# Vehicle Registration Fee Expenditures Across All Programs FY 13-14 Report Card

## **City of Berkeley**

## **FY 13-14 Planned Projects**

	Planne	d Expenditures	Actua	al Expenditures	<b>Unspent Amount</b>		Unspent
Program	F	Y 13-14		FY 13-14	FY 13-14		Percentage
Local Road Improvement/Repair Program	\$	2,500	\$	2,500	\$	-	-
Tota	ıls: \$	2,500	\$	2,500	\$	_	-

## FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program		Planned FY 13-14	Actual Expenditures FY 13-14			Unspent Amount FY 13-14	Unspent Percentage	
Local Road Improvement/Repair Program	\$	583,667	\$	281,535	\$	302,132	52%	
Totals	: \$	583,667	\$	281,535	\$	302,132	52%	

## FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14		l Expenditures FY 13-14	Unspent Amount FY 13-14		Unspent Percentage		
Local Road Improvement/Repair Program	\$	246,570	\$ -			#VALUE!		
Totals:	\$	246,570	\$ - \$		-	-		

## FY 13-14 Operations Fund Reserve

	Plai	nned Actual Exp	enditures	Unspent Amount	Unspent
Program	FY 1	3-14 FY 13	3-14	FY 13-14	Percentage
Local Road Improvement/Repair Program	\$	- \$	- \$	-	-
Totals:	\$	- \$	- \$	-	-

## **FY 13-14 Undesignated Fund Reserve**

Program	anned Actu 13-14	al Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage	
Local Road Improvement/Repair Program	\$ - \$	- \$	-	-	
Totals:	\$ - \$	- \$	-	-	



### TABLE 1

## **LOCAL STREETS AND ROADS PROGRAM**

## **Vehicle Registration Fee Revenues and Expenditures**

AGENCY NAME :	City of Berkeley
DATE:	

Column A	Column B	Column C	Column D	Column E
Vehicle R	Registration Fee Di	rect Local Distribut	ions Fund Balance	FY 13-14
Beginning	VRF	Revenues and Expendit	ures	Ending
FY 13-14 Beginning of Year VRF Fund Balance	FY 13-14 VRF Direct Local Distribution Program Revenue	FY 13-14 VRF Interest	Local Distribution	FY 13-14 End of Year VRF Fund Balance
\$ 895,715	\$ 502,132	\$ 1,787	\$ 284,035	\$ 1,115,599
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These		Total from Table 1: Total from Table 2:		

	T
Column F	Column J
Other VRF E	xpenditures
Other VRF Expenditures	
(Must match Table 2:	
Column M)	Total Other VRF Expenditures
\$ -	\$ -
\$ -	
\$ 50,001	]

	Column K	Column L
	Non-VRF Funds	FY 13-14
	List the specific types of non-VRF Fun	ding including MB.*
	Non-VRF Funding Source	Non-VRF Expenditures (Must match Table 2: Column N + 0)
	Measure B Funds**	
-		
ally O)	Total Non-VRF:	\$ -
alues	Total Non-VRF Table 1:	\$ -
	Total Non-VRF Table 2:	\$ -
	TOTAL NOTI-VIA TABLE 2.	-

#### **Column Descriptions**

VRF Unspent Balance: Value must match the local agency's audited financial statement for the starting VRF revenues for FY 13-14. balance reported in FY 13-14. If there is a variance, explain in the additional information section below.

umber must match each other.

VRF Direct Local Distribution **Program Revenue:** Value is the actual VRF

VRF Interest: on unspent funds.

**VRF Expenditures:** Value is the VRF Interest earned Value must match the agency audit report figure AND total sum of VRF Direct Local **Distribution Program** expenditures calculated on Table 2: Column L.

#### Other VRF Expenditures:

This includes VRF grant funds. Figure must match reported VRF expenditures calculated on Table 2: Column M.

VERIFICATION CHECK: Values to the bottom right are automatica drawn from Table 1 and Table 2 (Sum of Column N and Column to ensure accurate reporting. Table 1's non-VRF expenditures val must match the sum of Table 2's non-VRFexpenditures.

nal Information: Use the Box Below to clarify revenues and expenditures.									

