



Fiduciary and Finance Subcommittee Meeting Agenda

Friday, March 22, 2013, 1 to 3 p.m.

Meeting Outcomes:

- Discuss PAPCO's fiduciary responsibilities.
- Review summary program information from Compliance Reports and Program Plan applications.
- Review program-specific notes and identify issues and questions for programs.

1:00 – 1:05 p.m. Naomi Armenta	1. Welcome and Introductions	
1:05 – 1:20 p.m. Naomi Armenta	2. Review Background Information A. Fiduciary Responsibilities B. Balance Fund Reserves Guidelines	
1:20 – 2:00p.m. Naomi Armenta and Cathleen Sullivan	3. Review Summary Program Information A. Identify Questions <i><u>03 Summary of FY2011-2012 Compliance Data.pdf – Page 1</u></i> <i><u>03A Summary of FY2013-2014 Program Plan Applications.pdf – Page 7</u></i> <i><u>03B Summary of FY2013-2014 Program Plan Revenues.pdf – Page 13</u></i>	
2:00 – 2:50 p.m. Naomi Armenta and Cathleen Sullivan	4. Review Program Specific Information A. Identify Questions	
2:50 – 3:00 p.m. Staff	5. Next Steps	

4:00 p.m. **6. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Staff Liaisons:

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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.

FY 11-12 Year End Compliance Report
Measure B Special Transportation Base Programs

Program Component		Description	Status	Deliverables		Program Cost and Fare Revenue					Cost per Trip				
Agency	Service/ Project Type	Service/ Program/ Project Name	Description	Project Status	Trips Provided	Other Units of Service Provided	Measure B Pass Through Expenditures	Other Measure B Expend- itures	Non-Measure B Funds Expended	Fare Revenue	Total Cost to Operate Service (col. H+I+J+L)	Cost per Trip	Net Cost per Trip (net of fares)	Net Cost/ Other Service	% funding from Measure B
NON-MANDATED SERVICES															
ALAMEDA	Shuttle or Fixed-route Trips	Transportation Svcs-Paratransit	Free fixed-route once-a-week bus service for disabled and senior passengers, plus monthly group trips from the senior center. 5,446 shuttle boardings; 1,329 taxi boardings; and 800 excursion bus boardings	Continuing or Ongoing	7,575		\$145,734			\$27,405	\$173,139	\$23	\$19		84%
Totals for Alameda					7,575		\$145,734	\$0	\$0	\$27,405	\$173,139	\$23			84%
ALBANY	Same Day/Taxi Program	Taxi subsidy	Taxi subsidy; 70% discount up to \$20	Continuing or Ongoing	459		\$5,449				\$5,449	\$12	\$12		100%
	Group Trips	Door-to-door group shopping trips	Pre-planned shopping trips with home pick ups	Continuing or Ongoing	1,484		\$6,907	\$4,207			\$11,114	\$7	\$7		100%
	Group Trips	Recreational Group trips	Free accessible recreation/educational trips in Bay Area	Continuing or Ongoing	1,360		\$6,577	\$3,855			\$10,432	\$8	\$8		100%
	Group Trips	Walk Talk and be Healthy- Walking group trips	Free accessible transport for walking outings in Bay Area	Continuing or Ongoing	1,414		\$6,700	\$4,008			\$10,708	\$8	\$8		100%
	Group Trips	CBO & Senior Center classes	Shuttle available to CBOs to provide free trips to seniors	Closed Out in FY 11-12	76		\$362	\$215			\$578	\$8	\$8		100%
	Meal Delivery	Meals on Wheels	Meals delivered 4 days per week by staff and volunteer drivers	Continuing or Ongoing		532	\$1,634				\$1,634			\$3	100%
Totals for Albany					4,793	532	\$27,629	\$12,285	\$0	\$0	\$39,914	\$8			100%
BERKELEY	Same Day/Taxi Program	Taxi Scrip and Wheelchair Van Program	Limited taxi scrip and wheelchair-van vouchers	Continuing or Ongoing	8,283		\$47,288		\$133,234		\$180,522	\$22	\$22		26%
	Customer Service and Outreach	Customer Services	Day to day services	Continuing or Ongoing			\$77,869				\$77,869				100%
	Management/Overhead/Staffing	Administration	Administer Paratransit Program	Continuing or Ongoing			\$26,051				\$26,051				100%
Totals for Berkeley					8,283	0	\$151,208	\$0	\$133,234	\$0	\$284,442	\$22			53%

