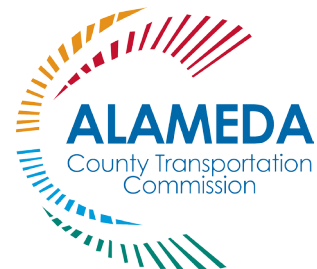




Measure B Program

Direct Local Program Distributions Compliance Report



Fiscal Year 2012-2013

June 2014

Alameda County Transportation Commission
1111 Broadway Suite 800
Oakland, CA 94607
www.AlamedaCTC.org

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Introduction

In 1986, Alameda County voters approved the Measure B Transportation Expenditure Plan, which authorized the collection of a half-cent transportation sales tax to finance transportation improvements throughout the county. With the revenue generated through the sales tax, Alameda County became one of the first “self-help” counties in California. As the 1986 expenditure plan neared expiration, in November 2000, approximately 81.5 percent of Alameda County voters reauthorized the Measure B Transportation Expenditure Plan to continue sales tax collections through 2022. Alameda CTC distributes approximately 60 percent of net Measure B revenues to local Alameda County jurisdictions on a monthly basis as Direct Local Program Distributions.



In FY 12-13, Alameda CTC distributed approximately \$64.8 million to the twenty local jurisdictions in Alameda County. Each fiscal year, Alameda CTC requires these recipients to report on their Measure B Direct Local Program Distribution fund expenditures.

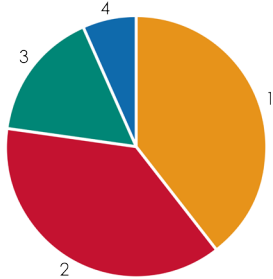
Alameda County jurisdictions rely on Measure B funds for numerous types of projects including bikeways, bicycle parking facilities, pedestrian crossing improvements, intersection and signal improvements, guardrails, street resurfacing and maintenance, bus and ferry operations, rail services, shuttle and fixed transit operations, and programs for seniors and people with disabilities.

This Compliance Report provides a summary of FY 12-13 revenues and expenditures reported by Measure B recipients, as required by a Master Programs Funding Agreement (MPFA) that was executed between Alameda CTC and the local jurisdictions in 2012. The MPFA outlines the funding distribution to the recipients, eligible expenditures, and reporting requirements pertaining to the use of the transportation sales tax.

Measure B recipients are required to submit an audited financial statement and complete a compliance reporting process, including submitting the following deliverables annually to Alameda CTC:

- **Road miles:** The number of maintained road miles within the city's jurisdiction.
- **Population:** The number of people the jurisdiction's transportation program serves in the fiscal year.
- **Newsletter:** Documentation of a published article that highlights the Measure B funded improvements.
- **Website:** Documentation of program information on the agency's website including a link to Alameda CTC's website.
- **Signage:** Documentation of the public identification of the program improvements as a benefit of Measure B.
- **Pavement Condition Index:** Documentation of the agency's Pavement Condition Index (PCI) to provide a frame of reference for the condition of their local streets and roads as applicable to the Local Streets and Road Program.
- **Complete Streets Policy:** Confirmation that local jurisdictions have developed a Complete Streets policy by June 30, 2013.
- **Timely Use of Funds and Reserve Policy:** Provide an implementation plan using unexpended fund balances. Per the MPFA, local jurisdictions must expend Measure B funds in an expeditious manner, and no unexpended funds beyond those identified in specified reserve categories are permitted. If Measure B recipients do not meet the Timely Use of Funds requirements, unspent funds may be subject to rescission.

Measure B Direct Local Program Distributions Revenues



Measure B Direct Local Program Distributions

Dollars in millions

1 Local Streets and Roads	\$25.7	40%
2 Mass Transit	\$24.4	38%
3 Paratransit	\$10.4	16%
4 Bicycle and Pedestrian	\$4.3	6%
Total Distributions	\$64.8	100%

The Alameda CTC disburses Measure B Direct Local Program Distribution funds on a monthly basis to local Alameda County jurisdictions for their transportation programs based on distribution formulas identified in the 2000 Measure B Transportation Expenditure Plan. This report summarizes the total Alameda CTC Measure B allocations and agency expenditures for fiscal year 2012-2013 (FY 12-13).

The data within this report is based on information included in compliance and audited financial statement reports that the jurisdictions submitted. The individual reports and audits are available for review online at http://www.alamedactc.org/app_pages/view/4135.

Measure B Direct Local Program Distributions

In FY 12-13, Alameda CTC provided approximately \$64.8 million in Measure B Direct Local Program Distributions to four transportation programs:

- 1) Local Streets and Roads (\$25.7 million)
- 2) Mass Transit Services (\$24.4 million)
- 3) Special Transportation Services for Seniors and People with Disabilities (paratransit) (\$10.4 million)
- 4) Bicycle and Pedestrian Safety (\$4.3 million)

The agencies reported the receipt of \$64.8 million in Direct Local Program Distributions, and leveraged these revenues for overall total project expenditures of \$435.6 million.



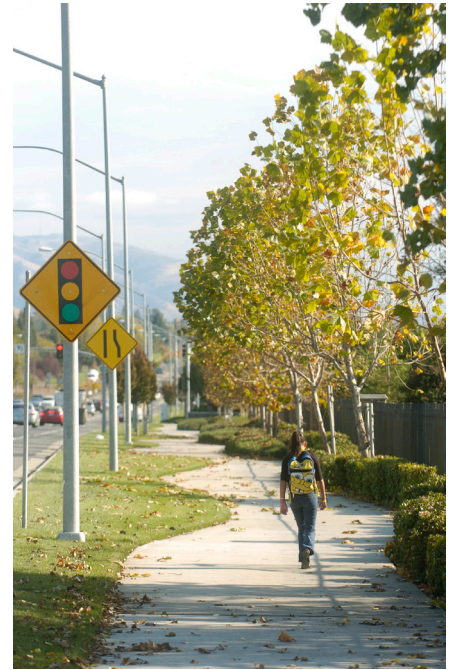
Measure B

Direct Local Program Distribution Expenditures

Each fiscal year, local jurisdictions utilize Direct Local Program Distribution revenue to implement their projects and programs. In FY 12-13, jurisdictions expended \$69.5 million on transportation improvements in Alameda County. That is approximately \$4.7 million more in expenditures than the FY 12-13 annual revenue received by the jurisdictions, indicating the use of prior balances to finance projects and programs.

The overall Measure B fund balance is decreasing relative to prior fiscal years as jurisdictions are expending their fund balances and implementing more transportation enhancements.

See the chart below for more information on Measure B Direct Local Program Distribution fund balances, annual revenue distribution, and expenditures in FY 12-13.



