

Attention!!!

Please note that the June 25, 2012 PAPCO meeting will be from 1 to 3:30 p.m. at 1333 Broadway, Suite 300. Please plan your transportation accordingly. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, June 25, 2012, 1 to 3:30 p.m.

Meeting Outcomes:

- Receive update on PAPCO Bylaws
- Elect officers for fiscal year 2012-2013
- Receive an update on the Countywide Bicycle and Pedestrian Plans and provide input on the programs approach
- Receive a quarterly report from Hayward
- Receive an update on the 2012 Annual Mobility Workshop
- Receive an update on the Countywide Transportation Plan and Transportation Expenditure Plan

1:00 – 1:12 p.m. **1. Welcome and Introductions**

Sylvia Stadmire

1:12 – 1:15 p.m. **2. Public Comment**

Public

1:15 – 1:20 p.m. **3. Approval of May 21, 2012 Minutes**

Sylvia Stadmire [03 PAPCO Meeting Minutes 052112.pdf](#) – Page 1

1:20 – 1:30 p.m. **4. Bylaws Subcommittee Update**

PAPCO and
Staff

On June 8, 2012 the Bylaws Subcommittee met and reviewed the revised PAPCO Bylaws. A representative of the subcommittee will report on the subcommittee's recommendation.

[04 PAPCO Bylaws Amended Excerpt.pdf](#) – Page 9

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- 1:30 – 1:55 p.m. **5. Election of Officers for Fiscal Year 2012-2013** A
Staff and PAPCO *Annually, PAPCO elects officers in June. PAPCO will nominate and elect the chair, vice chair, Citizens Watchdog Committee representative, and East Bay Paratransit SRAC representative.*
05 PAPCO Evaluation.pdf – Page 11
05A Officer Roles and Responsibilities.pdf – Page 13
- 1:55 – 2:20 p.m. **6. Countywide Bicycle and Pedestrian Plans Update and** I
Rochelle **Input on the Programs Approach**
Wheeler and *The Committee will receive an update on the Countywide*
Diane Stark *Bicycle and Pedestrian Plans and provide input on the*
programs approach.
06 Memo Review of Plans Programs Approach.pdf –
Page 15
06A Memo Executive Summary.pdf – Page 19
- 2:20 – 2:40 p.m. **7. City of Hayward Quarterly Report** I
Hayward Staff
- 2:40 – 2:50 p.m. **8. Member Reports on PAPCO Mission, Roles, and** I
PAPCO **Responsibilities Implementation**
08 PAPCO Calendar of Events.pdf – Page 27
08A PAPCO Appointments.pdf – Page 29
08B PAPCO Workplan.pdf – Page 31
- 2:50 – 3:00 p.m. **9. Committee Reports** I
Rev. Carolyn Orr A. East Bay Paratransit Service Review Advisory
and Harriette Committee (SRAC)
Saunders B. Citizens Watchdog Committee (CWC)
- 10. Mandated Program and Policy Reports** I
10 WAAC Minutes 030712.pdf – Page 35
10A SRAC Minutes 030912.pdf – Page 39
10B Transit Access Report.pdf – Page 45
- 3:00 – 3:30 p.m. **11. Information Items** I
Staff A. Mobility Management
11A Travel Training article.pdf – Page 47
B. 2012 Annual Mobility Workshop Update

- C. Countywide Transportation Plan Transportation Expenditure Plan Update
[11C CWTP-TEP Overview.pdf](#) – **Page 51**
[11C1 Regional SCS-RPT CWTP-TEP Process.pdf](#) – **Page 53**
- D. Updated Volunteer Driver CMMP Memo
[11D Updated Memo CMMP - Volunteer Driver Program.pdf](#) – **Page 67**
- E. Outreach Update
- F. Other Staff Updates

12.Draft Agenda Items for September 24, 2012 PAPCO

- A. Report from East Bay Paratransit
- B. Development and Approval of PAPCO Work Plan for Fiscal Year 12-13

3:30 p.m.

13.Adjournment

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Annual Mobility Workshop:

Date: July 16, 2012
Time: 10 a.m. to 4 p.m.
Location: Ed Roberts Campus, 3075 Adeline Street, Berkeley, CA 94703
(at Ashby BART Station)

Next Meeting:

Date: September 24, 2012
Time: 1 to 3:30 p.m.
Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer
(510) 208-7414
jhemiup@alamedactc.org

Naomi Armenta, Paratransit Coordinator
(510) 208-7469
narmenta@alamedactc.org

Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.



