

This Page Intentionally Left Blank.

TABLE 2

LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Dublin**
DATE: **12/20/2013 (Revised 2/13/14)**

Project Description								Status	Deliverables			Expenditures FY 12-13					Approvals		
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R	
Index No.	Local Project ID Number <i>(Drop-down Menu)</i>	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 12-13	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by VRF FY 12-13 <i>(auto calculates)</i>	VRF Pass-through LSR Expenditures	Other VRF LSR Expenditures	Non-VRF Funding Expenditures Measure B	Non-VRF Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost in FY 12-13 <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	960020	Streets and Roads	Maintenance	Signals	Traffic Operations Center Communication Upgrade	To maintain and upgrade the City's traffic signal communications and traffic management	Traffic congestion relief, traffic safety, real time traffic monitoring	Continuing or Ongoing	33	Intersections	City issued more than one contract for this project	14.3	\$ 40,468			\$ 52,600	\$ 93,068	\$ 368,584	Yes
2	2212-2801-64001	Streets and Roads	Maintenance	Signals	12/13 Traffic signals and street light maintenance	To provide on going maintenance of traffic signals and street lights	Traffic safety and congestion relief	Continuing or Ongoing	91	Intersections		91.0	\$ 156,497				\$ 156,497	\$ 169,660	Yes
TOTALS:												\$ 196,965	\$ -	\$ -	\$ 52,600	\$ 249,565			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total VRF-Funded Quantity
 ** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.
 *** Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options					
Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 12-13	Intersections	No
Paratransit	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Streets and Roads	Right-of-Way	Education and Promotion	Closed Out in FY 12-13	Linear Feet	
Other	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

Cell: C11

Comment: Project Category:

- Bicycle: Bicycle project.
- Bike/Pedestrian: Bicycle and pedestrian project.
- Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project,
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:

- Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
- Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
- Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
- Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
- Master Plan: Bicycle and/or pedestrian master plan development.
- Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
- Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
- Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
- Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
- Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
- Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
- Staffing: Salary and benefits for staff to support projects, programs, or services.
- Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
- Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11

Comment: Project Status:

- Choose project status on June 30, 2013:
 - Planning in FY 12/13,
 - Initiated in FY 12/13,
 - Continuing or Ongoing, or
 - Closed Out in FY 12/13.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:

- Select from the drop-down menu and add any details about the unit or quantity in Column J.

- Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

- Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

- Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

$$(\text{Total Measure Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total MB-Funded Quantity}$$

**TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves**

AGENCY NAME: **City of Dublin**
DATE: **12/20/2013 (Revised 2/13/14)**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Vehicle Registration Fee Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Vehicle Registration Fee Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Vehicle Registration Fee FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Vehicle Registration Fee Summary for FY 13-14 through FY 16-17 using the available Vehicle Registration Fee funds available (GREEN box).

BOX 1 Total Vehicle Registration Fee Available in FY 13-14	
FY 12-13 VRF Pass-through Balance (from Table 1: Column E)	\$ 281,588
Reported FY 12/13 Balances	
FY 12/13 Planned Project Balance	\$ 173,035
FY 12/13 Capital Reserve Balance	\$ -
FY 13/14-15/16 Capital Reserve (original)	\$ -
FY 12/13 Operational Reserve Balance	\$ 118,014
FY 12/13 Undesignated Reserve Balance	\$ -
FY 12/13 Actual vs Projected Revenue Variance	\$ (9,460)
Remaining (rollover) VRF Balance	\$ 281,589
subtract FY 13-16 reserve window commitments	\$ -
FY 13-14 Uncommitted rollover amount	\$ 281,589
FY 13-14 VRF Projected Pass-through Revenue	\$ 214,510
Total FY 13-14 VRF Funds Available	\$ 496,098

BOX 2 Total Vehicle Registration Fee FY 12-13 Planned vs. Actual Expenditures				
	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent
VRF Planned Projects	\$ 370,000	\$ 196,965	\$ 173,035	47%
VRF Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
				47%

Any unspent FY 12-13 Vehicle Registration Fee Capital Fund Reserve Amount will require a request to reallocate the funds to other years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

Allocate Amount to FY 13-14 through FY 16-17 Reserve Window (ODD Numbered Boxes). This amount should equal the total in Box 3.

BOX 3 Total Vehicle Registration Fee FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
VRF Planned Projects	\$ 437,000	\$ -	\$ -	\$ -	\$ 437,000
VRF Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
VRF Operational Reserve	\$ 37,647	\$ -	\$ -	\$ -	\$ 37,647
VRF Undesignated Reserve	\$ 21,451	\$ -	\$ -	\$ -	\$ 21,451
TOTAL VRF	\$ 496,098	\$ -	\$ -	\$ -	\$ 496,098

Must equal to FY 13-14 VRF Funds Available (Green Box, Total Box 1).