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Measure B Special Transportation Base Programs

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NON-MANDATED SERVICES															
EMERYVILLE	Same Day/Taxi Program	Taxi Reimbursement Program	Reimburse 90% of taxi fares, Limit \$80/quarter (\$320/year)	Continuing or Ongoing	140		\$3,131		\$4,186	\$0	\$7,317	\$52	\$52		43%
	Scholarship/ Subsidized Fare	EBP Discount Ticket Program	Sell EBP tickets at 10% of cost; Limit \$80/quarter (\$320/year)	Continuing or Ongoing		2,800	\$1,924		\$4,186	\$809	\$6,919			\$2	28%
	Meal Delivery	Meals on Wheels	Volunteer mileage reimbursement by request	Continuing or Ongoing		7,236	\$159		\$1,066	\$4,812	\$6,037			\$0.2	3%
	Group Trips	Accessible Group Trips Program	Accessible group trips to Bay Area, CA, and Western US	Continuing or Ongoing	6,692		\$18,543		\$153,956	\$146,689	\$319,188	\$48	\$26		6%
	City-based Door-to-Door	8-To-Go Shuttle	On-demand service for senior/disabled residents in 94608 zip code	Continuing or Ongoing	3,752			\$65,202	\$15,641	\$0	\$80,843	\$22	\$22		81%
Totals for Emeryville					10,584	10,036	\$23,757	\$65,202	\$179,035	\$152,310	\$420,304	\$38			21%
FREMONT	City-based Door-to-Door	Fremont Paratransit Program	Pre-scheduled and same-day door-to-door transportation for Fremont seniors and persons with disabilities	Continuing or Ongoing	14,134		\$345,629				\$345,629	\$24	\$24		100%
	Group Trips	Fremont Paratransit Program	Group transportation for organizations serving seniors and persons with disabilities	Continuing or Ongoing	7,151		\$65,260				\$65,260	\$9	\$9		100%
	Customer Service and Outreach	Fremont Paratransit Program	Customer service and outreach for Paratransit program	Continuing or Ongoing			\$100,503				\$100,503				100%
	Management/Overhead/Staffing	Fremont Paratransit Program	Administration of Paratransit program	Continuing or Ongoing			\$57,243				\$57,243				100%
	Meal Delivery	Meals on Wheels	In-home meal delivery for frail seniors and persons with disabilities	Continuing or Ongoing		53,160	\$43,505		\$33,436		\$76,941			\$1	57%
	Mobility Mgmt/Travel Training	Tri-City Travel Training Program	Travel training workshops	Continuing or Ongoing		262		\$36,987			\$36,987			\$141	100%
	Mobility Mgmt/Travel Training	Tri-City Mobility Management Program	Individualized mobility management services for community members	Continuing or Ongoing		96		\$32,734			\$32,734			\$341	100%
	Volunteer Driver Program	VIP Rides Program	Door-thru-door assisted trips and volunteer drivers/escorts on community trips	Continuing or Ongoing	4,680			\$86,139			\$86,139	\$18	\$18		100%
Totals for Fremont					25,965	53,518	\$612,140	\$155,859	\$33,436	\$0	\$801,435	\$19			96%

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Measure B Special Transportation Base Programs

