



Paratransit Advisory and Planning Committee Meeting Agenda

Monday, October 24, 2011, 2:15 to 4:00 p.m.

1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Receive a report on the Annual Mobility Workshop outcomes
- Approve final work plan for fiscal year 2011-2012 (FY 11-12)
- Receive quarterly report updates from the City of Alameda and the City of Hayward

2:15 – 2:27 p.m. **1. Welcome and Introductions**

Sylvia Stadmire

2:27 – 2:30 p.m. **2. Public Comment**

Public

I

2:30 – 2:35 p.m. **3. Approval of September 26, 2011 Minutes**

Staff

03 PAPCO Meeting Minutes 092611.pdf – Page 1

A

2:35 – 2:45 p.m. **4. Workshop Outcomes Report**

Staff

04 Memo Workshop Outcomes.pdf – Page 9

04A Mobility Workshop Working Session Themes.pdf

– Page 13

PAPCO will receive information on the success of the Mobility Workshop including the closing question and answer session. PAPCO will then have an opportunity to give feedback to Staff regarding the Workshop.

I

2:45– 3:10 p.m. **5. Approval of Final Work Plan for FY 11-12**

Staff

05 PAPCO Workplan FY 10-11.pdf – Page 17

05A PAPCO Work Plan for FY11-12.pdf – Page 21

PAPCO will consider the previous year's work plan and the Mobility Workshop Outcomes and discuss a work plan for FY 11-12.

A

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- 3:10 – 3:25 p.m. **6. City of Alameda Quarterly Report** |
Alameda Staff
- 3:25 – 3:40 p.m. **7. City of Hayward Quarterly Report** |
Hayward Staff
- 3:40 – 3:50 p.m. **8. Member Reports on PAPCO Mission, Roles, and** |
PAPCO **Responsibilities Implementation**
Members 08 PAPCO Calendar of Events.pdf – Page 25
08A PAPCO Appointments.pdf – Page 27
08B PAPCO Per Diem Policy.pdf – Page 29
- 3:50 – 3:55 p.m. **9. Committee Reports** |
Staff A. *East Bay Paratransit Service Review Advisory Committee (SRAC)*
B. *Citizens Watchdog Committee (CWC)*
- 10. Mandated Program and Policy Reports** |
10 WAAC Minutes 070611.pdf – Page 31
10A Transit Correspondence 091311.pdf – Page 35
10B Transit Correspondence 101111.pdf – Page 37
10C Updated ADA Rules from Department of Transportation.pdf – Page 39
- 3:55 – 4:00 p.m. **11. Staff Updates** |
Staff A. Mobility Management
11A One Call One Click Fact Sheet 5.pdf – Page 45
B. Outreach Update
C. Countywide Transportation Plan Transportation Expenditure Plan Update
11C Memo CWTP-TEP Overview.pdf – Page 47
11C1 Memo Regional SCS-RPT CWTP-TEP Process.pdf – Page 49
11C2 Memo Fall 2012 Public Outreach.pdf – Page 53
- 4 p.m. **12. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next PAPCO Meeting:

Date: November 28, 2011

Time: 1 to 3:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer

(510) 208-7414

jhemiup@alamedactc.org

Naomi Armenta, Paratransit Coordinator
(510) 208-7469

narmenta@alamedactc.org

Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.

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Paratransit Advisory and Planning Committee Meeting Minutes Monday, September 26, 2011, 1 p.m., 1333 Broadway, Suite 300, Oakland

Attendance Key (A = Absent, P = Present)

Members:

<u>P</u> Sylvia Stadmire, Chair	<u>A</u> Sandra Johnson-Simon	Hendrickson
<u>P</u> Will Scott, Vice-Chair	<u>P</u> Gaye Lenahan	<u>P</u> Michelle Rousey
<u>P</u> Aydan Aysoy	<u>P</u> Jane Lewis	<u>P</u> Clara Sample
<u>P</u> Larry Bunn	<u>P</u> Jonah Markowitz	<u>P</u> Harriette Saunders
<u>A</u> Herb Clayton	<u>P</u> Betty Mulholland	<u>P</u> Maryanne Tracy-Baker
<u>P</u> Shawn Costello	<u>A</u> Rev. Carolyn Orr	<u>P</u> Esther Waltz
<u>A</u> Herb Hastings	<u>P</u> Sharon Powers	<u>P</u> Renee Wittmeier
<u>P</u> Joyce Jacobson	<u>P</u> Vanessa Proee	<u>P</u> Hale Zukas
	<u>P</u> Carmen Rivera-	

Staff:

<u>P</u> Tess Lengyel, Deputy Director of Policy, Public Affairs and Legislation	Coordinator
<u>P</u> Matt Todd, Manager of Programming	<u>P</u> Krystle Pasco, Paratransit Coordination Team
<u>P</u> John Hemiup, Senior Transportation Engineer	<u>P</u> Vida Lepol, Acumen Building Enterprise, Inc.
<u>P</u> Jacki Taylor, Program Analyst	<u>P</u> Cathleen Sullivan, Nelson\Nygaard
<u>P</u> Naomi Armenta, Paratransit	<u>P</u> Richard Weiner, Nelson\Nygaard

1. Welcome and Introductions

Will Scott called the meeting to order at 1:03 p.m. The meeting began with introductions and a review of the meeting outcomes.

Guests Present: Jennifer Cullen, Senior Support Services; Shawn Fong, City of Fremont Paratransit; Kim Huffman, AC Transit; Leslie Simon, Center for Independent Living; Cathleen Sullivan, Nelson\Nygaard; Laura Timothy, East Bay Paratransit; Richard Weiner, Nelson\Nygaard; and Mark Weinstein, East Bay Paratransit

2. Public Comments

There were no public comments.

3. Approval of June 27, 2011 Minutes

Sylvia Stadmire moved that PAPCO approve the June 27, 2011 minutes as written. Betty Mulholland seconded the motion. The motion carried with one abstention, Maryanne Tracy-Baker (19-1).

4. Recommendation to Commission on Matching Funds for New Freedom Grant

Naomi Armenta introduced the recommendation to the Commission on the matching funds for the New Freedom Grant, a federal funding program. Naomi referred to the memo in the packet that details the recommendation. Staff recommends that PAPCO recommend to the Commission \$10,000 in matching funds from the Gap Grant Matching fund for a New Freedom Grant to improve Mobility Management in Alameda County. Naomi apologized for the timing of the recommendation as the New Freedom Grant application was due in early September and PAPCO did not have a meeting after staff agreed to submit an application and prior to the deadline. The total cost of the two-year project submitted in the application is \$110,000. Naomi gave a brief overview on the other details of the Mobility Management proposal for the New Freedom Grant.

Naomi also gave an overview of the Gap Grant Matching fund that was created by PAPCO in 2006. The fund was established for agencies to access matching funds in order to submit applications for a variety of grant funds. All projects/programs must address gaps in services.

Questions/feedback from the members:

- Can anyone apply for the Mobility Management position? Naomi explained that Alameda CTC staff will assess the best way to fill that position.
- Will travel training become available for younger individuals? Naomi explained that staff may explore that option in the future or consider other options for travel training for youth such as through the Safe Routes to Schools Program.
- Who will manage this program once it is created? Naomi explained that the Alameda CTC will contribute \$20,000 for project management of the

program, but the program will be written into the Paratransit Coordination scope.

Jonah Markowitz moved that PAPCO approve the recommendation to the Alameda CTC Commission of \$10,000 in matching funds for a New Freedom Grant to enhance Mobility Management in Alameda County. Harriette Saunders seconded the motion. The motion carried with two abstentions (18-2).

5. Recommendation on CMMP Pilot Programs

John Hemiup introduced the recommendation on the CMMP pilot projects. Cathleen Sullivan gave a brief overview on Alameda CTC's process for developing the recommendation including the CMMP process (which encompassed FY 10/11 and included meetings within the planning areas) and gathering input from the Paratransit Technical Advisory Committee (TAC). Cathleen described the pilot projects and stated that they include establishing a uniform taxi policy throughout North County; expanding the South County Taxi Program into Central County; and implementing a planning-area-wide Mobility Management project in South County. PAPCO discussed the potential pilot programs.

Questions/feedback from the members:

- A member stated concern regarding the reimbursement versus voucher payment methods for the taxi program. Cathleen explained that staff is looking toward a universal voucher payment method and is aware that many people cannot afford to pay for their taxi fares up front.
- Is there a pilot project for East County? Cathleen explained that no projects in the East County are ready to be implemented in the CMMP process.
- A member recommended the use of a different taxi company for the new proposed taxi pilot.
- A member recommended an increase in the number of accessible taxis for the new taxi pilot project.

Jonah Markowitz moved that PAPCO approve the recommendation on the potential pilot programs to be implemented by the Alameda CTC and TAC beginning FY 11-12. Esther Waltz seconded the motion. The motion carried with two oppositions and six abstentions (12-2-6).

6. Discussion on Draft Paratransit Program Implementing Guidelines

Matt Todd introduced the draft paratransit program implementing guidelines and gave a brief overview of the current agreements and guidelines process.

Richard Weiner presented the draft implementing guidelines by category: Taxi Programs, City Fixed Route Shuttles or “Accessible Community Buses,” City-based Door-to-door Services, Volunteer Driver Programs, Group Trips, Mobility Management & Travel Training, Meal Delivery Services, Scholarship/Subsidized Fare Programs, and Americans with Disabilities Act (ADA)-mandated Services. Richard gave context regarding the proposed changes within an environment where funding is limited and demand is continuously increasing.

With regard to taxi programs, Richard noted the differences among all of the accessible taxi services throughout the county. Richard discussed the proposed customer service parameters, eligible population, time and days of service, and fares (costs to customers).

Richard noted that one of the service parameters of the proposal for city fixed-route shuttles is to make this service available to the general public. Richard also noted that with regard to the city-based door-to-door services, current redundancies need to be addressed.

Lastly, Richard noted that East Bay Paratransit will continue to be eligible for funding from Measure B throughout this process.

