



**COMMISSION MEETING NOTICE**  
**Thursday, February 28, 2013 2:00 P.M.**  
 1333 Broadway, Suite 300  
 Oakland, California 94612  
 (see map on last page of agenda)

**Commission Chair**  
 Scott Haggerty, Supervisor-District 1

**Commission Vice Chair**  
 Rebecca Kaplan, Councilmember,  
 City of Oakland

**AC Transit**  
 Greg Harper, Director

**Alameda County**  
 Supervisors  
 Richard Valle – District 2  
 Wilma Chan – District 3  
 Nate Miley – District 4  
 Keith Carson – District 5

**BART**  
 Thomas Blalock, Director

**City of Alameda**  
 Marilyn Ezy Ashcraft, Vice Mayor

**City of Albany**  
 Peggy Thomsen, Mayor

**City of Berkeley**  
 Laurie Capitelli, Councilmember

**City of Dublin**  
 Tim Sbranti, Mayor

**City of Emeryville**  
 Ruth Atkin, Councilmember

**City of Fremont**  
 Suzanne Chan, Councilmember

**City of Hayward**  
 Marvin Peixoto, Councilmember

**City of Livermore**  
 John Marchand, Mayor

**City of Newark**  
 Luis Freitas, Councilmember

**City of Oakland**  
 Larry Reid, Vice Mayor

**City of Piedmont**  
 John Chiang, Mayor

**City of Pleasanton**  
 Jerry Thorne, Mayor

**City of San Leandro**  
 Michael Gregory, Vice Mayor

**City Of Union City**  
 Carol Dutra-Vernaci, Mayor

**Executive Director**  
 Arthur L. Dao

Scott Haggerty  
 Rebecca Kaplan

Chair  
 Vice Chair

Arthur L. Dao  
 Vanessa Lee

Executive Director  
 Clerk of the Commission

**AGENDA**

*Copies of Individual Agenda Items are Available on the  
 Alameda CTC Website -- [www.alamedactc.org](http://www.alamedactc.org)*

**1 Pledge of Allegiance**

**2 Roll Call**

**3 Public Comment**

Members of the public may address the Commission during “Public Comment” on any item not on the agenda. Public comment on an agenda item will be heard as part of that specific agenda item. Only matters within the Commission’s jurisdictions may be addressed. If you wish to comment make your desire known by filling out a speaker card and handing it to the Clerk of the Commission. Please wait until the Chair calls your name. Walk to the microphone when called; give your name, and your comments. Please be brief and limit comments to the specific subject under discussion. Please limit your comment to three minutes.

**4 Chair/Vice Chair Report**

4A. Executive Director Report

**5 Approval of Consent Calendar**

5A. [Minutes of January 24, 2013– Page 1](#) **A**

5B. [Congestion Management Program: Summary of the Alameda CTC’s Review and Comments on Environmental Documents and General Plan Amendments– Page 5](#) **A**

5C. [Approval of State Transportation Improvement Program \(STIP\) At Risk Report– Page 15](#) **A**

5D. [Approval of Federal Surface Transportation/Congestion Mitigation and Air Quality \(STP/CMAQ\) Program At Risk Report– Page 23](#) **A**

5E. [Approval of Transportation Fund for Clean Air \(TFCA\) Program At Risk Report– Page 37](#) **A**

5F. [Approval of Transportation for Clean Air \(TFCA\) FY 2013/14 Expenditure Plan Application– Page 43](#) **A**

- 5G. [California Transportation Commission \(CTC\) January 2013 Meeting Summary– Page 49](#) I
- 5H. [East Bay Greenway Project – Segment 7A \(ACTIA 28\) – Approval of Amendment No. 2 to the Professional Services Agreement with HOE Incorporated \(Agreement No. A10-0026\) – Page 53](#) A
- 5I. [I-580 San Leandro Soundwall & Landscape Project \(ACTC 774.0\) – Approval of Amendment No. 4 to the Professional Services Agreement with Mark Thomas & Company \(Agreement No. A06-003\) – Page 57](#) A
- 5J. [Alameda CTC Fiscal Year 2012-2013 Second Quarter Consolidated Investment Report- Page 59](#) A
- 5K. [Approval of the Fiscal Year 2013-2014 Administration Support Professional Services Contracts Plan– Page 71](#) A
- 5L. [Approval and Adoption of the Alameda County Transportation Commission HRA Retiree Benefit for the 2013 Calendar Year – Page 79](#) A
- 5M. [Update on Office Relocation– Page 81](#) I
- 5N. [Approval of Advisory Committee Appointments – Page 85](#) A
- 5O. [Approval of the Consolidated FY 2012-13 Second Quarter Financial Report – Page 93](#) A

#### **6 Community Advisory Committee Reports – (Time Limit: 3 minutes per speaker)**

- 6A. [Bicycle and Pedestrian Advisory Committee-](#) Midori Tabata, Chair I  
– Page 107
- 6B. [Citizens Advisory Committee – Barry Ferrier, Chair – Page 115](#) I
- 6C. [Citizens Watchdog Committee – James Paxson, Chair – Page 117](#) I
- 6D. [Paratransit Advisory and Planning Committee – Sylvia Stadmire, Chair I](#)  
– Page 119

#### **7 Planning, Policy and Legislation Committee Action Items**

- 7A. [Legislative Update and Approval of Legislative Positions– Page 133](#) I/A
- 7B. [Approval to Release the Draft Alameda County Priority Development Area \(PDA\) Investment and Growth Strategy for Review and Comment – Page 149](#) A

- 7C. [Approval of Sustainable Communities Technical Assistance Program \(SC-TAP\) Program Guidelines and Budget](#) – Page 273 A

**8 Programs and Projects Committee Action Items**

- 8A. [Approval of Annual Update to the Alameda CTC Transportation Fund for Clean Air \(TFCA\) Program Guidelines to Conform to the Air District's TFCA Policies for FY 2013/14](#) – Page 285 A
- 8B. [580 PAC Standing Committee & Administrative Code Amendment](#) - Page 305 A

**9 Member Reports (Verbal)**

**10 Adjournment-Next Meeting- March 28, 2013**

**Key: A- Action Item; I – Information Item**

(#) All items on the agenda are subject to action and/or change by the Commission

(\*) Materials will be distributed at the meeting.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH ENVIRONMENTAL SENSITIVITIES MAY ATTEND*

*Alameda County Transportation Commission  
1333 Broadway, Suites 220 & 300, Oakland, CA 94612  
(510) 208-7400  
(510) 836-2185 Fax (Suite 220)  
(510) 893-6489 Fax (Suite 300)  
[www.alamedactc.org](http://www.alamedactc.org)*

***March 2013 Meeting Schedule:******Some dates are tentative.******Persons interested in attending should check dates with Alameda CTC staff.***

Alameda County Transportation Advisory Committee (ACTAC)	1:30 pm	March 5, 2013	1333 Broadway, Suite 300
I-580 Policy Advisory Committee (PAC)	9:15 am	March 11, 2013	1333 Broadway, Suite 300
I-680 Sunol Smart Carpool Lane Joint Powers Authority Committee (JPA)	9:00 am	March 11, 2013	1333 Broadway, Suite 300
Planning, Policy and Legislation Committee (PPLC)	10:30 am	March 11, 2013	1333 Broadway, Suite 300
Programs and Projects Committee (PPC)	12:00 pm	March 11, 2013	1333 Broadway, Suite 300
Finance and Administration Committee (FAC)	1:30 pm	March 11, 2013	1333 Broadway, Suite 300
Alameda CTC Commission Meeting	2:00 pm	March 28, 2013	1333 Broadway, Suite 300

**ALAMEDA COUNTY TRANSPORTATION COMMISSION  
MINUTES OF JANUARY 24, 2013  
OAKLAND, CALIFORNIA**

**1. Call to Order/Pledge of Allegiance**

Vice Chair Haggerty convened the meeting at 2:35 p.m.

**2. Roll Call**

Clerk Lee conducted the roll call to confirm quorum.

**3. Public Comment**

There were no public comments.

**4. Election of Chair and Vice Chair**

**4A. Election of Chair**

A motion was made by Councilmember Larry Reid to elect Supervisor Scott Haggerty as chair of the Alameda County Transportation Commission. Mayor John Marchand seconded the motion. The motion passed 25-0.

**4B. Election of Vice Chair**

A motion was made by Councilmember Laurie Capitelli to elect Councilmember Rebecca Kaplan as the vice chair of the Alameda County Transportation Commission. Councilmember Larry Reid seconded the motion passed 25-0.

**5. Executive Director Report**

Art Dao welcomed Mayor Thomsen, Mayor Thorne, Mayor Dutra-Vernaci and Vice- Mayor Ezzy-Ashcraft to the Commission. He stated that the Alameda CTC Board Retreat would be held on February 22, 2013, and would focus on indentifying planning and policy priorities. Mr. Dao stated that staff had begun discussions with legislators and other partners about lowering the voter threshold, as well as working with partners statewide to address Caltran's role in delivery of transportation.

**6. Approval of Consent Calendar**

**6A. Minutes of December 6, 2012**

**6B. Congestion Management Program (CMP): Summary of the Alameda CTC's Review and Comments on Environmental Documents and General Plan Amendments**

**6C. 2012 Level of Service (LOS) Monitoring Study Results**

**6D. Approval of the 2013 Countywide Travel Demand Model Update Process and Authorization to Execute a Contract with the Santa Clara Valley Transportation Authority**

**6E. Approval of Contract Amendment #1 for the Southbound I-680 Express Lane Evaluation "After" Study**

- 6F. Approval of a Resolution of Local Support for Federal Funding for the Alameda CTC's Sustainable Communities Technical Assistance Program**
- 6G. Measure B Paratransit Program -- Approval of the Measure B-funded Cycle 5 Gap Grant Program Gap Grant Cycle 5 Program**
- 6H. Approval to Submit Investment Justifications and Project Applications for the State Proposition 1B Transit System Safety, Security & Disaster Response Account (TSSSDRA) Funds for FYs 2010-11, 2011-12 and 2012-13**
- 6I. Approval of Issuance of a Request for Proposal (RFP) for Professional Services, Authorization to Negotiate and Execute a Contract, and Approve Resolution for Federal Funding for Countywide Safe Routes to School (SR2S) Services**
- 6J. California Transportation Commission (CTC) December 2012 Meeting Summary**
- 6K. I-880/Marina Boulevard Interchange Improvements (APN 750.0) – Approval of Amendment No. 4 to the Professional Services Agreement with BKF Engineers (Agreement No. A08-016)**
- 6L. I-580 Westbound Express (HOT) Lane Project (APN 724.1) – Approval of Amendment No. 2 to the Professional Services Agreements with URS Corporation (Agreement No. A11-0024)**
- 6M. East Bay Greenway Project (ACTIA 28) – Approval of a Construction Contract for the Construction of the East Bay Greenway Project – Segment 7A**
- 6N. Adoption of the Alameda CTC 2013 Regular Meeting Schedule**
- 6O. Approval of the Alameda CTC Draft Audited Annual Financial Report and the ACTIA Limitations Worksheet for the Fiscal Year Ended June 30, 2012**
- 6P. Staff Salaries and Benefits Resolution for Fiscal Year 2013-14**
- 6Q. Update on Office Relocation**
- 6R. Approval of Advisory Committee Appointments**

Mayor John Chiang stated that an amendment to Item 6O needed to be made to reflect that the recount process had ended. Director Blalock motioned to approve the Consent Calendar as amended. Supervisor Carson seconded the motion. The motion passed 26-0.

**7. Community Advisory Committee Reports**

**7A. Bicycle and Pedestrian Advisory Committee (BPAC)**

No one was present from BPAC.

**7B. Citizens Advisory Committee (CAC)**

No one was present from CAC.

**7C. Citizens Watchdog Committee (CWC)**

James Paxson, CWC Chair, stated that the CWC met on January 14, 2013. The CWC began discussions on the annual process for reviewing the compliance reports, received a presentation on the projects and programs, and had a joint audit committee meeting. The next CWC meeting will be held on March 11, 2013.

**7D. Paratransit Advisory and Planning Committee (PAPCO)**

Sylvia Stadmire, PAPCO Chair, stated that the Committee has a meeting scheduled for January 28, 2013. PAPCO will discuss issues related to gap grant funding. Ms. Stadmire concluded by stating that all county paratransit coordinating councils have been asked to make comments on the MTC Coordinated Plan, which addresses senior and disabled transportation.

**8. Planning, Policy and Legislation Committee Action Items**

**8A. Legislative Update and Approval of Legislative Positions**

Tess Lengyel gave an update on state and federal legislative initiatives. On the federal level, Ms. Lengyel updated the Commission on the California representatives appointed to House and Senate Committees, fiscal cliff discussions and outcomes, including sequestration. On the state level, Ms. Lengyel updated the Commission on the newly formed transportation agency that is scheduled to start in July 1, 2013 and recommended that the Commission take support positions on SCA 8 (Corbett) and SCA 4 (Liu).

Councilmember Reid motioned to approve this item. Mayor Sbranti seconded the motion. The motion passed 27-0.

**9. Member Reports**

There were no member reports.

**10. Adjournment: Next Meeting – February 28, 2013**

The meeting ended at 4:02 pm. The next meeting will be held on February 28, 2013 at 2:00pm.

Attest by:

---

Vanessa Lee  
Clerk of the Commission

*This page intentionally left blank*





**Memorandum**

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Planning, Policy and Legislation Committee

**SUBJECT:** **Congestion Management Program (CMP): Summary of the Alameda CTC's Review and Comments on Environmental Documents and General Plan Amendments**

**Recommendation**

This item is for information only. No action is requested.

**Summary**

This item fulfills one of the requirements under the Land Use Analysis Program (LUAP) element of the Congestion Management Program (CMP). For the LUAP, Alameda CTC is required to review Notices of Preparations (NOPs), General Plan Amendments (GPAs), and Environmental Impact Reports (EIRs) prepared by local jurisdictions and comment on them regarding the potential impact of proposed land development on the regional transportation system.

Since the last monthly update on January 14, 2013, staff reviewed two NOPs and one DEIR. Comments were submitted for two of them. The comment letters are attached.

**Attachment(s)**

Attachment A: Comment letter for City of Dublin Village @ Dublin Retail NOP  
Attachment B: Comment letter for City of Alameda Naval Air Station General Plan Amendments NOP

*This page intentionally left blank*



January 23, 2013

Kristi Bascom  
Principal Planner  
City of Dublin, Community Development Department  
100 Civic Plaza  
Dublin, CA 94568  
kristi.bascom@dublin.ca.gov

SUBJECT: Comments on the Notice of Preparation of a Draft Supplemental Environmental Impact Report (DEIR) for The Village @ Dublin Retail Project (PLPA-2012-00031)

Dear Ms. Bascom,

Thank you for the opportunity to comment on the Notice of Preparation (NOP) of a Draft Supplemental Environmental Impact Report (DSEIR) for The Village @ Dublin Retail Project (PLPA-2012-00031). The project site contains 14.3 acres of land located in the Eastern Dublin Planning Area of the City of Dublin. More specifically, the project site is located on the south side of Dublin Boulevard between Hacienda Drive to the east and Arnold Drive to the west. Martinelli Way forms the southern boundary of the site.

The proposed Project would involve constructing a retail commercial center on the site that would include up to 167,000 gross square feet of floor area. Other improvements would include surface parking lots, installation of utilities and services, site landscaping, pedestrian plazas and placement of identification signs. Requested land use approvals include a General Plan Amendment, an amendment to the Eastern Dublin Specific Plan, Rezoning, Site Development Review, a Tentative Map, and a Development Agreement.

The Alameda County Transportation Commission (Alameda CTC), on behalf of the Alameda County Congestion Management Agency (ACCMA) through the powers delegated to Alameda CTC by the joint powers agreement which created Alameda CTC, respectfully submits the following comments:

- The City of Dublin adopted Resolution No. 120-92 on September 28, 1992 establishing guidelines for reviewing the impacts of local land use decisions consistent with the Alameda County Congestion Management Program (CMP). It appears that the proposed project will generate at least 100 p.m. peak hour trips over existing conditions, and therefore the CMP Land Use Analysis Program requires the City to conduct a traffic analysis of the project using the Countywide Transportation Demand Model. The analysis should study conditions in years 2020 and 2035. Please note the following paragraph as it discusses the responsibility for modeling.

- The CMP was amended on March 26<sup>th</sup>, 1998 so that local jurisdictions are responsible for conducting travel model runs themselves or through a consultant. The Alameda CTC has a Countywide Travel Demand model that is available for this purpose. The City of Dublin and the Alameda CTC signed a Countywide Model Agreement on July 17, 2008. Before the model can be used for this project, a letter must be submitted to the Alameda CTC requesting use of the model and describing the project. A copy of a sample letter agreement is available upon request.

The most current version of the Alameda CTC Countywide Travel Demand Model is the August 2011 update, which incorporates the Association of Bay Area Government's Projections 2009 land use assumptions.

- The DEIR should address all potential impacts of the project on the Metropolitan Transportation System (MTS) roadway and transit systems. The MTS roadway network includes both the CMP roadway network and additional routes of local significance. The MTS roadway network is depicted in the attached map, and the MTS network in the proposed project study area is depicted in in 2011 CMP Figure 2. The MTS transit systems to consider for this study are BART and LAVTA. The MTS roads in the project study area are Interstate 580; Dublin Boulevard; Dougherty Road; Tassajara Road; Hopyard Road; and Santa Rita Road.
  - Potential impacts of the project must be addressed for 2020 and 2035 conditions.
  - Please note that the Alameda CTC has *not* adopted any policy for determining a threshold of significance for Level of Service for the Land Use Analysis Program of the CMP. Professional judgment should be applied to determine the significance of project impacts (Please see chapter 6 of 2011 CMP for more information).
  - For the purposes of CMP Land Use Analysis, 2000 Highway Capacity Manual is used.
- The adequacy of any project mitigation measures should be discussed. On February 25, 1993, the Alameda CTC Board adopted three criteria for evaluating the adequacy of DEIR project mitigation measures:
  - Project mitigation measures must be adequate to sustain CMP service standards for roadways and transit;
  - Project mitigation measures must be fully funded to be considered adequate;
  - Project mitigation measures that rely on state or federal funds directed by or influenced by the CMA must be consistent with the project funding priorities established in the Capital Improvement Program (CIP) section of the CMP or the Regional Transportation Plan (RTP).

The DEIR should include a discussion of the adequacy of proposed mitigation measures relative to these criteria. In particular, the DEIR should detail when proposed roadway or transit route improvements are expected to be completed, how they will be funded, and what would be the effect on LOS if only the funded portions of these projects were assumed to be built prior to project completion.

- Potential impacts of the project on CMP transit levels of service must be analyzed. (See 2011 CMP, Chapter 4). Transit service standards are 15-30 minute headways for bus service and 3.75-15 minute headways for BART during peak hours. The DEIR should address the

issue of transit funding as a mitigation measure in the context of the Alameda CTC policies discussed above.

- The DEIR should also consider Travel Demand Management (TDM) related strategies that are designed to reduce the need for new roadway facilities over the long term and to make the most efficient use of existing facilities (see 2011 CMP, Chapter 5). The DEIR should consider the use of TDM measures, in conjunction with roadway and transit improvements, as a means of attaining acceptable levels of service. Whenever possible, mechanisms that encourage ridesharing, flextime, transit, bicycling, telecommuting and other means of reducing peak hour traffic trips should be considered. The Site Design Guidelines Checklist may be useful during the review of the development proposal. A copy of the checklist is enclosed.
- The DEIR should consider opportunities to promote countywide bicycle and pedestrian routes identified in the Alameda Countywide Bicycle and Pedestrian Plans, which were approved in October 2012. The approved Countywide Bike Plan and Pedestrian Plan are available at [http://www.alamedactc.org/app\\_pages/view/5275](http://www.alamedactc.org/app_pages/view/5275).
- For projects adjacent to state roadway facilities, the analysis should address noise impacts of the project. If the analysis finds an impact, then mitigation measures (i.e., soundwalls) should be incorporated as part of the conditions of approval of the proposed project. It should not be assumed that federal or state funding is available.
- Local jurisdictions are encouraged to consider a comprehensive Transit Oriented Development (TOD) Program, including environmentally clearing all access improvements necessary to support TOD development as part of the environmental documentation.

Thank you for the opportunity to comment on this Notice of Preparation. Please do not hesitate to contact me at (510) 208-7405 or Matthew Bomberg of my staff at (510) 208-7444 if you require additional information.

Sincerely,



Beth Walukas  
Deputy Director of Planning

Cc: Matthew Bomberg, Assistant Transportation Planner  
File: CMP – Environmental Review Opinions – Responses - 2013

*This page intentionally left blank*



January 23, 2013

Andrew Thomas  
Planning Services Manager  
City of Alameda, Community Development Department  
2263 Santa Clara Avenue, Room 190  
Alameda, CA 94501  
athomas@ci.alameda.ca.us

**SUBJECT:** Comments on the Notice of Preparation of an Environmental Impact Report for Alameda Point General Plan and Zoning Amendments, Master Infrastructure Plan, and Town Center and Waterfront Plan.

Dear Mr. Thomas,

Thank you for the opportunity to comment on the Notice of Preparation (NOP) of a Draft Environmental Impact Report (DEIR) for Alameda Point General Plan and Zoning Amendments, Master Infrastructure Plan, and Town Center and Waterfront Plan. The project is located on approximately 878 acres of uplands and 1,229 acres of submerged lands of the former Naval Air Station Alameda at the Northwestern End of Alameda, California. The planning area is bounded by the Oakland-Alameda Estuary on the north, Main Street on the east, and the San Francisco Bay on the south and west.

The Project is designed to accommodate a mix of land uses consistent with the Reuse Plan, including approximately 5.5 million square feet of employment uses in existing and newly constructed buildings. Employment uses will include a mix of retail; commercial recreation; commercial office; business park; industrial; institutional; maritime; and marina uses. The Project consists of 1,425 residential units, consistent with the Reuse Plan, including 260 existing single family and multifamily housing units. The 1,225 new units will be distributed within existing vacant and newly constructed multi-family and single family buildings. In addition to the 200 existing supportive housing units on the Project Site, approximately 25 percent of the newly constructed residential units will be made available for lower income households. Existing occupied housing units may be relocated over the course of the Project to new buildings.

The Alameda County Transportation Commission (Alameda CTC), on behalf of the Alameda County Congestion Management Agency (ACCMA) through the powers delegated to Alameda CTC by the joint powers agreement which created Alameda CTC, respectfully submits the following comments:

- The City of Alameda adopted Resolution No. 12308 on August 18, 1992 establishing guidelines for reviewing the impacts of local land use decisions consistent with the Alameda County Congestion Management Program (CMP). It appears that the proposed project will generate at least 100 p.m. peak hour trips over existing conditions, and therefore the CMP

Land Use Analysis Program requires the City to conduct a traffic analysis of the project using the Countywide Transportation Demand Model. The analysis should study conditions in years 2020 and 2035. Please note the following paragraph as it discusses the responsibility for modeling.

- The CMP was amended on March 26<sup>th</sup>, 1998 so that local jurisdictions are responsible for conducting travel model runs themselves or through a consultant. The Alameda CTC has a Countywide Travel Demand model that is available for this purpose. The City of Alameda and the Alameda CTC signed a Countywide Model Agreement on April 1, 2008. Before the model can be used for this project, a letter must be submitted to the Alameda CTC requesting use of the model and describing the project. A copy of a sample letter agreement is available upon request.

The most current version of the Alameda CTC Countywide Travel Demand Model is the August 2011 update, which incorporates the Association of Bay Area Government's Projections 2009 land use assumptions.

- The DEIR should address all potential impacts of the project on the Metropolitan Transportation System (MTS) roadway and transit systems. The MTS roadway network includes both the CMP roadway network and additional routes of local significance. The MTS roadway network is depicted in the attached map, and the MTS network in the proposed project study area is depicted in in 2011 CMP Figure 2. The MTS transit systems to consider for this study include AC Transit and BART. The MTS roads in the project study area are I-880; Main Street; Central Avenue; Encinal Avenue; Atlantic Avenue; Webster Street (including the Webster Street Tube); Harrison Street (including the Posey Street Tube); and the SR260/I-880 connector (I-880 SB/SR260 WB and SR260 EB/I-880 NB).
  - Potential impacts of the project must be addressed for 2020 and 2035 conditions.
  - Please note that the Alameda CTC has *not* adopted any policy for determining a threshold of significance for Level of Service for the Land Use Analysis Program of the CMP. Professional judgment should be applied to determine the significance of project impacts (Please see chapter 6 of 2011 CMP for more information).
  - For the purposes of CMP Land Use Analysis, 2000 Highway Capacity Manual is used.
- The adequacy of any project mitigation measures should be discussed. On February 25, 1993, the Alameda CTC Board adopted three criteria for evaluating the adequacy of DEIR project mitigation measures:
  - Project mitigation measures must be adequate to sustain CMP service standards for roadways and transit;
  - Project mitigation measures must be fully funded to be considered adequate;
  - Project mitigation measures that rely on state or federal funds directed by or influenced by the CMA must be consistent with the project funding priorities established in the Capital Improvement Program (CIP) section of the CMP or the Regional Transportation Plan (RTP).

The DEIR should include a discussion of the adequacy of proposed mitigation measures relative to these criteria. In particular, the DEIR should detail when proposed roadway or transit route improvements are expected to be completed, how they will be funded, and what



would be the effect on LOS if only the funded portions of these projects were assumed to be built prior to project completion.

- Potential impacts of the project on CMP transit levels of service must be analyzed. (See 2011 CMP, Chapter 4). Transit service standards are 15-30 minute headways for bus service and 3.75-15 minute headways for BART during peak hours. The DEIR should address the issue of transit funding as a mitigation measure in the context of the Alameda CTC policies discussed above.
- The DEIR should also consider Travel Demand Management (TDM) related strategies that are designed to reduce the need for new roadway facilities over the long term and to make the most efficient use of existing facilities (see 2011 CMP, Chapter 5). The DEIR should consider the use of TDM measures, in conjunction with roadway and transit improvements, as a means of attaining acceptable levels of service. Whenever possible, mechanisms that encourage ridesharing, flextime, transit, bicycling, telecommuting and other means of reducing peak hour traffic trips should be considered. The Site Design Guidelines Checklist may be useful during the review of the development proposal. A copy of the checklist is enclosed.
- The DEIR should consider opportunities to promote countywide bicycle and pedestrian routes identified in the Alameda Countywide Bicycle and Pedestrian Plans, which were approved in October 2012. The approved Countywide Bike Plan and Pedestrian Plan are available at [http://www.alamedactc.org/app\\_pages/view/5275](http://www.alamedactc.org/app_pages/view/5275).
- For projects adjacent to state roadway facilities, the analysis should address noise impacts of the project. If the analysis finds an impact, then mitigation measures (i.e., soundwalls) should be incorporated as part of the conditions of approval of the proposed project. It should not be assumed that federal or state funding is available.
- Local jurisdictions are encouraged to consider a comprehensive Transit Oriented Development (TOD) Program, including environmentally clearing all access improvements necessary to support TOD development as part of the environmental documentation.

Thank you for the opportunity to comment on this Notice of Preparation. Please do not hesitate to contact me at (510) 208-7405 or Matthew Bomberg of my staff at (510) 208-7444 if you require additional information.

Sincerely,



Beth Walukas  
Deputy Director of Planning

Cc: Matthew Bomberg, Assistant Transportation Planner  
File: CMP – Environmental Review Opinions – Responses - 2013

*This page intentionally left blank*



## Memorandum

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Programs and Projects Committee  
**SUBJECT:** **Approval of State Transportation Improvement Program (STIP) At Risk Report**

### Recommendation

It is recommended the Commission approve the attached STIP At Risk Report, dated January 31, 2013.

### Summary

The Report includes a total of 36 STIP projects being monitored for compliance with the STIP “Timely Use of Funds” provisions. Red zone projects are considered at a relatively high risk of non-compliance with the provisions. Yellow zone projects are considered at moderate risk and Green zone projects at low risk. The report has been updated to reflect project status updates reported at the February 11<sup>th</sup> PPC meeting.

### Discussion

The report is based on the information made available to the Alameda CTC’s project monitoring team. This information stems from the project sponsors as well as other funding agencies such as Caltrans, MTC and the CTC.

The report segregates projects into Red, Yellow, and Green zones. The criteria for determining the project zones are listed near the end of the report. The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). The risk zone associated with each risk factor is indicated in the tables following the report. Projects with multiple risk factors are listed in the zone of higher risk.

The Alameda CTC requests copies of certain documents related to the required activities to verify that the deadlines have been met. Typically, the documentation requested are copies of documents submitted by the sponsor to other agencies involved with transportation funding such as Caltrans, MTC, and the CTC. The one exception is the documentation requested for the “Complete Expenditures” deadline which does not have a corresponding requirement from the other agencies. Sponsors must provide documentation supported by their accounting department as proof that the Complete Expenditures deadline has been met.

### Attachment(s)

Attachment A: STIP At Risk Report

*This page intentionally left blank*

STIP At Risk Report  
STIP-RIP Locally-Sponsored Alameda County Projects

Status Date: January 31, 2013

### Red Zone Projects

Index	PP No. Source	Sponsor Prog'd Amount (\$x 1,000)	Project Title Phase FY		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
1	0044C RIP	Alameda CTC \$2,000	I-880 Reconstruction, 29th to 23rd PSE 10/11		Complete Expend	6/30/13	R		Y
2	2100K RIP-TE	Alameda CTC \$400	I-880 Landscape/Hardscape Improvements in San Leandro PSE 09/10		Complete Expend	6/30/13	R	\$400K Allocated 6/30/10 12-Mo Ext App'd April 2012	Y
3	0057J RIP RIP RIP	Caltrans \$400 \$1,100 \$500	SR-24 Caldecott Tunnel 4th Bore Landscaping PSE 12/13 ConSup 13/14 Con 13/14		Allocate Funds Allocate Funds Allocate Funds	6/30/13 6/30/14 6/30/14	R G G	Added in 2012 STIP	Y
4	2110A RIP RIP-TE	Union City \$715 \$3,000	Union City Intermodal Stn, Ped Enhanc PH 2 & 2A Con 11/12 Con 10/11		Award Contract	Note 1	R G	6-mo Ext. appv'd 1/25/12 \$3M Allocated 6/23/11 Transferred to FTA Grant	R R

*End of Red Zone*

### Yellow Zone Projects

Index	PP No. Source	Sponsor Prog'd Amount (\$x 1,000)	Project Title Phase FY		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
<i>No Yellow Zone Projects</i>									

*End of Yellow Zone*

### Green Zone Projects

Index	PP No. Source	Sponsor Prog'd Amount (\$x 1,000)	Project Title Phase FY		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
5	2009N RIP	Alameda \$4,000	Tinker Avenue Extension Con 07/08				NA	\$4M Allocated 9/25/08 Final Inv/Report 2/7/13	G
6	2009A RIP	AC Transit \$3,705	Maintenance Facilities Upgrade Con 06/07		Final Invoice/Report		NA	\$3,705K Allocated 9/7/06	G

Page 1 of 5

**Green Zone Projects (cont.)**

Index	PP No. Source	Sponsor Prog'd Amount (\$x 1,000)	Project Title Phase	FY	Required Activity	Date Req'd By	Zone	Notes	Prev Zone
7	2009B RIP	AC Transit \$1,000	SATCOM Expansion Con	06/07	Accept Contract	Note 3	G	\$1,000K Allocated 9/7/06	G
8	2009C RIP	AC Transit \$2,700	Berkeley/Oakland/San Leandro Corridor MIS Env	06/07	Final Invoice/Report	Note 3	NA	\$2,700K Allocated 4/26/07	G
9	2009D RIP	AC Transit \$4,500	Bus Component Rehabilitation Con	06/07	Accept Contract	Note 3	G	\$4.5M Allocated 7/20/06	G
10	2009Q RIP	AC Transit \$14,000	Bus Purchase Con	06/07	Accept Contract	Note 3	G	\$14M Allocated 10/12/06	G
11	2009L RIP	Alameda Co. \$4,600	Vasco Road Safety Improvements Con	07/08			NA	\$4.6M Allocated 2/14/08 Contract Awd 7/29/08 Final Inv/Report 6/6/12	G
12	2100F RIP-TE	Alameda Co. \$1,150	Cherryland/Ashland/Castro Valley Sidewalk Imps. Con	10/11	Accept Contract	11/1/14	G	\$1,150 Allocated 5/12/11 Awarded Nov 2011	G
13	0016O RIP	Alameda CTC \$8,000	I-680 SB HOT Lane Accommodation Con	07/08	Final Invoice/Report	6/26/13	G	\$8M Allocated 6/26/08 42-Mo Ext for Awd App'd 12-Mo Ext for Accept App'd 5/23/12	Y
14	0016U RIP	Alameda CTC \$7,315	I-580 Castro Valley I/C Improvements Con	07/08	Final Invoice/Report		NA	Contract Accepted July '11	G
15	0062E RIP	Alameda CTC \$954	I-80 Integrated Corridor Mobility Env	07/08	Final Invoice/Report		NA	\$954 Allocated 9/5/07 Contra Costa RIP Expenditures Comp	G
16	0081H RIP RIP-TE	Alameda CTC \$34,851 \$2,179	RT 84 Expressway Widening (Segment 2) Con Con	16/17 16/17	Allocate Funds Allocate Funds	6/30/17 6/30/17	G G	Added in 2012 STIP	G
17	0139F RIP-TE	Alameda CTC \$350	Rt 580, Landscaping, San Leandro Estudillo Ave - 141st Con	10/11	Accept Contract	7/26/15	G	\$350K Allocated 10/27/11 3-Mo Ext for Awd 5/23/12 Contract Awarded 7/26/12	G
18	2179 RIP RIP RIP RIP	Alameda CTC \$1,563 \$1,947 \$750 \$886	Planning, Programming and Monitoring (Note 2) Con Con Con Con	12/13 11/12 13/14 16/17	Complete Expend Complete Expend Allocate Funds Allocate Funds	6/30/15 6/30/14 6/30/14 6/30/17	G G G G	\$1,563 Allocated 6/28/12 \$1,947 Allocated 8/11/11 Added in 2012 STIP Added in 2012 STIP	Y

**Green Zone Projects (cont.)**

Index	PP No.	Sponsor	Project Title	Phase	FY	Required Activity	Date Req'd By	Zone	Notes	Prev Zone
	Source	Prog'd Amount (\$x 1,000)								
19	1014	BART	<b>BART Transbay Tube Seismic Retrofit</b>	Con	07/08	Project Complete		NA	\$38M Allocated 9/5/07 Final Invoice 12/21/12	R
	RIP	\$38,000								
20	2008B	BART	<b>MacArthur BART renovate &amp; enhance entry plaza</b>	Con	10/11				\$954 Allocated 6/23/11 Transferred to FTA Grant	G
	RIP-TE	\$954								
21	2009P	BART	<b>Alameda County BART Station Renovation</b>	Con	07/08				\$3M Allocated 12/11/08 FTA Grant CA-90-Y270	G
	RIP	\$3,000								
	RIP	\$248	PSE	07/08					\$248 Allocated 9/5/07 Expenditures Complete	
22	2009Y	BART	<b>Ashby BART Station Concourse/Elevator Imps</b>	Con	07/08	Final Invoice/Report		NA	\$1,200 Allocated 6/26/08	G
	RIP-TE	\$1,200								
23	2103	BART	<b>Oakland Airport Connector</b>	Con	10/11	Accept Contract	9/1/14	G	App'd into STIP and allocated 9/23/10 Awarded Oct 2010	G
	RIP	\$20,000								
24	9051A	BATA	<b>Improved Bike/Ped Connectivity to East Span SFOBB</b>	Con	16/17	Allocate Funds	6/30/17	G	Added in 2012 STIP	G
	RIP-TE	\$3,063								
25	2009W	Berkeley	<b>Ashby BART Station Intermodal Imps</b>	Con	07/08	Final Invoice/Report		NA	\$4,614 Allocated 6/26/08	G
	RIP	\$4,614								
	RIP	\$1,500	Con	09/10	Final Invoice/Report			NA	AB 3090 App'd 8/28/08 \$1.5M Allocated 9/10/09	
26	2100G	Berkeley	<b>Berkeley Bay Trail Project, Seg 1</b>	Con	10/11	Accept Contract	5/29/15	G	\$1,928 Allocated 12/15/11 Awarded 5/29/12	G
	RIP-TE	\$1,928								
27	0521J	Caltrans	<b>I-680 Freeway Performance Initiative Project</b>		14/15			NA	\$2M Returned to Ala Co RIP Shares June 2012	G
	RIP	\$0								
28	2100H	Dublin	<b>Alamo Canal Regional Trail, Rt 580 undercrossing</b>	Con	10/11	Accept Contract	2/7/15	G	\$1,021 Allocated 8/11/11 Contract Awd 2/7/12	G
	RIP-TE	\$1,021								
29	2014U	GGBHTD	<b>SF Golden Gate Bridge Barrier</b>	Con	11/12	Allocate Funds	12/31/13	G	18-Mo Ext App'd May 12	G
	RIP	\$12,000								

**Green Zone Projects (cont.)**

Index	PP No. Source	Sponsor	Project Title	Phase	FY	Required Activity	Date Req'd By	Zone	Notes	Prev Zone
<b>30</b>	<b>2140S</b> RIP-TE	<b>LAVTA</b>	<b>Rideo Bus Restoration Project</b>	Con	10/11	Accept Contract	8/10/14	G	\$200 Allocated 5/12/11 from SM County Reserve Contract Awd 8/10/11	G
<b>31</b>	<b>2009K</b> RIP RIP	<b>LAVTA</b>	<b>Satellite Bus Operating Facility (Phases 1 &amp; 2)</b>	Con	11/12	Accept Contract	11/7/14	G	Note 3 \$4M Alloc'd 6/23/11 PTA Contract Awd 11/7/11	G
				Con	06/07	Final Invoice/Report		NA	Contract Accepted	
<b>32</b>	<b>2100</b> RIP RIP RIP RIP RIP	<b>MTC</b>	<b>Planning, Programming and Monitoring<sup>2</sup></b>	Con	13/14	Allocate Funds	6/30/14	G		
				Con	14/15	Allocate Funds	6/30/15	G		
				Con	12/13	Complete Expenditures	6/30/15	G	\$114 Allocated 6/27/12	G
				Con	15/16	Allocate Funds	6/30/16	G	Added in 2012 STIP	
				Con	16/17	Allocate Funds	6/30/17	G	Added in 2012 STIP	
<b>33</b>	<b>1022</b> RIP	<b>Oakland</b>	<b>Rte. 880 Access at 42nd Ave./High St., APD</b>	R/W	07/08	Final Invoice/Report	NA	G	\$5.99M Allocated 12/13/07	R
<b>34</b>	<b>2100C1</b> RIP-TE	<b>Oakland</b>	<b>MacArthur Transit Hub Improvement, 40th St</b>	Con	07/08	Final Invoice/Report		NA	\$193 Allocated 7/26/07	G
<b>35</b>	<b>2103A</b> RIP-TE	<b>Oakland</b>	<b>Oakland Coliseum TOD</b>	Con	10/11	Accept Contract	11/10/14	G	\$885 Allocated 6/23/11 Contract Awd 11/10/11	G
<b>36</b>	<b>2110</b> RIP RIP RIP-TE RIP-TE RIP	<b>Union City</b>	<b>Union City Intermodal Station</b>	Con	07/08	Final Invoice/Report		NA	\$4.6M Allocated 9/5/07	G
				Con	05/06	Final Invoice/Report		NA	\$720K Allocated 11/9/06	
				Con	05/06	Final Invoice/Report		NA	\$5,307K Allocated 11/9/06	
				Con	06/07	Final Invoice/Report		NA	\$2,000K Allocated 11/9/06	
				Con	06/07	Final Invoice/Report		NA	\$9,787K Allocated 11/9/06 6-Mo Ext App'd 9/23/10 for Accept Contract - Site Imps accepted 11/19/10	

**End of Green Zone**

**Notes:**

- The "Date Req'd By" for the required activity is before the status date of this report. Sponsor is working with Caltrans, MTC and Alameda CTC to expedite/complete the required activity and/or satisfy the requirement.
- PPM funds programmed in the Con phase are not subject to the typical construction phase requirements. Once PPM funds are allocated, the next deadline is "Complete Expenditures."
- Transit projects receiving State-only funds are subject to project specific requirements in agreements with Caltrans (Federal funds are typically transferred to FTA grant).



**2012 STIP -Timely Use of Funds Provisions**

The Timely Use of Funds and At Risk reports monitor the STIP Timely Use of Funds Provisions included in the current STIP Guidelines as adopted by the CTC. The current Timely Use of Funds Provisions are as follows:

Required Activity	Timely Use of Funds Provision
Allocation	For all phases, by the end (June 30th) of the fiscal year identified in the STIP.
Construction Contract Award <sup>1</sup>	Within six (6) months of allocation.
Accept Contract (Construction)	Within 36 months of contract award.
Complete Expenditures	For Env, PSE, & R/W funds, costs must be expended by the end of the second FY following the FY in which the funds were allocated.
Final Invoice/Project Completion (Final Report of Expenditures)	For Env, PSE, & R/W funds, within 180 days (6 months) after the end of the FY in which the final expenditure occurred. For Con funds, within 180 Days (6 months) of contract acceptance.

**Zone Criteria**

The Timely Use of Funds and At Risk reports utilize the deadlines associated with each required activity of the STIP Timely use of Funds Provisions to assign a zone of risk. The following zone criteria was developed for each of these risk zones (Red, Yellow, & Green). For the Final Invoice, this activity is tracked but no zone of risk is assigned.

Required Activity	Criteria Timeframes for Required Activities		
	Red Zone	Yellow Zone	Green Zone
Allocation -Env Phase	within four months	within four to eight months	All conditions other than Red or Yellow Zones
Allocation -PS&E Phase	within six months	within six to ten months	All conditions other than Red or Yellow Zones
Allocation -Right of Way Phase	within eight months	within eight to twelve months	All conditions other than Red or Yellow Zones
Allocation -Construction Phase	within eight months	within eight to twelve months	All conditions other than Red or Yellow Zones
Construction Contract Award	within six months	within six to eight months	All conditions other than Red or Yellow Zones
Accept Contract	within six months	within six to twelve months	All conditions other than Red or Yellow Zones
Complete Expenditures	within eight months	within eight to twelve months	All conditions other than Red or Yellow Zones
Final Invoice/Project Completion (Final Report of Expenditures)	NA	NA	NA

**Other Zone Criteria**

<b>Yellow Zone</b>	STIP /TIP Amendment pending
<b>Red Zone</b>	Extension Request pending

**Notes:**

1. Statute requires encumbrance by award of a contract for construction capital and equipment purchase within twelve months of allocation. CTC Policy is six months.

*This page intentionally left blank*



## Memorandum

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Programs and Projects Committee  
**SUBJECT:** **Approval of Federal Surface Transportation/Congestion Mitigation and Air Quality (STP/CMAQ) Program At Risk Report**

### **Recommendation**

It is recommended the Commission approve the attached Federal STP/CMAQ Program At Risk Report, dated January 31, 2013.

### **Summary**

The report includes 66 locally-sponsored, federally-funded projects segregated by “zone.” Red zone projects are considered at a relatively high risk of non-compliance with the provisions of MTC’s Resolution 3606, the Regional STP/CMAQ Project Delivery Policy. Yellow zone projects are considered at moderate risk and Green zone projects at low risk. The report has been updated to reflect project status updates reported at the February 11<sup>th</sup> PPC meeting.

### **Discussion**

The report is based on the information made available to the Alameda CTC’s project monitoring team. This information stems from the project sponsors as well as other funding agencies such as MTC and Caltrans Local Assistance.

The report is intended to identify activities required to comply with the requirements set forth in MTC’s Resolution 3606, the Regional STP/CMAQ Project Delivery Policy–Revised (as of July 23, 2008). Per Resolution 3606, for projects programmed with funding in federal FY 2012/13, the deadline to submit the request for authorization is February 1, 2013 and the obligation deadline is April 30, 2013.

The report segregates projects into Red, Yellow, and Green zones. The criteria for determining the project zones are listed in Appendix A of the report. The durations included in the criteria are intended to provide adequate time for project sponsors to perform the required activities to meet the deadline(s). A project may have multiple risk factors that indicate multiple zones. The zone associated with each risk factor is indicated in the report tables. Projects with multiple risk factors are listed in the zone of higher risk. Appendix B provides details related to the deadlines associated with each of the Required Activities used to determine the assigned zone of risk. The Resolution 3606 deadline for submitting the environmental package one year in advance of the obligation deadline for right of way or construction capital funding is tracked and reported, but is not affiliated with any zone of risk.

### **Attachment(s)**

Attachment A: Federal STP/CMAQ Program At Risk Report

*This page intentionally left blank*

Federal At Risk Report

Status Date: January 31, 2013

Federally-Funded Locally-Sponsored Alameda County Projects

### Red Zone Projects

Index	TIP ID	Sponsor		Project Title		Date Req'd By	Zone	Notes	Prev Zone	
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					Required Activity
1	HSIP2-04-027	Ala. County		<b>Remove Permanent Obstacle along Shoulder (Foothill Road)</b>						
		HSIP	\$427	Con	10/11	Submit Req for Auth	Note 1	R	See Note 2	R
						Complete Closeout	09/30/14	G		
	HSIP	\$59	PE	Prior				Obligated 2/23/09		
2	ALA090069	Ala County		<b>Alameda County: Rural Roads Pavement Rehab</b>						
		STP	\$1,815	Con	11/12	Award Contract	Note 1	R	\$1,815 Obligated 4/4/12	R
						Submit First Invoice	04/04/13	Y		
						Liquidate Funds	04/04/18	G		
	STP	\$320	PE	10/11	Liquidate Funds	03/16/17	G	\$320 Obligated 3/16/11		
3	ALA110026	Ala County		<b>Alameda Co - Central Unincorporated Pavement Rehab</b>						
		STP	\$1,071	Con	11/12	Award Contract	Note 1	R	\$1,071 Obligated 4/4/12	R
						Submit First Invoice	04/04/13	Y		
						Liquidate Funds	04/04/18	G		
	STP	\$50	PE	10/11	Liquidate Funds	03/23/17	G	\$50 Obligated 3/23/11		
4	ALA110007	Berkeley		<b>City of Berkeley Transit Action Plan - TDM</b>						
		CMAQ	\$10	Con	11/12	Obligate Funds	Note 1	R	Working with Caltrans and MTC to add to PE	R
		CMAQ	\$1,990	PE	10/11	Liquidate Funds	02/22/17	G	\$1,990 Obligated 2/22/11	
5	ALA110022	Berkeley		<b>Berkeley - Sacramento St Rehab - Dwight to Ashby</b>						
		STP	\$955	Con	10/11	Submit First Invoice	Note 1	R	\$955 Obligated 3/18/11	R
						Liquidate Funds	03/18/17	G	Contract Awd 7/19/11	
6	ALA110024	Dublin		<b>Dublin Citywide Street Resurfacing</b>						
		STP	\$547	Con	11/12	Award Contract	Note 1	R	\$547 Obligated 3/16/12	R
						Submit First Invoice	03/16/13	R		
				Liquidate Funds	03/16/18	G				
7	ALA110012	Fremont		<b>Fremont CBD/Midtown Streetscape</b>						
		CMAQ	\$1,114	Con	11/12	Award Contract	Note 1	R	\$1,114 Obligated 3/27/12	R
						Submit First Invoice	03/27/13	R		
						Liquidate Funds	03/27/18	G		
		CMAQ	\$432	Con	10/11	Project Complete	NA		\$432 Obligated 4/13/11	
CMAQ	\$54	Con	10/11	Project Complete	NA		\$54 Obligated 6/13/11			
8	HSIP1-04-005	Fremont		<b>Install Median Barrier, Install Raised Median and Improve Delineation (Mowry)</b>						
		HSIP	\$164	Con	11/12	Obligate Funds	Note 1	R	See Note 2	R
						Complete Closeout	03/31/14	G		
	HSIP	\$35	PE	Prior				Obligated 11/28/07		

Page 1 of 8

**Red Zone Projects (cont.)**

Index	TIP ID	Sponsor		Project Title		Required Activity	Date	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					
9	HSIP3-04-006	Fremont		Paseo Padre Parkway - Walnut Ave and Argonaut Way						
		HSIP	\$458	Con	12/13	Submit Req for Auth	Note 1	R	See Note 2	R
						Complete Closeout	12/02/14	G		
		HSIP	\$59	PE	Prior			Obligated 11/22/10		
10	ALA110019	Hayward		Hayward Various Arterials Pavement Rehab						
		STP	\$1,336	Con	10/11	Award Contract	Note 1	R	\$1,336 Obligated 2/23/11	R
						Submit First Invoice	Note 1	R		
					Liquidate Funds	02/23/17	G			
11	ALA110035	Hayward		South Hayward BART Area/Dixon Street Streetscape						
		CMAQ	\$1,540	Con	11/12	Award Contract	Note 1	R	\$1,264 Obligated 4/4/12	R
						Submit First Invoice	04/04/13	Y	Amounts per Phase Adjusted	
						Liquidate Funds	04/04/18	G		
		CMAQ	\$260	PE	10/11	Liquidate Funds	01/18/17	G	\$536 Obligated 1/18/11	
12	HSIP5-04-007	Hayward		West "A" Street between Hathaway and Garden						
		HSIP	\$22	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
						Obligate Funds	04/30/13	Y	See Note 3	
		HSIP	\$139	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G			
13	ALA110037	Livermore		Livermore Village Streetscape Infrastructure						
		STP	\$2,500	Con	11/12	Award Contract	02/16/13	R	\$2,500 obligated 5/16/12	R
						Submit First Invoice	05/16/13	Y	Fed Aid (022)	
					Liquidate Funds	05/16/18	G			
14	ALA110006	Oakland		Various Streets Resurfacing and Bikeway Facilities						
		STP	\$3,492	Con	11/12	Submit First Invoice	02/16/13	R	\$3,492 Obligated 2/16/12	R
						Liquidate Funds	02/16/18	G	Awd 12/4/12	
		STP	\$560	PE	10/11	Liquidate Funds	02/22/17	G	\$560 Obligated 2/22/11	
15	ALA110029	Oakland		Oakland Foothill Blvd Streetscape						
		CMAQ	\$2,200	Con	11/12	Award Contract	Note 1	R	\$2,200 Obligated 4/4/12	R
						Submit First Invoice	04/04/13	Y		
					Liquidate Funds	04/04/18	G			

**Red Zone Projects (cont.)**

Index	TIP ID	Sponsor	Project Title			Required Activity	Date	Zone	Notes	Prev Zone	
			Source	Prog'd Amount (\$x 1,000)	Phase						FY
16	HSIP5-04-011	Oakland	<b>W. MacArthur Blvd. between Market &amp; Telegraph</b>								
			HSIP	\$125	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
							Obligate Funds	04/30/13	Y	See Note 3	
			HSIP	\$574	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G				
17	HSIP5-04-012	Oakland	<b>98th Avenue Corridor</b>								
			HSIP	\$99	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
							Obligate Funds	04/30/13	Y	See Note 3	
			HSIP	\$558	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G				
18	HSIP5-04-013	Oakland	<b>Market Street between 45th &amp; Arlington</b>								
			HSIP	\$103	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
							Obligate Funds	04/30/13	Y	See Note 3	
			HSIP	\$541	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G				
19	ALA110010	Port	<b>Shore Power Initiative</b>								
			CMAQ	\$3,000	Con	11/12	Award Contract	Note 1	R	\$3,000 Obligated 2/16/12	R
							Submit First Invoice	02/16/13	R		
							Liquidate Funds	02/16/18	G		
20	ALA110027	San Leandro	<b>San Leandro Downtown-BART Pedestrian Interface</b>								
			CMAQ	\$4,298	Con	11/12	Award Contract	Note 1	R	\$4,298 Obligated 2/28/12	R
							Submit First Invoice	02/28/13	R	Advertised	
			CMAQ	\$312	PE	10/11	Liquidate Funds	12/21/16	G	\$312 Obligated 12/21/10	
21	HSIP5-04-019	San Leandro	<b>Bancroft Ave/ Sybil Ave</b>								
			HSIP	\$69	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
							Obligate Funds	04/30/13	Y	See Note 3	
			HSIP	\$380	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G				
22	ALA110028	Union City	<b>Union City Blvd Corridor Bicycle Imp. Phase 1</b>								
			CMAQ	\$860	Con	11/12	Submit First Invoice	03/22/13	R	\$860 Obligated 3/22/12	G
					Liquidate Funds	03/22/18	G	Contract Awd 6/12/12			

**Red Zone Projects (cont.)**

Index	TIP ID	Sponsor		Project Title		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					
23	HSIP5-04-030	Union City		Alvarado Road between Decoto & Mann						
		HSIP	\$62	PE	12/13	Submit Req for Auth	02/01/13	R	New Cycle 5 Project	NA
						Obligate Funds	04/30/13	Y	See Note 3	
		HSIP	\$288	CON	13/14	Submit Req for Auth	02/01/14	G		
					Obligate Funds	04/30/14	G			

*End of Red Zone*

**Yellow Zone Projects**

Index	PP No.	Sponsor		Project Title		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					
24	ALA110030	Albany		Albany - Buchanan Bicycle and Pedestrian Path						
		CMAQ	\$1,702	Con	11/12	Submit First Invoice	06/01/13	Y	\$1,702 Obligated 6/1/12	R
						Liquidate Funds	06/01/18	G	Awd 10/15/12	
25	ALA110013	Livermore		Iron Horse Trail Extension in Downtown Livermore						
		CMAQ	\$1,566	Con	11/12	Submit First Invoice	04/04/13	Y	\$1,241 Obligated 4/4/12 Contract Awd 7/23/12	G
						Liquidate Funds	04/04/18	G	TLC Project Fed Aid (025)	
26	ALA110031	Pleasanton		Pleasanton - Foothill/I-580/IC Bike/Ped Facilities						
		CMAQ	\$709	Con	12/13	Obligate Funds	04/30/13	Y	RFA dated 12/3/12	R

*End of Yellow Zone*

**Green Zone Projects**

Index	TIP ID	Sponsor		Project Title		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					
27	ALA110025	Alameda		Alameda - Otis Drive Rehabilitation						
		STP	\$837	Con	10/11	Accept Contract	05/17/14	G	\$837 Obligated 3/8/11	G
						Liquidate Funds	03/08/17	G	Awarded 5/17/11	
28	HSIP4-04-002	Alameda		Shoreline Dr - Westline Dr - Broadway Improvements						
		HSIP	\$348	Con	11/12	Submit Req for Auth	10/11/13	G	See Note 2	G
						Complete Closeout	01/12/16	G		
		HSIP	\$68	PE	11/12	Liquidate Funds	07/12/15	G	\$68 Obligated 1/18/12	
29	HSIP4-04-010	Alameda		Park Street Operations Improvements						
		HSIP	\$607	Con	11/12	Submit Req for Auth	01/12/14	G	See Note 2	G
						Complete Closeout	04/12/16	G		
		HSIP	\$126	PE		Liquidate Funds	10/12/15	G	\$126 Obligated 1/18/12	



**Green Zone Projects (cont.)**

Index	TIP ID	Sponsor		Project Title		Required Activity	Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY					
30	ALA030002	Ala County		Vasco Road Safety Improvements Phase 1A		Submit Req for Auth	02/01/14	G	TIP Amend Pending	G
		STP	\$230	PE	13/14	Obligate Funds	04/30/14	G	PE & ROW \$ to 13/14	
		STP	\$235	ROW	13/14	Submit Req for Auth	02/01/14	G		
		STP	\$2,250	Con	07/08	Liquidate Funds	08/31/16	G	\$1,785 Obligated 8/31/10 Contract awarded 6/7/11	
31	SRTS1-04-001	Ala County		Fairview Elementary School Vicinity Improvements		Liquidate Funds	9/31/13	G	See Note 2	R
		SRTS	\$508	Con	10/11	Complete Closeout	03/31/14	G	Obligated 9/19/12	
		SRTS	\$77	PE	Prior				Obligated 1/29/09	
32	SRTS1-04-002	Ala County		Marshall Elementary School Vicinity Improvements		Liquidate Funds	11/01/14	G	See Note 2	G
		SRTS	\$450	Con	12/13	Complete Closeout	04/01/15	G	Obligated 9/19/12	
		SRTS	\$50	PE	Prior			G	Obligated 12/7/10	
33	H3R1-04-031	Ala County		Patterson Pass Road - PM6.4 Widen or Improve Shoulder		Submit Req for Auth	09/30/13	G	See Note 2	G
		HRRR	\$717	Con	12/13	Liquidate Funds	6/31/15	G		
						Complete Closeout	12/31/15	G		
		HRRR	\$101	PE	Prior	Liquidate Funds	06/30/15	G	\$101 Obligated 12/19/08	
34	HSIP2-04-024	Ala County		Castro Valley Blvd - Wisteria St Intersection and Frontage Improvements		Liquidate Funds	9/31/13	G	See Note 2	R
		HSIP	\$577	Con	11/12	Complete Closeout	03/31/14	G	Obligated 9/19/12	
		HSIP	\$59	PE	Prior				Obligated 8/14/09	
		HSIP	\$63	R/W	Prior				Obligated 2/15/11	
35	ALA110033	Alameda CTC		Alameda County Safe Routes to School		Liquidate Funds	03/29/17	G	\$2,689 Obligated 3/29/11	G
		CMAQ	\$2,289	Con	10/11	Liquidate Funds	03/29/17	G	Obligated w/ALA110009	
		STP	\$400	Con	10/11					
36	ALA110009	Alameda CTC		Bikemobile - Bike Repair and Encouragement Vehicle		Liquidate Funds	03/29/17	G	\$500 Obligated 3/29/11 Obligated w/ALA110033	G
37	ALA110039	Albany		Albany - Pierce Street Pavement Rehabilitation		Liquidate Funds	05/02/17	G	Contract Awd 7/12/11 \$117 Obligated 5/2/11	G
38	ALA090068	BART		MacArthur BART Plaza Remodel					\$626 Obligated 3/16/11 Transferred to FTA Grant	G

**Green Zone Projects (cont.)**

Index	TIP ID	Sponsor		Project Title			Date Req'd By	Zone	Notes	Prev Zone	
		Source	Prog'd Amount (\$x 1,000)	Phase	FY	Required Activity					
39	ALA110032	BART	<b>Downtown Berkeley BART Plaza/Transit Area Imps.</b>								
			CMAQ	\$706	PE	10/11			\$706 Obligated 3/16/11	G	
			CMAQ	\$1,099	Con	10/11			\$1,099 Obligated 3/16/11 Transferred to FTA Grant		
40	ALA110038	BART	<b>BART - West Dublin BART Station Ped Access Imps</b>								
			CMAQ	\$21	PE	10/11			\$21 Obligated 2/2/11	G	
			CMAQ	\$839	Con	10/11			\$839 Obligated 2/2/11 Transferred to FTA Grant		
41	ALA110034	Dublin	<b>West Dublin BART Golden Gate Drive Streetscape</b>								
			CMAQ	\$580	Con	11/12	Submit First Invoice	06/01/13	G	\$580 Obligated 6/1/12 Contract Awd 9/18/12	G
			CMAQ	\$67	PE	10/11	Liquidate Funds	03/18/17	G	\$67 Obligated 3/18/11	
42	SRTS3-04-007	Emeryville	<b>San Pablo Avenue 43rd to 47th Pedestrian Safety</b>								
			SRTS		Con	13/14	Submit Req for Auth	03/07/14	G	See Note 2	G
			SRTS	\$52	PE	11/12	Complete Closeout	06/07/16	G	\$52 Obligated 5/4/12	
43	HSIP2-04-018	Fremont	<b>Replace Concrete Poles with Aluminum in Median (Paseo Parkway)</b>								
			HSIP	\$299		Prior	Liquidate Funds	09/30/13	G	See Note 2	G
							Complete Closeout	03/31/14	G		
44	ALA110018	Fremont	<b>Fremont Various Streets Pavement Rehabilitation</b>								
			STP	\$2,707	Con	10/11	Final Invoice/Report dated 3/30/12			\$2,707 Obligated 2/22/11	R
45	HSIP3-04-005	Fremont	<b>Paseo Padre Parkway - Walnut to Washington - Replace Poles</b>								
			HSIP	\$120	Con	12/13	Complete Closeout	12/02/14	G	\$120 Obligated 2/16/12	
			HSIP	\$23	PE	Prior				Obligated 11/18/10	
46	HSIP4-04-020	Fremont	<b>Fremont Blvd / Eggers Dr</b>								
			HSIP	\$275	Con	13/14	Submit Req for Auth	10/11/13	G	See Note 2	G
							Liquidate Funds	07/12/15	G		
							Complete Closeout	01/12/16	G		
			\$41	PE	Prior				Obligated 11/8/11		
47	HSIP4-04-022	Fremont	<b>Fremont Blvd / Alder Ave</b>								
			HSIP	\$348	Con	13/14	Submit Req for Auth	10/11/13	G	See Note 2	G
							Liquidate Funds	07/12/15	G		
							Complete Closeout	01/12/16	G		
			\$43	PE	Prior				Obligated 11/8/11		

**Green Zone Projects (cont.)**

Index	TIP ID	Sponsor	Project Title	Phase	FY	Required Activity	Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)							
48	HSIP2-04-009	Hayward	<b>Carlos Bee Blvd between West Loop Rd and Mission Blvd</b>							
		HSIP	\$725	Prior		Liquidate Funds	09/30/13	G	See Note 2	G
						Complete Closeout	03/31/14	G	Obligated 6/18/10	
49	ALA110015	Livermore	<b>Livermore Downtown Lighting Retrofit</b>							
		CMAQ	\$176	Con	10/11	Liquidate Funds	04/04/17	G	\$176 Obligated 4/4/11 Billing 1 dated 2/22/12 Fed Aid (024)	G
50	ALA110023	Livermore	<b>Livermore - 2011 Various Arterials Rehab</b>							
		STP	\$1,028	Con	10/11	Liquidate Funds	03/21/17	G	\$1,028 Obligated 3/21/11 Billing 1 dated 2/22/12 Fed Aid (023)	G
51	ALA110016	Newark	<b>Newark - Cedar Blvd and Jarvis Ave Pavement Rehab</b>							
		STP	\$682	Con	11/12	Liquidate Funds	02/17/18	G	\$682 Obligated 2/17/12 1st Invoice 11/28/12	R
52	ALA110014	Oakland	<b>Oakland - MacArthur Blvd Streetscape</b>							
		CMAQ	\$1,700	Con	10/11	Liquidate Funds	04/27/17	G	\$1.7M Obligated 4/27/11 Contract Dated 8/19/11	G
53	HSIP2-04-004	Oakland	<b>West Grand at Market, Macarthur at Fruitvale &amp; Market at 55th Improvements</b>							
		HSIP	\$223	Con	11/12	Liquidate Funds	03/30/14	G	See Note 2	G
						Complete Closeout	09/30/14	G	Obligated 6/30/11	
54	HSIP2-04-005	Oakland	<b>Various Intersections Pedestrian Improvements</b>							
		HSIP	\$81	Con	11/12	Liquidate Funds	03/30/14	G	See Note 2	G
						Complete Closeout	09/30/14	G	Obligated 7/8/11	
55	HSIP4-04-005	Oakland	<b>San Pablo Ave - West St - W. Grand Ave Intersections</b>							
		HSIP	\$345	Con	13/14	Submit Req for Auth	12/13/13	G	See Note 2	G
						Liquidate Funds	09/13/15	G		
						Complete Closeout	03/13/16	G		
			\$71	PE	Prior				Obligated 1/23/12	
56	HSIP4-04-011	Oakland	<b>Bancroft Ave - 94th Ave Improvements</b>							
		HSIP	\$398	Con	13/14	Submit Req for Auth	10/11/13	G	See Note 2	G
						Liquidate Funds	07/12/15	G		
						Complete Closeout	01/12/16	G		
			\$87	PE	Prior				Obligated 1/23/12	
57	HSIP4-04-012	Oakland	<b>Hegenberger Rd Intersections</b>							
		HSIP	\$738	Con	13/14	Submit Req for Auth	10/11/13	G	See Note 2	G
						Liquidate Funds	07/12/15	G		
						Complete Closeout	01/12/16	G		
			\$162	PE	Prior				Obligated 1/25/12	

**Green Zone Projects (cont.)**

Index	TIP ID	Sponsor		Project Title			Date Req'd By	Zone	Notes	Prev Zone
		Source	Prog'd Amount (\$x 1,000)	Phase	FY	Required Activity				
58	SRTS1-04-014	Oakland	SRTS	\$700	Prior	<b>Intersection Improvements at Multiple School (5 Elem. + 1 Middle)</b>			G	See Note 2 PE Obligated 3/2/08 Con Obligated 8/18/11
						Liquidate Funds	09/30/13	G		
						Complete Closeout	03/31/14	G		
59	SRTS2-04-007	Oakland	SRTS	\$802	Con	<b>Multiple School (5 Schools) Improvements Along Major Routes</b>			G	See Note 2 \$753 Obligated 2/3/12 \$118 Obligated 1/26/10
						Liquidate Funds	09/30/13	G		
						Complete Closeout	03/31/14	G		
				\$118	PE	Prior				
60	ALA110021	Pleasanton	STP	\$876	Con	<b>Pleasanton Various Streets Pavement Rehab</b>			NA	\$876 Obligated 4/14/11 Contract Awd 6/21/11 Final Invoice 10/30/12
						Project Complete				
61	ALA110020	San Leandro	STP	\$807	Con	<b>San Leandro - Marina Blvd Rehabilitation</b>			G	\$807 Obligated 3/29/11 Contract Awd 5/5/11
						Liquidate Funds	03/29/17	G		
62	HSIP4-04-015	San Leandro	HSIP	\$307	Con	<b>Washington Ave / Monterey Blvd</b>			G	See Note 2 Obligated 12/15/11
						Submit Req for Auth	01/12/14	G		
						Liquidate Funds	10/12/15	G		
						Complete Closeout	04/12/16	G		
				\$66	PE	Prior				
63	HSIP1-04-001	San Leandro	HSIP	\$409	Prior	<b>Washington Ave - Estabrook St Intersection</b>			NA	Revised FROE 10/25/10
						Liquidate Funds				
64	SRTS3-04-017	San Leandro	SRTS	\$410	Con	<b>Multiple Schools Bicycle and Pedestrian Safety</b>			G	See Note 2 \$410 Obligated 3/22/12
						Liquidate Funds	03/06/16	G		
						Complete Closeout	09/06/16	G		
65	ALA110017	Union City	STP	\$861	Con	<b>Union City - Dyer Street Rehabilitation</b>			G	\$861 Obligated 4/13/11 Contract Awd 6/14/11
						Liquidate Funds	04/13/17	G		
66	ALA110036	Union City	CMAQ	\$4,450	Con	<b>Union City BART East Plaza Enhancements</b>			G	\$4,450 Obligated 2/2/11 Contract Awd 6/28/11 FTA CA-95-X157
						Liquidate Funds	02/02/17	G		

**End of Green Zone**

**Notes:**

- 1 MTC Reso 3606 deadline or the Safety Program Monitoring date is before the status date of this report. Sponsor is working with Caltrans, MTC and Alameda CTC to expedite/complete the required activity.
- 2 HSIP, SRTS and HRRR projects may have different timely use of funds provisions than the MTC Reso 3606 requirements. The values for "Date Req'd By" shown in this report are based on the Safety Program Delivery Status Reports - Complete Project Listing available from Caltrans Local Programs at [www.dot.ca.gov/hq/LocalPrograms/HSIP/delivery\\_status.htm](http://www.dot.ca.gov/hq/LocalPrograms/HSIP/delivery_status.htm). For the purposes of this monitoring report, the Submit Request for Authorization dates are set to three months prior to the date shown for authorization in the Safety Program Delivery Status Reports, and the Liquidate Funds dates are set to six months prior to the date shown for Complete Closeout shown by Caltrans.
- 3 HSIP Cycle 5 projects are not yet included in an adopted TIP. Sponsors cannot request obligation until included in TIP. Projects with Cycle 5 programming requested in FY12/13 are shown in report with the same "Required Activity" and "Dates Required By" as other projects with FY 12/13 funding while they wait for the TIP approval.

**Appendix A**  
**Federal At Risk Report Zone Criteria**  
**Required Activities per Resolution 3606 (Revised July 23, 2008)**

Required Activities Monitored by CMA <sup>1</sup>	Criteria Timeframes for Required Activities		
	Red Zone	Yellow Zone	Green Zone
Request Project Field Review	Project in TIP for more than nine (9) months, or obligation deadline for Con funds within 15 months.	Project in TIP for less than nine (9) months, and obligation deadline for Con funds more than 15 months away.	All conditions other than Red or Yellow Zones
Submit Environmental Package	NA	NA	NA
Approved DBE Program and Methodology	NA	NA	NA
Submit Request for Authorization (PE)	within three (3) months	within three (3) to six (6) months	All conditions other than Red or Yellow Zones
Submit Request for Authorization (R/W)	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones
Submit Request for Authorization (Con)	within six (6) months	within six (6) to nine (9) months	All conditions other than Red or Yellow Zones
Obligation/ FTA Transfer	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Advertise Construction	within four (4) months	within four (4) to six (6) months	All conditions other than Red or Yellow Zones
Award Contract	within six (6) months	within six (6) to nine (9) months	All conditions other than Red or Yellow Zones
Award into FTA Grant	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Submit First Invoice	within two (2) months	within two (2) to four (4) months	All conditions other than Red or Yellow Zones
Liquidate Funds	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones Move to Appendix D
Project Closeout	within four (4) months	within four (4) to nine (9) months	All conditions other than Red or Yellow Zones

**Other Zone Criteria**

**Red Zone** Projects with funds programmed in the same FY for both a project development phase (i.e. Env or PSE) and a capital phase (i.e. R/W or Con) without the project development phase(s) obligated.

**Yellow Zone** Projects with an Amendment to the TIP pending.

**Notes:** <sup>1</sup> See Appendix B for more information about the Required Activities and Resolution 3606.

**Appendix B**  
**Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)**

Index	Definition	Deadline
<b>1</b>	<b>Req Proj Field Rev</b>	
	Per MTC Resolution 3606-Revised, "Implementing agencies are required to request a field review from Caltrans Local Assistance within 12 months of approval of the project in the TIP <sup>1</sup> , but no less than 12 months prior to the obligation deadline of construction funds. This policy also applies to federal-aid projects in the STIP. The requirement does not apply to projects for which a field review would not be applicable, such as FTA transfers, regional operations projects and planning activities. Failure for an implementing agency to make a good-faith effort in requesting and scheduling a field review from Caltrans Local Assistance within twelve months of programming into the TIP could result in the funding being reprogrammed and restrictions on future programming and obligations. Completed field review forms must be submitted to Caltrans in accordance with Caltrans Local Assistance procedures."	12 months from approval in the TIP <sup>1</sup> , but no less than 12 months prior to the obligation deadline of construction funds.
<b>2</b>	<b>Sub ENV package</b>	
	Per MTC Resolution 3606-Revised, "Implementing agencies are required to submit a complete environmental package to Caltrans for all projects (except those determined Programmatic Categorical Exclusion as determined by Caltrans at the field review), twelve months prior to the obligation deadline for right of way or construction funds. This policy creates a more realistic time frame for projects to progress from the field review through the environmental and design process, to the right of way and construction phase. If the environmental process, as determined at the field review, will take longer than 12 months before obligation, the implementing agency is responsible for delivering the complete environmental submittal in a timely manner. Failure to comply with this provision could result in the funding being reprogrammed. The requirement does not apply to FTA transfers, regional operations projects or planning activities."	12 months prior to the obligation deadline for RW or Con funds. (No change)
<b>3</b>	<b>Approved DBE Prog</b>	
	Per MTC Resolution 3606-Revised, "Obligation of federal funds may not occur for contracted activities (any combination of environmental/ design/ construction/ procurement activities performed outside the agency) until and unless an agency has an approved DBE program and methodology for the current federal fiscal year. Therefore, agencies with federal funds programmed in the TIP must have a current approved DBE Program and annual methodology (if applicable) in place prior to the fiscal year the federal funds are programmed in the TIP. STP/CMAQ funding for agencies without approved DBE methodology for the current year are subject to redirection to other projects after March 1. Agencies should begin the DBE process no later than January 1 to meet the March 1 deadline. Projects advanced under the Expedited Project Selection Process (EPSP) must have an approved DBE program and annual methodology for the current year (if applicable) prior to the advancement of funds."	Approved program and methodology in place prior to the FFY the funds are programmed in the TIP.
<b>4</b>	<b>Sub Req for Auth</b>	
	Per MTC Resolution 3606-Revised, "In order to ensure funds are obligated or transferred to FTA in a timely manner, the implementing agency is required to deliver a complete funding obligation / FTA Transfer request package to Caltrans Local Assistance by February 1 of the year the funds are listed in the TIP. Projects with complete packages delivered by February 1 of the programmed year will have priority for available OA, after ACA conversions that are included in the Obligation Plan. If the project is delivered after February 1 of the programmed year, the funds will not be the highest priority for obligation in the event of OA limitations, and will compete for limited OA with projects advanced from future years. Funding for which an obligation/ FTA transfer request is submitted after the February 1 deadline will lose its priority for OA, and be viewed as subject to reprogramming."	February 1 of FY in which funds are programmed in the TIP.