Paratransit Advisory and Planning Committee Meeting Minutes Monday, May 21, 2012, at 1:00 p.m., 1333 Broadway, Suite 300, Oakland

Attendance Key (A = Absent, P = Present)

Members:

<u> P </u> Sylvia Stadmire, Chair	<u> A </u> Joyce Jacobson <u> P </u> Sandra Johnson-Simon	<u> P </u> Vanessa Proee <u> A </u> Carmen Rivera-Hendrickson
<u> P </u> Will Scott, Vice-Chair	<u> P </u> Gaye Lenahan	<u> A </u> Michelle Rousey
<u> P </u> Aydan Aysoy	<u> P </u> Jane Lewis	<u> P </u> Harriette Saunders
<u> P </u> Larry Bunn	<u> P </u> Jonah Markowitz	
<u> A </u> Herb Clayton	<u> P </u> Betty Mulholland	<u> P </u> Esther Waltz
<u> A </u> Shawn Costello	<u> P </u> Rev. Carolyn Orr	<u> P </u> Hale Zukas
<u> P </u> Herb Hastings	<u> P </u> Sharon Powers	

Staff:

<u> A </u> Matt Todd, Manager of Programming	Coordinator
<u> P </u> Cathleen Sullivan, Nelson/Nygaard	<u> P </u> Krystle Pasco, Paratransit Coordination Team
<u> P </u> Naomi Armenta, Paratransit	<u> P </u> Vida LePol, Acumen Building Enterprise, Inc.

1. Welcome and Introductions

Sylvia Stadmire called the meeting to order at 1 p.m. The meeting began with introductions and a review of the meeting outcomes.

Guests Present: Jennifer Cullen, Senior Support Program of the Tri-Valley; Kim Huffman, AC Transit; Kevin Laven, City of Emeryville; Hakeim McGee, City of Oakland; Joann Oliver, City of San Leandro; Laura Timothy, BART; Elaine Welch, Senior Helpline Services

2. Public Comments

There were no public comments.

3. Approval of May 21, 2012 Minutes

The members suggested correcting the minutes as follows:

- On page 3 under Recommendation on Gap Grant Extension, the first part of the first sentence of the second paragraph should read, “Naomi stated that if voters approve the transportation sales tax measure in November 2012”.

Jonah Markowitz moved that PAPCO approve the April 23, 2012 minutes with the above correction. Sandra Johnson-Simon seconded the motion. The motion carried unanimously (16-0).

4. Recommendation on CMMP – Volunteer Driver Program

Naomi Armenta discussed with PAPCO making a recommendation to the Alameda CTC Board to approve the Coordination and Mobility Management Planning (CMMP) Pilot Volunteer Driver Program with the addition of Piedmont and Alameda, and allocate \$100,000 of CMMP funding for the pilot.

She said in April 2012, PAPCO approved the CMMP Pilot Volunteer Driver Program in concept, and a budget of \$94,000. At that time, the committee asked Alameda CTC to add Piedmont to the pilot.

In May 2012, PAPCO members asked for more information about the Volunteer Driver Pilot Program. Naomi stated that in the new service parameters, Senior Helpline Services (SHS) would launch and operate a 12-month project to offer free, one-on-one, door-through-door, escorted rides for ambulatory seniors age 60 and older residing in Alameda, Albany, Berkeley, Emeryville, Oakland, and Piedmont, who are living at home and are unable to use other transportation modes. SHS will also discuss coordination with Senior Support Program of the Tri Valley (SSPTV). Naomi reviewed the projected expenses for fiscal year 2012-2013 (FY 12-13) and a comparison to funding for other Alameda County volunteer driver programs in detail with members.

Jonah Markowitz moved to approve staff's recommendations to approve a CMMP Pilot Volunteer Driver Program with the addition of Piedmont and Alameda. Esther Waltz seconded the motion. The motion carried unanimously (16-0).

5. Bylaws Subcommittee Membership

Naomi stated that PAPCO reviews its bylaws annually and relies on a Bylaws Review Subcommittee to make recommendations to the full committee. She asked PAPCO members to sign up to participate in the Bylaws Review Subcommittee on Friday, June 8, 2012 from 1 to 3 p.m. at Alameda CTC.

The following PAPCO members volunteered:

- Sandra Johnson Simon
- Jonah Markowitz
- Betty Mulholland
- Rev. Carolyn M. Orr
- Sharon Powers
- Harriette Saunders
- Will Scott
- Sylvia Stadmire
- Esther Waltz

Naomi will send a confirmation email to all appointed members.

