



Paratransit Technical Advisory Committee Meeting Agenda

Tuesday, June 12, 2012, 9:30 to 11:30 a.m.
1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Receive an update on the PAPCO Program Plan and Gap Grant funding recommendations
- Discuss Senior Helpline Services (SHS) Volunteer Driver Program
- Exchange technical information
- Receive a Transportation Expenditure Plan (TEP) outreach toolkit

9:30 – 9:35 a.m. Naomi Armenta	1. Welcome and Introductions	
9:35 – 9:40 a.m. Public	2. Public Comment	
9:40 – 9:45 a.m. Staff	3. Review of April 10, 2012 Minutes <i><u>03 TAC Meeting Minutes 041012.pdf</u></i> – Page 1	
9:45 – 10:05 a.m. Staff	4. PAPCO Program Plan and Gap Grant Recommendation Status Report	
10:05 – 10:30 a.m. Staff	5. Discussion on SHS – Volunteer Driver Program	
10:30 – 11:00 a.m. TAC	6. Technical Exchange A. Mobility Management B. Preparedness C. Ask a TAC Member D. Other Technical Exchange Items	

- 11:00– 11:30 a.m. **7. Information Items** I
- Staff A. CWTP-TEP Status Update/Input
 07A CWTP-TEP Overview.pdf – Page 07
 07A1 Regional SCS-RTP CWTP-TEP Process.pdf – Page 09
 07A2 TEP Outreach Toolkits – Handout at meeting
- Cathleen Sullivan B. Workshop Update
TAC C. SRAC Update
PAPCO Chair D. PAPCO Update
TAC E. TAC Committee Member Announcements
Staff F. Alameda CTC Staff Report
 07F PAPCO Appointments.pdf – Page 23
- Staff G. Outreach
 H. Other Staff Updates
- 8. Draft Agenda Items for Next Meeting** I
- A. Update on Hospital Discharge Transportation
 Service/Wheelchair and Scooter Breakdown Transportation
 Service
 B. Workshop Outcomes Report
 C. Technical Exchange – Mobility Management, Preparedness, Ask
 a TAC Member
- 11:30 a.m. **9. Adjournment** I

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Annual Mobility Workshop:

Date: July 16, 2012
Time: 10 a.m. to 4 p.m.
Location: Ed Roberts Campus, 3075 Adeline Street, Berkeley, CA 94703

Next TAC Meeting:

Date: September 11, 2012
Time: 9:30 to 11:30 a.m.
Location: Alameda CTC, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation
Engineer
(510) 208-7414
jhemiup@alamedactc.org

Naomi Armenta, Paratransit Coordinator
(510) 208-7469
narmenta@alamedactc.org

Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle

parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC:

<http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.

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**Alameda CTC Paratransit Technical Advisory Committee Meeting Minutes
Tuesday, April 10, 2012, 9:30 a.m., 1333 Broadway, Suite 300, Oakland**

Attendance Key (A = Absent, P = Present)

Members:

<u>A</u> Beverly Bolden	<u>A</u> Kim Huffman	<u>P</u> Joann Oliver
<u>A</u> Melinda Chinn	<u>A</u> Drew King	<u>A</u> Gail Payne
<u>A</u> Anne Culver	<u>A</u> Jackie Krause	<u>A</u> Mary Rowlands
<u>P</u> Pam Deaton	<u>P</u> Kadri Kulm	<u>P</u> Leah Talley
<u>A</u> Louie Despeaux	<u>A</u> Kevin Laven	<u>A</u> Mia Thibeaux
<u>A</u> Jeff Flynn	<u>A</u> Isabelle Leduc	<u>P</u> Laura Timothy
<u>P</u> Shawn Fong	<u>P</u> Wilson Lee	<u>A</u> Mark Weinstein
<u>A</u> Brendalynn Goodall	<u>P</u> Hakeim McGee	<u>A</u> Victoria Williams
<u>A</u> Brad Helfenberger	<u>A</u> Cindy Montero	<u>A</u> David Zehnder
<u>A</u> Karen Hemphill	<u>A</u> Mallory Nestor	

Staff:

<u>P</u> Matt Todd, Manager of Programming	<u>P</u> Krystle Pasco, Acumen Building Enterprise, Inc.
<u>P</u> Naomi Armenta, Paratransit Coordinator	<u>P</u> Vida LePol, Acumen Building Enterprise, Inc.
<u>P</u> Cathleen Sullivan, Nelson\Nygaard	

1. Welcome and Introductions

Paratransit Coordinator Naomi Armenta called the meeting to order at 9:35 a.m. The meeting began with introductions and a review of the meeting outcomes.

Guests Present: None

2. Public Comment

There was no public comment.

3. Review of February 14, 2012 Minutes

TAC members reviewed the meeting minutes from February 14, 2012 and by consensus approved them as written.

4. Confirmation of Program Plan Review Schedule

Naomi Armenta reviewed the Program Plan Review meeting schedule with members. The meeting dates are May 4, 2012 and May 7, 2012, from 10 a.m. to 4:15 p.m. She said the Finance Subcommittee met on April 13 to review the programs.

On May 4, 2012, East Bay Paratransit will be the first program reviewed, followed by South County and East County. On May 7, 2012 North County will be first, followed by Central County.