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NON-MANDATED SERVICES															
HAYWARD	Customer Service and Outreach	Support for Door-to-Door and Group Trip Service	Marketing, customer service, and outreach	Continuing or Ongoing			\$23,716				\$23,716				100%
	Management/Overhead/Staffing	Management	Oversight, planning = 15% of staff costs	Continuing or Ongoing			\$184,353				\$184,353				100%
	City-based Door-to-Door	Hayward Door-to-Door Service	Non-ADA demand response Paratransit service	Continuing or Ongoing	3,276		\$215,206				\$215,206	\$66	\$66		100%
	Group Trips	Hayward Paratransit Group Trip Program	Affordable, accessible group trips	Continuing or Ongoing	3,288										
		Alzheimer's Services Of the East Bay (ASEB) Transportation	Lift/ramp-assisted transport for ASEB's adult day program	Continuing or Ongoing	1,188		\$50,000				\$50,000	\$42	\$42		100%
	Meal Delivery	SOS Meals on Wheels	Subsidy for 90% of the transportation costs; 7 meals per week for low-income seniors	Continuing or Ongoing		34,931	\$22,917				\$22,917			\$1	100%
Totals for Hayward					7,752	34,931	\$496,192	\$0	\$0	\$0	\$496,192	\$34			100%
NEWARK	City-based Door-to-Door	City of Newark Paratransit	Accessible pre-scheduled door-to-door; Same day service as possible.	Continuing or Ongoing	4,728		\$151,614				\$151,614	\$32	\$32		100%
	Meal Delivery	Life Elder Care Meals on Wheels	Meals on Wheels M-F	Continuing or Ongoing		13,283	\$7,000				\$7,000			\$1	100%
Totals for Newark					4,728	13,283	\$158,614	\$0	\$0	\$0	\$158,614	\$32			100%
OAKLAND	Management/Overhead/Staffing	Oakland Paratransit for the Elderly & Disabled	Management/ Overhead	Continuing or Ongoing			\$179,406		\$9	\$126,257	\$305,672				59%
	Customer Service and Outreach	Oakland Paratransit for the Elderly & Disabled	Customer Service and outreach	Continuing or Ongoing			\$47,342	\$100,618			\$147,960				100%
	Same Day/Taxi Program	Oakland Paratransit for the Elderly & Disabled	Taxi trips	Continuing or Ongoing	13,113		\$212,050				\$212,050	\$16	\$16		100%
	City-based Door-to-Door	Oakland Paratransit for the Elderly & Disabled	Lift/ramp-assisted trips	Continuing or Ongoing	13,893		\$379,179	\$25,000			\$404,179	\$29	\$29		100%
	Same Day/Taxi Program	Gap Grant Projects	Taxi trips funded through gap grant: GRIP and TUGO	Continuing or Ongoing	4,143			\$93,001			\$93,001	\$22	\$22		100%
Totals for Oakland					31,149	0	\$817,977	\$218,619	\$9	\$126,257	\$1,162,862	\$23			89%

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NON-MANDATED SERVICES																
PLEASANTON	City-based Door-to-Door	Paratransit Service Door-to-Door Program	Door-to-door service	Continuing or Ongoing	11,696		\$86,454		\$344,511	\$33,429	\$464,394	\$40	\$37		19%	
	Shuttle or Fixed-route Trips	Paratransit Service Downtown Route Shuttle Program	Accessible shuttle transportation	Continuing or Ongoing	3,803			\$112,127	\$36,988	\$2,964	\$152,079	\$40	\$39		74%	
		Rider Assessment Service	Closeout personnel costs associated with Rider Assessment Grant A08-0039	Closed Out in FY 11-12					\$362		\$362					0%
		Depreciation Expense	Depreciation expense on Paratransit buses	Continuing or Ongoing					\$64,067		\$64,067					0%
Totals for Pleasanton					15,499	0	\$86,454	\$112,127	\$445,928	\$36,393	\$680,902	\$40			29%	
SAN LEANDRO	Shuttle or Fixed-route Trips	Flex Paratransit program Shuttle	Accessible shuttle transportation	Continuing or Ongoing	11,055		\$254,101				\$254,101	\$23	\$23		100%	
	City-based Door-to-Door	Flex Paratransit Medical Transportation Service	Accessible Door-to-Door transportation for medical trips; funded by MSL Grant	Continuing or Ongoing	1,251			\$71,293		\$6,240	\$77,533	\$62	\$57		92%	
Totals for San Leandro					12,306	0	\$254,101	\$71,293	\$0	\$6,240	\$331,634	\$27			98%	
Totals for Non-Mandated Services					128,634	112,300	\$2,773,806	\$635,385	\$791,642	\$348,605	\$4,549,439	\$27			75%	

