many AC Transit bus lines. Bicycle parking is available on the street and in



the BART station as well as in electronic lockers at 14th Street and Broadway near Frank Ogawa Plaza (requires purchase of key card from [bikelink.org](http://bikelink.org)).

Garage parking is located beneath City Center, accessible via entrances on 14th Street between 1300 Clay Street and 505 14th Street buildings, or via 11th Street just past Clay Street. To plan your trip to Alameda CTC visit [www.511.org](http://www.511.org).

## Reminder

Please turn off your cell phones during the meeting. Please do not wear scented products so individuals with environmental sensitivities may attend the meeting.

## Accessibility

Public meetings at Alameda CTC are wheelchair accessible under the Americans with Disabilities Act. Guide and assistance dogs are welcome. Call 510-893-3347 (Voice) or 510-834-6754 (TTD) five days in advance to request a sign-language interpreter.



## Meeting Schedule

The Alameda CTC meeting calendar lists all public meetings and is available at [www.AlamedaCTC.org/events/upcoming/now](http://www.AlamedaCTC.org/events/upcoming/now).

## Paperless Policy

On March 28, 2013, the Alameda CTC Commission approved the implementation of paperless meeting packet distribution. Hard copies are available by request only. Agendas and all accompanying staff reports are available electronically on the Alameda CTC website at [www.AlamedaCTC.org/events/month/now](http://www.AlamedaCTC.org/events/month/now). Any other notice required or permitted to be given under these bylaws will follow the same policy. PAPCO members receive an exception to the paperless policy and will continue to receive notices via U.S. Postal Service in addition to electronic versions. Members can request to opt-out of paper notices.

## Glossary of Terms

A glossary of terms that includes frequently used industry terms and acronyms is available on the Alameda CTC website at [www.AlamedaCTC.org/app\\_pages/view/8081](http://www.AlamedaCTC.org/app_pages/view/8081).

## Connect with Alameda CTC

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Paratransit Advisory Planning Committee  
 Meeting Agenda  
 Monday, October 28, 2013, 1:00 p.m.

1111 Broadway, Suite 800, Oakland, CA 94607 • PH: (510) 208-7400 • www.AlamedaCTC.org

**Chair:** Sylvia Stadmire  
**Vice Chair:** Will Scott  
**Staff Liaison:** Matt Todd, Principal Transportation Engineer; John Hemiup, Senior Transportation Engineer  
**Public Meeting Coordinator:** Krystle Pasco

1:00 – 1:12 p.m.  
 Sylvia Stadmire

**1. Welcome and Introductions**

1:12 – 1:15 p.m.  
 Public

**2. Public Comment**

Page A/I

1:15 – 1:20 p.m.  
 Sylvia Stadmire

**3. September 23, 2013 Meeting Minutes**

1 A

Recommendation: Approve the September 23, 2013 meeting minutes.

1:20 – 1:45 p.m.  
 EBP Staff

**4. East Bay Paratransit Report**

I

The Committee will receive a report from East Bay Paratransit.

1:45 – 2:10 p.m.  
 Staff

**5. Gap Grant Cycle 4 Summary Report**

I

The Committee will receive a Gap Grant summary report.