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: VRF Planned Projects (unreserved funds)

Box 4 FY 12-13 VRF PLANNED PROJECTS (unreserved funds)								
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN				Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1	N/A	Traffic Operations Center Communications Upgrade	Maintenance	\$ 200,000	\$ 40,468	\$ 159,532		Funding for the project was encumbered, but invoices were not paid before June 30, 2013.
2	N/A	12/13 Traffic Signal & Street Light Maintenance	Maintenance	\$ 170,000	\$ 156,497	\$ 13,503		Maintenance cost was less than anticipated
3								
4								
TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES				\$ 370,000	\$ 196,965	\$ 173,035	47%	Unspent Percentage

Box 5 FY 13-14 VRF PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	960020	Traffic Operations Center Communications Upgrade	Maintenance	\$ 245,000	Yes	The work is continuing on this project. We also moved over the unspent funds from FY 12/13 that were left over as the invoices were not paid before June 30, 2013. This would make the report much easier to track for this project.
2	2212-2801-64001	13/14 Traffic signals and street light maintenance	Maintenance	\$ 192,000	Yes	On-Going maintenance
3						
4						
TOTAL FY 13-14 PLANNED PROJECTS				\$ 437,000		

SECTION 2: VRF Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures								
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN			
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases				
YEARLY TOTALS					Tracking	FY 13-16 Plan	FY 14-17 Plan	Total Per Fiscal Year
2			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases				
YEARLY TOTALS					Tracking	FY 13-16 Plan	FY 14-17 Plan	Total Per Fiscal Year
3			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases				
YEARLY TOTALS					Tracking	FY 13-16 Plan	FY 14-17 Plan	Total Per Fiscal Year

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures												
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN				Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13					
1			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases							1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation on any unspent funds and its reallocation. 2) Specify VRF adjustments to FY 13-16 Window and usage of FY 14-17 revenue.	
2			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases								
3			Actual (Revised) Plan New FY 14-17 Window Actual (Revised) Plan New FY 14-17 Window New Phase Line New Phase Line	Phases								

Fiscal Year FY 12-13 through FY 15-16 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

Fiscal Year FY 13-14 through FY 16-17 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Vehicle Registration Fee Planned Projects and Fund Reserves

AGENCY NAME: City of Dublin
 DATE: 12/20/2013 (Revised 2/13/14)

Directions
 There are FOUR Sections on this worksheet to be completed by the local agency.
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Vehicle Registration Fee Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: VRF Operation Reserve

Box 8 FY 12-13 VRF OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Operations Reserve	Maintenance	\$ 118,014	\$ -	\$ 118,014	No Expenditures in FY 12/13...will be accounted for in FY 13/14 Audit. This amount was allocated to Traffic Operations Center Communications Upgrade project.
			Total	\$ 118,014	\$ -	\$ 118,014	
2			Phases				
			Total	\$ -	\$ -	\$ -	
3			Phases				
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ 118,014	\$ -	\$ 118,014	100% Unspent Percentage

Box 9 FY 13-14 VRF OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	FY 13/14 - OR1	FY 13/14 Operations Reserve	Maintenance	\$ 37,647	Yes	This amount is below 50% limit. Reserve Funds to be used for the above projects or other program operations, if necessary.
			Total	\$ 37,647		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATION FUND RESERVE				\$ 37,647		

SECTION 4: VRF Undesignated Reserve

Box 10 FY 12-13 VRF UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 VRF UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ 21,451	Traffic Signal maintenance
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ 21,451	

Vehicle Registration Fee Program Expenditures FY 12-13 Report Card

City of Dublin

FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Local Streets and Roads	\$ 370,000	\$ 196,965	\$ 173,035	47%
Totals:	\$ 370,000	\$ 196,965	\$ 173,035	47%

FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Local Streets and Roads	\$ -	\$ -	\$ -	#DIV/0!
Totals:	\$ -	\$ -	\$ -	#DIV/0!

FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Local Streets and Roads	\$ 118,014	\$ -	\$ 118,014	100%
Totals:	\$ 118,014	\$ -	\$ 118,014	100%

FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Local Streets and Roads	\$ -	\$ -	\$ -	#DIV/0!
Totals:	\$ -	\$ -	\$ -	#DIV/0!

This Page Intentionally Left Blank.