



Citizens Watchdog Committee Meeting Agenda

Monday, June 10, 2013, 6:30 to 8:30 p.m.
1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Elect officers for fiscal year 2013-2014 (FY 13-14), approve the CWC Bylaws, and review of agenda/calendar for FY 13-14
- Approve the draft CWC Annual Report
- Establish a CWC Audit Subcommittee
- Sign up to watch Alameda CTC projects and programs
- Receive responses to CWC requests for information and identify issues
- Receive updates on Alameda CTC activities
- Receive staff reports and updates on Commission actions

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| 6:30 – 6:35 p.m. | 1. Welcome and Introductions | |
| 6:35 – 6:40 p.m. | 2. Public Comment | I |
| 6:40 – 6:45 p.m. | 3. Approval of March 11, 2013 Minutes 03_CWC_Meeting_Minutes_031113.pdf – Page 1 | A |
| 6:45 – 6:55 p.m. | 4. Election of Officers for FY 13-14, Approval of CWC Bylaws, and Review of Agenda/Calendar for FY 13-14 04_CWC_Bylaws.pdf – Page 7 04A_CWC_Calendar_FY13-14.pdf – Page 15 | A |
| 6:55 – 7:15 p.m. | 5. Approval of Draft CWC Annual Report 05_Draft_CWC_Annual_Report.pdf – Emailed under separate cover | A |
| 7:15 – 7:25 p.m. | 6. Establishment of CWC Audit Subcommittee, Confirmation of Meeting Availability with Auditor Between June 10 and June 21, and Discussion of Areas of Interest | I |
| 7:25 – 7:30 p.m. | 7. Projects and Programs Watchlist (sign up for projects and programs) – Handout at meeting | I |
| 7:30 – 7:35 p.m. | 8. Staff Responses to CWC Requests for Information <i>The CWC members did not request any additional information.</i> | I |

- 7:35 – 7:40 p.m. **9. CWC Member Reports/Issues Identification** |
[09 CWC Issues Identification Process and Form.pdf](#) – Page 17
- 7:40 – 8:20 p.m. **10. Alameda CTC Activity Reports**
- A. Final Strategic Plan Review**
[10A Strategic Plan FY13-14.pdf](#) – Page 21
 - B. Revised Sales Tax Revenues Projection for Fiscal Year 2012-2013**
[10B AlamedaCTC Sales Tax Revenue ProjectionFY1213 Report.pdf](#) – Page 45
 - C. Proposed Budget for FY 13-14**
[10C AlamedaCTC Proposed Budget Report.pdf](#) – Page
 - D. Quarterly Investment Report: FY 12-13 Third Quarter Report**
[10D Quarterly Investment Report FY12-13.pdf](#) – Page 55
- 8:20 – 8:30 p.m. **11. Staff Reports/Board Actions**
- A. One Bay Area Grant Program Update**
 - B. General Items**
[11B Alameda CTC Action Items.pdf](#) – Page 67
[11B1 CWC Calendar FY12-13.pdf](#) – Page 77
[11B2 CWC Roster.pdf](#) – Page 79
- 8:30 p.m. **12. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Meeting:

Date: July 8, 2013

Time: 6:30 to 8:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons

Tess Lengyel, Deputy Director of Policy, Public Affairs and Legislation, (510) 208-7428, tlengyel@alamedactc.org

Patricia Reavey, Director of Finance, (510) 208-7422, preavey@alamedactc.org

Angie Ayers, Public Meeting Coordinator, (510) 208-7450, aayers@alamedactc.org

Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.