FY 12-13 Measure B Expenditures and Fund Balances

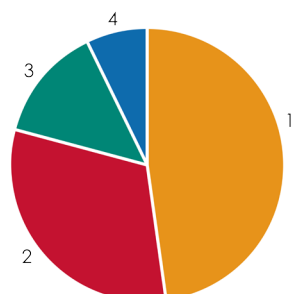
Jurisdiction	11-12 MB Balance	12-13 MB Revenue	12-13 MB Interest	12-13 MB Expended	Ending MB Balance
AC Transit		\$0	\$24,656,883	\$0	\$24,656,883
BART		\$0	\$1,714,361	\$0	\$1,714,361
LAVTA		\$0	\$943,706	\$0	\$943,706
WETA	\$2,502,463	\$897,451	\$1,743	\$218,426	\$3,183,231
ACPWA	\$3,947,320	\$2,927,165	\$16,718	\$6,141,952	\$749,251
ACE	\$2,649,530	\$2,439,225	\$3,228	\$2,613,047	\$2,478,936
City of Alameda	\$3,955,235	\$1,963,870	\$23,558	\$2,934,633	\$3,008,030
City of Albany	\$24,854	\$462,127	\$447	\$58,615	\$428,813
City of Berkeley	\$2,472,156	\$3,248,860	\$2,881	\$4,175,224	\$1,548,673
City of Dublin	\$1,211,812	\$501,428	\$7,984	\$840,550	\$880,674
City of Emeryville	\$419,025	\$291,335	\$1,210	\$558,543	\$153,027
City of Fremont	\$4,800,977	\$3,454,400	\$40,833	\$4,102,207	\$4,194,003
City of Hayward	\$1,904,997	\$3,168,714	\$1,281	\$2,912,685	\$2,162,307
City of Livermore	\$1,711,128	\$1,136,673	-\$6,023	\$962,115	\$1,879,663
City of Newark	\$558,235	\$695,020	\$166	\$1,008,716	\$244,705
City of Oakland	\$10,718,266	\$11,585,004	-\$10,124	\$10,325,085	\$11,968,061
City of Piedmont	\$418,160	\$415,774	\$702	\$278,689	\$555,947
City of Pleasanton	\$2,358,055	\$1,009,922	-\$7,776	\$1,070,300	\$2,289,901
City of San Leandro	\$3,059,396	\$1,770,488	\$6,041	\$1,363,699	\$3,472,226
City of Union City	\$2,277,119	\$1,529,641	\$7,950	\$2,613,437	\$1,201,273
Total	\$44,988,728	\$64,812,047	\$90,819	\$69,492,873	\$40,398,721

Notes:

1. The table above reflects total Measure B revenue and expenditures reported by the jurisdictions.
2. Revenue and expenditure figures throughout this report may vary due to number rounding.
3. Negative interest are reflective of GASB 31 accounting adjustments.
4. The Ending MB Balance includes interest on Measure B funds.

Measure B Expenditures

Measure B Direct Local Program Distributions and Discretionary Fund Expenditures



Total Measure B Funds Expended

Dollars in millions

1 Local Streets and Roads	\$28.7	40%
2 Mass Transit	\$24.6	35%
3 Paratransit	\$10.6	15%
4 Bicycle and Pedestrian	\$7.4	10%
Total Expended	\$71.3	100%

As part of the Annual Program Compliance Reporting process, agencies provided expenditure details on their Measure B expenses. This includes reporting on Measure B Direct Local Program Distribution expenses and project/program financing using "Other Measure B" funds such as Measure B discretionary grant awards.

In FY 12-13, agencies reported a total of \$71.3 million of Measure B expenditures. This includes \$69.5 million in Measure B Direct Local Program Distribution fund expenditures and \$1.8 million in "Other Measure B" funds. These expenditures financed infrastructure improvements on local roadways, bicycle and pedestrian routes, and provided support to paratransit and mass transit operations.

By program type, agencies spent 40 percent of total Measure B funds on local streets and roads, 35 percent on mass transit, 15 percent on paratransit, and 10 percent on bicycle and pedestrian projects.

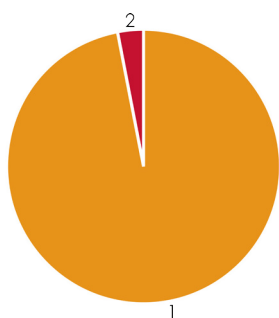
Measure B Direct Local Program Distribution Expenditures

Of the reported \$69.5 million of Measure B Direct Local Program Distribution expenditures, local jurisdictions used a portion of their previous year's fund balance (\$45.0 million) and their FY 12-13 Measure B Direct Local Program Distribution funds (\$64.8 million) to finance FY 12-13 improvements.

Other Measure B Discretionary Fund Expenditures

Discretionary Measure B funds that are awarded through Alameda CTC's grant programs are distributed to local jurisdictions on a reimbursement basis. In FY 12-13, agencies reported approximately \$1.8 million in Other Measure B expenditures, across the four discretionary grant programs:

- Express Bus Service Grant Program (\$0.7 million),
- Paratransit Gap Grant Program (\$0.7 million),
- Bicycle and Pedestrian Countywide Discretionary Fund Grant Program (\$0.3 million),
- Transit Center Development Grant Program (\$0.1 million).



Total Measure B Funds Expended by Type

Dollars in millions

1 MB Direct Local Program	\$69.5	97%
2 MB Other Discretionary	\$1.8	3%
Total Expended	\$71.3	100%

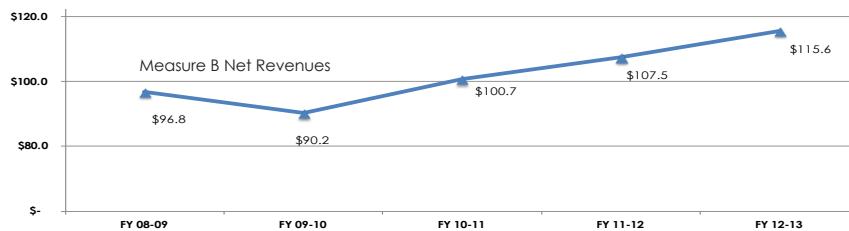
Measure B grant fund recipients receive payment after submitting a request for reimbursement for costs already incurred. As such, recipients reported their grant fund expenditures on an accrual basis, according to invoices submitted during FY 12-13.

Measure B Revenues and Expenditure Trends

Each year, the state of the economy directly affects the amount of transportation sales tax revenue generated in Alameda County. Since the events in 2007 that precipitated an economic downturn, the annual net sales tax revenue has steadily increased, as shown in the chart below. The progressive growth in sales tax revenues has resulted in an increase of overall Measure B program distributions to the jurisdictions.

