

**ACTIA PARATRANSIT CYCLE 4 GRANT
PROJECT PROGRESS REPORT**

PROJECT PROGRESS REPORT NUMBER: 6

REPORTING PERIOD: From: January 1, 2011 To: June 30, 2011

PROJECT SPONSOR: AC Transit

PROJECT TITLE: Interactive Voice Response (IVR)/Web Based Scheduling Software Project

ACTIA PROJECT No: A08-0025

STATUS

Due to MTC delay in issuing New Freedom Fund agreement, the project has been delayed. The fleet is now 100% equipped with MDT/AVL units as of December 2010. An RFP is currently being developed for the IVR/Web Based Scheduling Software.

ACTIONS (In this Reporting Period)

Working with procurement to finalize the draft RFP.

ANTICIPATED ACTIONS (In Next Reporting Period)

Complete RFP and send out for bid.

SCHEDULE CHANGES

- The project remains on schedule, as shown in Attachment B of the Agreement.
- The project schedule has been revised and a **Grant Amendment Request** to reflect the proposed changes is attached for review and approval.

SCOPE CHANGES

- The project description is unchanged, and is the same as shown in Attachment A of the Agreement.
- The scope of the project has been modified and a Grant Amendment Request to reflect the proposed changes is attached for review and approval.

BUDGET

- The Task Budgets, as shown in Attachment C of the Agreement, are essentially unchanged.
- Changes are proposed to the Task Budgets. A Grant Amendment Request to reflect the proposed changes is attached for review and approval.

EXPENDITURES

- A Request for Reimbursement is included with this Progress Report.
- No Request for Reimbursement is included with this Progress Report. *(If checked, then complete one of two check boxes below.)*

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- A Request for Reimbursement was submitted within the last six months, on this date: *(enter date here)*
 - No Request for Reimbursement has been submitted within the last six months for the following reason(s): No Activity has begun.

GENERAL

- At this time we anticipate no problems on the project.
- We anticipate problems in the following area(s) and would appreciate any assistance you could offer: *(enter description of any areas of concern and type of assistance requested here)*
- We anticipate problems in the following area(s) but do not feel we need your assistance at this time: *(enter description of any areas of concern here)*

PUBLICITY

- Updated and accurate project information is included, with a link to ACTIA’s website, at the following web address: *(enter web address here)*
- An article which highlighted this Project was published on the following date(s) in the publication(s) listed: *(enter dates and the names of any publications here)*

A newsletter article, dated June 8, 2010, was forwarded to ACTIA for publication in the newsletter.

SIGNALS

- Signal modifications are not part of the Project.
- Signal modifications are part of the Project.

Considered Included *(please check the appropriate box)*

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- Audible Pedestrian Signals
 - Adjustable Pedestrian Timing
 - Emergency Vehicle Pre-Emption

CONTRACT REPORTING

- Form attached (required for Project Progress Report No.'s 2 and 4).
- Form not required (Project Progress Reports No.'s 1 and 3).

PERFORMANCE MEASURES

- There are no Performance Measures for this project.
- There are Performance Measures for this project. A completed Performance Measures Report (Table F-1 from the grant agreement) is attached to this report.

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