**Appendix B**  
**Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)**

Index	Definition	Deadline
<b>5</b>	<b>Obligate Funds/ Transfer to FTA</b>	
	Per MTC Resolution 3606-Revised, "STP and CMAQ funds are subject to an obligation/FTA transfer deadline of April 30 of the fiscal year the funds are programmed in the TIP. Implementing agencies are required to submit the completed request for obligation or FTA transfer to Caltrans Local Assistance by February 1 of the fiscal year the funds are programmed in the TIP, and receive an obligation/ FTA transfer of the funds by April 30 of the fiscal year programmed in the TIP. For example, projects programmed in FY 2007-08 of the TIP have an obligation/FTA transfer request submittal deadline (to Caltrans) of February 1, 2008 and an obligation/FTA transfer deadline of April 30, 2008. Projects programmed in FY 2008-09 have an obligation request submittal deadline (to Caltrans) of February 1, 2009 and an obligation/FTA transfer deadline of April 30, 2009. No extensions will be granted to the obligation deadline."	April 30 of FY in which funds are programmed in the TIP.
<b>6</b>	<b>Execute PSA</b>	
	Per MTC Resolution 3606, "The implementing agency must execute and return the Program Supplement Agreement (PSA) to Caltrans in accordance with Caltrans Local Assistance procedures. The agency must contact Caltrans if the PSA is not received from Caltrans within 60 days of the obligation. This requirement does not apply to FTA transfers. Agencies that do not execute and return the PSA to Caltrans within the required Caltrans deadline will be unable to obtain future approvals for any projects, including obligation and payments, until all PSAs for that agency, regardless of fund source, meet the PSA execution requirement. Funds for projects that do not have an executed PSA within the required Caltrans deadline are subject to de-obligation by Caltrans."	Within 60 days of receipt of the PSA from Caltrans, and within six months from the actual obligation date. <sup>2</sup>
<b>7</b>	<b>Advertise Contract /Award Contract/Award into FTA Grant</b>	
	Per MTC Resolution 3606-Revised, "For the Construction (CON) phase, the construction/equipment purchase contract must be advertised within 6 months of obligation and awarded within 9 months of obligation. However, regardless of the advertisement and award deadlines, agencies must still meet the invoicing deadline for construction funds. Failure to advertise and award a contract in a timely manner could result in missing the subsequent invoicing and reimbursement deadline, resulting in the loss of funding. Agencies must submit the notice of award to Caltrans in accordance with Caltrans Local Assistance procedures, with a copy also submitted to the applicable CMA. Agencies with projects that do not meet these award deadlines will have future programming and OA restricted until their projects are brought into compliance. For FTA projects, funds must be approved/ awarded in an FTA Grant within one federal fiscal year following the federal fiscal year in which the funds were transferred to FTA."	Advertised within 6 months of obligation and awarded within 9 months of obligation.  <b>FTA Grant Award:</b> Within 1 year of transfer to FTA.
<b>8</b>	<b>Submit First Invoice / Next Invoice Due</b>	
	Per MTC Resolution 3606-Revised, "Funds for each federally funded (Environmental (ENV/ PA&ED), Preliminary Engineering (PE), Final Design (PS&E) and Right of Way (R/W) phase and for each federal program code within these phases, must be invoiced against at least once every six months following obligation. Funds that are not invoiced at least once every 12 months are subject to de-obligation. There is no guarantee that funds will be available to the project once de-obligated. Funds for the Construction (CON) phase, and for each federal program code within the construction phase, must be invoiced and reimbursed against at least once within 12 months of the obligation, and then invoiced at least once every 6-months there after. Funds that are not invoiced and reimbursed at least once every 12 months are subject to de-obligation by FHWA.  There is no guarantee that funds will be available to the project once de-obligated. If a project does not have eligible expenses within a 6-month period, the agency must provide a written explanation to Caltrans Local Assistance for that six-month period and submit an invoice as soon as practicable to avoid missing the 12-month invoicing and reimbursement deadline. Agencies with projects that have not been invoiced against and reimbursed within a 12-month period, regardless of federal fund source, will have restrictions placed on future programming and OA until the project is properly invoiced. Funds that are not invoiced and reimbursed against at least once every 12 months are subject to de-obligation by FHWA."	<b>For Con phase:</b> Once within 12 months of Obligation and then once every 6 months thereafter, for each federal program code.  <b>For all other phases:</b> Once within 6 months following Obligation and then once every 6 months thereafter, for each phase and federal program code.

**Appendix B**  
**Definitions of the Required Activities per Resolution 3606 (As revised July 23, 2008)**

Index	Definition	Deadline
<b>8a</b>	<b>Inactive Projects</b>	
	Per MTC Resolution 3606-Revised, "Most projects can be completed well within the state's deadline for funding liquidation or FHWA's ten-year proceed-to-construction requirement. Yet it is viewed negatively by both FHWA and the California Department of Finance for projects to remain inactive for more than twelve months. It is expected that funds for completed phases will be invoiced immediately for the phase, and projects will be closed out within six months of the final project invoice. Funds that are not invoiced and reimbursed at least once every 12 months are subject to de-obligation by FHWA. There is no guarantee the funds will be available to the project once de-obligated."	Funds must be invoiced and reimbursed against once every 12 months to remain active.
<b>9</b>	<b>Liquidate Funds</b>	
	Per MTC Resolution 3606-Revised, "Funds must be liquidated (fully expended, invoiced and reimbursed) within six years of obligation. California Government Codes 16304.1 and 16304.3 places additional restrictions on the liquidation of federal funds. Generally, federal funds must be liquidated (fully expended, invoiced and reimbursed) within 6 state fiscal years following the fiscal year in which the funds were appropriated. Funds that miss the state's liquidation/ reimbursement deadline will lose State Budget Authority and will be de-obligated if not re-appropriated by the State Legislature, or extended (for one year) in a Cooperative Work Agreement (CWA) with the California Department of Finance. This requirement does not apply to FTA transfers."	Funds must be liquidated within six years of obligation.
<b>10</b>	<b>Estimated Completion Date/Project Closeout</b>	
	Per MTC Resolution 3606-Revised, "Implementing Agencies must fully expend federal funds on a phase one year prior to the estimated completion date provided to Caltrans. At the time of obligation, the implementing agency must provide Caltrans with an estimated completion date for that project phase. Any un-reimbursed federal funds remaining on the phase after the estimated completion date has passed, is subject to project funding adjustments by FHWA. Projects must be properly closed out within six months of final project invoice. Projects must proceed to construction within 10 years of federal authorization of the initial phase. Federal regulations require that federally funded projects proceed to construction within 10 years of initial federal authorization of any phase of the project.  Furthermore, if a project is canceled, or fails to proceed to construction in 10 years, FHWA will de-obligate any remaining funds, and the agency is required to repay any reimbursed funds. If a project is canceled as a result of the environmental process, the agency does not have to repay reimbursed costs for the environmental activities. However, if a project is canceled after the environmental process is complete, or a project does not proceed to construction within 10 years, the agency is required to repay all reimbursed federal funds. Agencies with projects that have not been closed out within 6 months of final invoice will have future programming and OA restricted until the project is closed out or brought back to good standing by providing written explanation to Caltrans Local Assistance, the applicable CMA and MTC."	<b>Est. Completion Date:</b> For each phase, fully expend federal funds 1 year prior to date provided to Caltrans.  <b>Project Close-out:</b> Within 6 months of final project invoice.

**Notes:**

- <sup>1</sup> Approval in the TIP: For administrative/ minor TIP Amendments it is the date of Caltrans approval. For formal TIP Amendments, it is the date of FHWA approval.
- <sup>2</sup> Per DOT letter from Caltrans Local Assistance to MPOs, regarding "Procedural Changes in Managing Obligations", dated 9/15/05.





## Memorandum

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Programs and Projects Committee  
**SUBJECT:** **Approval of Transportation Fund for Clean Air (TFCA) Program At Risk Report**

### Recommendation

It is recommended the Commission approve the TFCA Program At Risk Report, dated January 31, 2013.

### Summary

The report includes currently active and recently completed projects programmed with Alameda County TFCA Program Manager funds. The report segregates the active projects into “Red”, “Yellow”, and “Green” zones based on the project delivery milestones tracked in the report. The report has been updated to reflect project status updates reported at the February 11<sup>th</sup> PPC meeting.

### Discussion

The report includes currently active and recently completed projects programmed with Alameda County TFCA Program Manager funds. The report segregates the active projects into “Red”, “Yellow”, and “Green” zones based on the project delivery milestones tracked in the report. For this reporting cycle, there are a total of 27 active projects, 22 of which are listed under the report’s Green Zone and do not have required activities due for eight months or more. There are five projects in the Red Zone, for upcoming final report, final invoice or agreement execution deadlines. Eight projects have been completed and will be removed from the next At Risk report.

### Attachment(s)

Attachment A: TFCA Program Manager Fund At Risk Report

*This page intentionally left blank*

## TFCA County Program Manager Fund

## At Risk Report

Report Date: January 31, 2013

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed (Date or Y/N)</u>	<u>Notes</u>
<b>RED ZONE (Milestone deadline within 4 months)</b>							
07ALA06	BART	Multi-Jurisdiction Bike Locker Project	TFCA Award	Agreement Executed	1/1/08	3/8/08	Expenditures complete Final Invoice received - approval pending FMR received
			\$ 275,405	Project Start	2/1/08	Feb-08	
			TFCA Expended	Final Reimbursement	12/31/12		
			\$ 238,225	FMR	Mar-12	Mar-12	
			Expend Deadline Met?	12/22/11	Yes		
08ALA05	Alameda CTC	Oakland San Pablo Avenue TSP/Transit Improvement Project	TFCA Award	Agreement Executed	NA	8/22/08	Expenditures complete Final Invoice paid FMR due Feb '13 (Required 2-year post-project reporting due Feb 2013 )
			\$ 174,493	Project Start	Apr-09	Jul-09	
			TFCA Expended	Final Reimbursement	12/31/11	07/29/11	
			\$ 174,493	FMR	Feb-13		
			Expend Deadline Met?	12/22/10	Yes		
09ALA07	AC Transit	Easy Pass Transit Incentive Program	TFCA Award	Agreement Executed	1/7/10	12/03/09	Expenditure deadline Jan '13 Expenditures not complete FMR due Mar '13 1st extension approved 10/27/11
			\$ 350,000	Project Start	Sep-09	Nov-09	
			TFCA Expended	Final Reimbursement	12/31/13		
			\$ 236,535	FMR	Mar-13		
			Expend Deadline Met?	01/13/13			
10ALA02	Alameda CTC	I-80 Corridor Arterial Management	TFCA Award	Agreement Executed	2/17/11	07/09/10	Expenditures complete Final invoice paid FMR due May '13 (Project completion scheduled spring 2013)
			\$ 100,000	Project Start	Mar-11	Jul-10	
			TFCA Expended	Final Reimbursement	12/31/13	10/15/12	
			\$ 100,000	FMR	May-13		
			Expend Deadline Met?	10/28/12	Yes		
10ALA08	AC Transit	TravelChoice- New Residents (TCNR)	TFCA Award	Agreement Executed	2/17/11	01/05/11	Expenditure deadline Oct '12 Expenditures complete final invoice pending FMR due Jan '13
			\$ 165,000	Project Start	Mar-11	Jul-11	
			TFCA Expended	Final Reimbursement	12/31/13	01/07/13	
			\$ 128,146	FMR	Jan-13		
			Expend Deadline Met?	10/28/12	Yes		
<b>GREEN ZONE (Milestone deadline beyond 7 months)</b>							
08ALA01	Alameda CTC	Webster Street Corridor Enhancements Project	TFCA Award	Agreement Executed	1/8/09	12/16/08	Expenditure deadline Dec '13 Expenditures not complete FMR due Mar '14 3rd 1-yr extension approved
			\$ 420,000	Project Start	Jan-09	Jun-09	
			TFCA Expended	Final Reimbursement	12/31/13		
			\$ 236,372	FMR	Mar-14		
			Expend Deadline Met?	12/22/13			
09ALA01	Alameda CTC	Webster St SMART Corridors	TFCA Award	Agreement Executed	1/7/10	7/7/09	Expenditure deadline Dec '13 Expenditures not complete FMR due Mar '14 2nd extension request approved 9/27/12
			\$ 400,000	Project Start	Oct-09	Jul-09	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ 327,145	FMR	Mar-14		
			Expend Deadline Met?	12/22/13			
10ALA03	Fremont	Signal Retiming: Paseo Padre parkway and Auto Mall Parkway	TFCA Award	Agreement Executed	2/17/11	02/24/11	Expenditures complete Final invoice received FMR received
			\$ 210,000	Project Start	Mar-11	Jul-11	
			TFCA Expended	Final Reimbursement	12/31/13		
			\$ 121,177	FMR	Jan-13	Jan-13	
			Expend Deadline Met?	10/28/12	Yes		
10ALA04	Hayward	Traffic Signal Controller Upgrade and Synchronization	TFCA Award	Agreement Executed	2/17/11	01/26/11	Expenditures complete FMR due date TBD (2 years post-project) 1st extension request approved 9/27/12
			\$ 614,000	Project Start	Mar-11	Dec-10	
			TFCA Expended	Final Reimbursement	12/31/14	01/07/13	
			\$ 614,000	FMR	Jan -15 (est.)		
			Expend Deadline Met?	10/28/13	Yes		

## TFCA County Program Manager Fund

### At Risk Report

Report Date: January 31, 2013

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed (Date or Y/N)</u>	<u>Notes</u>
<b>GREEN ZONE (Milestone deadline beyond 7 months), continued</b>							
11ALA01	Alameda	Park Street Corridor Operations Improvement	TFCA Award	Agreement Executed	1/5/12	06/13/12	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 230,900	Project Start	Dec-12	Dec-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA02	Alameda County	Mattox Road Bike Lanes	TFCA Award	Agreement Executed	1/5/12	01/24/12	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 40,000	Project Start	Dec-12	Dec-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA03	Albany	Buchanan Bike Path	TFCA Award	Agreement Executed	1/5/12	06/01/12	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 100,000	Project Start	Dec-12	Oct-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA04	Cal State - East Bay	CSUEB - 2nd Campus to BART Shuttle (FYs 11/12 & 12/13)	TFCA Award	Agreement Executed	1/5/12	11/08/11	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 194,000	Project Start	Dec-12	Aug-11	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ 88,310	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA05	Cal State - East Bay	Transportation Demand Management Pilot Program (FY 11/12)	TFCA Award	Agreement Executed	1/5/12	11/08/11	Expenditure deadline Nov '13 Project completed Final Invoice to be received FMR received
			\$ 52,000	Project Start	Dec-12	Sep-11	
			TFCA Expended	Final Reimbursement	12/31/13		
			\$ 49,000	FMR	Dec-12	Dec '12	
				Expend Deadline Met?	11/14/13		
11ALA06	Fremont	North Fremont Arterial Management	TFCA Award	Agreement Executed	1/5/12	01/04/12	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 256,000	Project Start	Dec-12	Nov-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA07	Hayward	Post-project Monitoring/ Retiming activities for Arterial Mgmt project 10ALA04	TFCA Award	Agreement Executed	1/5/12	06/01/12	Expenditure deadline Nov '13 FMR due Jan '16 (FMR to be coordinated with 10ALA04)
			\$ 50,300.00	Project Start	Dec-12	Feb-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Jan-16		
				Expend Deadline Met?	11/14/13		
11ALA08	Hayward	Clawiter Road Arterial Management	TFCA Award	Agreement Executed	1/5/12	02/27/12	Project to start by Dec '12 Expenditure deadline Nov '13 FMR due Feb '14
			\$ 190,000.00	Project Start	Dec-12	Feb-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		
11ALA09	Oakland	Traffic Signal Synchronization along Martin Luther King Jr. Way	TFCA Award	Agreement Executed	1/5/12	03/08/12	Project to start by Dec '12 Expenditure deadline Nov '13 FMR due date Feb '14
			\$ 125,000	Project Start	Dec-12	Mar-11	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
				Expend Deadline Met?	11/14/13		

## TFCA County Program Manager Fund

### At Risk Report

Report Date: January 31, 2013

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed (Date or Y/N)</u>	<u>Notes</u>
<b>GREEN ZONE (Milestone deadline beyond 7 months), continued</b>							
11ALA10	Oakland	Broadway Shuttle - 2012 Daytime Operations	TFCA Award	Agreement Executed	1/5/12	05/07/12	Expenditures complete FMR due Mar '13
			\$ 52,154	Project Start	Dec-12	Jan-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ 39,117	FMR	Mar-13		
			Expend Deadline Met?	11/14/13	Yes		
11ALA12	San Leandro	San Leandro LINKS Shuttle (FYs 11/12 & 12/13)	TFCA Award	Agreement Executed	1/5/12	11/08/11	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 59,500	Project Start	Dec-12	Jul-11	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ 47,500	FMR	Feb-14		
			Expend Deadline Met?	11/14/13			
11ALA13	Alameda CTC	Alameda County Guaranteed Ride Home (GRH) Program (FYs 11/12 & 12/13)	TFCA Award	Agreement Executed	1/5/12	07/05/11	Expenditure deadline Nov '13 FMR due Feb '14
			\$ 245,000	Project Start	Dec-12	Jan-12	
			TFCA Expended	Final Reimbursement	12/31/14		
			\$ -	FMR	Feb-14		
			Expend Deadline Met?	11/14/13			
12ALA01	Oakland	Broadway Shuttle: Fri and Sat Evening Extended Service (FY 12/13)	TFCA Award	Agreement Executed	2/1/13	12/14/12	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 35,300	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			
12ALA02	Pleasanton	Pleasanton Trip Reduction Program (FY 12/13)	TFCA Award	Agreement Executed	2/1/13	2/6/13	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 57,507	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			
12ALA03	Cal State - East Bay	CSUEB Second Shuttle - Increased Service Hours (FY 12/13)	TFCA Award	Agreement Executed	2/1/13	2/6/13	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 56,350	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			
12ALA04	LAVTA	Route 10 - Dublin/ Pleasanton BART to Livermore ACE Station and LLNL (FY 12/13 Operations)	TFCA Award	Agreement Executed	2/1/13	1/9/13	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 144,346	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			
12ALA05	LAVTA	ACE Shuttle Service - Route 53 (FY 12/13 Operations)	TFCA Award	Agreement Executed	2/1/13	1/9/13	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 34,180	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			
12ALA06	LAVTA	ACE/BART Shuttle Service - Route 54 (FY 12/13 Operations)	TFCA Award	Agreement Executed	2/1/13	1/9/13	Project to start by Dec '13 Expenditures not complete FMR due Jan '15
			\$ 30,700	Project Start	Dec-13		
			TFCA Expended	Final Reimbursement	12/31/15		
				FMR	Jan-15		
			Expend Deadline Met?	10/17/14			

## TFCA County Program Manager Fund

### At Risk Report

Report Date: January 31, 2013

<u>Project No.</u>	<u>Sponsor</u>	<u>Project Title</u>	<u>Balances</u>	<u>Required Activity</u>	<u>Date Due</u>	<u>Activity Completed (Date or Y/N)</u>	<u>Notes</u>
<b>Completed Projects (will be removed from the next monitoring report)</b>							
08ALA11	LAVTA	Route 10 BRT TSP and Queue Jumper Improvements	TFCA Award	Agreement Executed	1/8/09	11/19/08	Expenditure deadline Dec '10 Expenditures complete Final Invoice received Jan'11 2-yr post-project report completed Jan '13
			\$ 444,722.00	Project Start	Jul-09	Jul-09	
			TFCA Expended	Final Reimbursement	12/31/11	Apr-11	
			\$ 444,722.00	FMR	Jan-13	Jan-13	
			Expended Deadline Met?	12/22/10	Yes		
10ALA05	Oakland	Broadway Shuttle - Extended Service	TFCA Award	Agreement Executed	2/17/11	01/21/11	Expenditures complete Final invoice paid \$22.90 relinquished FMR received
			\$ 166,880	Project Start	Mar-11	Feb-11	
			TFCA Expended	Final Reimbursement	12/31/13	Aug-12	
			\$ 166,857	FMR	Jan-13	Dec-12	
			Expended Deadline Met?	10/28/12	Yes		
10ALA06	Oakland	Webster/Franklin Bikeway Project	TFCA Award	Agreement Executed	2/17/11	01/20/11	Expenditures complete Final invoice paid \$33,350 relinquished FMR received
			\$ 90,000	Project Start	Mar-11	Jul-10	
			TFCA Expended	Final Reimbursement	12/31/13	Oct-12	
			\$ 56,650	FMR	Jan-13	Oct-12	
			Expended Deadline Met?	10/28/12	Yes		
10ALA11	LAVTA	ACE Shuttle Service - Route 53 (FYs 10/11 & 11/12)	TFCA Award	Agreement Executed	2/17/11	12/15/10	Expenditures complete Final invoice paid FMR received
			\$ 70,677	Project Start	Mar-11	Jul-10	
			TFCA Expended	Final Reimbursement	12/31/13	Aug-12	
			\$ 70,677	FMR	Jan-13	Oct-12	
			Expended Deadline Met?	10/28/12	Yes		
10ALA12	LAVTA	ACE/BART Shuttle Service - Route 54 (FYs 10/11 & 11/12)	TFCA Award	Agreement Executed	2/17/11	12/15/10	Expenditures complete Final invoice paid FMR received
			\$ 72,299	Project Start	Mar-11	Jul-10	
			TFCA Expended	Final Reimbursement	12/31/13	Jul-12	
			\$ 72,299	FMR	Jan-13	Oct-12	
			Expended Deadline Met?	10/28/12	Yes		
11ALA11	Pleasanton	Pleasanton Trip Reduction Program (FY 11/12)	TFCA Award	Agreement Executed	1/5/12	10/24/11	Expenditures complete Final invoice paid FMR received
			\$ 52,816	Project Start	Dec-12	Sep-11	
			TFCA Expended	Final Reimbursement	12/31/14	Nov-12	
			\$ 52,816	FMR	Feb-14	Dec-12	
			Expended Deadline Met?	11/14/13	Yes		
11ALA14	LAVTA	Route 9 Shuttle BART/Hacienda Business Park (FY 11/12)	TFCA Award	Agreement Executed	1/5/12	10/24/11	Expenditures complete Final invoice paid FMR received
			\$ 42,947	Project Start	Dec-12	Jul-11	
			TFCA Expended	Final Reimbursement	12/31/14	Jul-12	
			\$ 42,947	FMR	Jan-13	Jan-13	
			Expended Deadline Met?	11/14/13	Yes		
11ALA15	LAVTA	Route 10 - Dublin/ Pleasanton BART to Livermore ACE Station (FY 11/12)	TFCA Award	Agreement Executed	1/5/12	10/24/11	Expenditures complete \$17,586 relinquished Jan '13 FMR rec'd Jan'13
			\$ 141,542	Project Start	Dec-12	Jul-11	
			TFCA Expended	Final Reimbursement	12/31/14	Aug-12	
			\$ 123,956	FMR	Jan-13	Jan-13	
			Expended Deadline Met?	11/14/13	Yes		

**Report Milestone Notes**

Agmt Executed = Date TFCA Agreement executed

Project Start = Date of project initiation

FMR = Date Final Monitoring Report (Final Project Report) received by Alameda CTC

Exp. Deadline Met? = Expenditures completed by deadline (Yes/No)



**Memorandum**

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Programs and Projects Committee  
**SUBJECT:** **Approval of Transportation Fund for Clean Air (TFCA) FY 2013/14 Expenditure Plan Application**

**Recommendation**

It is recommended the Commission approve Resolution 13-006, regarding the submittal of the FY 2013/14 TFCA County Program Manager Fund Expenditure Plan Application to the Bay Area Air Quality Management District (Air District).

**Summary**

The attached Alameda CTC Resolution and TFCA Expenditure Plan Application are due to the Air District by March 4, 2013, prior to a detailed program of projects. For FY 2013/14, the Expenditure Plan Application includes approximately \$1.885 million of TFCA funds for projects.

**Background**

TFCA funding is generated by a \$4.00 vehicle registration fee collected by the Bay Area Air Quality Management District (Air District). Projects that result in the reduction of motor vehicle emissions are eligible for TFCA. Eligible projects are to achieve surplus emission reductions beyond what is currently required through regulations, ordinances, contracts, or other legally binding obligations. Projects typically funded with TFCA include shuttles, bicycle lanes and lockers, signal timing and trip reduction programs. As the TFCA Program Manager for Alameda County, the Alameda CTC is responsible for programming 40 percent of the four dollar vehicle registration fee that is collected in Alameda County for this program. Five percent of new revenue is set aside for the Alameda CTC's administration of the TFCA program. Per the Alameda CTC TFCA Guidelines, 70 percent of the available funds are to be allocated to the cities/county based on population, with a minimum of \$10,000 to each jurisdiction. The remaining 30 percent of funds are to be allocated to transit-related projects on a discretionary basis.

A jurisdiction may borrow against its projected future share in order to receive more funds in the current year, which can help facilitate the programming of all available funds. Projects proposed

for TFCA funding are required to meet the eligibility and cost-effectiveness requirements of the TFCA program.

The revenue in the attached FY 2013/14 Expenditure Plan Application includes:

- New projected revenue for FY 2013/14: \$1,896,911
- Earned interest for calendar year 2012: \$11,091
- Relinquished revenue through 12/31/12: \$71,615

Five percent of the new projected revenue is reserved for the Alameda CTC's administration of the TFCA program. The amount available to program to projects is \$1,884,772. This amount includes relinquished funds from completed projects and earned interest.

The Expenditure Plan Application is due to the Air District by March 4, 2013. Following the Air District's approval, the Alameda CTC will enter into a funding agreement with the Air District and will have six months to submit a Commission-approved program of eligible projects. A TFCA call for projects is scheduled for late February 2013 with applications due to the Alameda CTC in late March. A draft FY 2013/14 TFCA program is scheduled for the Commission's consideration in June 2013.

#### **Financial Impact**

This programming action has no financial impact to the Alameda CTC. The revenue included in this TFCA program is made available by the Air District. Costs associated with the Alameda CTC's administration of the TFCA program are included in the current Alameda CTC's budget.

#### **Attachment(s)**

- Attachment A: Alameda CTC Resolution 13-006
- Attachment B: FY 2013/14 TFCA Expenditure Plan Application





*This page intentionally left blank*

## SUMMARY INFORMATION

County Program Manager Agency Name: Alameda County Transportation Commission

Address: 1333 Broadway, Suite 220, Oakland, CA 94612

### PART A: NEW TFCA FUNDS

- |   |                |                            |
|---|----------------|----------------------------|
| 1. Estimated FYE 2014 DMV revenues (based on projected CY2012 revenues):                  | Line 1:        | <u>\$1,824,148.00</u>      |
| 2. Difference between prior-year estimate and actual revenue:                             | Line 2:        | <u>\$72,763.40</u>         |
| a. Actual FYE 2012 DMV revenues (based on CY2011):  |                | <u>\$1,827,674.40</u>      |
| b. Estimated FYE 2012 DMV revenues (based on CY2011):                                     |                | <u>\$1,754,911.00</u>      |
| <i>(‘a’ minus ‘b’ equals Line 2.)</i>   |                |                            |
| 3. Estimated New Allocation (Sum of Lines 1 and 2):                                       | Line 3:        | <u>\$1,896,911.40</u>      |
| 4. Interest income. List interest earned on TFCA funds in calendar year 2012.             | Line 4:        | <u>\$11,091.39</u>         |
| 5. Estimated TFCA funds budgeted for administration: <sup>1</sup>                         | Line 5:        | <u>\$94,845.57</u>         |
| <i>(Note: This amount may not exceed 5% of Line 3.)</i>                                   |                |                            |
| <b>6. Total new TFCA funds available in FYE 2014 for projects and administration</b>      | <b>Line 6:</b> | <b><u>1,908,002.79</u></b> |
| <i>(Add Lines 3 and 4. These funds are subject to the six-month allocation deadline.)</i> |                |                            |

### PART B: TFCA FUNDS AVAILABLE FOR REPROGRAMMING

- |  |                |                           |
|--|----------------|---------------------------|
| 7. <b>Total amount from previously funded projects available for reprogramming to other projects.</b> <i>(Enter zero (0) if none.)</i> | <b>Line 7:</b> | <b><u>\$71,615.04</u></b> |
| <i>(Note: Reprogrammed funds originating from pre-2006 projects are not subject to the six-month allocation deadline.)</i>             |                |                           |

### PART C: TOTAL AVAILABLE TFCA FUNDS

- |   |                |                            |
|---|----------------|----------------------------|
| 8. <b>Total Available TFCA Funds</b> <i>(Sum of Lines 6 and 7)</i>                | <b>Line 8:</b> | <b><u>1,979,617.83</u></b> |
| 9. Estimated Total TFCA funds available for projects <i>(Line 8 minus Line 5)</i> | Line 9:        | <u>1,884,772.26</u>        |

I certify that, to the best of my knowledge, the information contained in this application is complete and accurate.

Executive Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> The “Estimated TFCA funds budgeted for administration” amount is listed for informational purposes only. Per California Health and Safety Code Section 44233, County Program Managers must limit their administrative costs to no more than 5% of the actual total revenue received from the Air District.

## SUMMARY INFORMATION - ADDENDUM

Complete if there are TFCA Funds available for reprogramming.

Project #	Project Sponsor/Grantee	Project Name	\$ TFCA Funds Allocated	\$ TFCA Funds Expended	\$ TFCA Funds Available	Code*
07ALA06	BART	Bike lockers at Ala Co BART Stations	275,405	253,520.13	21,884.87	UB
08ALA02	BART	Bike lockers at Castro Valley BART	66,500	60,409.59	6,090.41	UB
08ALA03	Berkeley	9th Street Bicycle Boulevard	247,316	245,271.56	2,044.44	UB
09ALA04	Berkeley	Citywide Bicycle Parking Program	46,887	45,416.58	1,470.42	UB
09ALA08	Alameda CTC	Guaranteed Ride Home	280,000	279,847.10	153.00	UB
10ALA05	Oakland	Broadway Shuttle	166,880	166,857.10	22.90	UB
10ALA06	Oakland	Webster/Franklin Bikeway	90,000	56,650.00	33,350.00	UB
12ALA06	LAVTA	Rt 54 ACE Shuttle	37,299	See note below	6,599.00	NA

### TOTAL TFCA FUNDS AVAILABLE FOR REPROGRAMMING

\$ 71,615.04

(Enter this amount in Part B, Line 7 of Summary Information form)

\* Enter UB (for projects that were completed under budget) and CP (for cancelled project).

**Note:** Programming for 12ALA06 was revised from \$37,299 to \$30,700 after the Alameda CTC's approval of the final FYE 13 program. The \$6,599 difference is shown as relinquished and included in the FYE 14 Expenditure Plan.



## Memorandum

**DATE:** January 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Programs and Projects Committee  
**SUBJECT:** California Transportation Commission (CTC) January 2013 Meeting Summary

### Recommendation

This item is for information only. No action is requested.

### Discussion

The California Transportation Commission is responsible for programming and allocating funds for the construction of highway, passenger rail, and transit improvements throughout California. The CTC consists of eleven voting members and two non-voting ex-officio members. The San Francisco Bay Area has three (3) CTC members residing in its geographic area: Bob Alvarado, Jim Ghielmetti, and Carl Guardino.

The January 2013 CTC meeting was held at Sacramento, CA. Detailed below is a summary of the two (2) agenda items of significance pertaining to Projects / Programs within Alameda County that were considered at the January 2013 CTC meeting (Attachment A).

#### 1. 2014 State Transportation Improvement Program (STIP) Fund Estimate Overview

CTC staff presented an overview of the 2014 STIP Fund Estimate. Over the next several months, the Department of Transportation (Caltrans) will work closely with CTC staff to identify key issues and assumptions, and prepare the 2014 STIP Fund Estimate for adoption on August 6, 2013. The key milestones for the development of the 2014 STIP Fund Estimate are:

- January 2013 – Overview
- March 2013 – Present Draft Assumption and Key Issues
- May 2013 – Approve Assumptions (pending changes to the May Revision of the 2013-14 Governor’s Budget)
- June 2013 – Present Draft Fund Estimate
- August 2013 – Adopt Fund Estimate

#### 2. Proposition 1B Trade Corridor Improvement Fund (TCIF)/ I-880 Reconstruction, 29th-23rd Avenue project

The CTC approved an amendment of the TCIF base line agreement for the I-880 Reconstruction, 29th-23rd Avenue project to update the funding plan and delivery schedule.

**Outcome:** The project delivery has been delayed by two months. Construction phase is scheduled to begin in mid-summer 2013.

**Attachment(s)**

Attachment A: January 2013 CTC Meeting Summary for Alameda County Projects /Programs

Sponsor	Program / Project	Item Description	CTC Action / Discussion
Caltrans	2014 State Transportation Improvement Program (STIP)	CTC staff presented an overview of the 2014 STIP Fund Estimate.	Information Item
Alameda CTC	Trade Corridor Improvement Fund (TCIF)/ I-880 Reconstruction, 29th-23rd Avenue project	Amend baseline agreement for the I-880 Reconstruction, 29th-23rd Avenue project to update the funding plan and delivery schedule	Approved

[http://www.dot.ca.gov/hq/transprog/ctcbooks/2013/0113/00\\_timed.pdf](http://www.dot.ca.gov/hq/transprog/ctcbooks/2013/0113/00_timed.pdf)

*This page intentionally left blank*





**Memorandum**

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Programs and Projects Committee

**SUBJECT:** **East Bay Greenway Project – Segment 7A (ACTIA 28)**  
**Approval of Amendment No. 2 to the Professional Services Agreement**  
**with HQE Incorporated (Agreement No. A10-0026)**

**Recommendation**

It is recommended that the Commission approve Amendment No. 2 to the professional services agreement with HQE Incorporated (Agreement No. A10-0026) to provide design services during construction for an additional contract amount of \$35,000 and to extend the contract time to March 31, 2014.

**Summary**

The Alameda CTC is the sponsor of the East Bay Greenway Project – Segment 7A. The project is expected to be advertised in February 2013 with bids to open and the contract awarded to the lowest responsible bidder in March 2013, and construction to start in April 2013. This project is funded with a combination of TIGER funds (\$1,078,400) with an East Bay Regional Park District Measure WW bond match (\$269,400).

The Alameda CTC retained a consultant team led by HQE Incorporated to secure environmental approval for the project. On September 1, 2010, Agreement No. A10-0026 was entered into with HQE Incorporated for an amount not to exceed \$500,000.

Amendment No. 1 dated September 22, 2011 was issued to expand the scope of services to include design for an additional not to exceed amount of \$477,659.00. The total not to exceed amount for environmental and design is \$977,659.00.

Amendment No. 2 to Agreement No. A10-0026 is needed to provide design services during construction for a not to exceed amount of \$35,000 and to extend contract time to March 31, 2014.

Table 1 below summarizes the contract actions related to Agreement No. CMA A10-0026.

<b>Table 1: Summary of Agreement No. CMA A10-0026 with HQE Incorporated</b>		
<b>Description</b>	<b>Amendment Amount</b>	<b>Total Contract Not to Exceed Amount</b>
Professional Services Agreement (PSA) with HQE Incorporated (A10-0026) to prepare the Project Approval and Environmental Clearance Documents (PA&ED) dated September 1, 2010	NA	\$ 500,000
Amendment No. 1 to A10-0026 to prepare design documents dated September 22, 2011.	\$ 477,659	\$ 977,659
Recommended Amendment No. 2 to A10-0026 for DSDC (\$35,000) and extend contract time to March 31, 2014	\$ 35,000 <sup>(1)</sup>	\$ 1,012,659 <sup>(1)</sup>
<b>Total Amended Contract Not to Exceed Amount</b>		<b>\$ 1,012,659 <sup>(1)</sup></b>

<sup>(1)</sup>Funding for this amendment will be provided from ACTIA Measure B Grant funds approved for the project.

### **Discussion**

The Alameda CTC is the sponsor of the East Bay Greenway Project. The East Bay Greenway is a planned 12-mile bicycle and pedestrian facility that will travel through Oakland, San Leandro, Hayward and unincorporated Alameda County. The alignment generally runs under the BART tracks and the Greenway will ultimately connect five BART stations. A federal stimulus TIGER II grant has been obtained to build a one half-mile segment of the project (Segment 7A, between Coliseum BART and 85th Avenue in Oakland). Caltrans issued a NEPA Categorical Exclusion for that segment in February 2012, and Alameda CTC filed a CEQA Categorical Exemption for that segment in March 2012. FHWA has authorized the project and Caltrans issued an E-76 Authorization to Proceed with Construction on September 17, 2012. Construction of this segment is planned to begin in April 2013.

In addition, in order to position the East Bay Greenway (beyond Segment 7A) for outside funding, Alameda CTC has used discretionary bicycle/pedestrian Measure B funds for preliminary engineering and CEQA analysis of the full 12-mile project which the Commission adopted at the October 25, 2012 Commission meeting. The 138-page final CEQA analysis has been posted on the Alameda CTC website at [www.alamedactc.org/news\\_items/view/7903](http://www.alamedactc.org/news_items/view/7903), and is also available to members of the public at the Alameda CTC's offices.

The construction phase of the project will be funded with a combination of federal Tiger II funds (\$1,078,400) with a WW bond match (\$269,400). The project is subject to federal contracting requirements.

The Alameda CTC is also responsible for the Advertise, Award and Administration (AAA) component of the project. The project is expected to be advertised in February, 2013 with opening of bids and contract award to the lowest responsible bidder in March 2013, and construction to start in April 2013.

Staff recommends that the Alameda CTC Commission authorize the execution of Amendment No. 2 to the professional services agreement with HQE Incorporated (Agreement No. A10-0026) to provide design services during construction for an additional contract amount of \$35,000 and to extend the contract time to March 31, 2014.

**Fiscal Impact**

The recommended action will authorize the encumbrance of additional project funding (Measure B Grant funds). The required additional project funding is included in the current project funding plan.

*This page intentionally left blank*



## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Programs and Projects Committee

**SUBJECT:** **I-580 San Leandro Soundwall & Landscape Project (ACTC 774.0) – Approval of Amendment No. 4 to the Professional Services Agreement with Mark Thomas & Company (Agreement No. A06-003)**

### Recommendation

It is recommended that the Commission authorize the Executive Director, or his designee, to amend the contract A06-003 with Mark Thomas & Company for additional design services, and to provide design services during construction for an additional contract amount of \$80,000.

### Summary

Alameda CTC sponsored a project to build soundwalls in the City of San Leandro. The San Leandro segment of soundwall and landscaping was originally contemplated to be delivered as a single construction contract. However, the San Leandro segment was delivered in two construction packages:

1. The San Leandro soundwall segment of the project was constructed in 2010 as a stand alone construction contract.
2. The irrigation and landscape portion of the project was delivered as a separate construction contract, now in construction. The irrigation and landscape portion was separated because of a three-year plant establishment period required after the planting is complete.

As a result, additional engineering effort was required to prepare a new construction package for the irrigation and landscaping portion.

Design services during construction are required to review contractor submittals, respond to requests for information, prepare design changes, and other services during construction phase of the irrigation and landscape portion.

### Discussion

Alameda CTC is the sponsor of the I-580 San Leandro Soundwall and Landscape Project. The soundwall portion of the project was constructed in 2010 as a separate construction contract. The irrigation and landscape portion was separated from the project since it requires a three-year

plant establishment period to ensure survival of vegetation. The irrigation and planting portion was recently delivered as a separate contract to repair the existing irrigation system, plant new plants and add an additional irrigation system around the sound walls.

The separation of the irrigation and landscape portion of the project required preparation of a new construction package and which was not originally anticipated. An amendment to the Mark Thomas contract is required to perform additional engineering efforts to prepare a separate construction package.

Alameda CTC is the administering agency for the irrigation and landscaping project. The design engineer, Mark Thomas and Company will be retained to provide design support during the construction phase. These services include submittal review; provide responses to requests for information (RFI), design changes and as-built drawings.

**Fiscal Impact**

Approval of the recommended actions will authorize the encumbrance of \$80,000 for the project which will be funded by local funding sources. Funds necessary to implement this amendment are included in the Alameda CTC FY 2012-13 Operating and Capital Program Budget.



## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Finance and Administration Committee

**SUBJECT:** **Alameda CTC Fiscal Year 2012-2013 Second Quarter Consolidated Investment Report**

### Recommendation

It is recommended that the Commission accept the attached Alameda CTC Fiscal Year 2012-13 second quarter Consolidated Investment Report (Attachment A).

### Summary

- Alameda CTC investments are in compliance with the adopted investment policies.
- Alameda CTC has sufficient cash flow to meet expenditure requirements over the next six months.
- As of December 31, 2012, total cash and investments held by the Alameda CTC were \$242.3 million. This total is a decrease of \$40.1 million or 14.2% from the prior year-end balance of \$282.4 million.
- The ACTA investment balance decreased \$11.3 million or 8.0% due to capital project expenditures. The ACTIA investment balance decreased \$24.5 million or 21.6% mostly due to capital project expenditures. The ACCMA investment balance decreased \$4.3 million or 15.1% mostly related to CMA TIP project payments.
- Investment yields have declined with the return on investments for the Alameda CTC at 0.71% compared to the prior year's return of 0.99%. Return on investments were projected for the FY2012-13 budget year at varying rates ranging from 0 - 1.00% depending on investment type.
- Based on the most current cash flow projections updated in April, 2012, ACTIA will require external financing by the 2<sup>nd</sup> quarter of FY2013-14 to satisfy capital project obligations. The cash flow projection scenario assumes a short term loan from ACTA capital funds, which would be paid back as soon as financing is executed. If approved by the Commission, the loan from ACTA would allow staff an additional nine months to arrange a financing mechanism for ACTIA.

**Discussion**

As of December 31, 2012, the Alameda CTC portfolio managed by investment advisors consisted of approximately 21.4% US Treasury Securities, 53.7% Federal Agency Securities, 3.3% Corporate Notes, 11.9% Commercial Paper, 3.0% Negotiable CDs and 6.7% Money Market Funds (See Attachment B). The Alameda CTC portfolio is in compliance with both the adopted investment policy and the California Government Code.

The Employment Development Department reported an unemployment rate in Alameda County for December, 2012 of 8.2%, down 0.3% from the previous quarter end statement, and between that of California, at 9.7%, and the United States, at 7.8% (per the US Department of Labor). Alameda County increases in jobs were in the categories of transportation, warehousing, utilities, professional and business services, financial services, and leisure and hospitality. Unemployment rates are still very high when compared to historical national rates which ranged from 4.0 – 5.0% in the years 2001 – 2007.

The Federal Open Market Committee agreed at its December meeting to continue monthly purchases of \$40 billion in Agency mortgage-backed securities, in addition to an open-ended program to buy \$45 billion in Treasuries each month to support the still fragile economic recovery. The Federal Reserve tied the continuation of these programs to goals for unemployment (below 6.5%) and inflation (no more than 2.5%). Corporate bonds outperformed government bonds as the Fed's bond purchase programs crowded investors out of Treasury bonds and Agency mortgages.

**Attachment(s)**

Attachment A: Consolidated Investment Report as of December 31, 2012

Attachment B: Detail of Investment Holdings (managed by PFM and Chandler)



Alameda CTC									
Consolidated Investment Report									
As of December 31, 2012									
ACTA	Un-Audited		Interest Earned			FY 2011-2012		FY 2011-2012	
	Investment Balance	Interest earned	As of December 31, 2012	Budget	Difference	Investment Balance	Interest earned	Investment Balance	Interest earned
			Approx. ROI			June 30, 2012	FY 2011-2012	June 30, 2012	FY 2011-2012
Checking Account	\$ 53,374	\$ 8	0.03%			\$ 103,510	\$ 45	\$ 103,510	\$ 45
State Treas. Pool (LAIF)	7,207,953	19,330	0.54%			14,808,441	105,009	14,808,441	105,009
Investment Advisors (1)	111,740,575	659,306	1.18%			115,361,268	2,139,191	115,361,268	2,139,191
Loan to ACCMA	10,000,000					10,000,000		10,000,000	
ACTA Total	129,001,901	\$ 678,645	1.05%	\$ 512,500	\$ 166,145	140,273,219	2,244,245	140,273,219	2,244,245
						Approx. ROI			1.60%
ACTIA	Un-Audited		Interest Earned			FY 2011-2012		FY 2011-2012	
	Investment Balance	Interest earned	As of December 31, 2012	Budget	Difference	Investment Balance	Interest earned	Investment Balance	Interest earned
			Approx. ROI			June 30, 2012	FY 2011-2012	June 30, 2012	FY 2011-2012
Community Bank (OPEB)(2)	\$ 910,834	\$ 462	0.10%			\$ 910,373	\$ 865	\$ 910,373	\$ 865
Checking Account	\$ 3,945,593	\$ 117	0.01%			\$ 8,760,886	\$ 147	\$ 8,760,886	\$ 147
State Treas. Pool (LAIF)	21,262,298	50,022	0.47%			36,040,309	208,541	36,040,309	208,541
Investment Advisors (1)	63,819,264	76,706	0.24%			68,742,558	218,683	68,742,558	218,683
ACTIA Total	89,027,155	\$ 126,846	0.28%	\$ 75,000	\$ 51,846	113,543,752	427,371	113,543,752	427,371
						Approx. ROI			0.38%
ACCMA	Un-Audited		Interest Earned			FY 2011-2012		FY 2011-2012	
	Investment Balance	Interest earned	As of December 31, 2012	Budget	Difference	Investment Balance	Interest earned	Investment Balance	Interest earned
			Approx. ROI			June 30, 2012	FY 2011-2012	June 30, 2012	FY 2011-2012
Checking Account	\$ 2,146,468		0.00%			\$ 2,911,113	\$ -	\$ 2,911,113	\$ -
State Treas. Pool (LAIF)	14,419,409	25,976	0.36%			17,537,573	45,846	17,537,573	45,846
Project Deferred Revenue (3)	17,666,881	30,414	0.34%			18,088,066	66,302	18,088,066	66,302
Loan from ACTA	(10,000,000)					(10,000,000)		(10,000,000)	
ACCMA Total	\$ 24,232,758	\$ 56,390	0.47%	\$ -	\$ 56,390	\$ 28,536,752	\$ 112,148	\$ 28,536,752	\$ 112,148
						Approx. ROI			0.39%
ACTC TOTAL	\$ 242,261,815	\$ 861,881	0.71%	\$ 587,500	\$ 274,381	\$ 282,353,723	\$ 2,783,764	\$ 282,353,723	\$ 2,783,764

Notes:

- (1) See attachments for detail of investment holdings managed by Investment Advisors.
- (2) The OPEB/Health Retirement account and related interest income is held in a irrevocable trust and does not appear on ACTIA's balance sheet.
- (3) Project funds in deferred revenue are invested in LAIF with interest accruing back to the respective project fund which include TVTC, San Leandro Marina, TCRP and PTMISEA funds.
- (4) All investments are marked to market on the financial statements at the end of the fiscal year per GASB 31 requirements.
- (5) Alameda CTC investments are in compliance with the currently adopted investment policies.
- (6) Alameda CTC has sufficient cash flow to meet expenditure requirements over the next six months.

*This page intentionally left blank*



For the Month Ending December 31, 2012

**Managed Account Detail of Securities Held**

**ALAMEDA CNTY TRANSPORTATION AUTHORITY**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES DTD 03/31/2011 0.750% 03/31/2013	9128280L7	1,500,000.00	AA+	Aaa	03/31/11	04/01/11	1,499,121.09	0.78	2,874.31	1,499,891.79	1,502,403.00	
US TREASURY NOTES DTD 03/31/2011 0.750% 03/31/2013	9128280L7	3,000,000.00	AA+	Aaa	03/22/12	03/27/12	3,015,468.75	0.24	5,748.63	3,003,743.61	3,004,806.00	
US TREASURY NOTES DTD 06/30/2008 3.375% 06/30/2013	9128281D3	13,830,000.00	AA+	Aaa	03/22/12	03/27/12	14,368,613.67	0.28	1,289.40	14,042,629.06	14,051,501.28	
US TREASURY NOTES DTD 09/30/2008 3.125% 09/30/2013	9128281M3	3,900,000.00	AA+	Aaa	03/22/12	03/27/12	4,064,531.25	0.32	31,138.39	3,981,162.28	3,985,160.16	
<b>Security Type Sub-Total</b>		<b>22,230,000.00</b>					<b>22,947,734.76</b>	<b>0.31</b>	<b>41,050.73</b>	<b>22,527,426.74</b>	<b>22,543,870.44</b>	

**Federal Agency Bond / Note**

FHLMC GLOBAL NOTES DTD 12/02/2009 1.375% 01/09/2013	3137EACG2	2,380,000.00	AA+	Aaa	02/11/11	02/14/11	2,400,634.60	0.91	15,635.28	2,380,242.59	2,380,580.72
FHLMC GLOBAL REFERENCE NOTES DTD 01/17/2003 4.500% 01/15/2013	3134A4SA3	5,625,000.00	AA+	Aaa	03/25/10	03/30/10	6,058,575.00	1.66	116,718.75	5,631,156.79	5,633,893.13
FEDERAL HOME LOAN BANK GLOBAL NOTES DTD 02/03/2012 0.220% 08/08/2013	313376UV5	5,000,000.00	AA+	Aaa	11/27/12	11/28/12	5,001,135.00	0.19	4,369.44	5,000,985.45	5,001,200.00
FHLB NOTES DTD 02/13/2012 0.280% 08/13/2013	313376WB7	9,700,000.00	AA+	Aaa	11/27/12	11/28/12	9,706,372.90	0.19	10,411.33	9,705,549.08	9,705,946.10
FHLB GLOBAL BONDS DTD 08/01/2008 4.000% 09/06/2013	3133XR88	4,400,000.00	AA+	Aaa	03/22/12	03/27/12	4,629,680.00	0.37	56,222.22	4,508,561.20	4,514,096.40
FNMA NOTES DTD 11/01/2010 0.750% 12/18/2013	31398A5W8	4,725,000.00	AA+	Aaa	08/21/12	08/22/12	4,754,484.00	0.28	1,279.69	4,746,505.79	4,752,216.00
<b>Security Type Sub-Total</b>		<b>31,830,000.00</b>					<b>32,550,881.50</b>	<b>0.54</b>	<b>204,636.71</b>	<b>31,973,000.90</b>	<b>31,987,932.35</b>

**Corporate Note**

WELLS FARGO & COMPANY GLOBAL SR NOTES DTD 01/31/2008 4.375% 01/31/2013	949746NY3	1,000,000.00	A+	A2	08/26/08	08/29/08	959,600.00	5.41	18,350.69	999,185.00	1,002,972.00
<b>Security Type Sub-Total</b>		<b>1,000,000.00</b>					<b>959,600.00</b>	<b>5.41</b>	<b>18,350.69</b>	<b>999,185.00</b>	<b>1,002,972.00</b>



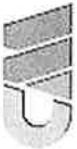


## Managed Account Detail of Securities Held

For the Month Ending December 31, 2012

### ALAMEDA CNTY TRANSPORTATION AUTHORITY -

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>										
WELLS FARGO & COMPANY GLOBAL SR NOTES DTD 01/31/2008 4.375% 01/31/2013	949746NY3	A+	A2	05/03/11	05/06/11	1,582,515.00	1.16	27,526.04	1,503,863.31	1,504,458.00
<b>Security Type Sub-Total</b>						<b>2,542,115.00</b>	<b>2.86</b>	<b>45,876.73</b>	<b>2,503,048.31</b>	<b>2,507,430.00</b>
<b>Commercial Paper</b>										
NORDEA NORTH AMERICA INC COMM PAPER -- 0.000% 01/14/2013	6555PONE5	A-1+	P-1	10/19/12	10/19/12	899,521.50	0.22	0.00	899,928.50	899,951.40
BANK OF TOKYO MITSUBISHI COMM PAPER -- 0.000% 02/12/2013	06538BPC1	A-1	P-1	10/12/12	10/15/12	2,587,669.00	0.27	0.00	2,589,184.15	2,589,380.99
RABOBANK USA FIN CORP COMM PAPER -- 0.000% 03/07/2013	74977K077	A-1+	P-1	10/12/12	10/15/12	2,097,497.50	0.30	0.00	2,098,862.49	2,099,376.30
NORDEA NORTH AMERICA INC COMM PAPER -- 0.000% 05/30/2013	6555POSW0	A-1+	P-1	12/03/12	12/04/12	3,994,296.67	0.29	0.00	3,995,198.88	3,995,332.00
<b>Security Type Sub-Total</b>						<b>9,578,984.67</b>	<b>0.28</b>	<b>0.00</b>	<b>9,583,174.02</b>	<b>9,584,040.69</b>
<b>Managed Account Sub-Total</b>						<b>67,619,715.93</b>	<b>0.51</b>	<b>291,564.17</b>	<b>66,586,649.97</b>	<b>66,623,273.48</b>
<b>Securities Sub-Total</b>						<b>\$67,619,715.93</b>	<b>0.51%</b>	<b>\$291,564.17</b>	<b>\$66,586,649.97</b>	<b>\$66,623,273.48</b>
<b>Accrued Interest</b>										<b>\$291,564.17</b>
<b>Total Investments</b>										<b>\$66,914,837.65</b>



**Alameda CTC- Alameda Cnty Trans Authority  
Account #470**

**Holdings Report**

As of 12/31/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>AGENCY</b>									
3133XP2W3	FHLB Note 3.375% Due 2/27/2013	2,500,000.00	07/09/2008 4.02 %	2,432,425.00 2,497,724.88	100.50 0.18 %	2,512,425.00 29,062.50	5.66 % 14,700.12	Aaa AA+	0.16 0.16
880591CW0	Tennessee Valley Authority Note 6% Due 3/15/2013	4,000,000.00	Various 3.46 %	4,407,900.00 4,018,784.44	101.17 0.30 %	4,046,780.00 70,666.67	9.18 % 27,995.56	Aaa AA+	0.20 0.21
3133XXYX9	FHLB Note 1.875% Due 6/21/2013	2,480,000.00	06/18/2012 0.25 %	2,520,324.80 2,498,788.94	100.82 0.14 %	2,500,308.72 1,291.67	5.58 % 1,519.78	Aaa AA+	0.47 0.47
31331JPK3	FFCB Note 1.375% Due 6/25/2013	2,500,000.00	06/18/2012 0.25 %	2,528,575.00 2,513,478.77	100.63 0.07 %	2,515,752.50 572.92	5.61 % 2,273.73	Aaa AA+	0.48 0.48
31398ASD5	FNMA Note 3.875% Due 7/12/2013	1,700,000.00	04/09/2009 2.24 %	1,811,683.20 1,713,825.39	101.99 0.13 %	1,733,758.60 30,924.65	3.93 % 19,933.21	Aaa AA+	0.53 0.52
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	4,000,000.00	Various 2.35 %	4,411,330.00 4,052,532.65	102.64 0.22 %	4,105,556.00 79,166.67	9.33 % 53,023.35	Aaa AA+	0.58 0.57
31331KZJ2	FFCB Note 0.35% Due 9/23/2013	1,500,000.00	03/22/2012 0.38 %	1,499,430.00 1,499,724.86	100.12 0.18 %	1,501,846.50 1,429.17	3.35 % 2,121.64	Aaa AA+	0.73 0.73
31331GCS6	FFCB Note 3.875% Due 10/7/2013	2,300,000.00	02/04/2009 2.89 %	2,397,934.00 2,316,025.56	102.82 0.19 %	2,364,839.30 20,795.83	5.32 % 48,813.74	Aaa AA+	0.77 0.76
3133XSAE8	FHLB Note 3.625% Due 10/18/2013	2,000,000.00	03/03/2009 2.69 %	2,080,600.00 2,013,838.96	102.72 0.21 %	2,054,344.00 14,701.39	4.61 % 40,505.04	Aaa AA+	0.80 0.79
3134A4UK8	FHLMC Note 4.875% Due 11/15/2013	2,500,000.00	01/08/2009 2.44 %	2,776,632.50 2,549,672.01	104.13 0.13 %	2,603,267.50 15,572.92	5.84 % 53,595.49	Aaa AA+	0.87 0.86
3137EACZ0	FHLMC Note 0.375% Due 11/27/2013	2,600,000.00	10/25/2012 0.24 %	2,603,848.00 2,603,198.59	100.18 0.18 %	2,604,570.80 920.83	5.81 % 1,372.21	Aaa AA+	0.91 0.90
31398A5W8	FNMA Note 0.75% Due 12/18/2013	2,600,000.00	05/23/2012 0.34 %	2,616,822.00 2,610,304.58	100.58 0.15 %	2,614,976.00 704.17	5.83 % 4,671.42	Aaa AA+	0.96 0.96
<b>Total Agency</b>		<b>30,680,000.00</b>	<b>1.91 %</b>	<b>32,087,504.50</b> <b>30,887,899.63</b>	<b>0.18 %</b>	<b>31,158,424.92</b> <b>265,809.39</b>	<b>70.04 %</b> <b>270,525.29</b>	<b>Aaa</b> <b>AA+</b>	<b>0.60</b> <b>0.59</b>
<b>COMMERCIAL PAPER</b>									
36959HQB6	General Electric Capital Corp Discount CP 0.28% Due 3/11/2013	1,000,000.00	09/12/2012 0.28 %	998,600.00 998,600.00	99.86 0.28 %	998,600.00 863.33	2.23 % 0.00	P-1 A-1+	0.19 0.19
4662J0SM5	JP Morgan Discount CP 0.28% Due 5/21/2013	1,060,000.00	11/20/2012 0.28 %	1,058,499.51 1,058,499.51	99.86 0.28 %	1,058,499.51 346.27	2.36 % 0.00	P-1 A-1	0.39 0.39
99233GTC0	Toyota Motor Credit Discount CP 0.31% Due 6/12/2013	1,150,000.00	10/11/2012 0.31 %	1,147,583.72 1,147,583.72	99.79 0.31 %	1,147,583.72 812.03	2.56 % 0.00	P-1 A-1+	0.45 0.45
<b>Total Commercial Paper</b>		<b>3,210,000.00</b>	<b>0.30 %</b>	<b>3,204,683.23</b> <b>3,204,683.23</b>	<b>0.30 %</b>	<b>3,204,683.23</b> <b>2,021.63</b>	<b>7.15 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.35</b> <b>0.35</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	7,640,271.15	Various 0.00 %	7,640,271.15 7,640,271.15	1.00 0.00 %	7,640,271.15 0.00	17.03 % 0.00	Aaa AAA	0.00 0.00



**Holdings Report**

As of 12/31/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>Total Money Market Fund FI</b>									
		7,640,271.15	0.00 %	7,640,271.15	0.00 %	7,640,271.15	17.03 %	Aaa	0.00
		7,640,271.15		7,640,271.15		0.00	0.00	AAA	0.00
<b>US CORPORATE</b>									
91159HGW4	US Bancorp Note 2% Due 6/14/2013	1,175,000.00	09/13/2012 0.31 %	1,189,628.75 1,183,918.64	100.72 0.40 %	1,183,476.45 1,109.72	2.64 % (442.19)	A1 A+	0.45 0.45
<b>Total US Corporate</b>		<b>1,175,000.00</b>	<b>0.31 %</b>	<b>1,189,628.75 1,183,918.64</b>	<b>0.40 %</b>	<b>1,183,476.45 1,109.72</b>	<b>2.64 % (442.19)</b>	<b>A1 A+</b>	<b>0.45 0.45</b>
<b>US TREASURY</b>									
912828PL8	US Treasury Note 0.75% Due 12/15/2013	1,400,000.00	Various 0.23 %	1,408,283.99 1,406,986.08	100.53 0.19 %	1,407,436.80 490.38	3.14 % 450.72	Aaa AA+	0.96 0.95
<b>Total US Treasury</b>		<b>1,400,000.00</b>	<b>0.23 %</b>	<b>1,408,283.99 1,406,986.08</b>	<b>0.19 %</b>	<b>1,407,436.80 490.38</b>	<b>3.14 % 450.72</b>	<b>Aaa AA+</b>	<b>0.96 0.95</b>
<b>TOTAL PORTFOLIO</b>		<b>44,105,271.15</b>	<b>1.37 %</b>	<b>45,530,371.62 44,323,758.73</b>	<b>0.17 %</b>	<b>44,594,292.55 269,431.12</b>	<b>100.00 % 270,533.82</b>	<b>Aaa AA+</b>	<b>0.48 0.48</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>44,863,723.67</b>			



For the Month Ending December 31, 2012

**Managed Account Detail of Securities Held**

**ALAMEDA CNTY TRANSPORTATION IMPROV AUTH**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>										
US TREASURY NOTES DTD 04/30/2008 3.125% 04/30/2013	912828HY9	AA+	Aaa	04/26/12	04/27/12	9,857,013.67	0.20	51,247.41	9,666,995.26	9,669,629.73
US TREASURY NOTES DTD 06/30/2008 3.375% 06/30/2013	912828JD3	AA+	Aaa	08/21/12	08/22/12	3,332,969.92	0.20	302.54	3,296,123.51	3,296,971.92
<b>Security Type Sub-Total</b>						<b>13,189,983.59</b>	<b>0.20</b>	<b>51,549.95</b>	<b>12,963,118.77</b>	<b>12,966,601.65</b>
<b>Federal Agency Bond / Note</b>										
FHLMC NOTES DTD 02/04/2011 0.750% 03/28/2013	3137EACS6	AA+	Aaa	08/21/12	08/22/12	3,511,725.00	0.19	6,781.25	3,504,723.43	3,505,264.00
FANNIE MAE GLOBAL NOTES DTD 08/06/2010 1.000% 09/23/2013	31398A2S0	AA+	Aaa	08/21/12	08/22/12	3,377,034.50	0.26	9,119.44	3,368,122.53	3,369,403.20
FNMA NOTES DTD 11/01/2010 0.750% 12/18/2013	31398A5W8	AA+	Aaa	08/21/12	08/22/12	3,421,216.00	0.28	920.83	3,415,475.07	3,419,584.00
<b>Security Type Sub-Total</b>						<b>10,309,975.50</b>	<b>0.24</b>	<b>16,821.52</b>	<b>10,288,321.03</b>	<b>10,294,251.20</b>
<b>Commercial Paper</b>										
RABOBANK USA FIN CORP COMM PAPER -- 0.000% 03/07/2013	74977KO77	A-1+	P-1	10/11/12	10/12/12	2,726,678.50	0.30	0.00	2,728,521.24	2,729,189.19
<b>Security Type Sub-Total</b>						<b>2,726,678.50</b>	<b>0.30</b>	<b>0.00</b>	<b>2,728,521.24</b>	<b>2,729,189.19</b>
<b>Certificate of Deposit</b>										
STANDARD CHARTERED BANK NY FLOATING CD DTD 10/12/2012 0.590% 04/12/2013	85325BRR7	A-1+	P-1	10/11/12	10/12/12	4,500,000.00	1.17	5,973.75	4,500,000.00	4,517,114.40
<b>Security Type Sub-Total</b>						<b>4,500,000.00</b>	<b>1.17</b>	<b>5,973.75</b>	<b>4,500,000.00</b>	<b>4,517,114.40</b>
<b>Managed Account Sub-Total</b>						<b>30,726,637.59</b>	<b>0.37</b>	<b>74,345.22</b>	<b>30,479,961.04</b>	<b>30,507,156.44</b>





**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2012**

<b>ALAMEDA CNTY TRANSPORTATION IMPROV AUTH</b>						
<b>Securities Sub-Total</b>	<b>\$30,300,000.00</b>	<b>\$30,726,637.59</b>	<b>0.37%</b>	<b>\$74,345.22</b>	<b>\$30,479,961.04</b>	<b>\$30,507,156.44</b>
<b>Accrued Interest</b>						<b>\$74,345.22</b>
<b>Total Investments</b>						<b>\$30,581,501.66</b>





**Alameda CTC- Alameda Cnty Trans Improv Authority  
Account #471**

**Holdings Report**

As of 12/31/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
3133XW7L7	FHLB Note 1.5% Due 1/16/2013	1,200,000.00	04/30/2012 0.19 %	1,211,133.60 1,200,639.86	100.05 0.21 %	1,200,643.20 8,250.00	3.89 % 3.34	Aaa AA+	0.04 0.04
3133XX7F8	FHLB Note 1.625% Due 3/20/2013	1,770,000.00	12/16/2011 0.21 %	1,801,169.70 1,775,343.38	100.33 0.14 %	1,775,768.43 8,069.48	5.74 % 425.05	Aaa AA+	0.22 0.22
3137EABM0	FHLMC Note 3.75% Due 6/28/2013	1,750,000.00	12/27/2011 0.29 %	1,840,510.00 1,779,399.23	101.80 0.09 %	1,781,505.25 546.88	5.74 % 2,106.02	Aaa AA+	0.49 0.49
313376J55	FHLB Note 0.375% Due 7/9/2013	1,750,000.00	12/05/2012 0.18 %	1,752,047.50 1,751,808.31	100.11 0.16 %	1,751,977.50 3,135.42	5.65 % 169.19	Aaa AA+	0.52 0.52
880591DW9	Tennessee Valley Authority Note 4.75% Due 8/1/2013	1,000,000.00	10/18/2012 0.22 %	1,035,533.00 1,026,247.37	102.64 0.22 %	1,026,389.00 19,791.67	3.37 % 141.63	Aaa AA+	0.58 0.57
3135G0BR3	FNMA Note 0.5% Due 8/9/2013	1,500,000.00	10/31/2012 0.20 %	1,503,450.00 1,502,701.07	100.19 0.18 %	1,502,890.50 2,958.33	4.85 % 189.43	Aaa AA+	0.61 0.60
313379R76	FHLB Note 0.25% Due 9/6/2013	1,250,000.00	11/16/2012 0.21 %	1,250,425.00 1,250,362.20	100.05 0.18 %	1,250,592.50 208.33	4.03 % 230.30	Aaa AA+	0.68 0.68
31398A3L4	FNMA Callable Note 1X 3/17/11 1.125% Due 9/17/2013	1,225,000.00	11/16/2012 0.22 %	1,234,187.50 1,232,879.35	100.67 0.18 %	1,233,190.35 3,981.25	3.98 % 311.00	Aaa AA+	0.71 0.71
31398A2S0	FNMA Note 1% Due 9/23/2013	1,750,000.00	12/27/2011 0.35 %	1,769,600.00 1,758,179.53	100.58 0.20 %	1,760,136.00 4,763.89	5.68 % 1,956.47	Aaa AA+	0.73 0.72
31331GCS6	FFCB Note 3.875% Due 10/7/2013	1,000,000.00	11/15/2012 0.21 %	1,032,610.00 1,027,994.43	102.82 0.19 %	1,028,191.00 9,041.67	3.34 % 196.57	Aaa AA+	0.77 0.76
31398A4H2	FNMA Callable Note 1X 4/8/11 1.125% Due 10/8/2013	1,535,000.00	10/18/2012 0.21 %	1,548,584.75 1,545,714.73	100.72 0.18 %	1,546,107.26 3,981.41	4.99 % 392.53	Aaa AA+	0.77 0.77
3134G23H3	FHLMC Note 0.5% Due 10/15/2013	1,650,000.00	10/31/2012 0.22 %	1,654,372.50 1,653,606.06	100.25 0.18 %	1,654,144.80 1,741.67	5.33 % 538.74	Aaa AA+	0.79 0.79
313371UC8	FHLB Note 0.875% Due 12/27/2013	1,780,000.00	12/16/2011 0.39 %	1,797,461.80 1,788,529.51	100.68 0.18 %	1,792,182.32 173.06	5.77 % 3,652.81	Aaa AA+	0.99 0.99
<b>Total Agency</b>		<b>19,160,000.00</b>	<b>0.24 %</b>	<b>19,431,085.35</b> <b>19,293,405.03</b>	<b>0.17 %</b>	<b>19,303,718.11</b> <b>66,643.06</b>	<b>62.37 %</b> <b>10,313.08</b>	<b>Aaa</b> <b>AA+</b>	<b>0.61</b> <b>0.61</b>
<b>COMMERCIAL PAPER</b>									
69372APK2	Paccar Financial Discount CP 0.17% Due 2/19/2013	675,000.00	11/19/2012 0.17 %	674,706.75 674,706.75	99.96 0.17 %	674,706.75 137.06	2.17 % 0.00	P-1 A-1	0.14 0.14
40427RQ53	HSBC USA Inc Discount CP 0.26% Due 3/5/2013	850,000.00	11/08/2012 0.26 %	849,281.75 849,281.75	99.92 0.26 %	849,281.75 331.50	2.74 % 0.00	P-1 A-1	0.18 0.18
36959HQB6	General Electric Capital Corp Discount CP 0.28% Due 3/11/2013	500,000.00	09/12/2012 0.28 %	499,300.00 499,300.00	99.86 0.28 %	499,300.00 431.67	1.61 % 0.00	P-1 A-1+	0.19 0.19
6621QD7	JP Morgan Discount CP 0.3% Due 3/13/2013	500,000.00	09/12/2012 0.30 %	499,241.65 499,241.65	99.85 0.30 %	499,241.65 462.51	1.61 % 0.00	P-1 A-1	0.20 0.20
06416JQJ5	Bank of Nova Scotia Discount CP 0.26% Due 3/18/2013	620,000.00	09/19/2012 0.26 %	619,216.39 619,216.39	99.87 0.26 %	619,216.39 443.30	2.00 % 0.00	P-1 A-1	0.21 0.21



**Alameda CTC- Alameda Cnty Trans Improv Authority  
Account #471**

**Holdings Report**

As of 12/31/12

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody S&P	Maturity Duration
<b>COMMERCIAL PAPER</b>									
9033E0R40	US Bancorp Discount CP 0.22% Due 4/4/2013	300,000.00	10/04/2012 0.22%	299,668.17 299,668.17	99.89 0.22%	299,668.17 161.33	0.97 % 0.00	P-1 A-1+	0.26 0.26
36959HRP4	General Electric Capital Corp Discount CP 0.23% Due 4/23/2013	350,000.00	10/23/2012 0.23%	349,593.03 349,593.03	99.88 0.23%	349,593.03 156.53	1.13 % 0.00	P-1 A-1+	0.31 0.31
4662JOS11	JP Morgan Discount CP 0.3% Due 5/1/2013	350,000.00	10/23/2012 0.30%	349,445.83 349,445.83	99.84 0.30%	349,445.83 204.17	1.13 % 0.00	P-1 A-1	0.33 0.33
89233GTC0	Toyota Motor Credit Discount CP 0.31% Due 6/12/2013	600,000.00	10/11/2012 0.31%	598,739.33 598,739.33	99.79 0.31%	598,739.33 423.67	1.93 % 0.00	P-1 A-1+	0.45 0.45
89233GTL0	Toyota Motor Credit Discount CP 0.3% Due 6/20/2013	350,000.00	10/23/2012 0.30%	349,300.00 349,300.00	99.80 0.30%	349,300.00 204.17	1.13 % 0.00	P-1 A-1+	0.47 0.47
<b>Total Commercial Paper</b>		<b>5,095,000.00</b>	<b>0.26 %</b>	<b>5,088,492.90</b> <b>5,088,492.90</b>	<b>0.26 %</b>	<b>5,088,492.90</b> <b>2,955.91</b>	<b>16.39 %</b> <b>0.00</b>	<b>P1</b> <b>A-1</b>	<b>0.26</b> <b>0.25</b>
<b>MONEY MARKET FUND FI</b>									
431114701	Highmark Govt Money Market Fund	3,917,524.42	Various 0.00%	3,917,524.42 3,917,524.42	1.00 0.00%	3,917,524.42 0.00	12.61 % 0.00	Aaa AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>3,917,524.42</b>	<b>0.00 %</b>	<b>3,917,524.42</b> <b>3,917,524.42</b>	<b>0.00 %</b>	<b>3,917,524.42</b> <b>0.00</b>	<b>12.61 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
89112X5J0	Toronto Dominion Bank Yankee CD 0.27% Due 4/15/2013	650,000.00	09/17/2012 0.25%	650,075.70 650,037.49	100.01 0.25%	650,037.49 516.75	2.09 % 0.00	P-1 A-1+	0.29 0.29
<b>Total Negotiable CD</b>		<b>650,000.00</b>	<b>0.25 %</b>	<b>650,075.70</b> <b>650,037.49</b>	<b>0.25 %</b>	<b>650,037.49</b> <b>516.75</b>	<b>2.09 %</b> <b>0.00</b>	<b>Aaa</b> <b>AAA</b>	<b>0.29</b> <b>0.29</b>
<b>US CORPORATE</b>									
931142AS2	Wal-Mart Stores Note 7.25% Due 6/1/2013	725,000.00	10/04/2012 0.21%	757,704.75 746,104.35	102.74 0.65%	744,880.23 4,380.21	2.41 % (1,224.12)	Aa2 AA	0.42 0.42
91159HGW4	US Bancorp Note 2% Due 6/14/2013	600,000.00	09/13/2012 0.31%	607,470.00 604,554.20	100.72 0.40%	604,328.40 566.67	1.95 % (225.80)	A1 A+	0.45 0.45
594918AF1	Microsoft Note 0.875% Due 9/27/2013	670,000.00	12/07/2012 0.23%	673,396.90 673,161.82	100.43 0.29%	672,913.16 1,530.76	2.17 % (248.66)	Aaa AAA	0.74 0.74
<b>Total US Corporate</b>		<b>1,995,000.00</b>	<b>0.25 %</b>	<b>2,038,571.65</b> <b>2,023,820.37</b>	<b>0.45 %</b>	<b>2,022,121.79</b> <b>6,477.64</b>	<b>6.53 %</b> <b>(1,698.58)</b>	<b>Aa2</b> <b>AA</b>	<b>0.53</b> <b>0.53</b>
<b>TOTAL PORTFOLIO</b>		<b>30,817,524.42</b>	<b>0.22 %</b>	<b>31,125,750.02</b> <b>30,973,280.21</b>	<b>0.19 %</b>	<b>30,981,894.71</b> <b>76,593.36</b>	<b>100.00 %</b> <b>8,614.50</b>	<b>Aaa</b> <b>AA+</b>	<b>0.46</b> <b>0.46</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>		<b>31,058,488.07</b>							



**Memorandum**

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Finance and Administration Committee

**SUBJECT: Approval of the Fiscal Year 2013-2014 Administration Support Professional Services Contracts Plan**

**Recommendation:**

It is recommended that the Commission approve the Fiscal Year 2013-2014 Administration Support Professional Services Contracts Plan. Specifically, the Commission is requested to approve the following recommendations:

- A. Authorize the Executive Director to issue Request for Proposals (RFP) or solicit quotations, enter into negotiations with top-ranked firms, and execute contracts for the following services:
  - 1. Federal Legislative Advocacy Services
  - 2. State Legislative Advocacy Services
  - 3. Investment Advisory Services
  - 4. Policy, Legislation, Communications, and Administrative Support Services, formerly known as Programs Management Services (beginning January 1, 2014)
  
- B. Authorize the Executive Director to enter into negotiations with existing professional consultant firms and execute contracts for the following services:
  - 1. Legal Counsel Services
  - 2. Media and Public Relations Services
  - 3. Information Technology (IT) Services
  - 4. Human Resources Services
  - 5. Paratransit Coordination Services
  - 6. Local Business Contract Equity Program Services
  - 7. Policy, Legislation, Communications, and Administrative Support Services (six-month extension from July 1, 2013 through December 31, 2013)

At the Finance and Administration Committee on February 11, 2013, members requested additional detail of the fiscal year 2012-2013 IT Services contract and further discussion of the Paratransit

Coordination Services contract in order to determine the feasibility of using in-house staff to provide these services.