<sup>\*</sup> Non-VRF Funding includes any non-VRF funding sources such as state, federal, or local funding.

<sup>\*\*</sup>Report Measure B expenditures for Local Streets and Roads in this section. Inputted MB values must match reported MB expenditures in the MB Local Streets and Road Compliance Reporting Form (completed separately) i.e. Table 2 (Column L).

## Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year

## TABLE 2

## LOCAL STREETS AND ROADS PROGRAM

Vehicle Registration Fee Expenditures and Accomplishments (FY 2013-14)

AGENCY NAME :	City of Berkeley
DATE:	11/24/2014

Project Description					Status Deliverables					Expenditures FY 13-14								
	Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N	Column O	Column P	Column Q
ndex No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits (describe project's benefit to the implementation area)	Project Status (at the end of FY 13-14)	Quantity Completed in	Units for Quantity	Description (other details about unit or quantity)	Estimated Completed Quantity Funded	VRF LSR Direct Loca Distribution	Expenditures	Non-VRF Funding Expenditures	Non-VRF Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost (L+M+N+0=P)	Did the Governing Board Approve thi Project?
		(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)			implementation dreat	(Drop-down Menu)	FY 13-14	(Drop-down Menu)	quantity)	by VRF (auto calculates)	Program Expenditure	(Grants)	(Measure B)	city/locul julius, etc.)	(auto calculates)	(Drop-down Menu)
1		Other	Operations	Staffing	Transportation Planning staff			Continuing or Ongoing				#VALUE!	\$ 50,	67			\$ 50,467	Yes
2		Bike/Ped	Maintenance	Sidewalks and Ramps	Sidewalk Maintenance Project  Management			Continuing or Ongoing				#VALUE!	\$ 16,	001			\$ 16,001	Yes
3		Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Street Resurfacing and Maintenance	· ·	PCI, makesafe, and slows conditions worsening until repaving.	Continuing or				#VALUE!	\$ 72,	022			\$ 72,022	Yes
4	14BP06	Bike/Ped	Scoping, Feasibility, Planning	Pedestrian Crossing Improvements	Safe Routes To Schools Grant Application Preparation	Assist in Preparation of ATF Grant Application	1	Closed Out in FY 13-14				#VALUE!	\$ 9,	520			\$ 9,620	Yes
5	13ST13	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Street Preventative Maintenance			Closed Out in FY 13-14				#VALUE!	\$ 11,	29			\$ 11,429	Yes
6		Streets and Roads	Maintenance		Street Preventative Maintenance			Closed Out in FY 13-14				#VALUE!	\$ 64,	542			\$ 64,642	Yes
7		Streets and Roads	Construction	Signals	Signal Upgrade			Closed Out in FY				#VALUE!	\$ 8,	206			\$ 8,206	Yes
8		Streets and Roads	Construction	Signals	Signal Upgrade			13-14 Closed Out in FY 13-14				#VALUE!	\$ 25,	87			\$ 25,687	Yes
9		Streets and Roads	Construction	Signals	Signal Upgrade			Closed Out in FY 13-14				#VALUE!	\$ 16,	08			\$ 16,108	Yes
0		Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Sealmaster	Adjusting Journal Entry Invoice 206929		Closed Out in FY 13-14				#VALUE!	\$ 7,	54			\$ 7,354	Yes
1		Other	Other	Other (describe in Column E)	Audit Fee	IIIVOICE 200929		15-14				#VALUE!	\$ 2,	500			\$ 2,500	Yes
2				Columnities													\$ -	
3																	\$ -	
14														\$ 50,000.6	4		\$ 50,001	
.5																	\$ -	
16																	\$ -	
.7																	\$ -	
18																	\$ -	
19 20																	٠ د	
21																	ς .	
22																	\$	
23																	Ś -	
24																	Ś -	
			-		+		-			+					+	-	7	

dditional Information: Use the Box Below to clarify expenses or to provide additional information.				

