



# Meeting Notice

1111 Broadway, Suite 800, Oakland, CA 94607

• 510.208.7400

• [www.AlamedaCTC.org](http://www.AlamedaCTC.org)

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## Joint Paratransit Advisory and Planning Committee & Paratransit Technical Advisory Committee

Monday, October 23, 2017, 1:30 p.m.

1111 Broadway, Suite 800, Oakland, CA 94607

### Mission Statement

The mission of the Alameda County Transportation Commission (Alameda CTC) is to plan, fund, and deliver transportation programs and projects that expand access and improve mobility to foster a vibrant and livable Alameda County.

### Public Comments

Public comments are limited to 3 minutes. Items not on the agenda are covered during the Public Comment section of the meeting, and items specific to an agenda item are covered during that agenda item discussion. If you wish to make a comment, fill out a speaker card, hand it to the clerk of the Commission, and wait until the chair calls your name. When you are summoned, come to the microphone and give your name and comment.

### Recording of Public Meetings

The executive director or designee may designate one or more locations from which members of the public may broadcast, photograph, video record, or tape record open and public meetings without causing a distraction. If the Commission or any committee reasonably finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities must be discontinued or restricted as determined by the Commission or such committee (CA Government Code Sections 54953.5-54953.6).

### Reminder

Please turn off your cell phones during the meeting. Please do not wear scented products so individuals with environmental sensitivities may attend the meeting.

### Glossary of Acronyms

A glossary that includes frequently used acronyms is available on the Alameda CTC website at [www.AlamedaCTC.org/app\\_pages/view/8081](http://www.AlamedaCTC.org/app_pages/view/8081).

## Location Map

### Alameda CTC

1111 Broadway, Suite 800  
Oakland, CA 94607

Alameda CTC is accessible by multiple transportation modes. The office is conveniently located near the 12th Street/City Center BART station and many AC Transit bus lines. Bicycle parking is available on the street and in the BART station as well as in electronic lockers at 14th Street and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org).



Garage parking is located beneath City Center, accessible via entrances on 14th Street between 1300 Clay Street and 505 14th Street buildings, or via 11th Street just past Clay Street. To plan your trip to Alameda CTC visit [www.511.org](http://www.511.org).

## Accessibility

Public meetings at Alameda CTC are wheelchair accessible under the Americans with Disabilities Act. Guide and assistance dogs are welcome. Call 510-208-7450 (Voice) or 1-800-855-7100 (TTY) five days in advance to request a sign-language interpreter.



## Meeting Schedule

The Alameda CTC meeting calendar lists all public meetings and is available at [www.AlamedaCTC.org/events/upcoming/now](http://www.AlamedaCTC.org/events/upcoming/now).

## Paperless Policy

On March 28, 2013, the Alameda CTC Commission approved the implementation of paperless meeting packet distribution. Hard copies are available by request only. Agendas and all accompanying staff reports are available electronically on the Alameda CTC website at [www.AlamedaCTC.org/events/month/now](http://www.AlamedaCTC.org/events/month/now).

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Joint Paratransit Advisory and Planning Committee  
 and Paratransit Technical Advisory Committee  
 Meeting Agenda  
 Monday, October 23, 2017, 1:30 p.m.

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**Facilitator:** Krystle Pasco  
**Staff Liaison:** Cathleen Sullivan  
**Public Meeting Coordinator:**  
 Angie Ayers

1:30 – 1:35 p.m. Staff	<b>1. Roll Call and Introductions</b>		
1:35 – 1:40 p.m. Public	<b>2. Public Comment</b>	<b>Page</b>	<b>A/I</b>
1:40 – 2:10 p.m. Staff	<b>3. Volunteer Driver Programs Overview and Best Practices Presentation</b>	1	
2:10 – 3:20 p.m. Guest Speakers and Staff	<b>4. Panel and Discussion</b>		
3:20 – 3:25 p.m. Committee Members	<b>5. Member Reports</b>		
3:25 – 3:30 p.m. Staff	<b>6. Staff Reports</b>		
3:30 p.m.	<b>7. Adjournment</b>		

**Next PAPCO Meeting:** November 20, 2017 (one week earlier due to the Thanksgiving holiday)

**Next ParaTAC Meeting:** January 9, 2018

**Next Joint PAPCO and ParaTAC Meeting:** February 26, 2018

All items on the agenda are subject to action and/or change by the Committees.

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**DATE:** October 16, 2017

**SUBJECT:** Volunteer Driver Programs Overview and Best Practices

**RECOMMENDATION:** Receive information on volunteer driver programs in Alameda County and beyond

## Summary

On October 23, 2017 PAPCO and ParaTAC members will meet jointly to receive information on volunteer driver programs. This will include an overview of the range of program types and delivery methods, including examples from beyond the Bay Area. Alameda County volunteer driver programs will then participate in a panel to provide information on local programs. Committee members, presenters, and guests will have opportunities for discussion to inform current and potential future efforts.

## Background

Volunteer driver programs are generally designed for seniors who need door-through-door assistance and cannot use other transportation services like city-based paratransit or taxi programs. These services are ideal for more frail individuals who cannot wait outside and/or may need a stabilizing arm, help with a jacket, help carrying groceries, etc. These programs are also well-suited for certain medical trips, for example when someone needs to stop and pick up a new prescription before going home, or go to a facility in another county for specialized treatment. Volunteer driver programs are often run by non-profit organizations.

Alameda CTC has been providing funding to non-profit agencies to provide volunteer driver programs in Alameda County since 2006. Volunteer driver programs are eligible for the agency's Direct Local Distribution (DLD) and discretionary funding and have been a priority project for discretionary funding since 2006. Recently, Committee members have requested further information on the different ways volunteer driver programs may be provided including best practices in the industry.

At the Joint Meeting, the Paratransit Team will present an overview of volunteer driver programs and information on notable programs from beyond the Bay Area, including Riverside and San Diego, CA. Alameda County providers will then participate on a panel to provide information on locally funded programs. Participants include:

- Drivers for Survivors
- LIFE ElderCare
- Senior Support Program of the Tri-Valley

Committee members, presenters, and guests will then have an opportunity for further discussion. The purpose of this information and discussion is to better inform the programs themselves and Committee members for outreach purposes and future review of progress reports and funding requests.

### **Staff Recommendation**

Staff recommends that PAPCO and ParaTAC receive information on volunteer driver programs to better inform support, outreach, and future efforts.

**Fiscal Impact:** There is no fiscal impact.

### **Staff Contacts**

[Cathleen Sullivan](#), Principal Planner

[Krystle Pasco](#), Assistant Program Analyst