Questions/feedback from the members:

- Members expressed concern regarding limiting trips for the taxi program pilot and the payment methods associated with taxis.
- Members expressed concern with allowing the general public to access the fixed-route shuttles.
- A member inquired about the improvements that will be made with regional or cross-county trips due to these new guidelines.
- Members expressed concern regarding the process for recommending the implementing guidelines and would like more time for feedback.

7. Mobility Workshop Outcomes Report

Due to time constraints, PAPCO members did not receive the Mobility Workshop Outcomes report and will receive it at the next meeting.

8. Development of PAPCO Goals and Work Plan for Fiscal Year 2011-2012

- A. Review Work Plan Outcomes from FY 10-11
- B. Develop New Goals and Work Plan for FY 11-12

Due to time constraints, PAPCO members did not discuss the goals and work plan and will plan to discuss them at the next meeting.

9. Report from East Bay Paratransit on Cycle 4 Paratransit Gap Grant MDT/AVL Project

Mark Weinstein gave a report on the East Bay Paratransit (EBP) Mobile Data Terminal/Automatic Vehicle Locators (MDT/AVL), a Cycle 4 Gap Grant project. Mark stated that in early December 2010, EBP completed the installation of the MDTs on over 200 vehicles. This resulted in an immediate reduction in lost drivers. The MDTs give turn-by-turn directions to drivers and monitors their driving speeds. Last fiscal year, their on-time performance rate was 93.6 percent, an all time high for EBP. The MDTs also have an AVL that is pretty accurate and has helped to identify actual no-shows and estimated time of arrivals of vehicles. Mark also mentioned the development of an interactive voice response system.

Questions/feedback from the members:

- Members expressed continued frustration with on-time performance but noticed some improvement.
- A member inquired about the current policy in paying fares for individuals who cannot pay their fare after being picked up. Mark explained that when scheduling a ride, the individual is told that he or she is required to pay the fare. The in-person certification interviews are also to walk through the payment procedures with the consumer.
- A member expressed concern with cross-county/regional trips into Contra Costa County. Mark explained that the Orinda BART is the farthest point that East Bay Paratransit will go into Contra Costa County.

10. Member Reports on PAPCO Mission, Roles and Responsibilities Implementation

- Aydan Aysoy went to the UC Berkeley Disabled Students Residence Program with Krystle Pasco and talked to the students about their travel options.

- Michelle Rousey went to the Hayward Street Party event and helped do outreach at the Alameda CTC table. She and Carmen Rivera-Hendrickson went to a couple of health fairs last month.
- Carmen went to health fairs in August. Carmen also reported to LAVTA and at the mayor's dinner on the disability community. In addition, the fairground route will stay in place for the next couple of years and will be available every year for the Alameda County fair. She is also working with LAVTA to keep the route open for an additional hour.
- Larry Bunn was at the senior center at Union City, and he helped run a low-vision support group. Two seniors wanted to know how to use paratransit so he gave them more information. Also, Larry is on the Board of Directors for the Lions Center for the Blind, which is hosting an open house on October 13th at 4 p.m. at its new location in Oakland.
- Maryanne Tracy-Baker has been advocating more funding for paratransit from our congress members and senators. Maryanne is also the new Rapid Response Chair for United Steel Workers.
- Harriette Saunders went to a run to end Alzheimer's this past weekend. They had a Zumba dance, and many seniors participated.
- Jane Lewis stated that LAVTA is having its 25th anniversary on October 3 from 3 to 5 p.m. Paratransit services will be \$1 for the week of 10/3 to 10/9, and regular bus fare will be \$0.50.
- Sylvia Stadmire is a mayor's ambassador and participates in various events in the community. Sylvia stated that the mayor has been bringing PAPCO's information with her to the events that she attends, as most of the events are well attended by seniors. Sylvia is currently interested in the elder's index that is being considered by the governor. The United Seniors of Oakland and Alameda County and the Area Agency on Aging just had their health fairs, and they both had great turnouts.
- Betty Mulholland reported that the Metropolitan Transportation Commission (MTC) is planning to move to San Francisco again, and she is wondering if we can write a letter to advocate for a better option.
- Will Scott participated at the San Leandro Senior Center Health Fair with Naomi and Krystle.
- Esther Waltz helped Michelle do outreach at the Hayward Street Fair.
- Jonah Markowitz said that soaps, bar soaps, and hand sanitizers are helpful during the flu season.

11. Committee Reports

- A. East Bay Paratransit Service Review Advisory Committee (SRAC): Clara Sample gave the SRAC report on behalf of Sharon Powers. The committee met on August 11. The committee agreed on the interview questions for committee membership. Clara went over the various appointments. SRAC also received a short report from the private service providers.
- B. Citizens Watchdog Committee (CWC): Harriette reported that the CWC hasn't met for awhile, but members will meet in October. They will discuss the final CWC Annual Report to the Public. If anyone is interested, there is a copy on the back table.

12. Mandated Program and Policy Reports

Members were asked to review these items in their packet.

13. Staff Updates

- A. Mobility Management
No updates.
- B. Outreach Update: Krystle gave an update on the outreach events coming up that appear on page 69 of the agenda packet. She said that if anyone is interested in attending any of these outreach events, to feel free to call, email or mention it to her during or after the PAPCO meeting.
 - 10/1/11 - Senior Fit Fair at the Dublin Senior Center
 - 10/13/11 – Annual Health Fair at the St. Regis Retirement Center
 - 10/20/11 – North County Transportation Forum at the Alameda CTC Offices
 - 10/25/11 – Annual Health and Resource Faire for Seniors at the Newark Senior Center
 - 11/5/11 – A.C.C.E.S.S. Resource Fair at the College of Alameda
- C. Countywide Transportation Plan Transportation Expenditure Plan Update: John Hemiup gave an update on the CWTP-TEP process and stated that at the last Commission meeting, the board released a first draft of the Countywide Transportation Plan and Transportation Expenditure Plan. There will be another subcommittee meeting on October 7. Alameda CTC will release another draft in January and the overall adoption will take place in May 2012. More information is available on the Alameda CTC website. Cathleen added that there will be a more intensive discussion on the CWTP-TEP at PAPCO's next meeting. Also, community workshops are scheduled for October.

14. Draft Agenda Items for October 24, 2011 PAPCO/TAC

- A. Approval of FY 11-12 Work Plan
- B. Quarterly Report from Alameda and Hayward
- C. Summary Report of Gap Grants
- D. Quarterly Education and Training – Gap Grant Reports – Travel Training
- E. Input on the CWTP-TEP
- F. TAC Report
- G. Mobility Workshop Outcomes Report
- H. Development of PAPCO Goals and Work Plan for Fiscal Year 2011-2012

15. Adjournment

The meeting adjourned at 3:56 p.m.



MEMORANDUM

To: John Hemiup, Matt Todd & Jacki Taylor

From: Cathleen Sullivan & Emily Ehlers

Date: August 1, 2011

Subject: Alameda CTC Senior & Disabled Mobility Workshop Summary

The Alameda County Transportation Commission Senior & Disabled Mobility Workshop convened at the Ed Roberts Campus in Berkeley on July 12, 2011. The Mobility Workshop included presentations in the morning and a group working session in the afternoon. Participants could visit the resource fair in the lobby throughout the day. After the workshop, attendees received an e-mail soliciting participation in an on-line survey regarding the effectiveness and utility of the workshop.

Attendance

PAPCO	20
TAC	7
Community Advisory Committee/ Community Advocate	8
Pub Sector Agency	18
Non-profit	16
TOTAL	69

Of the 69 attendees, 20 responded to the online evaluation. When asked how the respondent heard about the workshop, nine of the twenty, or 47%, are PAPCO/TAC members; six received an e-mail from the Alameda CTC; and three heard about the workshop by word of mouth. The majority (12) of survey respondents participated in all of the day's activities, including workshop presentations, the afternoon working session, and resource fair.

Resource Fair

By and large, the resource fair was valuable for respondents. Over 60% deemed the fair very helpful or fairly helpful. In an open-ended question regarding what other resources would have made the fair more valuable, three participants suggested that area service providers, including taxi companies and paratransit and transit providers, be better represented at the fair. A travel training class was also requested to familiarize attendees with available transportation services. One person suggested inviting operators and Ed Roberts Campus representatives.

Workshop Presentations

Survey respondents were asked to gauge how informative each of the four morning workshop presentations were. On a five point scale, the average ratings for each of the presentations were between 3.71 – 4.44, indicating overall satisfaction with the morning presentations. Bonnie Nelson's "State of the System" presentation was deemed the most informative, with 53% of respondents rating it a 5 out of 5. An additional 32% rated the "State of the System" presentation a 4 out of 5. A plurality of respondents (39%) found the "Federal Funding Context" presentation by Leslie Rogers of the FTA to also be most informative (5 out of 5). The Planning for Mobility Panel with Carolyn Clever of the MTC, Christina Verdin of the MTC, Paul Branson of Marin Transit, and Naomi Armenta of the Alameda CTC was also well-received with a plurality of respondents (37%) rating it a 4 out of 5. The majority of respondents rated the "Launch to Lunch: New Paradigms, New Realities" with representatives of the Alameda CTC, Tess Lengyel, Mayor Mark Green, and Art Dao, at least a 3 (33% rated it a 3, 22% rated it a 4, and 28% rated it a 5).

In the open-ended comments section, respondents gave very favorable and gracious reviews. One respondent said s/he felt empowered after the workshop presentations, even given the current economic climate. One asked for "more information on how they are applying Mobility Management to their consumers and on what/how they are collaborating with community organizations to access currently available options." Another respondent noted that s/he always likes to hear about funding and legislative issues at various levels of government, but asked that they be tied together with an aim toward working together at various levels of government. One respondent "would have liked to see more participation from members of PAPCO."