\* Column K: (Total VRF Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity

\*\* Columns L-P: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

ons					
Bike/Ped	Scoping, Feasibility, Planning		Planning in FY 13-14	Bike Parking Spaces	Ye
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 13-14	Intersections	No
Streets and Roads	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Other	Right-of-Way	Education and Promotion	Closed Out in FY 13-14	Linear Feet	
	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Streetscape / Complete Streets (describe in Column E)			
		Traffic Calming			

## Cell: C11

**Comment:** Project Category:

Bicycle: Bicycle project. Bike/Pedestrian: Bicycle and pedestrian project.

Pedestrian: Pedestrian project.

### Cell: D11

### Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.

Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).

Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.

Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.

Construction: Construction of a new capital project,

Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.

Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.

Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

#### Cell: E11

#### Comment: Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.

Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.

Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.

Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.

Master Plan: Bicycle and/or pedestrian master plan development.

Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; corridor system management or program management.

Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.

Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.

Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.

Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.

Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.

Staffing: Salary and benefits for staff to support projects, programs, or services.

Streetscape / Complete Streets: Improvements that are part of a complete streets or streetscaping improvement project. Describe project in the Project Description and specific

accomplished improvements in the deliverables section. Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.

Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

### Cell: I11

### **Comment:** Project Status:

Choose project status on June 30, 2014:

- Planning in FY 13-14,

- Initiated in FY 13-14,

- Continuing or Ongoing, or - Closed Out in FY 13-14.

## **Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

## Cell: K11

## **Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Bike Parking Spaces: Number of bike parking spaces created. Indicate Number of racks or lockers installed in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

## Cell: M11

## Comment: Completed Quantity funded by Measure B: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

## Cell: S11

## **Comment:** Governing Board Approval

All VRF funded projects must have governing board approval i.e. approval as part of a Capital Improvement Program, Budgetary document, grant/resolution, bike/pedestrian plan, etc.

## Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year LOCAL STREETS AND ROADS PROGRAM Vehicle Registration Fee Planned Projects and Fund Reserves

## **General Directions**

- There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
- 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
- 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

## DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

Total Vehicle Registration Fee Ava	ilable in	FY 14-15	Total V
FY 13-14 VRF Ending Direct Local Distribution Balance	\$	1,115,599	
FY 13-14 Balances			VRF Planned Proje
Planned Project Balance <sup>1</sup>	\$	-	VRF FY 13-16 Cap
FY 13-16 Capital Reserve Window Balance <sup>2</sup>	\$	537,597	VRF FY 14-17 Cap
FY 14-17 Capital Reserve Window Balance <sup>2</sup>	\$	529,865	VRF Operation Re
FY 13/14 Operational Reserve Balance <sup>3</sup>	\$	-	VRF Undesignated
FY 13/14 Undesignated Reserve Balance <sup>4</sup>	\$	-	
FY 13/14 Actual vs. Projected Revenue <sup>5</sup>	\$	48,136	
Sub-total <sup>6</sup>	\$	1,115,599	
Subtract FY 13-16 Capital Reserve Commitment	\$	(537,597)	
Subtract FY 14-17 Capital Reserve Commitment	\$	(529,865)	
FY 14-15 Uncommitted Rollover Funds	\$	48,136	
FY 14-15 VRF Projected Revenue	\$	474,541	Prepopulated projection
Total FY 14-15 VRF Funds Available7	\$	522,678	This amount must equal Box 3.
30x 1 Notes: 1. Auto populated from Box 4's Balance, only shows	positive balance	es.	
2. Last Year's Identified Capital Reserve Total subtra-	ct FY 13/14 Expe	enditures	

AGENCY NAME : City of Berkeley

DATE : 11/24/2014 (revised Feb 2015)