2:10 – 2:25 p.m.  
 PAPCO

**6. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation**

**6.1 PAPCO Calendar of Events**

9 I

	<b>6.2</b>	PAPCO Workplan	11	
	<b>6.3</b>	PAPCO Appointments	15	
2:25 – 2:35 p.m.	<b>7.</b>	<b>Committee Reports (Verbal)</b>		
Sharon Powers	<b>7.1.</b>	East Bay Paratransit Service Review Advisory Committee (SRAC)		
Harriette Saunders	<b>7.2.</b>	Citizens Watchdog Committee (CWC)		
	<b>8.</b>	<b>Mandated Program and Policy Reports</b>		
	<b>8.1.</b>	July 3, 2013 LAVTA WAAC Meeting Minutes	17	
	<b>8.2.</b>	October 8, 2013 Transit Access Report	21	
2:35 – 2:45 p.m. Staff	<b>9.</b>	<b>Information Items</b>		
	<b>9.1.</b>	Mobility Management – Mobility Options for the Community	23	
	<b>9.2.</b>	Outreach Update		
	<b>9.3.</b>	Other Staff Updates		
	<b>10.</b>	<b>Draft Agenda Items for November 25, 2013 PAPCO Meeting</b>		
	<b>10.1.</b>	Review Implementation Guidelines		
	<b>10.2.</b>	Initial Revision to Access Alameda Guide/Website Discussion		
	<b>10.3.</b>	Convene Joint Access Alameda Revision Subcommittee		
	<b>10.4.</b>	Gap Grant Cycle 5 Program Report – Bay Area Outreach and Recreation Program		
2:45 p.m.	<b>11.</b>	<b>Adjournment</b>		

**Next Meeting:** November 25, 2013

All items on the agenda are subject to action and/or change by the Commission.

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## MEETING ATTENDEES

Attendance Key (A = Absent, P = Present)

### Members:

P Sylvia Stadmire,  
Chair

P Will Scott,  
Vice-Chair

P Aydan Aysoy

P Larry Bunn

P Shawn Costello

P Herb Hastings

P Joyce  
Jacobson

P Sandra  
Johnson-Simon

P Gaye Lenahan

P Jane Lewis

P Jonah Markowitz

P Rev. Carolyn Orr

A Suzanne Ortt

P Sharon Powers

A Vanessa Proee

P Carmen Rivera-  
Hendrickson

P Michelle Rousey

P Harriette

Saunders

P Margaret Walker

P Esther Waltz

P Hale Zukas

### Staff:

P Matt Todd, Principal Transportation Engineer

P Naomi Armenta, Paratransit Coordinator

P Cathleen Sullivan, Paratransit Coordination Team

P Krystle Pasco, Paratransit Coordination Team

P Margaret Strubel, Alameda CTC Project/Program Team

### Guests:

Jennifer Cullen, Senior Support Services of the Tri-Valley; Shawn Fong, City of Fremont Paratransit; Kim Ridgeway, AC Transit; Sarah-Dawn Smith, Bay Area Outreach and Recreational Program

## MEETING MINUTES

### 1. Welcome and Introductions

Sylvia Stadmire, PAPCO Chair, called the meeting to order at 1 p.m. The meeting began with introductions and a review of the meeting outcomes.

## **2. Public Comment**

Sharon Moret, a paratransit consumer, stated that she is in danger of having her paratransit privileges suspended for several months due to an altercation she had with an East Bay Paratransit reservationist. She is concerned with her husband's health and is currently arranging all of his medical appointments and transportation needs. She must now attend an appeals hearing in October and she is seeking an advocate through PAPCO. Harriette Saunders and Will Scott volunteered to follow up with Sharon Moret.

## **3. June 24, 2013 Meeting Minutes**

*Sandra Johnson-Simon moved to approve the June 24, 2013 PAPCO Meeting minutes. Gaye Lenahan seconded the motion. The motion passed (15-0-3).*

## **4. Move Outcomes and Accommodations**

Naomi Armenta reviewed the move outcomes and accommodations and noted that there are two accessible entrances into the building. She also noted the new dais seating structure as well as the restrooms and water dispensers on the floor. She also noted that committee members need not adjust the microphones for any reason because staff can turn them on and off.

Staff and committee members also discussed parking and parking structures in the downtown Oakland area. Staff noted that the BART elevator on 11<sup>th</sup> Street is currently out of order and committee members should use the elevator on 14<sup>th</sup> Street to access the street level. Staff is following up with Laura Timothy at BART to get an update on the 11<sup>th</sup> Street elevator. Lastly, staff is working with East Bay Paratransit on determining the best paratransit drop off, pick up, and waiting locations near the building.