Mobility Working Session

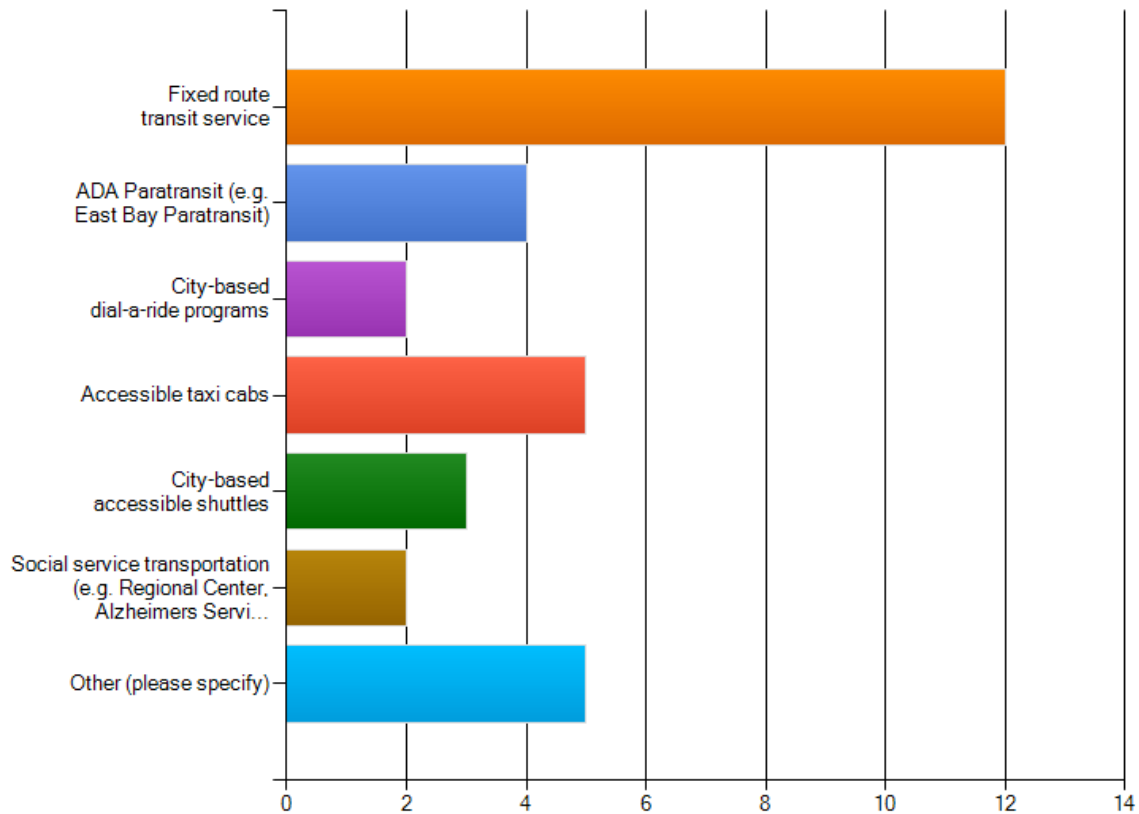
The majority of attendees of the afternoon working session found it to be productive (nine of the 15 respondents). Two people responded that it was not productive, and four were unsure. Suggestions for improvement included:

- Pre-determining group members (with color-coded name tags) to ensure balanced groups
- Avoiding the temptation to “get stuck” on complaints instead of problem-solving
- Stronger facilitators and better time management
- Giving each group one distinct topic, as opposed to multiple topics

12 of 16 (75%) would like future workshops to include similar opportunities for small-group discussion to “allow everyone the chance to speak,” to “remind participants of the issues that need to be considered when pondering what accessible transit looks like,” and to “exchange personal and professional experiences.”

When asked which accessible transportation services or resources best meet the respondents’ needs, fixed route transit was cited most often. As shown in the figure below, the next most popular accessible transportation service was taxi cabs followed by ADA paratransit. The “Other” category included both BART and volunteer driver programs. Other resources or community services that respondents would like to see more readily available included non-emergency same day transportation to healthcare services, group trips, and accessible taxi service.

Which accessible transportation services or resources best meet your needs?



Summary

Overall, those attendees who provided feedback via the online survey found the workshop successful. Eighty-two percent said the overall length was just right. Respondents found the morning presentations and afternoon working session most helpful in equal measure. The presentations received lower average scores as the morning wore on, but most people found them informative. The mobility working session was well-received, with some suggestions for improvement.



MEMORANDUM

To: Naomi Armenta & Krystle Pasco

From: Cathleen Sullivan & Emily Ehlers

Date: August 11, 2011

Subject: Alameda CTC Mobility Workshop Working Group Comments

Participants at the 8th Annual Mobility Workshop assessed various issues related to accessible transportation services and resources in Alameda County. Five small working groups addressed the following four questions:

1. Is there an optimal “mix” of accessible transportation services/resources that should exist throughout the County?
2. Should there be more uniformity across the County in terms of service parameters?
3. How should we balance coverage and quality in an era of constrained resources and growing need?
4. What else beyond the accessible transportation program should be funded through the TEP?

While individual responses varied, general trends are highlighted in the following sections.

1. Optimal “Mix” of Accessible Transportation

Again and again, volunteer driver programs were cited as integral to an optimal mix of accessible transportation, particularly in times of fiscal constraint among transit agencies. Volunteer driver programs pair an individual driver with an accessible transportation consumer for demand-responsive, curb-to-curb trips. Volunteer driver programs were popular among nearly every group because they eliminate the hassle of transferring

from flex route to fixed route service, cost the consumer less than conventional transit, and provide flexible, convenient service.

Many groups noted that fixed route service, supplemented secondarily by paratransit, flex shuttles, on-demand taxi service, and volunteer driver programs, best meet their needs. There also seems to be a general desire for more same-day service, in lieu of service that must be scheduled in advance.

Regardless of the type of service, other suggestions for improved accessible transportation centered on enhanced driver and dispatcher training on the needs of people with disabilities coupled with sensitivity training. Minimal first-aid training for drivers was also suggested. Participants also requested better real-time trip planning information, such as a more improved 511 Trip Planner service that would include a flexible search feature in addition to the current route-based search feature.

What stands out from the breakout sessions is that one type of service cannot meet the needs of all participants.

2. Countywide Uniformity

Participants cited frustration with the “wasteful balkanization” of accessible transportation systems countywide. Every group would like to see a countywide service, like that of Santa Clara County. With 19 programs/operators in Alameda County, one group cited too much duplication at the local level, which makes travel between jurisdictions unnecessarily confusing. This group suggested merging the programs/operators while guaranteeing the same coverage of the service area and the same types of service and cost of travel regardless of jurisdiction. One group suggested such a uniform, countywide agency should set a minimum baseline of service for all people in the county and uniform eligibility requirements. Another group suggested a single countywide accessible transportation agency could also provide one-stop information on mobility management and trip planning vis-à-vis a centralized dispatcher. In sum, all groups would like more countywide uniformity.

3. Stretching Resources

Utilizing individual volunteers or teaming with a non-profit to provide volunteer drivers was repeatedly cited as one way of stretching budgets in times of economic uncertainty, without sacrificing service. One participant suggested incentivizing volunteer drivers, especially family members of people with disabilities, via tax breaks. Groups also stressed prioritizing the maintenance of existing infrastructure in lieu of purchasing new buses or building new bridges.

4. TEP Funding Beyond Accessible Transportation

Participants recognized that a variety of transportation projects not specifically designated “accessible” complement accessible transportation projects and could be funded through the Transportation Expenditure Plan. Groups requested that general improvements to the pedestrian realm be funded through the TEP. Suggestions included signal improvements, including countdown lights and audible signals, sidewalk improvements, including curb cuts and maintenance, and streetlights. Participants also requested that improvements to fixed route transit be funded through the TEP, especially electronic signage that identifies broken lifts or other service problems, accessible restrooms, and AC Transit and BART service improvements. Safety enhancements were also mentioned as a potential candidate for TEP funds.

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PAPCO Work Plan FY 2010-11

PAPCO Work Plan

PAPCO activities throughout the year will be guided by PAPCO Goals and Bylaws. The PAPCO Chair or Vice Chair will report to the ACTIA Board every month.

<i>Topic: PAPCO Development and Outreach</i>		
Goal: Continue PAPCO's development as an informed and effective community advisory committee; accomplish outreach in a variety of ways in all areas of the County		
Actions	Completed	In-Progress
Participate in Committee Leadership Training at September Meeting	x	
Participate in Outreach Training at Joint Meeting (fall or winter)	x	
Participate in Emergency Preparedness update/drill at January Meeting	x	
Assist in distributing new materials – Access Alameda in different languages (Spanish, Chinese, Tagalog, Vietnamese, Farsi)	x	
Assist in distributing new materials – Fact Sheets on Aging, etc	x	
Assist in outreach to community members regarding Clipper fare payment system	x	
Fill every vacant seat on PAPCO	x	
Targeted PAPCO recruitment	x	
Staff will continue to be available to help draft talking points or articles for members		ongoing
All members to participate in at least one Outreach activity – write an article, speak at another meeting, visit Senior Centers, and/or attend an event		ongoing

PAPCO Work Plan FY 2010/11

Topic: Policy Engagement and Input

Goal: Stay informed on and take advantage of opportunities to provide input on a variety of topics

Actions	Completed	In-Progress
Beginning in October 2010 research accessible transportation to County Fair	x	
Complete survey regarding other committees/activities participation in November 2010 to be shared with Committee	partial	
Staff will continue to forward opportunities for comments and participation via email	x	
Receive regular summaries of Transit Access Reports	x	

Topic: Coordination and Mobility Management Planning Process

Goal: Learn about and contribute to Alameda County's Mobility Management Process

Actions	Completed	In-Progress
Review materials regarding Mobility Management provided in new section in meeting packet	x	
Receive a report from TAC at Joint meetings on efforts October February April	x x replaced by CMMP update in June	
Contribute to Countywide transportation inventory by completing survey regarding other transportation options/sources in community in November 2010	partial	

PAPCO Work Plan FY 2010/11

Topic: Planning Efforts		
Goal: Stay informed on and contribute to Alameda County/Regional planning efforts; expand focus to “complete community”		
Actions	Completed	In-Progress
Provide input on Countywide Bicycle and Pedestrian Master Plan Update October Joint Meeting November Meeting March Meeting	x x x	
Receive presentation on Countywide Transportation Plan and Transportation Expenditure Plan Development at February Joint Meeting; and also regular updates	x	
Receive reports from MTC and Regional issues/events	ongoing	

