

PAPCO Draft Work Plan FY 2011-12

PAPCO activities throughout the year will be guided by PAPCO Goals and Bylaws. The PAPCO Chair or Vice Chair will report to the Alameda CTC Board every month.

Topic: PAPCO Development and Outreach

Goal: Continue PAPCO's development as an informed and effective community advisory committee; accomplish outreach in a variety of ways in all areas of the County

Actions	Completed	In-Progress
All members to participate in at least one Outreach activity – write an article, speak at another meeting, visit Senior Centers, and/or attend an event		
Assist in distributing information materials – Access Alameda in different languages (Spanish, Chinese, Tagalog, Vietnamese, Farsi)		
Assist in distributing information materials – Fact Sheets on Aging, etc		
Assist in publicizing AccessAlameda.org website		
Monitor PAPCO appointments and vacancies		
Staff will continue to be available to help draft talking points or articles for members		

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Topic: Mobility Management Planning Process

Goal: Learn about and contribute to Alameda County's Mobility Management Process

Actions	Completed	In-Progress
Provide recommendation to Board on New Freedom Mobility Management Grant in September		
Provide recommendation to Board on Coordination and Mobility Management Planning Pilots in September		
Receive a report from TAC at Joint meetings on efforts October February April		
Review materials regarding Mobility Management provided in meeting packet		

Topic: Planning and Policy Efforts

Goal: Stay informed on and contribute to Alameda County/Regional planning efforts and policy discussions

Actions	Completed	In-Progress
Receive updates and provide input on Countywide Transportation Plan and Transportation Expenditure Plan Development		
Participate in TEP Input in October		
Receive reports from MTC and Regional issues/events		
Receive regular summaries of Transit Access Reports		
Staff will continue to forward opportunities for comments and participation via email		

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Topic: Fiduciary Oversight

Goal: Continue fiduciary oversight over pass-through and grant funding

Actions	Completed	In-Progress
Received update on revised pass-through Mid-Year reporting format at November Meeting		
Receive reports from extended Gap grants at Meetings September October November		
Receive report from LAVTA on American Logistics contract provision in April		
Hold a fiduciary training and finance subcommittee meeting in April		
Continue to evaluate pass-through and grant programs and expenditures		

Topic: Sustainability

Goal: Identify ongoing funding needs for paratransit and future gap funding

Actions	Completed	In-Progress
Participate in discussion on Implementing Guidelines		
Participate in discussion on funding formula		
Participate in discussion on ongoing Gap Policies		

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Topic: Customer Service

Goal: Participate in driver training and serve as a resource to providers; and facilitate communication and resolution of consumer complaints

Actions	Completed	In-Progress
Continue to be available to assist in East Bay Paratransit Driver Training		
Continue to be available to assist in East Bay Paratransit Secret Rider Program and Complaints Board		
Continue to be available to assist in LAVTA with Driver Training and related items		
Ensure that taxi providers have access to resources such as pocket guides from Easter Seals Project ACTION		

Members' Other Committees/Activities

PAPCO members appointed to SRAC	<ul style="list-style-type: none"> • To be completed after survey
PAPCO members appointed to WAAC	<ul style="list-style-type: none"> • To be completed after survey
Other Committees/Advisory Boards	<ul style="list-style-type: none"> • To be completed after survey