

Preliminary Policy, Planning and Programming Implementation Schedule for Fiscal Year 2012-2013*

Task	Planned due date	2012	FY 2012/2013												Notes
		June	July	August	September	October	November	December	January	February	March	April	May	June	
Policies															
Agency Funding Policies (OBAG, CIP, discretionary grants, STIP)	12/6/12	Initiate internal policy discussions	Develop Policies		First draft policies to ACTAC and Board	Second draft policies to ACTAC and Board		Final Draft to Commission	Final Policy Adoption						
Administrative Code	6/28/12	Adopt Amendment to Administrative Code													
Alameda CTC Procurement Policy and Local Contracting Program	12/6/12	Initiate internal development of policy	Develop Policies			First draft policies to ACTAC and Board	Second draft policies to ACTAC and Board		Final Policy Adoption	Implement new policy for annually renewed and all other contracting					
Legislative Program for 2013	12/6/12				Meet with legislative staff of cities, county, transit operators to discuss programs	Draft Legislative Program	Legislative Program to ACTAC and Commission	Adoption of 2013 Legislative Program	on-going legislative coordination, analyses and bill positions	Washington D.C Legislative Visit	on-going legislative coordination, analyses and bill positions	Sacramento Legislative visits	on-going legislative coordination, analyses and bill positions		
Complete Streets	1/31/13	Conduct workshop to begin policy development			Adoption of Policy Template for OBAG and MPFA				All jurisdictions complete CS policy adoption by 1/31/13. Submit to MTC.						
Alameda CTC TOD/PDA Policies, including OBAG	4/25/13	Coordination with MTC and CMAs on OBAG PDA requirements	Internal policy development for Alameda CTC TOD/PDA policies. Will be influenced by coordination efforts with other agencies as noted below						Develop Policy	First draft policy to ACTAC and Commission	Second Draft Policy	Final Draft Policy	Adoption of TOD/PDA policies		
Planning															
MTC OBAG PDA Growth and Investment Strategy	5/1/13	Initiate Ad Hoc committee to address OBAG	Continue inventory of PDAs, coordination with local agencies, other CMAs, MTC and ABAG (more detailed definitions, schedules and deliverables are anticipated from MTC and ABAG during this period)									Completion of PDA Growth and Investment Strategy and submission to			
Adopt Countywide Bicycle and Pedestrian as part of CWTP	9/27/12		Draft Plans to ACTAC and Commission		Adopt Final Plans										
Coordinate Alameda CTC Plans with RTP/SCS	4/24/13	On-going through April 2013 adoption of RTP/SCS by MTC and ABAG													
Adopt LOS Monitoring Study	10/31/12				Adopt LOS Study Report										
Annual Performance Report	6/30/13		Presentation of 2011 Report	Develop 2012 Report									Presentation of 2012 Report		
Guaranteed Ride Home Report	5/23/13	Adopt 2011 Report	Implement GRH Program through remainder of fiscal year						Begin surveys on service and on-going operations	Develop 2012 report and on-going operations			Adoption of Final 2012 Report	On-going operations	
Comprehensive Strategic Plans Development: Needs identification, priorities, costs and performance metrics for each plan below:	Varies	Initiate scoping process	Develop scopes and schedules for each study that can be used in Request(s) for Proposals and/or grants						Consultant selection process				On-going plans development		Plans will be developed and completed prior to the next update of the CWTP so that needs, priorities, costs, metrics can be used in next CWTP.
Countywide Transit Plan															
Transportation Demand Management Plan															
Arterial Corridor Inventory and Assessment															
Countywide Community Based Transportation Plans															
Countywide Travel Demand Model update and final completion of Countywide Transportation Plan	8/31/13				Initiate scope of work		Release RFP	Consultant selection process			Initiate based on final RTP/SCS	update model and finalize CWTP	On-going model work		
Congestion Management Program Update	12/1/13						Begin update to CMP	CMP Update						CMP anticipated to be adopted in December 2013	
Programming															
One Bay Area Grant Program: Surface Transportation Program and Congestion Mitigation and Air Quality Funds	6/30/13	Initiate internal development of program for Alameda County	Develop Alameda OBAG guidelines, outreach process and project and program selection methodology in coordination with local stakeholders				Draft Alameda CTC OBAG Program to Commission	Finalize OBAG Program based upon Commission feedback	Adoption of Alameda CTC OBAG Program and Outreach	Outreach	Outreach	First draft OBAG Programming Recommendation to ACTAC and Commission	Second Draft OBAG Programming Recommendation to ACTAC and Commission	Adoption of Final OBAG Allocations and submission to MTC	
Measure B Discretionary Grant Programs	1/24/13	Consider incorporation of these programs into the OBAG Program						Final determination of Measure B programming methodology	Implementation						
Bicycle and Pedestrian Express Bus Paratransit Transit Center Development															
VRF Discretionary Grant Programs															
Bicycle and Pedestrian Transit Technology	1/24/13	Consider incorporation of these programs into the OBAG Program						Final determination of VRF programming methodology	Implementation						
Transportation Fund for Clean Air	1/24/13	Consider incorporation of this program into the OBAG Program				Receive fund estimate		Final determination of TFCA programming methodology	Implementation						
State Transportation Improvement Program	12/31/13												Begin policy and programming efforts for 2014 STIP	This work will be finalized by December 2013	
2012 Transportation Expenditure Plan	11/6/12						TEP approved by voters				Initial Funds received	Begin allocation of Funds through CIP, discretionary programs, and as defined by funding policy and implementation guidelines			

* Schedule is high level and intended to provide an overview of policy, planning and programming activities and is subject to change