Topic: Fiduciary Oversight		
Goal: Continue fiduciary oversight over pass-through and grant funding		
Actions	Completed	In-Progress
Received update on new pass-through reporting format at November Meeting	x	
Receive reports from extended Gap grants at Meetings November March June	x x postponed into FY 11/12	
Hold a fiduciary training subcommittee meeting in February	x	
Continue to evaluate pass-through and grant programs and expenditures	x	

PAPCO Work Plan FY 2010/11

Topic: Sustainability		
Goal: Identify ongoing funding needs for paratransit and future Call Cycles		
Actions	Completed	In-Progress
Make recommendation on Gap Grant Call at November Meeting	x	
Receive an update on pass-through stabilization funding at February Meeting	x	
Discuss possible extension of Gap funding in March	x	

Topic: Customer Service		
Goal: Participate in driver training and serve as a resource to providers; and facilitate communication and resolution of consumer complaints		
Actions	Completed	In-Progress
Continue to be available to assist in East Bay Paratransit Driver Training	x	
Continue to be available to assist in East Bay Paratransit Secret Rider Program and Complaints Board	x	
Continue to be available to assist in LAVTA with Driver Training and related items	x	
Ensure that taxi providers have access to resources such as pocket guides from Easter Seals Project ACTION	x	

Members' Other Committees/Activities	
PAPCO members appointed to SRAC	• To be completed after survey
PAPCO members appointed to WAAC	• To be completed after survey
Other Committees/Activities to be completed after survey	• To be completed after survey

PAPCO activities throughout the year will be guided by PAPCO Goals and Bylaws. The PAPCO Chair or Vice Chair will report to the Alameda CTC Board every month.

Topic: PAPCO Development and Outreach		
Goal: Continue PAPCO's development as an informed and effective community advisory committee; accomplish outreach in a variety of ways in all areas of the County		
Actions	Completed	In-Progress
All members to participate in at least one Outreach activity – write an article, speak at another meeting, visit Senior Centers, and/or attend an event		
Assist in distributing information materials – Access Alameda in different languages (Spanish, Chinese, Tagalog, Vietnamese, Farsi)		
Assist in distributing information materials – Fact Sheets on Aging, etc		
Assist in publicizing AccessAlameda.org website		
Monitor PAPCO appointments and vacancies		
Staff will continue to be available to help draft talking points or articles for members		

PAPCO Work Plan FY 2011/12

<i>Topic: Mobility Management Planning Process</i>		
Goal: Learn about and contribute to Alameda County's Mobility Management Process		
Actions	Completed	In-Progress
Provide recommendation to Board on New Freedom Mobility Management Grant in September		
Provide recommendation to Board on Coordination and Mobility Management Planning Pilots in September		
Receive a report from TAC at Joint meetings on efforts October February April		
Review materials regarding Mobility Management provided in meeting packet		

<i>Topic: Planning and Policy Efforts</i>		
Goal: Stay informed on and contribute to Alameda County/Regional planning efforts and policy discussions		
Actions	Completed	In-Progress
Receive updates and provide input on Countywide Transportation Plan and Transportation Expenditure Plan Development		
Participate in TEP Input in October		
Receive reports from MTC and Regional issues/events		
Receive regular summaries of Transit Access Reports		
Staff will continue to forward opportunities for comments and participation via email		

PAPCO Work Plan FY 2011/12

Topic: Fiduciary Oversight

Goal: Continue fiduciary oversight over pass-through and grant funding

Actions	Completed	In-Progress
Received update on revised pass-through Mid-Year reporting format at November Meeting		
Receive reports from extended Gap grants at Meetings September October November		
Receive report from LAVTA on American Logistics contract provision in April		
Hold a fiduciary training and finance subcommittee meeting in April		
Continue to evaluate pass-through and grant programs and expenditures		

Topic: Sustainability

Goal: Identify ongoing funding needs for paratransit and future gap funding

Actions	Completed	In-Progress
Participate in discussion on Implementing Guidelines		
Participate in discussion on funding formula		
Participate in discussion on ongoing Gap Policies		

PAPCO Work Plan FY 2011/12

<i>Topic: Customer Service</i>		
Goal: Participate in driver training and serve as a resource to providers; and facilitate communication and resolution of consumer complaints		
Actions	Completed	In-Progress
Continue to be available to assist in East Bay Paratransit Driver Training		
Continue to be available to assist in East Bay Paratransit Secret Rider Program and Complaints Board		
Continue to be available to assist in LAVTA with Driver Training and related items		
Ensure that taxi providers have access to resources such as pocket guides from Easter Seals Project ACTION		

<i>Members' Other Committees/Activities</i>	
PAPCO members appointed to SRAC	• To be completed after survey
PAPCO members appointed to WAAC	• To be completed after survey
Other Committees/Advisory Boards	• To be completed after survey

PAPCO Calendar of Events for October 2011 to November 2011

Full Committee Meetings

- Tuesday, October 24, 2011, 1 to 4 p.m., Alameda CTC,
Joint PAPCO/TAC meeting
- Tuesday, November 8, 2011, 9:30 to 11:30 a.m., Alameda CTC,
Regular TAC monthly meeting
- Monday, November 28, 2011 1 to 3:30 p.m., Alameda CTC,
Regular PAPCO monthly meeting

Outreach

Meeting Date	Event Name	Meeting Location	Time
10/01/11	Senior Fit Fair	Dublin Senior Center 7600 Amador Valley Blvd. Dublin, CA 94568	10 a.m. – 2 p.m.
10/13/11	Annual Health Fair	St. Regis Retirement Center, 23950 Mission Blvd, Hayward, CA	11 a.m. – 2 p.m.
10/20/11	North County Transportation Forum	Alameda CTC Offices 1333 Broadway, #300 Oakland, CA 94612	6:30 p.m. – 8:30 p.m.
10/25/11	12 th Annual Health & Resource Faire for Seniors	Silliman Activity Center 6800 Mowry Avenue Newark, CA 94560	9 a.m. – 12 p.m.
11/05/11	A.C.C.E.S.S. Resource Fair	City of Alameda's Commission on Disability Issues College of Alameda 555 Ralph Appenzato Pkwy, Alameda, CA	10 a.m. – 1 p.m.

You will be notified of other events as they are scheduled.

For more information about outreach events or to sign up to attend, please call (510) 208-7467.

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CURRENT APPOINTMENTS

Appointer

- A. C. Transit
- BART
- LAVTA
- Union City Transit
- City of Berkeley
- City of Emeryville
- City of Dublin
- City of Fremont
- City of Hayward
- City of Livermore
- City of Oakland; Councilmember Rebecca Kaplan
- City of Piedmont
- City of Pleasanton
- City of Union City
- Supervisor Wilma Chan
- Supervisor Nadia Lockyer
- Supervisor Keith Carson
- Supervisor Nate Miley
- Supervisor Scott Haggerty

Member

- Hale Zukas
- Harriette Saunders
- Esther Waltz
- Larry Bunn
- Aydan Aysoy
- Joyce Jacobson
- Shawn Costello
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- Clara Sample
- Sylvia Stadmire
- Renee Wittmeier
- Herb Clayton
- Michelle Rousey
- Jonah Markowitz
- Will Scott
- Betty Mulholland
- Sandra Johnson Simon
- Herb Hastings
- Maryanne Tracy-Baker

VACANCIES

Vacancies are on hold, pending adoption of new appointment structure. If you have any questions, please contact Naomi at (510) 208-7469.

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PAPCO Per Diem Policy

On July 22, 2010, the Commission for the Alameda County Transportation Commission met for the first time. One of their actions was to raise Community Advisory Committee Per Diems to \$50. In order to be paid, members should sign-in to meetings attended or verify attendance with Staff.

See below for a table summarizing Per Diem eligibility according to PAPCO policy.

	PAPCO Appointee	PAPCO Chair	PAPCO Vice Chair
Regular PAPCO meetings	Yes	Same as Appointee	Same as Appointee
Special PAPCO meetings (if scheduled on a different day from PAPCO)	Yes	Same as Appointee	Same as Appointee
TAC meetings	No	Yes	Yes if filling in for Chair
Alameda CTC Commission meetings	Yes (or the Commission Subcommittee)	Yes	Yes if filling in for Chair
Alameda CTC Commission Subcommittee meetings	Yes (or the Commission)	Yes	Yes if filling in for Chair
Standing Subcommittees (5310, Program Plan Review, Finance, Funding Formula, and Bylaws)	Yes	Same as Appointee	Same as Appointee
Ad hoc Subcommittees that result in funding recommendations on Paratransit programs or grants to the Commission	Yes	Same as Appointee	Same as Appointee
Other Ad hoc Subcommittees	No	Same as Appointee	Same as Appointee
Outreach Event	One per year	Same as Appointee	Same as Appointee

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LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee
Meeting

DATE: Wednesday, July 6, 2011

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore, CA

TIME: 3:32 p.m.

MINUTES

1. Call to Order

Chair Herb Hastings called the meeting to order at 3:32 pm.

Members present:

Herb Hastings – Alameda County Representative
Jane Lewis – Dublin Representative
Roberta Ishmael – Livermore Representative
Russ Riley – Livermore Representative
Carmen Rivera-Hendrickson – Pleasanton Representative
Jane Lewis – Pleasanton Representative
Jennifer Cullen – Social Services Representative
Joan Helen Hall – Alameda County Alternate
Shawn Costello – Dublin Alternate
Lee Serles – Livermore Alternate

Staff Present:

Paul Matsuoka, LAVTA
Jeff Flynn, LAVTA
Kadri Kulm, LAVTA

Ron Caldwell, ALC
Andrea Cornn, ALC
Connie Dumas, MV Transit
Greg Cain, MV Transit

2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)

No comments.

3. Minutes of May 11, 2011 Meeting of the Committee

Carmen Rivera-Hendrickson corrected the Minutes for item number 14 – PAPCO Report.

Amended Minutes Approved: Murphey/Lewis

4. Update on Proposed Fall 2011 Service Changes

Staff gave an update on the Fall 2011 Service Changes. The Route 8 deviation is currently in place, Route 11 will be extended starting August 22, and Route 12 will be reconfigured in Fall 2011 when the new interchange is completed. Staff also informed WAAC that due to very low ridership Vandenburg Villas and Hillcrest Gardens shopping shuttles will be discontinued as of August 1, 2011.