## **5. FY13-14 PAPCO Work Plan**

Naomi Armenta reviewed the FY12-13 work plan and proposed the FY13-14 work plan.

*Herb Hastings moved to approve the FY13-14 PAPCO work plan as stated. Michelle Rousey seconded the motion. The motion passed unanimously (18-0).*

## **6. ParaTAC Provider Changes**

Naomi Armenta reviewed the ParaTAC provider changes and stated that these changes are in process. She stated that effective September 3<sup>rd</sup>, the City of Newark paratransit program will be partnering with the City of Fremont to administer their paratransit program. This change will expand access (including service hours, centralized dispatch, and expedited enrollment) for Newark and Fremont paratransit consumers.

LAVTA's transportation provider, American Logistics, has decided to exercise an option in their contract to discontinue providing service. LAVTA currently has an RFP out for a paratransit operations contractor and the proposals are due in mid-October. The board of Directors is scheduled to award the contract in January 2014 and the new contractor will start providing service on April 1, 2014. More information will be provided in January. American Logistics will continue to provide service until April 2014. PAPCO members who are also WHEELS Access Advisory Committee (WAAC) members provided further updates. WAAC will also be meeting in December to discuss the situation.

## **7. Gap Grant Cycle 5 Program Report – Mobility Matters (MoMa)**

Stacey Milbern and Ben McMullan from Center for Independent Living (CIL) gave a report on their Gap Grant Cycle 5 program, Mobility Matters (MoMa). Stacey gave a brief description of travel training including various services offered such as learning to access AC Transit and BART, applying for a Regional Transit Connection (RTC) Discount Card or Clipper Card, and obtaining other trip planning information via 511's website and phone service.

She also discussed the characteristics of their program's travel trainee and the relationship that CIL has with its partnering agencies, including the Metropolitan Transportation Commission (MTC), Alameda County Transportation Commission (Alameda CTC), Bay Area Outreach and Recreation Program (BORP), United Seniors of Oakland and Alameda

County (USOAC), Through the Looking Glass (TLG), and Community Resources for Independent Living (CRIL) and what types of training each agency provides within the county. Lastly, Stacey and Ben discussed the new components of their program that they are working on implementing, including a travel training application for smart phones, more focus on public safety and serving as a resource when public transit is down (e.g. BART strike).

Questions and feedback from PAPCO members:

- Do you cover the costs related to travel training such as bus fare during the training session? Yes, we cover all costs during our travel training sessions.
- Who are your travel trainers? Our Travel Training program is generally structured around a peer-to-peer model in which travel trainers are program staff members and have personal experience using transit systems. They are able to provide the best information to our trainees as they are transit users themselves.
- How much transportation related assistance can CIL provide for disabled individuals who are placed in nursing homes on a temporary basis? CIL does reach out to community agencies and social service groups to increase their capacity to serve people with disabilities. CIL does provide information to nursing homes as well.
- Are your travel trainers paid by the hour and what is the hiring process? Yes, the travel trainers are paid by the hour and they are hired through a standard hiring process. When a position becomes available the notice will be posted on our website. Generally, we look for individuals that have direct service experience and are comfortable interacting with consumers in a social service setting.

## **8. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation**

Harriette Saunders attended the Oakland Art and Soul Festival in August. She noted that there was a focus on youth at the festival this year.

Herb Hastings stated that San Leandro Boulevard in San Leandro is currently being rebuilt and as a result access to the San Leandro BART station from Davis Street was not available. This affected access to the Regional Center of the East Bay. Herb was able to reach out to the project manager to work on clearing up that sidewalk for pedestrians.

Joyce Jacobson reported that the sidewalks that the City of Emeryville is working on in her neighborhood have also created some safety issues. However, she noted that the sidewalk repairs will commence fairly soon but as an unintended consequence the Emery Go Round bus route no longer services that area. The closest bus stop is now five blocks away. Joyce is currently working with the City of Emeryville to restore service to that area.