	BOX 2								
Total Vehicle Registration Fee FY 13-14 Planned vs. Actual Expenditures									
	Planned		Actual		Unspent	% Unspent			
\$	2,500	\$	2,500	\$	-	-			
\$	583,667	\$	281,535	\$	302,132	52%	Unspent VRF Capital Fund Reserve Dollars must be explained and realloca		
\$	246,570	\$	-	\$	246,570	100%	within the respective Windows.		
\$	-	\$	-	\$		-			
\$	-	\$	-	\$	-	-			
	\$ \$ \$ \$ \$ \$ \$ \$	Fee FY 13-14 Planned \$ 2,500 \$ 583,667	Fee FY 13-14 Pla           Planned         \$         2,500         \$	Fee FY 13-14 Planned vs. Actual           Planned         Actual           \$ 2,500         \$ 2,500           \$ 583,667         \$ 281,535	Fee FY 13-14 Planned vs. Actual         Planned       Actual         \$ 2,500       \$ 2,500         \$ 583,667       \$ 281,535	Fee FY 13-14 Planned vs. Actual Expenditor           Planned         Actual         Unspent           \$ 2,500         \$ 2,500         \$ -           \$ 583,667         \$ 281,535         \$ 302,132	Fee FY 13-14 Planned vs. Actual Expenditures           Planned         Actual         Unspent         % Unspent           \$ 2,500         \$ 2,500         \$ -         -           \$ 583,667         \$ 281,535         \$ 302,132         52%		

	ВО	X 3						
Total Vehicle Re	egistration Fee FY 14-1	5 Available Fund	Allocation	Summary				
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL			
VRF Planned Projects	\$ 235,000				\$ 235,000	Max.	%	Max. %
VRF Capital Reserve	\$ -	\$ 30,000	\$ 121,395	\$ -	\$ 151,395	Allocation	Allocated	Allowed
VRF Operational Reserve	\$ 89,708		MMMM		\$ 89,708	\$ 237,271	19%	50%
VRF Undesignated Reserve	\$ 46,575				\$ 46,575	\$ 47,454	10%	10%
TOTAL VRF	\$ 371,283	\$ 30,000	\$ 121,395	\$ -	\$ 522,678	Total amount mus	t equal Box 1.	

			BOX 2a						
	(	CAP	ITAL RESERVE T	RAC	KING				
	REA	LLO	CATION VERIFIC	ATI	ON TOOL				
	Original		Expended	Α	mount To		Amount	Ren	naining
Window	Allocation <sup>1</sup>		FY 13-14	,	Allocate <sup>2</sup>	Α	llocated <sup>3</sup>	to A	llocate <sup>4</sup>
FY 13-16	\$ 819,132	\$	281,535	\$	537,597	\$	537,597	\$	0
FY 14-17	\$ 529,865	\$	-	\$	529,865	\$	529,865	\$	-

BOX 3a VRF FY 14/15 Allocation Verification BOX 1: Available VRF Funds \$ 522,678 BOX 3: Allocated VRF Funds \$ 522,678 1. Original identified is the amount set in prior year's compliance report. 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows. Remaining Amount \$ Remaining Amount should reflect ZERO to indicate identification 3. Amount identified by Recipient in the Capital Reserve Box 6 and 7.

4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. 5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

of all available VRF funds.

3. Auto populated from Box 8's Operation Balance.

4. Auto populated from Box 10's Undesignated Balance.

5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.

6. Sub-total Balance should match FY 13-14 VRF Ending Balance, noted in the top of Box 1.

7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

## **SECTION 1: VRF Planned Projects (unreserved funds)**

			BOX 4 RF PLANNED PROJECTS (unreserved fur 13-14 PLANNED VS ACTUAL EXPENDITU	•					
Index	Local Project	Project Name	Phase		TRACKING FY 13-14 (Prior Year's) PLAN				
No.	No.	Project Name	Filase	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount	Provide an explanation for positive or negative balance & fund reallocation.  Indicate N/A if no balance or reallocation.		
1	N/A	VRF Compliance/Audit Report	Scoping, Feasibility, Planning  Total	\$ 2,500 \$ 2,500		\$ - \$ -			
2			Total			\$ - \$ - \$ -			
3			Phases	5		\$ - \$ - \$ - \$ -			
			TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES	\$ 2,500	\$ 2,500	\$ -	- Unspent		

		ı	BOX FY 14-15 VRF PLANNED PRO		ved funds)	
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1		Public Works Personnel	Other Total	\$ 85,000 \$ - \$ 85,000	Yes	Staff are project billing to projects and programs.
2		Street Preventative Maintenance Program	Maintenance Total	\$ 100,000	Yes	Ongoing
3		Traffic Signals Program	Operations Total	\$ 50,000	Yes	Two new traffic signals in design stage.