Cathleen Sullivan stated that program plan review forms were meant to be aligned with the compliance report forms, and she received good feedback about the programs. Members' questions about defining the program services were all very good.

Matt Todd stated that members should send their concerns and questions to him about the compliance report so he can address them.

Questions and feedback from members:

- Some members stated that they have not seen the new funding agreement; Matt said he will provide a copy of the agreement.
- One member said her agency has a problem with the compliance report and would like to review and make comments on the report.
- A member stated that it would be helpful to get a copy of the report in August or the beginning of September since that is the time when cities begin their auditing process. Matt stated that staff and the new finance director are providing guidance on the report forms.
- Is Alameda CTC interested in knowing how much Measure B money an agency has spent or how much money is remaining? Matt said Alameda CTC is interested in revenue, expenditures, and Measure B reserves.
- Matt requested TAC members try and get their last comments in by the end of April.

Naomi outlined the Program Plan Review process, which includes introductions, agency presentations, an overview of the services provided, and budget highlights. Following the presentation, staff presents a summary, including questions from the finance subcommittee. Then each PAPCO member can ask two questions, and there's time for one round of comments for the Commission.

Staff will ask members if they need to recuse themselves from moving or voting, due to a conflict of interest, and will call for a motion. The participants will move to recommend approval of base funding, recommend conditional approval with recommended actions, or not recommend approval, and the participants will vote.

Questions and feedback from members:

- Can agencies apply for a certain amount of minimum service level funding? Staff said if it is in the plan, agencies can ask for it.
- Could staff email the outline to all members? Staff said yes.

5. Update on Gap Grant Extensions

Naomi reviewed the Gap Grant Extension Request handout with members, and explained which projects Alameda CTC funded in the current year and which projects are eligible for an extension for the next fiscal year. She said the supplemental amount is what was requested for next year. The Fremont travel training and taxi pilot program have already had extensions approved in other Board actions. She commended TAC members for providing service within their budget, especially Pleasanton for greatly reducing its shuttle program cost.

Questions and feedback from members:

- Members requested clarification on travel training funding.
- Member asked if they will get a notice to proceed. Staff would like to complete the agreement amendments instead.

Naomi stated that the plan is to bring more detailed information to PAPCO on April 23 and get members' approval and take the recommendation to the Commission in May for approval.

6. Update on HDTS/WSBTS

Naomi stated that on April 9, the Programs and Projects Committee made a recommendation to approve the funding for next year for the Hospital Discharge Transportation Service/Wheelchair Scooter Breakdown Transportation Service (HDTS/WSBTS) contract. The recommendation will go to the Board for approval in April.

Krystle Pasco gave a presentation on the HDTS/WSBTS. She stated that the Hospital Discharge Transportation Service is a collaborative project between Alameda CTC and area hospitals within Alameda County. The service provides same-day, door-to-door transportation for individuals who have a health or disability condition that prevents their use of public transit and who have no other resources for transportation following discharge from the hospital. Hospital staff give patients a voucher to pay for the ride. The cost is \$5 per voucher to the hospital. This fiscal year, the average is 40 rides per month. Krystle stated that flyers have been updated to include all the participating facilities.

Krystle stated that the Wheelchair Scooter Breakdown Transportation Service is also a free countywide transportation service to people in manual or motorized wheelchairs or scooters in the event of a mechanical breakdown. It is a one-way ride to home or to a repair facility for stranded individuals. The service is provided within one hour, is also available to pick up a stranded wheelchair if someone is taken to the hospital in an emergency, and has provided an average of seven rides per month in this fiscal year.

Questions/feedback from the members:

- Can we solicit other hospitals to participate in the program? Staff stated if hospitals approach us, we might consider them.
- Could we work with Kaiser in Pleasanton since they do a lot of outpatient surgeries? Staff stated that if we could get contact information, we could possibly set up a memorandum of understanding with them and inform them of other Kaiser hospitals in our program.
- How can we better market this program and address people's needs? Staff stated that we are required to do an annual in-service training, so Alameda CTC gives a presentation to staff, including discharge planners, about the program. San Leandro Hospital uses our program the most.

- Is the \$5 voucher an obstacle for the hospitals? Staff said that the hospitals prefer paying with the \$5 voucher rather than paying \$60 for a taxi or using an ambulance as a means of transporting patients to their homes after they are discharged.
- Other members stated that our policies were developed with no medical support observation in the vehicle when patients are discharged, and it's becoming an increasing issue when patients are discharged and they are put on a bus. Staff said we should look at the definition of this service and what's eligible and what's not, especially if the center is not a traditional hospital.
- Do the volunteer programs provide volunteer escorts on paratransit to help these patients? Staff stated not currently.
- Members suggested that we annually reevaluate the programs and the application forms, send applications to new riders, add hospitals on the back of flyers, and include in the riders' guide hospitals that participate in the program. Staff stated that we can send to TAC the hospitals' names, number of riders, and the planning for the next fiscal year.
- Another member suggested attaching a form letter to the the \$5 vouchers and Access Alameda guide. Staff stated that it's up to the hospital staff.
- How do we do 24-hour service for WSBTS? Staff stated that we use Direct Line, which is a 24-hour dispatching service.