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MANDATED SERVICES															
LAVTA	ADA Mandated Service	WHEELS Dial A Ride	Paratransit service for the Tri-Valley	Continuing or Ongoing	44,596		\$139,302	\$2,030	\$837,101	\$178,834	\$1,157,267	\$26	\$22		12%
Totals for LAVTA					44,596		\$139,302	\$2,030	\$837,101	\$178,834	\$1,157,267	\$26			12%
UNION CITY	ADA-mandated Services	Union City Paratransit	Operations and Maintenance (ADA and non-ADA Paratransit)	Continuing or Ongoing	20,837		\$279,808		\$485,271	\$46,186	\$811,265	\$39	\$37		34%
Totals for Union City					20,837		\$279,808	\$0	\$485,271	\$46,186	\$811,265	\$39			34%
EAST BAY PARATRANSIT															
AC TRANSIT	ADA-mandated Paratransit	East Bay Paratransit Consortium	Mandated ADA Paratransit	Continuing or Ongoing	520,188		\$4,450,604		\$16,898,697	\$2,142,858	\$23,492,159	\$45	\$41		19%
BART	ADA-mandated Paratransit	East Bay Paratransit Consortium	Mandated ADA Paratransit	Continuing or Ongoing	233,708		\$1,601,788		\$7,896,361	\$867,503	\$10,365,652	\$44	\$41		15%
	Customer Service and Outreach	Learn BART!	Pictographic brochure on navigating the BART system	Closed Out in FY 11-12		2,000		\$3,075			\$3,075			\$2	100%
Totals for EBP					753,896	2,000	\$6,052,392	\$3,075	\$24,795,058	\$3,010,361	\$33,860,886	\$45			18%
Totals for Mandated Services					819,329	2,000	\$6,471,502	\$5,105	\$26,117,430	\$3,235,381	\$35,829,418	\$37			18%
GRAND TOTAL					947,963	114,300	\$9,245,308	\$640,490	\$26,909,072	\$3,583,986	\$40,378,857				24%

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FY 13-14 Program Plans
Measure B Special Transportation Base Program

Program Component		Description			Deliverables		Program Cost and Fare Revenue Expected						Cost per Trip				
Agency	Service/ Program Type	Service/ Program/ Project Name	Description	Project Status	Trips Provided	Other Units of Service	Measure B Pass- Through Expend- itures	Other Measure B Expend- itures	Source of Non- Pass-Through Expenditures	Non- Measure B Funds to be Expended	Source of Non- Measure B Funds	Fare Revenue	Total Cost to Operate Service (col. H+I+J+L)	Cost per Trip	Net Cost per Trip	Net Cost per Other Service	% funding from Measure B
NON-MANDATED SERVICES																	
ALAMEDA	Group Trips	Alameda Mastick Senior Center Group Trips	Recreational group trips	Continuing or Ongoing	800		\$8,000	\$500	Reserves			\$500	\$9,000	\$11	\$11		94%
	Taxi Program	Premium Taxi Service	Taxi trips within Alameda County	Continuing or Ongoing	1,000		\$5,000	\$500	Reserves			\$4,500	\$10,000	\$10	\$6		55%
	Taxi Program	Medical Return Trip Improvement Program (MRTIP)	Taxi trips home from medical appointment	Continuing or Ongoing	1,500		\$21,000	\$4,000	Reserves			\$4,000	\$29,000	\$19	\$17		86%
	Accessible Fixed-Route Shuttle	Alameda Paratransit Shuttle	Accessible fixed-route shuttle within City of Alameda	Continuing or Ongoing	7,200		\$73,095	\$4,905	Reserves				\$78,000	\$11	\$11		100%
	Scholarship/ Subsidized Fare	Scholarship Program	Assists very-low income individuals with taxi expenses	Continuing or Ongoing		100	\$1,000						\$1,000			\$10	100%
	Management/ Overhead	Professional Services	Staff time to oversee the Paratransit program	Continuing or Ongoing			\$16,635						\$16,635				100%
	Management/ Overhead	Fixed Charges	Workers comp and risk management insurance	Continuing or Ongoing			\$2,425						\$2,425				100%
	Customer Service and Outreach	Part-time staff	Program outreach and day-to-day contact with consumers	Continuing or Ongoing			\$16,350						\$16,350				100%
	Customer Service and Outreach	Postage	Postage for mailings to spread the word about the program	Continuing or Ongoing			\$2,000						\$2,000				100%
	Customer Service and Outreach	Promotions/ Advertising	Helps spread the word about the program	Continuing or Ongoing			\$7,090						\$7,090				100%
Customer Service and Outreach	Materials & Supplies	General office supplies and printing	Continuing or Ongoing			\$7,500						\$7,500				100%	
Totals for Alameda					10,500	100	\$160,095	\$9,905		\$0		\$9,000	\$179,000	\$12			95%