The current IT Services contract with Novani, LLC is broken down into seven tasks, of which two are for “hard” costs related to hardware, software, and database upgrades. Five are specifically for service-based administration support tasks and the current budget for these tasks is approximately \$122,900, or 51 percent of the total contract amount. Staff recommends continuing these services with Novani, LLC.

The Paratransit Coordination Services contract with Nelson\Nygaard Consulting Associates will reach its 5-year term limit at the end of fiscal year 2013-2014, at which time staff will evaluate if these services could be performed by in-house staff beginning fiscal year 2014-2015, or if it should continue to be outsourced to consultants. Staff recommends continuing these services with Nelson\Nygaard Consulting Services for fiscal year 2013-2014.

**Summary:**

Staff recommends issuing four RFP’s and/or solicitations and renewing seven contracts with existing professional services consultant firms. The terms and conditions for each of the administration support professional services contracts will be negotiated, and all contracts are anticipated to commence on July 1, 2013; however, it is proposed that the professional services contract with Acumen Building Enterprise, Inc. for Policy, Legislation, Communications, and Administrative Support (PLCAS) Services, formerly known as Programs Management Services, be extended for six months from July 1, 2013 through December 31, 2013, allowing staff to procure a new contract for these services. Extension of the current contract, and the accelerated RFP schedule of the new contract, is primarily due to the procurement processes and procedures required by the California Department of Transportation and Federal Transit Administration on state and federally funded contracts, respectively, and meant to ensure the new PLCAS contract will be ready to commence on January 1, 2014.

**Discussion:**

The Alameda CTC contracts on a periodic basis with a number of professional services consultant firms to assist staff in providing general policy, planning, and administrative services, and programwide support in administering the sales tax and Vehicle Registration Fee programs and projects.

The background and recommendations for each of the administration support professional services contracts are discussed below and summarized in Table 1 that follows.

1. Legal Counsel Services – The legal counsel services for Alameda CTC include attendance at committee and commission meetings, contracts and personnel related matters, ongoing eminent domain activities, as well as other general legal services. An RFP for these services was issued in March 2012, and Wendel, Rosen, Black & Dean, LLP, an Alameda CTC certified Local Business Enterprise (LBE) firm with offices in Oakland, California, was selected as the top-ranked firm and awarded a contract to provide these services.

*Staff recommends continuation of the Legal Counsel Services contract with Wendel, Rosen, Black & Dean, LLP.*

2. Project Management and Project Controls Services – The Project Management and Project Controls team’s function is to provide project management, monitoring, and controls to ensure the efficient, effective, and successful delivery of Alameda CTC’s programs and capital projects. These services also include, but are not limited to, utility and right-of-way coordination, programming, and other related management activities. An RFP to obtain a consultant to provide these services was issued in August 2012, and Hatch Mott MacDonald (HMM), an Alameda CTC certified LBE firm with offices in Pleasanton, California, was selected as the top-ranked consultant to provide these services. Staff is currently negotiating the terms and conditions of the contract with HMM.

*No further action is recommended at this time.*

3. State Legislative Advocacy Services – The state legislative advocacy services include providing monthly updates to the Commission and staff on policy and legislative actions at the state level and access to state legislators and their staff when necessary to support implementation efforts for Alameda CTC’s capital projects and programs. In January 2012, Platinum Advisors, LLC merged with Suter, Wallauch, Corbett and Associates, who has provided these services since 1989.

*Staff recommends issuing an RFP for these services.*

4. Federal Legislative Advocacy Services – The federal legislative advocacy services include providing monthly updates to staff on policy and legislative actions at the federal level and access to federal legislators and their staff when necessary to support implementation efforts for Alameda CTC’s capital projects and programs. CJ Lake, LLC has provided these services since 2004.

*Staff recommends issuing an RFP for these services.*

5. Media and Public Relations Services – The Media and Public Relations Services consultant provides communications and public relations services, hosts and maintains the Alameda CTC’s website, prepares press and other public materials, assists staff at public meetings and events, provides staff training, and supports the development of a strategic communications plan for the Alameda CTC. Moore Iacofano Goltsman, Inc. (MIG), a consultant firm with offices in Berkeley, California, was selected as the top-ranked firm to provide these services and awarded a new contract in July 2011.

*Staff recommends continuation of the Media and Public Relations Services contract with Moore Iacofano Goltsman, Inc.*

6. Paratransit Coordination Services – Since September 2002, Nelson/Nygaard Consulting Associates (NNCA), an Alameda CTC certified LBE firm with an office in Oakland, California, has provided paratransit coordination services for the Alameda CTC, including, but not limited

to, meeting facilitation and coordination, Measure B and Federal grants funding coordination and administration, outreach services, coordination of Alameda CTC's Mobility Management Planning Pilot Program, and general technical assistance. NNCA provides local, state, and national expertise in the field of paratransit to the Commission, Paratransit Advisory and Planning Committee, and staff. The paratransit coordination services underwent a formal competitive bid process in January 2009.

*Staff recommends continuation of the Paratransit Coordination Services contract with Nelson/Nygaard Consulting Associates.*

7. Human Resources and Personnel Management Services – The human resources and personnel management services include consolidation and implementation of the new employee benefits program, integration of the Human Resources Manual, and providing personnel counseling services, staff development, and review of internal processes such as performance reviews, to improve human resource services at the Alameda CTC. An RFP for these services was issued in August 2009 that resulted in the hiring of Koff and Associates, Inc., an Alameda CTC certified Very Small Local Business Enterprise (VSLBE) firm with offices in Emeryville, California, as the human resources consultant.

*Staff recommends continuation of the Human Resources Services contract with Koff and Associates, Inc.*

8. Independent Financial Auditing Services – The Independent Financial Auditor provides the required independent audits of Alameda CTC and the Sunol SMART Carpool Lane Joint Powers Authority, and issuance of separate audited financial reports, completion of the Federal Single Audit report and a report on ACTIA's Limitations Worksheet, which attests whether or not ACTIA has complied with the administrative cost limitations required by the Transportation Expenditure Plan and the Public Utilities Commission. An RFP to obtain a consultant to provide independent financial audit services was issued in December 2011, and Vavrinek, Trine, Day & Co., LLP was selected as the top-ranked firm and awarded a contract in April 2012 for a term of up to three years, with the option to continue for additional years of services for a term totaling no more than five years ending fiscal year 2015-2016.

*No further action is recommended at this time.*

9. Investment Advisory Services – Two investment advisors independently manage a \$176 million portfolio in line with the ACTIA Board approved Investment Policy. These services are performed at a cost of about seven to nine basis points (one-hundredth of one percent) times the invested amount. ACCMA currently utilizes the State Local Agency Investment Fund (LAIF) cash pool for its investment needs due to a smaller investment balance. An RFP for these services was last issued in January 2008 and the two incumbent investment advisors, PFM Asset Management, LLC and Chandler Asset Management, Inc., an Alameda CTC certified Small Local Business Enterprise (SLBE) firm with offices in Pleasanton, California, were contracted for these services on behalf of ACTIA ending June 30, 2013.

*Staff recommends issuing an RFP for these services.*

10. Information Technology (IT) Services – The information technology services include upgrade and maintenance of the central servers, local area network support, and general IT support for up to 60 individual workstations, including those required for the operations of the Sunol SMART Carpool Lane. The current computer systems services consultant, Novani, LLC, was awarded a new contract after undergoing an RFP process in March 2011.

*Staff recommends continuation of the Information Technology Services contract with Novani, LLC.*

11. Policy, Legislation, Communications, and Administrative Support (formerly known as Programs Management Services) – Acumen Building Enterprises, Inc. (ABE), an Alameda CTC certified SLBE firm with offices in Oakland, California, has been providing policy, legislation, communications, and administrative support services since undergoing a formal competitive bid process in January 2008. These services include, but are not limited to, providing technical and administrative support for policy, legislative, communications, and outreach, general meetings support to Alameda CTC’s Community Advisory Committees, and assistance for planning activities such as the One Bay Area Grant Program implementation and monitoring, development of a PDA investment and growth strategy, and other clerical services.

*Staff recommends continuation of the Policy, Legislation, Communications, and Administrative Support Services contract with Acumen Building Enterprise, Inc. for a term of six months ending December 31, 2013, and issuance of an RFP to procure a new contract to commence on January 1, 2014.*

12. Local Business Contract Equity (LBCE) Program Support Services – The LBCE Program support services include certifying LBE, SLBE and VSLBE firms, providing technical assistance to improve local business, small-local business, and minority business participation on Alameda CTC-led professional services and construction contracts, reviewing the Alameda CTC’s LBCE Program Utilization Reports, and assisting staff with general outreach and RFPs. Luster & Associates, Inc., an Alameda CTC certified VSLBE firm with offices in Oakland, California, has provided these services since August 2008.

*Staff recommends continuation of the LBCE Program Support Services contract with L. Luster & Associates, Inc.*

13. Financial Advisory Services – A new service added to the list of Administration Support Professional Services Contracts Plan in August 2012 in preparation for the anticipated need for debt financing as well as to ensure the successful delivery of Alameda CTC’s Measure B Capital Program and I-580 Express (High Occupancy Toll) Lanes Projects, it is anticipated that the financial advisors will provide specialized financial advisory services to advise the Commission and staff on capital market information and conditions, financing mechanisms, interest rates, trends and financing terms, and other financial planning and management services. An RFP for these services was issued in October 2012, and The PFM Group was selected as the top-ranked firm and awarded a contract in January 2013 for a term of up to two years, with the option to continue for additional years of services for a term totaling no more than five years ending

January 1, 2018.

*No further action is recommended at this time.*

**Fiscal Impact:**

Contracts recommended for continuation and/or an RFP process under this Administration Support Professional Services Contracts Plan will be negotiated and the final budget will be included in the Alameda CTC's consolidated fiscal year 2013-2014 proposed budget for Commission approval.



<b>TABLE 1 – ADMINISTRATION SUPPORT PROFESSIONAL SERVICES CONTRACTS PLAN</b>					
<b>Services</b>	<b>Current Firm</b>	<b>Contract Budget for FY 2012-13</b>	<b>Year of Last RFP Issuance</b>	<b>Recommended Action</b>	
Legal Counsel Services	Wendel, Rosen, Black & Dean, LLP	\$805,000	2012	Renew	
Project Management and Project Controls Services	Hatch Mott MacDonald	Currently under negotiation	2012	None	
State Legislative Advocacy Services	Platinum Advisors, LLC	\$60,000	2007	Issue RFP	
Federal Legislative Advocacy Services	CJ Lake, LLC	\$63,000	2004	Issue RFP	
Media and Public Relations Services	Moore Iacofano Goltsman, Inc.	\$561,180	2011	Renew	
Paratransit Coordination Services	Nelson/Nygaard Consulting Associates	\$426,354 <sup>1</sup>	2009	Renew	
Human Resources Consulting Services	Koff and Associates, Inc.	\$61,600	2009	Renew	
Independent Financial Audit Services	Vavrinek, Trine, Day & Co., LLP	\$77,500	2011	None	
Investment Advisory Services	PFM Asset Management, LLC / Chandler Asset Management, Inc.	\$105,000 / \$85,000	2008	Issue RFP	
Information Technology Services	Novani, LLC	\$242,900	2011	Renew	
Policy, Legislation, Communications, and	Acumen Building Enterprise, Inc.	\$1,561,845	2008	Renew for 6 months / Issue	
Local Business Contract Equity Program Supportive Services	L. Luster & Associates	\$93,622	2008	Renew	
Financial Advisory Services	The PFM Group	\$50,000 <sup>2</sup>	2012	None	

Notes:

<sup>1</sup> Includes unexpended balance of \$41,995 from Amendment No. 1 to Professional Services Agreement No. A11-0001 for Coordination and Mobility Management Planning Pilot Scoping and Implementation Support Services for an additional not-to-

exceed amount of \$50,000, which was approved by the Commission on December 1, 2011.  
<sup>2</sup> A budget line item of \$50,000 was included for financial advisory services in the Alameda CTC Fiscal Year 2012-2013 Consolidated Budget approved on June 28, 2012. The term of the contract is January 1, 2015, with the option to continue for additional years of services for a term totaling no more than five years ending January 1, 2018, for a not-to-exceed contract amount of \$300,000.



## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Finance and Administration Committee

**SUBJECT:** **Approval and Adoption of the Alameda County Transportation Commission HRA Retiree Benefit for the 2013 Calendar Year**

### Recommendation

It is recommended that the Commission approve and adopt the Alameda County Transportation Commission (Alameda CTC) Retiree Benefit Amount for the 2013 calendar year to be reimbursed through the Health Reimbursement Arrangement (HRA) Plan.

### Summary

The HRA Plan is a premium reimbursement plan for retiree health care premiums. The Alameda CTC will contribute only the required minimum contribution amount directly to CalPERS for retirees (\$115 per month in 2013). CalPERS requires that the remaining premium costs be deducted directly from the retiree's monthly retirement check under the CalPERS pension plan. Once CalPERS takes this deduction, the Alameda CTC's HRA will reimburse each retiree for the deduction, up to the annually determined amount. The HRA contribution amount recommended for 2013 is \$1,223 per retiree per month (\$1,337.26 Kaiser Bay Area Employee [Retiree] Plus One Rate, less \$115 PEMHCA-required minimum contribution). Similar to active employees, if a retiree's elected health coverage costs exceed the amount approved by the Commission, the retiree will be required to pay for the additional amount from his or her own funds.

### Background

In January 2013, the Commission approved the comprehensive benefits program for employees of the Alameda CTC. This benefits program included CalPERS retirement benefits, health benefits for active employees, vacation and sick leave, holiday allowance and other benefits, but it did not include the amount to be reimbursed to retirees through the HRA plan.

### Fiscal Impact

The 2013 retiree HRA contribution amount will be included in the FY12-13 mid-year budget update and in the FY13-14 proposed budget.

*This page intentionally left blank*



**Memorandum**

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Finance and Administration Committee  
**SUBJECT:** Update on Office Relocation

**Recommendation**

This is an information item only. No action is requested.

**Summary**

At the Finance and Administration Committee meeting held on January 14, 2013 staff reported that the Letter of Intent was sent to the landlord of the proposed new office location on December 17, 2012. Staff also reported that negotiations on the terms of lease were ongoing.

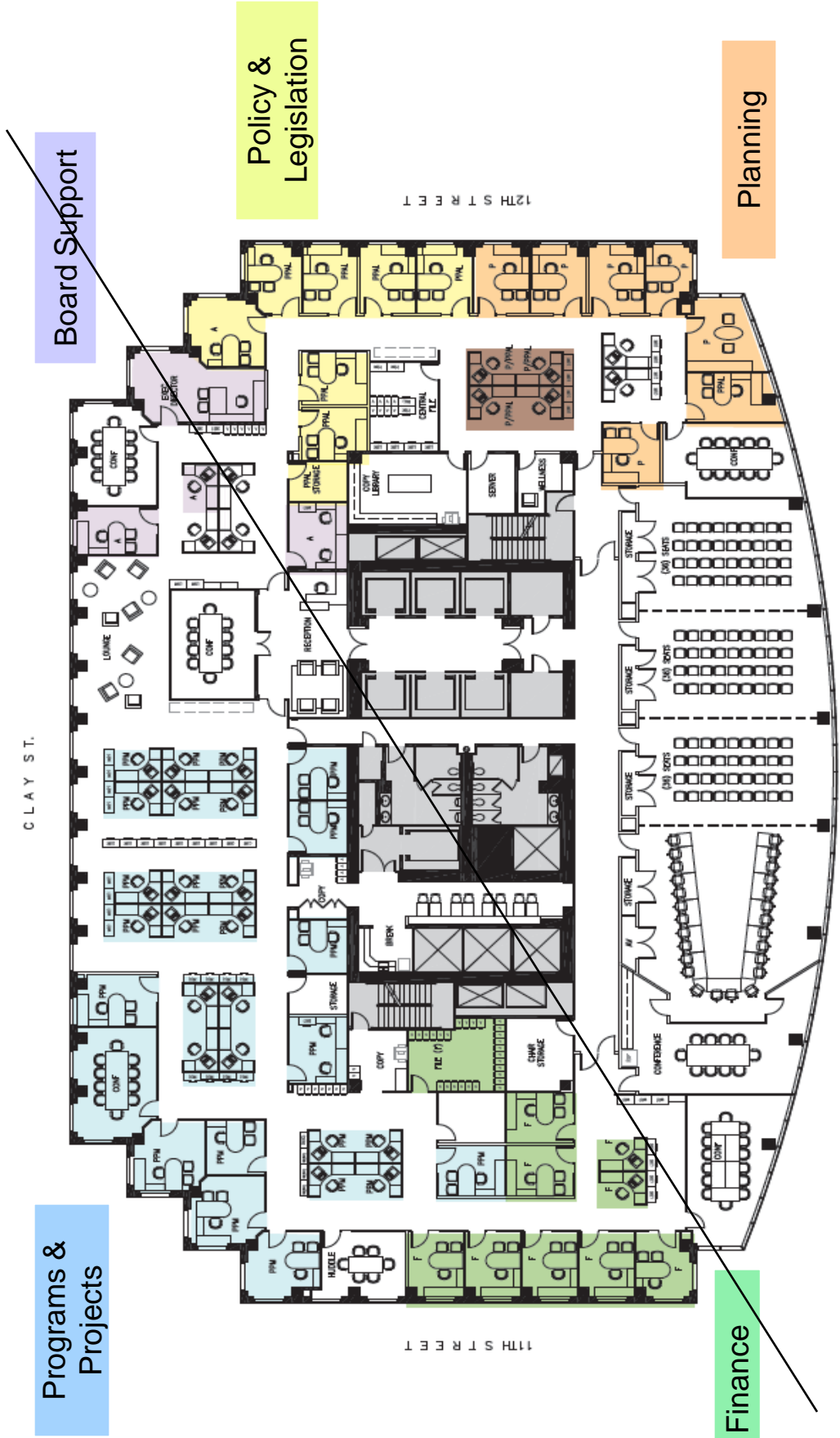
The Committee requested staff to provide the proposed floor plan for the new location at the next meeting. As requested, attached is the proposed floor plan.

**Attachment(s)**

Attachment A: Proposed Floor for Planning Purpose Only Subject to Revision

*This page intentionally left blank*

# Proposed Floor Plan for Planning Purpose Only Subject to Revision



Programs & Projects

Board Support

Policy & Legislation

Finance

Planning

*This page intentionally left blank*



## Alameda Labor Council, AFL-CIO



Tess Lengyel  
Alameda County Transportation Commission

January 23, 2013

**Send all correspondence to:**  
**Executive Secretary-Treasurer**  
Josie Camacho, CWA 39521

**President**  
David Connolly, SUP

**1st Vice President**  
Martha Kuhl, CNA

**2nd Vice President**  
Gary Jimenez, SEIU 1021

**Executive Committee**  
Doug Bloch, IBT JC 7  
Jazy Bonilla, IUPAT DC 16  
Cathy Campbell, AFT 1078  
Vickie Carson, IFPTE 21  
Andreas Cluver, BCTC  
Don Crosatto, IAM 1546  
Jeff Delbono, IAFF 689  
Adolph Felix, IBT 853  
Keith Gibbs, CWA 9412  
Mike Henneberry, UFCW 5  
Wei-Ling Huber, Unite Here 2850  
Brian Lester, IUOE 3  
Melvin Mackay, ILWU 10  
Maricruz Manzanarez, AFSCME 3299  
Tom Mullarkey, IBEW 595  
Dionisio Rosario, AFSCME 2428  
Tamara Rubyn, OPEIU 29  
Shawn Stark, IAFF 55  
Hunter Stern, IBEW 1245  
Obay Van Buren, UA 342  
Yvonne Williams, ATU 192  
Brenda Wood, AFSCME DC 57  
Cindy Zecher, CSEA 27

**Trustees**  
Thomas Manley, IFPTE 21  
Jose Nunez, ILWU 6  
William Schechter, IAM 1546

**Sergeant at Arms**  
Garry Horrocks, IAM 1546

Dear Ms. Lengyel,

On behalf of the Alameda Labor Council, I would like to submit the name of Bill Klinke, Community Services Director at the Council, for the labor appointment to the Citizens Watchdog Committee for the Alameda County Transportation Commission.

Mr. Klinke has a very rich background as a former high school teacher in Rochester City School District in Social Studies and English, at the State University of New York and the Migrant Education Project. As a VISTA volunteer, Mr. Klinke organized, trained and coordinated a literacy council in St. Bernard Parish, created the literacy council for prison inmates in Jackson Barracks and taught English as a second language to primarily the Haitian population – all in New Orleans.

With United Way of the Bay Area, Planning for Elders in the Central City, Mr. Klinke developed curriculum and training on senior services for the multilingual population of seniors in San Francisco. He has done community organizing with seniors on issues related to pedestrian safety, housing, health care, in-home support services and transportation. He has collaborated with Senior Action Network to make MUNI/para-transit more responsive to senior rider needs and won traffic safety improvements in traffic lighting and timing. Bill has worked on the IHSS taskforce which brought together senior agencies, city agencies, union and disability groups to work on the first IHSS Public Authority in San Francisco.

As the ALC Community Services Director, Mr. Klinke works with union members who sit on various boards and commissions which make important policies, i.e. Oakland Workforce Investment Board. When our members lose their jobs due to layoffs, Mr. Klinke works collaboratively with multiple agencies to assure services are available when needed.

With Bill's background, advocacy and involvement ranging from education, social services and policy work, I feel he will be a welcomed addition to the CWC. If you should have any questions, please call 510-502-1454 or email me at [josie@alamedalabor.org](mailto:josie@alamedalabor.org).

Sincerely,

A handwritten signature in black ink that reads "Josie Camacho".

Josie Camacho  
Executive Secretary Treasurer

cc: Bill Klinke, ALC Community Services Director

*This page intentionally left blank*

RECEIVED

FEB 04 2013



# Application for the Alameda CTC Citizens Watchdog Committee (CWC)

The Alameda CTC invites Alameda County residents to serve on its **Citizens Watchdog Committee**, which meets on the second Monday of the month quarterly, from 6:30 to 8:30 p.m. Each member is appointed for a two-year term.

### Membership qualifications:

Each CWC member must be a resident of Alameda County and must not be an elected official at any level of government or be a public employee of any agency that oversees or benefits from the proceeds of the Measure B sales tax or have any economic interest in any Measure B-funded projects or programs.

Name: William Klinke  
Home Address: 2477 West Street, Berkeley, CA 94702  
Mailing Address (if different): \_\_\_\_\_  
Phone: (home) 510-848-9402 (work) 510-632-4242 (fax) 510-632-3993  
Email: bill@alamedalabor.org

Please respond to the following sections on a separate attachment:

- I. **Commission/Committee Experience:** What is your previous experience on a public agency commission or committee? Please also note if you are currently a member of any commissions or committees.
- II. **Statement of Qualifications:** Provide a brief statement indicating why you are interested in serving on the CWC and why you are qualified for this appointment.
- III. **Relevant Work or Volunteer Experience:** Please list your current employer or relevant volunteer experience including organization, address, position and dates.
- IV. **Bio or Resume**

**Certification:** I certify that the above information is true and complete to the best of my knowledge.

Signature William Klinke Date Jan. 31, 2013

Return the application to your appointing party for signature (see [www.alamedactc.org/app\\_pages/view/B](http://www.alamedactc.org/app_pages/view/B)), or fax (510.893.6489) or mail it to Alameda CTC.

**Appointing Party:**  
Signature: Yvonne Curran  
Date: Jan 31, 2013

## **Application for the Alameda CTC Citizens Watchdog Committee (CWC)**

William Klinke, Community Services Director, Alameda Labor Council

### **I. Commission/Committee Experience:**

I have not previously been appointed to nor am I currently serving on a public agency committee or commission. As Community Services Director, I work directly with our labor appointees serving on a variety of boards and commissions: Port of Oakland, Alameda County Workforce Investment Board, Oakland Workforce Investment Board, Oakland Planning and Zoning Commission, Oakland Housing Authority, Alameda Alliance for Health, Alameda County Measure A, etc. This has involved me with their policy work.

### **II. Statement of Qualifications:**

I have lived in Alameda County since 1989. One of my reasons for living here is the variety of transit available. A modern and vibrant metropolitan area needs to be integrated with a variety of means and modes of transportation: rail, motor coach, highway, bicycle, ferry and pedestrian. Transportation is a key and vital sector of our county's economic development. We need to ensure Alameda County has a sustainable and efficient economy to promote widespread prosperity.

The residents of Alameda County have shown their support for plans of the Alameda County Transportation Commission by overwhelmingly supporting Measure B-1 with 66.53% of their votes. It is only the unreasonable standard of victory of 66.67% that obstructs the will of the majority.

While working for Planning for Elders in the Central City a project of the United Way of the Bay Area, we conducted a survey of seniors living in the North and South of Market neighborhoods and they identified transportation issues as of paramount importance to their ability to remain both independent and connected to their friends and community. This led us to create a taskforce on transportation and work on pedestrian safety, access to public transit and improve the responsiveness of para-transit services. Aside from older adults and senior service agencies, we created a coalition which included the Commission on Aging, Department of Public Health, San Francisco Municipal Railway, Amalgamated Transit Union and others.

I served as a case manager at San Quentin State Prison for two years. My responsibilities included preparing inmates for release and facilitating contact between the inmates and their families. Many of the families I worked with faced barriers in visiting their loved ones at the prison due to transportation issues.

**III. Relevant Work or Volunteer Experience:**

United Way of the Bay Area/Alameda Labor Council  
100 Hegenberger Rd., Suite 150, Oakland, CA 94621  
Community Services Director  
May 17, 2012 – present

Friends Outside National Organization  
620 North Aurora Street, Suite 2  
Stockton, CA 95202  
Dec. 2004 – October 2006

United Way of the Bay Area/Planning for Elders in the Central City  
221 Main Street, San Francisco, CA 94105  
Project Coordinator  
January 1991 – April 1998

**IV. Bio or Resume: See Attachment**

See Attachment

## **Resume of**

### **WILLIAM PATRICK KLINKE**

2477 West Street  
Berkeley, CA 94702-2139  
510-848-9402 (home)

**OBJECTIVE:** Program Planning and Advocacy/Community/Labor Organizing

#### **SUMMARY OF QUALIFICATIONS**

- Ten years experience in community organizing and program planning and development.
- Eleven years experience as a Union Representative/Organizer.
- Extensive experience as a union member activist: six years on Executive Board; six years as chief steward; delegate to San Francisco, Alameda and Contra Costa County Central Labor Councils, and California Labor Federation.
- Ability to work under pressure of strict timelines.
- Substantial formal education and practice in teaching, training and group facilitation.
- Excellent verbal and written communication skills.
- Well organized to work simultaneously on multiple tasks with minimal supervision.

#### **SUMMARY OF RELEVANT EXPERIENCE**

- Responsible for negotiating collective bargaining agreements and contract compliance.
- Conducted union and community organizing campaigns.
- Researched, wrote and administered grant proposals.
- Designed courses, wrote curriculum, and conducted training.
- Conducted community planning/organizing and coalition building to achieve specific goals.
- Developed and coordinated a popular education program for senior/retiree rights and entitlements.
- Recruited, trained, supervised and supported volunteers.
- Edited and supervised the design and production of membership publications.
- Served as Trustee on OPEIU Pension Trust Fund.
- Experience with IBM and Macintosh platforms.

#### **RELEVANT EMPLOYMENT HISTORY**

2012-	Community Services Director	United Way of the Bay Area/ Alameda Labor Council
-------	--------------------------------	--

2006-2012	Union Organizer/ Representative	Office and Professional Employees International Union, Local 29
2004-2006	Prison Representative/ Case Manager	Friends Outside National Organization Stockton, CA
2003-2004	Field Representative	California Nurse Association Oakland, CA
1998-2003	Union Representative	Office and Professional Employees International Union, Local #3 San Francisco, CA
1991-1998	Project Coordinator	United Way of the Bay Area: Planning for Elders in the Central City San Francisco, CA
1988-1991	Volunteer Coordinator	Saint Anthony Foundation Older Adults Program San Francisco, CA
1986-1987	Director of Publications	Association of Community Organizations for Reform Now (ACORN) New Orleans, LA
1986	County Coordinator Adult Literacy	Operation Mainstream New Orleans, LA
1980-1985	Secondary School Teacher Social Studies/English	Rochester City School District Rochester, NY

## **EDUCATION AND TRAINING**

National Labor College/George Meany Center, training in organizing, negotiating collective bargaining agreements, pension stewardship, 1995, 1999, 2002  
International Institute for Employee Benefits, Annual Conference on Health and Welfare and Pension Trust Funds, 2001, 2002

United Association for Labor Education, Spring Education Conference, 2002

Organizing Institute, AFL-CIO, Three-day workshop in union organizing strategies and tactics, 1996

**Organize Training Center, Four-day workshop in community organizing on the Saul Alinsky model, 1991; OTC's Project for Labor Renewal, internal organizing workshops, 1999-2000**

**Adult Education Graduate Program, California State University, San Francisco, CA, 1991, 1996-1997**

**Mediation, Institute of Human Relations, Loyola University, New Orleans, LA, 1986**

**Secondary Education Certification, State University of New York, Brockport, NY, 1980**

**Master of Arts, History, Marquette University, Milwaukee, WI, 1975-1977**

**Bachelor of Arts, Liberal Arts, Saint John Fisher College, Rochester, NY, 1971-1975**

### **PRESENTATIONS AND TRAININGS CONDUCTED**

**Office and Professional Employees International Union, Local 3, designed curriculum and conducted steward workshops to teach grievance handling, issue identification, and internal organizing.**

**Office and Professional Employees International Union, Local 3, provided training to elected committee members in labor-management negotiations as conducted under the National Labor Relations Board.**

**Planning for Elders in the Central City, developed curriculum and taught classes over six years on senior programs and entitlements, and leadership training for senior activists and leaders.**

**American Society on Aging, presented workshops on community organizing, program planning and development, and education among older adults: at 1992 (San Diego), 1994 (San Francisco) and 1997 (Nashville) national conferences.**





## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Finance and Administration Committee

**SUBJECT:** **Consolidated FY2012-13 Second Quarter Financial Report**

### **Recommendation**

It is recommended that the Commission accept the attached Alameda County Transportation Commission (Alameda CTC) Consolidated FY2012-13 Second Quarter Financial Report.

### **Summary**

For the first half of the fiscal year, the Alameda CTC is showing a net decrease in the overall fund balance in the amount of \$23.8 million primarily due to capital project related sales tax expenditures exceeding revenues.

The attached financial report has been prepared on a consolidated basis by governmental fund type including the General Funds, Special Revenue Funds, the Exchange Fund and the Capital Projects Funds to give an overview of the Alameda CTC's revenues and expenditures in comparison to the adopted budget.

### *General Fund*

In the General Fund, the Alameda CTC's revenues are less than budget by \$1.6 million or 23.7% and expenditures are under budget by \$2.3 million or 31.9% (see attachment A). These variances are primarily due to the winding down of the Countywide Transportation Plan and Transportation Expenditure Plan efforts and a lower than projected cost for the Safe Routes to School program in the first half of the fiscal year.

### *Special Revenue Funds*

The Special Revenue Funds group is made up of Measure B Program funds including funds for express bus, paratransit service, bike and pedestrian, transit oriented development and pass-through funds as well as Transportation for Clean Air (TFCA) funds and Vehicle Registration Fee (VRF) funds. In the Special Revenue Funds, the Alameda CTC's revenues are more than budget by \$2.8 million or 7.3% mostly due to actual sales tax and VRF revenues which were higher than projected (see attachment B). Expenditures in the Special Revenue Funds are \$0.7 million or 1.8% more than budget mostly attributable to higher than projected sales tax pass-through funding as a result of higher sales tax revenue collected.

### *Exchange Fund*

As of December 31, 2012, Exchange Fund revenues and expenditures were under budget by \$2.4

million and \$37,000 respectively (see attachment C). Budget in this fund is only utilized on an as needed basis as exchanges are established to accommodate other governmental agencies' needs.

### *Capital Projects Funds*

The Capital Projects Funds incorporate all Alameda CTC capital projects whether they were originally projects of the Alameda County Transportation Improvement Authority (ACTIA), the Alameda County Transportation Authority (ACTA) or the Alameda County Congestion Management Agency (ACCMA). In the Capital Projects Funds, the Alameda CTC's revenues are less than budget by \$14.0 million or 27.3% and expenditures are less than budget by \$75.4 million or 54.3% (see attachment D). Expected right of way expenditures for ACTA's East/West Connector project were less than budgeted as the Project Manager awaited results of Measure B1 to finalize the timing of funding sources available. Project outflows for ACTIA related projects are less than budget mostly due to the timing of when Measure B funds have been required on a project for example, BART secured funding, other than Measure B funds, for the BART Extension to Warm Springs project earlier than planned and have expended those funds prior to invoicing ACTIA for project costs. Revenues and expenditures for the ACCMA related capital projects are both under budget due in part to the I-580 East Bound HOV Lane project which has experienced a delay in the start date of its construction contract due to winter weather conditions, and contract issues has caused the I-80 Integrated Corridor Mobility project to move slower than originally expected due to Caltrans' pre-award audit requirement. Capital project expenditures are expected to more closely approach budget as the year progresses. Since we implemented a rolling capital budget system last fiscal year, any unused approved budget will be available to pay for costs in the next fiscal year. Additional budget authority will be requested by project only as needed.

### *ACTIA Limitations Calculations*

Staff has made the calculations required in ACTIA's Transportation Expenditure Plan related to salary and benefits and administration. The Salary and Benefits Limitation ratio of 0.72% and Administrative Cost Limitation ratio of 2.58% were calculated based on actual expenditures and were found to be in compliance with the requirements of 1.0% and 4.5%, respectively (see attachment E).

### **Discussion**

The Alameda CTC is in a strong position compared to budget after the second quarter of the fiscal year and remains sustainable. Sales tax revenues for FY2012-13 were projected with a conservative increase over the FY2011-12 budget because final receipts had not been received. Actual sales tax revenues for FY2011-12 were \$112.6 million which turns out to be higher than the FY2012-13 budget projection of \$112.0 million. After the first half of the fiscal year, sales tax revenues were already over the budget by approximately 6.5%.

Staff will be presenting a mid-year budget update to the Commission for approval. This update is necessary to incorporate some items that were unanticipated and some that have changed since the original budget was created.

### **Attachments**

- Attachment A: Alameda CTC General Fund Revenues/Expenditures Actual vs. Budget as of December 31, 2012
- Attachment B: Alameda CTC Special Revenue Funds Revenues/Expenditures Actual vs. Budget as of December 31, 2012
- Attachment C: Alameda CTC Exchange Fund Revenues/Expenditures Actual vs. Budget as

of December 31, 2012  
Attachment D: Alameda CTC Capital Project Fund Revenues/Expenditures Actual vs. Budget  
as of December 31, 2012  
Attachment E: ACTIA Fiscal Year 2012-2013 Budget Limitations Calculations as of  
December 31, 2012

*This page intentionally left blank*

**Alameda CTC General Fund  
Revenues/Expenditures  
Actual vs Budget  
as of December 31, 2012**

**Attachment A**

	YTD Actuals	YTD Budget	% Used	Favorable (Unfavorable) Variance
<b>Revenues:</b>				
Sales Tax Revenues	\$ 2,711,241	\$ 2,520,000	107.59%	\$ 191,241
Investment Income	13,585	-	0.00%	13,585
Member Agency Fees	697,409	697,410	100.00%	(1)
Measure B Interagency Funds	81,634	1,175,621	6.94%	(1,093,986)
VRP Funding	79,907	-	0.00%	79,907
TFCA Funding	71,581	55,000	130.15%	16,581
CMA TIP Funds	12,673	-	0.00%	12,673
Rental Income	31,531	36,000	87.59%	(4,469)
Other Income	32	-	0.00%	32
<b>Grants</b>				
MTC Planning Funds	-	509,972	0.00%	(509,972)
PPM Funds	835,227	861,457	96.96%	(26,229)
CMAQ Funding	535,287	702,236	76.23%	(166,949)
Other Project Grants	8,413	100,000	8.41%	(91,587)
<b>Total Revenues</b>	<b>\$ 5,078,521</b>	<b>\$ 6,657,695</b>		<b>\$ (1,579,174)</b>
<b>Expenditures:</b>				
<b>Administration</b>				
Salaries and Benefits	1,488,929	1,384,322	107.56%	(104,608)
Office Expenses and Supplies	21,631	28,438	76.07%	6,806
General Administration	1,302,161	1,616,611	80.55%	314,450
Building Relocation Reserve	11,541	343,750	3.36%	332,209
Commission Meeting Per Diems	39,681	86,432	45.91%	46,750
Contingency	18,793	87,500	21.48%	68,707
<b>Planning</b>				
MTC Planning	778	-	0.00%	(778)
Countywide Transportation Plan (CWTP)	300,483	1,274,481	23.58%	973,998
Countywide Bicycle and Pedestrian Plan	-	25,117	0.00%	25,117
Congestion Management Program	64,771	459,230	14.10%	394,459
Transportation and Land Use	2,181	312,500	0.70%	310,319
Travel Model Support	19,607	147,500	13.29%	127,893
Bike to Work Day Assessment	-	30,775	0.00%	30,775
<b>Programs</b>				
Programs Management	146,748	379,925	38.63%	233,177
Guaranteed Ride Home Program	26,158	55,000	47.56%	28,842
Monitoring of Fed, State & Other Grants	-	2,000	0.00%	2,000
Life Line Transportation	-	120,500	0.00%	120,500
Safe Routes to School	559,981	1,275,096	43.92%	715,115
Bike Mobile Program	-	158,865	0.00%	158,865
Bike to Work Day	480	-	0.00%	(480)
<b>Indirect Cost Recovery/Allocation</b>				
Indirect Cost Recovery from Capital, Spec Rev & Exch Funds	(313,911)	(455,697)	68.89%	(141,786)
<b>Total Expenditures</b>	<b>\$ 3,678,473</b>	<b>\$ 7,332,342</b>		<b>\$ 2,336,900</b>
<b>Net revenue over / (under) expenditures</b>	<b>\$ 1,400,048</b>	<b>\$ (674,648)</b>		

*This page intentionally left blank*

**Alameda CTC Special Revenue Funds  
Revenue/Expenditures  
Actual vs Budget  
as of December 31, 2012**

	<u>YTD Actuals</u>	<u>YTD Budget</u>	<u>% Used</u>	<u>Favorable (Unfavorable) Variance</u>
<b>Revenues:</b>				
Sales Tax Revenues	\$ 34,465,603	\$ 32,034,520	107.59%	\$ 2,431,083
Investment Income	20,530	-	0.00%	20,530
TFCA Funds	805,146	923,928	87.14%	(118,781)
VRF Funds	5,858,368	5,364,750	109.20%	493,618
Other Project Grants	-	22,500	0.00%	(22,500)
<b>Total Revenues</b>	<b>\$ 41,149,647</b>	<b>\$ 38,345,698</b>		<b>\$ 2,803,950</b>
<b>Expenditures:</b>				
Salaries	187,606	337,724	55.55%	150,117
Office Expenses and Supplies	-	10,000	0.00%	10,000
General Administration	950	2,250	42.22%	1,300
VRF Ballot Costs	54,054	54,054	100.00%	-
VRF Pass Through Programming	3,339,270	3,060,000	109.13%	(279,270)
Programming Funds	893,084	1,962,540	45.51%	1,069,455
Measure B Programs Management	369,518	494,008	74.80%	124,490
Transportation Planning	20,342	-	0.00%	(20,342)
Measure B Grant Awards	1,428,503	2,078,740	68.72%	650,236
Measure B Passthrough	32,424,449	30,046,422	107.91%	(2,378,027)
<b>Total Expenditures</b>	<b>\$ 38,717,776</b>	<b>\$ 38,045,737</b>		<b>\$ (672,040)</b>
<b>Net revenue over / (under) expenditures</b>	<b>\$ 2,431,871</b>	<b>\$ 299,961</b>		

*This page intentionally left blank*



**Alameda CTC Exchange Fund  
Revenue/Expenditures  
Actual vs Budget  
as of December 31, 2012**

	YTD Actuals	YTD Budget	% Used	Favorable (Unfavorable) Variance
<b><u>REVENUE</u></b>				
Exchange Program Funds	\$ 54,007	\$ 2,475,000	2.18%	\$ (2,420,993)
Interest Revenue	8,094	-	0.00%	8,094
<b>TOTAL REVENUE</b>	<b>\$ 62,101</b>	<b>\$ 2,475,000</b>		<b>\$ (2,412,899)</b>
<b><u>EXPENDITURES</u></b>				
Salaries	16,424	25,673	63.97%	9,249
Programming Funds	1,287,150	1,314,900	97.89%	27,750
<b>TOTAL EXPENDITURES</b>	<b>1,303,574</b>	<b>\$ 1,340,573</b>		<b>\$ 36,999</b>
Net revenue over / (under) expenditures	<b>\$ (1,241,473) \$ 1,134,427</b>			

## Alameda CTC Capital Project Fund

Attachment D

## Revenues/Expenditures

## Actual vs Budget

as of December 31, 2012

	YTD Actuals	YTD Budget	% Used	Favorable (Unfavorable) Variance
<b>REVENUE</b>				
Sales Tax Revenues	\$ 23,072,966	\$ 21,445,480	107.59%	\$ 1,627,486
Investment Income	789,258	587,500	134.34%	201,758
Rental Income	4,505	-	0.00%	4,505
ACTIA Project Revenues	1,370,618	-	0.00%	1,370,618
TFCA Funds	48,089	62,500	76.94%	(14,411)
VRF Funds	124,888	189,691	65.84%	(64,803)
Exchange Program Funds	474,268	267,500	177.30%	206,768
ACTIA Measure B	5,842,183	9,460,910	61.75%	(3,618,726)
ACTA Measure B	-	150,000	0.00%	(150,000)
CMAQ Funds	(7,378)	125,000	-5.90%	(132,378)
Other Capital Project Grants	5,448,639	18,835,087	28.93%	(13,386,448)
<b>Total Revenues</b>	<b>\$ 37,168,036</b>	<b>\$ 51,123,667</b>		<b>\$ (13,955,631)</b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
Salaries and Benefits	197,715	196,342	100.70%	(1,373)
Office Expenses and Supplies	2,903	4,063	71.46%	1,160
General Administration	230,266	289,499	79.54%	59,232
Building Relocation Reserve	1,649	31,250	5.28%	29,601
Commission Mtg. Per Diems	5,669	12,348	45.91%	6,679
Project Management Services	522,706	879,629	59.42%	356,923
Other Expenses	198	12,500	1.58%	12,302
<b>Capital Projects</b>				
<b>ACTA</b>				
Capital Expenditures	29,792	100,000	29.79%	70,208
I-800 Mod. Rte. 262-Mission Bl	74,137	322,000	23.02%	247,863
E/W Connector Proj. In N. Frem	737,629	10,000,000	7.38%	9,262,371
Rte. 238 Corridor Improvement	9,356,440	6,500,000	143.95%	(2,856,440)
I-580/Redwood Road Interchange	-	150,000	0.00%	150,000
I-580, 238 and 880 Corr Stdy	-	487,500	0.00%	487,500
Central Alameda County Freeway	86,630	875,000	9.90%	788,370
<b>ACTIA</b>				
Altamont Cmtr Expr (ACE) Rail	777,543	3,225,500	24.11%	2,447,957
BART Extension to Warm Springs	7,370,845	15,500,000	47.55%	8,129,155
BART Oakland-Airport Connector	22,000,000	24,000,000	91.67%	2,000,000
Union City Intermodal Station	-	1,891,350	0.00%	1,891,350
A.C. Transit-San Pablo, Tgph C	485,721	1,500,000	32.38%	1,014,279
I-680 Expr. Ln. Impr. Rte. 84	1,950,318	4,590,000	42.49%	2,639,682
Iron Horse Trail	-	250,000	0.00%	250,000
I-880/Brdwy-Jcksn St.	-	1,250,000	0.00%	1,250,000
I-580 Interchange Improvements	105,082	150,000	70.05%	44,918
Lwllng Ave./E Lwllng Ave. Wide	-	825,500	0.00%	825,500
I-580 Aux, Lane (Sta Rita Rd)	-	939,055	0.00%	939,055
I-880/State Rte. 92 Rlvr. Rte.	184,503	1,875,000	9.84%	1,690,497
Westgate Pkwy exit - Stg 1	-	1,074,817	0.00%	1,074,817
E. 14th St./Hesp. Blvd./150 St.	174,129	943,000	18.47%	768,871
I-238 widng-Sn Lndro & Uinc.	4,193	19,722	21.26%	15,529
I-680/I-880 cross conn studies	-	221,259	0.00%	221,259
Isabel-Route 84/I-580 I/C	4,186,803	3,578,236	117.01%	(608,567)
Route 84 Expressway	1,750,856	5,500,204	31.83%	3,749,347

**Alameda CTC Capital Project Fund  
Revenues/Expenditures  
Actual vs Budget  
as of December 31, 2012**

	YTD Actuals	YTD Budget	% Used	Favorable (Unfavorable) Variance
Dumbarton Corridor Improvement	143,467	1,710,382	8.39%	1,566,915
I-580 Cordr/BART Livermore Stu	-	1,000,000	0.00%	1,000,000
I-80 Integrated Corridor Mobility	342,233	370,955	92.26%	28,721
I-880 Corridor Improvements	870,000	311,927	278.91%	(558,073)
CWTP/TEP Development	-	25,000	0.00%	25,000
Studies at Congested Seg/Loc on CMP	-	400,000	0.00%	400,000
<b>ACCMA</b>				
I-680 Sunol Express Lanes-Southbound	538,314	4,503,389	11.95%	3,965,075
Center to Center	17,996	118,453	15.19%	100,456
Route 24 Caldecott Tunnel Settlement	183,304	752,215	24.37%	568,911
I-880 North Safety & Operational Improvements	783,797	4,442,897	17.64%	3,659,100
I-580 East Bound HOV Lane	1,978,563	9,210,849	21.48%	7,232,286
I-680 Sunol Express Lanes-Northbound	939,567	3,052,840	30.78%	2,113,272
I-580 Corridor ROW Preservation	3,401	319,552	1.06%	316,151
I-580 Westbound HOV Lane	2,040,322	5,168,372	39.48%	3,128,050
Altamont Commuter Express	1,161,633	3,537,120	32.84%	2,375,487
I-880 Southbound HOV Lane	422,831	3,346,199	12.64%	2,923,368
I-880 Landscape & Hardscape Enhancements	9,713	-	0.00%	(9,713)
I-580 PSR at 106th EB Off-Ramp	1,204	77,699	1.55%	76,494
Webster St. SMART Corridor	37,074	1,123,519	3.30%	1,086,445
Marina Boulevard/I-880 PSR	12,377	-	0.00%	(12,377)
I-580 Landscaping San Leandro	1,799	395,381	0.45%	393,582
I-80 Gilman Interchange Improvements	35,464	928,252	3.82%	892,788
I-680/I-880 Cross Connector PSR	3,241	178,000	1.82%	174,759
I-580 Soundwall Design	(328)	-	0.00%	328
I-80 Integrated Corridor Mobility	3,630,252	10,238,892	35.46%	6,608,640
Smart Corridors Operation and Management	130,166	470,709	27.65%	340,543
<b>Total Expenditures</b>	<b>\$ 63,522,114</b>	<b>\$ 138,876,369</b>		<b>\$ 75,354,254</b>
<b>Net revenue over / (under) expenditures</b>	<b><u>\$ (26,354,078) \$ (87,752,702)</u></b>			

*This page intentionally left blank*

**Alameda County Transportation Improvement Authority**  
**Fiscal Year 2012-2013**  
**Budget Limitations Calculations**  
**As of December 31, 2012**

Net Sales Tax	\$ 60,249,810.44	A
Investments & Other Income	<u>1,484,146.37</u>	B
Funds Generated	61,733,956.81	C
Salaries & Benefits	432,247.45	D
Other Admin Costs	<u>1,123,028.24</u>	E
Total Admin Costs	\$ 1,555,275.69	F

Gross Admin Sal & Ben to Net Sales Tax	0.7174% = D/A
Gross Admin Sal & Ben to Funds Generated	0.7002% = D/C
Total Admin Costs to Net Sales Tax	2.5814% = F/A

*This page intentionally left blank*



---

**Alameda CTC Bicycle and Pedestrian Advisory Committee Meeting Minutes  
Thursday, November 15, 2012, 5:30 p.m., 1333 Broadway, Suite 300, Oakland**

---

Attendance Key (A = Absent, P = Present)

Members:

  P   Midori Tabata, Chair  
  A   Ann Welsh, Vice Chair  
  P   Mike Ansell  
  P   Mike Bucci  
  A   Alex Chen  
  P   Lucy Gigli

  P   Jeremy Johansen  
  A   Preston Jordan  
  A   Diana Rohini LaVigne  
  P   Heath Maddox  
  P   Sara Zimmerman

Staff:

  P   Beth Walukas, Deputy Director of Planning  
  P   Rochelle Wheeler, Bicycle and Pedestrian  
Coordinator

  P   Matt Todd,  
  P   Vivek Bhat, Senior Transportation Engineer  
  P   Angie Ayers, Acumen Building Enterprise, Inc.

---

**1. Welcome and Introductions**

Midori Tabata, BPAC Chair, called the meeting to order at 5:30 p.m. The meeting began with introductions and a review of the meeting outcomes.

**Guests Present:** Aaron Carter

**2. Public Comment**

There were no public comments.

**3. Approval of October 4, 2012 Minutes**

*Jeremy Johansen moved to approve the October 4, 2012 minutes as written. Heath Maddox seconded the motion. The motion passed unanimously (6-0).*

**4. CDF Grant Project Update: Sponsor Presentation on Irvington Area Pedestrian Improvements Project**

Rene Dalton, Associate Transportation Engineer with the City of Fremont, gave a presentation on Fremont's Irvington Area Pedestrian Improvements Project, which is in the Irvington District of Fremont and is a Priority Development Area (PDA). He stated that the project cost was \$358,000 and the Alameda County Transportation Improvement Authority awarded the City of Fremont \$286,000. Rene mentioned that the project included the following improvements:

- Pedestrian improvements along six intersections on Fremont Boulevard
- Americans with Disability Act (ADA) compliant curb ramps, accessible pedestrian signal detectors, and pedestrian countdown signals
- Fremont/Clough intersection bulb-outs and median island widening

Questions/feedback from members:

- Has the City of Fremont done a survey to determine the stated increase in bicyclists and pedestrian activity? When were the counts done to determine this increase? Rene said the City of Fremont did the pre-project counts in the month of April and the second set of counts in the months of August/September, after the project was completed. The counts were taken Tuesday through Thursday 6 a.m. through 8 p.m. to get a representative sample.
- Which improvements were done for bicyclists? Rene noted that pedestrian improvements were the emphasis of the Irvington project. The improvements for bicyclists were mainly the added bicycle lanes at the approaches to the Fremont/Clough intersection.

## **5. Input on One Bay Area Grant Program**

### **A. Draft Priority Development Area Strategic Plan**

Beth Walukas gave a presentation on Priority Development Area readiness classifications.

The main comments and questions from the BPAC members were to garner a better understanding of both PDAs and the One Bay Area Grant (OBAG) program guidelines.

Questions/feedback from members:

- The top numbers (breakpoints) are missing from Figure 1, and it was difficult to understand. Does the PDA by definition have a certain breakpoint number? Are there smaller PDAs? Staff stated that the breakpoints are specific to the Alameda County PDA database. A PDA is a fixed-space area. If a city decides it can build 500 housing units, and 400 units are complete, and if another city has 3,000 units and has completed 400 units, the cities are equivalent and are rated the same. Also, some cities define their PDA more broadly in area. With the breakpoint of 300, smaller PDAs are competing with larger PDAs. If a PDA has more construction complete, the PDA may be more attractive to a vendor for financing. If 100 units are constructed, many in the last five years, this is considered an active market. Alameda CTC wants to make sure we fund projects in active markets.
- Why focus on recent and pipeline construction? If the goal is to link housing, jobs, and transit, why not consider the total amount of development within a PDA? The member suggested giving higher priority to a PDA for which build-out is complete versus one that is just starting to develop. Staff stated that Appendix A-6 of MTC Resolution 4035 states that the purpose of a PDA Investment and Growth Strategy (of which the PDA readiness classification is a component) is to ensure that congestion management agencies have a transportation project priority-setting process for OBAG funding that supports and encourages development in the region's PDAs. It is important to note that the focus is on future development. Consequently, the PDA readiness criteria focus is on identifying PDAs within active development markets where new



housing and jobs are most likely to be established during this four-year funding cycle.

- Would a percentage base be considered if a PDA is almost done? Staff mentioned that the market may not be there if a PDA is almost done. The goal is to make sure that the PDA is linked to housing and jobs and to be attractive to a developer.
- There appears to be tension between the goal of connecting existing uses and the goal of encouraging development and looking at active markets.
- Did the PDA applications come from the local jurisdictions in 2007? Yes, the Association of Bay Area Governments (ABAG) asked the jurisdictions for PDA applications. Alameda County jurisdictions submitted a total of 43 PDA applications since 2007.
- Are the boundaries of the PDA areas based on the census districts? The boundaries are defined by the jurisdictions.
- Is the intent of the program to focus on new development in more remote areas? Beth said the program focus is infill development and a focus on connections to transit. Usually these are in urban/suburban areas.
- If five PDAs meet the criteria, how will Alameda CTC deal with the others? Beth said if we lower the threshold to 300, we will have more active PDAs. Many comments have been received that five PDAs is too little. A strategic plan for supporting the “near active” and “needs planning” support PDAs will be included in the strategy, which will identify how the remaining PDAs will be supported.
- Will Alameda CTC notify jurisdictions that their PDAs are selected in the first round? Alameda CTC has reviewed the information with the Alameda County Technical Advisory Committee and has been in contact with the jurisdictions.
- When is the next opportunity for those not eligible in this round to apply for Measure B funding? Staff said probably in two years.
- What has Alameda CTC done to address the letter from the community development agency regarding the lack of criteria geared toward Communities of Concern? While Communities of Concern are not used at the PDA screening level, they are part of the scoring criteria for projects.

#### **B. Draft OBAG Program Guidelines, and Project and Program Selection Criteria and Process**

Matt Todd gave a presentation on OBAG program guidelines and project and program selection criteria and process.

Members requested clarification or more detail on the following, and staff provided more information:

- The difference between the \$100,000 and \$500,000 thresholds
- The \$38.6 million for the PDA supportive transportation investments on the MTC Resolution 4035 OBAG programming categories slide
- The CMA planning and programming funds
- Use of the 70 percent (in PDAs) versus the 30 percent (outside of PDAs) of the OBAG funds

Additional questions/feedback from members:

- Is the \$38.6 million for multiple funding cycles? No, projects must be assigned to use the funding in this cycle; otherwise, Alameda County will lose access to those funds.
- How will the Measure B and Vehicle Registration funds be used with the OBAG funds? Staff stated that Alameda CTC will have a complete set of program guidelines for all funding sources to select the best set of projects for Alameda County. Each fund source has unique guidelines, and Alameda CTC will address that. Staff stated that BPAC will provide input on the draft and final program and project lists.
- Will BPAC have input on the Routine Accommodations Checklists going forward? Yes, staff said that BPAC will continue to review the Checklists. BPAC will also review the recommendations on the projects that Alameda CTC will fund.
- How are complete streets addressed in the scoring criteria? Staff stated that some of the scoring criteria address multimodal travel, and many of the scoring criteria will reward complete streets projects and PDA-supportive projects.
- A member commented that the scoring criteria for the OBAG funds should make complete streets more of a clear requirement, rather than indirectly referring to complete streets.
- A member commented that Communities of Concern should be weighted more in the screening and selection criteria.
- A member suggested that the OBAG screening criteria should say projects are “included in” the Regional Transportation Plan and the Countywide Transportation Plan, rather than the projects are “consistent with” these documents.
- Will the Bay Trail be unfunded as the result of PDA focus of this funding cycle? The Bay Trail could be funded in with Measure B or Vehicle Registration Fund funds. Also, staff said that the Bay Trail and the East Bay Greenway are Priority Conservation Areas (PCAs) and of the \$10 million that is available regionally, \$5 million is allocated for North Bay Counties and \$5 million for other counties. Alameda CTC is currently taking an inventory of PCAs. Staff will bring this topic back to BPAC’s next meeting.
- Will programs like the Bike Safety Education program be eligible for federal funds? The bike safety education program is not eligible for federal funds.
- How do the Countywide Bicycle and Pedestrian Plans come into play in any of the OBAG transportation projects? Staff is looking at the PDAs and mapping the Bicycle and Pedestrian Plans with the PDA areas, so Alameda CTC will know which bicycle/pedestrian projects are within PDAs.
- Will the OBAG criteria be used for the Measure B and VRF projects, too? Staff stated that it does not anticipate using all the OBAG criteria for stand alone Measure B or VRF projects.
- A member stated that the Alameda CTC should prioritize projects within PDAs that have been identified as Communities of Concern or are located within or in

proximity to the Bay Area Air Quality Management District Community Air Risk Evaluation (CARE) program. This would facilitate equitable distribution of program funds and is consistent with OBAG program guidelines. Staff stated that projects located within Communities of Concern, CARE communities, or freight corridors will be awarded additional points under the draft OBAG project selection/scoring criteria. Additionally, many of the active PDAs have significant portions of population that are low-income and transit-dependent and are identified as Communities of Concern.

### **C. Update on Complete Streets Policy Requirement**

Rochelle Wheeler stated that a complete streets policy requirement is also part of the OBAG program. On October 25, 2012, the Commission adopted the ten required policy elements for meeting both the OBAG and Alameda CTC requirements for complete streets policies. All jurisdictions in Alameda County must adopt a complete streets policy resolution that incorporates these ten policy elements. The jurisdictions do not need to use the exact language, but they do need to address all elements in a resolution.

At its last meeting, BPAC discussed and provided input on the draft policy elements. Alameda CTC reviewed the draft language and considered BPAC's input and determined that opportunities for public input, particularly during the exception process, are included. Alameda CTC felt the policy requirements balanced the desires of the BPAC and the local agencies, while meeting the overall intent of a complete streets policy.

Rochelle stated that, per a request from BPAC, Alameda CTC linked to the ChangeLab Solutions website for "Model Complete Streets Resolution for Bay Area Cities and Counties, Compliant with MTC Requirements" as a resource tool for the jurisdictions. Alameda CTC also has provided many resources to the local jurisdictions to help them facilitate adoption of the local policy. Rochelle stated that Alameda CTC is requesting jurisdictions that modify the resolutions to notify Alameda CTC, so that the agency can review the changes.

Rochelle informed the committee that MTC held a complete streets policy development workshop on November 8, and approximately 40 to 50 people attended. Alameda CTC is tracking the local policy adoption by the local jurisdictions, and will post all adopted policies to the agency website.

### **6. Approval of Revised BPAC Bylaws**

Rochelle stated that staff recommends that BPAC review and approve the updated BPAC Bylaws. She noted that Alameda CTC made updates to standardize the bylaws for all advisory committees and made two updates that only applied to the BPAC bylaws. Rochelle told the group that some of the changes that the BPAC suggested in May 2012 were not made, and explained that these changes were not essential and would move away from a consistent set of bylaws between all agency committees.

*Heath Maddox moved to approve the amended BPAC Bylaws. Sara Zimmerman seconded the motion. The motion carried (6-0) with one abstention, Jeremy Johansen.*

## **7. Board Actions/Staff Reports**

Beth gave an update on the November 6 election outcome for Measure B1, which was at 65.53 percent. The Registrar of Voters had until December 4 to verify the election. The Commission would decide if a re-count would occur.

### **A. Grant Summary Report**

Rochelle stated that the grant summary report in the packet provides a summary of the Measure B Pass-through funds and grant programs. She encouraged the members to review the information in the packet and to contact her with any questions.

### **B. General**

Rochelle stated that the Commission adopted the Countywide Bicycle and Pedestrian Plans at the October 25, 2012 meeting. Alameda CTC will post the final documents online and make hardcopies available to BPAC once they are printed.

Rochelle stated that the October 25, 2012 North County Transportation Forum was cancelled, and Alameda CTC is working on when to reschedule the forum.

## **8. BPAC Members Reports**

### **A. BPAC Renaming Subcommittee Update**

Midori stated that the renaming subcommittee decided to spend more time on research and she also invited BPAC members to join the subcommittee. She mentioned that Preston Jordan would like to have a recommendation to the entire committee by May 2013.

Mike Ansell stated that Jack London Road was extended and a Class 1 bicycle path was installed as the result of the work done for the Livermore Outlet Mall.

Midori stated that one of the Measure B-funded projects that BPAC evaluated recommended, the Alamo Canal Regional Trail Undercrossing of I-580, had a ribbon-cutting in late October, and Ann Welsh attended. This provides safe access under the I-580/I-680 corridor between Dublin and Pleasanton.

Rochelle informed the committee that Diana Rohini LaVigne resigned from BPAC. Diana started a new position with Kaiser Permanente, and she had to resign because of their conflict-of-interest code.

## **9. Meeting Adjournment**

The meeting adjourned at 7:35 p.m.

**Alameda County Transportation Commission  
Bicycle and Pedestrian Advisory Committee  
Roster and Attendance Fiscal Year 2012/2013**

	Suffix	Last Name	First Name	City	Appointed By	Term Began	Re- apptmt.	Term Expires	Mtgs Missed Since Jul '12*
1	Ms.	Tabata, Chair	Midori	Oakland	Alameda County Mayors' Conference, D-4	Jul-06	Oct-11	Oct-13	0
2	Ms.	Welsh, Vice-Chair	Ann	Pleasanton	Alameda County Supervisor Nate Miley, District 4	Oct-09	Jan-12	Jan-14	1
3	Mr.	Ansell	Mike	Livermore	Alameda County Mayors' Conference, D-1	Sep-12		Sep-14	0
4	Mr.	Bucci	Mike	Newark	Alameda County Supervisor Richard Valle, District 2	Sep-12		Sep-14	0
5	Mr.	Chen	Alexander	Fremont	Alameda County Supervisor Scott Haggerty, District 1	Oct-09	Jan-12	Jan-14	2
6	Ms.	Gigli	Lucy	Alameda	Alameda County Supervisor Wilma Chan, District 3	Jan-07	Oct-12	Oct-14	1
7	Mr.	Johansen	Jeremy	San Leandro	Alameda County Mayors' Conference, D-3	Sep-10	Oct-11	Oct-13	0
8	Mr.	Jordan	Preston	Albany	Alameda County Supervisor Keith Carson, District 5	Oct-08	Sep-12	Sep-14	2
9	Mr.	Maddox	Heath	Berkeley	Transit Agency (Alameda CTC)	Sep-12		Sep-14	0
10	Ms.	Zimmerman	Sara	Berkeley	Alameda County Mayors' Conference, D-5	Feb-12		Feb-14	1
11		Vacancy			<b>Alameda County Mayors' Conference, D-2</b>				

*This page intentionally left blank*

**Alameda County Transportation Commission  
 Citizen Advisory Committee  
 Roster - Fiscal Year 2012/2013**

	<b>Title</b>	<b>Last Name</b>	<b>First Name</b>	<b>City</b>	<b>Appointed By</b>	<b>Term Began</b>	<b>Re-apptmt.</b>	<b>Term Expires</b>	<b>Mtgs Missed Since July '12*</b>
1	Mr.	Ferrier, Chair	Barry	Union City	City of Union City Mayor Carol Dutra-Vernaci	Jan-04	Apr-12	Apr-14	0
2	Ms.	Dorsey, Vice-Chair	Cynthia	Oakland	Alameda County Supervisor Keith Carson, D-5	Feb-02	Apr-12	Apr-14	0
3	Ms.	Chinn	Val	Hayward	City of Livermore Mayor John Marchand	Dec-99	Jan-12	Jan-14	0
4	Mr.	Collier	Joseph	San Leandro	City of San Leandro Vice Mayor Michael Gregory	Dec-09	Jan-12	Jan-14	0
5	Ms.	Hilliard	Frances	Oakland	City of Oakland Councilmember Larry Ried	Jun-02	Feb-10	Feb-12	0
6	Mr.	Jefferson	Alton	San Leandro	Alameda County Supervisor Wilma Chan, D-3	Sep-08	Jan-13	Jan-15	1
7	Dr.	Jindal	Roop	Hayward	Alameda County Supervisor Scott Haggerty, D-1	Oct-03	Jan-12	Jan-14	0
8	Mr.	Jones	Dennis	Fremont	BART Director Tom Blalock	Apr-12		Apr-14	1
9	Ms.	LePell	Audrey	Hayward	City of Hayward Councilmember Marvin Peixoto	May-04	Jan-12	Jan-14	0
10	Mr.	Mann	Harpal	Union City	Alameda County Supervisor Richard Valle, D-2	Mar-11		Mar-13	0
11	Mr.	Murray	Al G.	Berkeley	City of Berkeley Councilmember Laurie Capitelli	Oct-12		Oct-14	0
12	Mr.	Posson	Mark	Pleasanton	City of Pleasanton Mayor Jerry Thorne	Jan-12		Jan-14	0
13	Ms.	Powell	Michelle	Fremont	City of Fremont Councilmember Suzanne Chan	Jan-12		Jan-14	0

**Alameda County Transportation Commission  
Citizen Advisory Committee  
Roster - Fiscal Year 2012/2013**

	<b>Title</b>	<b>Last Name</b>	<b>First Name</b>	<b>City</b>	<b>Appointed By</b>	<b>Term Began</b>	<b>Re-apptmt.</b>	<b>Term Expires</b>	<b>Mtgs Missed Since July '12*</b>
14	Mr.	Scheuerman	John	Emeryville	City of Emeryville Councilmember Ruth Atkin	Sep-12		Sep-14	0
15	Ms.	Diane	Shaw	Fremont	AC Transit Director Greg Harper	Jul-12		Jul-14	0
16		<b>Vacancy</b>			<b>Alameda County Supervisor Nate Miley, D-4</b>				
17		<b>Vacancy</b>			<b>City of Alameda Vacant</b>				
18		<b>Vacancy</b>			<b>City of Albany Mayor Peggy Thomsen</b>				
19		<b>Vacancy</b>			<b>City of Dublin Mayor Tim Sbranti</b>				
20		<b>Vacancy</b>			<b>City of Newark Councilmember Luis Freitas</b>				
21		<b>Vacancy</b>			<b>City of Oakland Councilmember Rebecca Kaplan</b>				
22		<b>Vacancy</b>			<b>City of Piedmont Mayor John Chiang</b>				



**Alameda County Transportation Commission  
Citizens Watchdog Committee  
Roster - Fiscal Year 2012-2013**

	Title	Last	First	City	Appointed By	Term Began	Re-apptmt.	Term Expires	Mtgs Missed Since July '12*
1	Mr.	Paxson, Chair	James	Pleasanton	East Bay Economic Development Alliance	Apr-01		N/A	0
2	Ms.	Saunders, Vice-Chair	Harriette	Alameda	Paratransit Advisory and Planning Committee	Jul-09		N/A	0
3	Ms.	Belchamber	Pamela	Berkeley	Alameda County Mayors' Conference, D-5	Mar-09	Apr-11	Apr-13	3
4	Ms.	Brady	Petra Olivia	Oakland	Alameda County Mayors' Conference, D-4	Oct-11		Oct-13	2
5	Mr.	Dubinsky	Peter "Mike"	Fremont	Alameda County Supervisor Richard Valle, D-2	Oct-10		Oct-12	0
6	Mr.	Geen	Arthur B.	Oakland	Alameda County Taxpayers Association	Jan-01		N/A	3
7	Mr.	Haussener	James	Castro Valley	Alameda County Supervisor Nate Miley, D-4	Feb-10	Sep-12	Sep-14	0
8	Mr.	Jones	Steven	Dublin	Alameda County Mayors' Conference, D-1	Dec-12		Dec-14	0
9	Ms.	Lew	Jo Ann	Union City	Alameda County Mayors' Conference, D-2	Oct-07	Oct-11	Oct-13	0
10	Ms.	Taylor	Deborah	Oakland	Alameda County Supervisor Wilma Chan, D-3	Jan-13		Jan-15	0
11	Mr.	Zukas	Hale	Berkeley	Alameda County Supervisor Keith Carson, D-5	Jun-09	Apr-12	Apr-14	0
12		Vacancy			Alameda County Mayors' Conference, D-3				
13		Vacancy			Alameda County Supervisor Scott Haggerty, D-1				
14		Vacancy			Alameda Labor Council AFL-CIO				
15		Vacancy			East Bay Bicycle Coalition				
16		Vacancy			League of Women Voters				
17		Vacancy			Sierra Club				

*This page intentionally left blank*



## Paratransit Advisory and Planning Committee Meeting Minutes Monday, November 26, 2012, at 1:00 p.m., 1333 Broadway, Suite 300, Oakland

---

Attendance Key (A = Absent, P = Present)

Members:

<u>  P  </u> Sylvia Stadmire, Chair	<u>  P  </u> Joyce Jacobson <u>  P  </u> Sandra Johnson- Simon	<u>  P  </u> Vanessa Proee <u>  A  </u> Carmen Rivera- Hendrickson
<u>  P  </u> Will Scott, Vice-Chair	<u>  P  </u> Gaye Lenahan	<u>  P  </u> Michelle Rousey
<u>  P  </u> Aydan Aysoy	<u>  P  </u> Jane Lewis	<u>  P  </u> Harriette Saunders
<u>  P  </u> Larry Bunn	<u>  P  </u> Jonah Markowitz	<u>  P  </u> Esther Waltz
<u>  P  </u> Shawn Costello	<u>  A  </u> Rev. Carolyn Orr	<u>  P  </u> Hale Zukas
<u>  P  </u> Herb Hastings	<u>  P  </u> Sharon Powers	

Staff:

<u>  P  </u> Matt Todd, Manager of Programming	<u>  P  </u> John Nguyen, Acumen Building Enterprise, Inc.
<u>  P  </u> John Hemiup, Senior Transportation Engineer	<u>  P  </u> Krystle Pasco, Paratransit Coordination Team
<u>  P  </u> Naomi Armenta, Paratransit Coordinator	<u>  P  </u> Claudia Leyva, PAPCO Secretary
<u>  P  </u> Cathleen Sullivan, Nelson/Nygaard	

---

### 1. Welcome and Introductions

Sylvia Stadmire called the meeting to order at 1:05 p.m. The meeting began with introductions and a review of the meeting outcomes.