Measure B Net Revenue Trends FY 08-09 through FY 12-13

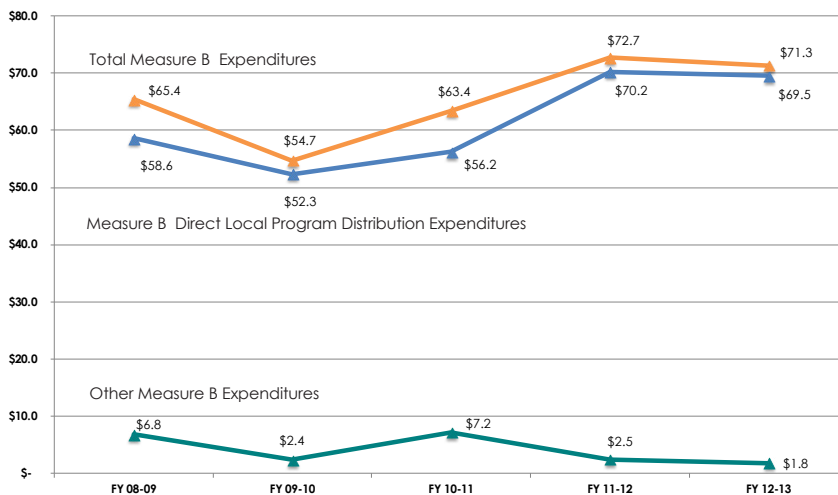
Dollar in millions



In FY 12-13, Measure B expenditure trends by the jurisdictions were consistent with the prior year's reported expense amounts. Expenditures were approximately \$4.7 million more than the annual revenue received for the fiscal year indicating use of prior year fund balances and the new annual revenue. The chart below details Measure B funds expended over the last five fiscal years.

Measure B Expenditures Trends FY 08-09 through FY 12-13

Dollar in millions



Note: "Other Measure B" includes Measure B discretionary grants.



Expenditures by Transportation Mode

Transportation Modes: Transit, Local Streets, and Bicycle and Pedestrian



In FY 12-13, jurisdictions used \$71.3 million in Measure B funds to support the following transportation modes within each program:

- **Bicycle and pedestrian:** Of the \$7.4 million used, local agencies spent:
 - 48 percent on bicycle and pedestrian improvements;
 - 43 percent on direct pedestrian improvements; and
 - 9 percent on direct bicycle improvements.
- **Local streets and roads:** Of the \$28.7 million used, local agencies spent:
 - 91 percent on local road improvement projects;
 - 8 percent on bicycle and pedestrian projects; and
 - 1 percent on other projects including paratransit services, bus facilities improvements, general program administration, and traffic management.
- **Mass transit:** Of the \$24.7 million used, local agencies spent:
 - 88 percent on bus operations;
 - 11 percent on rail operations; and
 - 1 percent on ferry operations.
- **Paratransit:** Of the \$10.6 million used, local agencies spent
 - 63 percent on services for people with disabilities;
 - 36 percent on services for seniors and people with disabilities;
 - 1 percent on other senior transportation services.

Measure B Expenditures by Transportation Mode

	Bicycle and Pedestrian Fund	Local Streets and Roads Fund	Mass Transit Fund	Paratransit Fund	Total Expenditures
Bicycle	\$662,766	\$0	\$0	\$0	\$662,766
Bicycle and Pedestrian	\$3,523,243	\$2,177,003	\$0	\$0	\$5,700,246
Pedestrian	\$3,173,713	\$0	\$0	\$0	\$3,173,713
Local Streets and Roads	\$0	\$26,172,899	\$0	\$0	\$26,172,899
Bus	\$0	\$27,115	\$21,820,136	\$0	\$21,847,251
Ferry	\$0	\$0	\$218,426	\$0	\$218,426
Rail	\$0	\$0	\$2,613,047	\$0	\$2,613,047
Disabled Services	\$0	\$0	\$0	\$6,677,753	\$6,677,753
Meals on Wheels	\$0	\$0	\$0	\$7,334	\$7,334
Seniors and Disabled Services	\$0	\$150,000	\$0	\$3,763,782	\$3,913,782
Senior Services	\$0	\$0	\$0	\$151,837	\$151,837
Other	\$0	\$196,284	\$0	\$0	\$196,284
Total	\$7,359,722	\$28,723,301	\$24,651,609	\$10,600,706	\$71,335,338

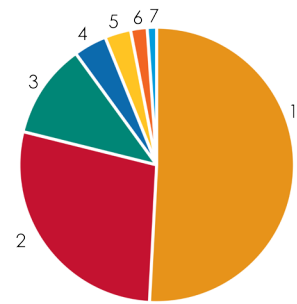
Note: Measure B expenditures by mode include both Direct Local Program Distributions and grant funds.

Measure B Expenditures by Project Phase

Measure B funds are invested in a wide variety of projects across Alameda County to improve and maintain the transportation infrastructure. By project phase, the twenty Direct Local Program Distribution fund recipients reported expenditures of 51 percent of Measure B funds on operations. These dollars helped agencies to maintain roadways, bicycle trails, and transit operations to create greater access, safety and travel convenience to commuters and residents.

Other top expenditures by phase include:

- Construction (\$20.0 million)
- Maintenance (\$7.5 million)
- Project Completion / Closeout (\$3.1 million)
- Scoping, Feasibility and Planning (\$2.6 million)



Total Measure B Expenditures by Phase

Dollars in millions

1 Operations	\$36.2	51%
2 Construction	\$20.0	28%
3 Maintenance	\$7.5	11%
4 Project Completion / Closeout	\$3.1	4%
5 Scoping, Feasibility and Planning	\$2.6	3%
6 PS&E	\$1.5	2%
7 Other	\$0.4	1%
Total Expenditures	\$71.3	100%

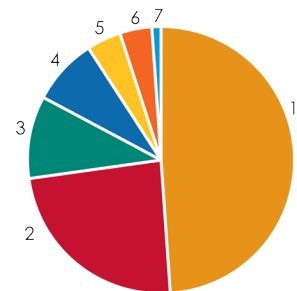
Local Streets and Roads Expenditures by Project Phase

In FY 12-13, agencies reported \$28.7 million in Local Transportation Program expenditures. Of this amount, \$28.4 million were spent on projects that directly improved road and bicycle/pedestrian facilities, while the remaining \$0.3 million funded transit infrastructure and services.

By Project Phase, the majority of the expenses were reported in the Construction Phase in the amount of \$14.1 million (49%). Construction projects include street resurfacing, street reconstruction and overlay, drainage improvements, turn lanes, curb ramps, and stair repairs. An additional \$7.0 million (24%) was spent on the Maintenance Phase which includes pot hole repair, traffic signal repair services, and trail maintenance.

Other top local streets and roads expenditures by phase include:

- Project Completion / Closeout (\$3.0 million)
- Scoping, Feasibility and Planning (\$2.1 million)



Local Streets & Roads Expenditures by Phase

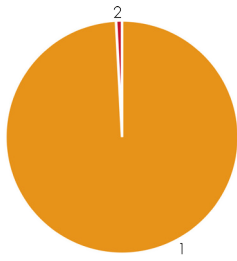
Dollars in millions

1 Construction	\$14.1	49%
2 Maintenance	\$7.0	24%
3 Project Completion/ Closeout	\$3.0	10%
4 Scoping, Feasibility & Planning	\$2.1	8%
5 PS&E	\$1.1	4%
6 Operations	\$1.1	4%
7 Other	\$0.3	1%
Total Expenditures	\$28.7	100%

FY 12-13 Program Highlights:

- The City of Berkeley constructed over 700 linear feet of concrete path on West Street Boulevard - Ohlone Greenway to Delaware, and between University to Addison.
- The City of Hayward performed 1.3 million square feet of structural repairs on streets with deteriorating pavement.
- The City of Pleasanton resurfaced and maintained 2.3 million square feet of roadway with slurry seals and new layers of asphalt.