FY 13-14 Program Plans
Measure B Special Transportation Base Program

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NON-MANDATED SERVICES																	
ALBANY	Taxi Program	Taxi Subsidy Program	Taxi trips for basic needs; accessible by request	Continuing or Ongoing	400		\$4,882						\$4,882	\$12	\$12		100%
	Group Trips	Day trips & walking trips	Regional group trips for recreational, socialization, fitness	Continuing or Ongoing	2,800		\$11,000	\$2,000	Reserves			\$3,000	\$16,000	\$6	\$5		81%
	Group Trips	Shopping Trips	Group trips for basic needs (grocery, pharmacy, etc)	Continuing or Ongoing	1,400		\$5,500	\$1,000	Reserves				\$6,500	\$5	\$5		100%
	Management/Overhead	Albany Paratransit Supervision	Management/supervision				\$5,450						\$5,450				100%
	Customer Service and Outreach	Albany Paratransit Outreach	Outreach/customer service				\$4,200						\$4,200				100%
	Meal Delivery (no new programs)	Meals on Wheels	Meal delivery to homebound seniors	Continuing or Ongoing		800		\$1,500	Reserves				\$1,500			\$2	100%
Totals for Albany					4,600	800	\$31,032	\$4,500		\$0		\$3,000	\$38,532	\$6			92%
BERKELEY	Taxi Program	Taxi Scrip Program/ Mr. TRIP	Taxi scrip for same-day, curb-to-curb trips for medical return trips, and grocery and recreation trips; includes Mr. TRIP program.	Continuing or Ongoing	10,500		\$154,672	\$1,928	Reserves	\$67,400	General Funds		\$224,000	\$21	\$21		70%
	City-based Wheelchair Van	Wheelchair/Van Program/ Mr. TRIP	Wheelchair van for same-day, curb-to-curb trips for medical, grocery, and recreation; includes Mr. TRIP program	Continuing or Ongoing	700					\$26,600	General Funds		\$26,600	\$38	\$38		0%
	Scholarship/ Subsidized Fare	East Bay Paratransit Tickets	Limited # free EBP tickets	Continuing or Ongoing		1,500				\$6,000	General Funds		\$6,000			\$4	0%
	Customer Service and Outreach	Customer Services and Outreach	Customer Services and Outreach	Continuing or Ongoing			\$74,932						\$74,932				100%
	Management/Overhead	Management/Overhead	Management and overhead of Paratransit services	Continuing or Ongoing			\$22,574						\$22,574				100%
	Management/Overhead	Transition to Electronic TaxiCard system	To support transition to TaxiCard electronic system. Funds will go to support scrip costs if project is not feasible in FY13-14.	Initiated in FY 13/14							\$20,000	General Funds		\$20,000			
Totals for Berkeley					11,200	1,500	\$252,178	\$1,928		\$120,000		\$0	\$374,106	\$22			68%

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NON-MANDATED SERVICES																	
EMERYVILLE	Group Trips	Group Trips	Recreation	Continuing or Ongoing	7,500		\$19,247			\$152,812	City GF Staff and Trip Expenditures (tickets, buses, fuel, etc)	\$125,000	\$297,059	\$40	\$23		6%
	Taxi Program	Taxi Reimbursement	Medical, grocery, and recreation trips in Bay Area	Continuing or Ongoing	150		\$3,000			\$450	City GF Staff		\$3,450	\$23	\$23		87%
	Meal Delivery (no new programs)	Meal on Wheels Reimbursement	Meal delivery in Emeryville	Continuing or Ongoing		20	\$200			\$66	City GF Staff		\$266			\$13	75%
	Scholarship/ Subsidized Fare	Subsidized EBP Fare Program	Medical, grocery, and recreation trips in Bay Area	Continuing or Ongoing		500	\$500			\$871	City GF Staff and City Ticket Purchase	\$50	\$1,421			\$3	35%
	Scholarship/ Subsidized Fare	Scholarship Program	Recreation trips in CA	Continuing or Ongoing		10	\$200			\$1,068	City GF Staff		\$1,268			\$127	16%
Totals for Emeryville					7,650	530	\$23,147	\$0		\$155,267		\$125,050	\$303,464	\$39			8%
FREMONT	City-based Door-to-Door	Door-to-Door Transportation Services	Door-to-door service in Fremont, Newark and Union City	Continuing or Ongoing	15,700		\$421,640					\$30,000	\$451,640	\$29	\$27		93%
	Group Trips	Group Trip Services	Social, recreation, and grocery trips within 30 miles of Fremont City Hall	Continuing or Ongoing	5,000		\$38,360					\$8,000	\$46,360	\$9	\$8		83%
	Meal Delivery (no new programs)	Meals On Wheels	Meal delivery in Fremont	Continuing or Ongoing		50,000	\$68,478						\$68,478			\$1	100%
	Customer Service and Outreach	Customer Service and Outreach	Customer Services and Outreach	Continuing or Ongoing			\$107,727						\$107,727				100%
	Management/ Overhead	Management/ Overhead	Program Management	Continuing or Ongoing			\$143,444	\$42,363	Reserves				\$185,807				100%
Totals for Fremont					20,700	50,000	\$779,649	\$42,363		\$0		\$38,000	\$860,012	\$24			96%