**Guests Present:** Vivek Bhat, Alameda CTC Staff; Jennifer Cullen, Senior Support Program of the Tri-Valley; Jeff Weiss, Bay Area Community Services; Leah Talley, City of Berkeley; Dana Bailey, City of Hayward; Pam Deaton, City of Pleasanton; Gail Payne, City of Alameda; Kadri Kulm, Livermore Amador Valley Transportation Authority.

**2. Public Comments**

There were no public comments.

**3. Approval of October 22, 2012 Minutes**

Jonah Markowitz moved that PAPCO approved the minutes with an amendment that changes the word of “undeserving” to “undeserved” regarding a comment made on the discussion of policies for current and potential new funding during the Joint PAPCO/TAC meeting. Herb Hastings seconded the motion. The motion passed (17-0-1).

**4. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation**

A member reported she distributed Access Booklets to the City of Piedmont and various senior groups.

A member stated that she reported to the Emeryville Commission on Aging pertaining to financing Proposition B1.

A member reported that he ran for City Council in the November election and was pushing for Measure B1.

A member reported she distributed Measure B1 promotional materials at stores prior to the election and received a great response.

A member reported that she joined Alameda CTC staff at an outreach table right before the November elections.

The Chair reported she attended the California Senior Legislators (CSL) meeting in Sacramento where several bills were discussed related to transportation, and transportation for Seniors and People with Disabilities. She also reported that she attended the Public Utilities Commission who is working towards helping Veterans and Seniors and People with Disabilities with obtaining information for telephones or addressing other needs they may have.

## 5. Committee Reports

### A. East Bay Paratransit Service Review Advisory Committee (SRAC)

Naomi Armenta provided an update to the SRAC meeting. She reported that the next meeting will be held on January 11, 2013. Naomi reported that there was a presentation made by Jennifer Yeamans of the Metropolitan Transportation Commission (MTC) regarding the update of the Regional Coordinated Public Transit Human Services Transportation Plan. The plan summarizes the transportation needs of Seniors, People with Disabilities and people of low income and possible solutions to meet them. Jennifer has been invited to present at the next Technical Advisory Committee (TAC) meeting on December 11, 2012 at 9:30 a.m.

Naomi also reported that Mark Weinstein, Veolia/Paratransit Broker, gave the broker's report and stated that ridership is down and the first quarter had 72,000 fewer passengers than the previous year. On time performance is high at 92 percent. She reports, the broker's office is providing some awareness outreach regarding rider sensitivity to scents but cannot require passengers to not wear scents.

Naomi also reported that Mark informed them that there is a project to arrange a centralized dispatching in the broker's office to increase communication flexibility.

Naomi also reported on the installation of the Interactive Voice Response (IVR) which was partially funded by Alameda CTC. It was reported that testing will begin soon. The IVR will provide night before calls and day of service calls for non-subscription trips.

Naomi also stated that there is an expected release of the next Request for Proposals (RFP) for the Broker and Service Provider Services. The contracts are expiring June 30, 2013. Staff is working on the RFP which establishes a five year contract with an option to renew for another five years and will include two service providers and transition to an all Van fleet. The vehicles will be type-two lift vans which are large and some type-one vans which are a bit smaller. Also a new broker office location will be identified during the term of the new agreement.

Questions/feedback from the members:

- Why did it take so long to implement the IVR project? John Hemiup responded that there were some personnel changes and there were some delays with using their main software with the IVR.

**B. Citizens Watchdog Committee (CWC)**

Harriette Saunders provided an update on the CWC meeting. She reported that there was nothing out of the ordinary in the agency audit and met accepted audit standards. She stated there were some concerns on analysis methods, but the auditors provided additional information to the CWC on the formulas they used to address the concerns. She stated the CWC requested changes which included having two signatures on checks, and ensuring purchases are made in a separate office and did not overflow with other activities. They also discussed the new CWC roles and reviewed all 2000 Measure B expenditures for the four program areas.

**6. Mandated Program and Policy Reports**

No comments or questions were made.

**7. Information Items**

**A. Mobility Management**

Naomi requested that members see Attachment 7A - Building Relationships between Mobility Managers and Centers for Independent Living. She asked members to provide feedback if there are more processes that they feel should be followed up on. Naomi also informed PAPCO that there will be a survey for travel training that can be sent to TAC members and social service providers. The survey will ask if travel training is provided, do their consumers need travel training, and where are the needs and service gaps.

**B. Outreach Update**

Krystle gave an update on future outreach events:

- 2/05/13 – 4<sup>th</sup> Annual Transition Information Night, Fremont Teen Center

**C. Other Staff Updates**

Staff stated that there were concerns at the outreach events on how to get Clipper cards. People are encouraged to get them from their transit providers.

Questions/feedback from the members:

- Where can my friend get a Senior Clipper card near Emeryville? Staff answered that she can come to Oakland to the AC Transit Office.
- Can the PAPCO committee write a letter to the MTC Board sharing their concerns? Naomi will work with the Chair to draft a letter to the MTC, BART, and AC Transit to address the Senior (and other discount fare) Clipper Card issue.

**8. Draft Agenda Items for January 28, 2013 PAPCO Meeting**

- A. Gap Cycle 5 Update
- B. Recommendation of Funding Formula for potential new funding
- C. Quarterly report from LAVTA
- D. Report from Eastbay Paratransit

**9. Adjournment**

The meeting was adjourned at 1:50 p.m.

*This page intentionally left blank*





Alameda CTC Joint Paratransit Advisory and Planning Committee and Paratransit Technical Advisory Committee Meeting Minutes Monday, November 26, 2012 at 3:00 p.m., 1333 Broadway, Suite 300, Oakland

Attendance Key (A = Absent, P = Present)

TAC Members:

- List of TAC members with attendance status: Beverly Bolden (A), Dana Bailey (P), Pam Deaton (P), Louie Despeaux (A), Shawn Fong (P), Brad Helfenberger (A), Karen Hemphill (A), Kim Huffman (A), Drew King (A), Jackie Krause (A), Kadri Klm (P), Kevin Laven (A), Isabelle Leduc (A), Wilson Lee (A), Hakeim McGee (A), Cindy Montero (A), Mallory Nestor (A), Joann Oliver (A), Gail Payne (P), Mary Rowlands (A), Tammy Siu (A), Mia Thibeaux (A), Laura Timothy (P), Leah Talley (P), Mark Weinstein (A), David Zehnder (A)

PAPCO Members:

- List of PAPCO members with attendance status: Sylvia Stadmire, Chair (P), Will Scott, Vice-Chair (P), Aydan Aysoy (P), Larry Bunn (P), Shawn Costello (P), Herb Hastings (P), Joyce Jacobson (P), Sandra Johnson-Simon (P), Gaye Lenahan (P), Jane Lewis (P), Jonah Markowitz (P), Rev. Carolyn Orr (A), Suzanne Ortt (P), Sharon Powers (P), Vanessa Proee (P), Carmen Rivera-Hendrickson (A), Michelle Rousey (P), Harriette Saunders (P), Esther Waltz (P), Hale Zukas (P)

Staff:

- List of staff with attendance status: Matt Todd, Manager of Programming (P), John Hemiup, Senior Transportation Engineer (P), Naomi Armenta, Paratransit Coordinator (P), Cathleen Sullivan, Nelson/Nygaard (P), Vivek Bhat, Senior Transportation Engineer (P), Krystle Pasco, Acumen Building Enterprise, Inc. (P), John Nguyen, Acumen Building Enterprise, Inc. (P), Claudia Leyva, Administrative Assistant (P)

## 1. Welcome and Introductions

Paratransit Coordinator Naomi Armenta called the meeting to order at 2:00 p.m. The meeting began with introductions and a review of the meeting outcomes.

**Guests Present:** Jeff Weiss, Bay Area Community Services; Jennifer Cullen, Senior Support Program of the Tri-Valley

## 2. Public Comment

There were no public comments.

## 3. OBAG Update

Vivek Bhat provided a presentation regarding the One Bay Area Grant (OBAG) Program Implementation, Draft Programming Guidelines and Coordination. Vivek stated that the guideline elements were approved at the October Commission meeting and included the OBAG programming categories as well as eligibility, screening, and selection criteria.

Questions/Feedback from the members:

- What is the relationship of the Local Streets and Roads (LSR) category and the Priority Development Area (PDA) supportive category and OBAG? Vivek answered, the LSR program category and the PDA supportive category are both funded with the OBAG program.
- What is a PDA? Vivek Bhat answered it is an acronym for Priority Development Area (PDA), which defines a vibrant area with adequate housing for all income levels, a mix of users, access to jobs, and multimodal transportation infrastructure.
- What does “Proximate Access” mean? Vivek Bhat answered that the PDA is defined by boundaries, but there might be a project that is serving into or serving out of the PDA. In such cases we can let the Metropolitan Transportation Commission (MTC) know that this project counted within the PDA projects.
- Are OBAG funds eligible to repair the existing Iron Horse Trail? Vivek Bhat answered that OBAG funds may be eligible for the Iron Horse Trail, but not for trail rehabilitation.
- Are OBAG funds eligible to install charging stations for Mobility devices? Vivek Bhat answered that OBAG funds may be eligible. A project sponsor

(local jurisdiction) would be required to include that scope in the project application.

- What time is the December 6, 2012 Alameda CTC Commission meeting? Vivek Bhat answered that it is at 2:30 p.m. and the January Commission meeting would take place on January 24, 2013 at 2:30 p.m.
- A member commented that some of the 43 PDAs are questionable. Cathleen Sullivan answered that PDAs were nominated by jurisdictions and for this round of funding you cannot amend any PDAs or submit PDAs. The application process is open for changing PDAs and proposing new PDAs in the next cycle of funding.
- Why are we continuously pouring money into bicycle/ pedestrian projects such as the Iron Horse Trail, which do not accommodate all the pedestrians including wheelchair users who require additional accessible space and charging stations? Matt Todd replied that the project has not yet been selected, but it was just listed as an example of a type of project of bike and pedestrian project.
- What happens to unused funds if a project fails to meet deadlines? Vivek Bhat answered that when the project is not delivered, the funds go back to the region and now it is open to other Counties to access those funds. If another County doesn't access the funds, it will go back to the State and any other County from the State can then access those funds.
- Can we examine the current 43 PDAs? Matt Todd answered that it will be provided to PAPCO members for their review.
- Do PDAs expand into more than one county and if there are would they be able to apply? Cathleen Sullivan answered that PDAs were nominated by cities to Association of Bay Area Governments (ABAG) in 2006 as part of a regional planning process called the Focus Program and all PDAs were selected by a city as areas that they felt were best suited to accept growth. All PDAs are located within a City in the County.
- Are transit agencies eligible to apply? Vivek Bhat answered yes.
- Is this going to be one big Call for Projects and then separate pots? Matt Todd answered they will all be coordinated on one application. There might be several grants that will have to be written, but we are trying to have them all submitted as one package.
- Are PDAs tied into low income communities? Matt Todd responded no.

- Are PDAs locked into one specific area or are there are any changes being made to PDAs? Cathleen Sullivan answered for this cycle of funding they are not allowing for any adjustment to PDAs. Jurisdiction can submit alterations and new PDAs for approval, but they will not be approved in this cycle of funding.
- What happens if a previously identified PDA is no longer a good candidate for projects? Matt Todd answered that there are several PDAs to choose from and the best projects out of the 43 listed will be selected. Not all 43 that are identified will be developed.
- Are funds from the Transportation Development Act a part of what is being programmed? Matt Todd answered no. It is a separate source of money.
- Will a city need to submit a grant application if a fixed amount is already dedicated for local streets and roads? Vivek Bhat answered yes.
- Would a city be able to propose money for recharging stations? Vivek Bhat answered that local streets and roads is road rehabilitation work and that could include sidewalks and bike lanes in the project.

#### **4. Discuss TEP Election Outcome**

Matt Todd informed the committee that Measure B1 required 66.67 percent vote to pass and received only 66.53 percent. He stated that all ballots had been counted and the Commission directed our Executive Director to look into options to further pursue the two-thirds threshold. Matt Todd stated that the current Measure B will continue until 2022. In the near future, there will be discussions whether Alameda CTC will pursue an increase before 2022 when the existing Measure B terminates. Matt also stated that once the vote has been certified, the Alameda CTC has five days to pursue a recount. The agency is currently communicating with the Registrar of Voters regarding what would be recounted and accessing if it is worth pursuing a recount.

Questions/Feedback from the members:

- Is there going to be a post evaluation on why people did not vote for the Measure? Matt Todd answered there will be a process of collecting that information at a later time and will pass on the information to Tess Lengyel that PAPCO has some feedback on the Measure not passing.

## 5. Discuss Amendments and make recommendations on Implementation Guidelines

Cathleen Sullivan provided a brief summary of the changes that were made to the Implementation Guidelines which included:

- Remove the Medical return transportation services clauses from the City-based Wheelchair van Service.
- In the City Accessible Shuttle Service Guidelines, under “Fare”, remove the word “be”.
- In the City Accessible Shuttle Service Guidelines, under “Other”, it should state, “Shuttle routes and schedule should be designed with input from the senior and disabled communities and any “new” shuttle plan must be submitted to the Alameda CTC for review prior to requesting funding to ensure effective design.
- In the Mobility Management and/or Travel Training Service Guidelines, under “Service Description”, change the word from “same-day semi-emergency” to “same-day urgent care”.
- Mobility Management, Scholarship/Subsidized Fare and Meal Delivery will be added to the list of service types.

*Michelle Rousey moved that PAPCO approved the changes to the implementation as listed above. Esther Ann Waltz seconded the motion. The motion passed (18-0-1).*

## 6. Discuss Gap Guidelines

Cathleen Sullivan provided an overview of the Gap Grant Cycle 5.

Questions/Feedback from the members:

- How much is available for Cycle 5? Cathleen Sullivan answered that they are still talking about it and will have a number soon.
- For the Evaluation Criteria, what is the difference between Demand and Needs and Benefits? Cathleen Sullivan answered that Demand would be anything that shows community support for this type of service. Needs and Benefits would identify why it is a gap and why it is not being met.

## 7. Adjournment

The meeting adjourned at 3:50 p.m.

*This page intentionally left blank*

**Alameda County Transportation Commission  
Paratransit Advisory and Planning Committee  
Roster - Fiscal Year 2012/2013**

	Title	Last	First	City	Appointed By	Term Began	Re-apptmt.	Term Expires	Mtgs Missed Since July-12
1	Ms.	Stadmire, Chair	Sylvia J.	Oakland	Alameda County Supervisor Wilma Chan, D-3	Sep-07	Feb-10	Feb-12	1
2	Mr.	Scott, Vice Chair	Will	Oakland	Alameda County Supervisor Keith Carson, D-5	Mar-10	Apr-12	Apr-14	1
3	Ms.	Aysoy	Aydan	Berkeley	City of Berkeley Councilmember Laurie Capitelli	Jul-09	Jan-12	Jan-14	1
4	Mr.	Bunn	Larry	Union City	Union City Transit Wilson Lee, Transit Manager	Jun-06	Jan-12	Jan-14	1
5	Mr.	Costello	Shawn	Dublin	City of Dublin Mayor Tim Sabranti	Sep-08	Apr-12	Apr-14	1
6	Mr.	Hastings	Herb	Dublin	Alameda County Supervisor Scott Haggerty, D-1	Mar-07	Jan-12	Jan-14	1
7	Ms.	Jacobson	Joyce	Emeryville	City of Emeryville Councilmember Ruth Atkin	Mar-07	Jan-12	Jan-14	1
8	Ms.	Johnson-Simon	Sandra	San Leandro	BART Director Tom Blalock	Sep-10	Jan-12	Jan-14	1
9	Ms.	Lenahan	Gaye	Piedmont	City of Piedmont Mayor John Chiang	May-11	Jan-12	Jan-14	0
10	Ms.	Lewis	Jane	Dublin	City of Livermore Mayor John Marchand	Sep-09	Jan-12	Jan-14	0
11	Mr.	Markowitz	Jonah	Berkeley	City of Albany Mayor Peggy Thomsen	Dec-04	Oct-12	Oct-14	0
12	Rev.	Orr	Carolyn M.	Oakland	City of Oakland Councilmember Rebecca Kaplan	Oct-05	Jan-12	Jan-14	2
13	Ms.	Ortt	Suzanne	Union City	City of Union City Mayor Carol Dutra-Vernaci	Sep-12		Sep-14	1

**Alameda County Transportation Commission  
Paratransit Advisory and Planning Committee  
Roster - Fiscal Year 2012/2013**

	<b>Title</b>	<b>Last</b>	<b>First</b>	<b>City</b>	<b>Appointed By</b>	<b>Term Began</b>	<b>Re-apptmt.</b>	<b>Term Expires</b>	<b>Mtgs Missed Since July-12</b>
14	Ms. Powers		Sharon	Fremont	City of Fremont Councilmember Suzanne Chan	Dec-07	Jan-12	Jan-14	1
15	Ms. Proee		Vanessa	Hayward	City of Hayward Councilmember Marvin Peixoto	Mar-10	Jan-12	Jan-14	1
16	Ms. Rivera-Hendrickson		Carmen	Pleasanton	City of Pleasanton Mayor Jerry Thorne	Sep-09	Jan-12	Jan-14	2
17	Ms. Rousey		Michelle	Oakland	Alameda County Supervisor Richard Valle, D-2	May-10		May-12	0
18	Ms. Saunders		Harriette	Alameda	City of Alameda Vacant	Jun-08	Oct-12	Oct-14	2
19	Ms. Waltz		Esther Ann	Livermore	LAVTA Executive Director Paul Matsuoka	Feb-11	Jan-12	Jan-14	0
20	Mr. Zukas		Hale	Berkeley	A. C. Transit Director Greg Harper	Aug-02	Jan-12	Jan-14	0
21	<b>Vacancy</b>				<b>Alameda County Supervisor Nate Miley, D-4</b>				
22	<b>Vacancy</b>				<b>City of Newark Councilmember Luis Freitas</b>				
23	<b>Vacancy</b>				<b>City of San Leandro Vice Mayor Michael Gregory</b>				





## Memorandum

**DATE:** February 14, 2013  
**TO:** Alameda County Transportation Commission  
**FROM:** Planning, Policy and Legislation Committee  
**SUBJECT:** **Legislative Update and Approval of Legislative Positions**

### **Recommendations**

Staff recommends approval of positions on state bills as described below.

### **Summary**

This memo provides an update on federal, state and local legislative activities including an update on federal fiscal cliff issues, new federal and state members and their committee appointments (as related to transportation), the state budget, recommended positions on state bills and an update on local legislative activities.

Alameda CTC's legislative program was approved in December 2013 establishing legislative priorities for 2013 and is included in summary format in Attachment A. The 2013 Legislative Program is divided into five sections: Transportation Funding, Project Delivery, Multi-Modal Transportation and Land Use, Climate Change, and Partnerships. The program was designed to be broad and flexible to allow Alameda CTC the opportunity to pursue legislative and administrative opportunities that may arise during the year, and to respond to political processes in Sacramento and Washington, DC. Each month, staff brings updates to the Commission on legislative issues germane to the adopted legislative program, including recommended positions on bills as well as legislative updates.

### **Background**

The following summarizes legislative information and activities at the federal, state and local levels.

### **Federal Update**

The following updates provide information on activities and issues at the federal level and include information contributed from Alameda CTC's lobbyist team (CJ Lake/Len Simon).

### **Department of Transportation**

During the last week of January, Secretary LaHood announced he will step down as Secretary of Transportation. He will leave DOT after his successor is confirmed which would likely be in March or April. Potential successors that have been floated include Los Angeles Mayor Antonio Villaraigosa; former Governor of Pennsylvania, Ed Rendell; former Congressman Jim Oberstar;

current National Transportation Surface Board Chair Debbie Hersman, and former Texas Senator Hutchison.

### **Debt Ceiling and FY 14 Budget Process**

By a vote of 285-144, with 86 Democrats supporting the measure and 33 Republicans opposing, the House passed legislation during the week of January 21 to suspend the debt ceiling through May 18. The legislation would also automatically increase the current \$16.4 trillion ceiling to accommodate additional debt accumulated before that date. Additionally, the bill ties congressional pay to passage of a budget resolution by suspending salaries of members of the House or Senate if either chamber does not adopt a budget resolution by April 15. (Representatives Lee, Honda and Swalwell all opposed the legislation).

Senate Majority Leader Reid is taking up the legislation during the last week of January and the Senate is expected to pass the bill and send to President Obama for signature.

Senate Budget Committee Chair Patty Murray has said she plans to pass an FY14 Budget Resolution out of her committee in advance of the April 15 deadline, and has said it will include revenue increases, while House Budget Chair Paul Ryan has said his budget resolution will balance the budget in ten years (as opposed to his FY12 and FY13 budgets which would have balanced in 20 years) and will not include new revenue; only cuts.

Because of looming sequestration and discussion on the FY 2013 Appropriations, President Obama will not be sending his FY14 budget request to Congress by February 4. Congress will likely receive the budget request from the Administration in March.

### **FY13 Appropriations and Sequestration**

The government is currently being funded by a Continuing Resolution (CR) and has been since October 1. This CR runs through March 27<sup>th</sup>, and is funding agencies at a slight increase from FY12 (a .612 % across the board increase). However, the Office of Management and Budget (OMB) is not allowing agencies access to the slight increase, recognizing that spreading the money across the board was a political placeholder and that, when FY13 is finally budgeted, that money will be concentrated in a few accounts. As a result, agencies are cautious to roll out any new programs or FY13 competitive grant announcements. Additionally, agencies are growing increasingly concerned with the real possibility that Congress will let sequestration go into effect. Leadership and appropriators will likely wait to address the sequester set to go into effect on March 1, when they address funding for the remainder of FY13 later in March.

Congress passed the American Taxpayer Relief Act to avert the fiscal cliff on January 1, and delayed the sequester until March by offering \$24 billion in new revenue and spending reductions over ten years. The FY13 and FY14 discretionary caps that were set in the 2011 debt ceiling deal were each reduced by \$12 billion. As a result, the scheduled sequester now totals \$85 billion in cuts rather than the original \$109 billion expected for FY13.

Any funding derived from the Highway Trust Fund is exempt from sequestration. However, any discretionary programs such as New Starts and TIGER would be subject to sequestration. Additionally, any General Fund transfer to the Highway Trust Fund resulting from the enactment

of MAP-21 would face cuts. It is important to note these cuts will hasten the date when the Highway Trust Fund will once again be unable to support annual funding levels.

### **Appointments: ACTC and the 113<sup>th</sup> Congress**

Alameda County has three Members in the 113<sup>th</sup> Congress: Representative Barbara Lee (CA-13) and two new Members in the Delegation including, Representative Mike Honda (CA-17) and Representative Eric Swalwell (CA-15). None of our Members will serve on the T&I Committee. Their committee assignments are as follows:

- Barbara Lee – Appropriations and Budget
- Mike Honda – Appropriations and Budget
- Eric Swalwell – Science & Technology and Homeland Security. Congressman Swalwell was also recently selected as the Democratic Assistant Whip.

Representative Garamendi (CA-3), who was on the committee until 2011, is on the T&I Committee in the 113<sup>th</sup> Congress, serving on the C. He is the only northern California Member on the Committee.

In total, California has 14 new members in Congress. The California delegation is now made up of 38 Democrats and 15 Republicans. According to the Office of the Clerk of the House, of the 435 members in the House, 232 members are Republicans and 200 are Democrats, and there are three vacancies. The California Institute produced a short summary of the 14 new incoming California members, included in Attachment B.

### **State Update**

The following update provides information on activities and issues at the state level and includes information contributed from Alameda CTC's state lobbyist, Platinum Advisors.

### **State Budget and Transportation**

On Thursday, January 10, 2013, Governor Brown released his spending plan for 2013-14. The proposed 2013-14 Budget outlines a \$98 billion spending plan that contains no deficit, provides a \$1 billion reserve and ends the fiscal year with a \$785 million surplus. The budget includes \$21.1 billion for transportation all of which is funded by special revenues, except \$0.2 billion from the General Fund.

### **Transportation Agency and Leadership at the California Transportation Commission**

July 1, 2013 marks the official start of the Transportation Agency, which will oversee all transportation agencies in the State, as well as the Board of Pilot Commissioners. The new Agency will oversee a budget of \$21.1 billion – all but \$200 million is from special funds.

In January, the California Transportation Commission elected a new Chair and Vice-Chair, both from the Bay Area: Commissioner Ghielmetti, based out of Pleasanton, will serve as Chair, and Carl Guardino, based out of San Jose, will serve as Vice-Chair.

### **Infrastructure Needs Assessment**

This spring the Agency will create a working group comprised of representatives from state, local, and regional entities. This group will be tasked with examining the CTC's transportation

needs assessment and explore funding options, such as pay as you go, and evaluate the most appropriate level of government to deliver high priority projects.

The need to discuss pay as you go funding mechanisms is partly addressed in the Governor's budget which notes upcoming challenges with debt service payments. The budget notes that debt service costs are approximately 13% of annual state revenues, and are expected to total over \$1 billion in 2013-14. These debt service costs are projected to grow in future years, exceeding the amount of existing transportation funds legally available to offset these costs and thus potentially impacting the General Fund.

According to the State's 2011 Statewide Transportation System Needs Assessment, total transportation system costs will be \$538.1 billion (from 2011 to 2020), and the estimated revenues from all sources is \$242.4 billion, only 45 percent of what's needed. This includes an estimated \$158.4 billion in local revenues.

This challenge is also echoed at the federal level, but characterized differently in its effect on the economy. A recent report by the American Society of City Engineers (ASCE), entitled *The Impact of Current Infrastructure Investment on America's Economic Future*, cautions that the nation will lose \$3.1 trillion in gross national product, \$1.1 trillion in trade, \$3,100 per year in personal disposable income, \$2.4 trillion in consumer spending and a little over 3.1 million jobs, if the U.S. fails to increase infrastructure investments between now and 2020.

## **State Policy Highlights and Emerging Issues**

### **Deadlines**

The start of session brings several deadlines for introduction of bills. The first was a deadline to submit new bill proposals to Legislative Counsel for drafting on January 25, which is now followed by the introduction deadline on February 22. May 3 is a deadline for policy committees to hear fiscal bills.

### **Emerging Legislative Issues**

Staff continues to watch legislative and policy issues relevant to Alameda CTC's legislative program including the following:

- *Lowering the Voter Threshold:* With the supermajority that the Democrats obtained in both the Assembly and Senate, there have been numerous measures introduced to reduce the voter threshold for local taxes from 2/3 to 55% for specified purposes. To date, more than a handful of Constitutional Amendments have been introduced that would reduce the vote requirement for parcel taxes or sales taxes for schools, libraries, local economic development, public safety and transportation. With a wide variety of proposals seeking the same goal, there will be a need to reconcile these measures since many amend the same sections of the Constitution. In addition, a decision will need to be made to either prioritize which types of taxes will move forward and which ballot they will be placed on; or determine if a measure lowering the vote threshold for any local tax to 55% is likely to pass.
- *Cap & Trade Revenue:* Alameda CTC and many partners around the state support a fair

share of cap and trade funds for transportation and support revenue allocation to the most appropriate local level of government where most of the projects are implemented. Governor Brown's budget notes that the details of how the cap and trade auction revenue will be spent is still being developed, but highlights three priorities. First, with transportation being the largest contributor of GHG, reducing transportation emissions would be the top priority. This includes funding mass transit, high speed rail, electrification of heavy duty vehicles, sustainable communities, and energy projects that complement high speed rail. Second would be funding to reduce GHG used for commercial and residential energy needs, and third, funding to reduce GHG emissions from the electricity used to convey water in California.

Governor Brown's budget reduced the prior estimate on the amount of cap and trade auction revenue that will be generated in the current fiscal year and in the 2013-14 budget year. The current year revenue estimate has been reduced from \$500 million to \$200 million, and the amount estimated for the 2013-14 is \$400 million, for a two year total of \$600 million. These revised amounts reflect the lower than expected sales generated at the November auction. The November auction resulted in revenues of \$288 million. Of this amount \$55 million was available for these programs, and the remaining \$233 million generated was earmarked investor owned utilities. Another auction is currently set for February 19, and another one in May. After the February auction, there will be a clearer picture of whether the state will hit its revenue estimate of \$400 million.

Additional factors that will be addressed in the three-year expenditure plan that will be developed by the Department of Transportation and submitted as part of the Governor's May Budget Revise, will include how the implementation of SB 535 will occur. SB 535 was signed by the Governor in the last legislative session and requires that 25 percent of cap and trade revenues provide funding to areas disproportionately affected by pollution related to emissions, and 10 percent of the funds be spent directly in specifically defined disadvantaged areas. A process to evaluate and assess most affected areas is being done at the state level through the CalEnviroScreen Process, which is CalEPA's scoring system to identify disadvantaged communities.

- *CEQA Modernization.* At the end of the last legislative session, a flurry of activity occurred around potential opportunities to modernize CEQA to ensure effective implementation of projects that support the sustainable communities strategies throughout the state to and streamline review processes. These efforts are to support project implementation in a way that supports delivery and reduces project costs while fully supporting environmental protections.
- *Infill Infrastructure Funding Mechanisms:* With the elimination of redevelopment agencies, Senator Steinberg reintroduced language similar to SB 1156 that was introduced and vetoed last year. His current bill is known as SB 1 and focuses on Sustainable Community Areas that can receive funding through tax increment financing. Senator Wolk has also reintroduced her bill that would eliminate voter approval requirements for infill infrastructure districts, known this legislative session as SB33.
- *MAP-21 and State Freight Plan.* SB 14 (Senator Lowenthal) was introduced in December 2012 and requires the development of a state freight plan every five years.

The development of the plan will be through the establishment of a state freight advisory committee to meet requirements of MAP-21. The bill identifies the California Business, Transportation, and Housing (BT&H) Agency as responsible for the development of the state freight plan; identifies the elements of the state freight plan; and identifies stakeholders to be involved in the development of the state freight plan. The state will initiate a freight working group in spring 2013.

### **Recommended Legislative Positions:**

Staff recommends the following positions on legislation:

**AB 210 (Wieckowski). Transactions and use taxes:** This bill would provide the authority for County of Alameda to impose the transactions and use tax for countywide transportation programs until January 1, 2017, and exceed the current 2% threshold in state law for special taxes. This bill is similar to AB 1086, which was signed by the Governor in the last session, and allowed Alameda CTC to place Measure B1 on the ballot. This bill is currently only specific to Alameda County. Because Alameda CTC is the sponsor of the bill, and because this is consistent with the 2013 legislative program, staff recommends a **SUPPORT** position on this bill.

**SCA 11 (Hancock). Local government: special taxes: voter approval.** This bill will allow local governments to impose parcel or sales tax measures with voter approval at 55%. SCA 11 serves as an umbrella bill to all the other bills proposing to lower the voter, including those for transportation, public safety, schools and libraries. The Board approved support positions on both SCA 4 (Liu) and SCA 8 (Corbett) in January, both of which would reduce the voter threshold specifically for transportation sales tax measures. This bill supports the Commissions 2013 legislative program and staff recommends a **SUPPORT** position on the bill.

### **Legislative Coordination and Partnership Activities**

#### **Legislative working group**

Alameda CTC has established a local legislative working group that will meet on a quarterly basis to share legislative information, ensure coordination on legislative efforts and share information about grant and other opportunities for collaboration to support Alameda County transportation improvements. The meetings are being held on a quarterly basis at Alameda CTC and include all agency partners from the cities, Alameda County, transit operators, MTC, the Port of Oakland and others interested in the efforts of these legislative working groups.

On January 30, Alameda CTC held its most recent legislative roundtable which included representative from cities, Alameda County, the Port of Oakland and transit operators to discuss legislative positions, emerging legislative activities, opportunities to share information and initiate common messages and speaking points on legislative issues. Attachment C is sign in sheet for the January 30<sup>th</sup> meeting; the next roundtable meeting will be held on April 24<sup>th</sup> at the Alameda CTC offices.

**Legislative coordination efforts**

In addition to the local legislative coordination activities, Alameda CTC is leading an effort to develop and provide statewide information on the benefits of Self-Help Counties and is also coordinating the legislative platform and priorities with the Bay Area Congestion Management Agencies.

**Fiscal Impact**

No direct fiscal impact

**Attachment(s)**

Attachment A:	Alameda CTC Legislative Program and Actions Summary
Attachment B:	113 <sup>th</sup> Congress: New California Congressional Members
Attachment C:	Alameda CTC Legislative Roundtable participants on January 30, 2013

*This page intentionally left blank*



## 2013 Alameda County Legislative Priorities

This legislative program supports Alameda CTC's transportation vision adopted in the 2012 Countywide Transportation Plan described below:

*“Alameda County will be served by a premier transportation system that supports a vibrant and livable Alameda County through a connected and integrated multimodal transportation system promoting sustainability, access, transit operations, public health and economic opportunities.”*

*Our vision recognizes the need to maintain and operate our existing transportation infrastructure and services while developing new investments that are targeted, effective, financially sound and supported by appropriate land uses. Mobility in Alameda County will be guided by transparent decision-making and measurable performance indicators. Our transportation system will be: Multimodal; Accessible, Affordable and Equitable for people of all ages, incomes, abilities and geographies; Integrated with land use patterns and local decision-making; Connected across the county, within and across the network of streets, highways and transit, bicycle and pedestrian routes; Reliable and Efficient; Cost Effective; Well Maintained; Safe; Supportive of a Healthy and Clean Environment”*  
[This legislative program table will be updated on a monthly basis]

Issue	Priority	Strategy	Actions	Legislation	Status
Transportation Funding	Increase transportation funding	<ul style="list-style-type: none"> <li>Support efforts to lower the two-thirds-voter threshold for voter-approved transportation measures.</li> <li>Support legislation that increases the buying power of the gas tax</li> <li>Support efforts to increase transportation revenues through vehicle license fees, vehicle miles traveled or other reliable means.</li> <li>Support legislation for alternative financing methods such as high-occupancy toll lanes, and allow funds collected on the HOT lanes by the California Highway Patrol to be reinvested within that corridor.</li> </ul>	<ul style="list-style-type: none"> <li>Leading a portion of Self-Help Counties Coalition (SHCC) efforts to reduce voter-threshold requirements</li> </ul>	<ul style="list-style-type: none"> <li>Support positions on SCA 8 (Corbett), SCA 4 (Liu)</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Protect and enhance voter-approved funding	<ul style="list-style-type: none"> <li>Support legislation that provides increased funding from new and/or flexible funding sources to Alameda County for operating, maintaining, restoring and improving transportation infrastructure and operations.</li> <li>Support legislation that protects against transportation funding diversions to the General Fund.</li> <li>Support increases in federal, state and regional funding to expedite delivery of Alameda CTC projects and programs.</li> <li>Support efforts that give priority funding to voter-approved measures and oppose those that negatively affect the ability to implement voter-approved measures.</li> <li>Support rewarding Self-Help Counties and states that provide significant transportation funding into transportation systems.</li> <li>Seek, acquire and implement grants to advance project and program delivery.</li> <li>Support Alameda County as the recipient of funds to implement pilot programs with innovative project implementation or transportation-funding mechanisms.</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Project Delivery	Advance innovative project delivery	<ul style="list-style-type: none"> <li>Support legislation and policies that improve environmental streamlining and project reviews to expedite project delivery.</li> <li>Support legislation that improves the ability to deliver projects and programs in a timely, cost effective manner using contracting flexibility.</li> <li>Support innovative project delivery methods.</li> <li>Support HOT lane expansion in Alameda County and the Bay Area.</li> <li>Support policies that allow local agencies to advertise, award and administer state highway system contracts largely funded by locals</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Ensure cost-effective project delivery	<ul style="list-style-type: none"> <li>Support legislation that reduces project and program implementation costs by reducing or eliminating the requirements for state or other agency reimbursements to implement projects on state/regional systems.</li> <li>Support legislation that accelerates funding for transportation infrastructure projects that create jobs and economic growth in Alameda County.</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring, and work through the SHCC to provide input to the Secretary of Transportation on streamlining project delivery</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

Issue	Priority	Strategy	Actions	Legislation	Status
Multimodal Transportation and Land Use	Reduce barriers to the implementation of transportation and land use investments	<ul style="list-style-type: none"> <li>Support legislation that increases flexibility and reduces technical and funding barriers to investments linking transportation, housing and jobs.</li> <li>Support local flexibility and decision-making on land-use for transit oriented development and priority development areas.</li> <li>Support innovative financing opportunities to fund TOD and PDA implementation that will increase mobility and jobs and reduce GHGs.</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Expand multimodal systems and flexibility	<ul style="list-style-type: none"> <li>Support policies that provide multimodal transportation systems with multiple choices and better access for all kinds of transportation users.</li> <li>Support policies that provide increased flexibility for transportation service delivery through innovative, flexible programs that address the needs of commuters, youth, seniors, people with disabilities and low-income people.</li> <li>Support flexibility in transportation delivery to address climate change, senior population growth and transit maintenance and security, without creating unfunded mandates or dramatically increasing costs.</li> <li>Support investments in transportation for transit-dependent communities that provide enhanced access to goods, services, jobs and education.</li> <li>Support parity in pre-tax fringe benefits for public transit/vanpooling and parking.</li> </ul>	<ul style="list-style-type: none"> <li>On-going work with agency coordination, grant development and legislative advocacy</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Climate Change	Support climate change legislation	<ul style="list-style-type: none"> <li>Support climate change legislation that provides funding for innovative infrastructure, operations, programs that relieve congestion, improve air quality, reduce emissions and support economic development.</li> <li>Support climate change legislation that expands transit services and supports safe, efficient, clear connections to transit services, including bike/ped infrastructure.</li> <li>To achieve necessary increases in public transit ridership to address GHG emissions from transportation sources, support legislation that augments but does not replace transit funding, nor create unfunded mandates.</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Support cap-and-trade expenditure plan	<ul style="list-style-type: none"> <li>Engage in development of the statewide cap-and-trade expenditure plan and advocate increased transportation funding statewide and in Alameda County.</li> </ul>	<ul style="list-style-type: none"> <li>Working with the SHCC, MTC the CMAs and local agencies on this effort</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Partnerships	Support legislation and policies that support emerging technologies	<ul style="list-style-type: none"> <li>Support legislation that offers incentives for emerging technologies, such as alternative fuels and fueling technology, and research for transportation opportunities to reduce GHG emissions.</li> </ul>	<ul style="list-style-type: none"> <li>On-going monitoring</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Expand partnerships at the local, regional, state and federal levels	<ul style="list-style-type: none"> <li>Support efforts that encourage regional cooperation and coordination to develop, promote and fund solutions to regional transportation problems.</li> <li>Support legislation and policies that promote governmental efficiencies and cost savings in transportation.</li> <li>Support legislation that improves the ability to enhance or augment Alameda CTC projects and programs that affect bordering counties or regional networks.</li> <li>Support efforts to maintain and expand local-, women-, minority- and small-business participation in competing for state and local contracts.</li> </ul>	<ul style="list-style-type: none"> <li>On-going coordination at the SHCC, the Bay Area CMAs, and with Alameda CTC's local partners legislative roundtable.</li> <li>An updated Alameda CTC procurement policy will support business participation efforts.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>



## THE CALIFORNIA INSTITUTE FOR FEDERAL POLICY RESEARCH

1608 Rhode Island Avenue, NW, Suite 213, Washington, D.C. 20036  
 202-785-5456 fax:202-223-2330 e-mail: [sullivan@calinst.org](mailto:sullivan@calinst.org) web: <http://www.calinst.org>

### 113TH CONGRESS: NEW CALIFORNIA CONGRESSIONAL MEMBERS

#### **Doug LaMalfa, R-Calif. (1st District)**

LaMalfa defeated Jim Reed (R) to succeed Rep. Wally Herger (R), who retired. Previously, LaMalfa was a member of the CA State Senate (2010-present) and the CA State Assembly (2002-08). He is also a farmer. LaMalfa was born on July 2, 1960 in Oroville, CA and currently resides in Richvale, CA. He received a B.S. in Agricultural Management from the California Polytechnic State University in 1982.

#### **Jared Huffman, D-Calif. (2nd District)**

Huffman defeated Daniel W. Roberts (R) to succeed Rep. Lynn Woolsey (D), who retired. Previously, Huffman was a member of the CA State Assembly (2006-present) and served on the Marin Municipal Water District Board of Directors (1995-2006). Huffman was born on February 18, 1964 in Independence, MO and currently resides in San Rafael, CA. He received a B.A. in Political Science from the University of California, Santa Barbara in 1986 and a J.D. from Boston College in 1990.

#### **Dr. Ami Bera, D-Calif. (7th District)**

Bera defeated incumbent Rep. Dan Lungren (R). Previously, Huffman worked as the Chief Medical Officer for the County of Sacramento and the Associate Dean for Admissions at the University of California, Davis. Bera was born on March 2, 1965 in Los Angeles, CA and currently resides in Elk Grove, CA. He attended the University of California, Irvine, from which he received a B.A. in Biological Sciences in 1987 and an M.D. in 1991.

#### **Paul Cook, R-Calif. (8th District)**

Cook defeated Gregg Imus (R) to succeed Rep. Jerry Lewis (R), who retired. Previously, Cook was a member of the CA State Assembly (2006-present), a Yucca Valley Town Councilmember (1998-2006), and served as a Marine Corps officer (1966-92). Cook was born on March 3, 1943 in Meriden, CT and currently resides in Yucca Valley, CA. He received a B.S. in Education from the Southern Connecticut State University in 1966, an M.P.A. from the California State University, San Bernardino in 1996, and an M.A. in Political Science from the University of California, Riverside in 2000.

#### **Eric Swalwell, D-Calif. (15th District)**

Swalwell defeated incumbent Rep. Pete Stark (D). Previously, Swalwell served on the Dublin City Council (2010-present), the Dublin Planning Commission (2008-10), and worked as an Alameda County prosecutor. Swalwell was born on November 16, 1980 in Sac City, IA and currently resides in Dublin, CA. He attended the University of Maryland, from which he received a B.A. in Government and Politics in 2003 and a J.D. in 2006.

#### **David G. Valadao, R-Calif. (21st District)**

Valadao defeated John Hernandez (D) in an open seat. Previously, Valadao was a member of the CA State Assembly (2010-present) and is a lifelong dairy farmer. Valadao was born on April 14, 1977 in Hanford, CA and currently resides there. He attended the College of the Sequoias from 1996-98.

**Julia Brownley, D-Calif. (26th District)**

Brownley defeated Tony Strickland (R) to succeed Rep. Elton Gallegly (R), who retired. Previously, Brownley was a member of the CA State Assembly (2006-present), served as President of the Santa Monica-Malibu Unified School District Board of Education (1997, 2002, 2006), and worked as a product and sales manager. Brownley was born on August 28, 1952 in Aiken, SC and currently resides in Oak Park, CA. She received a B.A. in Political Science from Mount Vernon College in 1975 and an M.B.A. from American University in 1979.

**Tony Cardenas, D-Calif. (29th District)**

Cardenas defeated David R. Hernandez (no party) in an open seat. Previously, Cardenas was a member of the Los Angeles City Council (2003-present), the CA State Assembly (1996-2002), and a realtor. Cardenas was born on March 31, 1963 in San Fernando, CA and currently resides in Los Angeles, CA. He received a B.S. in Electrical Engineering from the University of California, Santa Barbara in 1986.

**Gloria Negrete McLeod, D-Calif. (35th District)**

McLeod defeated incumbent Rep. Joe Baca (D). Previously, McLeod was a member of the CA State Senate (2006-present) and the CA State Assembly (2000-06) and served as President of the Chaffey Community College Board (1999-2000). McLeod was born on September 6, 1941 in Los Angeles, CA and currently resides in Chino, CA. She received an A.A. from Chaffey Community College.

**Raul Ruiz, D-Calif. (36th District)**

Ruiz defeated incumbent Rep. Mary Bono Mack (R). Previously, Ruiz was Senior Associate Dean at the School of Medicine at the University of California, Riverside (2011-present) and an emergency room physician. Ruiz was born on August 25, 1972 in Coachella, CA and currently resides in Palm Desert, CA. Ruiz received his B.S. in Physiological Science from the University of California, Los Angeles in 1994 and attended Harvard University, from which he received an M.D. and an M.P.P. in 2001 and an M.P.H. in 2007.

**Mark Takano, D-Calif. (41st District)**

Takano defeated John Tavaglioni (R) in an open seat. Previously, Takano served as President of the Riverside Community College District Board of Trustees (1992, '97, '98, '05, '06) and a high school English teacher. Takano was born on December 10, 1960 in Riverside, CA and currently resides there. Takano received an A.B. in Government from Harvard University in 1983 and an M.F.A. in Creative Writing from the University of California, Riverside in 2010.

**Alan Lowenthal, D-Calif. (47th District)**

Lowenthal defeated Gary DeLong (R) in an open seat. Previously, Lowenthal was a member of the CA State Senate (2004-present), the CA State Assembly (1998-2004), and the Long Beach City Council (1992-98). Lowenthal is also a professor and psychologist. Lowenthal was born on March 8, 1941 in Manhattan, NY and currently resides in Long Beach, CA. Lowenthal received a B.A. in Psychology from Hobart college in 1962 and attended Ohio State University, from which he received an M.A. in Psychology in 1965 and a Ph.D. in Psychology in 1967.

**Juan Vargas, D-Calif. (51st District)**

Vargas defeated Michael Crimmins (R), to succeed Rep. Bob Filner (D), who ran for San Diego mayor. Previously, Vargas was a member of the CA State Senate (2010-present), the CA State Assembly (2000-06), and the San Diego City Council (1993-2000). Vargas was also an insurance company government affairs executive. Vargas was born on March 7, 1961 in National City, CA and currently resides in San Diego, CA. Vargas received a B.A. in Political Science from the University of California, San Diego in 1983, an M.A. in Philosophy from Fordham University in 1987, and a J.D. from Harvard Law School in 1991.

**Scott Peters, D-Calif. (52nd District)**

Peters defeated incumbent Rep. Brian P. Bilbray (R). Previously, Peters served on the San Diego Unified Port District Board of Port Commissioners (2009-present) and was President of the San Diego City Council (2006-08). He was also a deputy county attorney and EPA economist. Peters was born on June 17, 1958 in Springfield, Ohio and currently resides in San Diego, CA. Peters received a B.A. in Economics and Political Science from Duke University in 1980 and a J.D. from New York University in 1984.

*This page intentionally left blank*



**Alameda County Transportation Commission  
Legislative Roundtable  
Wednesday, January 30, 2013**

Name	Jurisdiction/Agency	Telephone	Email
Kevin Jenkins	Alameda County	510-866-1045	Kevin.Jenkins@acgov.org
Nanci Ewen Collins	" PWA	670-6477	nanci@AepwA.org
Katie Rodriguez	BOS D3	272 6693	Katie.rodriguez@acgov.org
Joanne Karchmer	Part of Oakland	627-1384	jkarchmer@portokland.com
Deeby Greener	ACT Transit	891-7255	bgreene@acttransit.org
Paul J. Keener	Alameda County PWA	(510)670-6452	paulk@ac-pwa.org
Paige Williams	Oakland		
Caroline Rodman	T.Y. Lin		Caroline.rodman@tylin.com
Erich Pfehler	East Bay Regional Pk District	510 544-2006	epfehler@ebparks.org
Chris Cleary	Alameda County BOS D2	510 272 6692	
Dawn Argueta	Alameda County BOS D1		
Emily Bacque	CS Lake		
Bob Vinn	City of Livermore		
Steve Wallach	Platinum Advisors		
Len Simon	Simon & Company		

Attachment C

*This page intentionally left blank*





## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Planning, Policy and Legislation Committee

**SUBJECT:** **Approval to Release the Draft Alameda County Priority Development Area (PDA) Investment and Growth Strategy for Review and Comment**

### Recommendations

It is recommended that the Commission release the Draft Priority Development Area (PDA) Investment and Growth Strategy for review and comment. Once comments have been reviewed and incorporated, the Commission will be requested to adopt the Alameda County PDA Investment and Growth Strategy (anticipated in March 2013) and direct staff to submit it to MTC by the May 2013 deadline. This item was reviewed and approved by the Planning, Policy and Legislation Committee (PPLC) at its February 11, 2013 meeting. The Draft PDA Investment and Growth Strategy also was distributed to the members of the Bicycle and Pedestrian Advisory Committee (BPAC) for their review and comment.

### Summary

As required by MTC Resolution 4035, which establishes the One Bay Area Grant (OBAG) Program requirements for project selection and programming of federal transportation funds, the Alameda CTC as the county's Congestion Management Agency (CMA) must adopt a PDA Investment and Growth Strategy and submit it to MTC by May 2013. This will be followed by a presentation of the PDA Investment and Growth Strategy to the Joint MTC Planning and ABAG Administrative Committee in Summer or Fall 2013. The purpose of the PDA Investment and Growth Strategy is to ensure that CMAs have a process in place for prioritizing OBAG transportation funds in a way that supports and encourages residential and commercial development in the region's PDAs.

At its December 2012 meeting, the Alameda CTC approved the final PDA readiness criteria and classification that is used to prioritize PDAs for OBAG transportation capital funds for this federal funding cycle. The approved, final PDA readiness criteria and classification have been incorporated into the PDA Investment and Growth Strategy, along with the PDA inventory completed in November 2012, a PDA Strategic Plan that outlines steps for supporting and monitoring future PDA development, and a Priority Conservation Area (PCA) inventory. Alameda CTC staff is now seeking review and comment on the Draft Alameda County PDA Investment and Growth Strategy, particularly on the PDA Strategic Plan (Chapter 4) which has not yet been reviewed and approved by the Alameda CTC Committees or Commission.

The Alameda CTC received a number of stakeholder comments throughout development of the PDA inventory and PDA readiness criteria and classification, many of which were incorporated. A list of specific comments and responses is provided in Appendix E of the Draft PDA Investment and Growth Strategy.

### **Discussion**

Alameda County's Draft PDA Investment and Growth Strategy is organized as follows:

Chapter 1 provides an overview of the policy background that influenced OBAG. OBAG builds on a number of past policy efforts; key terms and other relevant background information are explained here. It is recommended that readers who are unfamiliar with the regional policies and state mandates that preceded OBAG read this chapter.

Chapter 2 describes Alameda County's PDAs. Alameda County has 43 PDAs which vary significantly across the county. Since adoption of OBAG, Alameda CTC has been working with local jurisdictions to create a PDA Inventory in order to better understand the PDAs and the status of development in these areas. Chapter 2 summarizes this inventory as of Fall 2012.

Chapter 3 describes the PDA readiness assessment that the Alameda CTC undertook to prioritize PDAs for this federal funding cycle. The Alameda CTC chose to concentrate the OBAG transportation capital funds in PDAs that have more active development markets because over the four year time horizon of OBAG. Focusing transportation investments in these areas is most likely to support near-term, transit-oriented growth and development. The PDA readiness criteria and classification were reviewed by the Committees and Commission at their meetings throughout Fall 2012 and were finalized and approved by the Commission in December 2012.

Chapter 4 is the PDA Strategic Plan which describes how the 43 PDAs in Alameda County can be supported beyond this short-term funding cycle. It was developed in recognition of the fact that the four-year OBAG funding cycle is focused on short-term investments and that, in many cases, PDA development will occur over a much longer time horizon of 10 to 30 years. It describes a variety of activities that the Alameda CTC will undertake to support PDAs, including a PDA data collection and monitoring plan to fulfill MTC's land use monitoring requirements. The Strategic Plan will assist the agency to implement its own goals for supporting PDA development and integrating land use considerations into transportation investment decisions.

Chapter 5 describes Alameda County's Priority Conservation Areas (PCAs). While this Strategy focuses primarily on PDAs, Alameda County also has 18 Priority Conservation Areas (PCAs) which are also eligible for funding as part of this federal funding cycle. As with PDAs, an inventory of Alameda County's PCAs is summarized in this chapter.

### **Comments Received**

ACTAC and BPAC members were asked to provide comments by February 20, 2013. Following is a summary of the comments that were received at the PPLC and ACTAC meetings and which will be incorporated into the final document.

PPLC members made the following comments at their February 11, 2013 meeting:

- Modify the maps in Figures 2-20 through 2-23 to clarify that their focus is on Growth Opportunity Areas.

ACTAC members made the following comments at their February 5, 2013 meeting:

- For Figures 2-5 through 2-11, note any differences or clarifications regarding PDA status (planned vs. potential) between city-submitted information and that provided by ABAG.
- In Chapter 4 (PDA Strategic Plan), clarify that additional funding will be needed for catalyst improvements in PDAs that are near active or need support.
- In Chapter 4, include traffic- and transit-related data collection and monitoring.
- In Chapter 4, note that development of a data collection and monitoring strategy will need to build on existing data collection efforts and should not create redundancies.

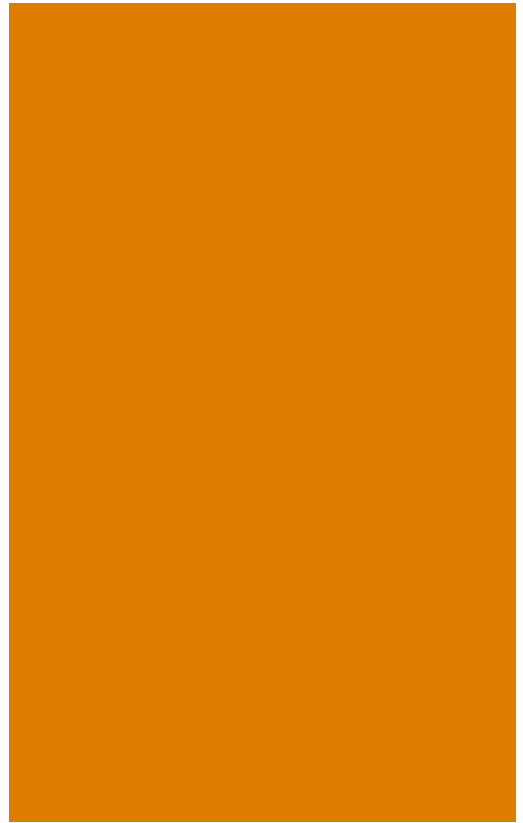
### **Fiscal Impacts**

There are no fiscal impacts.

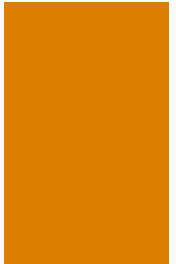
### **Attachment(s)**

Attachment A: Draft PDA Investment and Growth Strategy

*This page intentionally left blank*



**DRAFT**  
Alameda County Priority Development  
Area Investment and Growth Strategy  
February 2013



Alameda County Transportation Commission  
1333 Broadway, Suites 220 and 300  
Oakland, CA 94612  
[www.AlamedaCTC.org](http://www.AlamedaCTC.org)

With staff assistance provided by Nelson\Nygaard



## Table of Contents

	Page
<b>1 Introduction</b> .....	<b>1-1</b>
Overview .....	1-1
Policy Background.....	1-4
What are PDAs? .....	1-5
What are PCAs? .....	1-6
<b>2 PDA Inventory: Understanding Alameda County's PDAs</b> .....	<b>2-1</b>
Introduction to the PDA Inventory .....	2-1
Overview of Alameda County's PDAs .....	2-2
Housing and Job Growth Projections.....	2-18
Planning, Policies and Affordable Housing Production .....	2-22
Evolution of PDAs over Time .....	2-28
<b>3 PDA Readiness Evaluation</b> .....	<b>3-1</b>
Introduction.....	3-1
PDA Readiness Evaluation.....	3-4
OBAG Screening and Selection Criteria.....	3-12
<b>4 PDA Strategic Plan</b> .....	<b>4-1</b>
Purpose and Goals .....	4-1
Current Activities to Support PDA Development .....	4-3
Future Activities to Support PDA Development.....	4-4
Data Collection and Monitoring.....	4-7
<b>5 Alameda County PCA Inventory</b> .....	<b>5-1</b>
Introduction to the PCA Inventory.....	5-1
Overview of Alameda County's PCAs.....	5-1

## Appendices

- A - Sample PDA Inventory Survey
- B - PDA Planning and Development Inventory as of November 2012
- C - Summary of Developer Interviews
- D - Summary of Affordable Housing Policies by Jurisdiction
- E - Comments and Responses on PDA Readiness Criteria and Classification
- F - Portland Case Study

*The preparation of this report has been financed through a grant from the U.S. Department of Transportation and the Federal Highway Administration. The content of this report does not necessarily reflect the official views or policy of the U.S. Department of Transportation.*

## Table of Figures

	Page
Figure 2-1	Summary of PDAs by Geographic Area .....2-3
Figure 2-2	MTC’s PDA Place Types .....2-4
Figure 2-3	Alameda County PDAs by Place Type and Geographic Area ..... 2-5
Figure 2-4	Map of Alameda County’s PDAs by Place Type .....2-6
Figure 2-5	North County PDAs .....2-8
Figure 2-6	Map of PDAs in North County .....2-10
Figure 2-7	Central County PDAs .....2-11
Figure 2-8	Map of PDAs in Central County .....2-13
Figure 2-9	South County PDAs .....2-14
Figure 2-10	Map of PDAs in South County .....2-15
Figure 2-11	East County PDAs .....2-16
Figure 2-12	Map of PDAs in East County .....2-17
Figure 2-13	Projected Growth in Housing Units within PDAs by Geographic Area .....2-19
Figure 2-14	Projected Growth in Housing Units within PDAs by City .....2-20
Figure 2-15	Projected Growth in Jobs within PDAs by Geographic Area .....2-21
Figure 2-16	Projected Growth in Jobs within PDAs by City .....2-22
Figure 2-17	Affordable Housing Policies in Alameda County .....2-25
Figure 2-18	Affordable Housing Production in Alameda County .....2-26
Figure 2-19	Community Receptiveness to Growth in PDAs by Geographic Area .....2-27
Figure 2-20	Growth Opportunity Areas and PDAs in North County .....2-30
Figure 2-21	Growth Opportunity Areas and PDAs in Central County .....2-31
Figure 2-22	Growth Opportunity Areas and PDAs in South County .....2-32
Figure 2-23	Growth Opportunity Areas and PDAs in East County .....2-33
Figure 3-1	PDA Readiness Criteria .....3-6
Figure 3-2	Planning Screens .....3-6
Figure 3-3	Percentile Rank of PDAs Based on Units Built and in Pipeline .....3-7
Figure 3-4	Development Screens .....3-8
Figure 3-5	PDA Readiness Classification .....3-9
Figure 3-6	OBAG Project Selection and Scoring Criteria .....3-12
Figure 4-1	Summary of Potential PDA Monitoring Data .....4-15
Figure 5-1	Summary of Alameda County PCAs .....5-2
Figure 5-2	Alameda County Priority Conservation Areas .....5-3
Figure 5-3	Inventory of Alameda County PCAs .....5-4



# 1 INTRODUCTION

## OVERVIEW

MTC and ABAG adopted the One Bay Area Grant (OBAG) program as Resolution 4035 on May 17, 2012. OBAG provides guidance for the allocation of the Cycle 2 Federal Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds for the next four fiscal years (FY 2012-13 through FY 2015-16). The Bay Area's congestion management agencies (CMAs, Alameda CTC in Alameda County) are responsible for distribution of these funds to local jurisdictions and other eligible project sponsors. OBAG includes specific policy objectives and implementation requirements that CMAs must meet as a condition of the receipt of OBAG funds.

With this funding cycle, MTC implemented a new approach that integrates the region's federal transportation funding program with the Bay Area's first Sustainable Communities Strategy efforts (required under Senate Bill 375, Steinberg, 2008), which integrate land use and transportation planning activities in order to reduce automobile travel and greenhouse gas emissions. In large counties, such as Alameda County, 70% of the OBAG funding must be programmed to transportation projects or programs that support Priority Development Areas (PDAs). PDAs—designated infill sites where greater housing and commercial density could be accommodated near transit stops—were identified by local governments as part of the regional FOCUS program, a regional development and conservation strategy led by the Association of Bay Area Governments (ABAG) that promoted a more compact land use pattern for the Bay Area. The FOCUS program subsequently became the basis for the region's current Sustainable Communities Strategy.

To ensure that CMAs have a transportation project priority setting process for OBAG funding that supports and encourages development in the region's PDAs, MTC Resolution 4035 requires that Alameda CTC work with Alameda County jurisdictions to develop a *Priority Development Area (PDA) Investment and Growth Strategy* that must be adopted by the Alameda CTC and submitted to MTC/ABAG by May 1, 2013.

This Alameda County PDA Investment and Growth Strategy was developed to fulfill this regional requirement. However, Alameda CTC's goal for this document is for it to guide the agency in supporting PDA development over a longer time horizon than this current four-year funding cycle. This document describes existing conditions in the county's PDAs, explains how PDAs and projects were prioritized for this round of funding, and sets up a framework for additional work that the agency will undertake in the future to improve the link between transportation and land use. The PDA Strategic Plan, Chapter 4, was developed as a tool to help the agency support PDA development and better integrate land use planning with transportation programming decisions in Alameda County over time.

This document is designed to align with the Alameda Countywide Transportation Plan (CWTP), the agency's long-range policy document that guides future transportation investments, programs, policies, and advocacy over a 30-year time horizon. The most recent update of the

CWTP included a goal of better coordinating transportation investments with the county's land use patterns. This PDA Investment and Growth Strategy will have the same time horizon as the current CWTP, through 2040, and will be updated every four years like the CWTP.

Finally, this document contains an inventory of Alameda County's Priority Conservation Areas (PCAs). Under the One Bay Area Grant Program, MTC has also allocated \$5 million to be distributed through a competitive application process to fund projects that promote open space preservation and access, land conservation, and habitat protection in PCAs.

### Contents and Organization of this Report

Alameda County's *PDA Investment and Growth Strategy* is organized as follows:

**Chapter 1** provides an overview of the policy background that influenced OBAG. OBAG builds on a number of past policy efforts; key terms and other relevant background information are explained here. It is recommended that readers who are unfamiliar with the regional policies and state mandates that preceded OBAG read this chapter.

**Chapter 2** describes Alameda County's PDAs. Alameda County has 43 PDAs which vary significantly across the county. Since adoption of OBAG, Alameda CTC has been working with local jurisdictions to create a PDA Inventory in order to better understand the PDAs and the status of development and land use and housing policies in these areas. Chapter 2 summarizes this inventory as of Fall 2012.

**Chapter 3** describes the PDA readiness assessment that the Alameda CTC undertook to prioritize PDAs for this round of funding. The Alameda CTC chose to concentrate the OBAG transportation capital funds in PDAs that have more active development markets because, over the four year time horizon of OBAG, focusing transportation investments in these areas is most likely to support near-term, transit-oriented growth and development.

**Chapter 4** is the PDA Strategic Plan which describes how the 43 PDAs in Alameda County can be supported beyond this short-term funding cycle. It was developed in recognition of the fact that the four-year OBAG funding cycle is focused on short-term investments and that, in many cases, PDA development will occur over a much longer time horizon of 10 to 30 years. It describes a variety of activities that the Alameda CTC will undertake to support PDAs, including a PDA data collection and monitoring plan to fulfill MTC's land use monitoring requirements. The Strategic Plan will assist the agency to implement its own goals for supporting PDA development and integrating land use considerations into transportation investment decisions.

**Chapter 5** describes Alameda County's Priority Conservation Areas (PCAs). While this Strategy focuses primarily on PDAs, Alameda County also has 18 Priority Conservation Areas (PCAs) which are also eligible for funding as part of this cycle of STP and CMAQ. As with PDAs, an inventory of Alameda County's PCAs is summarized here.

## Public Outreach

The Alameda CTC is conducting the following outreach activities during the development of the Alameda County OBAG Program, of which the PDA Investment and Growth Strategy is a key element. These outreach activities are consistent with the requirements of Resolution 4035 and meet federal Title VI requirements.

- Social media coverage of outreach: Facebook and Twitter
- Presentation of OBAG efforts to Alameda CTC public meetings:
  - Alameda CTC Commission and standing committees:
    - Policy, Planning and Legislation Committee
    - Projects and Programming Committee
  - Alameda CTC Advisory Committees:
    - Alameda County Technical Advisory Committee
    - Bicycle and Pedestrian Advisory Committee
    - Citizens Advisory Committee
    - Citizens Watchdog Committee
    - Paratransit Advisory and Planning Committee
    - Paratransit Technical Advisory Committee
- Publication of OBAG efforts on Alameda CTC website
- Publication of OBAG efforts in Executive Director's Report
- Publication of OBAG efforts in E-newsletter publications
- Distribution of OBAG fact sheet at Alameda CTC table at public events (pursuant to existing outreach calendar)
- Outreach to Alameda CTC Community and Technical Advisory Groups involved in the development of the Countywide and Transportation Expenditure Plans
- Outreach to contacts made through the Countywide and Transportation Expenditure Plan processes
- Press releases at key milestones to inform media of Alameda County OBAG implementation activities

The Alameda CTC Advisory Committees and Commission reviewed and provided comment on key elements of the PDA Investment and Growth Strategy, including the PDA inventory and readiness assessment, at their September, October, November, and December 2012 meetings. Alameda CTC received a number of stakeholder comments throughout development of the PDA Investment and Growth Strategy, many of which were incorporated. A list of specific comments and responses is provided in Appendix E. The Alameda CTC will submit a complete report on its public outreach activities related to implementation of the Alameda County OBAG Program to MTC/ABAG in June 2013 consistent with the OBAG program requirements stipulated in MTC Resolution 4035.

## POLICY BACKGROUND

In transportation planning, there has been an increasing emphasis in recent years on integrating land use planning and transportation investment decisions in order to allow more people to use transit, walk or bike to meet their daily needs. For years in the Bay Area, worsening traffic congestion in a constrained urban environment, changing demographics and significant population growth have required MTC and ABAG to engage with sustainable planning efforts in order to maintain the Bay Area's high quality of life and economic productivity. The OBAG program originated with the regional FOCUS program which was initiated in 2006.

**FOCUS** is a regional development and conservation strategy led by ABAG that promotes a more compact land use pattern for the Bay Area. By focusing growth and conserving critical open space areas, the FOCUS program seeks to protect the region's quality of life and ecological diversity.

It is a voluntary, incentive-based program that allows local governments to identify Priority Development Areas (PDAs) – infill sites where greater density could be accommodated near transit stops – as well as Priority Conservation Areas (PCAs) to maintain regionally significant open spaces and priority areas for land conservation.

The need for integrated land use and transportation planning acquired new urgency upon passage of two landmark pieces of state legislation that mandate reductions in greenhouse gas emissions:

- **California Assembly Bill 32 (AB 32), the Global Warming Solutions Act of 2006** mandates a reduction in California's greenhouse gas emissions to 1990 levels by 2020.
- **Senate Bill 375 (SB 375), the Sustainable Communities and Climate Protection Act of 2008** defines more concrete implementation requirements to achieve the emissions reductions expected from the land use sector under AB 32. SB 375 aims to reduce greenhouse gas emissions from passenger vehicles through better coordination between transportation investments and land use decisions.

One key mechanism that is being used to achieve these reductions is to directly connect the region's primary transportation funding instrument with regional growth projections. SB 375 requires every regional Metropolitan Planning Organization (MTC in the Bay Area) to incorporate a **Sustainable Communities Strategy (SCS)** into the **Regional Transportation Plan (RTP)**. The SCS is a regional land use strategy that illustrates how to house all projected population growth within the region across all income levels. The RTP must accommodate this growth and invest in transportation projects that will reduce greenhouse gas emissions. **Plan Bay Area 2040** is the umbrella for the Bay Area's RTP and SCS.

Working with ABAG, MTC used the framework of Priority Development Areas (PDAs) that had already been established through the FOCUS program as the foundation for identifying areas for future population and employment growth in the Bay Area's Sustainable Communities Strategy (SCS). MTC and ABAG evaluated a number of different land use scenarios in development of the SCS, each of which envisioned different patterns of accommodating the region's projected growth.

The preferred land use scenario adopted for the SCS is called the **Jobs-Housing Connection Scenario**. The Jobs-Housing Connection Scenario accommodates more than two thirds of the housing production in Priority Development Areas on about 4% of the region’s total land area.<sup>1</sup>

With Resolution 4035 and the **OBAG Program**, MTC has brought all these policy efforts together: the federal transportation program, The FOCUS program, PDAs and PCAs, SB 375 and the Sustainable Communities Strategy. With this round of funding, MTC is rewarding jurisdictions that are planning for and producing housing, both market rate and affordable units. This is a distinct change from past rounds of federal transportation funding which were largely distributed to cities by formula based on population and/or road miles and mostly used for local streets and roads projects. Now, MTC is placing much less emphasis on geographic equity and instead focusing funds on multimodal investments in areas that are willing to absorb population growth. The specific policy objectives and implementation requirements of the OBAG program and how Alameda CTC incorporated them into the programming of OBAG funds is described in Chapter 4.

## WHAT ARE PDAS?

Currently, there are 43 PDAs in Alameda County that have been voluntarily nominated by local jurisdictions and approved by ABAG as part of the FOCUS program. The qualifications to become a PDA are relatively simple: an area must be in an existing community, near transit service and planned for more housing. According to the ABAG FOCUS program,

*“Priority Development Areas (PDAs) are locally-identified, infill development opportunity areas within existing communities. They are generally areas of at least 100 acres where there is local commitment to developing more housing along with amenities and services to meet the day-to-day needs of residents in a pedestrian-friendly environment served by transit. To be eligible to become a PDA, an area had to be within an existing community, near existing or planned fixed transit or served by comparable bus service, and planned for more housing.”<sup>2</sup>*

Specifically, to qualify to be a PDA an area must meet these definitions:

**Area** - means the planning area being proposed for designation as a priority development area under the FOCUS program. Since the program seeks to support area planning, the recommended area size is 100 acres, which is approximately a ¼ mile radius.

- A planned area is part of an existing plan that is more specific than a general plan, such as a specific plan or an area plan.
- A potential area may be envisioned as a potential planning area that is not currently identified in a plan or may be part of an existing plan that needs changes.

<sup>1</sup> Jobs-Housing Connection Strategy, March 2012, [http://www.onebayarea.org/pdf/SCS\\_Preferred\\_Scenario\\_Jobs\\_Housing\\_Connection\\_3-9-12.pdf](http://www.onebayarea.org/pdf/SCS_Preferred_Scenario_Jobs_Housing_Connection_3-9-12.pdf)

<sup>2</sup> Association of Bay Area Governments FOCUS program website: <http://www.bayareavisoin.org/initiatives/prioritydevelopmentareas.html>

**Existing Community** – means that the area is within an existing urbanized area, lies within an urban growth boundary or limit line if one is established, and has existing or planned infrastructure to support development that will provide or connect to a range of services and amenities that meet the daily needs of residents making non-motorized modes of transportation an option.

**Housing** – means the area has plans for a significant increase in housing units to a minimum density of the selected place type from the Station Area Planning Manual, including affordable units, which can also be a part of a mixed use development that provides other daily services, maximizes alternative modes of travel, and makes appropriate land use connections.

**Near Transit** – means (1) the area around an existing rail station or ferry terminal (typically a half-mile around the station), (2) the area served by a bus or bus rapid transit corridor with minimum headways of 20 minutes during peak weekday commute periods, or (3) the area defined as a planned transit station by MTC’s Resolution 3434.”<sup>3</sup>

Originally, PDAs focused on housing production but were later expanded to include jobs, a critical element in the success of PDA development. Research shows that increasing a community’s density and its accessibility to job centers are the two most significant factors for reducing vehicle miles travelled (VMT).<sup>4</sup>

## WHAT ARE PCAS?

Priority Conservation Areas (PCAs) were also defined as part of the regional FOCUS program. PCAs are areas of regional significance that have broad community support and an urgent need for protection. Land trusts, open space districts, parks and recreation departments, local jurisdictions and other organizations were all involved in the designation of PCAs. The goal of designating PCAs was to accelerate protection of key open space areas, agricultural resources, and areas with high ecological value to the regional ecosystem. Historical, scenic, and cultural resources were also considered.

Under the OBAG program, \$10 million was set aside for Priority Conservation Areas (PCAs). Half of these funds will go to a PCA pilot program in the North Bay; the remaining half will be available to PCA projects outside of the North Bay through a competitive grant process.