Michelle Rousey attended the California Olmstead Committee on August 14<sup>th</sup> where they discussed transportation, housing, and other disability related issues.

Esther Waltz attended the Alameda County fair with Alameda CTC staff members. She really enjoyed the experience.

Carmen Rivera-Hendrickson shared three articles on the City of Pleasanton bus system that highlights the positive response of the Downtown Route from the community. Carmen was also invited to the Economic Summit in Los Angeles, CA in October to discuss disability within transportation. She was also invited to the Long Term Care Conference in November.

Shawn Costello stated that he worked on the no fee transfer process for the WHEELS fixed route transit to the Downtown Route shuttle service and vice versa. He mentioned that he has been working on this project for several years. Also, at the last WAAC meeting, members discussed this issue. Lastly, Shawn also worked on the sidewalk issue in San Leandro with Herb Hastings.

Sylvia Stadmire is currently working with Highland Hospital to promote USOAC's programs. She also attended the Covered California

Conference in Fremont and similarly spoke on this topic at a monthly LGBT meeting.

## **9. Committee Reports (Verbal)**

### **9.1. East Bay Paratransit Service Review Advisory Committee (SRAC)**

Sharon Powers reported that at the last SRAC meeting officer elections were held. She also stated that during public comment, several comments were made regarding the dissatisfaction of the overall accessibility of the bus service, ADA eligibility requirements and the appeals process. Ridership has also decreased by about 1,000 rides. This may be due to the increase in usage of transportation vehicles owned by social service programs and other senior housing owned and operated vehicles. East Bay Paratransit staff is currently looking into that ridership trend.

### **9.2. Citizens Watchdog Committee (CWC)**

Harriette Saunders reported that the CWC finalized its Annual Report and it is now available in print and on the web. The next meeting will take place in October.

## **10. Mandated Program and Policy Reports**

PAPCO members were asked to review these items in their packets.

## **11. Information Items**

### **11.1. Mobility Management**

Naomi Armenta reviewed the Easter Seals Project Action Driver and Pedestrian Sharing the Road Guide in the meeting packet. She noted that this is related to mobility management in that pedestrians, including those with disabilities, share roadways and access transit alongside vehicles. This guide is focused on safety and can be accessed on the ESPA website. Alameda CTC staff can provide additional copies for further distribution as requested.

Alameda CTC also hosted the last Alameda County Travel Training Working Group meeting on Friday, September 20<sup>th</sup>.

Members discussed mobile and computer applications that would be useful for travel training purposes. Alameda CTC staff will continue working on this resource document.

### **11.2. Annual Mobility Workshop Update**

Cathleen Sullivan gave an update on the upcoming Mobility Workshop which will take place on Monday, October 7<sup>th</sup> at Ed Roberts Campus in Berkeley. She noted that there are no new changes to the workshop agenda than what was presented at the last PAPCO meeting. Agenda items still include a presentation from the architect of Ed Roberts Campus, a discussion around SFMTA's accessible parking policy, a self guided tour, a resource fair, and a panel on mobility management.

### **11.3. 5310 Funding Update**

Naomi Armenta gave an update on 5310 funding and noted that the final scores are in a memo in the meeting packet. She stated that the four applicants from Alameda County scored fairly high and three of the applicants will be receiving their vehicle and/or equipment requests. Moving forward, the 5310 funding application process may shift to a more regional focus but more information will be provided soon.

### **11.4. Outreach Update**

Krystle Pasco gave an update on the following outreach events:

- 9/15/13 – Mastick Senior Center Open House and Resource Fair, Mastick Senior Center from 1:00 p.m. to 4:00 p.m.
- 9/27/13 – UC Berkeley Disabled Students' Program Presentation, UC Berkeley campus from 2:00 p.m. to 4:00 p.m.
- 9/28/13 – Community Health Fair and Forum, Laney College Gymnasium from 11:00 a.m. to 2:00 p.m.
- 9/29/13 – Muscular Dystrophy Association Presentation, Kaiser Permanente Oakland from 1:00 p.m. to 3:00 p.m.