Staff thanked members for raising these issues. Staff also stated that Alameda CTC staff will discuss the issue of eligible facilities for HDTS and may get some technical assistance to see how many facilities may apply and if we currently have budget for that.

7. Technical Exchange

A. Mobility Management

None

B. Preparedness

Naomi reported that she went to a roundtable meeting sponsored by the City of Oakland on preparedness and transporting people with disabilities in case of a large emergency. Topics included marking mobility devices in case people get separated from their equipment during emergency situations. Naomi suggested members to come up with ideas to implement at senior centers.

Hakeim McGee said the City of Oakland wants to have a plan in place to implement in case of an emergency.

C. Ask a TAC Member

Staff and members exchanged the following technical information.

- Shawn Fong reported that at the Adult Day Care, most patients have dementia and/or Alzheimer's disease. She asked: What's the policy and what do you do when patients are transported home and no one is at home to accept the patients? Other members suggested that patients cannot be left unattended; therefore, they can be transported back to facility until someone is at home to

take custody. Shawn stated a patient refused to get back on the bus to be transported back to the facility. The driver was unable to reach an emergency contact person, and the program phone number went right into voice mail. Shawn was able to reach Fremont police who went to check on the patient at home to make sure everything is okay. Eventually, the police reached the patient's attendant, but he wanted them to leave the patient at home.

- Laura Timothy stated that this is also a big problem with East Bay Paratransit, you cannot drop off patients and leave them unattended. She said East Bay Paratransit will usually drive the patient around on the rest of the route until the driver can reach a caretaker.
- Joann Oliver asked if we can have someone come and discuss patients with dementia and/or Alzheimer's issues in the future. Staff said they will look into it.

D. Other Technical Exchange Items

Laura Timothy reported that Hale Zukas will be honored on April 18, 2012, at 1 p.m. at the Ed Roberts Campus for his invaluable services in transportation. She said BART will place a plaque at the Ashby BART Station in his name. She encouraged members to attend.

8. Information Items

A. CWTP-TEP Status Update

Matt reported that five city councils have approved the Transportation Expenditure Plan: Fremont, Livermore, Union City, Emeryville, and Hayward. He said staff will bring both the final TEP and the final draft of the CWTP to the Commission in May 2012 for approval so that Alameda CTC can request that at the June 2012 Board of Supervisors meeting, the Board of Supervisors place the TEP on the November 6, 2012 ballot. He said the latest version is on the website. Funds collected under this measure may be spent only for the purposes identified in the TEP, which may be amended by the Alameda CTC governing body.

B. SRAC Update

Shawn stated that the Service Review Advisory Committee had a meeting in March, and the agenda included the Measure B funding request as well as the Interactive Voice Response (IVR) system targeted to be installed and tested on December 31, 2012. The system will allow calls to riders when the vehicle is close by. The current broker service contract will expire on June 30, 2013, and there will be a bid process. East Bay Paratransit has established a satellite office for in-person certification in Fremont every Friday and is coordinating on transportation for Fremont and Newark residents to and from certification. She is also working with people who come for certification, through the new mobility management project, to make sure people are aware of transportation options. SRAC also received a report on a new form for recertification, so that people who have a permanent disability do not have to come back in every three years. They can fill out the new form, mail it back, and be recertified without an expiration date.

Laura added that during the planning process, the lawyers looked at the Title 6 language for IVR compliance. Laura also said it was great working with Shawn on the satellite office, and they got great feedback.

C. PAPCO Update

None

D. TAC Committee Member Announcements

Pam Deaton mentioned the Pleasanton City Council's support for BART going to East County.

E. Alameda CTC Staff Report

None

F. Outreach

Krystle Pasco reported on the following upcoming outreach events:

- 4/17/12 – North Berkeley Senior Center, Senior Health Fair
- 4/19/12 – Dublin City Hall, East County Transportation Forum
- 4/26/12 – Albany Senior Center, Senior Resource Fair
- 5/03/12 – Kenneth C. Aitken Senior and Community Center, Senior Health and Wellness Resource Fair, Castro Valley
- 5/24/12 – Waterfront Hotel, Jack London Square, Senior Injury Prevention conference.
- 6/16/12 – Fremont Senior Center, Fremont, Afghan Community Health Fair
- 6/21/12 – Alameda County Fairgrounds, Senior Day at the Alameda County Fair
- 6/28/12 – Alameda County Fairgrounds, Senior Day at the Alameda County Fair
- 7/05/12 – Alameda County Fairgrounds, Senior Day at the Alameda County Fair

G. Other Staff Updates

Members and staff checked in on Clipper issues for seniors and RTC Card holders.

9. Draft Agenda Items for Next Meeting – June 12, 2012

- A. Status report on PAPCO Program Plan Review and Gap Recommendation
- B. Discussion on Senior Helpline Services (SHS) Volunteer Driver Program
- C. Technical Information Exchange
- D. Transportation Expenditure Plan Outreach Toolkit

10. Adjournment

The meeting adjourned at 11:33 a.m.