<sup>3</sup> Association of Bay Area Government’s Application Guidelines for Priority Development Area Designation: [http://www.bayareavision.org/pdaapplication/ApplicationGuidelines\\_OCT2011\\_FINAL.pdf](http://www.bayareavision.org/pdaapplication/ApplicationGuidelines_OCT2011_FINAL.pdf)

<sup>4</sup> “California Energy Commission & Land-Use Planning.” California Energy Commission Home Page. Web. 29 Nov. 2010. <http://www.energy.ca.gov/landuse/index.html>

## 2 PDA INVENTORY: UNDERSTANDING ALAMEDA COUNTY'S PDAs

### INTRODUCTION TO THE PDA INVENTORY

To get a better understanding of the 43 diverse PDAs in Alameda County, the Alameda CTC, working closely with local jurisdictions, created a PDA Inventory. This inventory was intended to serve multiple purposes:

- To develop a “high level picture” of the PDAs in Alameda County
- To compile detailed information on each PDA to determine readiness for funding, e.g.:
  - Level of planning completed
  - Strength of the development market
  - Amount of current and past development activity
  - Incentives and barriers to new development
- To compile an initial list of transportation projects associated with each PDA, including:
  - How a project is supportive of PDA development
  - Which projects are ready for implementation in the next four years
- To collect data on citywide housing production since 2007 and housing policies in each jurisdiction to determine support for regional goals

Due to the timeline requirements of the OBAG program for this cycle, the PDA inventory had to rely exclusively on existing data sets and depended heavily on input from jurisdictions. Over time, and for future funding cycles, the Alameda CTC anticipates collecting more data on PDAs in conjunction with local jurisdictions and the regional agencies and will update this inventory to provide a more expansive view of PDAs. Chapter 4 describes the data collection and monitoring activities that the agency may undertake (depending on funding availability and regional and local data collection and monitoring efforts) to inform the next update of the PDA Inventory.

### Developing the PDA Inventory

In early August 2012 Alameda CTC collected all existing data sets on PDAs from ABAG. In mid-August, after compiling all readily available information on PDAs, Alameda CTC surveyed the jurisdictions to fill in information gaps in the inventory. This “survey” consisted of distributing the partially completed inventory to the Planning Director, housing representative (if appropriate) and the ACTAC (Alameda County Transportation Advisory Committee) representative of every jurisdiction in Alameda County. A sample inventory survey is included in Appendix A. These agencies were encouraged to work together to complete the inventory. One completed survey was received from each jurisdiction in Alameda County by mid-September 2012, and additional data was collected and refined through November 2012.

This chapter summarizes the data from the inventory for the county's 43 PDAs. Appendix B provides additional details from the PDA planning and development inventory.

## OVERVIEW OF ALAMEDA COUNTY'S PDAS

Alameda County has 43 PDAs, more than in any other county in the Bay Area. The current characteristics of these PDAs vary widely, largely due to the fact that Alameda County itself is a very diverse place. The county extends from the Bay Area's urban core to its rural periphery including 14 cities and several unincorporated communities. These communities encompass a wide range of population densities, land use patterns, and employment opportunities and vary significantly in terms of the income, age and race of their populations.

This fundamental diversity of Alameda County is compounded by the fact that the definition of a PDA is relatively simple and therefore a wide range of place types qualify (see Figure 2-2). The primary commonality among PDAs is that they are all infill development areas near transit. Therefore, most are aligned along the county's major bus and rail corridors.

There is a PDA at every existing BART station (except North Berkeley where the University Avenue PDA is immediately adjacent) as well as several planned stations. There are also PDAs located along major bus corridors such as San Pablo Avenue and Telegraph Avenue-International Boulevard in North County, East 14<sup>th</sup> and Mission Boulevard in Central County, and Fremont Boulevard in South County. Some PDAs were oriented around other types of transit nodes, such as an ACE or Amtrak station or a ferry terminal. Finally, some PDAs were created in downtowns or town/neighborhood centers which are local bus nodes, such as Downtown Livermore and Dublin. All of Alameda County's PDAs are accessible by bus, more than two-thirds are or will be accessible by BART and a few are (or will be) accessible by other forms of transit such as shuttle, BRT or streetcar.

In the absence of concrete guidance from FOCUS (the regional development and conservation strategy that promotes a more compact land use pattern for the Bay Area, described in Chapter 1), cities adopted different strategies for defining the areas encompassed by their PDAs. Some PDAs are defined very narrowly along a corridor or around a transit station while other PDA boundaries were defined much more broadly. As a result, many PDAs are smaller than 100 acres while several exceed 5,000 acres in size. Further, although all are infill areas, some PDAs currently contain no housing or jobs, while others are relatively built out, with thousands of residents and workers.

This diversity makes describing the county's PDAs difficult. Few generalizations can be made at a countywide level about PDAs in terms of size, urban character, density, population or number of jobs. Some useful observations can be made about the county's PDAs by geographic area of the county since the cities in each area, e.g. North, Central, South and East county, tend to have a higher degree of homogeneity in terms of development patterns, travel characteristics, transportation infrastructure and growth opportunities. For example, PDAs in the more urban North County are densest, Central County's PDAs vary in terms of density and PDAs in the more suburban South County and East County are the least dense. However, there are exceptions within every geographic area.



A summary of the number of PDAs by geographic area is shown in Figure 2-1 below.

**Figure 2-1 Summary of PDAs by Geographic Area**

Geographic Area	Number of PDAs	PDA Locations
North	17	Alameda (2), Albany (1), Berkeley (6), Emeryville (1), Oakland (7)
Central	12	Hayward (5), San Leandro (3), Castro Valley (1), San Lorenzo (1), Other unincorporated Alameda County/Ashland/Cherryland (2)
South	7	Fremont (4), Newark (2), Union City (1)
East	7	Dublin (3), Livermore (3), Pleasanton (1)

**Place Types and Growth Focused in PDAs**

PDAs are projected to take on a significant share of Alameda County’s growth over time. ABAG and MTC used PDAs as the foundation for identifying areas of future population and employment growth in the most recent projections, the Sustainable Communities Strategy (SCS) (for more information see Chapter 1). According to these projections, Alameda County’s 43 PDAs are expected to accommodate 75-80% of the county’s projected growth in housing units and 65-70% of its growth in jobs. Growth in the county’s PDAs is further described later in this chapter.

Therefore, although today PDAs vary widely, there are commonalities in the types of places these PDAs are envisioned to become in the future. Each of the PDAs was categorized by the sponsoring jurisdiction into one of seven future “place types” using the typology from MTC’s Station Area Planning Manual (2007).<sup>1</sup> These place types are defined based on characteristics such as land use type, mix and density; transit mode and frequency; and the area’s orientation to and role within the region, with regard to employment, retail, and housing.<sup>2</sup> The place type designations were used by ABAG and MTC to determine the level of housing and job growth that would be appropriate in each PDA. These place types are illustrated below in Figure 2-2. All seven place types are present in Alameda County.

North County has the greatest number of PDAs, and they are the most diverse in terms of place type, spanning nearly all the place type categories. East County and South County have the fewest PDAs, and East County’s are the most homogeneous, with nearly all of them classified as Suburban Centers with one Transit Town Center. Figure 2-3 illustrates place type designations by geographic area and Figure 2-4 shows a map of all of Alameda County’s PDAs by Place Type. Additional maps and tables summarizing basic characteristics of Alameda County’s PDAs by geographic area are shown in Figures 2-5 through 2-12.

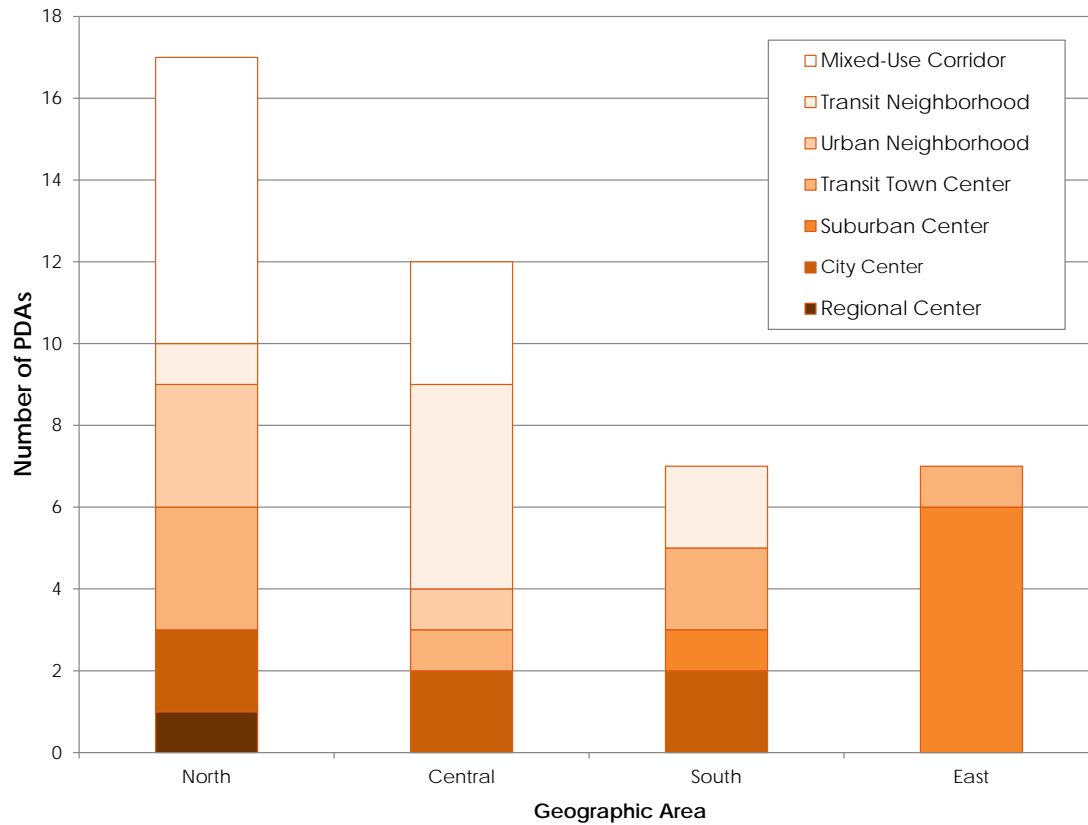
<sup>1</sup> MTC Station Area Planning Manual 2007: [http://www.bayareavision.org/pdaapplication/Station\\_Area\\_Planning\\_Manual\\_Nov07.pdf](http://www.bayareavision.org/pdaapplication/Station_Area_Planning_Manual_Nov07.pdf)

<sup>2</sup> ABAG Initial Vision Scenario Memo: <http://www.abag.ca.gov/abag/events/agendas/r120110a-Staff%20Report:%20%20PDA%20Assessment%20-%20SCS%20Vision%20Scenario.pdf>

Figure 2-2 MTC's PDA Place Types

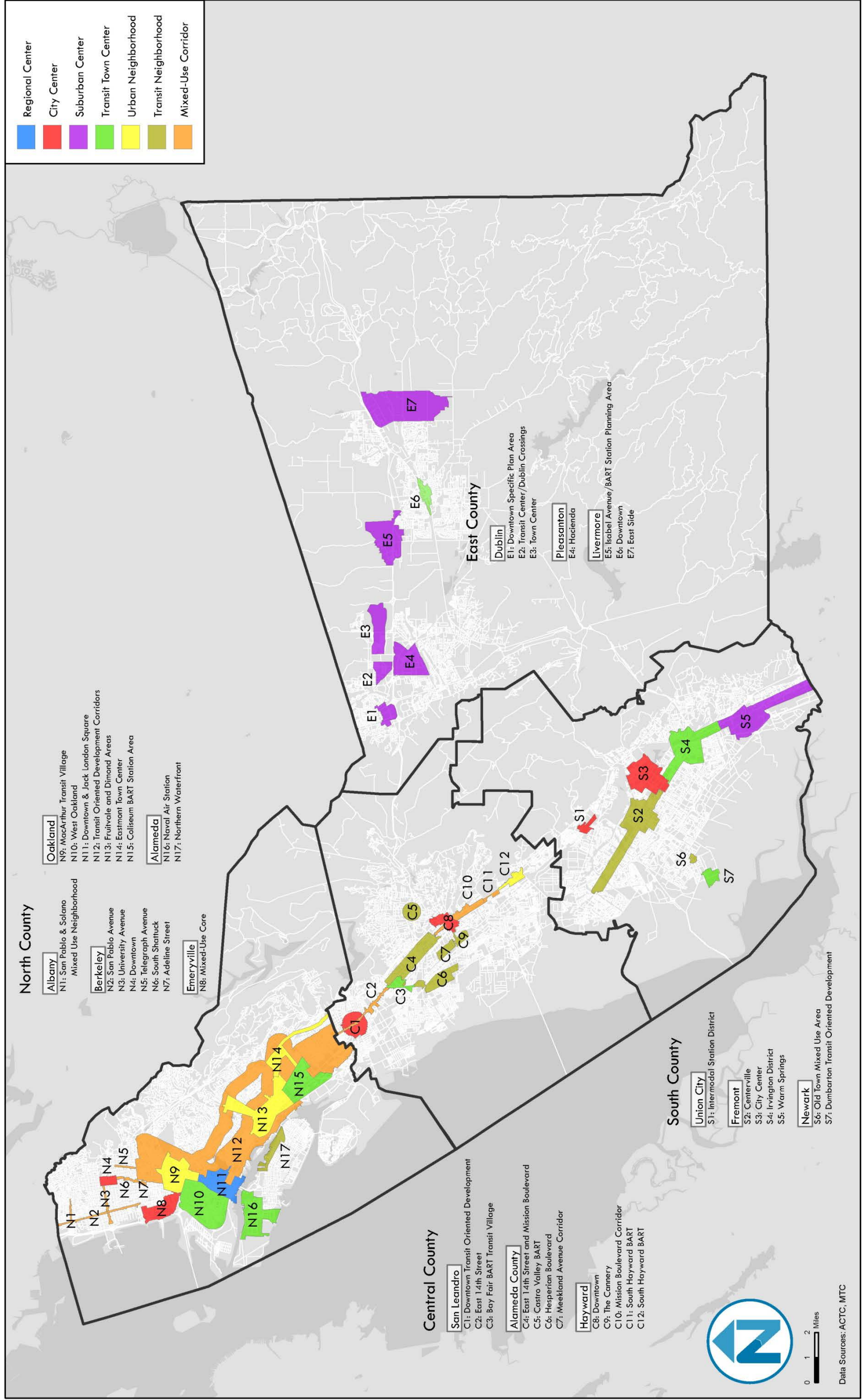


Figure 2-3 Alameda County PDAs by Place Type and Geographic Area



DR

Figure 2-4 Map of Alameda County's PDAs by Place Type



This page intentionally left blank.

## North County

There are 15 PDAs in North County, briefly described and illustrated in Figures 2-5 and 2-6 below.

Figure 2-5 North County PDAs

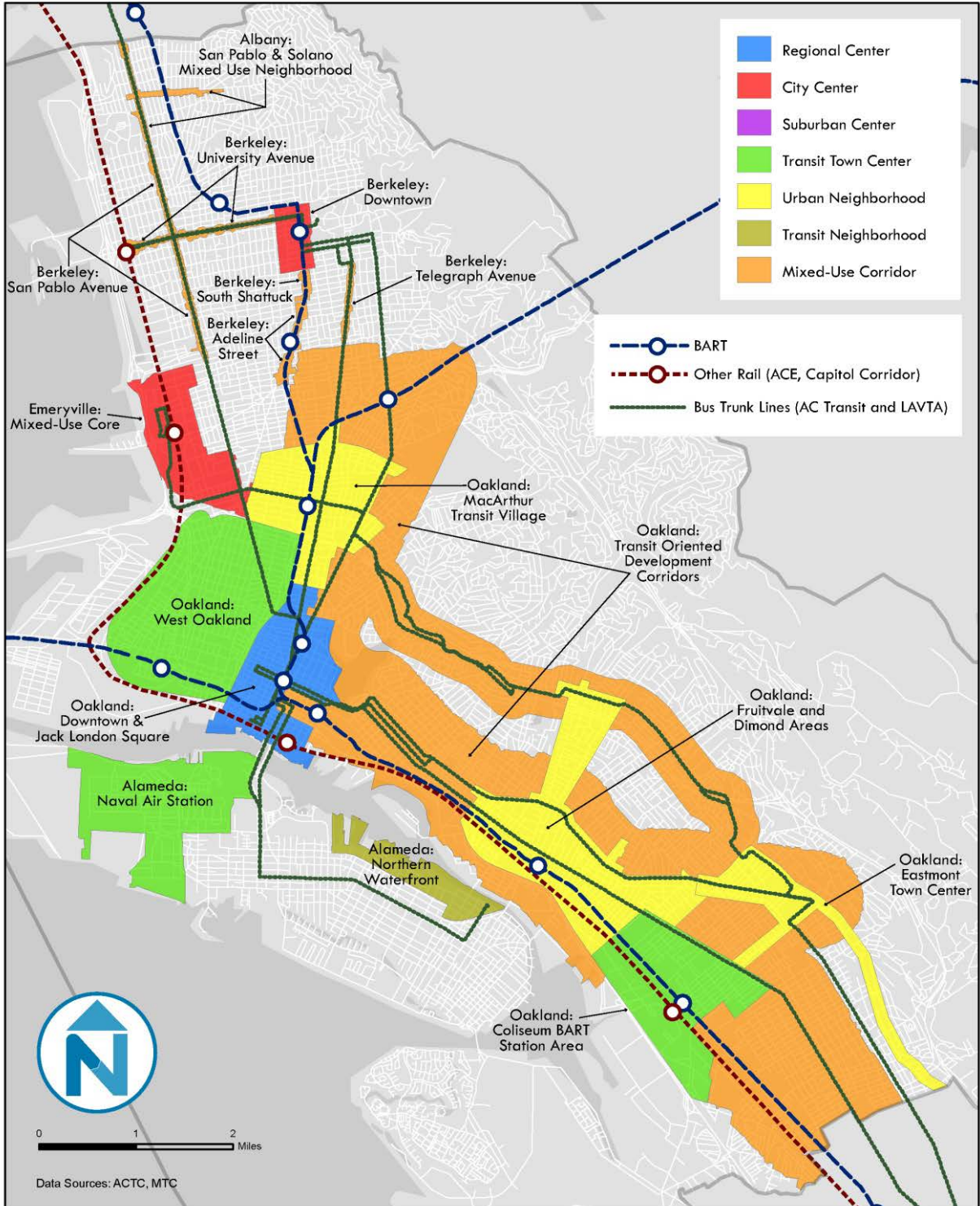
Sponsoring Jurisdiction	Name of PDA	Location	PDA Status	Place Type	Current Population Density (People/Acre)	Existing Transit Service
Alameda	Naval Air Station	Includes Alameda Point, Bayport, Alameda Landing, North Housing areas	Planned	Transit Town Center	0.5	Ferry, AC Transit
Alameda	Northern Waterfront	Area from Coast Guard Island to Fruitvale Ave bridge	Potential/Planned*	Transit Neighborhood	0.0	AC Transit
Albany	San Pablo Ave/Solano Ave Mixed Use Neighborhood	Bounded by El Cerrito and Berkeley borders and Tulare Ave.	Potential	Mixed-Use Corridor	6.2	AC Transit
Berkeley	Adeline Street	From Shattuck Avenue to Oakland border	Potential	Mixed-Use Corridor	n/a	BART, AC Transit
Berkeley	Downtown	Area bounded by Hearst Ave, Oxford/Fulton St, Dwight Way, and MLK, Jr. Way	Planned	City Center	n/a	BART, AC Transit, UC Shuttle, LBNL Shuttle
Berkeley	San Pablo Avenue	San Pablo Ave from Oakland to Albany	Planned	Mixed-Use Corridor	n/a	AC Transit Rapid and standard routes
Berkeley	South Shattuck	Shattuck Avenue from Dwight Way to Ward Street	Planned	Mixed-Use Corridor	n/a	AC Transit
Berkeley	Telegraph Avenue	Telegraph Avenue from Parker Street to Woolsey Street	Potential/Planned*	Mixed-Use Corridor	n/a	AC Transit Rapid bus

## PDA Inventory: Understanding Alameda County's PDAs

Sponsoring Jurisdiction	Name of PDA	Location	PDA Status	Place Type	Current Population Density (People/Acre)	Existing Transit Service
Berkeley	University Avenue	University Avenue from 3rd Street to Martin Luther King, Jr. Way	Planned	Mixed-Use Corridor	n/a	AC Transit trunk line and standard routes, Amtrak/Capitol Corridor
Emeryville	Mixed Use Core	Most of Emeryville between I-80 and San Pablo Ave	Planned	City Center	17.0	Emery Go-Round, AC Transit, Amtrak
Oakland	Coliseum BART Station Area	Area roughly bounded by International Blvd., 54th Ave., 77th Ave., and I-880.	Planned	Transit Town Center	9.2	BART, AC Transit, Amtrak
Oakland	Downtown and Jack London Square	Area bounded by 29th St., the Oakland estuary, I-980, and Lake Merritt, excluding much of Chinatown.	Planned	Regional Center	17.3	BART, AC Transit, Ferry, Downtown Shuttle, Amtrak
Oakland	Eastmont Town Center	Corridor along MacArthur Blvd. from the southern Oakland border to Seminary Ave., and including 73rd Ave. from MacArthur Blvd. to International Blvd.	Planned	Urban Neighborhood	43.9	AC Transit
Oakland	Fruitvale and Dimond areas	The Dimond district at Fruitvale Ave. and MacArthur Blvd. along Fruitvale Ave. to International Blvd. from 23rd Ave. to Seminary Ave.	Planned	Urban Neighborhood	25.2	BART, AC Transit
Oakland	MacArthur Transit Village	Area bounded by Adeline St., 5th St, Piedmont Ave., and I-580, with an extra section surrounding Telegraph Avenue to the south.	Planned	Urban Neighborhood	10.0	BART, AC Transit, Emery Go-Round, Hospital Shuttles
Oakland	TOD Corridors	Half-mile radius around BART stations in Oakland and within a quarter mile of the major transportation corridors in and along BART tracks and AC Transit routes on major arterials	Potential/Planned*	Mixed-Use Corridor	13.3	BART, AC Transit, Amtrak
Oakland	West Oakland	West Oakland, bounded by I-980, I-580, and I-880	Planned	Transit Town Center	15.1	BART, AC Transit

\*Planned according to the city.

Figure 2-6 Map of PDAs in North County





## Central County

There are 12 PDAs in Central County, briefly described and illustrated in Figures 2-7 and 2-8 below.

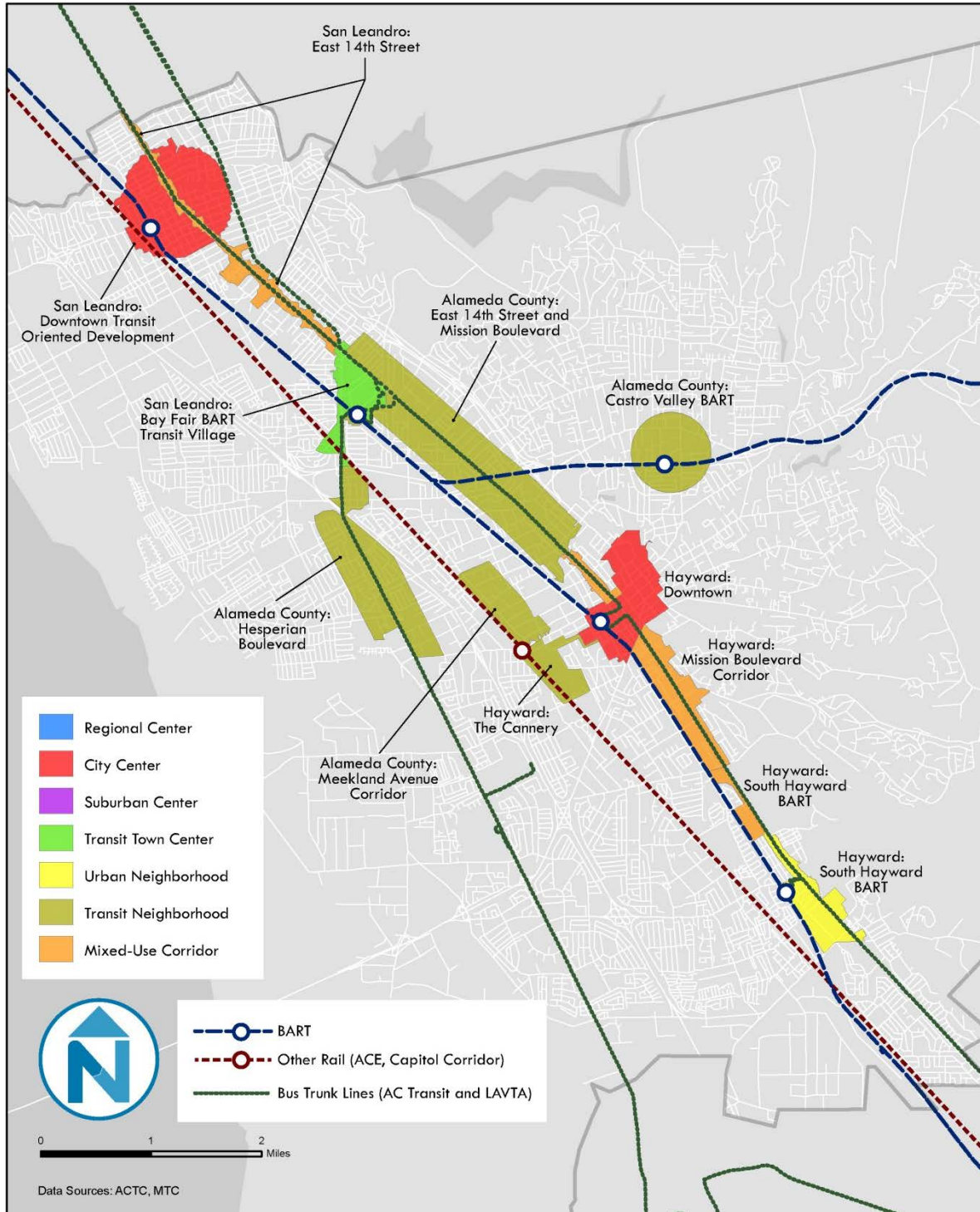
Figure 2-7 Central County PDAs

Sponsoring Jurisdiction	PDA	Location	PDA Status	Place Type	Current Population Density	Existing Transit Service
Alameda County	Castro Valley BART	Castro Valley BART surface parking lot	Planned	Transit Neighborhood	24.4	BART, AC Transit
Alameda County	Hesperian Blvd	Commercial corridor between San Leandro and Hayward	Planned	Transit Neighborhood	56.5	BART, AC Transit
Alameda County	E 14th St and Mission Blvd Mixed Use Corridor	Major thoroughfare between San Leandro and Hayward	Planned	Transit Neighborhood	128.0	BART, AC Transit
Alameda County	Meekland Ave Corridor	Commercial/Industrial area in San Lorenzo	Planned	Transit Neighborhood	25.4	Amtrak, AC Transit, BART
Hayward	Mission Boulevard Corridor	Two segments along Mission Blvd from Harder Rd to the city limits, excluding the downtown core.	Potential	Mixed-Use Corridor	11.5	BART, AC Transit
Hayward	Downtown	Area bounded by Alice St, Jackson St, 4th St, & Hazel Ave	Planned	City Center	23.2	BART, AC Transit
Hayward	South Hayward BART Mixed Use Corridor	Area generally bounded by Harder Rd, Mission Blvd., Jefferson St and the BART ROW.	Planned	Mixed-Use Corridor	7.9	AC Transit
Hayward	South Hayward BART Urban Neighborhood	Area generally bounded by Harder Rd, Mission Blvd., Jefferson St and the BART ROW.	Planned	Urban Neighborhood	11.9	BART, AC Transit
Hayward	The Cannery	Area bounded by A St, Alice St, Winton Ave and Centennial Park	Planned	Transit Neighborhood	7.4	BART, AC Transit, Amtrak

PDA Inventory: Understanding Alameda County's PDAs

Sponsoring Jurisdiction	PDA	Location	PDA Status	Place Type	Current Population Density	Existing Transit Service
San Leandro	Bay Fair BART Transit Village	Area bounded by East 14th St, Thornally Dr. and the BART station, Hesperian Blvd., and Bayfair Dr.	Potential	Transit Town Center	0.0	AC Transit, BART
San Leandro	Downtown TOD	Half-mile radius around the intersection of East 14th and Davis Streets	Planned	City Center	0.0	AC Transit, BART, LINKS
San Leandro	East 14th Street	East 14th Street within San Leandro	Planned	Mixed-Use Corridor	0.0	AC Transit, BART

Figure 2-8 Map of PDAs in Central County



### South County

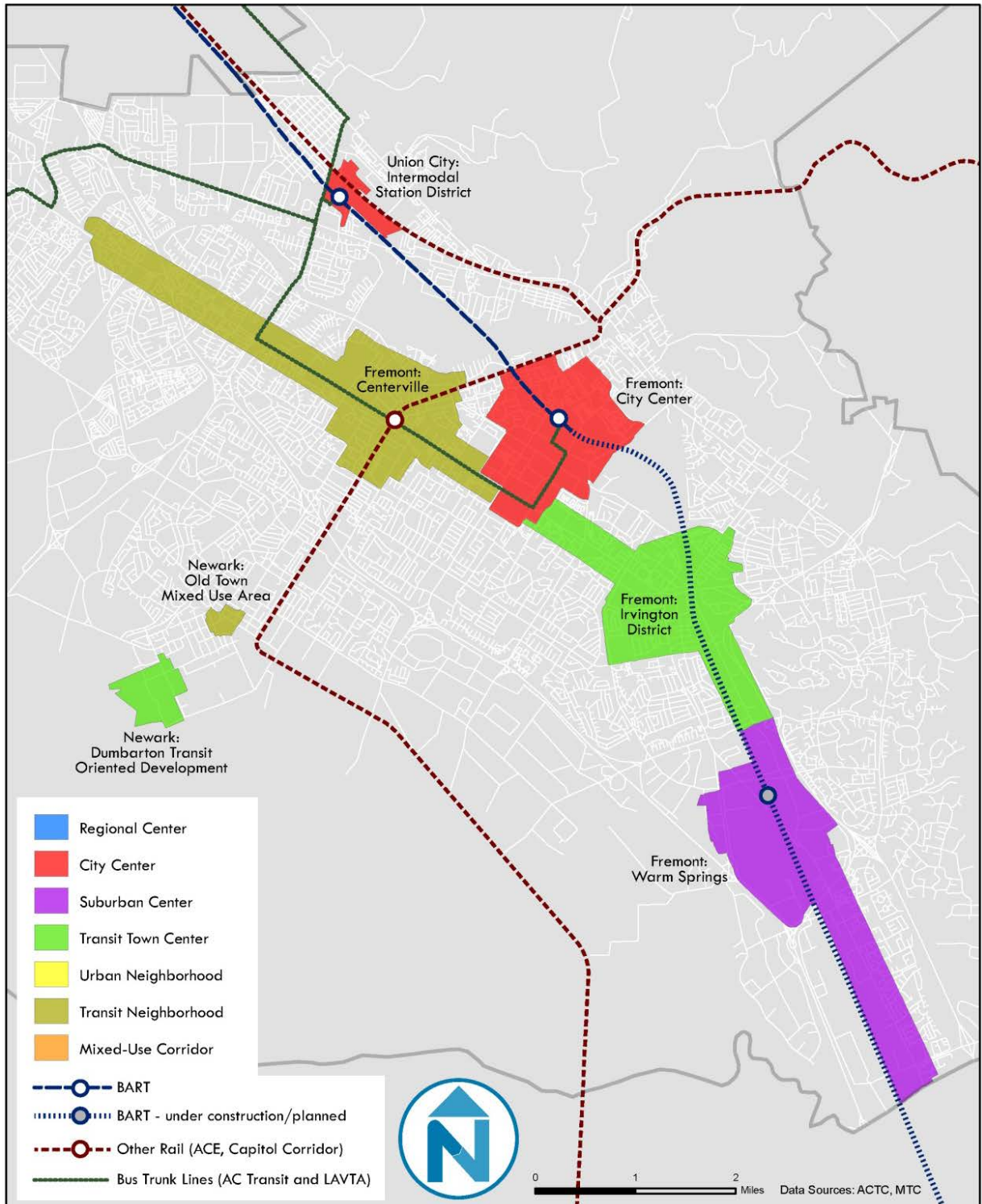
There are 7 PDAs in South County, briefly described and illustrated in Figures 2-9 and 2-10 below.

Figure 2-9 South County PDAs

Sponsoring Jurisdiction	PDA	Location	PDA Status	Place Type	Current Population Density	Existing Transit Service
Fremont	Centerville	Area east of I-880, between Decoto Road and Mowry Avenue	Planned	Transit Neighborhood	14.4	ACE train, Amtrak, AC Transit, commuter shuttles
Fremont	City Center (Central Business District)	Area southwest of the Fremont BART station between Mowry Ave and Stevenson Blvd to Fremont Blvd	Planned	City Center	15.7	BART, AC Transit, VTA
Fremont	Irvington District	Area east of Grimmer Blvd, between Paseo Padre Pkwy and Blacow Rd and Osgood Rd	Planned	Transit Town Center	15.7	AC Transit
Fremont	South Fremont/Warm Springs	Area generally bounded by I-680, I-880, SR-262, and Auto Mall Pkwy	Potential	Suburban Center	4.0	AC Transit
Newark	Dumbarton Transit Area TOD	Area bounded by Thornton Ave, Enterprise Dr. and Willow St, Perrin Ave, and salt production facilities	Potential/Planned*	Transit Town Center	0.0	AC Transit
Newark	Old Town Mixed Use Area	Thornton and Sycamore	Potential	Transit Neighborhood	0.0	AC Transit
Union City	Intermodal Station District	Area SE of Decoto Rd, between Alvarado-Miles Rd and Mission Blvd (includes Pacific States Steel Corporation remediation site)	Planned	City Center	25.2	BART, Union City Transit, AC Transit, Dumbarton Express

\*Planned according to the city.

Figure 2-10 Map of PDAs in South County



### East County

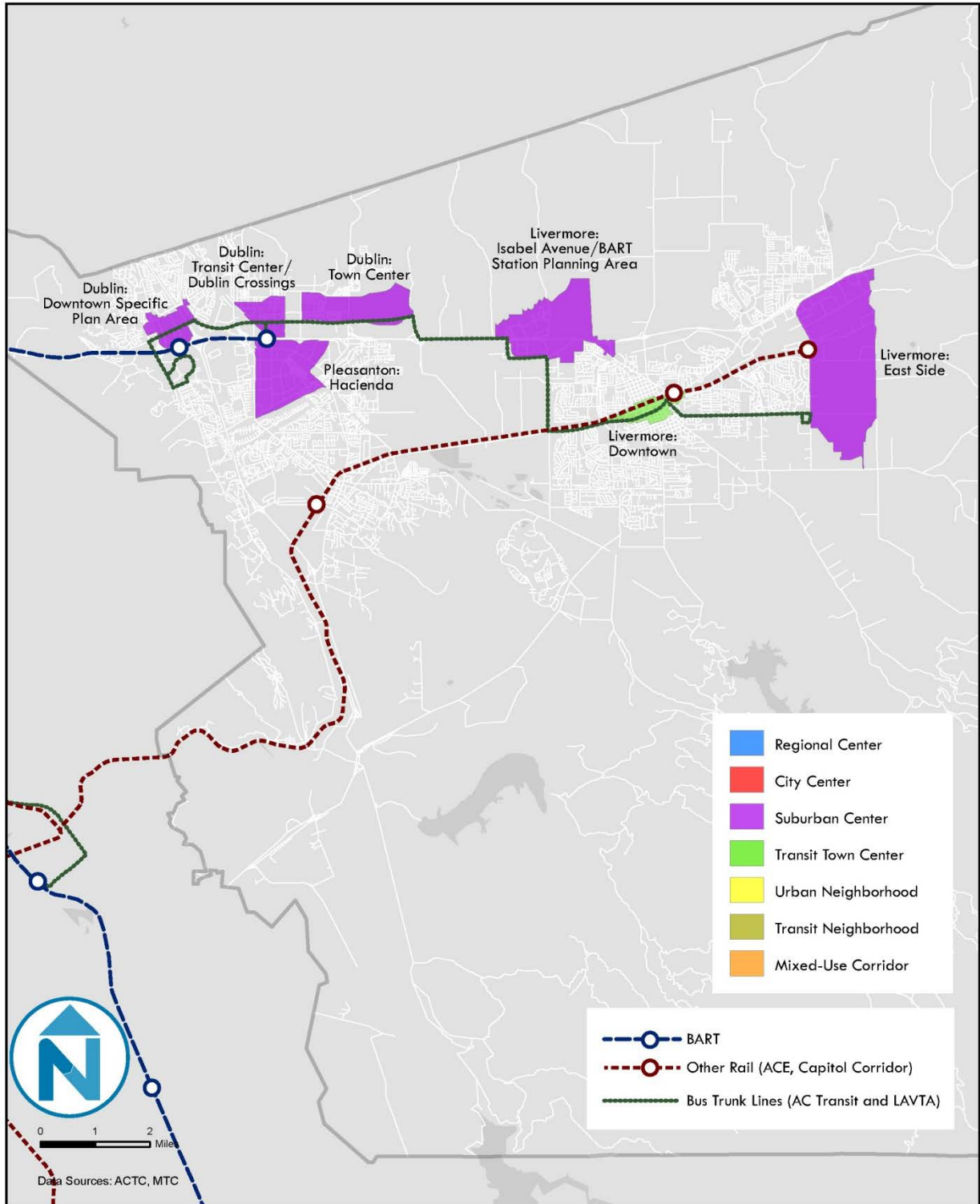
There are 7 PDAs in East County, briefly described and illustrated in Figures 2-11 and 2-12 below.

Figure 2-11 East County PDAs

Sponsoring Jurisdiction	PDA	Location	PDA Status	Place Type	Current Population Density	Existing Transit Service
Dublin	Downtown Specific Plan Area	West Dublin BART Area; between San Ramon Rd and Village Pkwy, N of I-580, S of Amador Valley Blvd	Planned	Suburban Center	3.5	BART, LAVTA Wheels
Dublin	Town Center	Town Center Planning Sub Area of the Eastern Dublin Specific Plan	Planned	Suburban Center	15.5	LAVTA Wheels
Dublin	Transit Center/Dublin Crossing	Area N of I-580, S of 5th St. between the Iron Horse Trail and Arnold Road	Planned	Suburban Center	6.6	BART, LAVTA Wheels
Livermore	Downtown	Area along First St./Railroad Ave./Stanley Blvd roughly between Murietta Blvd. and Scott St.	Planned	Transit Town Center	n/a	LAVTA Wheels, ACE train, Greyhound bus
Livermore	East Side Priority Development Area	Area south of I-580 bounded by Vasco Rd., Greenville Rd., and existing growth extents to south	Planned	Suburban Center	0.4	ACE Train, LAVTA Wheels
Livermore	Isabel Avenue/BART Station Planning Area	Area bounded by Portola Ave, Doolan Rd, the City's Urban Growth Boundary, and Airway Blvd.	Planned	Suburban Center	n/a	LAVTA Wheels
Pleasanton	Hacienda	Area south of Highway 580 and east of Hopyard Road	Potential/Planned*	Suburban Center	4.7	BART, LAVTA Wheels, County Connection, MAX, SMART, Tri-Delta

\*Planned according to the city.

Figure 2-12 Map of PDAs in East County



## HOUSING AND JOB GROWTH PROJECTIONS

The Bay Area is growing and Alameda County is projected to take on a large share of that growth. By 2040, Alameda County is projected to have a population of approximately 1.9 million people (up from just over 1.5 million today) and is expected to increase from approximately 580,000 housing units (2010) to approximately 730,000 housing units in 2040 (an increase of approximately 26%) and from approximately 695,000 jobs (2010) to 950,000 jobs in 2040 (an increase of approximately 36%).<sup>3</sup>

According to regional projections, Alameda County's 43 PDAs are expected to accommodate the lions share of this growth, approximately 75-80% of the county's growth in housing units and 65-70% of the county's growth in jobs. PDAs in North and Central County, over two-thirds of the county's total PDAs, are expected to accommodate just under half the growth in housing units and in jobs (approximately 45%). PDAs in South and East County are projected to accommodate approximately 30% of the growth in housing and 20% of the growth in jobs. The remaining housing growth (approximately 26%) and growth in jobs (approximately 34%) is projected to occur in non-PDA areas.

All of the PDAs in Alameda County are projected to experience significant housing and employment growth, but there is wide variation across the county in terms of absolute numbers of dwelling units and jobs added as well as how much of a change this growth represents over current conditions.

This is illustrated by Figures 2-13 through 2-16 below, which present ABAG/MTC job and housing projections by geographic area and by city. For example, PDAs in cities like Oakland and Fremont are projected to grow significantly more in terms of absolute numbers of jobs and housing units. However, PDAs in other cities, like Livermore, Newark and Union City, that are projected to have more moderate growth, are making a more significant change from existing development patterns (Livermore for housing, Newark for jobs and housing, and Union City for jobs).

---

<sup>3</sup> 2010 US Census and ABAG-MTC Jobs-Housing Scenario.



Figure 2-13 Projected Growth in Housing Units within PDAs by Geographic Area

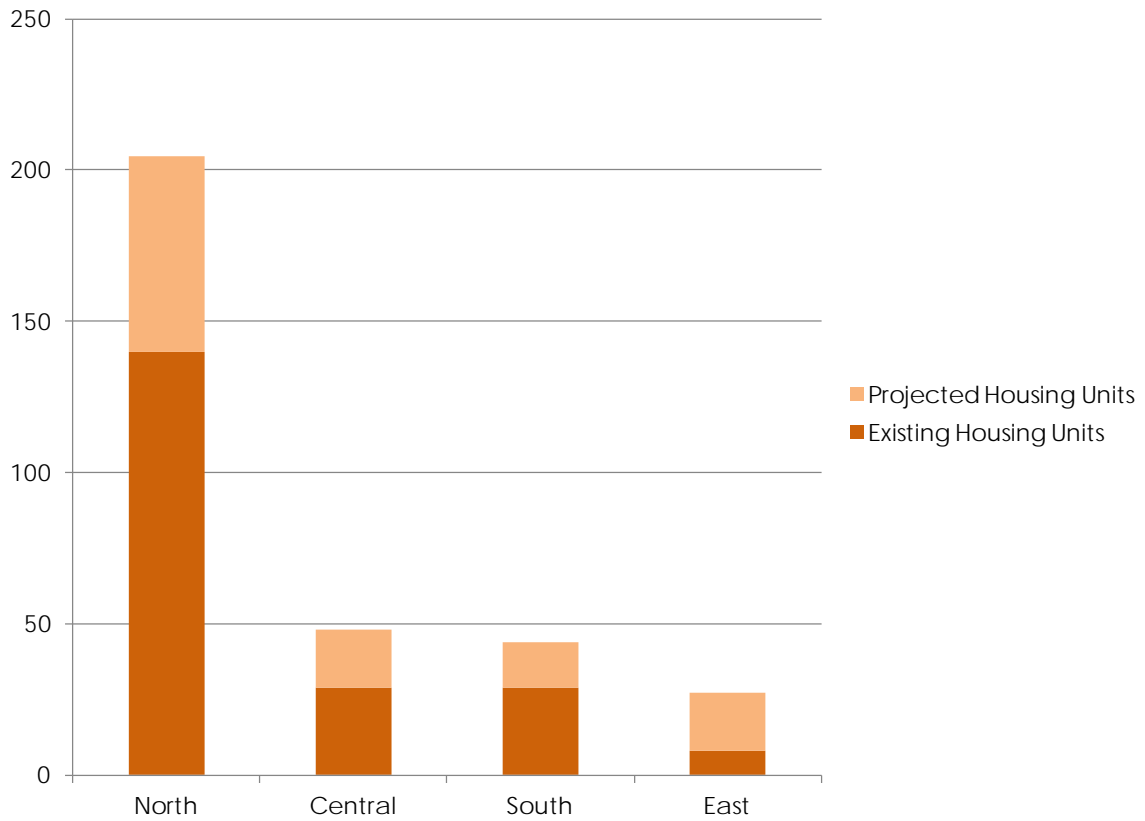


Figure 2-14 Projected Growth in Housing Units within PDAs by City

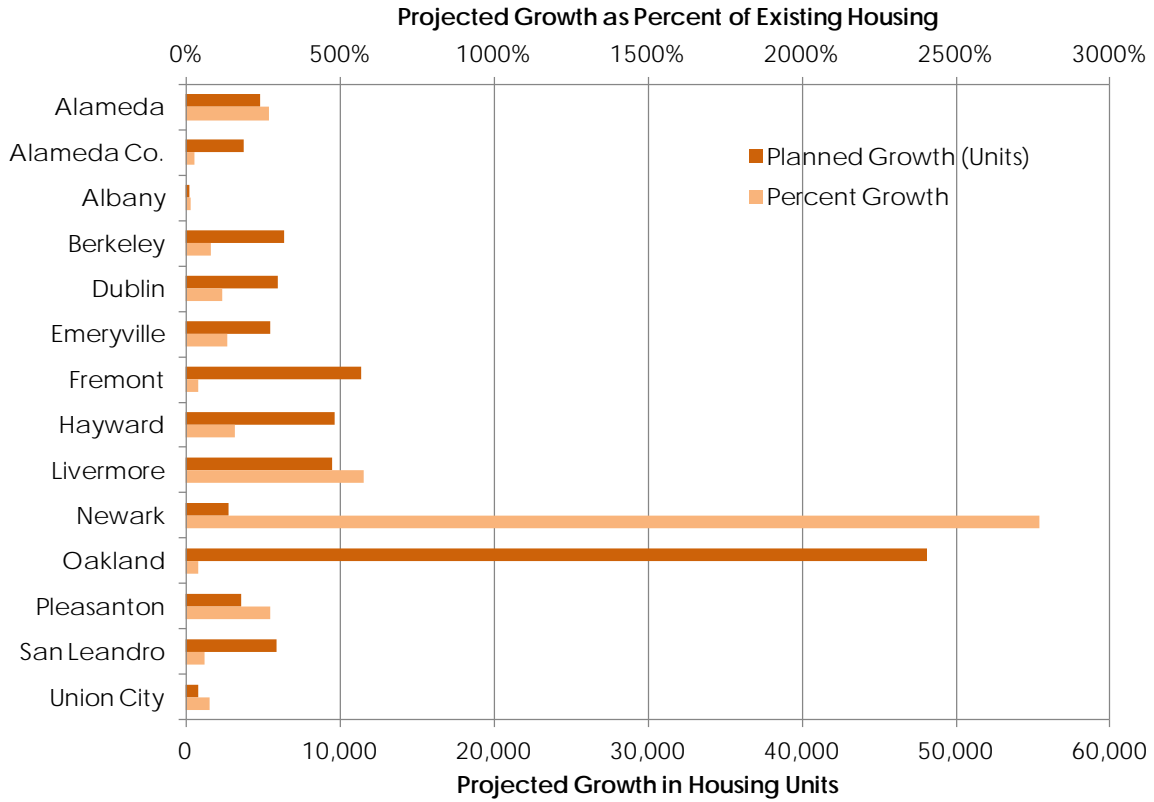


Figure 2-15 Projected Growth in Jobs within PDAs by Geographic Area

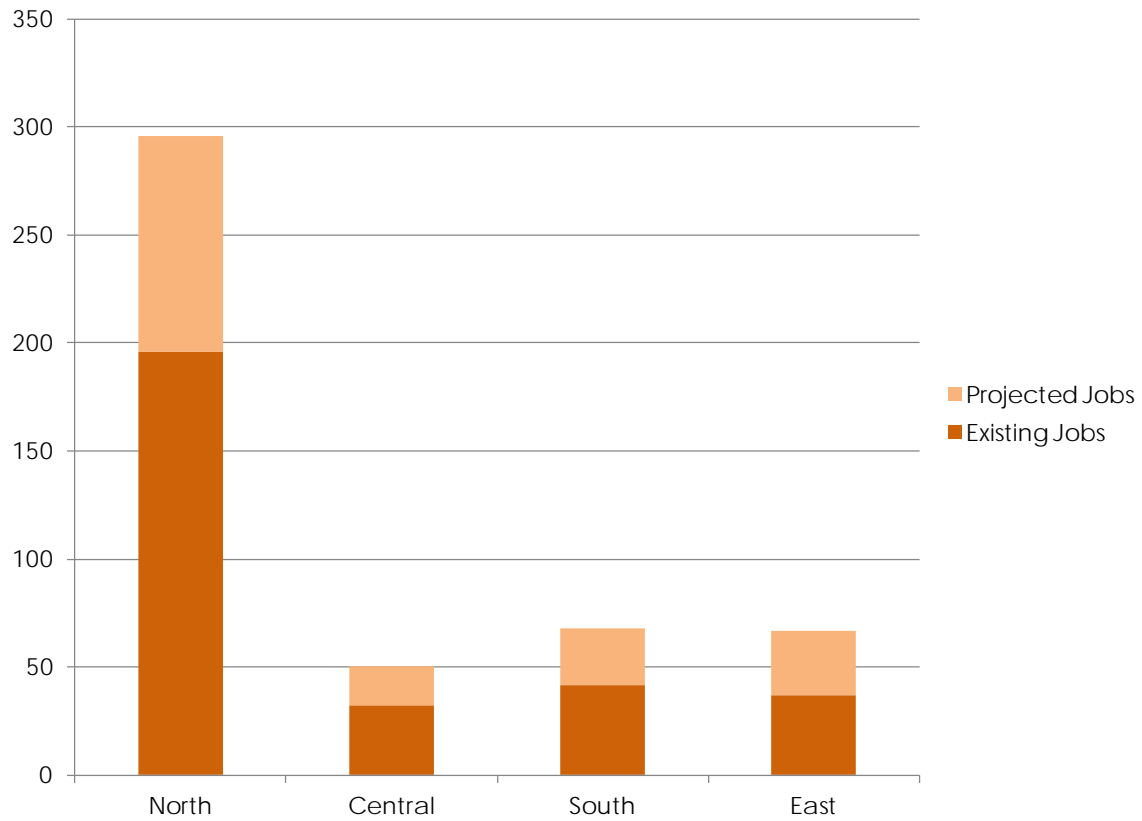
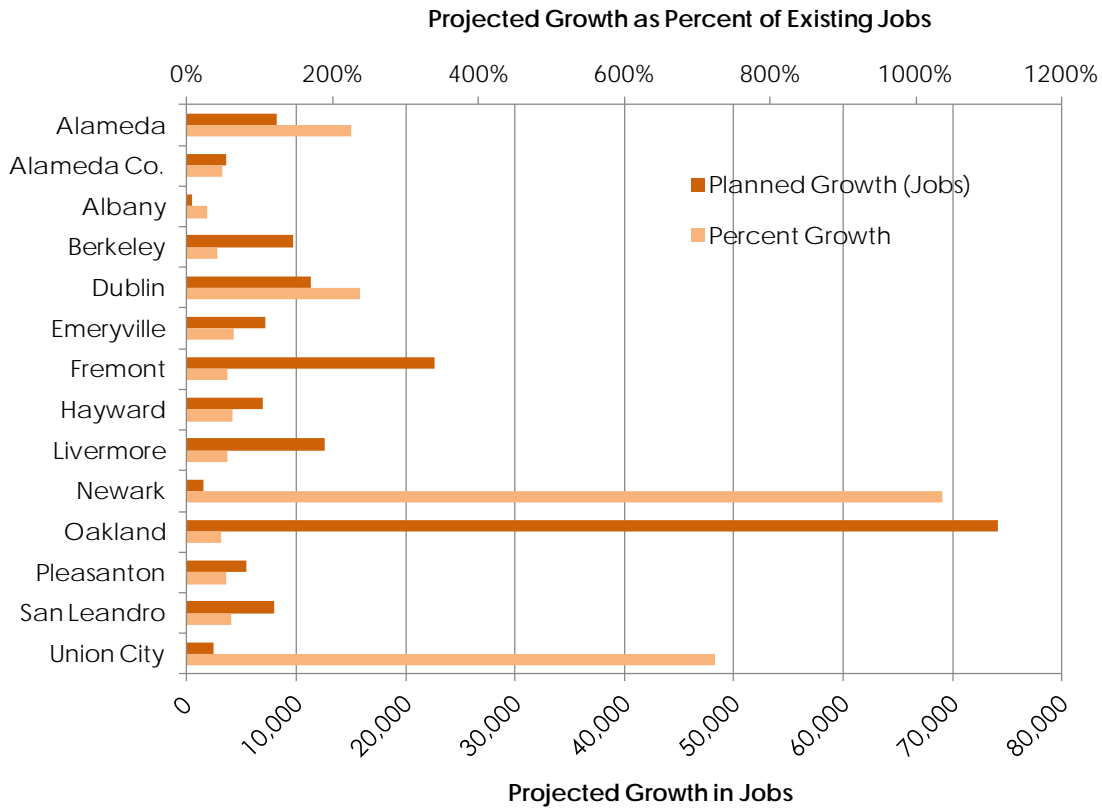


Figure 2-16 Projected Growth in Jobs within PDAs by City



### PLANNING, POLICIES AND AFFORDABLE HOUSING PRODUCTION

Alameda County’s PDAs vary in how much progress each has made towards projected growth and envisioned place type. The PDA inventory asked jurisdictions for a number of pieces of information to assess PDA development progress and readiness, such as plans and policies that have been adopted, community receptiveness, barriers to development and levels of development activity. Alameda County’s PDAs vary in terms of what plans have been completed, the level of current development activity and the strength of the market.

Many cities have done a great deal of work to ready PDAs for development to take place. Encouragingly, some PDAs are actively growing already with current and recent development activity. Other PDAs, however, still have a long ways to go before they begin to see new residential and commercial development. Some need major infrastructure investments, and for others it will take time for the development market to mature.

Information on policies, plans and affordable housing production is summarized here; more information on development progress and development readiness in the county’s PDAs can be found in Chapter 3, the PDA Readiness Evaluation, and Appendix B. Alameda CTC staff also conducted interviews with developers throughout the county to gain a better understanding of

development markets in the county's PDAs; these are also briefly described below and summarized in Appendix C.

### **Planning**

Nearly 80% of PDAs have completed general plan updates and/or specific or area plans that take into account the growth projected to occur in the PDAs. More information on what planning efforts have been undertaken and completed for each PDA can be found in Appendix B.

### **Policies**

MTC and ABAG have highlighted a number of policies that play an important role in PDA development. These policies fall into three main categories: policies to encourage private development activity, transportation policies, and affordable housing and community stabilization policies. Each is discussed below.

The ultimate authority to establish land use and housing policy and approve development projects lies with local jurisdictions, and different policies will be necessary and appropriate in different locations. The Alameda CTC can provide support, information and technical assistance to help jurisdictions determine what policies may be appropriate. As a transportation agency, Alameda CTC can play a larger role in assisting cities with establishing transportation policies that facilitate an increase in walking, bicycle and transit trips. Chapter 4 discusses additional work the Alameda CTC may undertake to support development in PDAs.

### **Development Policies**

Policies such as permit streamlining, CEQA streamlining or density bonuses (e.g., increased height limits, higher floor-to-area ratios, or more permitted units) can facilitate development within a PDA. These types of policies speed up the approvals process, create more certainty for developers, and create financial incentives to develop. Just under half of the PDAs have policies to expedite permitting, and in nearly two-thirds of the PDAs, some type of density or height bonus is available. There are legal provisions for Specific Plans and other community plans that allow for CEQA streamlining, though these mechanisms have not been widely tested and many jurisdictions are cautious to exercise them for fear of legal challenge.

### **Transportation Policies**

Traffic and parking congestion are a common community concern when growth is occurring in an infill area. Parking and transportation demand management (TDM) policies can help proactively address these issues before they become a problem. Therefore, these policies are a critical component of support for PDA development. Although nearly three-quarters of PDAs have some sort of parking policies in place, only half have TDM policies in place, and less than a third have access to carsharing, which has been proven to allow households to lower their car ownership and drive less. More work is likely going to be needed in this arena as PDAs grow in population and employment.

## Affordable Housing and Community Stabilization Policies

The lack of affordable housing in the Bay Area is a persistent problem, and there are an array of policies that have been implemented by jurisdictions throughout the region to address this issue. However, these types of regulations on housing production can also be viewed by the private development sector as a barrier to development. Ultimately, increasing the supply of housing by facilitating more housing production should ease the affordability crisis, but in the meantime, more direct strategies to create housing that is accessible to low and moderate income households will likely be necessary in PDAs.

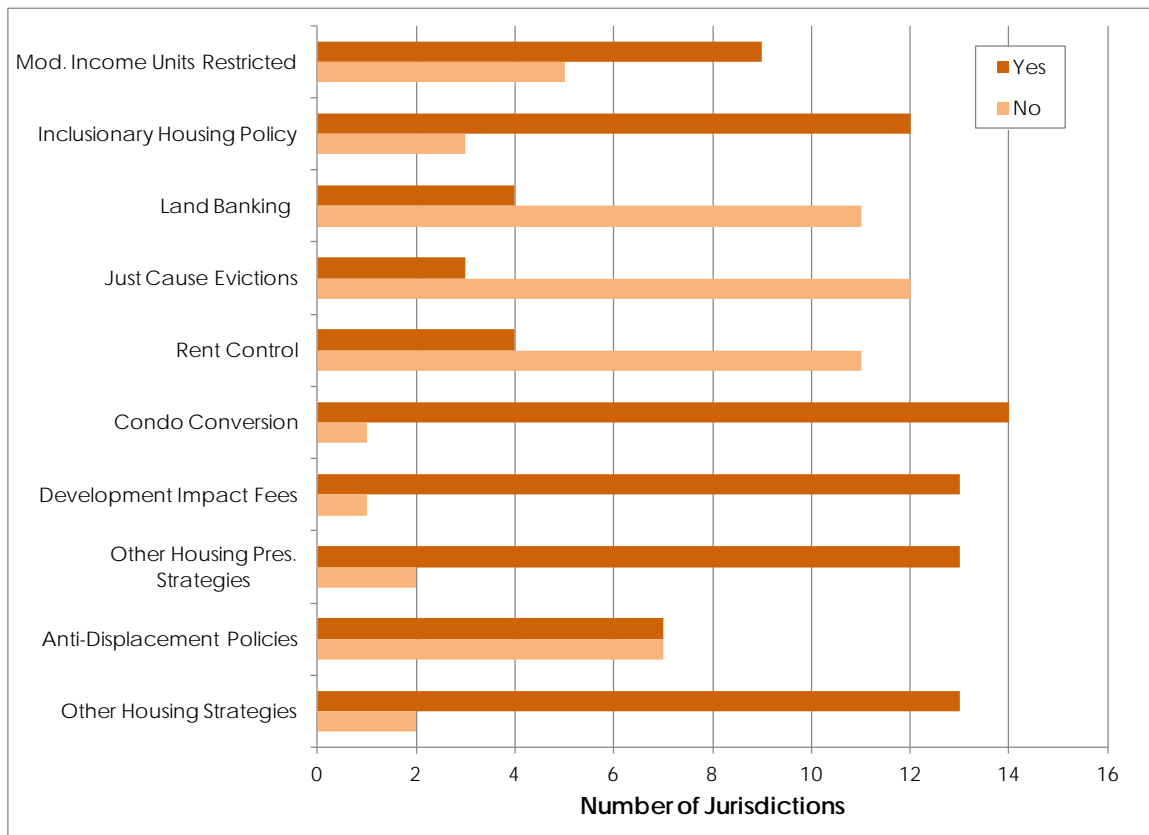
As part of the PDA inventory, ABAG assessed housing policies that are currently in place for each jurisdiction. Policies vary across the county as each city has determined which strategies are most appropriate in their community. The current range of affordable housing and community stabilization policies that are in place in Alameda County are summarized below and in Figure 2-17. Appendix D includes a full inventory of affordable housing policies by jurisdiction.

Alameda CTC will support jurisdictions in refining these policies over time and will take steps to support affordable housing creation such as expanding its legislative agenda to advocate for dedicated funding sources for affordable housing, as further described in the PDA Strategic Plan, Chapter 4.

- Policies to support affordable housing and mixed-income communities:
  - The most widely used affordable housing creation tool is inclusionary housing which requires a minimum percent of units in any new development to be reserved for low and moderate income households. 80% of jurisdictions have some type of inclusionary housing policy
  - 27% of jurisdictions bank land for affordable housing production
  - Other affordable strategies currently present in Alameda County include:
    - Fast-track permitting
    - Waiving or deferral of fees for affordable housing
    - Flexible design standards for affordable housing
    - Density bonus for affordable housing
    - Construction of second units by right (in single-family neighborhoods)
    - Subsidies from the city's housing trust fund
    - Affordable housing mitigation fee for market-rate development (Berkeley)
    - First-time homebuyer programs
    - Reduced parking requirements for senior housing
- Anti-displacement strategies/policies currently present in Alameda County include:
  - 27% of jurisdictions have rent control (Berkeley, Oakland and Hayward; Piedmont has limited rent control over rent-restricted second units built since 2005)

- 20% of jurisdictions have just-cause eviction ordinances (Berkeley, Oakland and Hayward)
- Other anti-displacement strategies include:
  - o Rent review board
  - o Landlord-tenant counseling and mediation services
- Housing preservation strategies present in Alameda County include:
  - All but one jurisdiction (Newark) have condo conversion ordinances regulating the conversion of apartments to condominiums
  - Other housing preservation strategies include:
    - o Demolition of residential structures ordinance
    - o SRO conversion ordinance

Figure 2-17 Affordable Housing Policies in Alameda County



### Affordable Housing Production

As part of the PDA inventory, each jurisdiction was asked to provide the number of housing units by affordability level that they permitted between 2007 and 2012. Figure 2-18 shows how the units permitted over this time period in Alameda County were distributed between four affordability categories: Very Low, Low, Moderate and Above Moderate Income. Figure 2-18 compares these percentages to the breakdown of permitted units by affordability category in the Bay Area Region as a whole from 1999 to 2006, and to the breakdown of units as allocated to Alameda County in the 2007-2014 Regional Housing Needs Allocation (RHNA).<sup>4</sup> As the figure shows, Alameda County produced proportionately more very low income housing between 2007 and 2012 than the rest of the region, but relatively little low and moderate income housing. Alameda County did not meet its 2007-2014 RHNA allocations for the three affordability categories.

Figure 2-18 Affordable Housing Production in Alameda County

	Alameda County (2007-2012)*	Region (1999-2006)**	Alameda County RHNA (2007-2014)
Very Low Income	15%	10%	22%
Low Income	6%	9%	17%
Moderate Income	5%	11%	20%
Above Moderate Income	74%	71%	41%

Sources:

\* 2012 jurisdiction survey

\*\* "Housing the Workforce in the Bay Area," Regional Policy Background Paper Fall 2012

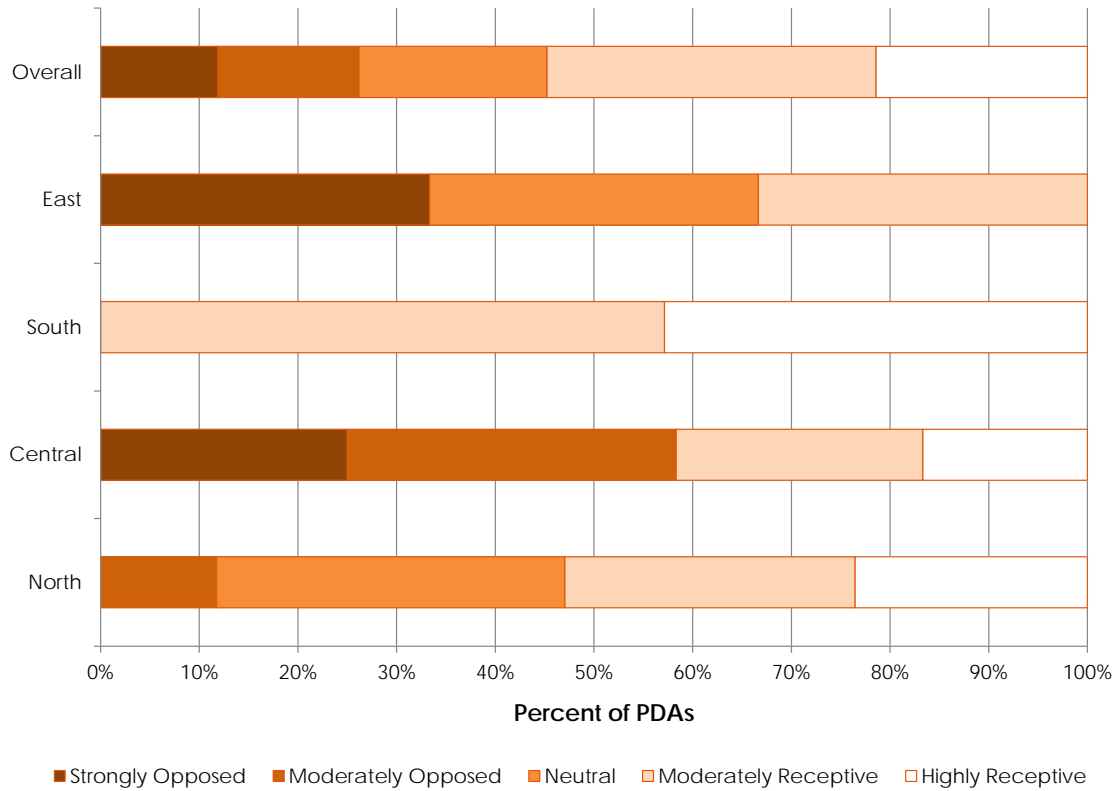
### Other Development Indicators

The PDA inventory also included other more qualitative indicators. Overall, the inventory indicated that community receptiveness to growth in Alameda County PDAs is strong, though there is important variation across geographical areas of the county, as shown in Figure 2-19. In addition, for nearly every PDA, responses to the inventory survey indicated that PDA development is a high priority for city councils and that there is general developer interest in over 80% of PDAs.

<sup>4</sup> ABAG and MTC are required by the State of California Housing Element Law to identify areas within the region sufficient to house an eight-year projection of the regional housing need.  
<http://www.abag.ca.gov/planning/housingneeds/>,  
[http://www.hcd.ca.gov/hpd/housing\\_element2/HN\\_PHN\\_regional.php](http://www.hcd.ca.gov/hpd/housing_element2/HN_PHN_regional.php)



Figure 2-19 Community Receptiveness to Growth in PDAs by Geographic Area



### Developer Interviews

To gain a better understanding of the development markets in Alameda County's PDAs, Alameda CTC staff conducted interviews with developers who work in North, Central, South and East County. Developers were asked how transportation capital investments might incentivize or facilitate residential and commercial development and what other barriers or incentives might exist. The key themes and issues that emerged from these interviews are briefly summarized below and further described in Appendix C. It is important to note that the following statements are those of the developers that were interviewed and are not positions or statements from the Alameda CTC.

- General Market Characteristics:** In general, market-rate development will occur in areas where developers and their investors can earn the desired rate of return on their investment. Therefore, market rental/sales values and land costs drive the type and location of development in the San Francisco Bay Area since construction costs are relatively constant throughout the region. The entitlement and environmental review process (the length of time and cost required to obtain a building permit) is another key factor that can impact development location. When asked about the market for

commercial development, developers stated that the location of retail development is dependent on customer access.

- **Barriers:** Barriers to development include anything that raises the cost of development, increases the time required to reach construction and start leasing/selling space, or impacts the market for the use, including: requiring developers to pay for new public infrastructure, regulatory barriers such as inclusionary zoning or impact fees, community opposition, requiring uses for which there is a weak market, and others. There are a number of significant barriers to non-profit development, including the loss of redevelopment funding and the very limited availability of funding for affordable housing.
- **Incentives:** Actions or policies that reduce the cost of development and/or increase market demand (i.e., rents or sales prices) generally help incentivize development. Some suggested actions included: reforms to CEQA, funds for infrastructure planning and construction, removal of regulatory constraints for development, streetscape or public realm improvements that improve the attractiveness of an area, shared parking garages, innovative public-private partnerships, and others.

## EVOLUTION OF PDAS OVER TIME

Conditions in PDAs will continue to change over time. Existing PDAs will evolve as communities grow and change and become better defined, and new PDAs will be established as new growth areas emerge. One of the primary sources for new PDAs will be Growth Opportunity Areas (GOAs).

### Growth Opportunity Areas (GOAs)

To create the region's first Sustainable Communities Strategy as required by SB375 (see Chapter 1 for more information), ABAG sought input from counties throughout the region on their projections and the locations of growth. Growth Opportunity Areas (GOAs) were identified by local jurisdictions at ABAG's request during this process. GOAs are non-PDA areas that may also be able to accommodate growth.

Alameda CTC has since built on this regional GOA process to refine designated GOAs in Alameda County and designate new GOAs that are focused on job growth. Job development is a critical element in the success of PDA development. Commute mode choice depends on both ends of the trip: home location and job location. Originally, PDAs and GOAs focused on housing production, but increasingly the region is recognizing the importance of job development in the regional planning process.

The maps on the following pages, Figures 2-20 through 2-23, show the currently identified GOAs in each geographic area (overlaid on existing PDAs for reference) and indicate whether these are envisioned to be employment focused areas or mixed use areas with both housing and jobs. These are based on work done during development of the Countywide Transportation Plan in 2011 and

2012.<sup>5</sup> Alameda CTC will be working with jurisdictions and regional agencies in coming years to determine if these GOAs would make appropriate PDAs. This is further discussed in Chapter 4, the PDA Strategic Plan.

### Designating New PDAs

ABAG is continuing to accept applications for new PDAs on a rolling basis. New PDA applications are considered for review and approval by the ABAG Executive Board on a quarterly basis. New PDAs nominated at this time will not be eligible for Cycle 2 OBAG grant funds, however they may be eligible for regional PDA planning and technical assistance grants during the next four years and in future funding cycles.

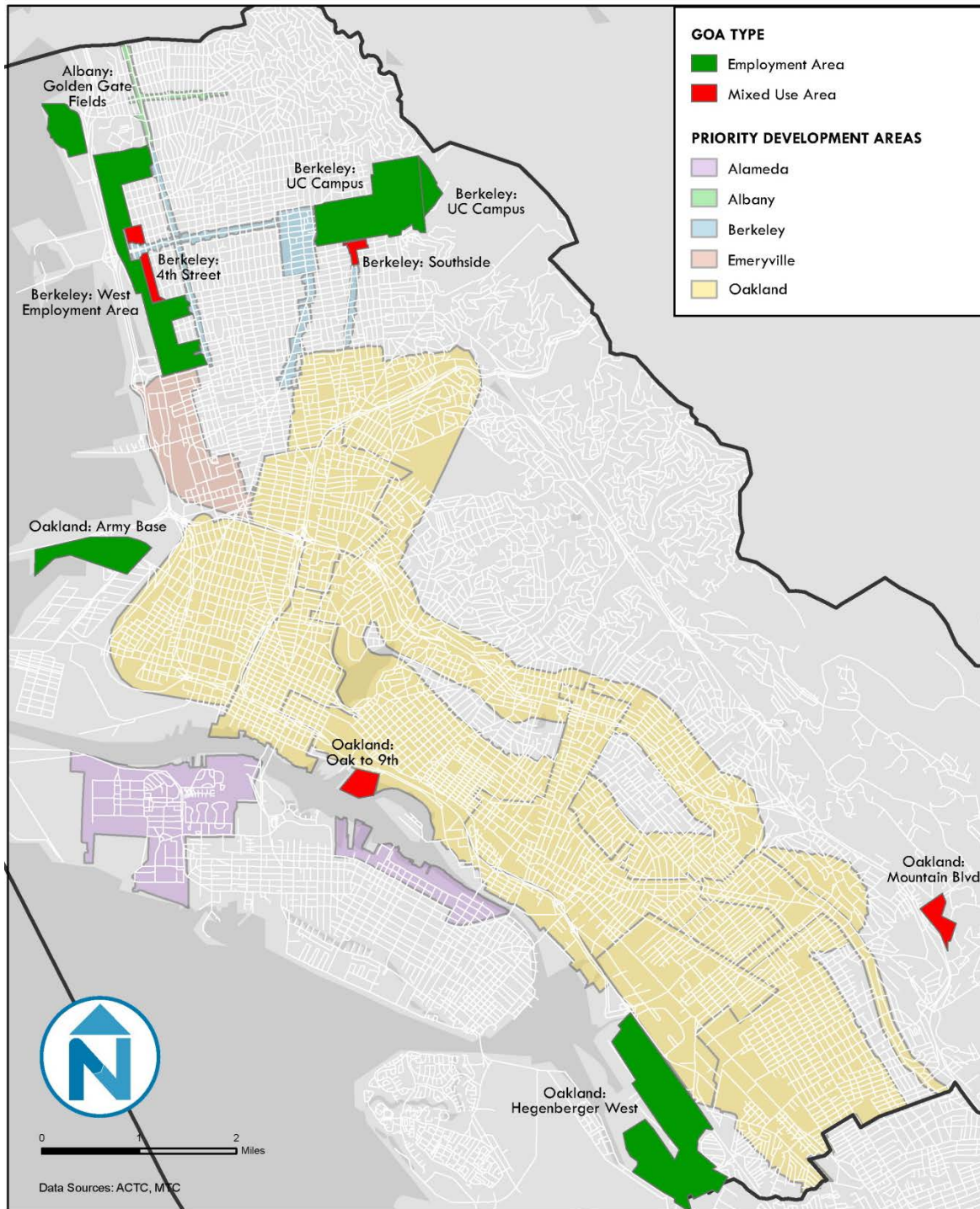
The process for modifying the boundaries of an existing PDA is similar to that for creating a new PDA. Jurisdictions seeking to modify a PDA must indicate in the application the desired geographic boundary changes as well as how the boundary change affects housing, population, jobs numbers, and other information for the PDA.