- 10/4/13 – Healthy Lifestyle and Fitness Faire, Newark Community Center from 9:00 a.m. to 12:00 p.m.
- 10/5/13 – Senior Info Fair, Dublin Senior Center from 10:00 a.m. to 2:00 p.m.
- 10/10/13 – St. Regis Retirement Center Annual Senior Health Fair, St. Regis Retirement Center from 11:00 a.m. to 2:00 p.m.
- 10/13/13 – Berkeley Sunday Streets, Downtown Berkeley from 11:00 a.m. to 4:00 p.m.
- 10/19/13 – Wheels for Meals Ride, Shadow Cliffs Regional Park from 10:30 a.m. to 4:00 p.m.

### **11.5. Other Staff Updates**

There were no other staff updates.

## **12. Draft Agenda Items for October 28, 2013 Joint PAPCO/ParaTAC Meeting**

- 12.1 Paratransit Coordination Team Evaluation
- 12.2 East Bay Paratransit Report
- 12.3 Gap Grant Cycle 4 Programs Summary Report
- 12.4 ParaTAC Report/Discussion
- 12.5 Workshop Outcomes Report
- 12.6 Discuss Updated Funding Formula Data

## **13. Adjournment**

The meeting adjourned at 3:30 p.m. The next meeting is scheduled for October 28, 2013 at Alameda CTC's new offices located at 1111 Broadway, Suite 800, in Oakland.





# PAPCO Calendar of Events for October through November 2013

6.1

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## Full Committee Meetings

- **Mobility Workshop:**  
Monday, October 7, 2013, 10 a.m. to 3 p.m., Ed Roberts Campus
- **Regular PAPCO monthly meeting and Joint meeting:**  
Monday, October 28, 2013, 1 to 4 p.m., Alameda CTC
- **Regular TAC monthly meeting:**  
Tuesday, November 12, 2013, 9:30 to 11:30 a.m., Alameda CTC
- **Regular PAPCO monthly meeting:**  
Monday, November 25, 2013, 1 to 3:30 p.m., Alameda CTC

## Outreach

Date	Event Name	Location	Time
10/4/13	Healthy Lifestyle and Fitness Faire	Newark Community Center, 35501 Cedar Boulevard, Newark, CA 94560	9:00 a.m. – 12:00 p.m.
10/5/13	Senior Info Fair	Dublin Senior Center, 7600 Amador Valley Boulevard, Dublin, CA 94568	10:00 a.m. – 2:00 p.m.
10/7/13	Alameda CTC Annual Mobility Workshop	Ed Roberts Campus, 3075 Adeline Street, Berkeley, CA 94703	9:30 a.m. – 3:30 p.m.
10/10/13	St. Regis Retirement Center Annual Senior Health Fair	St. Regis Retirement Center, 23950 Mission Boulevard, Hayward, CA 94544	11:00 a.m. – 2:00 p.m.
10/13/13	Berkeley Sunday Streets	Downtown Berkeley, Downtown to North Shattuck, Berkeley, CA	11:00 a.m. – 4:00 p.m.

<b>Date</b>	<b>Event Name</b>	<b>Location</b>	<b>Time</b>
10/17/13	Family Bridges and Hotel Oakland Health Fair	Hotel Oakland, 270 13th Street, Oakland, CA 94612	10:30 a.m. – 1:00 p.m.
10/19/13	Wheels for Meals Ride	Shadow Cliffs Regional Park, 2500 Stanley Boulevard Pleasanton, CA 94566	10:30 a.m. – 4:00 p.m.

You will be notified of other events as they are scheduled. For more information about outreach events or to sign up to attend, please call Krystle Pasco at (510) 208-7467.