Countywide Transportation Plan Update and Transportation Expenditure Plan Development Overview

The Alameda CTC is in the process of updating the Alameda County Countywide Transportation Plan (CWTP), a 25-year plan that lays out a strategy for addressing transportation needs for all users in Alameda County and feeds into the Regional Transportation Plan. The Alameda CTC is also developing a new Transportation Expenditure Plan (TEP) concurrently with the CWTP.

The following committees are involved in the CWTP-TEP development process:

Steering Committee: Comprised of 13 members from the Alameda CTC including representatives from the cities of Berkeley, Emeryville, Hayward, Livermore, Newark, Oakland, Pleasanton, and Union City, as well as Alameda County, BART and AC Transit. Mayor Mark Green of Union City is the chair and Councilmember Kriss Worthington of Berkeley is the vice-chair. The purpose of the Steering Committee is to lead the planning effort, which will shape the future of transportation throughout Alameda County. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org

Technical Advisory Working Group (TAWG): Comprised of agency staff representing all areas of the County including planners and engineers from local jurisdictions, all transit operators in Alameda County, and representatives from the park districts, public health, social services, law enforcement, and education. The purpose of the Technical Advisory Working Group is to provide technical input, serve in an advisory capacity to the Steering Committee, and share information with the Community Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org
- Saravana Suthanthira, Senior Transportation Planner, (510) 208-7426, ssuthanthira@alamedactc.org

continued

Community Advisory Working Group (CAWG): Comprised of 27 members representing diverse interests throughout Alameda County including business, civil rights, education, the environment, faith-based advocacy, health, public transit, seniors and people with disabilities, and social justice. The purpose of the Community Advisory Working Group is to provide input on the Countywide Transportation Plan and the Transportation Expenditure Plan to meet the multi-modal needs of our diverse communities and businesses in Alameda County, serve in an advisory capacity to the Steering Committee, and share information with the Technical Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Diane Stark, Senior Transportation Planner, (510) 208-7410, dstark@alamedactc.org



Memorandum

DATE: May 24, 2012

TO: Alameda County Technical Advisory Committee

FROM: Beth Walukas, Deputy Director of Planning
Tess Lengyel, Deputy Director of Policy, of Policy, Legislation and Public Affairs

SUBJECT: **Review of Countywide Transportation Plan (CWTP) and Transportation Expenditure Plan and Update on Development of a Sustainable Community Strategy (SCS)/Regional Transportation Plan (RTP)**

Recommendation

This item is for information only. No action is requested.

Summary

This item provides information on regional and countywide transportation planning efforts related to the updates of the Countywide Transportation Plan and Sales Tax Transportation Expenditure Plan (CWTP-TEP) as well as the Regional Transportation Plan (RTP) and the development of the Sustainable Community Strategy (SCS).

Discussion

Ten separate committees receive monthly updates on the progress of the CWTP-TEP and RTP/SCS, including ACTAC, the Planning, Policy and Legislation Committee (PPLC), the Alameda CTC Board, the CWTP-TEP Steering Committee, the Citizen's Watchdog Committee, the Paratransit Advisory and Planning Committee, the Citizen's Advisory Committee, the Bicycle and Pedestrian Advisory Committee, and the Technical and Community Advisory Working Groups. The purpose of this report is to keep various Committee and Working Groups updated on regional and countywide planning activities, alert Committee members about issues and opportunities requiring input in the near term, and provide an opportunity for Committee feedback in a timely manner. CWTP-TEP Committee agendas and related documents are available on the Alameda CTC website. RTP/SCS related documents are available at www.onebayarea.org.

June 2012 Update:

This report focuses on the month of June 2012. A summary of countywide and regional planning activities for the next three months is found in Attachment A and a three year schedule for the

countywide and the regional processes is found in Attachments B and C, respectively. Highlights at the regional level include adoption of the Combined Preferred Land Use and Transportation Investment Scenario and the One Bay Area Grant (OBAG) Program/Resolution 4035 by the MTC Commission and ABAG Executive Board and approval of the RHNA methodology and sub-regional housing shares by the ABAG Executive Board. At the county level, highlights include the approval of the Final Transportation Expenditure Plan and Ordinance and request by the Alameda CTC Commission to the Alameda County Board of Supervisors to place the Transportation Expenditure Plan on the November 2012 ballot. The Steering Committee also approved the Final Countywide Transportation Plan and recommended its approval to the Commission at its June 2012. Staff will present an update at the meeting on the status of all items.

1) SCS/RTP/OBAG

MTC and ABAG adopted the Combined Preferred Land Use and Transportation Investment Scenario and the One Bay Area Grant Program/Resolution 4035 on May 17, 2012 with a few changes. For the Preferred Scenario, \$70 million was redirected from the Smart Driving initiative to PDA Planning Grants for a total of \$170 million in TLC grants and \$660 million New and Small Starts reserve language was modified to the following:

The \$660 million New and Small Starts reserve, or a regional investment equivalent, is proposed to support transit projects that are located in or enhance transit service in the East and North Bay counties before additional investment policy commitments are considered for projects in San Francisco, San Mateo, and/or Santa Clara counties, provided that the proposed New Starts investment in the Peninsula counties actually is appropriated. All projects are subject to detailed alternatives assessment of all fundable and feasible alternatives, evaluation for cost-effectiveness and for performance against the TOD Policy. Projects seeking New Starts funding will be required to meet the FTA criteria in effect at that time.