Expenditures by Project Phase



Mass Transit Expenditures by Phase

Dollars in millions

1 Operations	\$24.4	99%
2 Other	\$0.2	1%
Total Expenditures	\$24.6	100%

Mass Transit Expenditures by Project Phase

Transit agencies expended 99% of Measure B Mass Transit funds on service operations in the amount of \$24.4 million.

FY 12-13 Program Highlights:

- Measure B funds supported AC Transit's fixed route transit operations to provide over 46.6 million one-way trips.
- LAVTA used a combination of Measure B Direct Local Program Distributions and discretionary grant funds to provide 1.8 million one-way trips for Tri-Valley residents and commuters.



Paratransit Expenditures by Phase

Dollars in millions

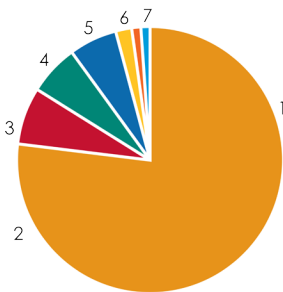
1 Operations	\$10.6	100%
Total Expenditures	\$10.6	100%

Paratransit Expenditures by Project Phase

Agencies spent 100 percent of the \$10.6 million in Measure B paratransit funds on operations to provide convenient transportation options and community services to seniors and people with disabilities.

FY 12-13 Program Highlights:

- The City of Albany funded the Albany Senior Center Community Shuttle and provided over 4,000 group trips for recreational, fitness, and social excursions.
- The City of Fremont provided 15,280 trips through its Measure B funded door-to-door transportation services for seniors and persons with disabilities.



Bicycle and Pedestrian Expenditures by Phase

Dollars in millions

1 Construction	\$5.7	77%
2 Scoping, Feasibility & Planning	\$0.5	7%
3 PS&E	\$0.4	6%
4 Maintenance	\$0.4	6%
5 Other	\$0.2	2%
6 Operations	\$0.1	1%
7 Project Completion/Closeout	\$0.1	1%
Total Expenditures	\$7.4	100%

Bicycle and Pedestrian Safety Expenditures by Project Phase

Agencies reported total expenditures of \$7.4 million on bicycle and pedestrian projects. The majority of these expenditures funded construction of capital projects such as lanes and pathways for bicyclists and pedestrians, sidewalk and ramp repair, and bicycle facilities. Many of the improvements from Measure B funding made intersections and walkways safer and more accessible for pedestrians and bicyclists.

FY 12-13 Program Highlights:

- Alameda County Public Works Agency performed pedestrian access improvements as part of the 163rd and 14th Street Traffic Signal Improvement Project.
- The City of Dublin completed the Alamo Canal Trail/I-580 Undercrossing Project using Measure B Direct Local Program Distributions and grant funds for 700 linear feet of new trail to close a gap in the regional bicycle/pedestrian network.

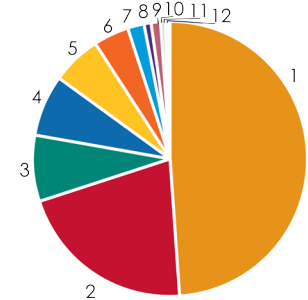
Measure B Expenditures by Project Type

Local Streets and Roads Expenditures by Project Type

Jurisdictions reported a total of \$28.7 million in local street and road expenditures for transportation improvements. By project type, approximately \$14.0 million went to street resurfacing and maintenance, \$6.2 million financed staffing program administration, and \$2.3 million were used for signal improvements. The other expenditures including financing a wide variety of improvements such as sidewalk and ramp repairs, equipment and field supplies for street projects, guardrails, and bicycle safety education training.

FY 12-13 Program Highlights:

- The City of Emeryville resurfaced 376,000 square feet of roadway and performed another 372,000 square feet of slurry seal on city streets.
- The City of Newark completed 1.1 million square feet of cape seal and slurry seals as part of their annual street maintenance program.
- The City of Union City reconfigured the Alvarado Blvd./Union City Blvd. intersection to improve vehicular and pedestrian safety.



Local Streets & Roads Expenditures by Type

Dollars in millions

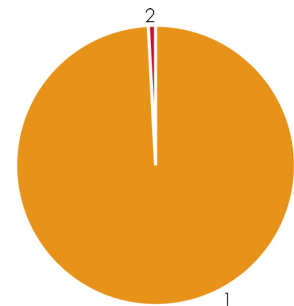
1	Street Resurfacing & Maintenance	\$14.0	49%
2	Staffing	\$6.2	21%
3	Signals	\$2.3	8%
4	Sidewalk and Ramps	\$1.9	7%
5	Bridges and Tunnels	\$1.7	6%
6	Other	\$1.1	4%
7	Bikeways & Multiuse Paths	\$0.7	2%
8	Traffic Calming	\$0.4	1%
9	Operations	\$0.3	1%
10	Pedestrian Crossing Improvements	\$0.1	1%
11	Education	\$-	-%
12	Bike Parking	\$-	-%
Total Expenditures		\$28.7	100%

Mass Transit Expenditures by Project Type

Of the \$24.6 million Mass Transit Program expenditures by transit agencies, by project type approximately 99% of funds went to operations and the remaining amount was used for equipment purchases and facilities maintenance.

FY 12-13 Program Highlights:

- Measure B discretionary grant funds financed LAVTA's WHEELS Express Bus Shuttle Routes 12v, 20x and 70x and provided over 450,000 one-way trips.
- The San Francisco Bay Area Water Emergency Transportation Authority completely refurbished the hull and passenger cabin of the Bay Breeze ferry using Measure B Direct Local Program Distributions.
- Union City Transit provided 496,000 one-way passenger trips in FY 12-13.

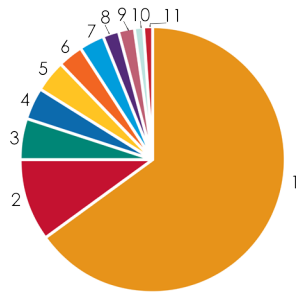


Mass Transit Expenditures by Type

Dollars in millions

1	Operations	\$24.4	99%
2	Other	\$0.2	1%
Total Expenditures		\$24.6	100%

Expenditures by Project Type



Paratransit Expenditures by Type

Dollars in millions

1	ADA-mandated Services	\$6.9	65%
2	City-Based Door to Door	\$1.2	10%
3	Same Day/Taxi Program	\$0.5	5%
4	Shuttle or Fixed Route Trips	\$0.4	4%
5	Other	\$0.4	4%
6	Customer Service/Outreach	\$0.3	3%
7	Management/Staffing	\$0.3	3%
8	Group Trips	\$0.2	2%
9	Mobility Mgmt/Travel Training	\$0.2	2%
10	Meal Delivery	\$0.1	1%
11	Volunteer Drivers Program	\$0.1	1%
Total Expenditures		\$10.6	100%

Paratransit Expenditures by Project Type

By project type, agencies reported the majority of the \$10.6 million in Measure B Paratransit program expenditures for Americans with Disabilities Act (ADA) mandated service, which includes approximately \$6.4 million in AC Transit and BART ADA-mandated paratransit services provided through the East Bay Paratransit Consortium. Other paratransit expenditures by type include \$1.2 million for city-based door-to-door programs and \$500,000 for same-day taxi programs.