5. Fairgrounds Bus Stop Review

Staff reported that the ridership on Route 8 is up by 50%, average boarding is 12 people.

Herb Hastings recommended that it would be helpful if the head sign on Route 8 said 'Fairgrounds' during the fair. Pam Deaton recommended using a 40-foot bus during the fair's senior days.

The Fairground, City of Pleasanton, the County of Alameda, and LAVTA are all still working together to secure funding build a better bus stop at the Fair.

6. Elections

The committee members voted Carmen Rivera-Hendrickson for the Chair position and Herb Hastings for the Vice Chair position.

7. Revising WAAC Term Limits

The committee discussed the role of WAAC's alternate members and committee term limits. The committee will continue discussing this topic at the next WAAC meeting.

8. Dial-A-Ride Services – Comments and Questions

Staff reported that this is the sixth day with the new Dial-A-Ride operations provider. Ron Caldwell from ALC and LAVTA staff answered the committee members' questions about the new service, which included the recent transfer of Tri-Valley address files to ALC, client profiles, and other topics.

9. PAPCO Report

Carmen Rivera-Hendrickson informed the committee about the upcoming ACTC's Senior and Disabled Mobility

workshop on July 12th. The workshop will be held at the Ed Robertson Campus in Berkeley.

10. Sacramento Report

Carmen Rivera-Hendrickson participated at a Transportation hearing in Sacramento this morning.

11. Adjournment

The Chair Herb Hastings adjourned the meeting at 5:00 pm

SEPTEMBER 13, 201125

ATTACHMENT 8
Transit Correspondence

Judge Says Transit Agencies Must 'Ensure' ADA Proficiency

A New York federal judge issued a ruling in a case about psychiatric service animals, stating that transit agencies have to "ensure" that personnel is adequately trained in the requirements of the ADA. According to the ruling, it's not enough to show that ADA training was given; the transit agency must establish that it "succeeded" in training personnel to proficiency. The rider, who travels with a dog that she considers a psychiatric service animal, is being allowed to proceed with the lawsuit for hassles she has encountered from New York City bus drivers, supervisors, and dispatchers. In a part of the ruling that went the other way, NYCT is absolved of a claim of intentional infliction of emotional distress. The judge dismissed the emotional distress claim because the defendant's conduct does not meet the strict standard of "outrageous conduct" under New York state law.

Rollators Gain Priority on Bus Under Prodding From the FTA

Under prodding from the FTA, Long Beach Transit (LBT) agreed to give wheeled walkers as much priority as occupied wheelchairs in finding space on the bus. Under the new policy, available wheelchair securement areas may be used for storage of the walker if necessary, even if it results in denying a person using a wheelchair to board. This changes the local policy allowing walkers to be folded and kept with the rider out of the aisle. The FTA Civil Rights office stated in an e-mail that 1) walkers are in the class of mobility aids to be accommodated on buses, 2) it's reasonable to ask that walkers be folded and stored near the seated passenger to help keep the securement area free for wheelchair users, 3) It's important that drivers not single out mobility aids as being a particular problem.

DOT Concedes Its ADA Rules Do Not Include 'Modification'

The DOT concedes that "reasonable modification" does not apply to transit services under its current ADA rules. The DOT previously maintained that adding "reasonable modification" was merely a clarification of existing rules. The DOT said it proposed an amendment to its own rules "to clarify, nationwide, that public entities that provide designated public transportation, including but not limited to complementary paratransit, have the obligation to make reasonable modifications in the provision of their services when doing so is necessary to avoid discrimination or provide program accessibility to services. DOT spokeswoman Lori Irving stated in a letter that the DOT "is working to develop a regulation that would add the requirement for 'reasonable modification' to bus and rail transportation, though 'reasonable modification' does not apply to transit services under current regulations."

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OCTOBER 11, 201122

ATTACHMENT 8
Transit Correspondence

'Commuting' Studied as Factor In Disability Status of Dog User

The question of "commuting" as an element of a "major life activity" for purposes of the ADA is being considered in a case with New York City Transit (NYCT) about service animals. The rider in this case reports that she suffers from posttraumatic stress disorder and her dog is trained as a psychiatric service animal. For the dog to be considered a service animal, the rider has to be determined to be a person with a disability under the ADA. So she has to prove that she is substantially limited in a major life activity. The judge in the case concluded that "neither travel nor commuting are, themselves, major life activities", but said that there "appears to be an open question" whether commuting can be considered "an element of the major life activity of working."

FTA Allows a Provider to Balk At Carrying a Reclined Device

The FTA supports Community Transit (CT), a provider of fixed-route and paratransit services in Florida, in the agency's refusal to transport a passenger in a reclining position in the rider's power wheelchair. CT's decision is based on the fact that the wheelchair fits within the dimensions of a "common wheelchair" when upright but exceeds the dimensions in the reclining position. The FTA Office of Civil Rights said in a letter that a wheelchair that becomes oversize when reclined "should be accommodated on a transit vehicle where doing so does not seriously disrupt service." The letter went on to say, "The basic rule is that transit providers must treat reclining wheelchairs as common wheelchairs if they fit the common wheelchair size, dimension, and weight specifications in Section 37.3. If the wheelchair needs to be transported in reclining position, and exceeds the common wheelchair dimensions in that position, it should be accommodated on a transit vehicle where doing so does not seriously disrupt service."

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DOT FINAL RULE ON TRANSPORTATION FOR INDIVIDUALS WITH DISABILITIES AT INTERCITY, COMMUTER, AND HIGH-SPEED RAIL PLATFORMS; MISCELLANEOUS AMENDMENTS

- Rail station requirements apply only to new or altered commuter, intercity and high-speed station platforms; no retrofitting is required
- Where no track through station is shared with freight, full-length level-entry boarding is required
- Where track through station is shared with freight, a passenger railroad must meet performance standard:
 - Passengers with disabilities, including wheelchair users, can access each accessible train car that other passengers can access
 - If it cannot provide full-length level-entry boarding at such a station, a passenger railroad can choose to meet performance standard through use of car-borne lifts, station-based lifts, or mini-high platforms (with multiple stops if needed).
 - Railroad must provide plan to FTA or FRA explaining how its chosen means of meeting performance standard will work. FTA and/or FRA will evaluate the proposed plan and may approve, disapprove, or modify it.
 - If a railroad chooses to use station-based lifts or mini-high platforms, it will also have to submit a comparison of that approach with car-borne lifts, with respect to capital and life-cycle costs as well as service quality to persons with disabilities
 - This comparison is not used for purposes of approving railroad's plan
- The term "common wheelchair" has been removed
 - This concept was originally developed to provide a set of parameters for designers and manufacturers to use in the process of designing and building accessible vehicles and equipment
 - Original DOT ADA regulation created an operational use of this design concept, saying that transportation operators were required to transport "common wheelchairs."

- Over time, transit operators began to apply this concept to exclude wheelchairs that did not fit into the common wheelchair weight and dimension “envelope” regardless of whether their vehicles and equipment could accommodate them
 - A Federal court decision said that transit operators could do so, given the wording of the DOT regulation.
- The rule removes the operational role of the “common wheelchair” envelope. Transit providers must carry a wheelchair and occupant if the lift and vehicle can physically accommodate them, unless doing so is inconsistent with legitimate safety requirements
 - “Legitimate safety requirements” includes such circumstances as a wheelchair of such size that it would block an aisle, or would be too large to fully enter a railcar, would block the vestibule, or would interfere with the safe evacuation of passengers in an emergency
 - This does not apply to securement; a transit provider cannot impose a limitation on the transportation of wheelchairs and other mobility aids based on the inability of the securement system to secure the device to the satisfaction of the transportation provider. It would be inconsistent with this rule to allow transportation providers to deny service to people who use wheelchairs just because particular devices may be problematic from a securement point of view. This is consistent with the rule before this last revision.
 - “Legitimate safety requirements” must be based on actual risks, not on mere speculation, stereotypes, or generalizations about individuals with disabilities or about the devices they use for mobility purposes
- Design parameters for vehicles and equipment remain within the jurisdiction of the U.S. Access Board, which has the statutory authority to develop standards for accessibility under the ADA, which by law, the USDOT must adopt as its minimum standards

- The definition of “wheelchair” has been refined
 - The reference to “three- or four-wheeled devices” has been changed to “three- or *more* wheeled devices”
 - This change has been made in light of advances in wheelchair design, with many power wheelchairs now having more than four wheels; these should not be excluded from the definition of “wheelchair” solely on the basis of having a larger number of wheels
- Direct Threat
 - The Rule adds “direct threat” to the definitions in 49 C.F.R. § 37.3.
 - “Direct threat” is defined as “a significant risk to the health or safety of others that cannot be eliminated by a modification of policies, practices or procedures, or by the provision of auxiliary aids or services.”
 - This definition is consistent with the DOJ’s regulations, and focuses solely on whether an individual poses a significant threat to *others*; it does not include threats to self
- Disability Law Coordinating Council (DLCC)
 - The Rule codifies the long-standing internal DOT mechanism for issuing guidance on disability issues.
 - The DLCC consists of representatives from the Office of the Secretary, Federal Transit Administration, Federal Highway Administration, Federal Aviation Administration, Federal Motor Carrier Safety Administration, National Highway Traffic Safety Administration, and the Federal Railroad Administration.
 - Pursuant to 49 C.F.R. § 37.15, only written interpretations and guidance developed and issued by the DLCC, and approved by the DOT General Counsel, constitute the official position of the Department and its operating administrations.
- Missed trips and denials (paratransit)
 - When a transit system is unable to provide one leg of a multi-legged trip, and the passenger is therefore unable to take any of the requested trips, all of those trips must be recorded as denials.