FY 13-14 Program Plans
Measure B Special Transportation Base Program

Program Component		Description		Deliverables		Program Cost and Fare Revenue Expected							Cost per Trip				
Agency	Service/ Program Type	Service/ Program/ Project Name	Description	Project Status	Trips Provided	Other Units of Service	Measure B Pass- Through Expend- itures	Other Measure B Expend- itures	Source of Non- Pass-Through Expenditures	Non- Measure B Funds to be Expended	Source of Non- Measure B Funds	Fare Revenue	Total Cost to Operate Service (col. H+I+J+L)	Cost per Trip	Net Cost per Trip	Net Cost per Other Service	% funding from Measure B
NON-MANDATED SERVICES																	
HAYWARD	City-based Door-to-Door	Door-to-Door Transportation Services	Door-to-door service in Hayward, Castro Valley, and San Lorenzo	Continuing or Ongoing	5,500		\$168,750					\$14,000	\$182,750	\$33	\$31		92%
	Group Trips	Group Trip Services	Group trips for all purposes	Continuing or Ongoing	3,500		\$100,200						\$100,200	\$29	\$29		100%
	Taxi Program	Curb-to-Curb Transportation Services	Same-day taxi service through St. Mini cabs	Continuing or Ongoing	3,500		\$111,500						\$111,500	\$32	\$32		100%
	Mobility Mgmt/ Travel Training	Travel Training	Provided by Community Resources for Independent Living (CRIL)	Continuing or Ongoing		500	\$70,000						\$70,000			\$140	100%
	Meal Delivery (no new programs)	SOS Meals on Wheels	Meal delivery for homebound seniors	Continuing or Ongoing		45,000	\$24,500						\$24,500			\$1	100%
	City-based Door-to-Door	Alzheimer's Services of the East Bay (ASEB)	Trips for participants in ASEB day program in Hayward	Continuing or Ongoing	10,500		\$75,000						\$75,000	\$7	\$7		100%
	Management/ Overhead	Management and Overhead	Program Management				\$144,000						\$144,000				100%
	Customer Service and Outreach	Customer service and outreach	Marketing				\$36,000	\$35,000	Reserves				\$71,000				100%
Totals for Hayward					23,000	45,500	\$729,950	\$35,000		\$0		\$14,000	\$778,950	\$20			98%
NEWARK	City-based Door-to-Door	Newark Paratransit	Door-to-door non-mandated Paratransit		4,800		\$150,057	\$12,964	Operational Reserves			\$13,000	\$176,021	\$37	\$34		93%
	Meal Delivery (no new programs)	Meals on Wheels	Meal delivery to Newark residents			11,500	\$7,000					\$7,000				\$1	100%
Totals for Newark					4,800	11,500	\$157,057	\$12,964		\$0		\$13,000	\$183,021	\$37			93%
OAKLAND	Management/ Overhead	Base Program Services	Management and overhead	Continuing or Ongoing			\$130,663	\$27,421	Reserves			\$126,000	\$284,084				56%
	Customer Service and Outreach	Base Program Services	Customer service and outreach	Continuing or Ongoing			\$137,818					\$137,818					100%
	Taxi Program	Base Program Services	Taxi trips for any purpose	Continuing or Ongoing	9,000		\$125,000					\$125,000	\$14	\$14		100%	
	City-based Door-to-Door	Base Program Services	Door-to-door trips for adult day care	Continuing or Ongoing	5,000		\$97,000					\$97,000	\$19	\$19		100%	
	City-based Door-to-Door	Base Program Services	Door-to-door trips for medical appts. (primarily dialysis)	Continuing or Ongoing	16,000		\$457,000					\$457,000	\$29	\$29		100%	
Totals for Oakland					30,000	0	\$947,481	\$27,421		\$0		\$126,000	\$1,100,902	\$23			89%