These expenditures also include a number of Paratransit Gap Grant projects that provide travel training, transportation services for people with dementia, volunteer drivers and escorts, on-demand shuttle, and scholarships.

FY 12-13 Program Highlights:

- The City of Alameda's Paratransit Shuttle provided over 5,000 one-way trips funded exclusively with Measure B funds.
- The City of Oakland's Taxi Scrip Program and Van Voucher Program provided over 30,000 one-way trips.
- The City of Pleasanton's Door-to-Door program provided 10,000 trips to areas within Pleasanton and to the surrounding unincorporated areas.

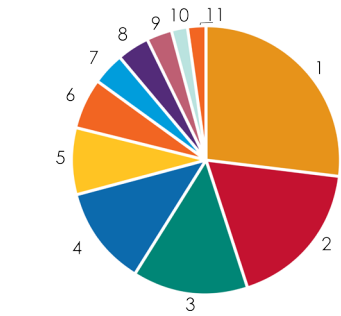


Bicycle and Pedestrian Expenditures by Project Type

By project type, the majority of Measure B expenditures were for sidewalk and ramp projects (\$2.0 million), pedestrian crossing improvements (\$1.3 million) and safety improvements (\$1.0 million). These projects continue to be among the annual reoccurring expenditures financed through the Measure B Bicycle and Pedestrian Program.

FY 12-13 Program Highlights:

- The City of Albany matched Measure B dollars to the Safe Routes to School program to implement the Marin Sante Fe Intersection Improvements.
- The City of Dublin updated and developed the Bicycle and Pedestrian Master Plan to enhance safety and access for users.
- The City of Livermore constructed 1.5 miles of trail on the Livermore to Pleasanton Arroyo Trail segment from Jack London Blvd. to El Charro Road.
- Union City installed three stamped color concrete sidewalks and flashing pedestrian signs on Smith Street to facilitate pedestrian travel in this areas.



Bicycle and Pedestrian Expenditures by Type

Dollars in millions

1	Sidewalks and Ramps	\$2.0	27%
2	Pedestrian Crossings	\$1.3	18%
3	Safety Improvements	\$1.0	14%
4	Bikeways (non-Class 1)	\$0.9	12%
5	Multiuse Paths (Class 1)	\$0.6	8%
6	Staffing	\$0.4	6%
7	Signals	\$0.3	4%
8	Traffic Calming	\$0.3	4%
9	Education and Promotion	\$0.2	3%
10	Master Plan	\$0.2	2%
11	Other	\$0.2	2%
Total Expenditures		\$7.4	100%

Measure B Program Administration

Per the Master Programs Funding Agreement, Measure B is eligible to fund activities that support the implementation and construction of transportation related improvements. Each year Measure B recipients expend funds not only on construction activities, but also on staffing activities associated with program administration and project development.

In FY 12-13, approximately 10 percent of Measure B expenditures supported the following program administration activities:

- Engineering development
- Transportation planning
- Street resurfacing and maintenance, traffic operations services, electrical services, pavement rehabilitation, pothole repair, and preventative maintenance
- Information technology services
- Customer service and outreach
- Bicycle/pedestrian planning
- Paratransit program management



Timely Use of Funds and Reserve Policy



In order to ensure agencies are expending Measure B funds expeditiously on local transportation improvements, the MPFA's Timely Use of Funds Policy requires jurisdictions to report anticipated use of all Measure B funds for each of their programs. As part of the annual compliance reporting process, jurisdictions provide information on planned uses of Measure B funds and anticipated projects.

Per the MPFA's Fund Reserve Policy, jurisdictions can establish certain fund reserves to account for unexpended balances. The types of fund reserves and their eligibilities are noted in the following chart.

Fund Reserve Categories

Reserve Category	Maximum Funding Allotment	Timely Use of Funds Requirement
Capital Fund Reserve Recipients may establish a specific capital fund reserve to fund specific large capital project(s) that could otherwise not be funded with a single's year revenue of Measure B funds.	None.	(1) Recipients shall expend all reserve funds by the end of three fiscal years following the fiscal year during which the reserve was established.
Operations Fund Reserve Recipients may establish and maintain a specific reserve to address operational issues, including fluctuations in revenues, and to help maintain transportation operations.	50 percent of anticipated annual Measure B Direct Local Program Distribution revenue	(1) Revolving fund (2) Unexpended funds may be reassigned in the subsequent fiscal year.
Undesignated Fund Reserve Recipients may establish and maintain a specific reserve for transportation needs over a fiscal year for grants, studies, contingency, etc.	10 percent of anticipated annual Measure B Direct Local Program Distribution revenue	(1) Unexpended funds may be reassigned in the subsequent fiscal year.

Monitoring Timely Use of Funds and Reserves

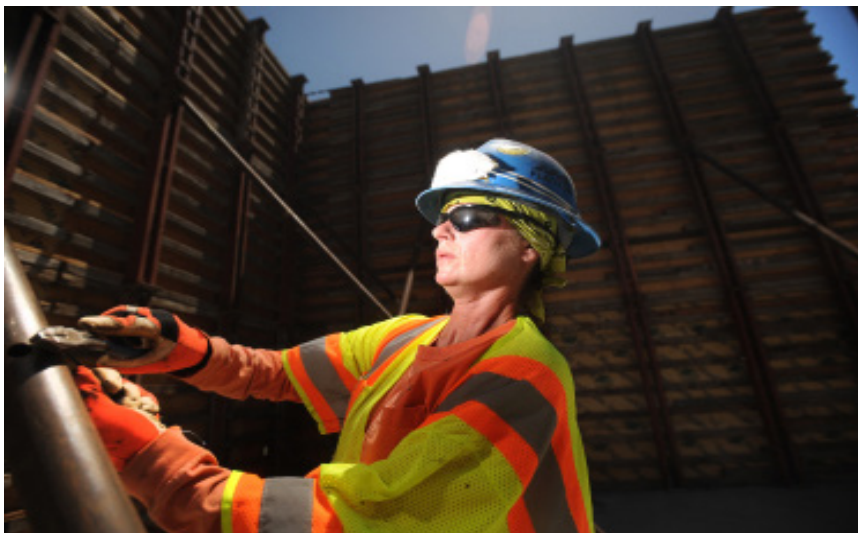
As part of the annual compliance report, Measure B recipients are required to provide an implementation plan using uncommitted fund balances and anticipated annual revenue. Over the subsequent annual compliance reports, Alameda CTC will utilize the reported information to track reported expenditures and to monitor the implementation plans for compliance with the MPFA's Timely Use of Funds Policy.

Last year, Alameda CTC implemented the first year of monitoring and tracking fund reserves as part of the FY 11-12 Annual Compliance Report. In that report, jurisdictions provided implementation plans.