Instructions for submitting an application for a new PDA or modifying an existing PDA are found at: <http://www.bayareavision.org/pdaapplication>. Alameda CTC support for refinements to current PDAs and establishment of new PDAs is further discussed in Chapter 4.

---

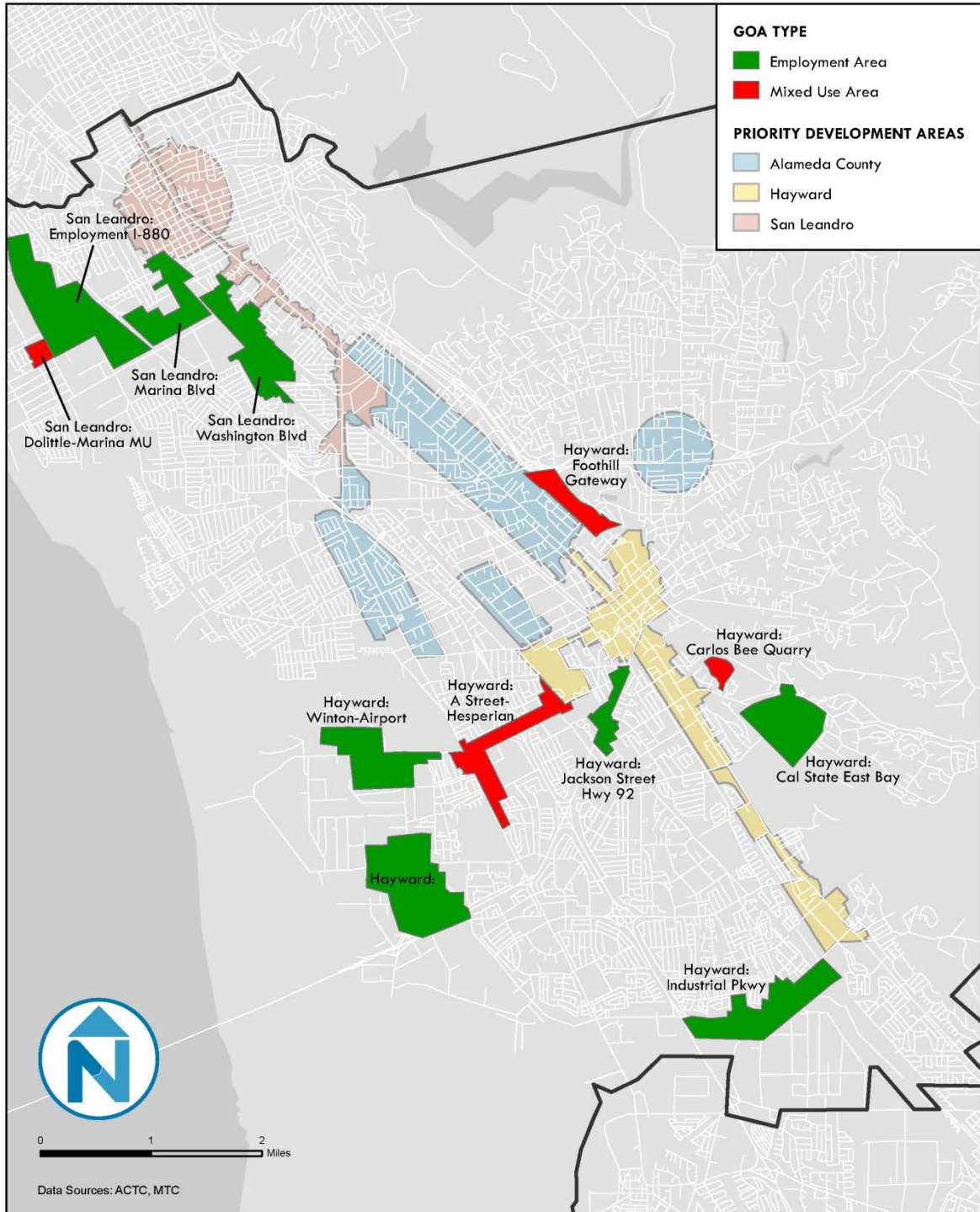
<sup>5</sup> Traditionally, ABAG generates regional housing and job projections as part of the Regional Housing Needs Allocation (RHNA) process. For the first time, Alameda CTC initiated a countywide process to refine the regional projections to make them more reflective of conditions on the ground in the county. The local projections, called the Alameda CTC Locally Preferred Land Use Scenario Concept, were developed as part of the Countywide Transportation Plan. They were prepared through an iterative process that used input from city and county staff to adjust regional projections to be more realistic for each jurisdiction. These projections were largely not incorporated into the regional projections and therefore are not shown here. Ultimately, the Alameda CTC is required by statute to comply with ABAG/MTC land use projections.

Figure 2-20 Growth Opportunity Areas and PDAs in North County



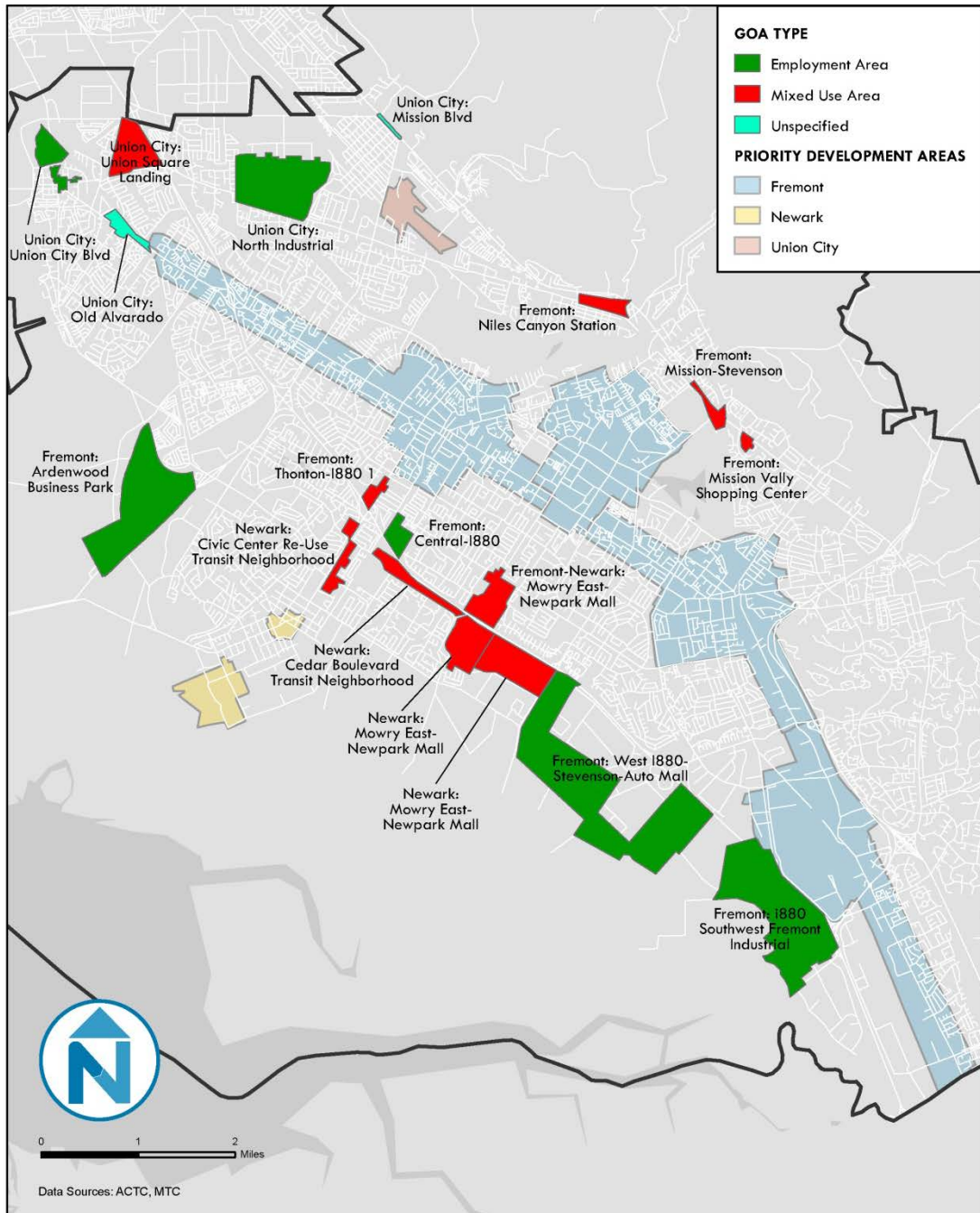
Source: Alameda CTC Locally Preferred Land Use Scenario Concept, Alameda Countywide Transportation Plan

Figure 2-21 Growth Opportunity Areas and PDAs in Central County



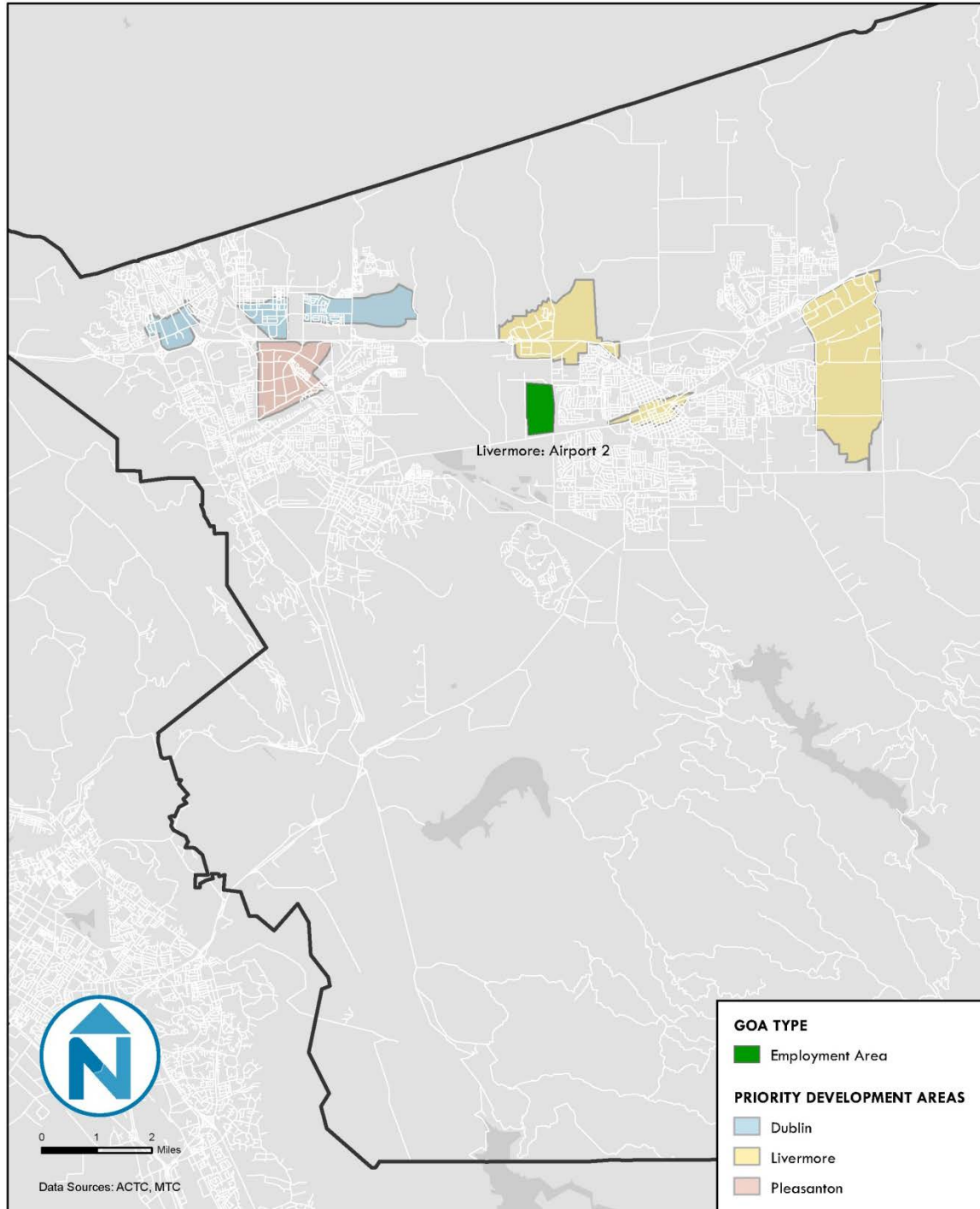
Source: Alameda CTC Locally Preferred Land Use Scenario Concept, Alameda Countywide Transportation Plan

Figure 2-22 Growth Opportunity Areas and PDAs in South County



Source: Alameda CTC Locally Preferred Land Use Scenario Concept, Alameda Countywide Transportation Plan

Figure 2-23 Growth Opportunity Areas and PDAs in East County



Source: Alameda CTC Locally Preferred Land Use Scenario Concept, Alameda Countywide Transportation Plan

## 3 PDA READINESS EVALUATION

### INTRODUCTION

One of the key objectives of the newly created OBAG Program is to make strategic transportation investments that support the region's land use strategy of locating future growth and development in PDAs. However, this OBAG cycle provides a relatively low level of funding and a short time horizon in which to obligate funds since transportation projects must be under construction by January 2017. Consequently, the Alameda CTC's strategy for this four-year funding cycle is to invest in PDAs with stronger real estate markets and where advance planning activities are complete. Transportation projects located in such PDAs are most likely to support occupancy of recently completed development projects and serve as a "tipping point" for additional development, thereby demonstrating success in using transportation investment to leverage near-term, transit-oriented housing and commercial development. Additionally, it is more likely that the phasing of development and infrastructure investments has been determined in these PDAs which minimizes the possibility that transportation improvements might later need to be demolished or altered to accommodate new development.

This chapter describes the process used to prioritize PDAs for transportation capital investments during this OBAG cycle. The process began with defining where Alameda County's PDAs currently are on the development spectrum, from those that are actively undergoing real estate development activity to those that are in weaker or more nascent markets. Based on this information, development and planning readiness thresholds were identified and then applied to determine those PDAs which had completed planning activities and which had active housing and commercial development markets. Individual capital projects within ready PDAs will be evaluated and prioritized using the criteria established by the Alameda CTC and consistent with Appendix A-6 of MTC Resolution 4035.

For this funding cycle, over 60% of Alameda County's OBAG Program funds (approximately \$38.7 million of Alameda County's \$63 million OBAG total) will be used for supportive transportation investments in a subset of the county's PDAs that currently have more active development markets. However, Alameda CTC is committed to supporting planning and development in all of the county's PDAs. Development and implementation of a PDA is a complex, long-term process that can easily take 10, 20 or 30 years for market, government, and community support to align to enable some PDA's to come to fruition (see sidebar on page 3-3).

Currently, Alameda County's 43 PDAs vary greatly in terms of the strength of their current market for new jobs or housing, the completion of local land use planning and other regulatory processes, and the existence of high-quality transit facilities. Different PDAs will require different types of investments to support their progress towards accommodating their envisioned growth.



In order to support development of the county’s diverse PDAs over a multi-decade time horizon, the Alameda CTC developed a PDA Strategic Plan, described in Chapter 4, which details a long term plan for supporting PDA development, including how future funding cycles, advocacy, information collection, data monitoring, and other strategies may be used to support ongoing PDA infrastructure investment and development activities over time.

DRAFT

### DEVELOPMENT OF A PDA IS A LONG, COMPLEX PROCESS

While the public sector is responsible for PDA planning and regulation of development, the rate and magnitude of development is determined primarily by the private market. There are many public sector and private market factors that make development of a PDA a complex, long-term process.

PDA success (in terms of future housing and job growth) is highly dependent on many public sector actions such as general plan and zoning updates, community involvement, environmental review, and, often, upgrades to infrastructure to enable provision of basic public services such as police, fire, schools, sewer and water. Before proposing a real estate development project, a developer will evaluate these factors, such as the type of development requirements (e.g., height limits, floor-to-area ratio, open space and parking requirements, etc.), existing water and sewer capacity, and the complexity and length of time required to complete the entitlement process.

Most importantly, however, PDA development depends on market demand for housing and/or commercial space to be strong enough for development to take place. When evaluating project opportunities, developers will look most closely at the strength of the market for their proposed use (e.g., housing, commercial, retail) which determines whether their financial return is going to be sufficient to balance the potential risks and cost of the project. Market analysis takes into consideration factors such as demographics (e.g., basic demand trends, current and projected population and age, employment levels), median household income, number and type of jobs, new housing values/home re-sale values, apartment rental rates, and permit activity. Market strength can be impacted by public sector actions, but it is also impacted by many factors outside of government control. In some places, this market demand may take time to mature.

For most PDAs, development will occur primarily on infill sites in already urbanized areas, which can be uniquely complex. Although every land development project can be risky, infill development often has its own set of challenges including:

- A more expensive product type due to multi-story construction
- Need for higher than currently zoned height limits
- Small and/or narrow parcels
- Difficulty redeveloping existing uses
- Lack of community support due to concerns about impacts on parking and traffic, particularly in existing neighborhoods that are primarily composed of single-family homes
- Insufficient infrastructure capacity to accommodate new development, thus requiring expensive upgrades\*

As a result of these challenges, it can sometimes be more difficult to attract financing for infill development because the projects may take longer and the risks are higher which can make the necessary return on investment hard to achieve.

All these factors combined mean that Alameda County's PDAs may take decades to be fully "built out." It is for this reason that the Alameda CTC has engaged in the development of a PDA Strategic Plan to support PDAs in Alameda County over the long term, and provide some continuity through short-term funding cycles.

*\*Due to the economic downturn in 2008 and the loss of redevelopment funds, local jurisdictions are facing challenges in providing this basic infrastructure to support PDA development.*

## PDA READINESS EVALUATION

To determine funding eligibility for Cycle 2 OBAG transportation capital funds, Alameda CTC assessed the development readiness of the county's PDAs in order to identify those PDAs most likely to experience housing and job growth over the four-year funding cycle. There are many factors that could impact PDA development readiness:

- How much planning has been done for the PDA?
- Are there any policies in place to incentivize private development (e.g. density bonuses or expedited permitting)?
- How strong is the demand for housing and commercial space?
- What are land values, rents and sales prices in the PDA?
- Is there any active interest from developers?
- Have any projects been constructed or proposed?
- Are there any clear barriers to development?
- Has community outreach been done during the PDA planning? Is the local community receptive to development of the PDA? Is a project proposal likely to create community controversy or elicit opposition?
- Is development of this PDA a priority of the City Council or Board of Supervisors?

For this cycle of funding, the Alameda CTC had to depend on data available in the PDA inventory and collaboration with project stakeholders. In the future, Alameda CTC, in conjunction with the regional agencies and local jurisdictions, may collect more data to assess PDA readiness, as described in Chapter 4. The Alameda CTC chose to focus on three specific factors from the inventory to assess PDA readiness for this current funding cycle:

1. Past development activity,
2. Current development activity, and
3. Achievement of key planning milestones.

These are simple, measurable, and provide the best indication of market strength of any information available in the PDA inventory. In general, PDAs where planning activities have been completed, where both residential and commercial development have occurred and where more development is moving through the pipeline (in terms of projects that have been entitled or received building permits) are most likely to generate additional development activity as the result of transportation investments within the next four years.

The following factors were taken into consideration in establishment of these criteria:

- The number of units constructed during the past five years was seen as the primary indicator of whether a PDA is active, because this demonstrates that the PDA can overcome the numerous barriers to infill development. Additionally, this time period coincides with the designation of PDAs which was made in 2007 as part of the regional FOCUS program.

- PDAs must have *both* past development activity and current development activity to ensure ongoing strength of the development market in the near term.
- Both housing production and commercial development were considered in the PDA evaluation because development of a mix of uses and job development are both goals for PDA development. However, because the original focus of PDAs was on housing, housing development received more emphasis than commercial development.
- Natural breakpoints in the PDA Inventory data determined the cut-off for “active” PDAs. This ensured that the definition of an “active” PDA was tailored to Alameda County and was based on the actual levels of planning and development activity in the county today. The economic downturn in the US that began in 2008 deeply impacted the Bay Area development industry. Consequently, PDAs in Alameda County may not be experiencing as robust of development activity as they may have otherwise. For this reason, PDAs were evaluated not against a theoretical gauge but against their peers, akin to developing a “bell curve” of Alameda County PDA readiness.

This process sets the stage for future rounds of funding. Additional information gathered over coming years can be used to better assess how cities are progressing towards PDA build out. At that time, the criteria can be adjusted and refined to better reward those jurisdictions taking on the bulk of housing and commercial growth in their PDAs.

### PDA Readiness Categories

Alameda County’s PDAs have been divided into three groups based on these PDA planning and development readiness criteria: Active, Near Active, and In Need of Planning Support. The classifications are defined as follows (the criteria used to define each group are summarized in Figure 3-1 below):

- **Active PDAs** have completed necessary planning and regulatory updates to facilitate future housing and/or job growth and have a recent history of development activity as well as development activity currently underway. OBAG funds will play a pivotal role in continuing the development momentum in these PDAs.
- **Near Active PDAs** either have not yet completed planning and regulatory updates, or have seen less development activity to date than active PDAs. Near-Active PDAs whose planning activities are in progress may need support to complete particular planning or technical studies, environmental review and/or zoning updates. For near-active PDAs with completed planning but less development activity, OBAG transportation capital funds potentially could be used as a catalyst to spur interest from the private sector. A public investment in one of these PDAs could signal to the private market that the area is ready for development. In these cases, use of public funds must be carefully evaluated to ensure that these public funds are leveraging new private investments and not merely replacing already committed private funds
- **PDAs In Need of Planning Support** have just begun or have not yet started the necessary planning and regulatory updates to facilitate future housing and job growth.

These PDAs would be identified to receive additional resources for planning and preparation while the development market matures, especially if they play an important role in supporting regional goals for infill development or are otherwise a high priority in the County.

**Figure 3-1 PDA Readiness Criteria**

PDA Readiness Classifications	General Description
Active	<ul style="list-style-type: none"> <li>▪ Planning Readiness: Completion of planning, environmental and regulatory activities needed to facilitate development</li> <li>▪ Development Readiness: History of development and strong development activity underway</li> </ul>
Near-Active	<ul style="list-style-type: none"> <li>▪ Planning Readiness: Some planning complete or in progress</li> <li>▪ Development Readiness: Moderate development history and moderate development activity underway</li> </ul>
Needs Planning Support	<ul style="list-style-type: none"> <li>▪ Planning Readiness: Need additional planning/zoning updates</li> <li>▪ Development Readiness: Little to no development activity</li> </ul>

**Planning Screens**

The specific planning screens that the Alameda CTC used to assess each PDA for planning readiness are shown in Figure 3-2 below.

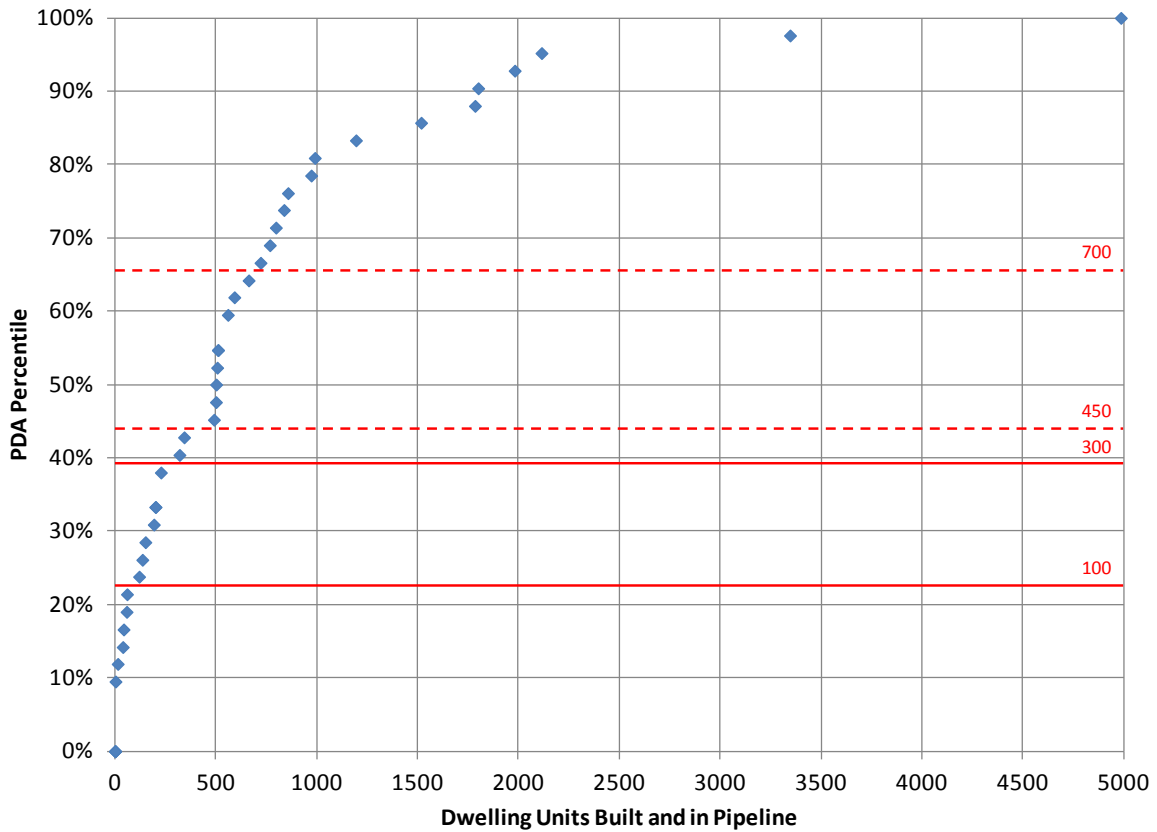
**Figure 3-2 Planning Screens**

PDA Readiness Classifications	Planning Screens
Active	<ul style="list-style-type: none"> <li>▪ A detailed plan for the entire PDA (i.e., a specific plan, area plan, master plan, redevelopment plan, or more detailed section of the general plan) that has been adopted by the city council or board of supervisors;</li> <li>▪ Necessary zoning and general plan updates so that all planning documents and development regulations are consistent; and</li> <li>▪ Necessary CEQA review and, ideally, a programmatic or master EIR that may facilitate environmental review for subsequent development projects.</li> </ul>
Near-Active	<ul style="list-style-type: none"> <li>▪ PDAs may have begun but not yet completed planning, environmental and regulatory activities needed to facilitate development</li> </ul>
Needs Planning Support	<ul style="list-style-type: none"> <li>▪ PDAs that are in need of planning support have not yet initiated a more detailed planning process focused on accommodating additional growth and development.</li> </ul>

### Development Screens

The breakpoints for determining whether or not a PDA has an active development market are based on the natural breakpoints in the development data collected for all PDAs in Alameda County. Figure 3-3 shows the percentile chart of PDAs according to the number of dwelling units built and in the pipeline (i.e. units built since 2007 and units currently entitled, with building permits, or with environmental review complete). Natural breakpoints, illustrated by the red lines, occur at approximately 700, 450, 300 and 100 units.

Figure 3-3 Percentile Rank of PDAs Based on Units Built and in Pipeline



Just over half of all PDAs have more than 450 dwelling units built or in the pipeline. Approximately 60% have 300 or more units built or in the pipeline, and nearly 80% have 100 or more units built or in the pipeline. After considering stakeholder comments (shown in Appendix E) and discussing the screening criteria and their application at its November and December 2012 meetings, the Alameda CTC adopted the development screens shown in Figure 3-4 below.

Figure 3-4 Development Screens

PDA Readiness Classifications	Development Screens
Active	<ul style="list-style-type: none"> <li>▪ 100 or more units constructed since 2007 (including units that are currently under construction and will be complete by June 2013), AND</li> <li>▪ 300 or more units constructed and/or in the pipeline (entitled or possessing a building permit), AND</li> <li>▪ Some amount of commercial development must have been built since 2007 or in the pipeline</li> </ul>
Near Active	<ul style="list-style-type: none"> <li>▪ 100 or more units constructed since 2007, AND</li> <li>▪ Some commercial development either built since 2007 or in the pipeline</li> </ul>
Needs Planning Support	<ul style="list-style-type: none"> <li>▪ Fewer than 100 units constructed since 2007</li> </ul>

**PDA Readiness Classification**

Using these criteria, 17 PDAs were identified as active, 13 were identified as near active, and 13 were identified as needing planning support or having low or no development activity. These PDA readiness criteria and classifications were adopted by the Alameda CTC at its December 6, 2012 meeting. Creating a somewhat larger pool of active PDAs will help ensure that there are enough eligible capital transportation projects while still focusing capital transportation investments in those PDAs that are most likely to experience housing and job growth within this four-year funding cycle. Alameda County’s 43 PDAs are presented in Figure 3-5 according to their readiness classifications.

Figure 3-5 PDA Readiness Classification

PDA	Development Screens				Development Readiness	Planning Readiness	Overall Readiness Classification
	# Units Built	# Units Built + Pipeline	Commercial Sq. ft. Built	Commercial Sq. ft. Pipeline			
<b>ACTIVE PDAs</b>							
Oakland: TOD Corridors	533	4,986	87,792	285,750	Active	Active	Active
Oakland: Downtown and Jack London Square	2,106	3,346	220,820	3,007,885	Active	Active	Active
Dublin: Town Center	953	2,114	125,670	0	Active	Active	Active
Oakland: West Oakland	1,019	1,981	125,670	38,500	Active	Active	Active
Dublin: Transit Center/Dublin Crossing	674	1,800	125,670	1,700,000	Active	Active	Active
Union City: Intermodal Station District	811	1,784	125,670	43,700	Active	Active	Active
Emeryville: Mixed Use Core	739	1,517	125,670	200,000	Active	Active	Active
Dublin: Downtown Specific Plan Area	300	990	125,670	0	Active	Active	Active
Livermore: Downtown	116	837	125,670	7,500	Active	Active	Active
Hayward: The Cannery	427	767	125,670	4,000	Active	Active	Active
Fremont: Irvington District	447	721	125,670	6,830	Active	Active	Active
Berkeley: Downtown	240	662	125,670	26,600	Active	Active	Active
Oakland: Fruitvale & Dimond Areas	123	591	125,670	15,000	Active	Active	Active
Fremont: Centerville	311	559	125,670	58,000	Active	Active	Active
Berkeley: University Avenue	400	510	125,670	5,000	Active	Active	Active
Oakland: Coliseum BART Station Area	373	501	125,670	5,451	Active	Active	Active
Fremont: City Center	330	342	125,670	115,900	Active	Active	Active

(continued on next page)



PDA Readiness Classification (continued)

PDA	Development Screens				Development Readiness	Planning Readiness	Overall Readiness Classification
	# Units Built	# Units Built + Pipeline	Commercial Sq. ft. Built	Commercial Sq. ft. Pipeline			
<b>NEAR ACTIVE PDAs</b>							
Oakland: MacArthur Transit Village	56	1,194	125,670	1,452,500	Near Active	Active	Near Active
Livermore: Isabel Avenue/BART Station Planning Area	406	972	125,670	190,000	Active	Near Active	Near Active
Hayward: South Hayward BART Urban Neighborhood	0	857	125,670	78,484	Near Active	Active	Near Active
Pleasanton: Hacienda	0	506	125,670	117,700	Near Active	Active	Near Active
Alameda: Alameda Naval Air Station	200	500	125,670	140,000	Active	Near Active	Near Active
Fremont: South Fremont/Warm Springs	455	490	125,670	9,700	Active	Near Active	Near Active
Berkeley: San Pablo Avenue	81	319	125,670	33,500	Near Active	Active	Near Active
Albany: San Pablo Avenue/Solano Avenue Mixed Use Neighborhood	25	200	125,670	85,000	Near Active	Near Active	Near Active
San Leandro: Downtown TOD	0	200	125,670	0	Near Active	Active	Near Active
Hayward: Downtown	60	192	125,670	9,158	Near Active	Active	Near Active
Berkeley: South Shattuck	0	150	125,670	23,000	Near Active	Active	Near Active
Alameda County: East 14th Street and Mission Boulevard Mixed Use Corridor	135	135	125,670	0	Near Active	Active	Near Active
San Leandro: East 14th Street	119	119	125,670	28,000	Near Active	Active	Near Active

(continued on next page)

PDA Readiness Classification (continued)

PDA	Development Screens				Development Readiness	Planning Readiness	Overall Readiness Classification
	# Units Built	# Units Built + Pipeline	Commercial Sq. ft. Built	Commercial Sq. ft. Pipeline			
<b>PDA's NEEDING SUPPORT</b>							
Newark: Dumbarton TOD	0	797	125,670	0	Needs Support	Active	Needs Support
Livermore: East Side PDA	0	510	125,670	187,537	Near Active	Needs Support	Needs Support
Alameda County: Castro Valley BART	19	59	125,670	0	Needs Support	Active	Needs Support
Oakland: Eastmont Town Center	24	57	125,670	99,000	Needs Support	Active	Needs Support
Alameda: Northern Waterfront	45	227	125,670	30,000	Needs Support	Active	Needs Support
Berkeley: Adeline Street	0	42	125,670	1,900	Needs Support	Needs Support	Needs Support
Berkeley: Telegraph Avenue	0	38	125,670	4,000	Needs Support	Active	Needs Support
Alameda County: Hesperian Boulevard	13	13	125,670	0	Needs Support	Active	Needs Support
Newark: Old Town Mixed Use Area	0	2	125,670	0	Needs Support	Needs Support	Needs Support
Alameda County: Meekland Avenue Corridor	0	0	125,670	0	Needs Support	Active	Needs Support
Hayward: Mission Corridor	0	0	125,670	75,350	Needs Support	Near Active	Needs Support
Hayward: South Hayward BART Station Mixed Use Corridor	0	0	125,670	1,391	Needs Support	Active	Needs Support
San Leandro: Bay Fair BART Transit Village	0	0	125,670	0	Needs Support	Needs Support	Needs Support

## OBAG SCREENING AND SELECTION CRITERIA

The Alameda CTC applied two levels of evaluation to select the transportation capital projects to be funded through the OBAG program. As described previously, PDAs were evaluated for their development and planning readiness. Those PDAs most likely to experience jobs and housing growth during the four-year funding cycle (based on the development and planning screens described previously) were selected as eligible for PDA Supportive Transportation Investment funds. Next, all projects from eligible PDAs were evaluated against project selection criteria adopted by the Alameda CTC at its December 6, 2012 meeting. The project selection criteria include both traditional criteria that Alameda CTC has used in past funding cycles as well as OBAG-specific requirements mandated by MTC Resolution 4035 that Alameda CTC has not traditionally applied to the evaluation of transportation projects.

### Project Selection Criteria

The project selection criteria include deliverability criteria used in past Alameda CTC funding cycles as well as new requirements that are mandated by the OBAG program. Projects that were deemed eligible were scored based on the criteria shown in Figure 3-6 below. Projects were then prioritized by overall score. The final list of projects to be funded will be approved by the Alameda CTC in May 2013 and submitted to MTC in June 2013.

Figure 3-6 OBAG Project Selection and Scoring Criteria

#	OBAG Project Selection Criteria	Weight
1	Transportation Project Readiness <ul style="list-style-type: none"> <li>▪ Funding plan, budget and schedule</li> <li>▪ Implementation issues</li> <li>▪ Agency governing body approvals</li> <li>▪ Local community support</li> <li>▪ Coordination with partners</li> <li>▪ Identified stakeholders</li> </ul>	25
2	Transportation project is well-defined and results in a usable segment <ul style="list-style-type: none"> <li>▪ Defined scope</li> <li>▪ Useable segment</li> <li>▪ Project study report/equivalent scoping document</li> </ul>	10
3	Transportation Project Need/Benefit/Effectiveness (includes safety) <ul style="list-style-type: none"> <li>▪ Defined project need</li> <li>▪ Defined benefit</li> <li>▪ Defined safety and/or security benefits</li> </ul>	15
4	PDA Supportive Investment (includes proximate access) <ul style="list-style-type: none"> <li>▪ Transportation project supports connectivity to jobs/transit centers/activity centers for a PDA</li> <li>▪ Transportation project provides multi modal travel options</li> </ul>	5

#	OBAG Project Selection Criteria	Weight
5	Transportation investment addressing/implementing planned vision of PDA <ul style="list-style-type: none"> <li>▪ PDA transportation facility will be X% complete with project</li> </ul>	4
6	Sustainability (ownership/lifecycle/maintenance) <ul style="list-style-type: none"> <li>▪ Identify funding and responsible agency for maintaining the transportation project</li> <li>▪ Transportation project identified in a long term development plan</li> </ul>	5
7	Matching Funds <ul style="list-style-type: none"> <li>▪ Direct Project Matching above Minimum required Local Match</li> </ul>	5
High Impact Project Areas (Required by MTC)		
a	Housing Growth <ul style="list-style-type: none"> <li>▪ Projected growth of Housing Units in PDA</li> </ul>	2
b	Jobs Growth <ul style="list-style-type: none"> <li>▪ Projected growth of Jobs in PDA</li> </ul>	2
c	Improved transportation choices for all income levels (Proximity of alternative transportation mode project to a major transit or high quality transit corridor stop)	6
d	PDA Parking Management And Pricing Policies <ul style="list-style-type: none"> <li>▪ Parking Policies</li> <li>▪ Other TDM strategies</li> </ul>	3
8	PDA Affordable Housing Preservation And Creation Strategies <ul style="list-style-type: none"> <li>▪ Inclusionary zoning ordinance or in-lieu fee</li> <li>▪ Land banking</li> <li>▪ Housing trust fund</li> <li>▪ Fast-track permitting for affordable housing</li> <li>▪ Reduced, deferred or waived fees for affordable housing</li> <li>▪ Condo conversion ordinance regulating the conversion of apartments to condos</li> <li>▪ SRO conversion ordinance</li> <li>▪ Demolition of residential structures ordinance</li> <li>▪ Rent control</li> <li>▪ Just cause eviction ordinance</li> <li>▪ Others</li> </ul>	9
9	Communities of Concern (C.O.C.) <ul style="list-style-type: none"> <li>▪ Transportation project mitigates the transportation need of the C.O.C.</li> <li>▪ Relevant planning effort documentation</li> </ul>	4
10	Freight and Emissions <ul style="list-style-type: none"> <li>▪ Project in PDA that overlaps or is colocated with populations exposed to outdoor toxic air contaminants as identified in the Air District's Community Air Risk Evaluation (CARE) Program or is in the vicinity of a major freight corridor and in which the local jurisdiction employs best management practices to mitigate PM and toxic air contaminants exposure</li> </ul>	5
<b>Total</b>		<b>100</b>

## 4 PDA STRATEGIC PLAN

### PURPOSE AND GOALS

The Alameda CTC is committed to supporting all the PDAs in Alameda County and fulfilling the requirements of MTC Resolution 4035. Improving coordination between land use and transportation is one of the goals of the Countywide Transportation Plan adopted by the Alameda CTC in June 2012 and is a priority for the agency moving forward. This PDA Strategic Plan details a long-term plan to support development of Alameda County's diverse PDAs over a multi-decade time horizon. It explores the types of investments and other strategies the Alameda CTC could implement over time to support PDAs at different points on the development spectrum. These include activities such as providing information, technical assistance, transportation funding support, and advocacy for additional supportive funding.<sup>1</sup>

The Strategic Plan also includes a data collection and monitoring plan, described at the end of this chapter, which will inform and enable more strategic planning and funding decisions over time. Due to data availability and time constraints, Alameda CTC focused on two basic metrics for this PDA readiness evaluation: market activity and planning readiness. In the future, as more information is collected, the agency will be able to include more factors in its evaluation of PDA readiness, such as real estate values, urban form and other policies related to development, including affordable housing production. Ultimately, PDA data collection and monitoring will be integrated into the Alameda CTC's Land Use Analysis and Performance Monitoring programs. It is important to note, however, that specific roles and responsibilities with regard to data collection have yet to be determined; some data collection efforts may be more appropriate at the regional level, while others may be more appropriate at the countywide or local levels.

By better understanding conditions in our PDAs and linkages between infrastructure investments and construction of new housing and commercial development projects, the agency will be in a much better position to support PDAs. This information can help the Alameda CTC identify development barriers in PDAs and potential solutions for overcoming these barriers and to better assess readiness for future funding. Alameda CTC will work to refine this PDA Strategic Plan so that transportation investments are most effectively targeted to catalyze new housing and jobs in areas with multimodal transportation options.

The data collection and monitoring plan was also developed to fulfill MTC's requirement that Alameda CTC monitor land use outcomes in Alameda County's jurisdictions. This includes jurisdictions' efforts to approve sufficient housing for all income levels as part of the Regional Housing Needs Allocation (RHNA) process and to develop and implement policies that will help PDAs achieve a mix of income levels among their populations.

---

<sup>1</sup> There are many issues that impact PDA development that are outside the jurisdiction of the Alameda CTC. For example, the authority to establish land use policy and approve development projects lies with local jurisdictions. Further, there is not a "one size fits all" housing policy that will support all the varied PDAs throughout the County; every community will develop in a different way and have different housing needs. In policy areas such as this, the Alameda CTC's role will primarily be one of assistance and support.

Alameda CTC hopes that the Strategic Plan will assist the agency in furthering the following objectives:

- Continue to identify and quantify transportation infrastructure needs and costs within PDAs and to develop a list of strategic capital transportation investments that support and facilitate PDA development over the near- and long-term
- Support the ongoing development of active PDAs by investing in transportation infrastructure that improves transportation choices for all income levels and provides multi-modal connections between housing, jobs and commercial activity
- Provide strategic support to those PDAs that are not yet classified as active so that they can become active by completing planning activities and/or strengthening development markets in order to spur more interest from the private sector; specific objectives include:
  - Better assess PDA development barriers and opportunities
  - Provide critical planning and project development support to PDAs that are in planning and visioning stages
  - Support PDAs in disadvantaged communities that are striving to achieve growth and economic development, but where the market for new market-rate development may be weak
- Assess progress towards meeting RHNA goals and assist jurisdictions in creating a mix of income levels within PDAs
- Refine current PDAs, assist Growth Opportunity Areas (GOAs) identified in the 2012 CWTP in becoming PDAs if appropriate, and define new PDAs in other high priority infill growth areas

The PDA Strategic Plan is a work in progress, and its successful implementation and evolution over time will require coordination and cooperation among numerous public, private and non-profit partners. The Alameda CTC and its members will learn a tremendous amount during this first funding cycle. Carefully monitoring the changes that take place in the County's PDAs over the next four years and beyond will enable the Alameda CTC and its members and partners to better understand the linkages between transportation investments, real estate development, and consumer choices (e.g., market demand and occupancy of units and commercial properties in PDAs).

### **Alameda CTC CWTP Goals**

Alameda CTC completed a major update of the Countywide Transportation Plan (CWTP) in June 2012. This update of the CWTP had to respond to new policy mandates designed to promote sustainability and reduce carbon emissions, most notably California Assembly Bill 32 (AB 32) and Senate Bill 375 (SB 375) which mandate reductions in greenhouse gas emissions and vehicle miles traveled through strengthened linkages between transportation investment decisions and land use patterns. As a result, the CWTP set goals that included many arenas beyond traditional transportation system efficiency. In particular, the CWTP goals state that Alameda County's transportation system will be "integrated with land use patterns and local decision-making."

The CWTP's goals are ambitious and broad; they represent a fundamental shift for the agency by engaging with issues that the agency has had little to no involvement with in the past. This document lays out the next steps the Alameda CTC will take as an agency to make progress towards better integration of land use with its transportation investments. The agency's actions will evolve over time as the numerous existing systems, tools and processes are aligned to implement a broader and more diverse mission than ever before.

### Coordination with Regional Efforts

Alameda CTC will closely coordinate with regional efforts undertaken by ABAG and MTC for implementation of Plan Bay Area and the Sustainable Communities Strategy (SCS) to ensure their efforts are complementary and aligned to avoid duplication and contradiction. For example, MTC and ABAG are currently developing a PDA Readiness Assessment that will measure the potential development capacity and market readiness of approximately 20 PDAs throughout the region as well as identify what is needed to achieve this development potential. To the extent possible, Alameda CTC will incorporate the methodology and findings of the regional PDA Readiness Assessment and apply the lessons learned to the development of PDAs in Alameda County. Furthermore, specific roles and responsibilities with regard to data collection have yet to be determined; some data collection efforts may be more appropriate at the regional level, while others may be more appropriate at the countywide or local levels.

An ongoing implementation and monitoring strategy for Plan Bay Area is still evolving, therefore the exact roles and responsibilities of different agencies (including major transit providers such as BART and AC Transit) must be further defined. The PDA Strategic Plan will be a working document that will be updated as an implementation approach develops at the regional and local levels.

### CURRENT ACTIVITIES TO SUPPORT PDA DEVELOPMENT

There are a number of ways that the Alameda CTC already supports PDAs:

- **Measure B:** Alameda County Measure B includes transit center development funds. The agency is evaluating how these fund sources can be aligned with OBAG in order to increase the amount of money available to support PDA development. The PDA Strategic Plan will be updated to more precisely define how the PDA research, evaluation and monitoring work can be used to determine programming for local fund sources.
- **Expansion of ACTAC:** This year the Alameda CTC expanded its Technical Advisory Committee, ACTAC, to include planning and economic development staff. This expands the agency's ability to consult with and learn from land use planning staff throughout the county and enables better integration of transportation efforts with land use planning in all agency actions.
- **Sustainable Communities Technical Assistance Program (SC-TAP):** Alameda CTC has expanded its transit-oriented development technical assistance program to support a wide range of planning and project development activities in PDAs as well as to provide

bicycle and pedestrian planning and engineering and complete streets technical support either within or outside PDAs. Through the SC-TAP, Alameda CTC will provide direct assistance to jurisdictions using OBAG PDA Planning and Implementation funds.

All of these efforts are ongoing and will be continuing sources of support for PDA planning and development.

## FUTURE ACTIVITIES TO SUPPORT PDA DEVELOPMENT

### Investing in PDAs

Alameda CTC will make every effort to advocate and apply for and otherwise seek to access additional funding to support PDA development. Due to their diversity, the investments that are needed in each PDA vary significantly, however some commonalities exist. For example, all PDAs need support for non-transportation infrastructure upgrades to ensure there is sufficient capacity to support new development, as well as funding for schools and other public safety services to support a growing population.

Some generalities can also be made about the types of transportation projects that are most appropriate for each category of PDA:

- **Active PDAs:** Investments in an active PDA should support ongoing development projects and meet the needs of new residents, employees and visitors as they arrive. Small scale capital projects such as bike lanes, pedestrian improvements, and roadway resurfacing are appropriate in an active PDA. The types of projects that are permitted under OBAG are a great match for active PDAs which is why this round of funding is focused on supporting active PDAs. Active PDAs may also need other support, for example many PDAs still need non-transportation infrastructure to provide critical services to the growing population. As the population in these areas continues to grow, issues like traffic congestion may begin to arise and funds for parking and demand management programs may be appropriate.
- **Near-Active PDAs:** Investments in a near-active PDA should signal to the private market that the area is ready for development. Improvements must focus on things that will attract new residents or employers to the area to create a stronger market for jobs/housing in these areas. In some cases, investments such as bike lanes, pedestrian improvements and roadway surfacing may make these areas more attractive. However, most likely a near-active PDA would need a more substantial infrastructure investment such as major transit enhancements or roadway/sidewalk improvements that create critical connections between new development parcels and a transit station. Investments in strategic arteries and gap closures that allow for better access to a PDA could also be appropriate. Investments in civic or government buildings could also create a critical mass of activity that helps create a stronger market for private development.
- **PDAs In Need of Planning Support:** In most cases, the most appropriate investment for this category of PDAs is funds for planning. Funds for major infrastructure upgrades may also be appropriate in these PDAs, for example if the PDA was envisioned to be



focused around a transit station that has not yet been constructed. Funds to overcome other development barriers such as environmental hazards or safety issues may also be necessary. In addition, many of the same investments that are appropriate in a Near-Active PDA are also likely applicable here.

The Alameda CTC does not currently have access to adequate funding or expertise to meet all these needs. But the agency will seek to leverage additional funds as well as lobby for policies and funding sources that will benefit PDA development, as described below. In addition, as more data is collected, the agency will gain a better understanding of PDA investment needs and can refine this investment strategy

### **Advocacy Efforts**

Annually, the Alameda CTC develops a Legislative Program that includes a set of legislative principles that support essential transportation investments to improve access, mobility and the flow of people and goods throughout Alameda County. The agency keeps close tabs on important pieces of legislation and is constantly working to promote policies at the state and national levels to leverage additional transportation funding for Alameda County and ensure that our goals are supported by state and federal legislative actions.

Staff has expanded the Alameda CTC Legislative Program to include support of PDA development and integration of land use and transportation planning in support of the regional vision for more compact, transit-oriented development that allows people to live in places where walking, biking and using transit is a viable alternative for daily trips.

Alameda CTC will continue to adapt and evolve our legislative program in coordination with local jurisdictions to ensure that the agency's legislative advocacy efforts are promoting any necessary legislation to support PDA development over the long term.

### **Parking and Transportation Demand Management**

Parking is cited as an obstacle to PDA development for a number of reasons. Parking availability is more constrained in urbanized areas, so parking provision at a new development is highly scrutinized. Accommodating adequate parking on a small infill parcel can be challenging because above-ground parking can significantly constrain the design of a building while underground parking is often far too costly and undermines the financial feasibility of a project. Funds and space spent on parking take away from other amenities and building features that may be more attractive to residents and enhance the neighborhood.

Alameda CTC will support jurisdictions in developing parking and TDM plans for their PDAs and/or cities to address these challenges. As identified in the 2012 CWTP, the Alameda CTC could expand TDM program implementation through creation of a transportation demand management plan and/or a parking management plan for the county. The agency is currently developing a scope of work for this, as well as other studies, and will seek funding opportunities to move forward with plan development and implementation.

## Refinement and Identification of PDAs

The Alameda CTC will be working to ensure that the location and number of identified PDAs in Alameda County keeps pace with changes in our communities. PDAs were originally established as part of the FOCUS program, as described in Chapter 2. In some cases, the boundaries and vision for our PDAs is no longer reflective of conditions in local jurisdictions, and PDA definitions may need to be updated.

Alameda CTC will be working with its member jurisdictions over the coming years to update the existing PDAs to ensure they are reflective of realities on the ground today, as well as define new PDAs, as needed. There are a number of ways that our 43 PDAs may grow and evolve over time:

- 1) **Refinement of current PDAs:** The boundaries, growth projections, place types and other aspects of some current PDAs need to be updated to better reflect today's economic environment and other changes in communities that have occurred.
- 2) **Creation of new PDAs:** As part of the 2012 CWTP process, Alameda CTC worked closely with jurisdictions to refine the county's PDAs and define new growth areas, called Growth Opportunity Areas (GOAs) that would accommodate new housing or jobs growth, described in Chapter 2. Alameda CTC will build on this process and work closely with local jurisdictions and ABAG to define new PDAs as appropriate over time in support of the vision for more sustainable transportation and land use patterns.
- 3) **Defining PDA "development types":** the FOCUS program was originally about housing development. However, locating jobs in our PDAs is also a priority. During development of the CWTP, GOAs and PDAs were labeled as either mixed use or employment areas based on the dominant development type expected for that area. In the future, the Alameda CTC may want to continue this practice in order to know how to balance commercial and housing development in PDA readiness evaluations. For example, in those PDAs/GOAs that are designated as employment focused, housing production can be less important in future readiness evaluations.
- 4) **Public Private Partnerships:** Most development around a transit station is enabled through public-private partnership. However, PDAs were largely established without input from the private sector and without market feasibility analyses. This is significant given that the pace and scale of real estate development activity in an area is largely determined by the private market. This is even truer after the demise of Redevelopment which was one of the primary tools that cities had to spur development activity. The Alameda CTC will explore how partnerships with private sector stakeholders, including affordable housing and market-rate developers, can be integrated into PDA creation and evaluation for future cycles of funding.

## DATA COLLECTION AND MONITORING

This preliminary data collection and monitoring plan was developed both to fulfill MTC requirements and as a step towards implementing the land use and sustainability goals of the 2012 CWTP. Collecting more data on the county's PDAs will help the Alameda CTC gauge progress on meeting the objectives of the 2012 CWTP and Plan Bay Area, inform staff as to what might need to be modified or improved, help gauge the impacts of policies and investments, and inform the agency's future policy and investment decisions. A more robust information set will also help inform decisions about adjusting the boundaries of existing PDAs and designating new PDAs in the future. The information described here will build on and expand the PDA Inventory described in Chapter 2.

Alameda CTC's data collection and monitoring work is broadly defined here. The information that Alameda CTC plans to collect for the county's PDAs is identified; however, exactly when and how this data will be collected and from what sources has not been fully determined because county, local and regional processes are still evolving. The feasibility of the data collection and monitoring program outlined here is also dependent on available funding and other factors that have not yet been fully determined. Nor has it been fully determined as to exactly how this land use monitoring will be integrated with the agency's ongoing performance monitoring related to the 2012 CWTP, the Land Use Analysis Program of the Congestion Management Program, and Measure B. Going forward, Alameda CTC will closely coordinate with regional efforts around PDAs to further define its monitoring efforts in 2013 and 2014 as well as in subsequent updates of the PDA Investment and Growth Strategy.

### Creating a Baseline Dataset

Alameda CTC conducted its first full PDA Inventory in 2012 (described in Chapter 2). Over the course of the next several years, the agency will build on this Inventory to incorporate additional data that could not be collected for this initial PDA Investment and Growth Strategy due to time and resource constraints. The intent is to create a more robust baseline dataset that the Alameda CTC can update over time. Some of the data will be updated annually or biannually as new data is generated by the jurisdictions and then compiled and released by ABAG or MTC. The frequency of updates to the data will also be determined by the pace of change in the county's PDAs. Alameda CTC also will be working closely with ABAG and other regional agencies to ensure that the data provided is best suited to Alameda CTC's monitoring needs. The agency's goal is to minimize data collection work for the Alameda CTC and the county's jurisdictions and avoid duplicative data collection efforts.

To inform the determination of the types of data that should be collected for PDAs, Alameda CTC researched what other agencies have done in terms of measuring and monitoring land use outcomes. The most notable models are described in the side bar on the following pages.

Alameda CTC intends to collect the following types of data for each PDA (or potential PDA) in Alameda County. Some of these categories were included in the 2012 PDA Inventory and some

data categories are new (new categories are indicated with an \*); Alameda CTC may make some alterations to existing categories to include different data points.

- Current housing, jobs and population data
- Growth projections for housing, jobs and population
- RHNA Allocations
- Market Strength & Development Activity
- Transit Orientation, Urban Form & Bicycle/Pedestrian Connectivity\*
- Policies (land use\*, housing, parking and TDM)
- Impact of OBAG Investments\*

Each of these is described in more detail below, along with reasons why each was selected.

DRAFT

## MODELS FOR TOD MONITORING

### Portland Metro TOD Strategic Plan, Portland, OR

In 2010, Portland Metro undertook a Strategic Plan for the TOD Program to figure out how to more strategically target program investments. As their transit system had expanded over time, resources had not kept pace and they were finding it increasingly difficult to determine how to invest limited resources in an ever expanding set of station areas. Like the Alameda CTC, Metro recognized that policy, physical and market contexts varied significantly across the region and that TOD Program investments in an area with limited or no existing market activity were unlikely to attract private development. Conversely, TOD Program investments in emerging areas that had some market strength and strong urban form could be catalytic for private investment.

The TOD Strategic Plan created a TOD typology to provide “a means of classifying and differentiating the many transit rich communities throughout the region by grouping them based on key shared characteristics.” The TOD typology categorizes communities into nine distinct place types based on two key factors known to influence station development: relative market strength and transit orientation/urban form readiness. Metro expanded on the often cited 3 “Ds” of transit orientation (i.e., density, diversity, and design) to develop five factors to characterize transit orientation, called the five “Ps”: People, Places, Physical form, Performance, and Pedestrian/bicycle connectivity.

Station areas were then grouped into three “clusters” designed to represent stages of TOD development readiness: Infill and Enhance, Catalyze and Connect, and Plan and Partner. The TOD Strategic Plan recognizes that each of these place types will require a different mix of actions to maximize future TOD potential. Actions range from technical support and visioning, to significant infrastructure investments, station area planning, and site-level development planning. The plan positions Metro and the region to make investments that are catalytic and well-timed to market conditions.

A full case study of the Portland TOD Program and Strategic Plan is included in Appendix F.

### TOD Equity Typologies

A number of other cities have begun to develop TOD typologies similar to Portland’s, including Seattle, Washington DC and Boston. These three regions are also developing an “equity” component of their TOD typology that could be a useful model for the Alameda CTC.

Seattle is developing a parallel equity typology to use alongside the catalytic TOD typology, called a “People” Typology and a “Place” Typology. The Place typology is similar to Portland’s. The People profile will “sort study areas based on need for affordable housing, community development, health, education, and other investments by evaluating the demographic composition of existing study area residents over the last decade.” This typology will characterize station areas across a spectrum from at risk of gentrification to at risk of disinvestment. By overlaying these two typologies, staff can target strategies to support affordable and workforce housing projects in those areas that are gentrifying and support market-rate developments in lower income station areas that tend to attract mostly subsidized affordable housing and have low potential for new market-rate development.

Boston is not doing a separate typology, but actually folding social elements into the transit orientation criteria, such as percentage transit dependent population, percentage renters, and the percentage low-income households. The idea behind this approach is that transit orientation is not only about physical form, but also about the social environment because some households are more likely to use transit than others.

Neither of these efforts has been completed, but may be worth further studying and monitoring.

### **Existing and Projected Housing, Jobs and Population**

Based on work done to date, Alameda CTC will maintain an accurate database of current population, housing units and jobs in each PDA. It is anticipated that this data will come largely from ABAG through the FOCUS program and PDA application efforts. Some additional analysis and data collection may be necessary depending on the geographic break-down of ABAG's data. Alameda CTC will also continue to get growth projections for population, jobs and housing from ABAG and will maintain a database of these for each city and PDA in Alameda County.

### **RHNA Allocations**

Starting in May 2013 and in all subsequent updates, the Alameda CTC, through its PDA Investment and Growth Strategy must assess local jurisdiction efforts in approving sufficient housing for all income levels through the RHNA process and, where appropriate, assist local jurisdictions in implementing local policy changes to facilitate achieving these goals. For example, if a PDA currently does not provide housing for lower income levels, any recommended policy changes should be aimed at promoting affordable housing. If the PDA currently is mostly low-income housing, recommended policy changes should be aimed at community stabilization.<sup>2</sup> Alameda CTC is currently working with ABAG to determine the most efficient means of tracking cities' progress toward meeting their RHNA allocations.

### **Development Activity**

The Alameda CTC will continue to monitor development activity in the county's PDAs, building on the work done for this PDA Inventory (Chapter 2). This data allows the agency to gauge progress of the PDA towards meeting its housing and job targets and is one indicator of the strength of the development market.

It is currently unclear whether ABAG will collect part or all of this data as part of their implementation of Plan Bay Area. Additionally, the PDA Readiness Assessment that is currently underway may have recommendations with regard to assessing development activity.

<sup>2</sup> MTC Resolution 4035, Appendix A-6: PDA Investment & Growth Strategy:  
[http://www.mtc.ca.gov/funding/onebayarea/RES-4035\\_approved.pdf](http://www.mtc.ca.gov/funding/onebayarea/RES-4035_approved.pdf)

Pending alternative recommendations from MTC/ABAG and funding availability, the Alameda CTC intends to collect data on development activity annually. Data collected should include all projects constructed, entitled or permitted within PDAs during the year. Ideally, this data will have sufficient detail to allow the agency to assess total number of units by affordability and commercial square footage constructed in every PDA each year. Alameda CTC will work with its jurisdictions and the regional agencies to develop a system for collecting this data that minimizes the resources needed from Alameda CTC and city staff.

### Market Strength

Real estate values and market rents are the primary indicators that a developer will look at when making a real estate investment decision and are thus a principal determinant of the pace and amount of development activity in an area. The 2012 PDA Inventory did not include a direct measure of market strength due to time and resource constraints. Development activity was used as a proxy because it was the best indication of market strength of any information that was readily available. The disadvantage of this method is that it may not capture places where regulatory or other barriers may be preventing development from occurring, even though there is sufficient demand to attract new development. Tracking a more neutral source of market strength data will allow the Alameda CTC identify where TOD barriers exist and work towards removing them.

Modeled in part after Portland, Oregon, the Alameda CTC plans to collect data on real estate values (sales values and rents if possible) in each PDA as a direct measure of market strength for all the county's PDAs moving forward. The MTC/ABAG PDA Readiness Assessment that is currently underway is specifically looking at "investment attractiveness" and the Alameda CTC will further develop the data collection plan for market strength to be consistent with the approach taken by MTC/ABAG.

**Average sales value per square foot:** Portland's TOD Program collects data on 10-year trends in sales per square foot for all residential (including mixed use) and commercial real estate transactions in station areas. Using 10 years of data allows them to capture more normalized, long-term performance over multiple market cycles. Potential sources for this data are assessor's data or other databases available for purchase. Alameda CTC will determine the exact data source and identify its feasibility in the next update of the PDA Investment and Growth Strategy.

**Average Rents** may also be collected if a reliable data source is available to the Alameda CTC without incurring significant staff time or other resources.

## Urban Form and Transit Orientation

A place's urban form (i.e., the layout and character of its streets, the types and locations of different land uses and other amenities, the design and density of buildings, etc.) is a chief determinant of how likely people are to use transit, bike or walk as means of transportation.<sup>3</sup> For example, good bicycle and pedestrian connectivity (meaning that there are short, direct, and safe routes between origins and destinations) encourages more people to walk or cycle to transit stops and neighborhood destinations. Collection of data related to urban form was not possible for this funding cycle. Moving forward, Alameda CTC will investigate the feasibility of monitoring urban form in order to gauge the likelihood of transit use, biking and walking in the county's PDAs. Additionally, the agency is currently in the process of updating the Countywide Travel Demand Model and will be identifying options for modifying the model to make it more sensitive to bicycling and walking.

Alameda CTC also will investigate the feasibility of collecting data that allows the agency to distinguish between areas that are adjacent to transit but not particularly supportive of transit use from areas that are truly transit-oriented, promoting safe, easy, comfortable access to transit and to other neighborhood destinations via biking or walking.

The Portland Metro TOD Program in Oregon provides a good model for measuring how supportive an area is for transit use with their five "Ps" of transit orientation: People, Places, Physical form, Performance, and Pedestrian/bicycle connectivity. These 5 P's measure population and job density, block size, mix of uses, transit frequency, and bicycle and pedestrian connectivity.

Depending on funding availability and data collection efforts at the regional and local levels, the Alameda CTC plans to collect data on urban form, transit frequency and bicycle and pedestrian connectivity for the county's PDAs. Exact measures will be determined over the coming months in conjunction with regional agencies and local jurisdictions and will be integrated with the agency's other performance monitoring and reporting activities. The Alameda CTC ultimately will identify the simplest data sets possible to capture enough information to be accurate and useful (e.g., avoiding data that is highly correlated). Data sets may include:

- Pedestrian and bicycle route directness (to transit and other destinations within PDAs):<sup>4</sup>
  - Street connectivity – link to node ratio
  - Street network density – intersection density and/or block density
  - Street patterns – grid vs. "tree"

<sup>3</sup> Marshal, Wesley and Norman Garrick. "The Effect of Street Network Design on Walking and Biking" November 2009, The 89th Annual Meeting of Transportation Research Board January 2010, Washington D.C.  
[http://www.sacog.org/complete-streets/toolkit/files/docs/Garrick%20&%20Marshall\\_The%20Effect%20of%20Street%20Network%20Deisgn%20on%20Walking%20and%20Biking.pdf](http://www.sacog.org/complete-streets/toolkit/files/docs/Garrick%20&%20Marshall_The%20Effect%20of%20Street%20Network%20Deisgn%20on%20Walking%20and%20Biking.pdf)

<sup>4</sup> Dill, Jennifer. "Measuring Network Connectivity for Bicycling and Walking" Portland State University.  
<http://reconnectingamerica.org/assets/Uploads/TRB2004-001550.pdf>



- Block length/block size which can indicate the “compactness” and thus walkability of urban areas in terms of short, direct paths of travel between two or more points.
- Quality of pedestrian/bicycle environment: mileage of sidewalks and low-stress bike ways (this could also include additional information about the quality of sidewalks and bicycle facilities)
- Alameda CTC will consider use of Walkscore or Walkscore Professional for a certain number of points within each PDA if feasible (see sidebar for more information on these resources). Areas with commercial urban amenities such as restaurants, grocers, and

specialty retail not only allow residents to complete daily activities without getting in a car, but they also improve the likelihood of higher density development by increasing residential land values.

- Transit Frequency: High quality, frequent bus and rail service makes public transportation a more reliable means of getting around and can be correlated to less driving. Alameda CTC will seek to develop a combined transit density/frequency metric that takes into account all transit modes and allows for identification of “transit richness” and thus ease of transit use.

#### WALKSCORE

**Walk Score** is a public access walkability database that allows people to measure the walkability of any address or neighborhood or city. Any user can enter an address and the website will give the neighborhood a score between 0 and 100. Scores are based on a series of factors including the mix of uses such as schools, grocery stores, restaurants, and parks as well as some urban form factors like street connectivity and transportation characteristics such as presence of transit.

**Walk Score Professional**, also known as “**Street Smart Walkscore**,” is a more robust tool designed for real estate and planning professionals that includes both Walk Score and Transit Score. Many tools are available through Walk Score Professional such as “heat maps” that illustrate walkability for larger areas and commute reports that show travel time from neighborhoods to specific work locations via driving and on public transit.

Walk Score: <http://www.walkscore.com>

Walk Score Professional/“Street Smart” Walkscore: <http://www.walkscore.com/professional/street-smart.php>

### Policies

Tracking housing and other land use and development policies in jurisdictions is required by MTC Resolution 4035 and is another important factor that impacts TOD development. Building on the work

done for this PDA Inventory, Alameda CTC will continue to collect data on the following policy areas that impact PDA development, with some possible adjustments described here:

- **Affordable Housing Creation, Preservation, and Anti-Displacement policies:** Alameda CTC will continue to track the work that in being done in Seattle, Boston and Washington DC to integrate equity into their TOD program activities (see sidebar on Seattle’s TOD Typology on previous pages). Alameda CTC will also continue working with

MTC and ABAG on regional efforts to address housing affordability and community stability.

- **Parking and Transportation Demand Management policies:** The Alameda CTC may do a more targeted TDM/parking policy assessment as part of future PDA evaluations. Rather than a one-size-fits-all approach implemented this time, the Alameda CTC may conduct a more tailored approach to encourage and support parking and TDM policies that are most appropriate in each type of PDA.
- **Other TOD-related policies:** As more information is collected, additional policy tracking may be deemed appropriate.

### Impact of OBAG Investments

Alameda CTC also plans to monitor the impact of OBAG investments on transportation systems over time. The Alameda CTC will consider tracking the following metrics in PDAs:

- **Bicycle/pedestrian counts:** Changes may be made to Alameda CTC's current bicycle/pedestrian count program to specifically monitor the effects of certain PDA investments
- **Transit ridership:** Transit ridership in PDAs (e.g. boardings and alightings at certain stations or bus stops). Alameda CTC would work with transit agencies to collect baseline data and to maintain this data set over time.
- **BART Station access/egress mode share:** BART conducts a regular Station Profile Study that provides detailed customer information for each station as well as the overall system. Alameda CTC will coordinate with BART on this and other efforts to collect data on how passengers travel to and from BART stations.

Although it will be difficult to attribute causation solely to OBAG investments, tracking this type of transportation data will allow the agency to assess overall progress towards the goals of encouraging use of non-auto modes in the county's PDAs.

### Summary of Data Monitoring

The figure below summarizes the data that the Alameda CTC will either monitor or further study the feasibility of monitoring for each PDA in the county.

Figure 4-1 Summary of Potential PDA Monitoring Data\*

	Data Category	Data	Responsible Agency	Data Source
1	Population, Housing, Jobs	Current population data	ABAG	Includes: CA Dept. of Finance, U.S. Census/ American Community Survey, and locally reported data
2		Current housing data	ABAG	
3		Current jobs data	ABAG	
4		Growth projections for population	ABAG	
5		Growth Projections for housing	ABAG	
6		Growth projections for jobs	ABAG	
7	RHNA	RHNA Allocations	ABAG	Cities/ CA Dept. Housing & Community Development
8	Market Strength	Development Activity	TBD (Alameda CTC or ABAG)	Cities
9		Sales Prices per Square Foot	Alameda CTC	TBD
10		Average Rents	Alameda CTC	TBD
11	Urban Form	Pedestrian and bicycle route directness	Alameda CTC	TBD
12		Mileage of sidewalks, low-stress bikeways	Alameda CTC	TBD
13		Block size/block length	Alameda CTC	TBD
14		Transit Frequency	Alameda CTC	Transit agencies
15		Walk Score (Professional)		Walk Score
16	Policies	Affordable Housing Creation, Preservation, and Anti-Displacement	Alameda CTC	Cities
17		Parking and Transportation Demand Management	Alameda CTC	Cities
18		Other TOD Policies	Alameda CTC	Cities
19	Impact OBAG Investments	Bicycle/pedestrian counts	Alameda CTC	Alameda CTC
20		Transit Ridership	Alameda CTC	Transit Agencies

\*Note: The Alameda CTC’s PDA data collection and monitoring program will depend on funding availability and coordination with regional and local data collection and monitoring efforts.

## 5 ALAMEDA COUNTY PCA INVENTORY

### INTRODUCTION TO THE PCA INVENTORY

While the focus of this Investment and Growth Strategy is on Priority Development Areas, Alameda County also has 18 Priority Conservation Areas (PCAs) which are also eligible for funding as part of the One Bay Area Grant (OBAG) Program. PCAs are areas of regional significance that provide important agricultural, natural resource, historical, scenic, cultural, recreational, and/or ecological values and ecosystem functions. Alameda County's PCAs include natural open space areas, major multi-use trails, and agricultural areas that not only contribute to local and regional ecological and environmental health and sustainability, but also provide important recreational and economic opportunities for the County's residents and visitors.

As part of the FOCUS Program in 2007, ABAG asked local governments, public agencies and non-profit organizations to nominate potential PCAs. Final PCA designations were made based on the following three criteria: level of consensus, regional significance (in terms of providing important agricultural, natural resource, historical, scenic, cultural, recreational, and/or ecological values and ecosystem functions) and urgency for protection.

Land trusts, open space districts, parks and recreation departments, local jurisdictions and other organizations were all involved in the designation of PCAs. The goal of designating PCAs was to accelerate protection of key open space areas, agricultural resources, and areas with high ecological value to the regional ecosystem. Historical, scenic, and cultural resources were also considered.

Under the OBAG program, \$10 million was set aside for PCAs. Half of these funds will go to a PCA pilot program in the North Bay; the remaining \$5 million will be available to PCA projects outside of the North Bay through a competitive grant process requiring a 3:1 ratio of matching funds. The specific types of projects that may be eligible for this funding are still being determined, but may include multi-use trails, "farm-to-market" and local food system infrastructure improvements that facilitate local agricultural production, and other activities related to open space conservation and habitat protection.

### OVERVIEW OF ALAMEDA COUNTY'S PCAS

In general, Alameda County's PCAs can be grouped into three main types, as summarized in Figure 5-1. The map in Figure 5-2 shows the names and general locations of Alameda County's PCAs. Also included as PCAs, but not shown on the map, are gap closures of the San Francisco Bay and Ridge Trails and other regional trail system gap closures, such as those along the Iron Horse Trail. Figure 5-3 provides additional detail on each of the 18 Alameda County PCAs.