There was discussion on this item about the EIR alternatives. The draft alternatives will be brought to the Joint MTC Planning and ABAG Administrative Committee on June 8, 2012 for discussion and for final approval on July 13, 2012. Both Boards will take action on approving the alternatives at another joint meeting of the MTC Commission and ABAG Executive Board on July 19, 2012.

For OBAG, both the MTC Commission and the ABAG Executive Board adopted the OBAG Program with the following changes:

- Added language to the PDA Planning Grant section that MTC will work with state and federal government to create private sector economic incentives to increase housing production;
- Added language to the PDA Investment and Growth Strategy section to extend the deadline to May 1, 2013 and recognize existing investment and growth strategies already adopted by counties as meeting the requirement if it satisfies the terms in Appendix A-6: PDA Investment and Growth Strategy;
- Added language to expand TLC eligibility to include projects that incentivize local PDA Transit Oriented Development Housing; and
- Added language to Appendix A-6 PDA Investment and Growth Strategy to extend and revise dates and state that MTC will consult with the CMAs and amend the scope of activities as necessary to minimize administrative workload and to avoid duplication of effort. These changes may result in specific work elements shifting to MTC and ABAG and will be formalized through a future amendment to the Appendix.

The ABAG Executive Board also approved the RHNA Methodology and will take further action at its meeting on July 19. Additional information on this item will be presented at the meeting.

2) CWTP-TEP

On May 24, 2012, the Alameda CTC, based on the CWTP-TEP Steering Committee recommendation, adopted the final Transportation Expenditure Plan and Ordinance and recommended that the Board of Supervisors place the TEP on the November 2012 ballot. The Transportation Expenditure Plan is being taken to each city council and the Board of Supervisors for approval by May 2012 as well as AC Transit and BART. As of the writing of this staff report, thirteen City Councils and the Board of Supervisors have approved the TEP: Fremont, Livermore, Union City, Emeryville, Hayward, San Leandro, Oakland, Piedmont, Albany, Dublin, Pleasanton, Newark, Alameda and the Alameda County Board of Supervisors. AC Transit and the BART Board also took action in support of the TEP. The TEP is included on all city council agendas through May. The Draft CWTP was presented to ACTAC and PPLC in April 2012 as well as BPAC. The Final CWTP was approved by the Steering Committee and forwarded to the Alameda CTC Commission for approval at its June 2012 meeting. Staff will provide additional information at the meeting.

3) Upcoming Meetings Related to Countywide and Regional Planning Efforts:

Committee	Regular Meeting Date and Time	Next Meeting
CWTP-TEP Steering Committee	Typically the 4 th Thursday of the month, noon Location: Alameda CTC offices	No meetings are scheduled at this time.
CWTP-TEP Technical Advisory Working Group	2 nd Thursday of the month, 1:30 p.m. Location: Alameda CTC	No meetings are scheduled at this time.
CWTP-TEP Community Advisory Working Group	Typically the 1 st Thursday of the month, 2:30 p.m. Location: Alameda CTC	No meetings are scheduled at this time.
SCS/RTP Regional Advisory Working Group	1 st Tuesday of the month, 9:30 a.m. Location: MetroCenter, Oakland	June 5, 2012 July 3, 2012
SCS/RTP Equity Working Group	2 nd Wednesday of the month, 11:15 a.m. Location: MetroCenter, Oakland	June 13, 2012 July 11, 2012
SCS Housing Methodology Committee	Typically the 4 th Thursday of the month, 10 a.m. Location: BCDC, 50 California St., 26 th Floor, San Francisco	TBD
Joint MTC Planning and ABAG Administrative Committee	2 nd Friday of the month, 9:30 a.m. Location: MetroCenter, Oakland	June 8, 2012 July 13, 2012
Joint MTC Commission and ABAG Executive Board meeting	Special Joint Meeting Location: TBD	July 19, 2012

Fiscal Impact

None.

Attachments

Attachment A: Summary of Next Quarter Countywide and Regional Planning Activities
Attachment B: CWTP-TEP-RTP-SCS Development Implementation Schedule
Attachment C: OneBayArea SCS Planning Process (revised October 2011)

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**Summary of Next Quarter Countywide and Regional Planning Activities
(June 2012 through August 2012)**

Countywide Planning Efforts (CWTP-TEP)

The three year CWTP-TEP schedule showing countywide and regional planning milestone schedules is found in Attachment B. Major milestone dates are presented at the end of this memo. During the June 2012 through August 2012 time period, the CWTP-TEP Committees will be focusing on:

- Requesting the Board of Supervisors to place the TEP on the November 6, 2012 ballot;
- Conducting outreach on the TEP;
- Coordinating with MTC and ABAG to meet OBAG requirements;
- Coordinating with MTC and ABAG to make the CWTP consistent with Preferred Scenario, if necessary.

Regional Planning Efforts (RTP-SCS)

Staff continues to coordinate the CWTP-TEP with planning efforts at the regional level including the Regional Transportation Plan (MTC), the Sustainable Communities Strategy (ABAG), Climate Change Bay Plan and amendments (San Francisco Bay Conservation and Development Commission (BCDC)) and CEQA Guidelines (Bay Area Air Quality Management District (BAAQMD)).