- When a denied or missed trip makes a subsequent requested trip impossible, two opportunities to travel have been lost from the point of view of the passenger.
- To count denials otherwise would understate the performance deficit of the operator.
- This is a codification of a longstanding DOT position
- The Department will issue guidance shortly
- Not addressed in Final Rule:
 - Reasonable modification
 - In order to avoid delaying issuance of this Rule, the Department has deferred issuance of a final reasonable modification rule at this time.
 - The Department is continuing to work towards a final rule on this subject.
 - The 2005 DLCC guidance concerning interpreting the “origin-to-destination” requirement for ADA paratransit remains in place.
 - The Department will rely on this interpretation in implementing and enforcing the origin-to-destination requirement of Part 37
 - This application of the origin-to-destination service requirement of the existing rule is not dependent on the ultimate disposition of the NPRM’s reasonable modification proposal.
 - Service animals
 - No change has been made to the definition of “service animal;” existing DOT definitions continue in effect.
 - Therefore, entities covered by this Rule should not change their policies on the basis of the DOJ Final Rule (issued September 15, 2010 and effective March 15, 2011) (75 FR 56163).
 - The Department will consider whether, in the future, to propose changes to Part 37 to parallel the new DOJ definitions

- “Other Powered Mobility Devices (OPMDs)”
 - DOT has not adopted DOJ’s regulations concerning the use of OPMDs, which include devices such as Segways.
 - DOJ’s approach is not dissimilar to that adopted by DOT in its 2005 guidance concerning the use of Segways as mobility aids aboard transportation vehicles
 - DOT will place updated guidance on its website concerning the use of Segways in transportation vehicles and facilities

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FOUR STEPS TO BEGINNING A ONE CALL–ONE CLICK TRANSPORTATION SERVICE

A one call–one click service can be as basic as providing information and referral services, or as complex as making eligibility determinations, providing dispatching, and doing real-time locating of vehicles.

Despite differences in the scope and complexity of the range of one call—one click transportation services, the key steps in moving forward are the same.

STEP 1: ASSESS RESOURCES AND NEEDS

- The assessment will provide critical information on:
 - What services are available and where there are gaps,
 - How the various service providers conduct their business,
 - The community connections between various services,
 - The needs of customers, and
 - The needs of the potential partners.
- Completing this step requires partners, and the broader the foundation of stakeholders, the better the outcome will be.

STEP 2: DEFINE THE GAPS

- As a group, review the data collected on needs and resources, and identify the challenges you face, along with the top-priority issues.
- How would your group answer the following questions:
 - Could a one call—one click transportation service assist in solving the priority issues?
 - Is there broad agreement that this type of service should be pursued?
 - Is there a consensus about what a one call—one click transportation service should achieve for the community and customers?

STEP 3: DETERMINE THE RIGHT FIT

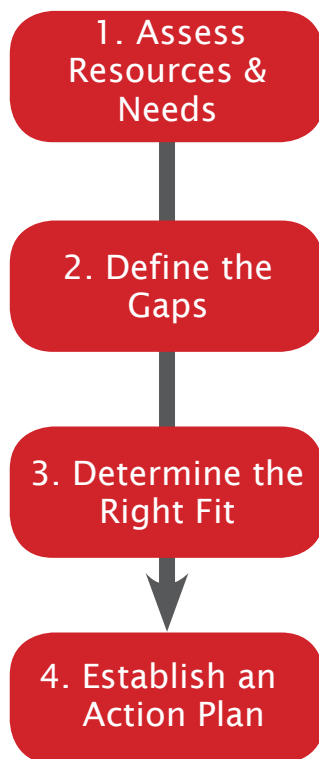
- If your working group decides a one call—one click service is a strategy it wishes to pursue, the next steps are to:
 - Choose the best approach to develop a one-call or one-click service,
 - Decide which functions to include, and
 - Select a lead agency and organizational “home” for the new service.
- As your group works through this step, you and your partners should be able to clarify what you want to achieve, what is reasonable to accomplish, and which agencies offer the greatest potential to move the one call—one click concept forward—to champion it and provide it a home.

STEP 4: ESTABLISH AN ACTION PLAN

- This step enables you to refine the functionalities of the service, develop partnerships and build support, and draft an action plan to take your service to the next level.
- Don’t be surprised if your concept of a one-call or one-click service evolves as you go through this step.

- The approach you decide to take to develop the service—simple, integrated coordination, or structured—will determine the specifics of what you will need to do to move forward.
- The objective is to end up with a plan that has support among a wide range of stakeholders, clearly defines what you plan to do, and identifies a budget and timeline for moving forward.

FOUR STEPS



FOR MORE IN-DEPTH INFORMATION ON EACH STEP, SEE THE CTA **GUIDE TO BEGINNING ONE CALL—ONE CLICK TRANSPORTATION SERVICES.**

The “One Call–One Click Transportation Services Toolkit” was created with United We Ride funding from the Office of Disability Employment Policy, U.S. Department of Labor, through a cooperative agreement between the Community Transportation Association of America and the Federal Transit Administration. The opinions and conclusions expressed herein are solely those of the authors and should not be construed as representing the opinions or policy of any agency of the federal government. Dec 2010.



Countywide Transportation Plan Update and Transportation Expenditure Plan Development Overview

The Alameda CTC is in the process of updating the Alameda County Countywide Transportation Plan (CWTP), a 25-year plan that lays out a strategy for addressing transportation needs for all users in Alameda County and feeds into the Regional Transportation Plan. The Alameda CTC is also developing a new Transportation Expenditure Plan (TEP) concurrently with the CWTP.

The following committees are involved in the CWTP-TEP development process:

Steering Committee: Comprised of 13 members from the Alameda CTC including representatives from the cities of Berkeley, Emeryville, Hayward, Livermore, Newark, Oakland, Pleasanton, and Union City, as well as Alameda County, BART and AC Transit. Mayor Mark Green of Union City is the chair and Councilmember Kriss Worthington of Berkeley is the vice-chair. The purpose of the Steering Committee is to lead the planning effort, which will shape the future of transportation throughout Alameda County. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org

Technical Advisory Working Group (TAWG): Comprised of agency staff representing all areas of the County including planners and engineers from local jurisdictions, all transit operators in Alameda County, and representatives from the park districts, public health, social services, law enforcement, and education.

continued

The purpose of the Technical Advisory Working Group is to provide technical input, serve in an advisory capacity to the Steering Committee, and share information with the Community Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org
- Saravana Suthanthira, Senior Transportation Planner, (510) 208-7426, ssuthanthira@alamedactc.org

Community Advisory Working Group (CAWG): Comprised of 27 members representing diverse interests throughout Alameda County including business, civil rights, education, the environment, faith-based advocacy, health, public transit, seniors and people with disabilities, and social justice. The purpose of the Community Advisory Working Group is to provide input on the Countywide Transportation Plan and the Transportation Expenditure Plan to meet the multi-modal needs of our diverse communities and businesses in Alameda County, serve in an advisory capacity to the Steering Committee, and share information with the Technical Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Diane Stark, Senior Transportation Planner, (510) 208-7410, dstark@alamedactc.org



Memorandum

DATE: October 17, 2011

TO: Paratransit Advisory and Planning Committee

FROM: Beth Walukas, Deputy Director of Planning
Tess Lengyel, Deputy Director of Policy, Public Affairs and Legislation

SUBJECT: **Review of Administrative Draft Countywide Transportation Plan (CWTP) and Discussion of Transportation Expenditure Plan and Update on Development of Sustainable Community Strategy (SCS)/Regional Transportation Plan (RTP)**

Recommendation

This item is for information only. No action is requested. The focus of the presentation and discussion at the meeting will be on the Administrative Draft CWTP and the Development of the Transportation Expenditure Plan.

Summary

This item provides information on regional and countywide transportation planning efforts related to the updates of the Countywide Transportation Plan and Sales Tax Transportation Expenditure Plan (CWTP-TEP) as well as the Regional Transportation Plan (RTP) and the development of the Sustainable Community Strategy (SCS). In September, the administrative draft CWTP was released by the CWTP-TEP Steering Committee for evaluation and comment. The administrative draft report can be found on the Alameda CTC website at: http://www.alamedactc.org/app_pages/view/3070.

The CWTP-TEP Steering Committee also approved TEP parameters. These and the administrative draft CWTP will be the basis from which a first draft of the TEP project list will be developed in October and November 2011. Both the CWTP and TEP will be modified based on comments received with the goal of presenting a draft of both Plans to the Commission at its retreat on December 16, 2011.

Discussion

Ten separate committees receive monthly updates on the progress of the CWTP-TEP and RTP/SCS, including ACTAC, the Planning, Policy and Legislation Committee (PPLC), the Alameda CTC Board, the CWTP-TEP Steering Committee, the Citizen's Watchdog Committee, the Paratransit Advisory and Planning Committee, the Citizen's Advisory Committee, and the Bicycle and Pedestrian Advisory Committee, and the Technical and Community Advisory Working Groups. The purpose of this report is to keep various Committee and Working Groups updated on regional and countywide planning activities, alert Committee members about issues and opportunities requiring input in the near term, and provide an opportunity for Committee feedback in a timely manner.

CWTP-TEP Committee agendas and related documents are available on the Alameda CTC website. RTP/SCS related documents are available at www.onebayarea.org.

October 2011 Update:

This report focuses on the month of October 2011. A summary of countywide and regional planning activities for the next three months is found in Attachment A and a three year schedule for the countywide and the regional processes is found in Attachments B and C, respectively. Note that the regional schedule is being updated and has been revised. Highlights include continued work on the One Bay Area Alternative Land Use Scenarios and the development of the two transportation networks to support those scenarios by ABAG and MTC and the release of the administrative draft of the Alameda Countywide Transportation Plan, approval of TEP projects and program packaging parameters, and announcement of the fall 2011 outreach process.

1) MTC/ABAG: Development of Alternative Land Use and Transportation Scenarios

On August 26, 2011, ABAG released the One Bay Area SCS Alternative Land Use Scenarios, including three constrained scenarios: Core Concentration, Focused Growth, and Outer Bay Area Growth. These scenarios will be used to inform the development of the Preferred SCS, which is now scheduled to be approved by MTC and ABAG in May 2012. Two of the scenarios are based on unconstrained growth, assume very strong employment growth, and unconstrained funding to support housing affordability. The Alternative Land Use Scenario Report, revised September 1, 2011, presents the land use patterns for three scenarios: Core Concentration, Focused Growth, and Outer Bay Area Growth and assesses them based on economic growth, financial feasibility and reasonable planning strategies.

