

Attention!!!

Please note that the November 28, 2011 PAPCO meeting will be from 1 to 3:30 p.m. at 1333 Broadway, Suite 300. Please plan your transportation accordingly. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, November 28, 2011, 1 to 3:30 p.m.

Meeting Outcomes:

- Review the draft Mid-Year Report Form
- Convene a subcommittee on the funding formula and Gap policy
- Discuss the funding formula and Gap policy
- Receive a report from East Bay Paratransit (EBP)
- Receive an update on the Countywide Transportation Plan and Transportation Expenditure Plan (CWTP-TEP)

1:00 – 1:12 p.m. **1. Welcome and Introductions**

Sylvia Stadmire

1:12 – 1:15 p.m. **2. Public Comment**

Public

1:15 – 1:20 p.m. **3. Approval of October 24, 2011 Minutes**

Sylvia Stadmire

[03 Joint TAC PAPCO Meeting Minutes 102411.pdf](#) –
Page 1

[03A PAPCO Meeting Minutes 102411.pdf](#) – Page 9

1:20 – 1:35 p.m. **4. Review of the Draft Mid-year Report Form**

Staff

[04 Draft FY11-12 Mid-year Report Form.pdf](#) – Page 17

PAPCO members will review the draft mid-year compliance report form due to Alameda CTC on February 1, 2012.

1:35 – 1:45 p.m. **5. Convening of Funding Formula and Gap Policy Joint Subcommittee**

PAPCO

[05 FF Subcommittee Information.pdf](#) – Page 25

PAPCO members will convene a Funding Formula and Gap Policy Joint Subcommittee to meet on December 5, 2011 from 11 a.m. to 2 p.m.

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- 1:45 – 2:45 p.m. **6. Discussion on the Funding Formula and Gap Policy** |
Staff [06 Memo on Funding Formula.pdf](#) – Page 27
PAPCO members will review the current formula for the distribution of Measure B funds, discuss the reasons for revising the formula, and brainstorm ideas for developing a new formula that will determine the allocation of funds beginning in fiscal year 2012-2013.
- 2:45 – 3:05 p.m. **7. Report from EBP on the Interactive Voice Response (IVR) Web-based Scheduling Software Gap Grant** |
EBP Staff [07 Progress Report A08-0025.pdf](#) – Page 33
EBP staff will report on the IVR grant project.
- 3:05 – 3:15 p.m. **8. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation** |
PAPCO [08 PAPCO Calendar of Events.pdf](#) – Page 37
[08A PAPCO Appointments.pdf](#) – Page 39
[08B PAPCO FY11-12 Work Plan.pdf](#) – Page 41
- 3:15 – 3:20 p.m. **9. Committee Reports** |
Sharon Powers A. East Bay Paratransit Service Review Advisory
and Harriette Committee (SRAC)
Saunders B. Citizens Watchdog Committee (CWC)
- 10. Mandated Program and Policy Reports** |
[10 SRAC Minutes 090611.pdf](#) – Page 45
[10A Transit Correspondence.pdf](#) – Page 51
- 3:20 – 3:30 p.m. **11. Information Items** |
Staff A. Mobility Management
[11A New Freedom Grant Recipients.pdf](#) – Page 53
B. Outreach
C. CWTP-TEP Status Update/Input
[11C CWTP-TEP Overview.pdf](#) – Page 67
[11C1 Regional SCS-RTP CWTP-TEP Process.pdf](#) –
Page 69

12. Draft Agenda Items for January 23, 2012 PAPCO |

- A. Recommendation on Annually Renewed Paratransit Coordination Contract
- B. Funding Formula and Gap Policy Recommendation
- C. Gap Grant Reports – Travel Training
- D. Summary Report from EBP – Customer Survey Report
- E. Quarterly Report from Alameda and Hayward

3:30 p.m. **13. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next PAPCO Meeting:

Date: January 23, 2011
Time: 1 to 3:30 p.m.
Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Next Joint PAPCO/TAC Meeting:

Date: February 27, 2011
Time: 1 to 3:30 p.m.
Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer (510) 208-7414 jhemiup@alamedactc.org	Naomi Armenta, Paratransit Coordinator (510) 208-7469 narmenta@alamedactc.org
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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.