In the three month period for which this report covers, MTC and ABAG are or will be:

- Beginning the environmental review process and defining the EIR alternatives for Plan Bay Area/RTP/SCS.

Staff will be coordinating with the regional agencies and providing feedback on these issues, through:

- Participating on the MTC/ABAG Regional Advisory Working Group (RAWG).

Key Dates and Opportunities for Input¹

The key dates shown below are indications of where input and comment are desired. The major activities and dates are highlighted below by activity:

Sustainable Communities Strategy:

Presentation of SCS information to local jurisdictions: Completed

Initial Vision Scenario Released: March 11, 2011: Completed

Draft Alternative Land Use Scenarios Released: Completed

Draft Preferred SCS Released: Completed

Preferred SCS Scenario Released/Approved: Completed

RHNA

RHNA Process Begins: January 2011

Draft RHNA Methodology Adopted: July 2012

Draft RHNA Plan released: July 2012

Final RHNA Plan released/Adopted: April/May 2013

RTP

Develop Financial Forecasts and Committed Funding Policy: Completed

Call for RTP Transportation Projects: Completed

Conduct Performance Assessment: Completed

Release draft Transportation Investment Strategy: Completed

Prepare SCS/RTP EIR: May 2012 – October 2012

Release Draft RTP/SCS EIR: November 2012

Adopt SCS/RTP: April 2013

CWTP-TEP

Develop Alameda County Land Use Scenario Concept: Completed

Administer Call for Projects: Completed

Release Administrative Draft CWTP: Completed

Release Preliminary TEP Program and Project list: Completed

Adopt Final TEP: Completed

Obtain TEP approvals from jurisdictions: February – May 2012

Release Draft CWTP: Completed

Conduct TEP Outreach: January 2011 – June 2012

Adopt Final Draft CWTP and Final TEP: Completed

Submit TEP Ballot to County: July 2012

Meeting

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Countywide Transportation Plan and Transportation Expenditure Plan
Preliminary Development Implementation Schedule - Updated 1/4/2012

Calendar Year 2011

Task		2011					FY 2011-2012					2011				
		January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec			
Alameda CTC Committee/Public Process																
Steering Committee	Adopt vision and goals; begin discussion on performance measures, key needs	Performance measures, costs guidelines, call for projects and prioritization projects; approve polling questions, initial vision scenario discussion	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update (draft list approval)	Outreach update, project and program screening outcomes, call for projects final list to MTC, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CVWP; TEP Strategies for project and program selection	No Meetings	1st Draft CVWP; TEP potential project and program packages, outreach and polling discussion	Meeting moved to December due to holiday conflict	Review 2nd draft CVWP; 1st draft TEP					
	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion of performance measures, costs guidelines, call for projects; briefing book outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CVWP; TEP Strategies for project and program selection	No Meetings	1st Draft CVWP; TEP potential project and program packages, outreach and polling discussion	Review 2nd draft CVWP; 1st draft TEP, poll results update	No Meetings					
Community Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion of performance measures, costs guidelines, call for projects; briefing book outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CVWP; TEP Strategies for project and program selection	No Meetings	1st Draft CVWP; TEP potential project and program packages, outreach and polling discussion	Review 2nd draft CVWP; 1st draft TEP, poll results update	No Meetings					
Public Participation	Public Workshops in two areas of County; vision and needs; Central County Transportation Forum	Public Workshops in all areas of County; vision and needs	East County Transportation Forum				South County Transportation Forum	No Meetings	2nd round of public workshops in County; feedback on CVWP; TEP; North County Transportation Forum		No Meetings					
Agency Public Education and Outreach																
Alameda CTC Technical Work																
Ongoing Education and Outreach through November 2012																
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Feedback on Technical Work, Modified Vision, Preliminary projects lists	Work with feedback on CVWP and financial scenarios														
	Conduct baseline poll															
Sustainable Communities Strategy/Regional Transportation Plan																
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Release Initial Vision Scenario	Detailed SCS Scenario Development	Release Detailed SCS Scenarios	Technical Analysis of SCS Scenarios; Adoption of Regional Housing Needs Allocation Methodology	SCS Scenario Results/and funding discussions	Release Preferred SCS Scenario								
	Discuss Call for Projects	Call for Transportation Projects and Project Performance Assessment	Project Evaluation													
	Develop Draft 25-year Transportation Financial Forecasts and Committed Transportation Funding Policy															

Calendar Year 2012

Task				2012											
				January	February	March	April	May	June	July	August	Sept	Oct	November	
Alameda CTC Committee/Public Process															
Steering Committee		Adopt TEP		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Adopt Final Plans	TEP to BOS to approve for placement on ballot	Expenditure Plan on Ballot						VOTE: November 6, 2012	
Technical Advisory Working Group		Full Draft TEP, Outcomes of outreach meetings		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Review Final Plans								VOTE: November 6, 2012	
Community Advisory Working Group		Full Draft TEP, Outcomes of outreach meetings		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Review Final Plans								VOTE: November 6, 2012	
Public Participation			Expenditure Plan City Council/BOS Adoption											VOTE: November 6, 2012	
Agency Public Education and Outreach		Ongoing Education and Outreach Through November 2012 on this process and final plans													
Alameda CTC Technical Work															
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Finalize Plans														
Polling						Potential Go/No Go Poll for Expenditure Plan									
Sustainable Communities Strategy/Regional Transportation Plan															
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013	Approval of Preferred SCS, Release of Regional Housing Needs Allocation Plan				Begin RTP Technical Analysis & Document Preparation				Prepare SCS/RTP Plan						Release Draft SCS/RTP for review