PAPCO Work Plan FY 13-14

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PAPCO activities throughout the year will be guided by PAPCO Goals and Bylaws. The PAPCO Chair or Vice Chair will report to the Alameda CTC Board every month.

**Topic: PAPCO Development and Outreach**

**Goal: Continue PAPCO’s development as an informed and effective community advisory committee; accomplish outreach in a variety of ways in all areas of the County**

Actions	Completed	In-Progress
All members to participate in at least one Outreach activity – write an article, speak at another meeting, visit Senior Centers, and/or attend an event		x
Provide input on updating Access Alameda booklet and AccessAlameda.org website		
Assist in publicizing Alameda CTC special transportation program		x
Monitor PAPCO appointments and vacancies		x
Participate in rescheduled Annual Workshop for 2013	x	
Assist in planning Annual Workshop for 2014		
Staff will continue to be available to help draft talking points or articles for members		x

**Topic: Mobility Management**

**Goal: Learn about and contribute to Alameda County's Mobility Management project**

Actions	Completed	In-Progress
Provide input on Alameda County Mobility Management project		
Review materials regarding Mobility Management provided in meeting packet		x

**Topic: Program Policy Oversight**

**Goal: Continue policy oversight over pass-through and grant programs**

Actions	Completed	In-Progress
Receive Gap grant summary report in October		
Receive reports from Gap Cycle 5 recipients		x
Participate in any discussions on amending Implementing Guidelines		
Participate in any discussions on funding formula		
Receive an annual update on the HDTs and WSBTS programs		

**Topic: Fiduciary Oversight**

**Goal: Continue fiduciary oversight over pass-through and grant funding**

Actions	Completed	In-Progress
Review and make recommendations on requests for Gap Capital or Matching funds		
Participate in 5310 Call and scoring as necessary		
Hold a fiduciary training and finance subcommittee meeting in March		
Continue to evaluate pass-through and grant programs and expenditures		

**Topic: Coordination with Local and Regional Partners**

**Goal: Communicate with local and regional partners on planning efforts and policy discussions**

Actions	Completed	In-Progress
Participate in joint discussion with ParaTAC at Joint meetings October February April		
Receive regular summaries of ADA-mandated paratransit advisory committees' minutes and Transit Access Reports		<b>x</b>

<b>Topic: Coordination with Local and Regional Partners</b>		
Participate in other committees (e.g. SRAC, WAAC, AAC, City Commissions, etc.) and inform Chair and report to Committee as requested		<b>x</b>
Receive reports on MTC and Regional issues/events		
Staff will continue to forward opportunities for comments and participation via email		<b>x</b>

<b>Topic: Customer Service</b>		
<b>Goal: Participate in driver training and serve as a resource to providers; and facilitate communication and resolution of consumer complaints</b>		
<b>Actions</b>	<b>Completed</b>	<b>In-Progress</b>
Continue to be available to assist in East Bay Paratransit Driver Training and related items		
Continue to be available to assist LA VTA with Driver Training and related items		
Ensure that taxi providers have access to resources such as pocket guides from Easter Seals Project ACTION		



## **Appointer**

- AC Transit
- Alameda County  
Supervisor Scott Haggerty, D-1  
Supervisor Richard Valle, D-2  
Supervisor Wilma Chan, D-3  
Supervisor Nate Miley, D-4  
Supervisor Keith Carson, D-5
- BART
- LAVTA
- City of Alameda
- City of Albany
- City of Berkeley
- City of Dublin
- City of Emeryville
- City of Fremont
- City of Hayward
- City of Livermore
- City of Newark
- City of Oakland
- City of Piedmont
- City of Pleasanton
- City of San Leandro
- City of Union City
- Union City Transit

## **Member**

- Hale Zukas
- Herb Hastings
- Michelle Rousey
- Sylvia Stadmire
- Vacant
- Will Scott
- Sandra Johnson Simon
- Esther Waltz
- Harriette Saunders
- Jonah Markowitz
- Aydan Aysoy
- Shawn Costello
- Joyce Jacobson
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Dianne Richards-Reiss
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- Margaret Walker
- Suzanne Ortt
- Larry Bunn