Concurrently, MTC has been working with the stakeholders to develop two transportation networks: Transportation 2035 and Core Capacity Transit networks. MTC staff began its scenario analysis and project performance assessment in September with results anticipated to be released in November and December.

2) CWTP-TEP

In September the CWTP-TEP Steering Committee, with input from CAWG and TAWG, released the administrative draft of the Countywide Transportation Plan for evaluation and comment and approved TEP parameters. Presentations will be made to the advisory committees and working groups in October. The administrative draft CWTP is found on the Alameda CTC website at http://www.alamedactc.org/app_pages/view/3070. A draft list of Transportation Expenditure Plan projects and programs will be developed in October and November based on the administrative draft CWTP and the TEP parameters as well as public input. Public outreach on the CWTP and TEP will occur in October and November as presented below. More details about meeting locations and agendas can be found on the Alameda CTC website.

3) Upcoming Meetings Related to Countywide and Regional Planning Efforts:

Committee	Regular Meeting Date and Time	Next Meeting
CWTP-TEP Steering Committee	Typically the 4 th Thursday of the month, noon Location: Alameda CTC offices	October 27, 2011 November 17, 2011 December 1, 2011
CWTP-TEP Technical Advisory Working Group	2 nd Thursday of the month, 1:30 p.m. Location: Alameda CTC	November 10, 2011
CWTP-TEP Community Advisory	Typically the 1 st Thursday of the	November 10, 2011

Committee	Regular Meeting Date and Time	Next Meeting
Working Group	month, 2:30 p.m. Location: Alameda CTC Notes: The November 3 meeting is cancelled and rescheduled jointly with TAWG on November 10.	November 3, 2011
SCS/RTP Regional Advisory Working Group	1 st Tuesday of the month, 9:30 a.m. Location: MetroCenter, Oakland	November 1, 2011 December 6, 2011
SCS/RTP Equity Working Group	2 nd Wednesday of the month, 11:15 a.m. Location: MetroCenter, Oakland	November 9, 2011 December 14, 2011
SCS Housing Methodology Committee	10 a.m. Location: BCDC, 50 California St., 26 th Floor, San Francisco	October 27, 2011
5 CWTP-TEP Public Outreach Meetings District 5/North Planning Area District 4/North Planning Area District 3/Central Planning Area District 2/South Planning Area District 1/East Planning Area	Time and Location 6:30 p.m., So. Berkeley Senior Center 6:30 p.m., East Oakland Senior Center 6:30 p.m., San Leandro Senior Center 6:30 p.m., Union City Sports Center 6:30 p.m., Dublin Civic Center Library	Date October 18, 2011 October 24, 2011 October 19, 2011 October 27, 2011 November 2, 2011
North County Transportation Forum	6:30 p.m. Alameda CTC offices	October 20, 2011

Fiscal Impact

None.

Attachments

Attachment A: Summary of Next Quarter Countywide and Regional Planning Activities
Attachment B: CWTP-TEP-RTP-SCS Development Implementation Schedule
Attachment C: OneBayArea SCS Planning Process (revised October 2011)

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**Summary of Next Quarter Countywide and Regional Planning Activities
(October 2011 through January 2012)**

Countywide Planning Efforts (CWTP-TEP)

The three year CWTP-TEP schedule showing countywide and regional planning milestone schedules is found in Attachment B. Major milestone dates are presented at the end of this memo. During the October 2011 through January 2012 time period, the CWTP-TEP Committees will be focusing on:

- Coordinating with ABAG and local jurisdictions to provide comments on the Alternative Land Use Scenarios for the Sustainable Communities Strategy (SCS);
- Coordinating with the local jurisdictions to develop a draft Alameda County Locally Preferred SCS to test with the financially constrained transportation network in October;
- Responding to comments on the Administrative Draft CWTP;
- Refining the financially constrained list of projects and programs for the Draft CWTP;
- Developing the second draft CWTP;
- Refining the countywide 25-year revenue projections consistent and concurrent with MTC's 25-year revenue projections;
- Developing first draft Transportation Expenditure Plan (TEP) list of projects and programs;
- Conducting public outreach and a second poll; and
- Presenting the Draft CWTP and Draft TEP to the Steering Committee and Commission for approval.

Regional Planning Efforts (RTP-SCS)

Staff continues to coordinate the CWTP-TEP with planning efforts at the regional level including the Regional Transportation Plan (MTC), the Sustainable Communities Strategy (ABAG), Climate Change Bay Plan and amendments (San Francisco Bay Conservation and Development Commission (BCDC)) and CEQA Guidelines (Bay Area Air Quality Management District (BAAQMD)).

In the three month period for which this report covers, MTC and ABAG are focusing on

- Conducting a scenario analysis of five land use options and two transportation network (Alameda CTC staff is providing input into both of these activities);
- Releasing the results of the scenario analysis and project performance assessment;
- Refining draft 25-year revenue projections;
- Finalizing maintenance needs and Regional Programs estimates; and
- Adopting a RHNA Methodology.

Staff will be coordinating with the regional agencies and providing feedback on these issues, through:

- Participating on the MTC/ABAG Regional Advisory Working Group (RAWG),
- Participating on regional Sub-committees (Equity sub-committee);
- Developing a written response to the Alternative Land Use Scenarios;
- Developing local transportation network priorities through the CWTP-TEP process; and
- Assisting in public outreach.

Key Dates and Opportunities for Input¹

The key dates shown below are indications of where input and comment are desired. The major activities and dates are highlighted below by activity:

Sustainable Communities Strategy:

Presentation of SCS information to local jurisdictions: Completed

Initial Vision Scenario Released: March 11, 2011: Completed

Draft Alternative Land Use Scenarios Released: Completed (released August 26, 2011)

Preferred SCS Scenario Released/Approved: March/May 2012

RHNA

RHNA Process Begins: January 2011

Draft RHNA Methodology Released: December 2011

Draft RHNA Plan released: February 2012

Final RHNA Plan released/Adopted: July 2012/October 2012

RTP

Develop Financial Forecasts and Committed Funding Policy: Completed

Call for RTP Transportation Projects: Completed

Conduct Performance Assessment: May 2011 - November 2011

Transportation Policy Investment Dialogue: November 2011 – April 2012

Prepare SCS/RTP Plan: April 2012 – October 2012

Draft RTP/SCS for Released: November 2012

Prepare EIR: December 2012 – March 2013

Adopt SCS/RTP: April 2013

CWTP-TEP

Develop Alameda County Locally Preferred SCS Scenario: May 2011 – May 2012

Call for Projects: Completed

Administrative Draft CWTP: Completed

Preliminary TEP Program and Project list: October 2011

Draft CWTP and TEP Released: December 2011

Plans Outreach: January 2011 – June 2012

Adopt Final CWTP and TEP: May 2012

TEP Submitted for Ballot: July 2012

¹ Note that the regional schedule is being updated. Attachment A reflects the proposed revisions to the schedule while Attachment C does not. MTC will provide a revised Attachment C once the revised schedule is approved by the Commission.

	2010						Meeting FY2010-2011	2010				
Task	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Alameda CTC Committee/Public Process												
Steering Committee			Establish Steering Committee	Working meeting to establish roles/ responsibilities, community working group	RFP feedback, tech working group	Update on Transportation/ Finance Issues	Approval of Community working group and steering committee next steps	No Meetings		Feedback from Tech, comm working groups	No Meetings	Expand vision and goals for County ?
Technical Advisory Working Group								No Meetings		Roles, resp, schedule, vision discussion/ feedback	No Meetings	Education: Trans statistics, issues, financials overview
Community Advisory Working Group								No Meetings		Roles, resp, schedule, vision discussion/ feedback	No Meetings	Education: Transportation statistics, issues, financials overview
Public Participation								No Meetings			Stakeholder outreach	
Agency Public Education and Outreach	Information about upcoming CWTP Update and reauthorization											
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level						Board authorization for release of RFPs	Pre-Bid meetings	Proposals reviewed	ALF/ALC approves shortlist and interview; Board approves top ranked, auth. to negotiate or NTP	Technical Work		
Polling												
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Local Land Use Update P2009 begins & PDA Assessment begins						Green House Gas Target approved by CARB.	Start Vision Scenario Discussions		
											Adopt methodology for Jobs/Housing Forecast (Statutory Target)	Projections 2011 Base Case
												Adopt Voluntary Performance Targets

		2011					FY2011-2012	2011				
Task	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Alameda CTC Committee/Public Process												
Steering Committee	Adopt vision and goals; begin discussion on performance measures, key needs	Performance measures, costs guidelines, call for projects and prioritization process, approve polling questions, initial vision scenario discussion	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update (draft list approval), project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects final list to MTC, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Meeting moved to December due to holiday conflict	Review 2nd draft CWTP; 1st draft TEP
Technical Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Review 2nd draft CWTP, 1st draft TEP, poll results update	No Meetings
Community Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Review 2nd draft CWTP, 1st draft TEP, poll results update	No Meetings
Public Participation	Public Workshops in two areas of County: vision and needs; Central County Transportation Forum	Public Workshops in all areas of County: vision and needs		East County Transportation Forum			South County Transportation Forum	No Meetings		2nd round of public workshops in County: feedback on CWTP,TEP; North County Transportation Forum		No Meetings
Agency Public Education and Outreach		Ongoing Education and Outreach through November 2012					Ongoing Education and Outreach through November 2012					
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Feedback on Technical Work, Modified Vision, Preliminary projects lists					Work with feedback on CWTP and financial scenarios	Technical work refinement and development of Expenditure plan, 2nd draft CWTP					
Polling	Conduct baseline poll									Polling on possible Expenditure Plan projects & programs	Polling on possible Expenditure Plan projects & programs	
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Release Initial Vision Scenario	Detailed SCS Scenario Development			Release Detailed SCS Scenarios	Technical Analysis of SCS Scenarios; Adoption of Regional Housing Needs Allocation Methodology		SCS Scenario Results/and funding discussions		Release Preferred SCS Scenario
	Discuss Call for Projects		Call for Transportation Projects and Project Performance Assessment		Project Evaluation		Draft Regional Housing Needs Allocation Methodoligy					
	Develop Draft 25-year Transportation Financial Forecasts and Committed Transportation Funding Policy											