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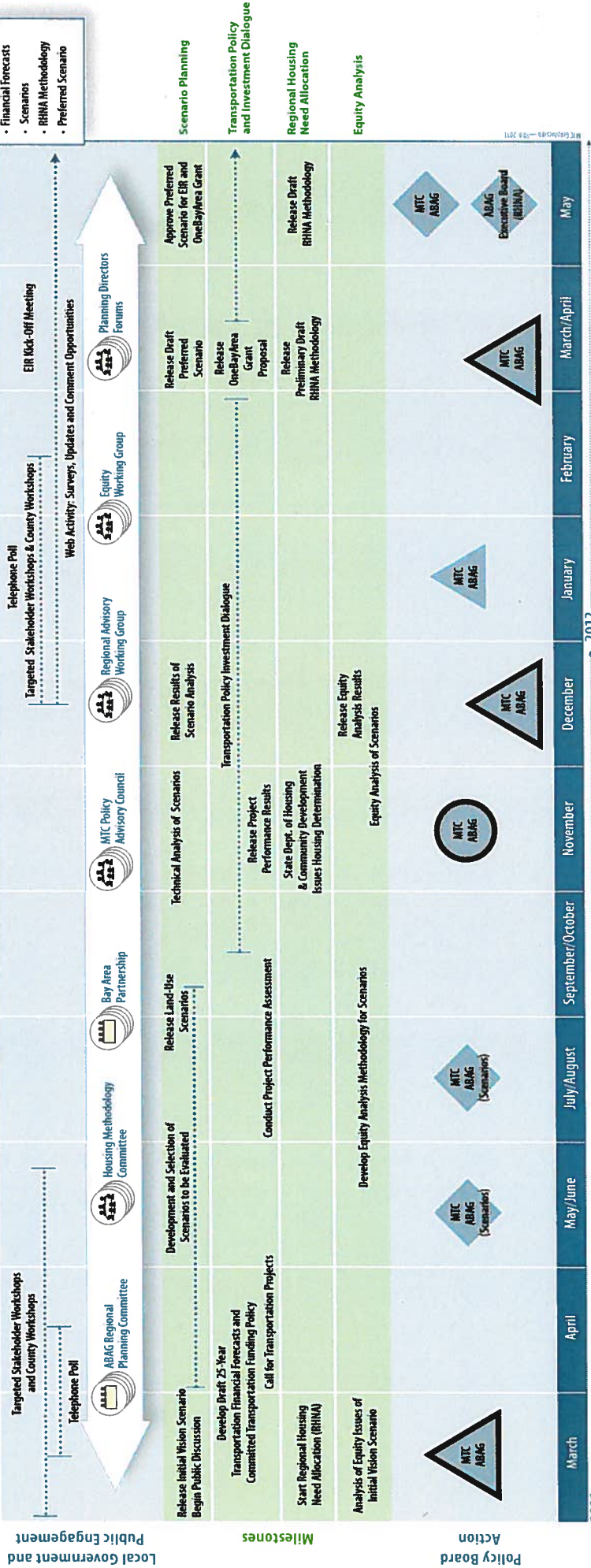
Plan Bay Area Planning Process: Phase 2 Detail*

Revised October 2011

Phase 2: Scenario Planning, Transportation Policy and Investment Dialogue

BayArea Plan

- Phase Two Actions/Decisions:
- Initial Vision Scenario
 - Financial Forecasts
 - Scenarios
 - RHNA Methodology
 - Preferred Scenario



*Subject to change

Policy Board Actions

Meeting for Discussion/ Public Comment

JOINT meeting of the ABAG Administrative Committee and the MTC Planning Committee for Discussion/Public Comment