4 of 10
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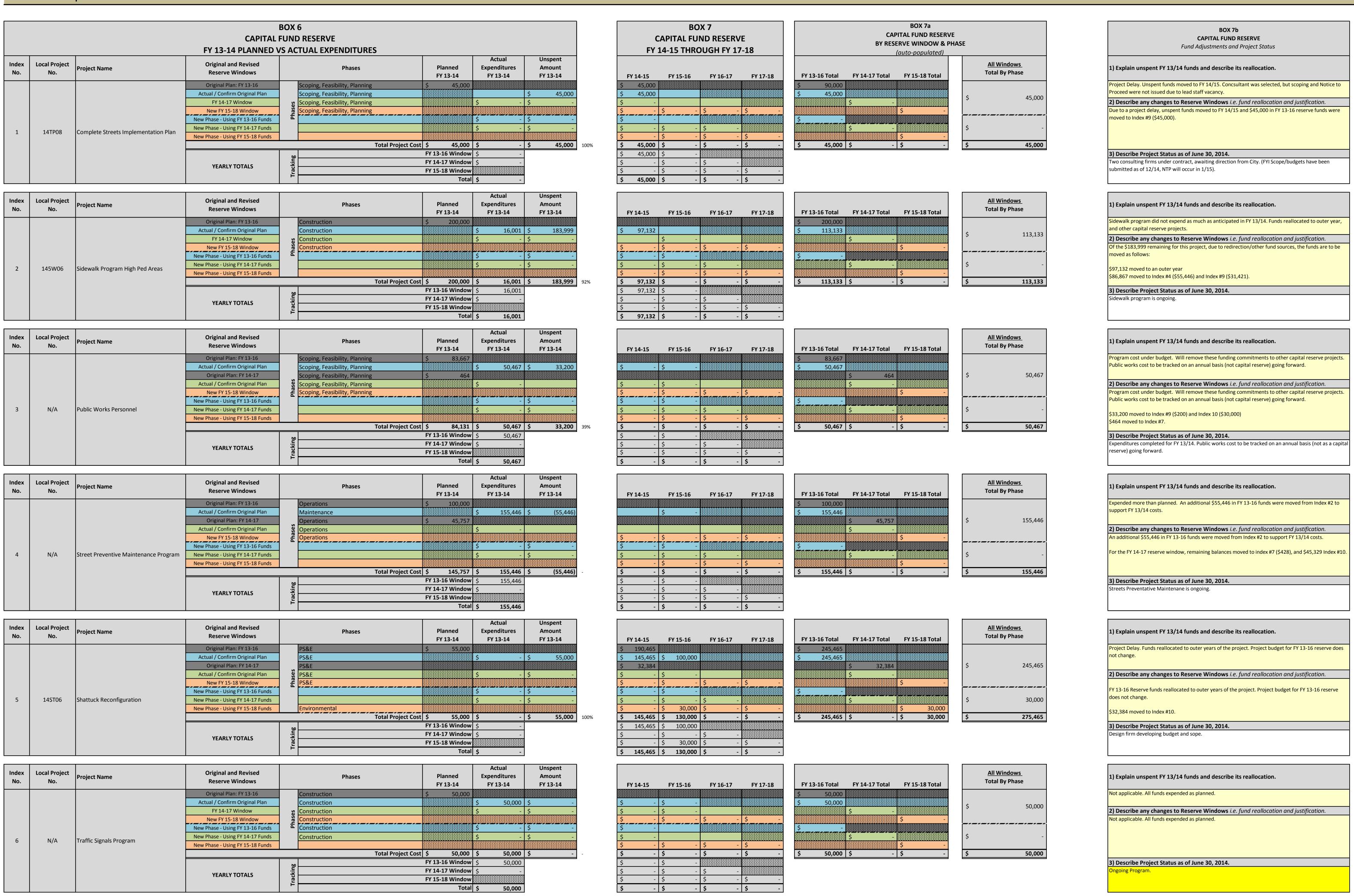
AGENCY NAME : City of Berkeley