Calendar Year 2012

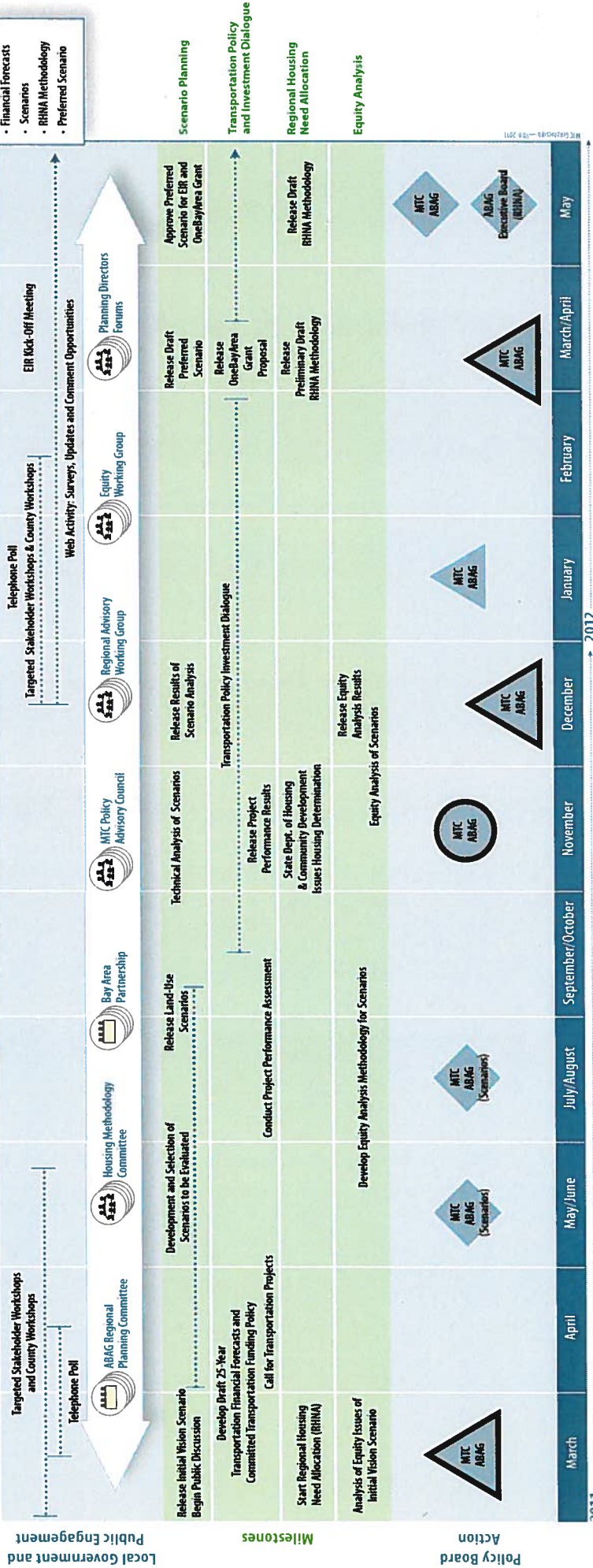
	2012					FY2011-2012					
Task	January	February	March	April	May	June	July	August	Sept	Oct	November
Alameda CTC Committee/Public Process											
Steering Committee	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed		Adopt Draft Plans	Adopt Final Plans	Expenditure Plan on Ballot				VOTE: November 6, 2012
Technical Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed								VOTE: November 6, 2012
Community Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed								VOTE: November 6, 2012
Public Participation			Expenditure Plan City Council/BOS Adoption								VOTE: November 6, 2012
Agency Public Education and Outreach	Ongoing Education and Outreach Through November 2012 on this process and final plans					Ongoing Education and Outreach through November 2012 on this process and final plans					
Alameda CTC Technical Work											
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Finalize Plans										
Polling					Potential Go/No Go Poll for Expenditure Plan						
Sustainable Communities Strategy/Regional Transportation Plan											
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013	Approval of Preferred SCS, Release of Regional Housing Needs Allocation Plan		Begin RTP Technical Analysis & Document Preparation	Prepare SCS/RTP Plan							Release Draft SCS/RTP for review

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Plan Bay Area Planning Process: Phase 2 Detail*

Revised October 2011

Phase 2: Scenario Planning, Transportation Policy and Investment Dialogue



*Subject to change

Policy Board Actions

Meeting for Discussion/ Public Comment

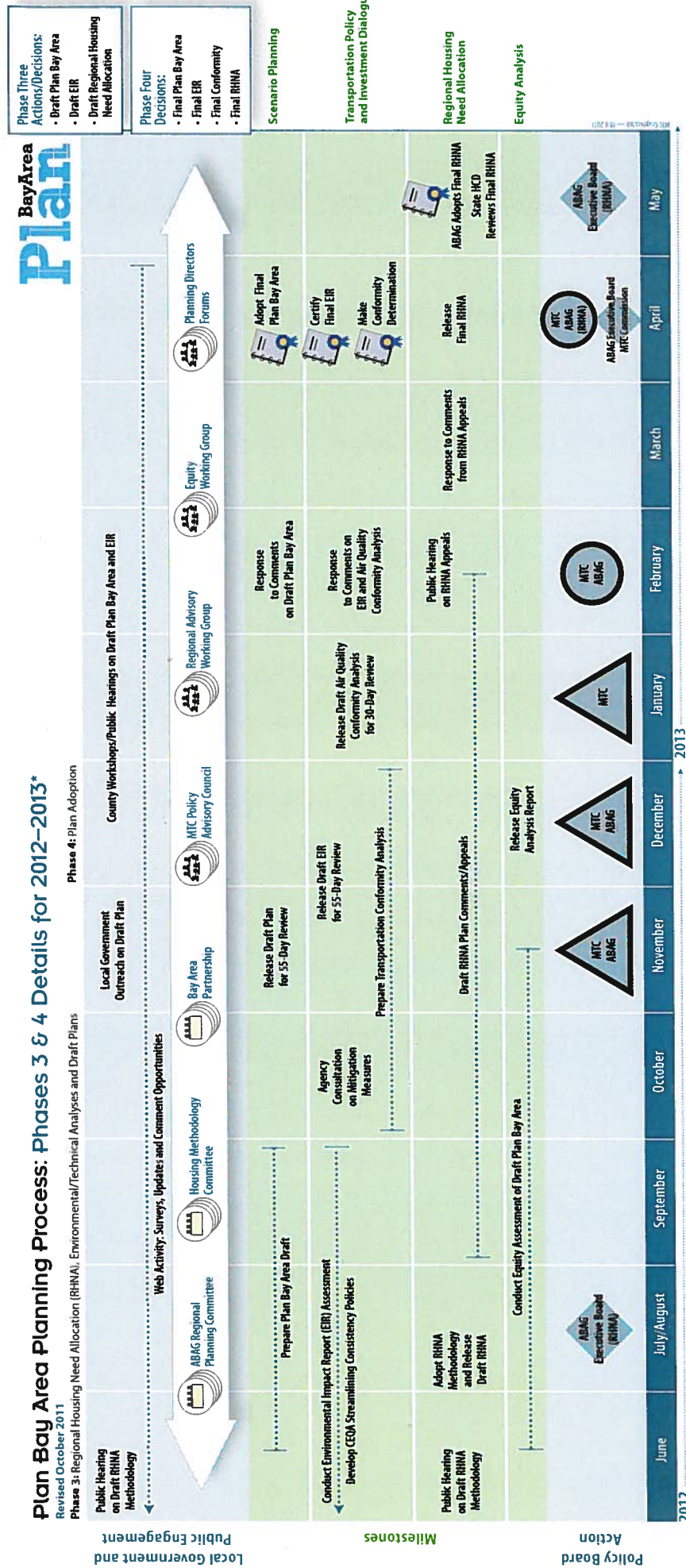
Decision

Document Release

JOINT document release by MTC-ABAG and MTC

ABAG - ABAG Administrative Committee
MTC-ABAG Planning Committee

For more information on key actions and decisions and how to get involved, visit OneBayArea.org



Policy Board Actions

Meeting for Discussion/
Public Comment

**JOINT meeting of the ABAG Administrative Committee and the
MTC Planning Committee for Discussion/Public Comment**

Decision

Document Release

**JOINT document release by
ABAG and MTC**

**ABAG - ABAG Administrative Committee
MTC - MTC Planning Committee**

For more information on key actions and decisions and how to get involved, visit OneBayArea.org

MEMORANDUM

to **Tess Lengyel, Beth Walukas and Diane Stark, Alameda CTC**

from **Carolyn Verheyen and Joan Chaplick, MIG**

re **Status Update on CWTP/TEP Community Outreach Workshop Schedule: Fall 2011**

date **10/13/2011**

This memorandum provides a status update on the community workshop venues and dates confirmed for the Alameda Countywide Transportation Plan (CWTP) and Transportation Expenditure Plan (TEP) outreach effort in Fall 2011. The dates and venues confirmed thus far are as follows:

Tuesday, October 18, 2011**6:30 – 8:30pm**

District 5/North Planning Area
South Berkeley Senior Center
Multipurpose Room
2939 Ellis Street, Berkeley

Wednesday, October 19, 2011**6:30 – 8:30pm**

District 3/Central Planning Area
San Leandro Senior Community Center
Main Hall
13909 East 14th Street, San Leandro

Monday, October 24, 2011**6:30 – 8:30pm**

District 4/North Planning Area
East Oakland Senior Center
Multipurpose Room
9255 Edes Avenue, Oakland

Thursday, October 27, 2011**6:30 – 8:30pm**

District 2/South Planning Area
Union City Sports Center
Classrooms B and C
31224 Union City Boulevard, Union City

Wednesday, November 2, 2011**6:30 – 8:30pm**

District 1/East Planning Area
Dublin Civic Center Library
Community Room
200 Civic Plaza, Dublin

All spaces are booked from 5:30 – 9:00 pm, with the workshops planned for 6:30 – 8:30 pm.

A date and venue for the District 3/Central Planning Area meeting in San Leandro is yet to be confirmed.