



Citizens Watchdog Committee Meeting Agenda

Thursday, December 1, 2011, 6 to 8 p.m.
1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Receive an update on the fiscal year 2011-2012 (FY 11-12) financial statement reporting and quarterly investment report
- Receive an outreach summary on the CWC Annual Report publication
- Receive an update on the Program Compliance Workshop
- Receive a semi-annual update on the Local Business Enterprise and Small Local Business Enterprise Program

6:00 – 6:05 p.m.	1. Welcome and Introductions	
6:05 – 6:10 p.m.	2. Public Comment	I
6:10 – 6:15 p.m.	3. Approval of June 13, 2011 and July 11, 2011 Minutes 03 CWC Meeting Minutes 061311.pdf – Page 1 03A CWC Meeting Minutes 071111.pdf – Page 7	A
6:15 – 6:45 p.m.	4. Financial Update A. Financial Statement Reporting: FY 11-12 First Quarter Report 04A ACTIA Financial Statement Quarter Ending 093011.pdf – Page 13 B. Quarterly Investment Report: FY 11-12 First Quarter Report 04B Quarterly Investment Report.pdf – Page 23	I
6:45 – 7:15 p.m.	5. CWC Annual Report Outreach Summary A. Summary of Outreach and Costs 05A Memo Annual Report Outreach.pdf – Page 35 05A1 Summary Publication Costs.pdf – Page 39 B. Summary of Feedback	I

- 7:15 – 7:40 p.m. **6. Program Compliance Workshop Update** |
- [06 EOY Compliance Workshop Agenda Packet FY11-12.pdf](#) – Page 43
[06A Compliance Workshop Attendees FY11-12.pdf](#) – Page 101
[06B EOY Compliance Reporting Schedule FY11-12.pdf](#) – Page 105
- Discussion of CWC member review process and procedures of Compliance Reports will also take place.*
- 7:40 – 8:00 p.m. **7. CWC Member Reports/Issues Identification** |
- [07 CWC Issue Identification Process and Form.pdf](#) – Page 109
- 8:00 – 8:30 p.m. **8. Staff Reports/Board Actions** |
- A. Semi-Annual Local Business Enterprise/Small Local Business Enterprise Report Update**
[08A Memo LBCE Report 010111-063011.pdf](#) – Page 113
- B. Countywide Transportation Plan and Transportation Expenditure Plan Update**
[08B CWTP-TEP Overview.pdf](#) –Page 125
[08B1 Regional SCS-RTP CWTP-TEP Process.pdf](#) –Page 127
[08B2 Draft TEP Chapters 1,3,4.pdf](#) –Page 139
[08B3 Draft TEP Chapter2 Prelim List of Projects and Programs.pdf](#) –Page 153
- C. General Items**
[8C Alameda CTC Action Items.pdf](#) – Page 171
[8C1 CWC Calendar FY11-12.pdf](#) – Page 187
[8C2 CWC Roster.pdf](#) – Page 189
- 8:30 p.m. **9. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Meeting:

Date: January 9, 2012

Time: 6:30 to 8:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons

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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.