Document Release

JOINT document release by ABAG and MTC

ABAG - ABAG Administrative Committee

MTC-MTC Planning Committee

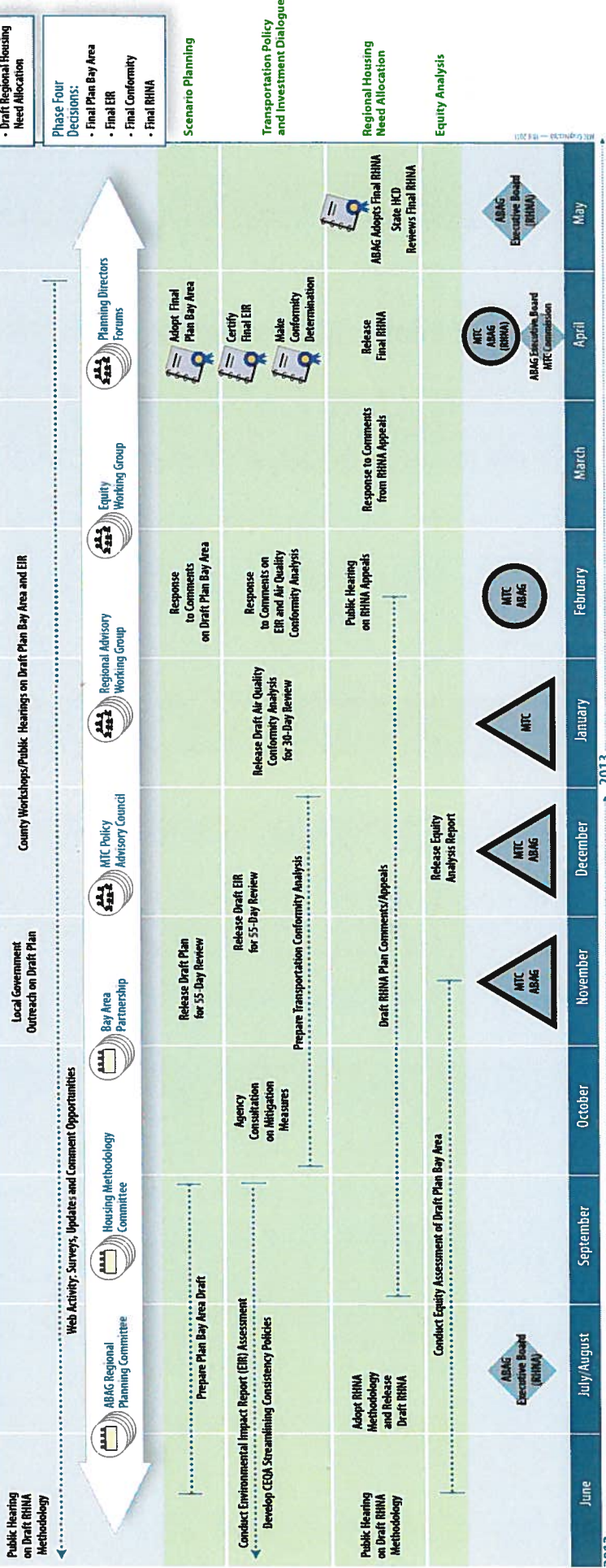
For more information on key actions and decisions and how to get involved, visit OneBayArea.org

Plan Bay Area Planning Process: Phases 3 & 4 Details for 2012-2013*

Revised October 2011

Phase 3: Regional Housing Need Allocation (RHNA), Environmental/Technical Analyses and Draft Plans

Phase 4: Plan Adoption



*Subject to change

Policy Board Actions

Meeting for Discussion/ Public Comment

Document Release

JOINT document release by MTC-ABAG and MTC

ABAG - ABAG Administrative Committee
MTC - MTC Planning Committee

For more information on key actions and decisions and how to get involved, visit OneBayArea.org

Attachment D Status for Development of Alameda County Compelling Case Letters for the RTP Projects

RTP ID#	Project Title	Lead/Sponsor	Compelling case submitted?	Status
240216	Dumbarton Rail – Phase 2	Multi County/ SamTrans	Y	
22667	BART to Livermore: Full Extension	NA	N	Full extension is in CWTP Vision. Phase 1 is in Final Draft CWTP and submitted as RTP priority.
TBD (not 98139)	ACE Service Expansion	ACE	N	This was not a project submitted by ACE or Alameda CTC and it is not in the Draft CWTP. No compelling case needed for Countywide ROW Acquisition Program RTP ID # 98139.
22009	Capitol Corridor Service Frequency Improvements (Oakland to San Jose)	Capitol Corridor	N	Not fully funded in RTP at this time. Included in RTP and CWTP for project development only.
230101	Union City Commuter Rail Station + Dumbarton Rail Segment G Improvements	City of Union City	Y	
240062, 22776	SR 84/I-680 Interchange Improvements + SR 84 Widening (Jack London to I-680)	City of Pleasanton	Y	
240053	Whipple Road widening (Mission Boulevard to I-880)	City of Union City	N	Project will not go to construction in this cycle, in CWTP/RTP for project development only.

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CURRENT PAPCO APPOINTMENTS

Appointer

- AC Transit
- Alameda County
 - Supervisor Scott Haggerty, D-1
 - Supervisor Nadia Lockyer, D-2
 - Supervisor Wilma Chan, D-3
 - Supervisor Nate Miley, D-4
 - Supervisor Keith Carson, D-5
- BART
- LAVTA
- City of Alameda (Pending)
- City of Albany (Pending)
- City of Berkeley
- City of Dublin
- City of Emeryville
- City of Fremont
- City of Hayward
- City of Livermore
- City of Newark
- City of Oakland
- City of Piedmont
- City of Pleasanton
- City of San Leandro
- City of Union City
- Union City Transit

Member

- Hale Zukas
- Herb Hastings
- Michelle Rousey
- Sylvia Stadmire
- Betty Mulholland
- Will Scott
- Sandra Johnson Simon
- Esther Waltz
- Harriette Saunders
- Jonah Markowitz
- Aydan Aysoy
- Shawn Costello
- Joyce Jacobson
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Herb Clayton
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- (Vacancy)
- (Vacancy)
- Larry Bunn

If you have any questions, please contact Naomi at (510) 208-7469.

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