Figure 5-1 Summary of Alameda County PCAs

PCA Type	Potential Project Needs	PCAs
Large open space areas in East and South County	<ul style="list-style-type: none"> <li>▪ Land acquisition or easements to protect important habitat, watershed, recreational, and agricultural resources</li> <li>▪ Public access improvements</li> <li>▪ "Farm-to-market" and local food system infrastructure needs assessment and feasibility study</li> </ul>	<ul style="list-style-type: none"> <li>▪ Bethany Reservoir, East County</li> <li>▪ Cedar Mountain, East County</li> <li>▪ Chain of Lakes, East County</li> <li>▪ Duarte Canyon, East County</li> <li>▪ Potential Tesla Area, East County</li> <li>▪ North Livermore, East County</li> <li>▪ South Livermore Valley, East County</li> <li>▪ Coyote Hills, South County</li> </ul>
Hillside areas in North, Central and South Alameda County	<ul style="list-style-type: none"> <li>▪ Land acquisition or easements to protect important habitat, watershed, recreational, and agricultural resources</li> <li>▪ Public access improvements, including recreational trails</li> </ul>	<ul style="list-style-type: none"> <li>▪ Union City Hillside Area, South County</li> <li>▪ South Hills, San Leandro Creek, North County [PCA has been protected]</li> <li>▪ Leona Canyon Creek Tributaries, North County</li> <li>▪ Ridgemont West, North County</li> <li>▪ Butters Canyon, Peralta Creek, North County [PCA has been protected]</li> <li>▪ Temescal Creek/North Oakland, North County</li> <li>▪ Albany Hill, North County</li> </ul>
Major multi-use greenways/trails (Eastbay Greenway, Bay Trail, Ridge Trail, and Iron Horse Trail)	<ul style="list-style-type: none"> <li>▪ Right-of-way acquisition</li> <li>▪ Trail planning, design and construction</li> </ul>	<ul style="list-style-type: none"> <li>▪ East Bay Greenway, North, Central and South County</li> <li>▪ Potential Oakland Gateway Area, North County</li> <li>▪ Bay and Ridge Trail Gaps</li> </ul>

Figure 5-2 Alameda County Priority Conservation Areas

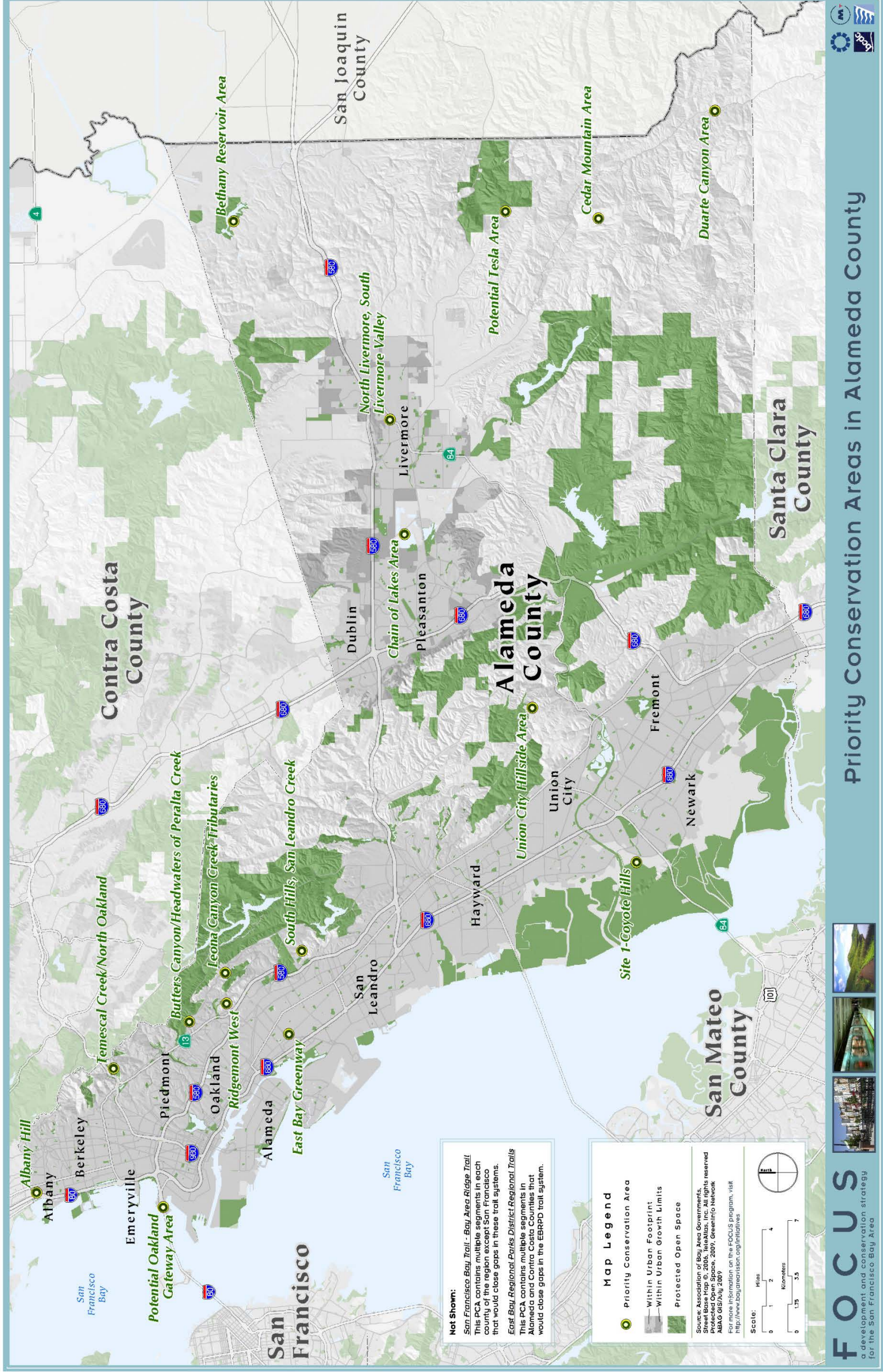


Figure 5-3 Inventory of Alameda County PCAs

Name	Sponsor	Location	General Description
Bethany Reservoir	East Bay Regional Park District (EBRPD)	Unincorporated Area	<ul style="list-style-type: none"> <li>Located in the northeastern corner of Alameda County</li> <li>Priority area for protection and potential acquisition for regional parkland and trails as identified in the 1997 East Bay Regional Park District Master Plan</li> <li>Lands are considered vital for soil and water quality, plant and animal diversity, habitat for sensitive species, wildlife corridors, the regional trail system, and outdoor recreation</li> <li>Area is important for protecting the water quality in the Bethany Reservoir which is a link in the California Aqueduct and feeds the South Bay Aqueduct</li> <li>Important recreational resource</li> </ul>
Cedar Mountain	EBRPD	Unincorporated Area	<ul style="list-style-type: none"> <li>Located on the eastern edge of Alameda County east of Del Valle Regional Park</li> <li>Priority area for protection and potential acquisition for regional parkland and trails as identified in the 1997 East Bay Regional Park District Master Plan</li> <li>Considered vital for soil and water quality, plant and animal diversity, habitat for sensitive species, wildlife corridors, the regional trail system, and outdoor recreation.</li> <li>This privately-owned land is known to hold a rich diversity of rare and unusual plant species and is critical habitat for the Alameda Whipsnake, a federally threatened species</li> </ul>
Chain of Lakes	EBRPD	City of Pleasanton and Unincorporated Area	<ul style="list-style-type: none"> <li>Located between the Cities of Pleasanton and Livermore</li> <li>Priority for protection and potential acquisition for regional parkland and trails as identified in the 1997 East Bay Regional Park District Master Plan</li> <li>Considered vital for soil and water quality (especially for protecting reservoir water quality), plant and animal diversity, habitat for sensitive species, wildlife corridors, the regional trail system, and outdoor recreation</li> </ul>
Duarte Canyon	EBRPD	Unincorporated Area	<ul style="list-style-type: none"> <li>Located in the southeastern corner of Alameda County</li> <li>Priority area for protection and potential acquisition for regional parkland and trails as identified in the 1997 East Bay Regional Park District Master Plan</li> <li>Considered vital for soil and water quality, plant and animal diversity, habitat for sensitive species, wildlife corridors, the regional trail system, and outdoor recreation</li> </ul>
Potential Tesla Area	EBRPD	Unincorporated Area	<ul style="list-style-type: none"> <li>Located in eastern Alameda County surrounding the Carnegie State Vehicular Recreation Area</li> <li>Priority area for protection and potential acquisition for regional parkland and trails as identified in the 1997 East Bay Regional Park District Master Plan</li> <li>Considered vital for soil and water quality, plant and animal diversity, habitat for sensitive species, wildlife corridors, the regional trail system, and outdoor recreation</li> <li>Important cultural and biological resource: the Corral Hollow Valley is the northernmost point inhabited by a number of plant, reptile, amphibian, and bird species. It is also the location of the Tesla mine and the towns of Tesla and Carnegie and was an important source of coal from the 1850's through the early 1900's.</li> </ul>

Name	Sponsor	Location	General Description
North Livermore, South Livermore Valley	City of Livermore	City of Livermore and Unincorporated Area	<ul style="list-style-type: none"> <li>Consists of undeveloped land outside of the City of Livermore's urban growth boundary</li> <li>Lands serve as important wildlife habitat and corridors, buffers waterways and regional parks and protected areas</li> <li>Provides an open space separation between the Cities of Livermore and Pleasanton</li> <li>Supports an array of agricultural uses</li> </ul>
Site 1 – Coyote Hills	City of Fremont	City of Fremont	<ul style="list-style-type: none"> <li>Located in northern Fremont</li> <li>Historically tidal marsh, grassland, and wetland</li> <li>Conservation would allow for the restoration of various habitats, including tidal marsh, salt ponds, natural marsh uplands, seasonal wetlands, and willow grove habitat. These habitats all provide important foraging and nesting habitat for shorebirds, waterfowl, and migratory birds.</li> <li>Less than half of the Coyote Hills site is currently protected by a conservation easement, so additional land conservation efforts would permanently protect lands in this area.</li> </ul>
Union City Hillside	City of Union City	City of Union City	<ul style="list-style-type: none"> <li>Located in the northeastern part of Union City adjacent to the Dry Creek Pioneer Regional Park and hillside areas in neighboring Fremont</li> <li>Area is an important link in the preferred alignment of the Bay Area Ridge Trail segment between the Vargas Plateau and Garin/Dry Creek Pioneer Regional Parks</li> <li>Consists of largely undeveloped ravines and open meadows on a series of steep slopes leading up to the Walpert Ridge</li> <li>Provides habitat for a number of threatened and endangered species; an important wildlife corridor and potential future connection between regional park facilities; and one of the few remaining pristine viewsheds in the area</li> <li>As redevelopment occurs in the PDA around the Intermodal Transit Station approximately two miles away, development pressure will increase in the hillside area, threatening the viability of this vital habitat and recreational corridor</li> </ul>
South Hills, San Leandro Creek	City of Oakland	City of Oakland	<ul style="list-style-type: none"> <li>Adjacent to the 143-acre Dunsmuir Ridge Open Space and is connected through the Lake Chabot Municipal Golf Course to Anthony Chabot Regional Park</li> <li>Site consists of significant reaches of two tributaries to San Leandro Creek, both of which provide good riparian habitat connected to adjacent California bay forest habitat</li> <li>Preservation would protect headwater source areas and provide important habitat for wildlife; help to buffer existing open space areas from encroaching development; and provide opportunities for developing trails to connect several regional resources, making the area more accessible for visitors from throughout the region.</li> <li>This PCA has been protected since its designation in 2007.</li> </ul>
Leona Canyon Creek Tributaries	City of Oakland	City of Oakland	<ul style="list-style-type: none"> <li>Located in the Oakland Hills just south of Skyline Boulevard and adjacent to the Leona Canyon Regional Open Space Preserve</li> <li>Protection could provide opportunities for additional trail connections to the preserve, which would improve the accessibility and visibility of this regional resource</li> <li>Represents a rare opportunity within the City of Oakland to protect the tributaries of the Rifle Range Branch stream and adjacent hillslopes, which would maintain the link between the Rifle Range Branch valley habitat and the hills and headwaters areas of the watershed at this site. Such linkages allow for movement between the hills and the valley for songbirds, deer, and other species that prefer dense riparian vegetation for nesting or resting habitat, but forage in open areas.</li> <li>Would also protect downstream areas against sedimentation and would generally provide local water quality benefits</li> </ul>



Name	Sponsor	Location	General Description
Ridgmont West	City of Oakland	City of Oakland	<ul style="list-style-type: none"> <li>▪ Located in the hills of the City of Oakland, on the southern edge of Leona Heights Park and adjacent to Merritt College</li> <li>▪ Site contains significant sections of mature, intact native oak woodlands and the dense understory, abundant berries, and patches of riparian woodland provide wildlife habitat for a variety of species. Habitat quality at this site is greatly enhanced by the extensive adjacent natural areas of Leona Heights Park, York Trail Park, and the nearby Leona Canyon Open Space Preserve.</li> <li>▪ Area is valued for its recreational opportunities: several pathways traverse the area and are popular among hikers, bikers, trail runners and dog walkers, and several trails link to the nearby parks and open space.</li> <li>▪ Area is also a headwaters within the Lion Creek Watershed, a watershed that covers approximately 2,677 acres. Land conservation in this area would protect downstream areas against sedimentation caused by upstream erosion of hillslopes and unvegetated trails and would enhance open space connectivity and access.</li> </ul>
Butters Canyon – Peralta Creek	Butters Land Trust and City of Oakland	City of Oakland	<ul style="list-style-type: none"> <li>▪ Located in the hills of East Oakland above Highway 13, just off Joaquin Miller Road</li> <li>▪ Area provides habitat for two special status animals, as well as native plant communities</li> <li>▪ Butters Canyon is the headwaters of Peralta Creek and preservation would help to improve water quality and provide a critical connection in a wildlife corridor between large landholdings in the lower Peralta Creek area and the Oakland Hills.</li> <li>▪ Area also provides recreation for pedestrians, bicyclists, and equestrians. Trails through the canyon have the potential to offer connections to Joaquin Miller Park, Redwood Regional Park, and the Bay Area Ridge Trail.</li> <li>▪ This PCA has been protected since its designation in 2007.</li> </ul>
Temescal Creek/North Oakland	City of Oakland	City of Oakland	<ul style="list-style-type: none"> <li>▪ Located in the hills of the City of Oakland, along the ridge above the Caldecott Tunnel and is adjacent to the Caldecott Corridor, a critical linkage between open spaces to the north and south of Highway 24</li> <li>▪ Preservation of this area will prevent development from encroaching on the use of the corridor by large mammals, such as mountain lions, coyotes, and gray fox that avoid human disturbance. In addition, both the north and south branches of the tributary within the site provide riparian habitat with dense vegetation dominated by native species adjacent to non-native forest, and contiguous with a large natural area extending north across the Caldecott Tunnel.</li> <li>▪ Conservation would protect downstream areas against sedimentation caused by upstream erosion of hillslopes and unvegetated trails</li> <li>▪ Opportunity for increasing trail linkages that would connect pedestrians and mountain bikers from the North Oakland Sports Field to Sibley Park and Grizzly Peak Open Space, with the potential for additional links to Lake Temescal and the Rockridge BART Station.</li> </ul>
Albany Hill	City of Albany	City of Albany	<ul style="list-style-type: none"> <li>▪ Located on the northwestern corner of the City of Albany, rising above Interstate 80, and adjacent to the Cities of Richmond and El Cerrito</li> <li>▪ Site includes many native California grasses and wildflowers, oak woodlands, and stands of eucalyptus that serve as roosting sites for Monarch butterflies</li> <li>▪ Site is bordered by two year-round creeks, Cerrito and Middle, characteristic riparian flora and fauna including a willow marsh.</li> <li>▪ As infill development occurs nearby, Albany Hill represents a key opportunity for preserving passive open space for use by residents throughout the region while protecting a diversity of riparian and upland habitats</li> </ul>

Name	Sponsor	Location	General Description
Potential Oakland Gateway Area	EBRPD	City of Oakland	<ul style="list-style-type: none"> <li>▪ Area is located along the waterfront of the Oakland Estuary</li> <li>▪ Identified in the 2007 East Bay Regional Park District Master Plan Map as a priority area for the future development of a regional shoreline</li> <li>▪ A Regional Shoreline provides significant recreational, interpretive, natural, or scenic values on land, water, and tidal areas along the San Francisco Bay and the Sacramento/San Joaquin Delta</li> </ul>
Bay and Ridge Trails	SF Bay Trail Project and Bay Area Ridge Trail Council	No defined locations	<p>The San Francisco Bay Area has two significant and complementary long-distance trails: the San Francisco Bay Trail hugs the shoreline and the Bay Area Ridge Trail runs along the ridgelines overlooking the Bay. These trails connect people and communities to each other, to parks and open space, to home, work and recreation, and to countless areas of cultural and historic interest. They also provide opportunities for solitude and passive and active recreation, which fosters healthy lifestyles. Furthermore, both trails increase transportation options and offer untold opportunities to observe, learn about, and care for the environment. Lastly, the bay and ridge trails offer economic benefits, such as increased tourism and increased property values. The regional trail alignments are not yet completed. Continued coordination with local and regional entities to close existing gaps is needed. Completion of these regional trails will continue to enhance the quality of life for Bay Area residents and offer an alternate means for people to enjoy the outdoors and get to various destinations within a network of connected, permanently-protected open space corridors and urban centers.</p>
Regional Trail System Gaps	EBRPD	No defined locations	<p>Alameda County and Contra Costa County have miles of trails in urban and rural settings. These trails provide transportation choices and recreational opportunities for residents and visitors. However, opportunities exist to connect existing trails and to link to regional parks and other planned regional trail systems. Expanding the existing trail network will provide a comprehensive regional trail system that allows trail users to access a variety of opens spaces and urban centers through an alternative means of transportation.</p>

## **APPENDIX A**

---

### Sample PDA Inventory Survey

**NAME OF PDA  
Jurisdiction Name**

<b>BASIC PDA INFORMATION</b>	
Name of PDA	
Jurisdiction	
PDA status	
Place Type	
Brief location description/details	Use comments box-->
Size (in acres)	
Current Population	
Existing Transit	
Planned transit	
Type of Assistance Requested in PDA application.	Technical Assistance
(If these needs have changed, please describe in comments section.)	Planning Grants
	Capital Grants
<b>HOUSING UNITS: EXISTING AND PROJECTED</b>	
Housing Units 2008 (if part of FOCUS)	Original FOCUS Application
Existing Housing Units 2010	ABAG/MTC Jobs Housing Connection, May 2012
Growth in Housing Units 2010-2040	
% change	
Growth in Housing Units 2010-2035	Draft Alameda CTC Land Use Scenario, March 2012
% change	
<b>JOBS: EXISTING AND PROJECTED</b>	
Jobs 2008 (if part of FOCUS)	Original FOCUS Application
Existing Jobs 2010	ABAG/MTC Jobs Housing Connection, May 2012
Growth in Jobs 2010-2040	
% change	
Growth in Jobs 2010-2035	Draft Alameda CTC Land Use Scenario, March 2012
% change	

**DEVELOPMENT READINESS - POLICIES AND PLANNING**

**For this PDA have any of the following plans been started or completed?**

*(Please select from pull-down menu: Adopted/In Progress/Not Started. Provide additional comments in the box provided.)*

Pull-Down Menu:	
Specific Plan/Other Area Plan	
Redevelopment Plan	
Programmatic EIR	
Zoning Code Amendments	
General Plan Updates/Amendments	
In this PDA are any of the following policies/programs currently in place? (Citywide policies are requested in a separate tab - please indicate here policies specific to this PDA)	
<i>(Please select from pull-down menu: Yes/No/In Progress. Provide additional comments in the box provided.)</i>	
Expedited permitting	
Density/height bonuses	
Parking Policies (e.g. reduced requirements, shared parking, unbundled parking)	
Car Sharing	
Other Transportation Demand Management Strategies	
Are there any strategies you have implemented to impact housing preservation and creation, housing affordability, and/or development attractiveness for this PDA?	
Are there any strategies you have used to encourage economic development and/or job creation in this PDA?	
Has the loss of Redevelopment Agency funding affected your ability to create and preserve affordable housing in this PDA? Please provide additional detail if possible.	

**STRENGTH OF THE DEVELOPMENT MARKET**

*For the following questions, select from the pull down menu. Provide additional comments in the box provided.*

**Pull-Down Menu:**

Is there current developer interest in this PDA?	
Are you aware of city policies that would discourage developers from proposing projects in this PDA? If so, please describe.	
Are there other conditions that may be discouraging more development from taking place, e.g. excess inventory of housing, perceptions of safety, environmental hazards, lot size, political opposition, etc.? If so, please describe.	
Has the elimination of Redevelopment impacted your PDA plans and likelihood of development? If so, please describe how.	
Is PDA development a priority for your City Council? Please elaborate.	
How receptive is the community to increasing density in this PDA? Please elaborate. <i>Pull-down menu: Highly receptive/Moderately Receptive/Neutral/Moderately Opposed/Strongly Opposed.</i>	
Has any community outreach been done to educate the community about the PDA and/or discuss implications of this area being prioritized for development activity? Provide additional description of outreach activities if applicable. <i>Pull-down menu: Yes/No/In Progress.</i>	

**STATUS OF DEVELOPMENT PROJECTS**

**Housing**

Please provide the number of HOUSING units that have reached the following stages of development in this PDA.

Indicate number of housing units in each category that corresponds to a project's latest stage in the project development/approval process. Each unit should be counted in one cell only.

Constructed since 2007	
Building permits	
Entitlements	
CEQA document completed	
Under review currently (no approvals issued)	

**Commercial Development**

Please provide the amount of COMMERCIAL square footage that has reached the following stages of development in this PDA.

Indicate commercial sq. ft. in each category that corresponds to a project's latest stage in the project development/approval process. Each project should be counted in one cell only.

Constructed since 2007	
Building permits	
Entitlements	
CEQA document completed	
Under review currently (no approvals issued)	

**INFRASTRUCTURE PROJECTS**

Please select from pull-down menu: Yes/No. Provide detail of specific improvements in comment box provided.

In the last 5 years, have there been any major public infrastructure improvements or other major investments in the PDA?	
--	--

**Jurisdiction Name**

<b>HOUSING PERMITS ISSUED</b>				
Units Permitted (Year)	Very Low Income	Low Income	Moderate Income	Above Moderate Income
2007				
2008				
2009				
2010				
2011				
2012				

Are the units reported under the "Moderate" category restricted or unrestricted?

**CITYWIDE HOUSING POLICIES/PROGRAMS**

Are any of the following housing policies/programs currently in place in your jurisdiction?

Select from pull-down menu: Yes/No/In Progress. Provide details in comments box.

	Pull-Down Menu:	Comments
Inclusionary Housing Policy		
Land Banking		
Just Cause Evictions		
Rent Control		
Condo Conversion		
Development Impact Fees		
Other Housing Preservation Strategies, e.g. low cost rehabilitation loans (please detail)		
Anti-Displacement Strategies/ Policies/ Programs		
Other Housing Strategies (e.g. second units, senior housing, SROs, housing funds, etc)		

**COMPLETE STREETS POLICY**

Select from pull-down menu: Yes/No/In Progress. Provide details in comments box.

	Pull-Down Menu:	Comments
Does your city have a Complete Streets Policy?		



**CITY RESOURCE NEEDS AND COORDINATION WITH THE ALAMEDA CTC**

Select from pull-down menu: Yes/No. Provide additional comments in the box provided.

	Pull-Down Menu:	Comments
Are there ongoing meetings in your city where decisions will be made about future developments in the PDA? If so, please list and/or comment on how the Alameda CTC can best stay abreast of your PDA planning activities in the future?		
Do you need resources to plan, design and implement your city's PDAs? If so, please indicate type of assistance needed (e.g. staffing, information, planning support) and estimated funding need.		



## **APPENDIX B**

---

### PDA Planning and Development Inventory (November 2012)



Table B-1 Development Activity in PDAs Since 2007

Jurisdiction	PDA	Constructed since 2007		Building Permits		Total Pipeline (including Building Permits)	
		DUs	Comm. Sq. Ft.	DUs	Comm. Sq. Ft.	DUs	Comm. Sq. Ft.
Alameda County Unincorporated	Castro Valley BART	19	36,280	40	0	40	0
	East 14th Street and Mission Street	13	0	0	0	0	0
	Hesperian Boulevard	135	31,500	0	0	0	0
	Meekland Avenue Corridor	0	0	0	0	0	0
City of Alameda	Naval Air Station	200	0	0	0	300	140,000
	Northern Waterfront	45	25,000	0	0	182	30,000
City of Albany	San Pablo Avenue & Solano Avenue	25	0	0	0	175	85,000
City of Berkeley	Adeline Street	0	0	0	0	42	1,900
	Downtown	240	60,000	15	3,000	422	26,600
	San Pablo Avenue	81	14,000	27	3,500	238	33,500
	South Shattuck	0	0	0	0	150	23,000
	Telegraph Avenue	0	0	38	4,000	38	4,000
	University Avenue	400	20,000	0	0	110	5,000
City of Dublin	Downtown Specific Plan Area	300	24,580	0	0	690	0
	Town Center	953	125,670	165	0	1,161	0
	Transit Center	674	15,000	505	0	1,126	1,700,000
City of Emeryville	Mixed-Use Core	739	522,780	74	0	778	200,000
City of Fremont	Centerville	311	61,000	0	0	248	58,000
	City Center	330	15,000	0	51,000	12	115,900
	Irvington District	447	9,200	228	6,830	274	6,830
	South Fremont/Warm Springs	455	0	0	0	35	9,700
City of Hayward	Mission Corridor	0	0	0	2,305	0	75,350
	Downtown	60	78,277	21	7,158	132	9,158
	South Hayward BART (MUC)	0	0	0	0	0	1,391
	South Hayward BART (UN)	0	0	0	0	857	78,484
	The Cannery	427	80,000	107	0	340	4,000

Jurisdiction	PDA	Constructed since 2007		Building Permits		Total Pipeline (including Building Permits)	
		DUs	Comm. Sq. Ft.	DUs	Comm. Sq. Ft.	DUs	Comm. Sq. Ft.
City of Livermore	Downtown	116	19,911	11	0	721	7,500
	East Side	0	67,364	0	0	510	187,537
	Isabel Avenue/BART Station Planning Area	406	470,845	0	0	566	190,000
City of Newark	Dumbarton Transit Oriented Development	0	0	0	0	797	0
	Old Town Mixed Use Area	0	0	0	0	2	0
City of Oakland	Coliseum BART Station Area	373	55,120	0	0	128	5,451
	Downtown & Jack London Square	2,106	220,820	0	0	1,240	3,007,885
	Eastmont Town Center	24	0	0	72,000	33	99,000
	Fruitvale & Dimond Areas	123	29,020	0	0	468	15,000
	MacArthur Transit Village	56	165,000	0	0	1,138	1,452,500
	Transit Oriented Development Corridors	533	87,792	37	0	4,453	285,750
City of Pleasanton	West Oakland	1,019	72,848	119	0	962	38,500
	Hacienda	0	680,580	0	0	506	117,700
City of San Leandro	Bay Fair BART Transit Village	0	0	0	0	0	0
	Downtown Transit Oriented Development	0	82,000	0	0	200	0
	East 14th Street	119	274,000	0	0	0	28,000
City of Union City	Intermodal Station District	811	9,000	0	0	973	43,700

Table B-2 Status of PDA Planning Documents

Jurisdiction	PDA	Status of Planning Document				
		Detailed Plan for PDA	Redevelopment Plan for PDA	Recent EIR covering PDA plan	Zoning consistent w/ PDA plan	General Plan consistent w/ PDA plan
Alameda County Unincorporated	Castro Valley BART	Adopted	Adopted	Adopted	Adopted	Adopted
	East 14th Street and Mission Street	Adopted	Adopted	Adopted	Adopted	Adopted
	Hesperian Boulevard	Adopted	Adopted	Adopted	Adopted	Adopted
	Meekland Avenue Corridor	Adopted	Adopted	Adopted	Adopted	Adopted
City of Alameda	Naval Air Station	Adopted	Not Applicable	Adopted	In Progress	Adopted
	Northern Waterfront	Adopted	Not Applicable	Adopted	Adopted	Adopted
City of Albany	San Pablo Avenue & Solano Avenue	Not Applicable	Not Applicable	Not started	Not started	In Progress
	Adeline Street	Adopted	Not Applicable	Not started	Not started	Adopted
City of Berkeley	Downtown	Adopted	Not Applicable	Adopted	Adopted	Adopted
	San Pablo Avenue	Adopted	Not Applicable	Adopted	Adopted	Adopted
	South Shattuck	Adopted	Not Applicable	Adopted	Adopted	Adopted
	Telegraph Avenue	Adopted	Not Applicable	Adopted	Adopted	Adopted
	University Avenue	Adopted	Adopted	Adopted	Adopted	Adopted
	Downtown Specific Plan Area	Adopted	Not Applicable	Adopted	Adopted	Adopted
City of Dublin	Town Center	Adopted	Not Applicable	Adopted	Adopted	Adopted
	Transit Center	Adopted	Not Applicable	Adopted	Adopted	Adopted
City of Emeryville	Mixed-Use Core	Adopted	Adopted	Adopted	Adopted	Adopted
	Centerville	Adopted	Adopted	Adopted	Adopted	Adopted
City of Fremont	City Center	Adopted	Not Applicable	Adopted	Adopted	Adopted
	Irvington District	Adopted	Adopted	Adopted	Adopted	Adopted
	South Fremont/Warm Springs	In Progress	Not Applicable	Not started	In Progress	Adopted
City of Hayward	Mission Corridor	In Progress	Adopted	In Progress	In Progress	In Progress
	Downtown	Adopted	Not Applicable	Adopted	Adopted	Adopted
	South Hayward BART (MUC)	Adopted	Not Applicable	Adopted	Adopted	Adopted
	South Hayward BART (UN)	Adopted	Not Applicable	Adopted	Adopted	Adopted

## Appendix B: Complete Alameda County PDA Inventory

Jurisdiction	PDA	Status of Planning Document				
		Detailed Plan for PDA	Redevelopment Plan for PDA	Recent EIR covering PDA plan	Zoning consistent w/ PDA plan	General Plan consistent w/ PDA plan
City of Livermore	The Cannery	Adopted	Not Applicable	Adopted	Adopted	Adopted
	Downtown	Adopted	Adopted	Adopted	Adopted	Adopted
	East Side	Not started	Not Applicable	Not started	Adopted	Adopted
City of Newark	Isabel Avenue/BART Station Planning Area	In Progress	Not Applicable	Not started	Not Started	Not Started
	Dumbarton Transit Oriented Development	Adopted	Adopted	Adopted	Adopted	Adopted
City of Oakland	Old Town Mixed Use Area	Not started	Not Applicable	Not started	Adopted	In Progress
	Coliseum BART Station Area	Adopted	Adopted	Adopted	Adopted	Adopted
	Downtown & Jack London Square	Adopted	Adopted	Adopted	Adopted	Adopted
	Eastmont Town Center	Adopted	Adopted	Adopted	Adopted	Adopted
	Fruitvale & Dimond Areas	Adopted	Adopted	Adopted	Adopted	Adopted
	MacArthur Transit Village	Adopted	Adopted	Adopted	Adopted	Adopted
	Transit Oriented Development Corridors	Adopted	Adopted	Adopted	Adopted	Adopted
City of Pleasanton	West Oakland	Adopted	Adopted	Adopted	Adopted	Adopted
	Hacienda	Adopted	Not Applicable	Adopted	Adopted	Adopted
City of San Leandro	Bay Fair BART Transit Village	Adopted	Adopted	Not started	Not started	Not started
	Downtown Transit Oriented Development	Adopted	Adopted	Adopted	In Progress	Adopted
	East 14th Street	Adopted	Adopted	Adopted	Adopted	Adopted
City of Union City	Intermodal Station District	Adopted	Adopted	Adopted	Adopted	Adopted



## **APPENDIX C**

---

### Summary of Developer Interviews

## Introduction

To gain a better understanding of the development markets in Alameda County's PDAs, Alameda CTC staff conducted seven interviews with developers who work in North, Central, South and East County. Developers were asked how transportation capital investments might incentivize or facilitate residential and commercial development and what other barriers or incentives might exist. The key themes and issues that emerged from these interviews are summarized below. It is important to note that the following statements are those of the developers that were interviewed and are not positions or statements from the Alameda CTC.

## Market Characteristics

Generally, the rental (and sales) market (how much rent a residential or commercial property can command) and land costs drive the type and location of development in the San Francisco Bay Area since construction costs are relatively constant throughout the region. The entitlement and environmental review process (the length of time and cost required to obtain a building permit) can be another key factor that varies depending on the location. One developer noted that greenfield development was more costly than urban infill in some cases due to the extent of environmental review and mitigation required for developing in non-urbanized areas.

In some cases, development does not occur because the cost of developing the site does not "pencil out"; in other words, market rents will not yield a high enough rate of return to make development feasible for the for-profit development market. This may be due to high land costs, or the need to construct underground parking (which significantly increases the cost of construction) due to the size and location of the site. In areas that are well-served by transit, development may require little (if any) parking. However, most Central, East and South Alameda County areas are still suburban in nature, and developers must provide parking in order to attract tenants.

One developer noted that there was significant demand for town home and condominium developments (with densities of approximately 13-22 dwelling units per acre) that included open space and recreational amenities. This is partly due to the fact that there is a limited supply of new single-family housing and that existing single-family housing can be very expensive (due to the more limited supply). It was also noted that there has been a strong demand for apartments in North County, and that buildings have seen few if any vacancies recently.

Another developer stated that a good indicator of the market strength for new housing is whether or not new residential projects have recently been built in an area. It was also noted that potential "up and coming" areas with currently weak markets and lower land costs presented good opportunities for development since lower initial land costs could result in higher profit margins in the longer term. However, there are also greater risks associated with developing in these areas, since in many cases buildings must be rehabilitated or replaced, and there may be greater neighborhood opposition and/or need for environmental remediation.

When asked about the market for commercial development, developers stated that the location of retail development is dependent on customer access. Typically, this means freeway proximity and

visibility. Office locations are also dependent on access to the workforce, the costs of commercial property, and the residential locations of executive management. Several developers stated that proximity to BART was a plus for office buildings, with one developer stating that his project's proximity to BART helped ensure its continued occupancy.

## Development Barriers

In general, market-rate development will occur in areas where developers and their investors can earn the desired rate of return on their investment. (One developer stated that investors typically expect to earn a 20-30% rate of return.) If projects don't "pencil out" because costs are too high and expected rental or sales prices are too low, then development won't occur. Consequently, actions or policies that reduce construction or operating costs and/or increase rental or sales prices (i.e., the market demand for a property) will incentivize market-rate development.

For non-profit development, reducing the cost of constructing a project and/or reducing ongoing operating costs are critical for improving a project's financial feasibility. Subsidies for construction and land can also lower on-going operating costs by reducing the amount of debt service payments. Conversely, subsidies for ongoing operating costs may enable a project to take on higher land and construction costs, since more money may be available for debt service payments.

The following potential barriers to development were identified during the interviews:

- While public funding is available for public infrastructure planning, there is not enough funding for construction of new infrastructure or necessary infrastructure improvements needed to support additional residents and jobs in PDAs. Consequently, there is an increasing reliance on the private sector to provide new public infrastructure as part of new development. This can significantly increase the cost of development and may make it financially infeasible.
- Cities may require developers to provide a number of public improvements as part of a project's conditions of approval which can sometimes reduce the financial feasibility of a project. In other cases, developers are able to construct a portion of a trail or contribute fees to a city's park fund, however the local jurisdiction may not have adequate funds to complete the trail, or can't purchase available land to build new parks. Consequently, the developer's investment in amenities goes unrealized because complete facilities cannot be constructed.
- Regulatory barriers to construction increase the cost and risk. These may include:
  - CEQA requirements and lawsuits (or the threat of lawsuits) under CEQA
  - Height limits
  - Requiring voter approval to increase densities
  - Excessive impact fees
  - Inclusionary zoning
- Community opposition to new construction in infill areas
- Provision of adequate public services (public safety, schools, etc.)

- Environmental remediation of brownfield sites and coordination with multiple state and local agencies
- Providing adequate retail space and other amenities that meets the needs of different types of retail businesses (particularly in mixed use projects) has been a problem in some mixed-use, infill projects and results in vacant ground-floor spaces
- The loss of redevelopment funds to help subsidize land costs or to fund public improvements; this is a particular barrier for catalyzing new development in areas with weaker markets.
- There are a number of significant barriers to non-profit development, including the loss of redevelopment funding and the very limited availability of funding for affordable housing; additionally, non-profit developers often do not have financial resources or incentives that they can bring to a community as leverage for maximizing development potential on a site

## Development Incentives

Actions or policies that reduce the cost of development and/or increase market demand (i.e., rents or sales prices) generally help incentivize development. Following is a more specific list of actions or policies suggested during developer interviews that might incentivize development in PDAs:

- Reforms to the California Environmental Quality Act (CEQA) that would make the environmental review process less costly and time consuming and reduce the potential for litigation
- Public funds for infrastructure planning and construction
  - Infrastructure financing districts would enable the use of tax increment financing for infrastructure improvements; this is a particular need in Alameda County since there are a number brownfield sites that require additional funds for environmental remediation before development can occur
  - Business improvement districts that could help fund improvements
  - Tax relief for developers that provide infrastructure improvements
- Removing regulatory constraints to new housing production
- Smaller-scale transportation capital investments may be most appropriate for areas where a market for new housing already exists; these improvements generally are not significant enough to create a market for new housing, but can support and enhance an existing market
- Parks and trails provide amenities that make residential development more marketable.
- Streetscape improvements can make an area more attractive to potential residents or employers
  - Find the best strategic arteries to improve
  - Make connections where there are notable gaps in grid

- Key transportation-related infrastructure needs for infill development include:
  - New traffic signals and intersection reconfiguration (dedicated turn lanes and signals, etc.)
  - Improvements to sidewalks and gutters
  - The design and relocation or installation of transit facilities (shelters, benches, etc.)
  - Landscaping/streetscape projects
- Improving multi-modal connections between cities via primary travel corridors would facilitate development along these corridors as well as their endpoints
- Shared parking garages can incentivize infill development by alleviating the need to provide parking on-site which reduces project costs and enables the addition of other on-site amenities. Areas with weaker markets or that are transitioning from more suburban-style development may still require additional parking in order to attract new residents and employers, but may not be able to provide parking on-site due physical constraints and costs.
- Public subsidy of capital improvements or operating costs can improve the feasibility of non-profit, affordable housing projects. Assisting with capital costs such as sidewalk, curb and gutter replacement and operating subsidies in the form of free or low-cost transit passes for residents can reduce both up-front capital and ongoing operating costs for a project.
- More innovative public-private partnerships (with either for-profit or non-profit entities) could help address the need for infrastructure improvements that could facilitate development in urban infill areas

List of developers interviewed:

- Dave Best, Shea Homes
- Rick Holliday, Holliday Development
- David Irmer, Inisfree Ventures
- Ali Kashani, Citycentric Investments
- Jeff Melrose, Shea Properties
- John Protopappas, Madison Park Financial Corporation

Additional interviews were conducted with:

- Karen Engel and Scott Peterson, East Bay Economic Development Association
- Paul Campos, Building Industry Association

## **APPENDIX D**

---

### Summary of Affordable Housing Policies

Appendix D: Summary of Affordable Housing Policies

Housing Policies	City of Alameda	Alameda County	City of Albany	City of Berkeley	City of Dublin	City of Emeryville	City of Fremont	City of Hayward	City of Livermore	City of Newark	City of Oakland	City of Piedmont	City of Pleasanton	City of San Leandro	City of Union City
Moderate Income Units are Restricted	Yes	No	No	Yes	Yes	Yes	Yes	Yes	No	N/A	Yes	No	Yes	Yes	No
Inclusionary Housing Policy	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes
Land Banking	No	Yes	No	No	No	Yes	No	No	Yes	No	No	No	Yes	No	No
Just Cause Evictions	No	No	No	Yes	No	No	No	Yes	No	No	Yes	No	No	No	No
Rent Control	No	No	No	Yes	No	No	No	Yes	No	No	Yes	Yes	No	No	No
Condo Conversion	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Development Impact Fees	Yes	Yes	Yes	Yes	Yes	In progress	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Other Housing Preservation Strategies	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Anti-Displacement Strategies/Policies/Programs	No	Yes	No	Yes	Yes	In progress	Yes	Yes	No	No	Yes	No	Yes	No	No
Housing Trust Fund Subsidies	No	No	No	Yes	No	Yes	No	No	Yes	No	Yes	No	Yes	Yes	Yes
Second Units Permitted	Yes	Yes	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	Yes	Yes
Single Room Occupancys Permitted	Yes	Yes	No	Yes	Yes	No	No	In Progress	Yes	No	No	No	Yes	No	No
Single Room Occupancy Conversion Ordinance	No	No	No	No	No	No	No	No	No	No	Yes	No	No	No	No
City Provides Emergency/Transitional Housing	Yes	Yes	No	Yes	Yes	No	No	No	No	No	Yes	No	Yes	No	No
Fast-tracking permitting	Yes	No	No	No	No	No	Yes	No	No	No	No	No	No	No	No
Fee deferral, reduction, and waiver	No	No	Yes	Yes	Yes	Yes	Yes	No	No	Yes	No	No	No	No	No
Density Bonus	No	No	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Flexible Design Standards	No	No	Yes	Yes	Yes	Yes	No	No	No	No	No	No	No	No	No
Homebuyer Education/Counseling/Search Assistance	No	No	No	No	No	No	No	No	No	No	Yes	No	No	Yes	No
First Time Homebuyer Loan Program	No	No	No	Yes	Yes	No	No	Yes	No	No	Yes	No	No	No	No
Code Enforcement Relocation Program	No	No	No	No	No	No	No	No	No	No	Yes	No	No	No	No
Fair Housing/Foreclosure Prevention Counseling	No	No	No	No	No	No	No	Yes	Yes	No	Yes	No	No	Yes	No
Low Income Home Rehabilitation Loans/Retrofits	No	Yes	No	No	No	No	No	Yes	Yes	No	Yes	No	No	Yes	Yes
Other Housing Strategies	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

## **APPENDIX E**

---

### Comments and Responses on PDA Readiness Criteria





## Appendix E: Comments and Responses on PDA Readiness Criteria

### Response

### Comment

### # Commenter

#### Comments on Planning Screens

1 ACTAC Requiring the completion of an area plan or specific plan penalizes those PDAs in which the existing general plan and zoning enable construction of enough units to meet the development screen threshold (or meet Regional Housing Needs Assessment allocations).

In some cases, jurisdictions are currently undertaking specific or area planning processes in PDAs to accommodate future transit-oriented development. While existing general plan designations and zoning may enable future housing and commercial growth in these areas, these PDAs have not yet completed the necessary planning and zoning changes that will enable them to increase their development potential. Additionally, these areas may not yet be served by higher-frequency transit. These areas are thus considered near active or in need of additional planning support for this funding cycle.

2 ACTAC The boundaries of some PDAs were recently expanded, and planning may have been completed in just a portion of the PDA. These PDAs may be unfairly penalized by requiring planning to be complete for the entire PDA.

For this funding cycle, PDAs for which all planning and zoning has been completed are considered active. There are 34 PDAs for which planning and regulatory activities have been completed.

3 ACTAC Does an area or specific plan need to be completed, particularly if an area was already planned and zoned for higher intensity, transit-oriented development prior to its designation as a PDA?

No; in these cases planning and zoning activities are considered complete.

#### Comments on Development Screens

4 ACTAC, PPLC 700 or more units is too high of a threshold, and excludes those PDAs that do in fact have active development markets. The screen should be no more than 500 units built or in the pipeline.

Staff agrees that 700 units may be too high of a threshold. We propose lowering the threshold to 300 units built or in the pipeline, which is consistent with the breakpoints established through the analysis of the development inventory data. This will enable a greater number of jurisdictions to submit transportation projects within their PDAs for OBAG funding and broaden the pool of eligible projects. Maintaining a threshold of 300 units built or in the pipeline plus 100 units built within the past five years ensures that transportation investments are made in areas most likely to experience housing and job growth within this four-year funding cycle.

## Appendix E: Comments and Responses on PDA Readiness Criteria

#	Commenter	Comment	Response
5	ACTAC	Because the development market is currently on the upswing, PDA readiness should be determined using the most relevant and timely data. Development screening data should not be finalized now, but instead should be finalized and verified (or certified as correct by the jurisdiction) at the time of submittal of OBAG grant applications or immediately prior to the award of OBAG funds.	Because of the timing of the call for projects, if additional units or commercial square footage will be entitled by the end of the 2012 calendar year, they will be incorporated into the PDA classification.
6	ACTAC, Alameda County Community Development Agency, Equitable TOD Coalition	Targeting funds to PDAs that already have a strong development market provides no assistance to jurisdictions that may need additional public investment to become more attractive to developers. In many cases, these areas also have significant portions of the population that are low-income and transit-dependent. Under the current approach, these areas are likely to lose transportation funding that they have relied on to improve their communities.	One of the key objectives of the OBAG program is to make transportation investments that support focused development in the region's PDAs. PDAs in which some housing has been built recently and which have a significant number of units in the pipeline are most likely to experience jobs and housing growth within this four-year funding cycle. By focusing transportation capital investments in these PDAs for this funding cycle, the Alameda CTC can build on existing development momentum to strengthen multimodal connections between new housing, jobs, commercial activity and transit. Many of the active PDAs also have significant portions of the population that are low-income and transit-dependent. The PDA Strategic Plan will include recommendations for assisting those PDAs that do not have active development markets or that may need additional planning support.
7	ACTAC, Alameda County Community Development Agency	There are a number of PDAs that have completed all necessary planning activities, but have had much lower levels of or no private development due to either a weak development market or the need for broader infrastructure improvements. These PDAs could potentially benefit the most from public investments that might help catalyze the private development market. The Alameda CTC should consider establishing a pilot program to fund transportation capital projects in PDAs with inactive development markets.	As part of the PDA Investment and Growth Strategy, Alameda CTC will develop recommendations for assisting those PDAs that do not have active development markets or that may need additional planning support. The draft PDA Investment and Growth Strategy is anticipated to be presented for Committee and public review in February 2013.

## Appendix E: Comments and Responses on PDA Readiness Criteria

#	Commenter	Comment	Response
8	ACTAC, BPAC, Alameda County Community Development Agency	The Alameda CTC should prioritize projects within PDAs that have been identified as a "Community of Concern" or are located within or in proximity to Air District Communities Air Risk Evaluation (CARE) communities. This would facilitate equitable distribution of program funds and is consistent with MTC's OBAG program guidelines.	Projects located within Communities of Concern, CARE communities, or freight corridors will be awarded additional points under the Draft OBAG Project Selection/Scoring Criteria. Additionally, many of the active PDAs have significant portions of the population that are low-income and transit-dependent and are identified as Communities of Concern.
9	ACTAC, PPLC	By imposing too high of a development screen, there will not be enough "active" PDAs and eligible projects. The emphasis should be on identifying good projects that will help incentivize development within PDAs.	Staff recommends modifying the development screen as described in the response to comment #4, which will address this issue.
10	ACTAC	Using the number of dwelling units or amount of commercial square footage instead of development density penalizes PDAs that are smaller in area.	The number of units or commercial square footage is important because it indicates the potential for near-term growth in each of the PDAs. Additionally, Alameda County's 43 PDAs represent a range of place types, from regional centers to suburban centers and transit neighborhoods. The development densities and forms appropriate for these different place types vary greatly. Using development density as a criterion would exclude certain place types completely, even though a significant number of new dwelling units and jobs may be locating in such PDAs in the near term.
11	BPAC	Why focus on recent and pipeline construction? If the goal is to link housing, jobs and transit, why not consider the total amount of development within a PDA? Higher priority should be given to a PDA for which build-out is completed vs. one that is just starting to develop.	Appendix A-6 of MTC Resolution 4035 states that the purpose of a PDA Investment & Growth Strategy (of which the PDA readiness classification is a component) is to ensure that congestion management agencies have a transportation project priority-setting process for OBAG funding that supports and encourages development in the region's PDAs. It is important to note that the focus is on future development. Consequently, the PDA readiness criteria are focused on identifying PDAs with active development markets where new housing and jobs are most likely to locate during this four-year funding cycle.
12	ACTAC	The construction of units or commercial square footage in the last five years should not be used as a screen. Only pipeline development should be used.	A threshold for units constructed within the last five years was established in order to identify those PDAs that currently have active development markets. The threshold was set at a low level (100 units) in recognition of the recent economic recession. Twenty-two out of the 43 PDAs had 100 or more units built during the last five years, and 29 out of 43 PDAs had 10 or more units built.

## Appendix E: Comments and Responses on PDA Readiness Criteria

#	Commenter	Comment	Response
13	ACTAC	How is "pipeline" defined?	Pipeline dwelling units or commercial square footage are those for which a development application has been submitted and has completed the entitlement process, received it building permits, and/or completed any necessary environmental review. Measuring pipeline dwelling units and commercial square footage provides an indication of the number of new housing units and jobs likely to locate within a PDA within this four-year funding cycle.
<b>General Comments</b>			
14	ACTAC	PDAs classified as "near active" or "needing planning support" do not receive any benefit under the current approach. Many of the PDAs classified as such have already completed all planning activities and will not benefit from additional planning funds.	As part of the PDA Investment and Growth Strategy, Alameda CTC will develop recommendations for assisting those PDAs that do not have active development markets or that may need additional planning support.
15	ACTAC, BPAC	If funds are spent in a potential PDA, will they count toward the requirement that 70% of OBAG funds be spent within PDAs?	Yes. MTC Resolution 4035 does not make a distinction between planned and potential PDAs.
16	Equitable TOD Coalition (10/1/12 comment letter)	<p>To have the greatest impact, OBAG funds should be spent in jurisdictions with a demonstrated commitment and track record of creating affordable homes and preventing displacement. To be eligible for funding, jurisdictions should demonstrate both past commitments to affordable housing and inclusion as well as efforts to ensure that future TOD development promotes mixed-income communities.</p> <ul style="list-style-type: none"> <li>• Establish a regional goal that the target income mix in each PDA should provide affordable housing for low-income and workforce households in at least the same proportions as those populations represent for the region as a whole.</li> <li>• Jurisdictions must have an adopted housing element and must have submitted a housing element progress report for the most recent year.</li> <li>• Jurisdictions must demonstrate that they have produced and/or facilitated the creation of affordable housing or must demonstrate plans to create significant affordable housing.</li> </ul>	In accordance with the PDA Investment and Growth Strategy criteria outlined in Appendix A-6 of MTC Resolution 4035, the Draft OBAG Project Selection/Scoring Criteria include a category for affordable housing preservation and creation strategies. This means that a proposed project located within a PDA that has affordable housing creation and preservation strategies will be awarded additional points.

## Appendix E: Comments and Responses on PDA Readiness Criteria

#	Commenter	Comment	Response
17	Equitable TOD Coalition (10/1/12 comment letter)	<p>Additional competitive criteria should include:</p> <ul style="list-style-type: none"> <li>• Demonstrated record of producing deeply affordable housing, service-enriched, supportive or transitional affordable housing and /or housing for people with special needs.</li> <li>• Within the PDA, plans for higher proportions of affordable housing for extremely low, very-low and low-income residents than required by the Regional Housing Needs Assessment regional allocation.</li> <li>• Citywide or within the PDA, the existence of jurisdiction-supported programs to reduce combined transportation and housing costs of low-income residents.</li> </ul>	<p>In accordance with the PDA Investment and Growth Strategy criteria outlined in Appendix A-6 of MTC Resolution 4035, the Alameda CTC is required to develop a monitoring plan that will track and assess local jurisdictions' efforts in approving sufficient housing for all income levels through the Regional Housing Needs Assessment (RHINA) process and, where appropriate, assist local jurisdictions in implementing local policy changes to facilitate achievement of RHINA goals. This will enable refinement of the PDA readiness and project selection and scoring criteria in future funding cycles. Given the limited timeframe, the Alameda CTC was unable to compile and assess this information for this funding cycle.</p>
18	Bay Area Business Coalition	<p>Because a fundamental purpose of the OBAG program is to create incentives for the private sector to create the housing and jobs envisioned in the PDAs, OBAG funding guidelines should support projects in jurisdictions that have adopted effective incentives and removed or mitigated regulatory constraints within their control (as provided by state housing element law) and not be applied in a manner that directly or indirectly incentivizes local jurisdictions to adopt or expand policies that increase the cost or regulatory burden on the private sector's provision of housing and jobs.</p>	<p>Jurisdictions must have a certified housing element to be eligible for OBAG funds. Additionally, the PDA readiness screens select those PDAs that have built some housing in the past five years and have significant amounts of housing development in the pipeline.</p>
19	Bay Area Business Coalition	<p>Priority should be given to jurisdictions that implement their certified housing element conditions within three years. Alameda CTC should gather and assess housing element progress reports and incorporate the results into the grant decision making process.</p>	<p>As part of the PDA Investment and Growth Strategy, the Alameda CTC will develop a monitoring plan that will track and assess jurisdictions' particular efforts to implement their housing elements. This will enable refinement of the PDA readiness and project selection and scoring criteria in future funding cycles.</p>
20	Alameda County City Managers' Association	<p>It is proposed that funds will be allocated to projects that "successfully" implement transportation projects for transit-oriented development (TOD) in PDAs. A better definition of the specific criteria for "successful" projects is recommended, including the value of job creation as well as residential units.</p>	<p>The Draft OBAG Project Selection/Scoring Criteria include criteria for jobs and housing growth, as well as the other funding priorities outlined in Appendix A-6 of MTC Resolution 4035: PDA Investment and Growth Strategy. The details of how these criteria will be defined and applied will be presented in January 2013.</p>

## Appendix E: Comments and Responses on PDA Readiness Criteria

#	Commenter	Comment	Response
21	Alameda County City Managers' Association	There should be greater flexibility in using transportation funds. This could be accomplished in part through a broader definition of projects that provide "proximate access" to PDAs, or by achieving the 70% on a countywide, rather than a jurisdiction-specific basis.	The requirement that 70% of OBAG funds be spent within PDAs is being applied on a countywide basis. Projects that provide "proximate access" to active PDAs, namely those that link job centers to PDAs and major transit facilities, will be eligible for funding.
22	Alameda County City Managers' Association	Can current PDAs be altered and/or deleted?	Yes, current PDAs can be altered or deleted, and jurisdictions may apply for new PDAs through ABAG (see <a href="http://www.bayareavisioin.org/pdaapplication/">http://www.bayareavisioin.org/pdaapplication/</a> for more information). However, newly created PDA will not be eligible for OBAG funds from the current funding cycle.

## **APPENDIX F**

---

### Portland Metro TOD Program and TOD Strategic Plan Case Study





## Overview and Background

Similar to Bay Area programs/plans like FOCUS and the Sustainable Communities Strategy, Portland Metro has a growth management plan, the 2040 Growth Concept, which calls for focused growth around stations on the region's MAX Light Rail Transit (LRT) system, along Frequent Service bus corridors, and in mixed-use urban centers. The Metro Transit-Oriented Development and Centers Program (TOD Program) began in 1998 to support the regional Growth Concept by providing information and targeted public investments or incentives to private developers to build more intensely, and with greater attention to creating a walkable environment. Portland Metro is relatively unique in that it offers grants *directly* to private developers to offset some of the higher costs of TOD development, subsidizing things like underground parking, tenant improvements that promote commercial activity, and green building innovations. A key premise of the program is that well-located and designed TOD projects will increase the share of trips made by transit, walking, and biking, while lowering private vehicle miles travelled (VMT).<sup>1</sup> This program is delivered by the regional government (Portland Metro) and not the regional transit agency (TriMet).

In 2011, Portland Metro developed a TOD Strategic Plan that evaluates TOD readiness in transit station areas to help Metro understand where they can get the most “bang for the buck” in catalyzing TOD. As is clear from the following quote from their TOD Strategic Plan<sup>2</sup>, Portland Metro's goals are very similar to those of the Alameda CTC:

*“This Strategic Plan is designed to guide future investments by the Metro TOD Program, in order to ensure the program maximizes the opportunities for catalyzing transit-oriented development throughout the region and effectively leverages additional resources to comprehensively advance TOD in all station areas and frequent bus corridors.”*

The full program is described here with a particular focus on the recent TOD Strategic Plan efforts.

## TOD Program Activities

The TOD Program manages several focused activities, but the majority of resources are allocated as shown in Figure 1.<sup>3</sup>

<sup>1</sup> Oregon Metro. Transit-Oriented Development and Centers Program: Annual Report. 2010.

<sup>2</sup> TOD Strategic Plan Final Report, Center for Transit-Oriented Development and Nelson\Nygaard for Metro TOD Program. 2011. <http://www.oregonmetro.gov/index.cfm/go/by.web/id=36197>

<sup>3</sup> Budget and Financing: Since the TOD Program's inception in 1998, program financing has totaled \$29.5 million cumulatively, less than \$3 million per year, representing a modest annual budget. Regional partners have allocated federal transportation funds to support the TOD Program as part of the Metropolitan Transportation Improvement Program (MTIP) planning process. Regional MTIP funds, currently \$2.9 million annually, are exchanged to avoid federal restrictions and allow local investments in projects and program operations. Other program funding sources have included direct federal transportation grants, income from property transactions, interest earnings, and Metro general funds.

Figure 1 Summary of Key TOD Program Activities

Current Activities	Program Description	Scale	Funding Sources
TOD Capital Improvements	Grants toward physical real estate improvements in TODs in Metro-designated station areas and corridors; goal is to lower the cost premiums associated with higher density development, such as for underground parking. Grants are typically available on a three-installment basis— at close of financing, completion of shell construction & granting of certificate of occupancy.	Individual grants have averaged \$300,000, but range widely with a ceiling of \$500,000 (51% of total expenditure over life of the program).	<ul style="list-style-type: none"> <li>▪ Metropolitan Transportation Improvement</li> <li>▪ Program (MTIP) funds, including Urban Formula Grants, Surface Transportation Program and Congestion Mitigation &amp; Air Quality Improvement Program funds.</li> <li>▪ Approximately \$2.9 million in MTIP funds are allotted to the Program annually.</li> </ul>
Land Acquisition	Land banking around suburban stations; most acquisitions prior to 2005.	\$8.5 million over the life of program (29% of total expenditures).	Federal grants, MTIP funds.
Urban Living Infrastructure	Grants toward fixed tenant improvements that promote commercial activity (i.e., HVAC system necessary to restaurant operation); grants issued to projects in areas where Metro owns property.	\$165,000 for pilot program budget FY 2009/2010.	Interest on other funding sources.
Green Improvements	Grants toward green building and green infrastructure innovation.	Small	Business tax credits and Metro general funds.
Planning Activities & Studies	Grants toward planning and predevelopment activities that catalyze urban development (i.e., development/market/urban renewal feasibility studies & strategies; downtown retail tenancing efforts; walkability audits).	Small	Grants and Metro general funds.

Source: TOD Strategic Plan, p. 7-8.

## Overview of TOD Strategic Plan

As Portland’s transit system has expanded over time, resources have not kept pace. Metro found it increasingly difficult to determine how to invest limited resources in an ever expanding set of station areas. In 2010, Portland Metro undertook a Strategic Plan for the TOD Program to figure out how to more strategically target program investments. Like the Alameda CTC, Metro recognized that policy, physical and market contexts varied significantly across the region and that TOD Program investments in an area with limited or no existing market activity were unlikely to catalyze private development. Conversely, areas with strong market activity might not need intervention to attract desired development and emerging areas that had some market strength, but few successful urban, mixed-use buildings or a lopsided mix of development types could be ideal candidates for TOD Program investment.

The TOD Strategic Plan developed a TOD typology to aid the program in achieving these objectives. Supporting the TOD Program’s mission to be catalytic, the typology would help TOD program staff direct investments toward transit communities with emerging markets and strong urban form characteristics.

## TOD Typology: Market Strength and Transit Orientation

According to the TOD Strategic Plan, “A TOD typology provides a means of classifying and differentiating the many transit rich communities throughout the region by grouping them based on key shared characteristics.”<sup>4</sup> The TOD typology categorizes station areas and Frequent Service bus corridors according to market readiness and urban form factors known to influence station development. The goal in development of the typology was to keep it simple while still capturing enough information to be accurate and useful. The typology is based purely on existing conditions, not projections or plans.

The typology divides communities into nine distinct place types based on two key variables:

1. **Relative market strength:** measured by evaluating 10-year trends in residential and commercial real estate values (measured in sale price per square foot).
2. **Transit orientation and urban form readiness:** Metro expanded on the often cited 3 “Ds” of transit orientation (i.e. density, diversity, and design) to develop five factors to characterize transit orientation, called the five “Ps”: People, Places, Physical form, Performance, and Pedestrian/bicycle connectivity, each of which is defined below.

### Market Strength

The TOD Strategic Plan used one simple indicator to assess market strength: average sales values per square foot. Average sales value per square foot is one of the primary indicators that a developer will look at when making a real estate investment decision. This is similar to the Alameda CTC’s decision to track housing and commercial development activity, except that using land value will capture all “hot” markets, even places where regulatory or other barriers may be preventing development from occurring.

They collected data on sales per square foot for all residential (including mixed use) and commercial real estate transactions from 2000 to 2010. They used 10 years of data in order to capture more normalized long-term performance over multiple market cycles. Recognizing that reliable regional data on market strength is difficult to find, Portland staff determined the best source was assessor’s data.<sup>5</sup>

Based on this data, they categorized transit communities into three market types based on natural breaks in the sales data:

- **Limited:** Weaker market conditions and lacking the sales values to support new compact and/or mixed-use development.
- **Emerging:** Have limited to moderate real estate market conditions; intensive building types and commercial uses may not be supported in the current market, but could be incentivized with catalytic TOD Program investments.
- **Stronger:** Market conditions support, or are beginning to support, higher density mixed-use development and infill.

<sup>4</sup> TOD Strategic Plan, p. 30.

<sup>5</sup> It is worth noting that TOD program staff indicated that they had to do quite a bit of data cleaning to make the data useable as data varies significantly county to county and they had to remove transactions that were not arms length transactions. Although they were not necessarily 100% confident in exact numbers they were confident that it gave an accurate order of magnitude to differentiate market strength between places. Conversation with former TOD Program staff Chris Yake, now Nelson\Nygaard employee, December 2012.

## Transit Orientation

The '5 Ps' that were used to evaluate urban form and transportation system performance are listed below with a brief explanation of the importance of each:

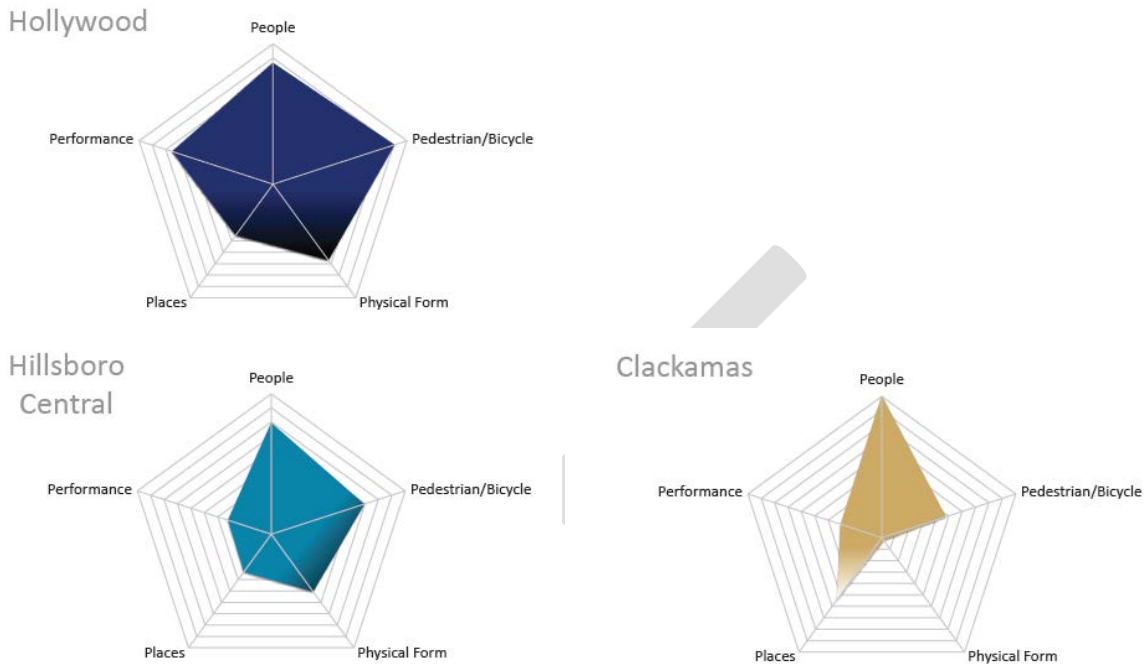
- **People:** The number of residents and workers in an area (using data from the MPO; could also use Labor Department LEHD data, though likely less reliable).
  - This has a direct correlation with reduced vehicle miles traveled.
- **Places:** The number of neighborhood serving retail and service establishments (using employment data with North American Industry Classification System (NAICS) codes<sup>6</sup> to identify prevalence of transit-oriented uses, e.g. all retail and services that could support a transit lifestyle).
  - Areas with commercial urban amenities such as restaurants, grocers, and specialty retail not only allow residents to complete daily activities without getting in a car, but they also improve the likelihood of higher density development by increasing residential land values.
- **Physical Form:** Average block size.
  - Small block sizes promote more “urban” style compact development and walkability.
- **Performance:** The frequency of bus and rail service.
  - High quality, frequent bus and rail service makes public transportation a more reliable means of getting around and can be correlated to less driving.
- **Pedestrian/Bicycle Connectivity:** Access to sidewalks and low stress bikeways (used mileage of sidewalks and mileage of low-stress bike ways from MPO GIS files, only included bike boulevards and lower traffic streets, excluded bike lanes on high-volume or high-speed arterials).
  - Bicycle and pedestrian connectivity encourages many more people to walk or cycle to transit and neighborhood destinations.

This methodology for characterizing urban form allowed Metro staff to develop “spider graphs” that illustrate where an area is strong and weak; samples are shown in the figure below.

---

<sup>6</sup> US Census: <http://www.census.gov/eos/www/naics/>.

Figure 2 Sample Spider Graphs

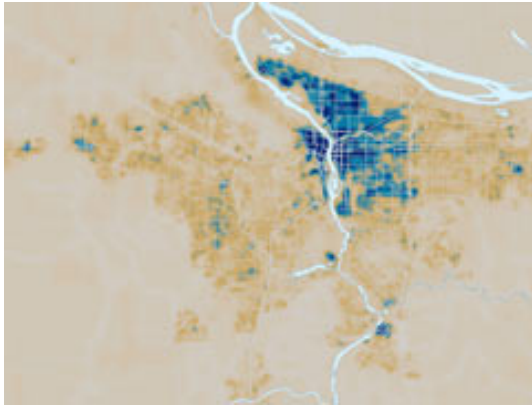


Source: TOD Strategic Plan Executive Summary.

Based on this assessment, they categorized transit communities into three transit orientation types, illustrated by a GIS-based Context Tool shown in Figure 3 below:

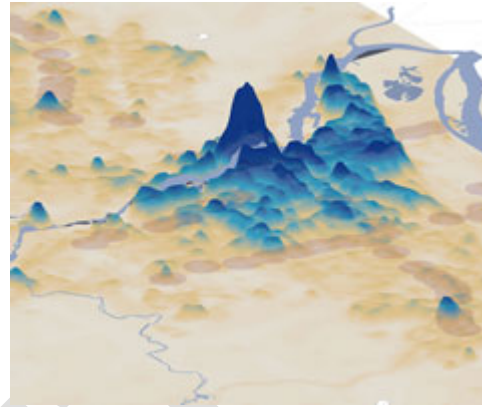
- **Transit Adjacent:** Non-transit areas or areas close to quality transit that don't possess the urban character that would best support transit; generally describes low to moderately populated areas within walking distances of higher quality transit stations or corridors that lack a combination of the street connectivity, pedestrian and bicycle facilities, and urban amenities to more fully support the level of transit service.
- **Transit Related:** Areas that possess some, but not all, of the components of transit-oriented development; generally describes moderately populated areas served by higher quality transit, a good or improving pedestrian/bicycle network, and some mix of neighborhood supportive retail and service amenities.
- **Transit-Oriented:** Areas that are most likely to support a transit lifestyle; describes more densely populated areas served by high quality rail and/or bus transit, good to excellent pedestrian/bicycle connections, a finer grain of blocks, and a supportive mix of retail and service amenities.

Figure 3 GIS Modeling and Visualization of Transit Orientation in Metro Portland



*The transit orientation measure in 2D doesn't necessarily convey the significant differences in readiness to support transit-oriented development across the region.*

*Source: TOD Strategic Plan, p. 36-37.*



*The transit orientation measure in 3D more clearly displays relative readiness of the region to support transit-oriented development (view from the southeast).*

## Place Types

Staff overlaid market strength and transit-orientation characteristics to create nine distinct place types. Figure 4 is a station area scatter diagram showing market strength and urban form factors that were used to define the place types. The nine unique place types offer a framework for determining priority of various types of investment and planning activities in regional transit communities.

These were grouped into three “clusters” designed to represent stages of TOD development readiness, illustrated in Figures 5 and 6:

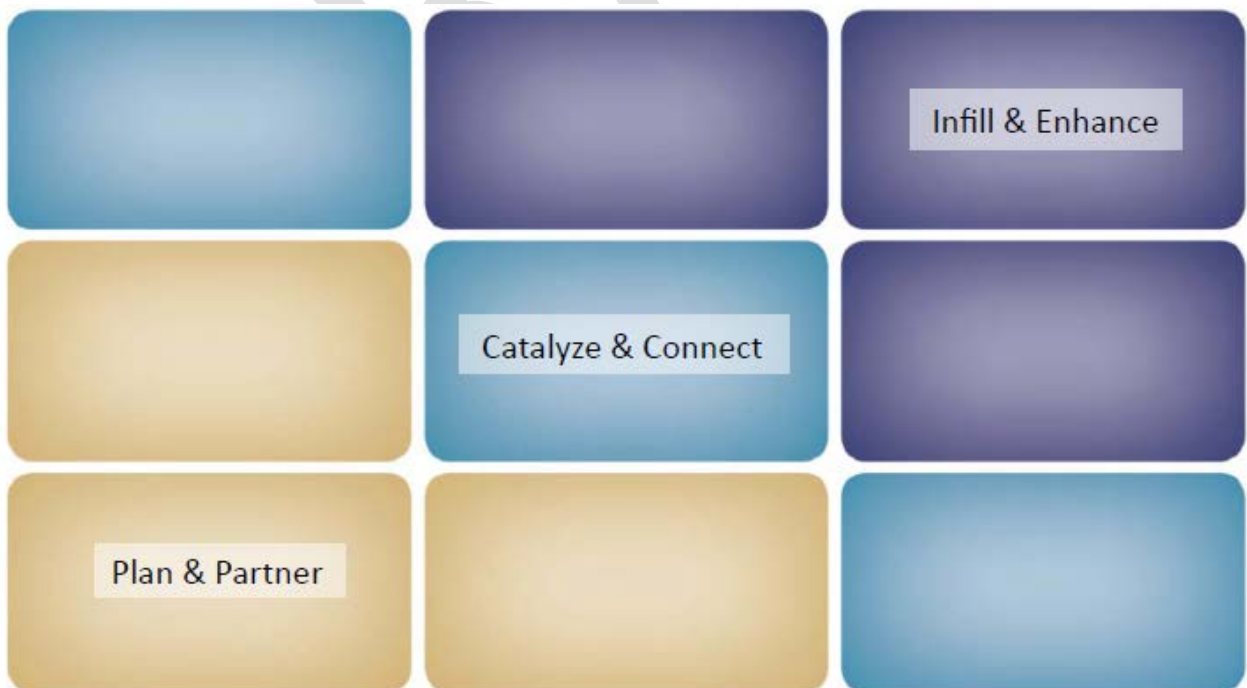
- **Infill and Enhance:** Market and physical conditions are present today to support TOD.
- **Catalyze and Connect:** Mid-term TOD opportunities.
- **Plan and Partner:** These areas do not have supportive market conditions today.

Figure 4 TOD Station Area Place Types



Source: TOD Strategic Plan, p. 39.