In this year's compliance reporting evaluation, Alameda CTC will:

1. Monitor jurisdictions' implementation plans to ensure jurisdictions are actively expending Measure B funds and enhancing the local transportation system throughout Alameda County.
2. Review jurisdictions' updated implementation plans which include the identification of uncommitted fund balances and anticipated annual revenue for the FY 13-14 period.

The charts on the following pages provides a monitoring summary of Capital Fund Reserve balances and a review of the jurisdictions' Measure B Direct Local Program Distribution fund balances, and reported expenditures by reserve category.



Measure B Capital Fund Reserve Monitoring

Measure B Capital Fund Reserve Monitoring Window Summary



As part of the FY 11-12 reporting, jurisdictions identified a plan to use all Measure B funds available in FY 12-13. Jurisdictions could establish a Capital Fund Reserve Plan that spans from FY 12-13 through FY 15-16. This is referred to as the FY 13-16 Capital Fund Reserve Window (FY 13-16 Window). In total, jurisdictions identified \$41.9 million in this window and have expended \$15.3 million as of the end of FY 12-13. Jurisdictions have until the end of FY 15-16 to expend the remaining \$26.6 million.

As part of the FY 12-13 reporting, jurisdictions identified a plan to use all Measure B funds (not already identified in a Capital Reserve) for FY 13-14. Jurisdictions were allowed to establish a Capital Fund Reserve Plan that spans from FY 13-14 through FY 16-17. This is referred to as the FY 14-17 Capital Fund Reserve Window (FY 14-17 Window). In total, jurisdictions identified \$19.8 million and must expend these funds by the end of FY 16-17.

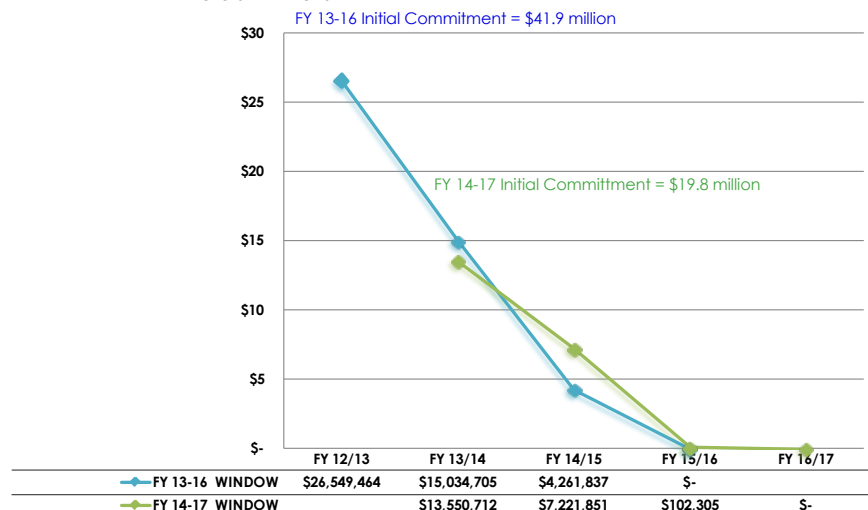
Capital Reserve Window Summary

Reserve Window	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
FY 13-16 Window	\$41.9 million committed \$26.6 million remaining				
FY 14-17 Window		\$19.8 million committed \$19.8 million remaining			

Alameda CTC will monitor the projects and funding plans identified in these reserve windows and the overall compliance status of the identified funds. Over the next three years of implementing the Timely Use of Funds and Reserve Policy, Alameda CTC anticipates a further reduction of overall Measure B fund balances. The anticipated expenditure of the Capital Fund Reserve balance is depicted below.

Anticipated Year End Capital Fund Reserve Balance

Dollars in millions



Measure B Capital Fund Reserve Window Fund Balances

FY 13-16 Capital Fund Reserve Window

In the first year of implementation of the MPFA's Timely Use of Funds Policy, jurisdictions identified \$41.9 million in the FY 13-16 Window. At the end of FY 12-13, jurisdictions' collective FY 13-16 Window balance is approximately \$26.6 million. The balance is required to be expended by the end of the reserve window (FY 15-16).

FY 13-16 Capital Fund Reserve Window Balance

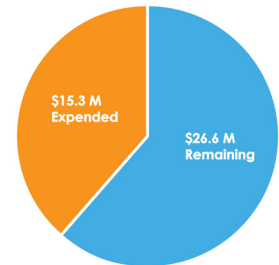
Jurisdiction	Committed Amount ¹	Expended Amount ²	Remaining Balance ³	Percent Remaining
AC Transit	\$0	\$0	\$0	0%
BART	\$0	\$0	\$0	0%
LAVTA	\$0	\$0	\$0	0%
WETA	\$2,502,463	\$0	\$2,502,463	100%
ACE	\$0	\$0	\$0	0%
ACPWA	\$5,874,262	\$5,413,343	\$460,919	8%
City of Alameda	\$4,848,000	\$2,494,374	\$2,353,626	49%
City of Albany	\$0	\$0	\$0	0%
City of Berkeley	\$713,370	\$3,478	\$709,892	99%
City of Dublin	\$296,353	\$0	\$296,353	100%
City of Emeryville	\$426,459	\$309,114	\$117,345	28%
City of Fremont	\$5,285,131	\$2,915,254	\$2,369,877	45%
City of Hayward	\$693,672	\$0	\$693,672	100%
City of Livermore	\$1,560,382	\$45,550	\$1,514,832	97%
City of Newark	\$1,024,214	\$838,384	\$185,830	18%
City of Oakland	\$10,659,000	\$1,687,483	\$8,971,517	84%
City of Piedmont	\$778,266	\$278,689	\$499,577	64%
City of Pleasanton	\$1,664,943	\$10,532	\$1,654,411	99%
City of San Leandro	\$4,282,857	\$934,462	\$3,348,395	78%
City of Union City	\$1,250,813	\$380,058	\$870,755	70%
Total	\$41,860,185	\$15,310,721	\$26,549,464	63%

Notes:

1. Committed Amount as identified by jurisdictions in the FY 11-12 Compliance Report.
2. Expended amount as reported in the FY 12-13 Compliance Report.
3. Remaining amount to be expended by the end of FY 15-16.
4. Figures may vary due to number rounding.

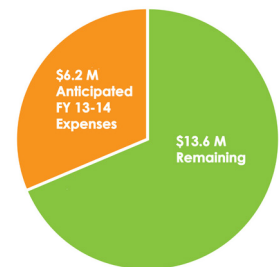
FY 14-17 Capital Fund Reserve Window

In this year's compliance report, jurisdictions identified \$19.8 million in the FY 14-17 Window. Jurisdictions anticipate \$6.2 million in FY 13-14 expenditures. Alameda CTC will monitor the expenses in future compliance reports.