DATE : 11/24/2014 (revised Feb 2015)

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   In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.
- Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

## **SECTION 2: VRF Capital Fund Reserve**



## Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year LOCAL STREETS AND ROADS PROGRAM

# Vehicle Registration Fee Planned Projects and Fund Reserves

## AGENCY NAME : City of Berkeley

DATE: 11/24/2014 (revised Feb 2015)

#### Index Local Project **Original and Revised** All Windows Phases Planned Amount Project Name **Total By Phase Reserve Windows** FY 13-14 FY 13-14 FY 13-14 FY 13-16 Total FY 14-17 Total FY 15-18 Total FY 14-15 FY 15-16 FY 16-17 FY 17-18 Original Plan: FY 13-16 coping, Feasibility, Planning Actual / Confirm Original Plan Scoping, Feasibility, Planning 50,000 50,000 Original Plan: FY 14-17 201,803 Actual / Confirm Original Plan 51,803 \$ 100,000 151,803 New FY 15-18 Window New Phase - Using FY 13-16 Funds Hearst Complete Streets Project New Phase - Using FY 14-17 Funds New Phase - Using FY 15-18 Funds Total Project Cost \$ 50,000 \$ 50,000 5 101,803 \$ 100,000 \$ 201,803 50,000 | \$ 151,803 | \$ FY 13-16 Window 50,000 \$ FY 14-17 Window 51,803 | \$ 100,000 | 1 (892) YEARLY TOTALS FY 15-18 Window \$ 101,803 | \$ 100,000 | \$ Index Local Project Original and Revised All Windows Planned Expenditures **Reserve Windows Total By Phase** FY 13-14 FY 13-14 FY 13-16 Total FY 14-17 Total FY 15-18 Total FY 13-14 FY 14-15 FY 15-16 FY 16-17 FY 17-18 FY 13-16 Window Original Plan: FY 14-17 \$ 200,349 200,349 Actual / Confirm Original Plan Environmental New FY 15-18 Window New Phase - Using FY 13-16 Funds Environmental New Phase - Using FY 14-17 Funds 299,457 \$ 178,062 178,062 Construction 14TP09 BART Plaza and Transit Area New Phase - Using FY 15-18 Funds Construction 121,395 299,457 Total Project Cost \$ 200,349 \$ - \$ 299,457 \$ - \$ 178,062 \$ FY 13-16 Window FY 14-17 Window \$ 178,062 YEARLY TOTALS FY 15-18 Window \$ 121,395 \$ \$ 299,457 \$ Index Local Project **Original and Revised** All Windows Phases Planned **Reserve Windows Total By Phase** FY 13-14 FY 13-14 FY 13-14 FY 13-16 Total FY 14-17 Total FY 15-18 Total FY 14-15 FY 15-16 FY 16-17 FY 17-18 50,000 \$ 20,000 Scoping, Feasibility, Planning 9.620 \$ FY 13-16 Window Original Plan: FY 14-17 100,000 100,000 79,620 Actual / Confirm Original Plan Environmental New FY 15-18 Window New Phase - Using FY 13-16 Funds ------New Phase - Using FY 14-17 Funds 14BP06 Bicycle Plan Update New Phase - Using FY 15-18 Funds **9,620 \$ (9,620)** #DIV/0! 79,620 Total Project Cost \$ \$ 50,000 \$ 20,000 \$ 79,620 \$ **FY 13-16 Window** \$ 50,000 | \$ 20,000 9,620 FY 14-17 Window YEARLY TOTALS FY 15-18 Window Total \$ 9,620 \$ 50,000 \$ 20,000 \$ Actual Index Local Project **Original and Revised** All Windows Expenditures Planned **Project Name** Total By Phase **Reserve Windows** FY 13-16 Total FY 14-17 Total FY 15-18 Total FY 13-14 FY 13-14 FY 14-15 FY 15-16 FY 16-17 FY 17-18 30,000 \$ FY 13-16 Window 60,000 FY 14-17 Window 30,000 \$ 30,000 New FY 15-18 Window New Phase - Using FY 13-16 Funds T JOKE \_.\_.\_. وجيب ورجيب ورجيب ورجيب ورجيب ورجين والجنبان والجنبان والجنبان والجنبان والمناز 170,000 New Phase - Using FY 14-17 Funds 170,000 Sidewalk Repair Program - High 15SW06 New Phase - Using FY 15-18 Funds Pedestrian Areas 230,000 Total Project Cost \$ \$ 60,000 \$ 170,000 \$ 30,000 \$ 200,000 \$ **FY 13-16 Window** \$ 30,000 \$ -FY 14-17 Window 30,000 \$ 170,000 \$ YEARLY TOTALS FY 15-18 Window