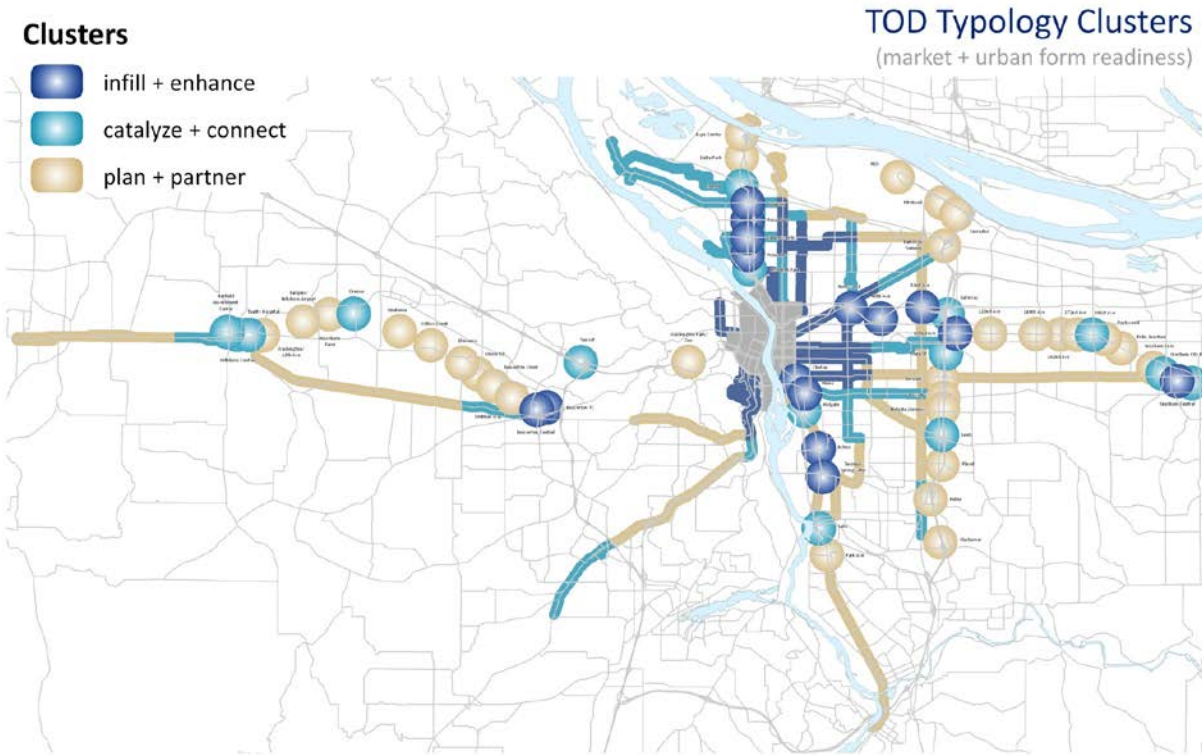
Figure 5 TOD Place Type Clusters





Source: *TOD Strategic Plan*, p. 40.

Figure 6 TOD Typology Clusters



Source: *TOD Strategic Plan*, p. 51.

## TOD Investment and Phasing

The TOD Strategic Plan recognizes that each place type will require a different mix of actions to maximize future TOD potential. Actions range from technical support and visioning, to significant infrastructure investments, station area planning, and site-level development planning. The plan positions Metro and the region to make investments that are catalytic and well-timed to market conditions.

The strategic plan recognizes that Metro cannot be responsible for all the activities that are required to promote TOD in each of the nine place types, but they can provide an organizing framework and venue for partners to come together to support the full range of necessary investments.<sup>7</sup> One benefit of the TOD Strategic Plan for Metro TOD Program staff has been its clear directive for which activities they should be undertaking in specific regional transit station markets and which activities are better left to local partners or a later period in the market evaluation of that place.

The most appropriate activities for each of the three stages of TOD readiness are described below and illustrated in more detail in Figure 7 below:

<sup>7</sup> Portland TOD Strategic Plan, p. 50.

- **Infill and Enhance:** Program-supported activities here might include those that enhance local amenities and push for continued reduction in auto dependence. Specifically the Strategic Plan calls out support for “prototypical developments” that would serve as models for the region and affordable housing: “Low- to moderate-income housing development in these areas may be more challenging due to high land prices, so strong market areas may be an appropriate place for Metro TOD program to support affordable and workforce housing projects.”<sup>8</sup>
- **Catalyze and Connect:** These are places where strategic interventions are most likely to be catalytic and help to maximize TOD opportunities. This is where the TOD Program plans to focus most of its resources. Specifically, the Strategic Plan says, “These areas represent a ‘sweet spot’ for TOD program investment, since land and development costs are not elevated (as in Stronger market areas) and small investments may catalyze further market investment by creating market comparables.”<sup>9</sup>
- **Plan and Partner:** These places require long-range visioning and planning strategies to create favorable conditions for TOD and mixed-use development. They make clear that the lack of short term potential does not undermine their importance however; Portland recognizes that these are areas where the region has made important transit investments and that long range planning is needed to ensure that the full value of these investments is captured in the future.

---

<sup>8</sup> Portland TOD Strategic Plan, p. 33.

<sup>9</sup> Portland TOD Strategic Plan, p. 33.

Figure 7 TOD Investment Strategies and TOD Place Types

Plan & Partner	Continuum of TOD Investment Strategies <----->										Shorter-Term Strategies				
	Longer-Term Strategies														
	Participate in Community Visioning/ Outreach (with local governments)	Connect Local Government Partners with Infrastructure, Community Development Partners	Provide Technical Assistance with Planning Efforts	Bank Land	Allocate Funding for Station Area Planning (if additional funding secured)	Support Implementation Studies	Invest in Market-Rate Transit Oriented Development Building Types	Invest in Workforce Housing	Invest in Affordable Housing	Assemble Parcels	Assist with Holding Costs if Others Assemble Parcels	Invest in Aggressive TOD Building Types or Features	Invest in Urban Living Infrastructure Improvements and Mixed-Use	Actively Support Employment Uses	
Limited Transit Adjacent	O	O	X	C	X								C		
Emerging Transit Adjacent	O	O	X	C	X			C					C		
Limited Transit Related	O	O	X	C	X	X	X						C		
Strong Transit Adjacent	O	O	X		X	X	X						C		
Emerging Transit Related	O	O	X		X	X	X	C	C	C			C		
Limited Transit Oriented	O		X	C	X	X	X						C		
Strong Transit Related		O			X	X		X	C	C	X		C		
Emerging Transit Oriented					X	X	X	C	C	C			C		
Strong Transit Oriented								X	C	C	X		C		

X: TOD Program leads these efforts  
 O: TOD Program plays a supporting role in these efforts  
 C: TOD Program invests when local conditions are right

**Bold** = Current core activities of the TOD Program  
*Italics* = Current secondary activity of the TOD Program

Source: TOD Strategic Plan, p. 54.

## Data Tracking and Updating

According to TOD staff, transit orientation data is not likely to be updated any more frequently than every 5 years because urban form conditions do not change rapidly. Market strength data could be updated more frequently depending on changes in the overall economy.<sup>10</sup>

## Measuring Success

To measure success, Portland Metro has also followed a philosophy of keeping things simple to ensure that critical program resources are targeted to making more impact rather than measuring performance. Staff tracks<sup>11</sup>:

- The number of units the program has supported by affordability level and use mix
- The dollar value of private investment they have leveraged
- Transit ridership – they maintain and use a model to calculate transit trips generated by program-funded projects
- Compact development – acreage used for TOD compared to conventional development
- Travel behavior – they have hired staff from Portland State University to conduct travel surveys to measure mode share. Largely, Metro’s estimates have proven to be very conservative, e.g. data has shown that residents are using transit more than projected and driving less.

In terms of more qualitative successes, the Context Tool is being used as part of a coordinated land use and transportation planning process in the region’s top priority transit investment corridor—the Southwest Corridor. In addition, Portland’s residential development activity increased in the latter half of 2011, primarily the rental market, and much of the development is occurring in Infill and Enhance areas. In particular development has taken place along Frequent Service bus corridors in historic streetcar neighborhoods. Metro’s TOD Program Director reports that the TOD Strategic Plan has already been helpful in making grant funding decisions for projects in plan targeted areas.

<sup>10</sup> Conversation with Chris Yake, former Portland TOD Program staff, now Nelson\Nygaard.

<sup>11</sup> Metro. TOD Program Brochure. 2010. [http://library.oregonmetro.gov/files//tod\\_brochure\\_aug\\_2010.pdf](http://library.oregonmetro.gov/files//tod_brochure_aug_2010.pdf); Nelson\Nygaard interviewed the TOD Program Director Megan Gibb; Conversation with Chris Yake, former Portland TOD Program staff, now Nelson\Nygaard.



## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Planning, Policy and Legislation Committee

**SUBJECT:** **Approval of Sustainable Communities Technical Assistance Program (SC-TAP) Program Guidelines and Budget**

### Recommendation

It is recommended that the Commission approve the following actions related to the Sustainable Communities Technical Assistance Program (SC-TAP):

1. Approve the Program Guidelines (Appendix A) and issuance of a call for projects;
2. Program \$500,000 of Measure B Transit Center Development (TCD) funds for the SC-TAP for FY 2012-13 through FY 2016-17 to support PDA planning and implementation in Alameda County;
3. Program \$50,000 of Measure B Bicycle and Pedestrian Countywide Discretionary Funds for FY 2012-13 through FY 2014-2015 to provide technical, resource, and design and engineering assistance and expertise for complex and/or innovative bicycle and pedestrian projects focused on resolving small-scale bicycle and pedestrian safety, access, and convenience issues; and
4. Authorize the Executive Director, or a designee of the Executive Director, to negotiate and execute one or more professional services agreements with consultants or consultant teams selected as a result of the Request for Qualifications (RFQ) process in accordance with procurement procedures.

This item was reviewed and approved by the Planning, Policy and Legislation Committee (PPLC) at its February 11, 2013 meeting.

### Summary

In December 2012, the Commission authorized staff to issue an RFQ and proceed with the selection of qualified consultants to provide a range of services related to the SC-TAP. In conjunction with consultant selection, staff is now seeking approval to move forward with the program guidelines (Attachment A) and issuance of a call for projects. A call for projects is anticipated in Spring or Summer 2013 depending on the timeline for completion of the process to authorize the expenditure of federal funds.

Staff is also seeking approval for the allocation of up to \$500,000 of Measure B TCD funds which will be combined with \$296,700 of TCD Program funds already programmed to the previous TOD-TAP to provide a match for the \$3.905 million of OBAG PDA Planning and Implementation funds. In October 2012, MTC redirected \$20 million of Regional PDA Planning Program funding to the Congestion Management Agencies for local PDA planning activities. These are federal Surface Transportation Program (STP) funds made available through MTC Resolution 4035 for PDA planning and implementation and require an 11.47% local funding match.

### **Discussion**

As discussed in the report on PDA Readiness Classification made to the Commission in December 2012, one of the primary objectives of the SC-TAP is to support implementation and planning activities in those PDAs designated as Near Active or Needing Support. This may include a range of studies or planning efforts to address multimodal access and complete streets implementation; streetscape and other urban design work; parking management; land use and zoning changes that support higher-intensity, mixed-used development and affordable housing near major transit facilities; infrastructure capacity and low-impact infrastructure improvements; mitigation strategies for air emissions; potential sea level rise; community engagement; and economic analyses. The SC-TAP is also intended to support planning for Growth Opportunity Areas, which are locations in the region with potential capacity for growth that are either in the process of becoming PDAs or are otherwise pursuing sustainability focused on employment, as well as implementation of community-based transportation plans, many of which overlap with PDAs.

The other main objective of the SC-TAP is to provide technical, resource, and design and engineering assistance and expertise for complex and/or innovative bicycle and pedestrian projects focused on resolving small-scale bicycle and pedestrian safety, access, and convenience issues. An initial \$50,000 of Measure B Bicycle and Pedestrian Safety discretionary funds will support the first two years of the program, and additional funding will be identified for the future, depending on need and availability of funding.

The SC-TAP will provide direct support to Alameda County jurisdictions via on-call consultant contracts similar to the existing Transit Oriented Development Technical Assistance Program (TOD TAP). Jurisdictions may apply for consultant services for specific projects or for consultant in-house support for a fixed amount of time in order to complete a specific planning, environmental review or project development task. The selected consultant(s) will perform work directly for project sponsors; however, the Alameda CTC will assume all contract administration and oversight responsibilities, thus reducing the administrative burden for local jurisdictions. Alameda CTC will be responsible for approving all consultant invoices and will closely monitor project budgets, scopes and schedules. Additionally, the Alameda CTC may have a greater participatory role in SC-TAP projects as part of MTC Resolution 4035 requirements.

### **Fiscal Impacts**

The programming of the \$3.905 million of federal STP funding is scheduled for approval by MTC in February 2013 followed by approval in the Federal Transportation Improvement Program (TIP) document and FHWA authorization. Upon MTC approval, up to \$795,700 of Measure B TCD funds (comprised of \$296,700 of Measure B TCD funds previously programmed to the TOD TAP plus \$500,000 of additional Measure B TCD funds) will be included in the Alameda CTC's FY 2012-2013 budget for the SC-TAP. In addition, \$50,000 of Measure B Bicycle and Pedestrian Safety discretionary funds will be budgeted for the SC-TAP in FY 2012-13.

**Attachment (s)**

Attachment A:

Program Guidelines for the Sustainable Communities Technical Assistance Program (SC-TAP)

*This page intentionally left blank*



## Attachment A: Program Guidelines for the Sustainable Communities Technical Assistance Program (SC-TAP)

### **Program Description**

The Alameda CTC is creating an expanded technical assistance program for Alameda County jurisdictions that will provide significant support in the form of on-call consultant expertise for Priority Development Area (PDA) planning and implementation, complete streets policy implementation, and bicycle and pedestrian planning and engineering technical support. The SC-TAP has been designed to be consistent with OBAG requirements per MTC Resolution 4035 as well as with MTC's PDA Planning Program and ABAG's FOCUS Technical Assistance Program.

The SC-TAP will provide direct support to Alameda County jurisdictions via on-call consultant contracts similar to the existing Transit Oriented Development Technical Assistance Program (TOD TAP). Jurisdictions may apply for consultant services for specific projects or for consultant in-house support for a fixed amount of time in order to complete a specific planning, environmental review or project development task. The selected consultant(s) will perform work directly for project sponsors; however, the Alameda CTC will assume all contract administration and oversight responsibilities. The Alameda CTC will be responsible for approving all consultant invoices and will closely monitor project budgets, scopes and schedules.

As part of the project wrap-up for SC-TAP projects, the consultant and/or project sponsors may be required to develop and provide to Alameda CTC a "best practices" design guide and simple fact sheet to be shared with other local jurisdictions on the Alameda CTC website, as a way to share knowledge and experience and help build a local best practices resource for Alameda County jurisdictions. The consultant and the project sponsor may also be required to make a short presentation to the Alameda CTC Committees and/or Commission on the design, implementation or planning challenges addressed and the solutions or approaches developed.

The funding of specific elements, such as in-house planning support, will depend on the eligibility requirements of SC-TAP funding sources. For this current funding cycle, the primary source of funding for the program is federal Surface Transportation Program (STP) funds, which require a transportation nexus (please see the section describing "Eligible Activities" for further details). The SC-TAP has been designed to accommodate the possible addition of more flexible funding sources in the future, however.

### ***PDA Planning and Implementation***

Consistent with the Alameda CTC's PDA Investment and Growth Strategy, the SC-TAP provides local jurisdictions with assistance in planning and implementing the vision for Alameda County's PDAs, namely, creating vibrant places with adequate housing for all income levels, a mix of uses, access to jobs, and multi-modal transportation infrastructure. Additionally, PDAs play a critical role in the region's Sustainable Communities Strategy (SCS) which seeks to coordinate land use and transportation so as to reduce greenhouse gas emissions for cars and light-duty trucks.

For those jurisdictions that have not yet completed PDA-specific planning activities, the SC-TAP program will provide resources to complete specific or area plans, zoning code updates, and required

CEQA analyses (e.g., programmatic EIRs). The SC-TAP may also support projects to update and implement existing community-based transportation plans and incorporate them into PDA planning and implementation efforts.

Many jurisdictions have already completed specific or area plans for their PDAs, however additional technical studies or analyses may still be needed to facilitate implementation of those plans. The SC-TAP will provide a broad range of consultant skills and expertise that jurisdictions can use to implement already completed plans in order to increase the number of housing units, including affordable housing, and jobs located within PDAs and transit corridors as well as improve multi-modal access and mobility.

### ***Complete Streets Policy Implementation***

As stipulated in MTC Resolution 4035, a jurisdiction must have an adopted complete streets policy to be eligible for OBAG funds. The SC-TAP will support implementation of complete streets policies, including the development of internal agency protocols and communications for complete streets implementation, technical assistance for developing performance measures for complete streets, or technical assistance with development of local design standards, or other technical assistance to facilitate the implementation of complete streets.

### ***Bicycle and Pedestrian Planning and Engineering Support***

Technical, resource and design and engineering assistance and expertise for complex and/or innovative bicycle and pedestrian projects for resolving small-scale bicycle and pedestrian safety, access, and convenience issues will also be eligible under the SC-TAP.

### **Eligible Applicants**

Local governments (cities and counties) are eligible for SC-TAP consultant assistance. Local governments must partner with the transit providers serving the PDA or GOA. Partnerships with local non-profit groups and community-based organizations are also encouraged. Multiple jurisdictions, transit agencies, or the Alameda CTC may also submit project applications. In the case of multiple jurisdiction applications, each jurisdiction must be a co-applicant.

Eligible planning areas include:

- Areas approved as planned or potential PDAs as part of the ABAG FOCUS program
- MTC Resolution 3434 station areas
- Alameda County PDA Investment and Growth Strategy PDAs and GOAs

Jurisdictions may apply for bicycle and pedestrian planning and engineering support for any project that is identified in countywide or local bicycle or pedestrian plans.

### **Eligible Activities**

The following types of activities will be eligible for the SC-TAP. Other activities not specifically listed here but consistent with the overall program goals and objectives and other funding requirements may be considered on a case-by-case basis.

### ***PDA Planning and Implementation***

Comprehensive planning activities and studies as well as smaller, “ready-to-go” projects that will advance PDA implementation will be eligible. The latter should be discrete planning projects

designed to overcome specific policy or planning challenges to the adoption or implementation of PDA-related plans. They should be focused on providing creative, forward-thinking solutions for addressing typical barriers to the development of successful TODs or PDAs, and that can help to build a higher level of support for development of complete communities within Alameda County. The SC-TAP will also provide expert consultant staff to work in-house at a jurisdiction or agency for a fixed amount of time in order to complete a specific planning, environmental review or project development task that meets other SC-TAP guidelines.

For this funding cycle, the primary source of funds for this program is Federal Surface Transportation Program (STP) funds. Consequently, eligible activities are restricted to those that have a transportation nexus. Eligible land use-related activities that support transportation objectives (or are specifically related to transportation investments) include:

- Planning for mixed-income housing near transit that improves housing affordability through location efficiency
- Station Area or PDA Planning (i.e., a specific or area plan and completed CEQA review)
- Transit and employment
- Transit corridors and TOD
- Families and TOD – creating complete communities
- Expanding housing opportunities near transit
- Parking management and pricing connected to new land uses
- Bicycle and pedestrian planning connected to new land uses

Ineligible activities are those that do not support the surface transportation system. For example, CEQA clearance for a single development project and staffing assistance for general planning and permitting functions are not eligible. For examples of land use-related projects that support transportation as well as MTC's Station Area Planning Manual, please see [http://mtc.ca.gov/planning/smart\\_growth/stations/](http://mtc.ca.gov/planning/smart_growth/stations/).

Potential activities related to SC-TAP studies and plans for TODs, PDAs and GOAs include the following:

1. Prepare or provide assistance preparing planning documents (specific plans, area plans, general plan amendments, etc.) and associated technical studies;<sup>1</sup>
2. Corridor planning that integrates one or more PDAs, TODs or GOAs;
3. Develop design guidelines for residential, commercial and mixed-use development;
4. Study multimodal access needs, such as transit, bike, walk, automobile and goods movement, and develop design solutions;
5. Develop streetscape design plans, including wayfinding, landscaping, street furniture, etc.;
6. Develop alternative parking solutions (policies and demand analysis) to meet multiple needs and facilitate infill development;
7. Prepare and/or advise on zoning code amendments related to development in TODs, PDAs and GOAs (i.e., TOD-supportive zoning such as form-based codes, smart growth urban design guidelines to address building form and scale, urban character, connectivity and accessibility, and placemaking);

---

<sup>1</sup> PDA specific and area plans should be consistent with MTC's PDA Planning Program Guidelines provided in Attachment B. More information about MTC's PDA Planning Program is available here: [http://www.mtc.ca.gov/planning/smart\\_growth/stations/](http://www.mtc.ca.gov/planning/smart_growth/stations/).

8. Prepare and conduct civic engagement, community outreach and education regarding TODs, PDAs, and GOAs;
9. Development of visualization, web-based, or other technical tools, such as GIS mapping or photo simulations to reflect building types associated with adopted plans
10. Develop a Community Risk Reduction Plan that uses Bay Area Air Quality Management District guidelines to address air pollutant emissions;
11. Develop Adaptive Management plans or Risk Assessments that assess and identify ways to address potential sea level rise to protect TODs, PDAs and GOAs per San Francisco Bay Area Conservation and Development Commission (BCDC) guidelines;
12. Develop creative design solutions to address storm water or sewer needs at TOD sites, including green infrastructure and low-impact development approaches;
13. Neighborhood/PDA-wide infrastructure planning and design, emphasizing green infrastructure and low-impact development for energy efficiency, storm water management, etc.;
14. Perform economic analyses for various topics related to development in TODs, PDAs and GOAs, including but not limited to development feasibility and market analyses, financing strategies for infrastructure capital and maintenance costs, and construction and maintenance of affordable housing;
15. Municipal financing mechanisms (both standard and innovative) for TOD, including public and private infrastructure, housing, parks and open space improvements, and other related TOD improvements;
16. Analysis of strategies to promote equitable development and minimize displacement, including comprehensive and targeted affordable housing strategies;
17. Station access improvements for new and existing development, emphasizing and prioritizing the needs of pedestrians, persons with disabilities, bicycles, shuttles, transit, drop-off, and local circulation.
18. Complete CEQA review activities, including the preparation of required CEQA documents and technical studies; and
19. Others, as needed.

### ***Complete Streets Policy Implementation***

Complete streets policy implementation tasks may include assistance in the development of internal agency policy and/or protocol development and communications for complete streets implementation, technical assistance for developing performance measures for complete streets, or technical assistance with development of local design standards, or other technical assistance to facilitate the implementation of complete streets.

### ***Bicycle and Pedestrian Planning and Engineering Support***

Bicycle and pedestrian planning and engineering support tasks may include developing preliminary and conceptual designs and conducting feasibility studies. The public agency project sponsor who will be responsible for construction of any recommended improvements must accept the final work products.

Examples of the types of activities eligible for SC-TAP assistance include:

1. Preliminary design and engineering support/expertise for innovative designs. For bike projects, this likely would include expertise on new bikeway designs (such as those in the NACTO Urban Bikeway Design Guide (<http://nacto.org/cities-for-cycling/design-guide/>), like cycle tracks, bike boxes, and bike boulevard treatments;

2. Designing bicycle and/or pedestrian improvements for complex intersections or roadway crossings;
3. Designing facilities for bicyclists and pedestrians within limited rights-of-way (especially at intersections);
4. Designing interchange improvements that make them safer and more convenient for bikes and pedestrians;
5. Designing bicycle and transit facilities within the same right-of-way;
6. Designing improvements at the intersections of trails and roadways;
7. Bike parking recommendations for transit stops/stations where rights-of-way are limited;
8. Setting up and meeting federal and state experimentation process requirements, in order to test innovative facility designs; and

## **Funding Details**

Following is a description of the funding available for the different components of the SC-TAP.

### ***PDA Planning and Implementation***

Up to \$3.905 million of federal STP funds and \$795,700 of Measure B Transit Center Development funds may be available for the SC-TAP. As stated previously, all PDA planning and implementation projects must meet STP funding eligibility requirements. For this current funding cycle, the primary source of funding for the program is federal Surface Transportation Program (STP) funds, which require a transportation nexus (please see the section describing “Eligible Activities” for further details). The SC-TAP has been designed to accommodate the possible addition of more flexible funding sources in the future, however, enabling additional PDA-related planning activities to become eligible.

Because PDA planning and implementation projects may either be larger planning efforts or smaller projects focused on plan implementation, there is no minimum or maximum grant size being recommended at this time so that a broad range of projects may be considered for the initial call for projects of the expanded program. Projects for which project sponsors can provide a local match will receive additional points, however a local match is not required for SC-TAP eligibility.

Projects must be completed within 30 months from the date the consultant or consultant team is issued a notice to proceed. All projects selected for the SC-TAP will have a final project scope, budget and schedule that will be agreed upon by the project sponsor, the consultant, and the Alameda CTC. The Alameda CTC will require regular progress reports and will carefully track the project scope, schedule and budget. Any exceptions to the agreed upon scope, schedule or budget will require Alameda CTC staff approval.

### ***Complete Streets Policy Implementation***

Funding details for complete streets policy implementation are the same as those described for PDA planning and implementation.

### ***Bicycle and Pedestrian Planning and Engineering Support***

Bicycle and pedestrian planning and engineering support will be funded with \$50,000 of Measure B Bicycle and Pedestrian Safety discretionary funds for the first two years of the SC-TAP. Bicycle and pedestrian projects that fall within the boundaries of a PDA will be covered by PDA planning and implementation funds. There will not be a minimum amount for bicycle and pedestrian planning and

engineering support grants, however, due to limited funds, projects outside of PDAs will be limited to a maximum project budget of \$25,000.

### Evaluation Criteria and Application Review Process

The Alameda CTC will issue a call for SC-TAP projects on a regular basis and/or as funding is available. The first call is anticipated in Spring or Summer 2013 depending on the timeline for completion of the process to authorize the expenditure of federal funds. The Alameda CTC staff will host a workshop prior to the submission of project applications to answer questions and provide guidance to project sponsors.

Upon receipt, Alameda CTC staff will assess applications for completeness and eligibility. A selection panel will be convened to evaluate applications based on the criteria listed below. If necessary, additional information may be requested from project sponsors. Alameda CTC staff will make a final determination of awards and will bring the list of recommended projects to the Commission for final approval. Once awards are made, project sponsors will work with Alameda CTC staff to select the appropriate consultant or consultant team and finalize the project scope, budget and schedule.

The proposed project selection and scoring criteria for each area of the SC-TAP are described below. The criteria are based on OBAG requirements per MTC Resolution 4035 as well as criteria from MTC’s PDA Planning Program and ABAG’s FOCUS Technical Assistance Program.

PDA Planning and Implementation Project Evaluation Criteria	Points
1. Project Location <ul style="list-style-type: none"> <li>• Location in a planned or potential PDA or GOA (per the Alameda County PDA Investment and Growth Strategy) or contains a Resolution 3434 transit station</li> </ul>	Required
2. Communities of Concern – Project area includes a Community of Concern as defined by MTC’s Lifeline Transportation Program	5
3. Location within a CARE or freight area – Project area overlaps or is co-located with populations exposed to outdoor toxic air contaminants as identified in the Air District’s Community Air Risk Evaluation (CARE) Program or is in the vicinity of a major freight corridor <u>and</u> the local jurisdiction employs best management practices to mitigate particulate matter and toxic air contaminants exposure.	5
4. Existing Policies – the jurisdiction has demonstrated a commitment to provide an increase in housing and transportation choices demonstrated through existing policies such as innovative parking policies, TOD zoning, transportation demand management strategies, existing citywide affordable housing policies and approved projects, supportive general plan policies, sustainability policies, including green building policies and alternative energy policies, etc.	15
5. Project Performance and Impact – extent to which the project or its implementation will help achieve OBAG program goals and objectives and facilitate PDA implementation.	20
6. Project Approach/Scope of Work and Timeline – project has a well-defined scope of work and timeline identifying key purpose and objectives, all necessary tasks and subtasks, as well as expected deliverables and meetings; or, there is a clear and detailed description of the project, its purpose and objectives, and its expected outcomes (in cases where consultant assistance/involvement may be needed in developing the specific project scope and timeline).	20
7. Local Commitment and Community Support – jurisdiction demonstrates local	20

<b>PDA Planning and Implementation Project Evaluation Criteria</b>	<b>Points</b>
commitment to implementation of relevant plans or studies; demonstration of community, major property owner(s), City Council, Board of Supervisors, and relevant transit operator(s) support for the project (i.e., public involvement to date, letters of support, etc.)	
8. Matching Funds – project leverages other funding or current or past planning efforts	5
9. Implementation – project sponsor has a clear approach and timeframe for plan or project implementation.	10

<b>Complete Streets Policy Implementation Project Evaluation Criteria</b>	<b>Points</b>
1. Adoption of a Complete Streets Policy	Required
2. Project Need, Benefit and Effectiveness – there is a clear description of the current problem or need with regard to complete streets implementation, as well as the final outcome or objective to be accomplished by the project. Sponsors should describe how the project is expected to facilitate creation of complete streets within the community.	25
3. Project Approach and Timeline – project has a well-defined scope of work and timeline identifying key purpose and objectives, all necessary tasks and subtasks, as well as expected deliverables and meetings; or, there is a clear and detailed description of the project, its purpose and objectives, and its expected outcomes (in cases where consultant assistance/involvement may be needed in developing the specific project scope and timeline).	25
4. Level of Innovation and Replicability – project has the potential to demonstrate innovative and effective techniques for implementing complete streets policies and/or will provide a useful model for other Alameda County jurisdictions	20
5. Implementation– project sponsor has a clear approach and timeframe for plan or project implementation.	25
6. Matching Funds – project leverages other funding or current or past efforts to implement a complete streets policy.	5

<b>Bicycle and Pedestrian Planning and Engineering Support Project Evaluation Criteria</b>	<b>Points</b>
1. Project Location <ul style="list-style-type: none"> <li>• Project or segment is included in local or countywide bicycle or pedestrian plans</li> </ul>	Required
2. Project Need, Benefit and Effectiveness – clear description of project need (collision data or other documentation of the need for improvements) and its potential benefit in terms of improving safety, accessibility and/or mobility for bicyclists and pedestrians.	35
3. Level of Innovation and Replicability – project has the potential to demonstrate innovative and effective techniques for addressing bicycle and pedestrian safety, access and mobility and/or will provide a useful model for other Alameda County jurisdictions	35
4. Local Commitment to Implementation – project sponsor has identified an approach and timeframe for project implementation.	25
5. Matching Funds – project leverages other funding.	5

*This page intentionally left blank*





## Memorandum

**DATE:** February 14, 2013

**TO:** Alameda County Transportation Commission

**FROM:** Programs and Projects Committee

**SUBJECT:** **Approval of Annual Update to the Alameda CTC Transportation Fund for Clean Air (TFCA) Program Guidelines to Conform to the Air District's TFCA Policies for FY 2013/14**

### Recommendation

It is recommended the Commission approve the annual update to the Alameda CTC TFCA Program Guidelines, to conform to Bay Area Air Quality Management District (Air District) Board-adopted TFCA Policies for FY 2013/14.

### Summary

It is recommended the Commission approve the Alameda CTC TFCA Program Guidelines for FY 2013/14. TFCA County Program Managers are required to review their TFCA Guidelines annually and the Alameda CTC's Guidelines were last approved by the Commission in March 2012. The Alameda CTC TFCA Program Guidelines (Attachment A) conform to the Air District's Board-adopted TFCA Policies (Attachment B).

### Discussion

TFCA funding is generated by a \$4.00 vehicle registration fee collected by the Air District. Projects that result in the reduction of motor vehicle emissions are eligible for TFCA. Eligible projects are to achieve surplus emission reductions beyond what is currently required through regulations, ordinances, contracts, or other legally binding obligations. Projects typically funded with TFCA include shuttles, bicycle lanes and lockers, signal timing and trip reduction programs. As the TFCA Program Manager for Alameda County, the Alameda CTC is responsible for programming 40 percent of the four dollar vehicle registration fee that is collected in Alameda County for this program. Five percent of new revenue is set aside for the Alameda CTC's administration of the TFCA program. Per the Alameda CTC TFCA Guidelines, 70 percent of the available funds are to be allocated to the cities/county based on population, with a minimum of \$10,000 to each jurisdiction. The remaining 30 percent of the funds are to be allocated to transit-related projects on a discretionary basis.

The total amount of available TFCA is required to be completely programmed on an annual basis. A jurisdiction may borrow against its projected future share in order to receive more funds in the current year, which can help facilitate the programming of all

available funds. Projects proposed for TFCA funding are required to meet the eligibility and cost-effectiveness requirements of the TFCA program.

Statute requires Program Managers to annually review their programming guidelines for the TFCA Program. As specified in Section 44241 of the Health and Safety Code, the Alameda CTC, as the entity designated to receive the TFCA Program Manager funds, is required to hold a public meeting at least once a year for the purpose of adopting criteria for the expenditure of the funds and to review the expenditure of revenues. This review period will allow staff to incorporate updates to the TFCA legislation into the Alameda CTC's TFCA program, as well as consider additional comments to the program.

The Alameda CTC's Guidelines conform to the Air District's Board-adopted FY 2013/14 TFCA Policies (included for reference as Attachment B) The Alameda CTC Guidelines also reflect Air District guidance and include provisions specific to the administration of Alameda County's TFCA program, such as funding distribution and timely use of funds. The Air District has not proposed any substantive changes to TFCA program for FY 2013/14, but clarifications are proposed to the Alameda CTC's Guidelines based on staff's experience with administering the TFCA program.

Key proposed edits and clarifications to the Alameda CTC TFCA Program Guidelines for FY 2013/14:

- Based on Air District requirements:
  - Clarification added, regarding timely implementation of projects, that projects approved for FY 2013/14 funding must commence by the end of calendar year 2014 (i.e., by the end of the calendar year following the program approval). This milestone deadline will be tracked in the TFCA At Risk report.
- To help ensure program compliance and timely project delivery:
  - Staff recommends revising the TFCA timely use of funds provisions to delegate the approval for the first and second extension requests for the expenditure deadline to staff. The requirement for Commission approval for the third extension would be retained. Currently, all TFCA expenditure deadline extension requests are brought to the Commission for consideration.
  - Section XI has been expanded to include examples of reimbursable costs.

Additional proposed edits are clarifications to the current Alameda CTC TFCA Program Guidelines.

At the February ACTAC meeting, discussion included whether the amount of data collection required for the project evaluation and reporting components of the TFCA program is reasonable. The PPC requested that staff prepare additional information regarding suggested revisions to the evaluation and reporting process and procedures for

the TFCA program. This information will be scheduled for discussion at a future Commission meeting.

**Attachment(s)**

Attachment A: Draft FY 2013/14 Alameda CTC TFCA County Program Manager Fund Guidelines

Attachment B: Air District FY 2013/14 TFCA County Program Manager Policies

*This page intentionally left blank*

---

**ALAMEDA COUNTY TRANSPORTATION COMMISSION  
TRANSPORTATION FUND FOR CLEAN AIR  
(TFCA) PROGRAM GUIDELINES**

**I. BACKGROUND**

Pursuant to the 1998 California Clean Air Act, the Bay Area Air Quality Management District (Air District) is required to adopt a Clean Air Plan (CAP), which describes how the region will work toward compliance with State and Federal ambient air quality standards and make progress on climate protection. To reduce emissions from motor vehicles, the 2010 CAP includes transportation control measures (TCMs) and mobile source measures (MSMs). A TCM is defined as any strategy to reduce vehicle trips, vehicle use, vehicle miles traveled, vehicle idling, or traffic congestion for the purpose of reducing motor vehicle emissions. MSMs encourage the retirement of older, more polluting vehicles and the introduction of newer, less polluting motor vehicle technologies.

To fund the implementation of TCMs and MSMs, the State Legislature, through AB 434 (Sher; Statutes of 1991) and AB 414 (Sher, Statutes of 1995), authorized the Air District to collect a fee of up to \$4 per vehicle per year for reducing air pollution from motor vehicles and for related planning and programs. This legislation requires the Air District to allocate 40% of the revenue to an overall program manager in each county. The overall program manager must be designated by resolutions adopted by the county board of supervisors and the city councils of a majority of the cities representing a majority of the population.

AB 414 references the trip reduction requirements in the Congestion Management Program (CMP) legislation and states that Congestion Management Agencies (CMAs) in the Bay Area that are designated as AB 434 program managers “shall ensure that those funds are expended as part of an overall program for improving air quality and for the purposes of this chapter (the CMP Statute).” The Air District has interpreted this language to allow a wide variety of transportation control measures as now eligible for funding by program managers, including an expansion of eligible transit, rail and ferry projects.

AB 414 adds a requirement that County Program Managers adopt criteria for the expenditure of the county subventions and to review the expenditure of the funds. The content of the criteria and the review were not specified in the bill. However, the Air District has specified that any criteria used by a Program Manager must allocate funding to projects that are: 1) eligible under the law, 2) reduce motor vehicle emissions, 3) implement the relevant Transportation Control Measures and/or Mobile Source Measures in the Air District’s most recently approved strategy(ies) for state and national ozone standards (2010 Clean Air Plan, or CAP), and 4) are not planning or technical studies.

**II. ELIGIBLE PROJECTS**

Only projects that result in the reduction of motor vehicle emissions are eligible for TFCA funding. Projects must achieve surplus emission reductions beyond what is currently required through regulations, ordinances, contracts, or other legally binding obligations at the time of the execution of a funding agreement between the program manager (Alameda CTC) and the project sponsor.

Projects and programs eligible for funding from revenues generated by this fee include (consistent with the project types authorized under the California Health and Safety Code (HSC) Section 44241):

1. Implementation of rideshare programs;
2. Purchase or lease of clean fuel buses for school districts and transit operators;
3. Provision of local feeder bus or shuttle service to rail and ferry stations and to airports;
4. Implementation and maintenance of local arterial traffic management, including, but not limited to, signal timing, transit signal preemption, bus stop relocation and “smart streets”;
5. Implementation of rail-bus integration and regional transit information systems;
6. Implementation of demonstration projects in telecommuting and in congestion pricing of highways, bridges and public transit;
7. Implementation of vehicle-based projects to reduce mobile source emissions, including, but not limited to light duty vehicles with a gross vehicle weight (GVW) of 10,000 pounds or lighter, engine repowers (subject to Air District approval on a case-by-case basis), engine retrofits, fleet modernization, alternative fuels, and advanced technology demonstrations;
8. Implementation of smoking vehicles program;
9. Implementation of bicycle facility improvement projects that are included in an adopted countywide bicycle plan or congestion management program; and
10. Design and construction by local public agencies of physical improvements that support development projects that achieve motor vehicle emission reductions. The projects and the physical improvements shall be identified in an approved area-specific plan, redevelopment plan, general plan, or other similar plan.

Projects that are authorized by the HSC section 44241 and achieve TFCA cost-effectiveness, but do not fully meet the Air District’s current TFCA Policies are subject to Air District approval on a case-by-case basis.

TFCA funds may not be used for:

- Planning activities that are not directly related to the implementation of a specific project; or
- The purchase of personal computing equipment for an individual's home use.

### **III. COST EFFECTIVENESS**

The Air District requires the evaluation of all proposed and completed projects for TFCA cost-effectiveness. The Alameda CTC will measure the effectiveness level of TFCA-funded projects using the TFCA cost of the project divided by an estimate of the total tons of emissions reduced (reactive organic gases (ROG), oxides of nitrogen (NOx), and weighted particulate matter ten microns in diameter and smaller (PM<sub>10</sub>)) due to the project. These are used to calculate a cost effectiveness number of \$/ton. The Alameda CTC will only approve projects with a TFCA cost effectiveness, on an individual project basis, equal to or less than \$90,000 of TFCA funds per ton of total ROG, NOx and weighted PM<sub>10</sub> emissions reduced (\$/ton). Project sponsors are required to provide the data necessary to evaluate projects for TFCA cost-effectiveness. This may include but is not limited to transit ridership, verifiable survey data, bicycle counts, and results from comparable projects.

#### **IV. GENERAL PROGRAM STRUCTURE**

As the overall program manager in Alameda County, the Alameda CTC is allocated 40% of the funds collected in Alameda County. The Air District will advance these funds to the Alameda CTC in biannual installments each fiscal year. The Alameda CTC must program the TFCA revenue received each year within the Air District's allowable time period. Any unallocated funds may be reallocated by the Air District.

The TFCA funds programmed by the Alameda CTC will be distributed as follows:

- A maximum of 5% of the annual revenue to the Alameda CTC for program implementation and administration.
- 70% of the remaining funds to be allocated to the cities/county based on population as follows:
  - A minimum of \$10,000 to each jurisdiction.
  - City population will be updated annually based on State Department of Finance (DOF) estimates.
  - The 70% funds will be programmed annually in its own call for projects or in a coordinated call for projects with like funding sources.
  - A city or the county, with approval from the Alameda CTC, may choose to roll its annual 70% allocation into a future program year.
  - A jurisdiction may borrow against its projected future year share in order to use rolled over funds from other jurisdictions available in the current year.
  - Relinquished funds from a city's or the county's completed projects are made available to the same jurisdiction through its 70% allocation for reprogramming to future projects.
  - The Commission may also program against future TFCA revenue for projects that are larger than the annual funds available.
- 30% of the funds allocated to transit related projects on a discretionary basis, as follows:
  - 30% funds will be programmed annually in its own call for projects or in a coordinated call for projects with like funding sources.
  - Projects competing for the 30% discretionary funds will be evaluated based on the total emissions reductions projected as a result of the project. Projects will be prioritized based on the TFCA cost-effectiveness evaluation. When this calculation is not sufficient to prioritize candidate projects, the Alameda CTC Commission may also consider the emissions reductions per total project dollar invested for the project and the matching funds provided by the project sponsor.
  - Relinquished funds from completed discretionary projects are returned to the 30% revenue for reprogramming in future funding cycles.
  - The Commission may also program against future TFCA revenue for projects that are larger than the annual funds available.

The minimum TFCA funding request is \$50,000, unless the project sponsor can show special and unusual circumstances to set this limit aside.

## **V. PROGRAM SCHEDULE**

Below is the 2013 schedule for the FY 2013/14 program:

February	Annual review of Alameda County TFCA Program Guidelines. A call for projects will be issued by the Alameda CTC. Alameda CTC adopts resolution endorsing the programming of TFCA funds consistent with the Expenditure Plan Application.
March	Expenditure Plan Application due to Air District. Project applications due to Alameda CTC.
April	Semi-annual project status reports due to Alameda CTC.
May - June	Review of draft program by Commission. Alameda CTC submits Semi-annual Report to Air District by May 31 <sup>st</sup> .
June - July	Final program approval by =Commission.
September	For on-going projects, annual status reports from project sponsors due to the Alameda CTC.
October	Alameda CTC submits Annual Report to Air District by October 31st.

Schedule subject to modification based on schedule changes imposed by the Air District and previous programming actions by the Alameda CTC.

## **VI. APPLICATION PROCESS**

Project sponsors shall complete the Alameda CTC TFCA funding application. The application is updated annually and may be included in a coordinated call for projects process that consolidates like fund sources. The type of information required for the application includes the following:

- 1. Partner agencies/organizations:** If the project is sponsored by more than one agency, the applicant shall list the partner agencies, including the point of contact(s).
- 2. TFCA Funding Category:** The applicant shall indicate whether the funds applied for are from the 70% city/county funds or the 30% transit discretionary funds. Project sponsors may choose to rollover their 70% funds to into a future fiscal year 70% allocation. Project sponsors may also request to reprogram any remaining TFCA funds from previous projects or allocations in their jurisdiction, to the proposed project.
- 3. Funding Sources/Budget:** Applicants shall include a funding plan listing all funding sources and amounts (including regional 60% TFCA funds and unsecured funds). Applicants shall include a project budget listing the total project cost by phase and cost type.
- 4. Schedule and Project Milestones:** Applicants shall include project schedule and milestones.
- 5. Project Data:** Applicants shall submit the requested project-related data necessary to determine eligibility and calculate the estimated emissions reductions and cost-effectiveness.
- 6. Transportation Control Measures (TCM) and Mobile Source Measures (MSM):** Applicants shall list the TCMs and/or MSMs from the Air District's most recently approved strategies for state and national ozone standards that are applicable to the project.



## **VII. MONITORING REQUIREMENTS**

The Air District requires a pre- and post-project evaluation of emissions reductions. The first is an estimate of the projected emissions reduction. Sponsors must provide data for this calculation in the project application.

Sponsors must also conduct post-project monitoring and/or surveys (known as the monitoring requirements) as specified in the fund transfer agreement for the project. This information is required for the post-project evaluation of emissions reductions.

Project sponsors requesting TFCA reimbursement for monitoring costs shall provide the estimated cost in the TFCA application. The cost of collecting data to fulfill the TFCA monitoring requirements is considered an administrative project cost. Administrative project costs reimbursed by TFCA are limited to a total of 5% of the TFCA funds received.

## **VIII. INSURANCE REQUIREMENTS**

Each Project Sponsor must maintain general liability insurance, workers compensation insurance and additional insurance as appropriate for specific projects, with coverage amounts specified in the project funding agreement, throughout the life of the project.

This section provides guidance on the insurance coverage and documentation typically required for TFCA Program Manager Fund projects. Note that the Air District reserves the right to specify different types or levels of insurance in the funding agreement. The typical funding agreement requires that each project sponsor provide documentation showing that the project sponsor meets the following requirements for each of its projects.

- 1. Liability Insurance** with a limit of not less than \$1,000,000 per occurrence, of the type usual and customary to the business of the Project Sponsor, and to the operation of the vehicles, vessels, engines or equipment operated by the Project Sponsor.
- 2. Property Insurance** in an amount of not less than the insurable value of Project Sponsor's vehicles, vessels, engines or equipment funded under the Agreement, and covering all risks of loss, damage or destruction of such vehicles, vessels, engines or equipment.
- 3. Worker's Compensation Insurance** for construction projects including but not limited to bike/pedestrian paths, bike lanes, smart growth and vehicle infrastructure, as required by California law and employers insurance with a limit not less than \$1 million.

**Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A, VII. The Air District may, at its sole discretion, waive or alter this requirement or accept self-insurance in lieu of any required policy of insurance.

The following table lists the types of insurance coverage generally required for each project type. The requirements may differ in specific cases.

**County Program Manager Fund Contract Activity:      Insurance Required:**

Vehicle Purchase and lease / Engine retrofits	Automobile Liability and Automobile Physical Damage
Operation of shuttle to/from transit hubs	Commercial General Liability, Automobile Liability and Automobile Physical Damage
Construction projects including: bicycle/pedestrian overpass; bicycle facilities including bike paths, lanes, and routes; smart growth and traffic calming; and vehicle infrastructure.	Commercial General Liability, Automobile Liability and Worker's Compensation
Bicycle lockers and racks, Arterial Management, and Signal Timing	Commercial General Liability
Guaranteed Ride Home programs, transit marketing programs, and transit pass subsidy or commute incentives.	None

**IX. FUNDING AGREEMENT, REPORTS AND AUDIT REQUIREMENTS**

Prior to receiving any reimbursement of funds, project sponsors must execute a fund transfer agreement with the Alameda CTC. The fund transfer agreement includes a description of the project/program to be funded and specifies the terms and conditions for the expenditure of funds, including audit requirements.

An executed funding agreement between the Air District and the Alameda CTC constitutes final approval and obligation for the Air District to fund a project. Costs incurred prior to the execution of the funding agreement between the Air District and Alameda CTC will not be reimbursed. An executed funding agreement between the Alameda CTC and project sponsor is required before any reimbursements will be made. The funding agreement between the Alameda CTC and project sponsor is to be executed within three months from the date the funding agreement is provided to the project sponsor. After the three month deadline has passed, any funding associated with an unexecuted funding agreement may be considered unallocated and may be reprogrammed.

Project sponsors will be required to submit semi-annual progress reports to the Alameda CTC which provide project status and itemize the expenditure of funds for each project. Project sponsors are also required to submit a final project report upon completion of the project, which includes monitoring requirements.

All projects will be subject to a performance audit including project monitoring requirements established by the Air District. Project sponsors will, for the duration of the project/program, and for three (3) years following completion, make available to the Air District or to an independent auditor, all records relating to expenses incurred in implementing the projects.

**X. TIMELY IMPLEMENTATION OF PROJECTS AND USE OF FUNDS**

The enabling legislation requires project sponsors to encumber and expend funds within two years, unless a time extension has been granted. To ensure the timely implementation of projects and use of funds, the following timelines will be imposed for each program year:

1. Within two months of receipt of funds from the Air District, the Alameda CTC will send out fund transfer agreements to each project sponsor.
2. Project sponsors must execute a fund transfer agreement with the Alameda CTC within three months of receipt of an agreement from the Alameda CTC. The executed fund transfer agreement must contain an expenditure plan for implementation of the project. After the deadline has passed, any funding associated with an unexecuted funding agreement may be considered unallocated and may be reprogrammed.
3. Project sponsors must initiate implementation of a project within three months of the date of receipt of the executed fund transfer agreement from the Alameda CTC, unless an extended schedule has been approved in advance by the Alameda CTC. The Alameda CTC will not approve an extended schedule with a project start date beyond calendar year 2014.
4. Funds must be expended within two years from the date of the first receipt of funds by the Alameda CTC from the Air District. The Alameda CTC may, if it finds that significant progress has been made on a project, approve no more than two one-year schedule extensions for a project. Additional schedule extension requests can only be granted with approval from the Commission and Air District.
5. Sponsors must submit requests for reimbursement at least once per fiscal year. Requests must be submitted within six (6) months after the end of the fiscal year, defined as the period from July 1 to June 30. All final requests for reimbursement must be submitted no later than the submittal date of the Final Project Report.
6. Sponsors must submit semi-annual progress reports within the period established by the Air District.
7. Sponsors must submit required Final Project Reports (project monitoring reports) within three months of project completion or, as applicable, within three months after the post-project evaluation period as established in the funding agreement.
8. An at risk report will be presented to Alameda CTC Committees periodically to advise sponsors of upcoming critical dates and deadlines.

Any sponsor that does not comply with any of the above requirements within the established time frames will be given written notice from the Alameda CTC that they have 60 days in which to comply. Failure to comply within 60 days will result in the reprogramming of the funds allocated to that project, and the project sponsor will not be permitted to apply for new projects until the sponsor has demonstrated to the Alameda CTC that steps have been taken to avoid future violations of this policy.

## **XI. REIMBURSABLE COSTS AND REIMBURSEMENT OF FUNDS**

TFCA funds can be used for project implementation costs as follows:

- Project implementation costs are charges associated with implementing a specific TFCA-funded project, including:
  - Documented hourly labor charges (salaries, wages, and benefits) directly and solely related to implementation of the TFCA project,
  - Capital costs,

- Capital equipment and installation costs,
- Shuttle driver labor and equipment maintenance costs,
- Shuttle driver labor costs,
- Labor costs related to capital purchases,
- Operator or personnel training directly related to project implementation,
- Contractor labor charges related to the TFCA project,
- Travel, and training and associated personnel costs that only if these costs are directly related to the implementation of the TFCA-funded project (e.g., the cost of training mechanics to service TFCA-funded natural gas clean air vehicles),
- Indirect costs associated with implementing the project, including reasonable overhead costs incurred to provide a physical place of work (e.g., rent, utilities, office supplies), general support services (e.g., payroll, reproduction) and managerial oversight, and
- Sponsor may choose not to charge any indirect costs to a TFCA project.

Upon execution of a fund transfer agreement, project sponsors may request reimbursement for documented project expenses. All project costs must be identified in the budget from the approved grant application and conform to the project scope included in attachment A of the TFCA funding agreement. For each reimbursement request, project sponsors must complete the TFCA "Request for Reimbursement of Funds" form attached to the fund transfer agreement. The form must have an original signature by an authorized person, and should be sent to the attention of Alameda CTC's Financial Officer.

The form must be accompanied by the following documentation:

1. **Direct Costs:** Direct project costs are directly and solely related to the implementation of the project. Documentation includes copies of paid invoices and evidence of payment.
2. **Labor Charges:** Hourly labor charges are the sum of the salary paid to an employee plus the cost of fringe benefits provided, expressed on the basis of hours worked. Documentation of hourly charges includes payroll records indicating job title, hourly pay rate, and time sheets indicating time worked on project (other accounting methods to allocate and document staff time will be considered on a case by case basis).
3. **Indirect Costs:** Indirect costs may be considered eligible for reimbursement with TFCA funds on a case-by-case basis provided the project sponsor requests and justifies the reimbursement in the approved grant application. Sponsor will be required to submit an Indirect Cost Rate proposal for approval in advance. The required documentation for indirect project costs would be similar to what is required for direct costs and hourly labor charges.
4. **Administrative Costs:** Administrative costs that are reimbursable to a project sponsor are limited to a maximum of 5% of the total TFCA funds received. Administrative project costs may be considered eligible for reimbursement with TFCA funds on a case-by-case basis provided the project sponsor requests and justifies the reimbursement in the approved grant application. The required documentation for administrative project costs would be similar to what is required for direct costs and hourly labor charges.

## *Appendix D: Board-Adopted TFCA County Program Manager Fund Policies for FYE 2014*

**Adopted November 7, 2012**

The following Policies apply only to the Transportation Fund for Clean Air (TFCA) County Program Manager Fund.

### **BASIC ELIGIBILITY**

1. **Reduction of Emissions:** Only projects that result in the reduction of motor vehicle emissions within the Air District's jurisdiction are eligible.

Projects must conform to the provisions of the California Health and Safety Code (HSC) sections 44220 et seq. and these Air District Board of Directors adopted TFCA County Program Manager Fund Policies for FYE 2014.

Projects must achieve surplus emission reductions, i.e., reductions that are beyond what is required through regulations, ordinances, contracts, and other legally binding obligations at the time of the execution of a grant agreement between the County Program Manager and the grantee. Projects must also achieve surplus emission reductions at the time of an amendment to a grant agreement if the amendment modifies the project scope or extends the project completion deadline.

2. **TFCA Cost-Effectiveness:** Projects must achieve TFCA cost-effectiveness, on an individual project basis, equal to or less than \$90,000 of TFCA funds per ton of total of emissions reduced, unless a different value is specified in the policy for that project type. (See "Eligible Project Categories" below.) Cost-effectiveness is based on the ratio of TFCA funds divided by the sum total tons of reactive organic gases (ROG), oxides of nitrogen (NO<sub>x</sub>), and weighted particulate matter 10 microns in diameter and smaller (PM<sub>10</sub>) reduced (\$/ton). All TFCA-generated funds (e.g., TFCA Regional Funds, reprogrammed TFCA funds) that are awarded or applied to a project must be included in the evaluation. For projects that involve more than one independent component (e.g., more than one vehicle purchased, more than one shuttle route, etc.), each component must achieve this cost-effectiveness requirement.

County Program Manager administrative costs are excluded from the calculation of a project's TFCA cost-effectiveness.

3. **Eligible Projects, and Case-by-Case Approval:** Eligible projects are those that conform to the provisions of the HSC section 44241, Air District Board adopted policies and Air District guidance. On a case-by-case basis, County Program Managers must receive approval by the Air District for projects that are authorized by the HSC section 44241 and achieve Board-adopted TFCA cost-effectiveness but do not fully meet other Board-adopted Policies.
4. **Consistent with Existing Plans and Programs:** All projects must comply with the transportation control measures and mobile source measures included in the Air District's most recently approved plan for achieving and maintaining State and national ambient air quality standards,

which are adopted pursuant to HSC sections 40233, 40717 and 40919, and, when applicable, with other adopted State, regional, and local plans and programs.

5. **Eligible Recipients:** Grant recipients must be responsible for the implementation of the project, have the authority and capability to complete the project, and be an applicant in good standing with the Air District.
  - A. Public agencies are eligible to apply for all project categories.
  - B. Non-public entities are only eligible to apply for new alternative-fuel (light, medium, and heavy-duty) vehicle and infrastructure projects, and advanced technology demonstrations that are permitted pursuant to HSC section 44241(b)(7).
6. **Readiness:** Projects must commence in calendar year 2014 or sooner. “Commence” includes any preparatory actions in connection with the project’s operation or implementation. For purposes of this policy, “commence” can mean the issuance of a purchase order to secure project vehicles and equipment, commencement of shuttle and ridesharing service, or the delivery of the award letter for a construction contract.
7. **Maximum Two Years Operating Costs:** Projects that provide a service, such as ridesharing programs and shuttle and feeder bus projects, are eligible to apply for a period of up to two (2) years. Grant applicants that seek TFCA funds for additional years must reapply for funding in the subsequent funding cycles.

#### APPLICANT IN GOOD STANDING

8. **Independent Air District Audit Findings and Determinations:** Grantees who have failed either the fiscal audit or the performance audit for a prior TFCA-funded project awarded by either County Program Managers or the Air District are excluded from receiving an award of any TFCA funds for five (5) years from the date of the Air District’s final audit determination in accordance with HSC section 44242, or duration determined by the Air District Air Pollution Control Officer (APCO). Existing TFCA funds already awarded to the project sponsor will not be released until all audit recommendations and remedies have been satisfactorily implemented. A failed fiscal audit means a final audit report that includes an uncorrected audit finding that confirms an ineligible expenditure of TFCA funds. A failed performance audit means that the program or project was not implemented in accordance with the applicable Funding Agreement or grant agreement.

A failed fiscal or performance audit of the County Program Manager or its grantee may subject the County Program Manager to a reduction of future revenue in an amount equal to the amount which was inappropriately expended pursuant to the provisions of HSC section 44242(c)(3).
9. **Authorization for County Program Manager to Proceed:** Only a fully executed Funding Agreement (i.e., signed by both the Air District and the County Program Manager) constitutes the Air District’s award of County Program Manager Funds. County Program Managers may only incur costs (i.e., contractually obligate itself to allocate County Program Manager Funds) after the Funding Agreement with the Air District has been executed.
10. **Insurance:** Both the County Program Manager and each grantee must maintain general liability insurance, workers compensation insurance, and additional insurance as appropriate for specific projects, with required coverage amounts provided in Air District guidance and final amounts specified in the respective grant agreements.

## INELIGIBLE PROJECTS

11. **Duplication:** Grant applications for projects that provide additional TFCA funding for existing TFCA-funded projects (e.g., Bicycle Facility Program projects) that do not achieve additional emission reductions are ineligible. Combining TFCA County Program Manager Funds with other TFCA-generated funds that broaden the scope of the existing project to achieve greater emission reductions is not considered project duplication.
12. **Planning Activities:** A grantee may not use any TFCA funds for planning related activities unless they are directly related to the implementation of a project or program that results in emission reductions.
13. **Employee Subsidies:** Projects that provide a direct or indirect financial transit or rideshare subsidy or shuttle/feeder bus service exclusively to the grantee's employees are not eligible.

## USE OF TFCA FUNDS

14. **Cost of Developing Proposals:** Grantees may not use TFCA funds to cover the costs of developing grant applications for TFCA funds.
15. **Combined Funds:** TFCA fund may be combined with other grants (e.g., with TFCA Regional Funds or State funds) to fund a project that is eligible and meets the criteria for all funding sources.
16. **Administrative Costs:** The County Program Manager may not expend more than five percent (5%) of its County Program Manager Funds for its administrative costs. The County Program Manager's costs to prepare and execute its Funding Agreement with the Air District are eligible administrative costs. Interest earned on County Program Manager Funds shall not be included in the calculation of the administrative costs. To be eligible for reimbursement, administrative costs must be clearly identified in the expenditure plan application and in the Funding Agreement, and must be reported to the Air District.
17. **Expend Funds within Two Years:** County Program Manager Funds must be expended within two (2) years of receipt of the first transfer of funds from the Air District to the County Program Manager in the applicable fiscal year, unless a County Program Manager has made the determination based on an application for funding that the eligible project will take longer than two years to implement. Additionally, a County Program Manager may, if it finds that significant progress has been made on a project, approve no more than two one-year schedule extensions for a project. Any subsequent schedule extensions for projects can only be given on a case-by-case basis, if the Air District finds that significant progress has been made on a project, and the Funding Agreement is amended to reflect the revised schedule.
18. **Unallocated Funds:** Pursuant to HSC 44241(f), any County Program Manager Funds that are not allocated to a project within six months of the Air District Board of Directors approval of the County Program Manager's Expenditure Plan may be allocated to eligible projects by the Air District. The Air District shall make reasonable effort to award these funds to eligible projects in the Air District within the same county from which the funds originated.
19. **Incremental Cost (for the purchase or lease of new vehicles):** For new vehicles, TFCA funds awarded may not exceed the incremental cost of a vehicle after all rebates, credits,

and other incentives are applied. Such financial incentives include manufacturer and local/state/federal rebates, tax credits, and cash equivalent incentives. Incremental cost is the difference in cost between the purchase or lease price of the new vehicle, and its new conventional vehicle counterpart that meets the most current emissions standards at the time that the project is evaluated.

20. **Reserved.**

21. **Reserved.**

## **ELIGIBLE PROJECT CATEGORIES**

### **22. Alternative Fuel Light-Duty Vehicles:**

**Eligibility:** For TFCA purposes, light-duty vehicles are those with a gross vehicle weight rating (GVWR) of 8,500 lbs. or lighter. Eligible alternative light-duty vehicle types and equipment eligible for funding are:

- A. Purchase or lease of new hybrid-electric, electric, fuel cell, and CNG/LNG vehicles certified by the CARB as meeting established super ultra low emission vehicle (SULEV), partial zero emission vehicle (PZEV), advanced technology-partial zero emission vehicle (AT-PZEV), or zero emission vehicle (ZEV) standards.
- B. Purchase or lease of new electric neighborhood vehicles (NEV) as defined in the California Vehicle Code.
- C. CARB emissions-compliant vehicle system retrofits that result in reduced petroleum use (e.g., plug-in hybrid systems).

Gasoline and diesel (non-hybrid) vehicles are not eligible for TFCA funds. Funds are not available for non-fuel system upgrades, such as transmission and exhaust systems, and should not be included in the incremental cost of the project.

### **23. Alternative Fuel Medium Heavy-Duty and Heavy Heavy-Duty Service Replacement Vehicles (low-mileage utility trucks in idling service):**

**Eligibility:** For TFCA purposes, medium and heavy-duty service vehicles are on-road motor vehicles with a GVWR of 14,001 lbs. or heavier. Eligible alternative fuel service vehicles are only those vehicles in which engine idling is required to perform the vehicles' primary service function (for example, trucks with engines to operate cranes or aerial buckets). In order to qualify for this incentive, each new vehicle must be placed into a service route that has a minimum idling time of 520 hours/year, and a minimum mileage of 500 miles/year. Eligible MHDV and HHDV vehicle types for purchase or lease are:

- A. New hybrid-electric, electric, and CNG/LNG vehicles certified by the CARB or that are listed by the IRS as eligible for a federal tax credit pursuant to the Energy Policy Act of 2005.

**Scrapping Requirements:** Grantees with a fleet that includes model year 1998 or older heavy-duty diesel vehicles must scrap one model year 1998 or older heavy-duty diesel vehicle for each new vehicle purchased or leased under this grant. Costs related to the scrapping of heavy-duty vehicles are not eligible for reimbursement with TFCA funds.

### **24. Alternative Fuel Heavy-Duty Replacement Vehicles (high mileage):**



**Eligibility:** For TFCA purposes, Alternative Fuel Heavy-Duty Vehicles are defined as follows: Light-heavy-duty vehicles (LHDV) are those with a GVWR between 8,501 lbs. and 14,000 lbs., medium-heavy-duty vehicles (MHDV) are those with a GVWR between 14,001 lbs. and 33,000 lbs., and heavy-heavy-duty vehicles (HHDV) are those with a GVWR equal to or greater than 33,001 lbs. Eligible LHDV, MHDV and HHDV vehicle types for purchase or lease are:

- A. New hybrid-electric, electric, and CNG/LNG vehicles certified by the CARB or that are listed by the IRS as eligible for a federal tax credit pursuant to the Energy Policy Act of 2005.

TFCA funds may not be used to pay for non-fuel system upgrades such as transmission and exhaust systems.

Scrapping requirements are the same as those in Policy #23.

#### 25. **Alternative Fuel Bus Replacement:**

**Eligibility:** For purposes of transit and school bus replacement projects, a bus is any vehicle designed, used, or maintained for carrying more than 15 persons, including the driver. A vehicle designed, used, or maintained for carrying more than 10 persons, including the driver, which is used to transport persons for compensation or profit, or is used by any nonprofit organization or group, is also a bus. A vanpool vehicle is not considered a bus. Buses are subject to the same eligibility requirements listed in Policy #24 and the same scrapping requirements listed in Policy #23.

#### 26. **Alternative Fuel Infrastructure:**

**Eligibility:** Eligible refueling infrastructure projects include new dispensing and charging facilities, or additional equipment or upgrades and improvements that expand access to existing alternative fuel fueling/charging sites (e.g., electric vehicle, CNG). This includes upgrading or modifying private fueling/charging sites or stations to allow public and/or shared fleet access. TFCA funds may be used to cover the cost of equipment and installation. TFCA funds may also be used to upgrade infrastructure projects previously funded with TFCA-generated funds as long as the equipment was maintained and has exceeded the duration of its years of effectiveness after being placed into service.

TFCA-funded infrastructure projects must be available to and accessible by the public. Equipment and infrastructure must be designed, installed and maintained as required by the existing recognized codes and standards and approved by the local/state authority.

TFCA funds may not be used to pay for fuel, electricity, operation, and maintenance costs.

- 27. **Ridesharing Projects:** Eligible ridesharing projects provide carpool, vanpool or other rideshare services. Projects that provide a direct or indirect financial transit or rideshare subsidy are also eligible under this category.

#### 28. **Shuttle/Feeder Bus Service:**

These projects link a mass transit hub (i.e., rail or Bus Rapid Transit (BRT) station, ferry or bus terminal, airport) to or from a final destination. These projects are intended to reduce single-occupancy, commonly-made vehicle trips (e.g., commuting or shopping center trips) by enabling riders to travel the remaining, relatively short, distance between a mass transit hub and the nearby

final destination. The final destination must be a distinct commercial, employment or residential area. The project's route must operate to or from a mass transit hub and must coordinate with the transit schedules of the connecting mass transit's services. Project routes cannot replace or duplicate an existing local transit service. These services are intended to support and complement the use of existing major mass transit services.

Shuttle/feeder bus service applicants must be either:

- 1) a public transit agency or transit district that directly operates the shuttle/feeder bus service; or
- 2) a city, county, or any other public agency.

The project applicant must submit documentation from the General Manager of the transit district or transit agency that provides service in the area of the proposed shuttle route, which demonstrates that the proposed shuttle service does not duplicate or conflict with existing transit agency service.

The following is a listing of eligible vehicle types that may be used for service:

- A. a zero-emission vehicle (e.g., electric, hydrogen)
- B. an alternative fuel vehicle (CNG, liquefied natural gas, propane);
- C. a hybrid-electric vehicle;
- D. a post-1998 diesel vehicle with a CARB Verified Diesel Emission Control Strategy (e.g., retrofit); or
- E. a post-1990 gasoline-fueled vehicle.

Pilot shuttle/feeder bus service projects are required to meet a cost-effectiveness of \$125,000/ton during the first two years of operation (see Policy #2). A pilot project is a defined route that is at least 70% unique and has not previously been funded through TFCA. Applicants must provide data supporting the demand for the service, letters of support from potential users and providers, and plans for financing the service in the future.

## 29. **Bicycle Projects:**

New bicycle facility projects that are included in an adopted countywide bicycle plan or Congestion Management Program (CMP) are eligible to receive TFCA funds. Eligible projects are limited to the following types of bicycle facilities for public use that result in motor vehicle emission reductions:

- A. New Class-1 bicycle paths;
- B. New Class-2 bicycle lanes;
- C. New Class-3 bicycle routes;
- D. New bicycle boulevards;
- E. Bicycle racks, including bicycle racks on transit buses, trains, shuttle vehicles, and ferry vessels;
- F. Bicycle lockers;
- G. Capital costs for attended bicycle storage facilities;
- H. Purchase of two-wheeled or three-wheeled vehicles (self-propelled or electric), plus mounted equipment required for the intended service and helmets; and
- I. Development of a region-wide web-based bicycle trip planning system.

All bicycle facility projects must, where applicable, be consistent with design standards published in the California Highway Design Manual.

**30. Arterial Management:**

Arterial management grant applications must identify a specific arterial segment and define what improvement(s) will be made to affect traffic flow on the identified arterial segment. Projects that provide routine maintenance (e.g., responding to citizen complaints about malfunctioning signal equipment) are not eligible to receive TFCA funds. Incident management projects on arterials are eligible to receive TFCA funds. Transit improvement projects include, but are not limited to, bus rapid transit and transit priority projects. For signal timing projects, TFCA funds may only be used for local arterial management projects where the affected arterial has an average daily traffic volume of 20,000 motor vehicles or more, or an average peak hour traffic volume of 2,000 motor vehicles or more (counting volume in both directions). Each arterial segment must meet the cost-effectiveness requirement in Policy #2.

**31. Smart Growth/Traffic Calming:**

Physical improvements that support development projects and/or calm traffic, resulting in motor vehicle emission reductions, are eligible for TFCA funds, subject to the following conditions:

- A. The development project and the physical improvements must be identified in an approved area-specific plan, redevelopment plan, general plan, bicycle plan, pedestrian plan, traffic-calming plan, or other similar plan; and
- B. The project must implement one or more transportation control measures (TCMs) in the most recently adopted Air District plan for State and national ambient air quality standards. Pedestrian projects are eligible to receive TFCA funds.
- C. The project must have a completed and approved environmental plan.

Traffic calming projects are limited to physical improvements that reduce vehicular speed by design and improve safety conditions for pedestrians, bicyclists or transit riders in residential retail, and employment areas.

## *Appendix E: Glossary of Terms*

---

The following is a glossary of terms found in the TFCA County Program Policies:

***Final audit determination*** - The determination by the Air District of a County Program Manager or grantee's TFCA program or project, following completion of all procedural steps set forth in HSC section 44242(a) – (c).

***Funding Agreement*** - The agreement executed by and between the Air District and the County Program Manager for the allocation of County Program Manager Funds for the respective fiscal year.

***Grant Agreement*** - The agreement executed by and between the County Program Manager and a grantee.

***Grantee*** - Recipient of an award of TFCA Funds from the County Program Manager to carry out a TFCA project and who executes a grant agreement with the County Program Manager to implement that project. A grantee is also known as a project sponsor.

***TFCA funds*** - Grantee's allocation of funds, or grant, pursuant to an executed grant agreement awarded pursuant to the County Program Manager Fund Funding Agreement.

***TFCA-generated funds*** - The Transportation Fund for Clean Air (TFCA) program funds generated by the \$4 surcharge on motor vehicle registration fees that are allocated through the Regional Fund and the County Program Manager Fund.



## Memorandum

**DATE:** February 18, 2013

**TO:** Alameda County Transportation Commission

**FROM:** I-580 Policy Advisory Committee

**SUBJECT:** **Approval of an amendment to the Alameda CTC Administrative Code in order to convert the existing I-580 Policy Advisory Committee (I-580 PAC) as a “Standing Committee” of the Board and rename to the I-580 Policy Committee (I-580 PC)**

### Recommendation

It is recommended the Commission approve an amendment to the Alameda CTC Administrative Code in order to convert the existing I-580 Policy Advisory Committee (I-580 PAC) from an advisory status to a “Standing Committee” of the Board, as authorized under Section 4.1.14 of the Administrative Code, and rename it to the I-580 Policy Committee.

### Summary

At the I-580 PAC meeting on February 11, 2013, a request was made by members of the I-580 PAC to convert the I-580 PAC to an Alameda CTC Standing Committee.

An amendment to the Alameda CTC Administrative Code is required to change the status of the existing I-580 Policy Advisory Committee (I-580 PAC) from an advisory status to a “Standing Committee” of the Board.

### Discussion

In July 2009, Alameda County Congestion Management Agency (ACCMA) Board approved the establishment of I-580 Policy Advisory Committee (I-580 PAC) for the Express Lane Projects in the Tri-Valley. The I-580 PAC has since provided policy direction to the Board for the delivery and the operation of the Toll Facility, similar to the responsibilities of the I-680 JPA for the I-680 Express Lane project.

As the I-580 Express Lanes projects (Eastbound and Westbound) are progressing and evolving, there are several policy issues to be considered and recommended to the Commission on a regular basis. Certain policy items also need to be coordinated with MTC in relation with their express lane network policies. Therefore, it was recommended to convert the I-580 PAC to a “Standing Committee” of the Commission, as defined by the Administration Code and to rename it to I-580 Policy Committee (I-580 PC). It is recommended that the I-580 PC be comprised of the Chair of the Commission and one representative from each of the following jurisdictions: The cities of Livermore, Dublin

and Pleasanton and the County of Alameda. The I-580 PC will consider staff recommendations and propose actions to the Commission on a regular basis.

**Fiscal Impact**

There are no fiscal impacts with this recommendation.