FY 13-16 Capital Fund Reserve Window

Committed Amount	\$41,869,185
Expended Amount	\$15,310,721
Balance Remaining	\$26,549,464



FY 14-15 Capital Fund Reserve Window

Committed Amount	\$19,787,584
Anticipated FY 13-14 Expenses	\$6,236,872
Anticipated Balance	\$13,550,712

Measure B Capital Fund Reserve Monitoring

Measure B Local Streets and Roads Program Capital Fund Reserve Monitoring Fund Balance



For the Measure B local streets and roads program (local transportation), jurisdictions identified \$26.3 million in FY 13-16 Capital Fund Reserve Window. Of that amount, \$11.4 million was expended as of the end of FY 12-13 on local transportation improvements throughout county. Jurisdictions are expected to expend all remaining reserve balances by the end of FY 15-16. Below is a summary of the Capital Reserve Window for the local street and road program and the balance at the end of FY 12-13.

Local Streets and Roads: FY 13-16 Window Fund Balance

Jurisdiction	Committed Amount ¹	Expended Amount ²	Remaining Balance ³	Percent Remaining
ACPWA	\$3,857,380	\$3,857,380	\$0	0%
City of Alameda	\$4,209,479	\$1,898,630	\$2,310,849	55%
City of Albany	\$0	\$0	\$0	0%
City of Berkeley	\$440,100	\$0	\$440,100	100%
City of Dublin	\$296,353	\$0	\$296,353	100%
City of Emeryville	\$299,292	\$299,292	\$0	0%
City of Fremont	\$2,919,172	\$2,078,531	\$840,641	29%
City of Hayward	\$533,215	\$0	\$533,215	100%
City of Livermore	\$805,600	\$0	\$805,600	100%
City of Newark	\$797,547	\$754,714	\$42,833	5%
City of Oakland	\$7,135,000	\$1,385,746	\$5,749,254	81%
City of Piedmont	\$622,020	\$268,079	\$353,941	57%
City of Pleasanton	\$435,000	\$0	\$435,000	100%
City of San Leandro	\$3,091,233	\$628,897	\$2,462,336	80%
City of Union City	\$818,481	\$178,481	\$640,000	78%
Total	\$26,259,872	\$11,349,750	\$14,910,122	57%

Notes:

1. Committed Amount as identified by jurisdictions in the FY 11-12 Compliance Report.
2. Expended amount as reported in the FY 12-13 Compliance Report.
3. Remaining amount to be expended by the end of FY 15-16.
4. Figures may vary due to number rounding.



Measure B Bicycle and Pedestrian Program Capital Fund Reserve Monitoring Fund Balance

For the Measure B bicycle and pedestrian program, jurisdictions identified \$12.9 million in the FY 13-16 Capital Fund Reserve Window. Of that amount, \$3.8 million was expended as of the end of FY 12-13 on bicycle/pedestrian projects across Alameda County. Jurisdictions are expected to expend all remaining reserve balances by the end of FY 15-16. Below is a summary of the Capital Reserve Window for the bicycle and pedestrian program and the balance at the end of FY 12-13.

Bicycle and Pedestrian: FY 13-16 Window Fund Balance

Jurisdiction	Committed Amount ¹	Expended Amount ²	Remaining Balance ³	Percent Remaining
ACPWA	\$2,016,882	\$1,555,963	\$460,919	23%
City of Alameda	\$475,491	\$440,443	\$35,048	7%
City of Albany	\$0	\$0	\$0	0%
City of Berkeley	\$273,270	\$3,478	\$269,792	99%
City of Dublin	\$0	\$0	\$0	0%
City of Emeryville	\$127,167	\$9,822	\$117,345	92%
City of Fremont	\$2,365,959	\$836,723	\$1,529,236	64%
City of Hayward	\$160,457	\$0	\$160,457	100%
City of Livermore	\$754,782	\$45,550	\$709,232	94%
City of Newark	\$226,667	\$83,670	\$142,997	64%
City of Oakland	\$3,524,000	\$301,737	\$3,222,263	91%
City of Piedmont	\$156,246	\$10,610	\$145,636	93%
City of Pleasanton	\$1,229,943	\$10,532	\$1,219,411	99%
City of San Leandro	\$1,191,624	\$305,565	\$886,059	74%
City of Union City	\$432,332	\$201,577	\$230,755	53%
Total	\$12,934,820	\$3,805,670	\$9,129,150	71%

Notes:

1. Committed Amount as identified by jurisdictions in the FY 11-12 Compliance Report.
2. Expended amount as reported in the FY 12-13 Compliance Report.
3. Remaining amount to be expended by the end of FY 15-16.
4. Figures may vary due to number rounding.



Measure B Local Streets and Roads Program Fund Balance



For the Measure B local streets and roads program (local transportation), jurisdictions reported an ending FY 12-13 Measure B balance of \$22.7 million. After including FY 13-14 estimated revenue and accounting for anticipated FY 13-14 expenditures, the expected balance at the end of FY 13-14 is projected to be approximately \$20.1 million. This is about \$2.6 million less than the prior fiscal year and illustrates a decline in Measure B balances across the jurisdictions for the local streets and roads program.

FY 13-14 Ending Fund Balances

Jurisdiction	FY 12-13 Ending Balance	FY 13-14 Estimated Revenue ¹	FY 13-14 Available To Expend	FY 13-14 Anticipated Expenditures ²	Total Anticipated Balance ³
Alameda County	\$242,568	\$2,434,971	\$2,677,539	\$1,757,980	\$919,559
City of Alameda	\$2,871,537	\$1,575,137	\$4,446,675	\$2,712,814	\$1,733,861
City of Albany	\$371,660	\$368,220	\$739,880	\$739,880	\$0
City of Berkeley	\$990,951	\$2,648,177	\$3,639,129	\$3,249,029	\$390,100
City of Dublin	\$874,161	\$370,976	\$1,245,137	\$1,155,258	\$89,879
City of Emeryville	\$18,866	\$238,868	\$257,734	\$257,734	\$0
City of Fremont	\$2,026,965	\$2,044,741	\$4,071,707	\$3,536,699	\$535,008
City of Hayward	\$859,376	\$2,037,796	\$2,897,172	\$2,496,525	\$400,647
City of Livermore	\$1,139,361	\$915,119	\$2,054,480	\$742,847	\$1,311,633
City of Newark	\$57,559	\$413,680	\$471,239	\$300,000	\$171,239
City of Oakland	\$8,504,010	\$9,445,073	\$17,949,083	\$7,704,580	\$10,244,503
City of Piedmont	\$406,220	\$380,239	\$786,459	\$509,590	\$276,869
City of Pleasanton	\$929,963	\$703,279	\$1,633,241	\$1,466,377	\$166,864
City of San Leandro	\$2,513,547	\$1,248,832	\$3,762,379	\$587,123	\$3,175,256
City of Union City	\$838,441	\$648,523	\$1,486,964	\$846,964	\$640,000
Total	\$22,645,186	\$25,473,632	\$48,118,817	\$28,063,401	\$20,055,417

Notes:

1. FY 13-14 Estimated Revenue is based on May 2013 Measure B projections.
2. The FY 13-14 Planned Expenditures column consists of anticipated transportation related expenditures reported in the FY 12-13 Compliance Report.
3. The Anticipated Balance is the estimated FY 14-15 beginning balance.
4. Revenue and expenditure figures may vary due to number rounding.