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**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**WHEELS Accessible Advisory Committee**

**Meeting**

**DATE:** Wednesday, July 3, 2013

**PLACE:** Diana Lauterbach Room LAVTA Offices  
1362 Rutan Court, Suite 100, Livermore, CA

**TIME:** 3:30 p.m.

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**1. Call to Order**

The Chair Carmen Rivera-Hendrickson called the meeting to order at 3:32 pm.

Members present:

Herb Hastings	Alameda County
Sue Tuite	Alameda County – Alternate
Connie Mack	City of Dublin
Shawn Costello	City of Dublin
Jane Lewis	City of Dublin – Alternate
Esther Waltz	City of Livermore
Nancy Barr	City of Livermore – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Shirley Maltby	City of Pleasanton
Claire Iglesias	City of Pleasanton – Alternate
Sally Trautwein	Social Services

Staff Present:

Paul Matsuoka	LAVTA
Kadri Kulm	LAVTA
John Hayes	ALC

Others:

Dirah Shapiro	Contra Costa County resident
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2. **Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**  
None
3. **Minutes of May 1, 2013 Meeting of the Committee**  
Minutes Approved. (Lewis/Costello)
4. **WAAC Bylaws Review**  
Staff reviewed the WAAC bylaws.
5. **Welcome to New Members**  
The committee and staff welcomed the new and reappointed members to the committee for FY 2014.
6. **Establish Meeting Dates and Times for FY 2014**  
The committee decided to keep their by-monthly schedule with FY 2014 meetings scheduled to occur on September 4, November 6, January 8, March 5, and May 7.
7. **Proposed Wheels Dial-A-Ride Pick-Up Window Policy Change**  
WAAC recommended to the Board of Directors that Dial-A-Ride pick-up window policy be changed from the current "15/15" policy to "0/30" policy. The new recommended pick-up window would start at the scheduled pick-up time and last until 30 minutes after the scheduled pick-up time. The new policy would be clearer to customers, and, according to ALC, would make scheduling and dispatching more effective at a neutral cost.  
  
Approved. (Hastings/Costello)
8. **Fixed Route Service Changes Update**  
Staff updated the committee on upcoming fixed route service changes.
9. **Operational Issues – Suggestions for Changes**  
WAAC reviewed the issues log and discussed the fixed route and paratransit operations.
10. **PAPCO Report**  
Esther Waltz gave a report on the latest PAPCO meeting.
11. **Election of Chair and Vice Chair for FY 2014**

Carmen Rivera-Hendrickson was re-elected for the Committee Chair position, and Herb Hastings was re-elected for the Vice Chair position for FY 2014.

- 12. Press Release – Paratransit Driver Honored for Saving a Passenger’s Life**  
LAVTA’s paratransit driver Eric Drew was recently honored with CalACT’s award for demonstrating exceptional performance and going above and beyond normal protocol to save the life of a passenger.

- 13. Adjourn**

The meeting was adjourned at 5:10 pm.

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**ATTACHMENT 7**  
**Transit Correspondence**

**FTA Confirms That Lift Capacity Does Not Exceed 'Design Load'**

The FTA confirmed that the capacity of a wheelchair lift is limited to the "design load" established by the lift's manufacturer. The FTA previously published guidance noting that a substantial safety factor is built into the design load. Mention of the safety factor was intended as reassurance if a load is slightly over the limit. But the way the guidance was worded, it could have been taken to mean that much heavier loads would have to be accommodated. The issue arose in the course of making the opposite point: that the load on a transit lift cannot be limited to 600 pounds - the minimum required by DOT specifications - if the manufacturer has rated the lift for a greater capacity. One question is whether a wheelchair must be accommodated if it weighs more than 600 pounds when occupied, if the design load of the vehicle lift is 800 pounds. The answer is yes. The transit agency would have to transport an 800-pound wheelchair/passenger combination, but not a combination exceeding 800 pounds if that is the manufacturer's rated design load. Also, the FTA states that transportation operators are not required to procure new equipment or to retrofit vehicles to accommodate loads greater than 600 pounds.