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NON-MANDATED SERVICES																	
PLEASANTON	City-based Door-to-Door	Pleasanton Paratransit Service	Door-to-door trips	Continuing or Ongoing	11,000		\$91,914			\$288,412	City General Fund and MTC TDA	\$33,000	\$413,326	\$38	\$35		22%
	Management/Overhead	Pleasanton Paratransit Door-to-Door Service	Management and overhead							\$88,179			\$88,179				0%
	Customer Service and Outreach	Pleasanton Paratransit Door-to-Door Service	Customer service and outreach							\$50,094			\$50,094				0%
	Accessible Fixed-Route Shuttle	Pleasanton Downtown Route Shuttle	Accessible fixed-route transportation in Pleasanton and Dublin	Continuing or Ongoing	3,000			\$42,772	Gap Grant	\$7,867	City General Fund	\$2,250	\$52,889	\$18	\$17		81%
Totals for Pleasanton					14,000	0	\$91,914	\$42,772		\$434,552		\$35,250	\$604,488	\$33			22%
SAN LEANDRO	Accessible Fixed-Route Shuttle	Flex Shuttle Service	Accessible fixed-route transportation to meet daily needs	Continuing or Ongoing	14,000		\$263,744					\$6,220	\$269,964	\$19	\$19		98%
	Management/Overhead	Flex Shuttle Service	Budget, oversight, planning, regional meetings				\$15,859	\$26,320	Reserves				\$42,179				100%
	Customer Service and Outreach	Flex Shuttle Service	Day-to-day operation and consumer education					\$31,528	Reserves				\$31,528				100%
	City-based Door-to-Door	Medical Transportation	Door-to-door for medical appointments	Closed Out in FY 13/14	1,200			\$50,000	Implementation Guidelines Assistance				\$50,000	\$42	\$42		100%
Totals for San Leandro					15,200	0	\$279,603	\$107,848		\$0		\$6,220	\$393,671	\$21			98%
Totals for Non-Mandated Services					141,650	109,930	\$3,452,106	\$284,701		\$709,819		\$369,520	\$4,816,146	\$24			78%

FY 13-14 Program Plans
Measure B Special Transportation Base Program

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Agency	Service/ Program Type	Service/ Program/ Project Name	Description	Project Status	Trips Provided	Other Units of Service	Measure B Pass- Through Expend- itures	Other Measure B Expend- itures	Source of Non- Pass-Through Expenditures	Non- Measure B Funds to be Expended	Source of Non- Measure B Funds	Fare Revenue	Total Cost to Operate Service (col. H+I+J+L)	Cost per Trip	Net Cost per Trip	Net Cost per Other Service	% funding from Measure B
MANDATED SERVICES																	
LAVTA	ADA-mandated Paratransit	Wheels Dial-A-Ride	ADA mandated Paratransit	Continuing or Ongoing	46,350		\$147,543			\$1,186,805	General Fund	\$157,500	\$1,491,848	\$32	\$29		10%
Totals for LAVTA					46,350	0	\$147,543	\$0		\$1,186,805		\$157,500	\$1,491,848	\$32			10%
UNION CITY	ADA-mandated Paratransit	Union City Paratransit	ADA mandated Paratransit	Continuing or Ongoing	21,000		\$271,980			\$530,208	TDA and STA	\$54,772	\$856,960	\$41	\$38		32%
Totals for Union City					21,000	0	\$271,980	\$0		\$530,208		\$54,772	\$856,960	\$41			32%
EAST BAY PARATRANSIT																	
AC TRANSIT	ADA-mandated Paratransit	AC Transit as part of the East Bay Paratransit Consortium	ADA mandated Paratransit	Continuing or Ongoing	520,476		\$4,720,718			\$18,698,336	Agency funds \$18,629,436; Meas J: \$68,901	\$2,081,903	\$25,500,957	\$49	\$45		19%
BART	ADA-mandated Paratransit	BART as part of the East Bay Paratransit Consortium	ADA mandated Paratransit	Continuing or Ongoing	233,837		\$1,699,002			\$8,902,539	Agency funds: \$8,871,584; Meas J: \$30,955	\$935,348	\$11,536,889	\$49	\$45		15%
Totals for EBP					754,313	0	\$6,419,720	\$0		\$27,600,875		\$3,017,251	\$37,037,846	\$49			17%
Totals for Mandated Services					821,663	0	\$6,839,243	\$0		\$29,317,888		\$3,229,523	\$39,386,654	\$41			17%
GRAND TOTAL					963,313	109,930	\$10,291,349	\$284,701		\$30,027,707		\$3,599,043	\$44,202,800				24%