Measure B Bicycle and Pedestrian Program Fund Balance

For the Measure B bicycle and pedestrian program, jurisdictions reported an ending FY 12-13 Measure B balance of \$10.2 million. After including FY 13-14 estimated revenue, and accounting for anticipated FY 13-14 expenditures, the expected balance at the end of FY 13-14 is projected to be approximately \$6.9 million. This is approximately \$3.3 million less than the prior fiscal year and illustrates a decline in Measure B balances across the jurisdictions for the bicycle and pedestrian program.

FY 13-14 Ending Fund Balances

Jurisdiction	FY 12-13 Ending Balance	FY 13-14 Estimated Revenue ¹	FY 13-14 Available To Expend	FY 13-14 Anticipated Expenditures ²	Total Anticipated Balance ³
Alameda County	\$506,683	\$398,627	\$905,310	\$875,017	\$30,293
City of Alameda	\$44,159	\$208,310	\$252,469	\$200,000	\$52,469
City of Albany	\$41,606	\$51,605	\$93,211	\$93,211	\$0
City of Berkeley	\$421,324	\$320,491	\$741,814	\$419,241	\$322,573
City of Dublin	\$6,513	\$130,582	\$137,095	\$132,186	\$4,909
City of Emeryville	\$118,679	\$28,464	\$147,143	\$92,965	\$54,178
City of Fremont	\$1,784,847	\$607,560	\$2,392,407	\$1,795,137	\$597,271
City of Hayward	\$339,249	\$410,570	\$749,819	\$588,591	\$161,228
City of Livermore	\$740,302	\$229,964	\$970,266	\$250,071	\$720,195
City of Newark	\$147,284	\$120,120	\$267,404	\$230,000	\$37,404
City of Oakland	\$3,305,944	\$1,103,341	\$4,409,286	\$1,795,809	\$2,613,477
City of Piedmont	\$149,727	\$30,161	\$179,888	\$105,696	\$74,192
City of Pleasanton	\$1,359,938	\$198,898	\$1,558,836	\$464,478	\$1,094,358
City of San Leandro	\$896,043	\$240,159	\$1,136,202	\$430,171	\$706,031
City of Union City	\$362,832	\$197,160	\$559,992	\$168,182	\$391,810
Total	\$10,225,130	\$4,276,013	\$14,501,143	\$7,640,754	\$6,860,389

Notes:

1. FY 13-14 Estimated Revenue is based on May 2013 Measure B projections.
2. The FY 13-14 Planned Expenditures column consists of anticipated transportation related expenditures reported in the FY 12-13 Compliance Report.
3. The Anticipated Balance is the estimated FY 14-15 beginning balance.
4. Revenue and expenditure figures may vary due to number rounding.



Measure B Mass Transit Program Fund Balance



For the Measure B mass transit program, jurisdictions reported a total ending FY 12-13 Measure B balance of \$5.7 million. After including FY 13-14 estimated revenue and accounting for anticipated FY 13-14 expenditures, the expected balance at the end of FY 13-14 is projected to be approximately \$5.4 million. This is about \$0.3 million less than the prior fiscal year and illustrates a decline in Measure B balances across the jurisdictions for the mass transit program.

It is important to note that jurisdictions regularly using mass transit funds on operations in their entirety each year. The anticipated revenue balance of \$5.4 million is indicative of ACE's operating agreement structure which specifies the Alameda County share of service costs relative to the shares of other participating counties, and WETA's planned capital expenditures of Measure B funds on major ferry vessel upgrades in subsequent fiscal years.

FY 13-14 Ending Fund Balances

Jurisdiction	FY 12-13 Ending Balance	FY 13-14 Estimated Revenue ¹	FY 13-14 Available to Expend	FY 13-14 Anticipated Expenditures ²	Total Anticipated Balance ³
AC Transit	\$0	\$19,715,268	\$19,715,268	\$19,715,268	\$0
ACE	\$2,478,937	\$2,417,372	\$4,896,309	\$2,820,948	\$2,075,361
LAVTA	\$0	\$786,786	\$786,786	\$786,786	\$0
WETA	\$3,183,230	\$889,411	\$4,072,641	\$801,581	\$3,271,060
Union City Transit	\$0	\$387,692	\$387,692	\$387,692	\$0
Total	\$5,662,167	\$23,196,529	\$28,648,391	\$23,683,259	\$5,346,421

Notes:

1. FY 13-14 Estimated Revenue is based on May 2013 Measure B projections.
2. The FY 13-14 Planned Expenditures column consists of anticipated transportation related expenditures reported in the FY 12-13 Compliance Report.
3. The Anticipated Balance is the estimated FY 14-15 beginning balance.
4. Revenue and expenditure figures may vary due to number rounding.

Measure B Paratransit Program Fund Balance

For the Measure B paratransit program, jurisdictions reported a total ending FY 12-13 Measure B balance of \$1.9 million. After including FY 13-14 estimated revenue and accounting for anticipated FY 13-14 expenditures, the expected balance at the end of FY 13-14 is projected to be approximately \$0.4 million. This is about \$1.5 million less than the prior fiscal year and illustrates a significant decline in Measure B balances across the jurisdictions for the paratransit program.

FY 13-14 Ending Fund Balances

Jurisdiction	FY 12-13 Ending Balance	FY 13-14 Estimated Revenue ¹	FY 13-14 Available to Expend	FY 13-14 Anticipated Expenditures ²	Total Anticipated Balance ³
AC Transit	\$0	\$4,720,718	\$4,720,718	\$4,720,718	\$0
BART	\$0	\$1,699,002	\$1,699,002	\$1,699,002	\$0
LAVTA	\$0	\$147,543	\$147,543	\$147,543	\$0
City of Alameda	\$92,331	\$160,095	\$252,426	\$252,426	\$0
City of Albany	\$15,548	\$31,033	\$46,581	\$46,581	\$0
City of Berkeley	\$136,398	\$252,178	\$388,576	\$363,358	\$25,218
City of Emeryville	\$15,472	\$23,148	\$38,620	\$34,620	\$4,000
City of Fremont	\$382,192	\$779,649	\$1,161,841	\$1,083,876	\$77,965
City of Hayward	\$963,681	\$723,835	\$1,687,516	\$1,383,500	\$304,016
City of Newark	\$39,862	\$157,057	\$196,919	\$196,919	\$0
City of Oakland	\$158,107	\$947,481	\$1,105,588	\$1,105,588	\$0
City of Pleasanton	\$0	\$91,914	\$91,914	\$91,914	\$0
City of San Leandro	\$62,636	\$279,603	\$342,239	\$342,239	\$0
City of Union City	\$0	\$271,980	\$271,980	\$271,980	\$0
Total	\$1,866,227	\$10,285,235	\$12,151,463	\$11,740,264	\$411,199

Notes:

1. FY 13-14 Estimated Revenue is based on May 2013 Measure B projections.
2. The FY 13-14 Planned Expenditures column consists of anticipated transportation related expenditures reported in the FY 12-13 Compliance Report.
3. The Anticipated Balance is the estimated FY 14-15 beginning balance.
4. Revenue and expenditure figures may vary due to number rounding.