**Bus Riders in Memphis Urged To Heed Priority Seating Rules**

The Memphis Area Transit Authority (MATA) is making efforts to counter customer resistance to making space on the bus for persons with disabilities. MATA has advised the FTA of these steps after a rider complained that drivers were not following the rules. The complaint stated that most MATA operators are not willing to ask nondisabled persons to move if they are seated in the priority seating area. The FTA responded to the complaint stating that DOT ADA regulations require vehicle operators to ask people to move from priority seating and securement locations when an individual with a disability need to sit in a seat or occupy a wheelchair securement location; however, regulations do not require the operator to compel a person to move from priority seats or a securement area. MATA's response to the FTA states that bus operators are trained to meet the needs of passengers with disabilities, including boarding and when securing a wheelchair. MATA has taken the following recent actions: 1. Issued a bulletin to bus operators regarding priority seating, 2. Placed new notices regarding priority seating on all buses, and 3. Updated the Automated On- Board Announcements, which states: Federal law mandates that the front seats are reserved for the elderly and persons with disabilities. Please cooperate when the bus operator asks you to move to another seat.

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## Mobility Options for the Community

This tool will help you think about the various transportation options that might be available in a community and includes a chart on which you can record information about transportation services, and their characteristics.

- 1) Before you begin thinking about the various transportation options and their characteristics in a community, review the completed Mobility Options for the Community Chart provided as an example.
- 2) Use the blank Mobility Options for the Community Chart to record information about the characteristics of transportation services across your community.
- 3) Identify those transportation options that might be useful for students as they transition from school to employment, higher education, and independent living.

### Directions to use the Mobility Options for the Community Chart

The chart has five columns. What follows is a brief description of the information intended for each column.

#### Column 1: “Providers”

- The name of each transportation provider you find who offers some level of service to the community.

#### Column 2: “Vehicle Access”:

- The percentage of vehicles that are accessible to people with disabilities, (e.g., lifts, ramps, securements for mobility devices, audible/visual information about route and stops).

#### Column 3: “Eligibility”

- Who is eligible to use the service;
- Often restricted to a particular population such as 65 and older, people using particular service programs, etc.

#### Column 4: “Availability”

- When is the service available;
- Where does it go?

#### Column 5: “Cost/Fare”

- An estimate of the cost of a ride for a single trip.

Review the “Sample Mobility Options for the Community” chart to gain a better understanding of the use of the chart. Then use the blank chart to start recording information pertinent to your community.

### Sample Mobility Options for the Community

Providers	Vehicle Access	Eligibility	Availability	Cost/Fare
Metro Transit	100%	Everyone	5:00 AM – 7:30 PM Mon/Fri 10:00 AM – 4:30 PM weekends For specific routes in the county	\$.50 - \$1.50
Metro Access	100%	People with disabilities unable to use Metro Transit	5:30 AM – 7:30 PM Mon/Fri 10:00 AM – 4:30 PM weekends Anywhere within the county	\$1.00
Yellow Cab	0%	General public	24 hours/7 days a week	Based on length of trip Average cost \$12.00
County Senior Bus	50%	People 65 and older	10:00 AM – 7:00 PM Mon/Sat	\$2.50
Easter Seals Vans	100%	Priority for People receiving ES services Remaining seats available to people in partner disability programs	8:00 AM – 5:00 PM Mon/Fri No weekends	Free
Good Faith Church Van	0%	People attending services and activities of the church	Before and after scheduled events	Free
Volunteer Veterans Association	50%	Veterans with disabilities	On demand	Free





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