## **General Directions**

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- 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
- 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

Project delay.	Funds reallocated to FY 14/15 year.
2) Describe	any changes to Reserve Windows i.e. fund reallocation and justification.
Due to a proje	ect delay, expenditure plan shifted by one year.
\$464 from Inc	dex #3
\$428 from Inc	dex #4
3) Describe	Project Status as of June 30, 2014.
ngineering D	Division has hired firm. Design underway.

Project delay. Funds rea	allocated to FY 14/15 yeaer.
•	ges to Reserve Windows i.e. fund reallocation and justification.
Due to a project delay, e	expenditure plan shifted by one year.
\$22,287 moved to Inde	< #10

ead firm hired, and tasks esulting in delay.	and budget were under negotiation. Lead staff was absent for 6 months,
N. D	December Windows in found well-section and instification
<u> </u>	es to Reserve Windows i.e. fund reallocation and justification.
Reallocated \$109,620 to t	his project from: Index #1 (\$45,000), Index #2 (\$31,421), and Index #3 (\$20
\$100.000 in FY 14-17 win	dow moved to Index #10.
<del>,,</del>	

what amount?
\$30,000 from Index #3
2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project
and in what amount?
\$45,329 from Index #4
\$32,384 from Index #5
\$22,287 from index #8
\$100,000 from index #9
3) Describe Project Status as of June 30, 2014.
Approved by Council.

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in

\$ 60,000 | \$ 170,000 | \$

# Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year TABLE 3

## LOCAL STREETS AND ROADS PROGRAM

## Vehicle Registration Fee Planned Projects and Fund Reserves

# AGENCY NAME : City of Berkeley DATE : 11/24/2014 (revised Feb 2015)

Total FY 13-14 Planned vs. Actual ExpensesPlannedActualUnspentCAPITAL FUND RESERVE\$ 830,237\$ 281,535\$ 302,132

## **General Directions**

- There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
- 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
- 2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

	13-14	Total Funds Used & Identified	FY 14-15	FY 15-16		 Wind	low One			
\$	281,535		\$ 417,597	\$ 120,000		\$	819,132			
FY 14-1	7 Window:	Total Funds Used & Identified								
									_	
FY	/ 13-14		FY 14-15	FY 15-16	FY 16-17			Wind	dow Two	
\$ \$	/ 13-14 -		FY 14-15 \$ 81,803					Wind \$	529,865	
_								Wind \$		
_			\$ 81,803		\$ 178,062			Wind \$		
_			\$ 81,803	\$ 270,000	\$ 178,062 Used & Identifie			Wind \$		Wind

## Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year TABLE 3 LOCAL STREETS AND ROADS PROGRAM Vehicle Registration Fee Planned Projects and Fund Reserves

General	Dire	ctio	ns

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.

1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.