Alameda CTC Paratransit Program Application - July 1, 2013 through June 30, 2014

Table C Attachment: Program Revenue

	REVENUE	Alameda	Albany	Berkeley	Emeryville	Fremont	Hayward	Newark	Oakland	Pleasanton	San Leandro	LAVTA	Union City	EBP-AC Transit	EBP-BART
Row A	Fund balance estimate as of start of FY 13-14 (July 1, 2013) Only include funds you DO NOT anticipate using for FY 13-14 program expenses	\$32,641	\$5,246	\$105,670	\$9,000	\$238,303	\$136,581	\$19,680	\$109,600	\$0	\$4,445	\$0	\$0	\$0	\$0
Row B	Projected Measure B pass-through revenue for FY 13-14	\$160,095	\$31,032	\$252,178	\$23,147	\$779,649	\$729,950	\$157,057	\$947,481	\$91,914	\$279,603	\$147,543	\$271,980	\$4,720,718	\$1,699,002
Row C	Total other Measure B funds planned to be expended on your <i>base</i> program in FY 13-14 (include any fund balance from FY 12-13 planned to be expended on operating your program in FY 13-14)	\$9,905	\$4,500	\$1,928	\$0	\$42,363	\$35,000	\$12,964	\$27,421	\$42,772	\$107,848	\$0	\$0		
Row D	Total NON-Measure B funds to be expended on your base program in FY 13-14	\$0		\$120,000	\$155,267	\$0	\$0	\$0	\$0	\$434,552		\$1,186,805	\$530,208	\$18,698,336	\$8,902,539
Row E	Total anticipated non-fare revenue available for your whole program	\$202,641	\$40,778	\$479,776	\$187,414	\$1,060,315	\$901,531	\$189,701	\$1,084,502	\$569,238	\$391,896	\$1,334,348	\$802,188	\$23,419,054	\$10,601,541
Row F	Total fare revenue expected from program	\$9,000	\$5,800	\$0	\$125,050	\$38,000	\$14,000	\$13,000	\$126,000	\$35,250	\$6,220	\$157,500	\$54,772	\$2,081,903	\$935,348
Row G	Total anticipated funds available for your whole program	\$211,641	\$46,578	\$479,776	\$312,464	\$1,098,315	\$915,531	\$202,701	\$1,210,502	\$604,488	\$398,116	\$1,491,848	\$856,960	\$25,500,957	\$11,536,889
Row H	Total anticipated cost of program	\$179,000	\$38,532	\$374,106	\$303,464	\$860,012	\$778,950	\$183,021	\$1,100,902	\$604,488	\$396,671	\$1,491,848	\$856,960	\$25,500,957	\$11,536,889
Row I	Anticipated fund balance by June 30, 2014	\$32,641	\$8,046	\$105,670	\$9,000	\$238,303	\$136,581	\$19,680	\$109,600	(\$0.1)	\$1,445	\$0	\$0	\$0	\$0
Row J	Allowable operating reserve (Equal to 50% of pass-through allocation)	\$80,048	\$15,516	\$126,089	\$11,574	\$389,825	\$364,975	\$78,529	\$473,740	\$45,957	\$139,801	\$73,772	\$135,990	\$2,360,359	\$849,501
Row K	Amount over/under allowable operating reserve	(\$47,406)	(\$7,470)	(\$20,419)	(\$2,574)	(\$151,522)	(\$228,394)	(\$58,849)	(\$364,141)	(\$45,957)	(\$138,357)	(\$73,772)	(\$135,990)	(\$2,360,359)	(\$849,501)

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