**ALAMEDA CTC ADMINISTERED FUNDS**

**FINAL REPORT**

**FOR THE [INSERT PROJECT TITLE]**

**FOR [INSERT PHASE(s)]**

|  |  |
| --- | --- |
| PROJECT TITLE: |  |
| PROJECT SPONSOR: |  |
| PROJECT NUMBER: |  |
| REPORTING PERIOD:  *(M/D/Y to M/D/Y))* |  |

1. **PROJECT DESCRIPTION**

***Provide a brief description of services provided, improvements constructed, and/or implemented in accordance with the funding agreement.***

|  |
| --- |
|  |

1. **SUMMARY OF PROJECT DELIVERY MILESTONES**

***Provide a brief description of actions taken and milestones reached to deliver the project.***

|  |
| --- |
|  |

1. **SUMMARY OF PROJECT BENEFITS**

***Provide a brief description of project benefits and outcomes.***

|  |
| --- |
|  |

1. **FINAL PERFORMANCE MEASURES REPORTING**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Table 1 - Performance Measures Report** | | | | |
| **No.** | **Performance Measure** | **Target** | **Cumulative Performance** | **Performance Measure and Targets Achieved?** If not, provide explanation. |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

1. List all performance measures included in funding agreement for Project.

This table is not applicable. No Performance Measures or Targets identified in the funding agreement. Project benefits and outcomes are described earlier in this report.

1. **PUBLICITY REQUIREMENTS**

Project information was available online, at the following web address: [Enter link].

Project signage was posted as required by the funding agreement.

Project information was published annually highlight the project, as listed below.

|  |  |
| --- | --- |
| **Date of Publication** | **Name of Publication** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

The above is documented via attachments to the previous progress reports. Additional documentation, if applicable, is also attached for any previously not submitted publicity documentation i.e. screenshots, photographs, copies of articles, etc.

1. **EXPENDITURES AND REIMBURSEMENTS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Status**  (Approved/  Pending Payment) | **Period**  *(M/D/Y to M/D/Y))* | **Alameda CTC Administered Funds** | **Other Matching Funds** | **TOTAL** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| **TOTAL** | | | **$** | **$** | **$** |

1. **EXPENDITURE SUMMARY**

Summarize the total project expenditure by phase. List the Alameda CTC Administered Funds by fund source, and by phase.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FINAL EXPENDITURE SUMMARY**  ($ x 1,000) | | | | | | |
|  | **Alameda CTC Administered Funds** | | | | **Other** | **Total** |
| **PHASE** | **2000**  **Measure B** | **Source**  **??** | **Source**  **??** | **Source**  **??** | **Other Funds** | **Total**  **Expenditures** |
| Scoping | $ | $ | $ | $ | $ | $ |
| Preliminary Engineering/  Environmental Studies | $  $ | $ | $ | $ | $ | $ |
| Final Design (PS&E) | $ | $ | $ | $ | $ | $ |
| Right-of-Way Capital | $ | $ | $ | $ | $ | $ |
| Right-of-Way Support | $ | $ | $ | $ | $ | $ |
| Construction Capital | $ | $ | $ | $ | $ | $ |
| Construction Support | $ | $ | $ | $ | $ | $ |
| Operations | $ | $ | $ | $ | $ | $ |
| Other/non-capital:  (describe here) | $ | $ | $ | $ | $ | $ |
| **Total Expenditures** | **$** | **$** | **$** | **$** | **$** | **$** |

1. **PROJECT CLOSE OUT**

If this project contains no future phases with obligated Alameda CTC Administered funds, the Project Sponsor agrees to disencumber the remaining/unspent Alameda CTC Administered Funds from project. This closes out the project and serves as the final report of expenditures and activities for the project under the Agreement.