2. In the ODD Numbered Boxes, allocate the Total VRF FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

## **SECTION 3: VRF Operation Fund Reserve**

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

AGENCY NAME : City of Berkeley

DATE : 11/24/2014 (revised Feb 2015)

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8								
VRF OPERATION FUND RESERVE								
l	FY 13-14 PLANN	IED VS ACTUA	L EXPENDITUE	RES				
	Planned Op Reserve FY 13-14	Op Reserve Expenditures Unspent Amount Describe reason for fund balance & any fund FY 13-14 reallocated to projects in Box 4.						
FY 13-14 Operation Fund Reserve	\$ -	\$ -	\$ -					
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ -	\$ -	\$ -	Unspent - Percentage				

	BOX 9	
	FY 14-15 VRF	
OPER#	ATION FUND RESERVE	
FY 14 Operation Fu		\$ 89,708
	TOTAL FY 14-15 OPERATION FUND RESERVE	\$ 89,708

## **SECTION 4: VRF Undesignated Fund Reserve**

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10								
VRF UNDESIGNATED FUND RESERVE								
FY 13-14 PLANNED VS ACTUAL EXPENDITURES								
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14		Describe reason for fund balance & any funds reallocated to projects in Box 4.				
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -					
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ -	\$ -	\$ -	Unspent - Percentage				

BOX 11 FY 14-15 VRF UNDESIGNATED FUND F	RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ 46,5	575
Т	OTAL FY 14-15	

UNDESIGNATED FUND RESERVE

8	οf	10	

## **City of Berkeley**

## VEHICLE REGISTRATION FEE CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY

## **Local Road Improvement and Repair Program**

**This Form is automatically populated from Table 3.** This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window

Window Expires: June 30, 2016
(End of FY 15/16)

Original Start Amount \$ 819,132

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ 583,667	\$ 235,465	\$ -	\$ 819,132
Adjustment	N/A	\$ (302,132)	\$ 182,132	\$ 120,000	\$ (0)
Revised Plan	\$ -	\$ 281,535	\$ 417,597	\$ 120,000	\$ 819,132

FY 13-16 Window							
Expenditur	e Sum	nmary					
Original Start	\$	819,132					
Spent in FY 12/13	\$	-					
Spent in FY 13/14	\$	(281,535					
Spent in FY 14/15		TBD					
Spent in FY 15/16		TBD					
Remaining	\$	537,597					

FY 14-17 Capital Fund Reserve Window

Window Expires: June 30, 2017
(End of FY 16/17)

Original Start Amount \$ 529,865

	FY 13-14	FY 14-15		FY 15-16		FY 16-17		Total
Last Year's Plan \$	-	\$ 246,570	\$	282,295	\$	-	\$	528,865
Adjustment \$	-	\$ (164,767)	\$	(12,295)	\$	178,062	\$	1,000
Revised Plan S	-	\$ 81.803	Ś	270.000	Ś	178.062	Ś	529.865

FY 14-17 Window Expenditure Summary							
Original Start	\$	529,865					
Spent in FY 13/14	\$	-					
Spent in FY 14/15		TBD					
Spent in FY 15/16		TBD					
Spent in FY 16/17		TBD					
Remaining	\$	529,865					

FY 15-18 Capital Fund Reserve Window

Window Expires: June 30, 2018
(End of FY 17/18)

 Original Start Amount
 \$ 151,395

 FY 14-15
 FY 15-16
 FY 16-17
 FY 17-18
 Total

 Identified Plan \$ - \$ 30,000
 \$ 121,395
 \$ - \$ 151,395

	FY 15-18 Window Expenditure Summary					
Original Start	\$	151,395				
Spent in FY 14/15		TBD				
Spent in FY 15/16		TBD				
Spent in FY 16/17		TBD				
Spent in FY 17/18		TBD				
Remaining	\$	151,395				

A	ALL WINDOW SUMMARY													
[ §		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amoun		Expended		Remaining	
		11 12/13	1113/14	1114/13	1113/10	1110/17	1110/13	1113/20				To Date	Balance	
\\	FY 13-16	\$0	-\$281,535	\$537,597					\$	819,132	\$	(281,535)	\$	537,597
Ş	FY 14-17		\$0	\$529,865						529,865	\$	-	\$	529,865
٩	FY 15-18				\$151	\$151,395			\$	151,395	\$	-	\$	151,395
~	FY 16-19	9			Future Potential Reserve Window			TBD		TBD		TBD		