6. Base Program and MSL Funding Recommendation

Sylvia reported that four different Program Plan Review Subcommittees met on May 4 and 7 and reviewed program plan applications. She said 17 PAPCO members participated and made an initial recommendation to fund \$9.3 million dollars and over 973,000 trips for FY 12-13. She said overall, members were impressed by the quality of the presentations. She thanked all members for their hard work and contributions to the subcommittee.

Naomi Armenta stated that staff requests PAPCO recommend to the Alameda CTC Board approval of \$25,000 in Minimum Service Level (MSL) funding for the City of Oakland and \$75,000 for the City of San Leandro. The funding will be allocated from Measure B Gap Grant funding. Naomi described the types of paratransit services both cities provide and the funding cuts they face due to the economic downturn. She said MSL grants were designed to help city-based programs meet Minimum Service Levels as defined by PAPCO in 2006. Cities are reimbursed for approved expenses after the end of the fiscal year. After FY 12-13, the MSL fund will be unnecessary because MSL's are being superseded by the Implementation Guidelines.

Will Scott moved that PAPCO approve the MSL Funding recommendation. Esther Waltz seconded the motion. The motion carried with one abstention (15-0-1).

Naomi stated that during the Program Plan Review Meetings, participants requested a “grandfathering” policy for programs. Staff drafted an interim policy stating “For City-based Door-to-Door Service and Taxi Subsidy Service, Cities may offer “grandfathered” eligibility to program registrants below a newly established eligibility age (70-80), who have used the program regularly in FY 11/12, and so long as it does not impinge on the City’s ability to meet the Implementation Guidelines.” Programs will need to indicate to staff that they intend to implement this policy. In the future, the committee could adopt this policy into the Implementation Guidelines for the program plans.

Questions/feedback from the members:

- Will the “grandfathering” mean a reduction of funding to the two cities?
Staff said they will have to do the grandfathering within their budget.

Jonah Markowitz moved that PAPCO approve staff’s recommendation to adopt the interim grandfathering policy. Sharon Powers seconded the motion. The motion carried unanimously (16-0).

Naomi reviewed the Program Plan subcommittee recommendation on page 31 of the agenda packet with committee members and asked if they would like to discuss any of the programs in detail. PAPCO requested further discussion of Hayward and LAVTA.

William Scott moved that PAPCO approve the Subcommittee’s Base Funding recommendation for every program except Hayward and LAVTA. Harriette Saunders seconded the motion. The motion carried unanimously (16-0).

Naomi explained that some members had concerns with LAVTA’s presentation, and wanted LAVTA to do quarterly reporting to continue to update the committee on customer service issues since the ALC transition.

Hale Zukas moved that PAPCO approve staff’s recommendation of conditional funding to LAVTA with quarterly reporting. Jonah Markowitz seconded the motion. The motion carried with three opposed and one abstention (12-3-1).

Jonah Markowitz moved that PAPCO recommend conditional funding for the City of Hayward with a monthly written report and a correction to the budget. Sandra Johnson-Simon seconded the motion. The motion carried unanimously (16-0).

7. Report from East Bay Paratransit

Mark Weinstein, the general manager of Veolia (the consultant group that oversees the operations for East Bay Paratransit (EBP) on behalf of AC Transit and BART), gave the broker's report on East Bay Paratransit. He reported that EBP's average on-time performance this fiscal year is 93 percent. He said EBP has more than 350 drivers who provide service that many people depend on. EBP is transporting on average of 1.83 passengers per hour, averaging over 62,000 riders a month, and transporting over 2,600 people a weekday. He reported that the biggest challenge EBP faces is client "dumping" from social service agencies due to funding reductions. Mark also reported that the City of Hayward is transitioning riders to EBP.

He said the next big change at EBP will be the implementation of an Interactive Voice Response (IVR) system, which will provide riders with a computer-generated call saying the vehicle is 5 to 10 minutes away. He said EBP is also planning to implement a call-backs feature, the night before service, for riders on standby. Riders presently call at 7 p.m. the night before service to get their pick up window.

On April 20, 2012, East Bay Paratransit opened a satellite certification location in Fremont. Mark thanked Shawn Fong for her assistance in setting up the satellite location.

Questions/feedback from the members:

- How can we get our complaints addressed by EBP? Mark stated that EBP accept complaints in writing or on the phone.
- Is the ride free to in-person assessments and interviews? Yes, rides to the interviews are free.

8. Member Reports and PAPCO Mission, Roles, and Responsibilities Implementation

Sandra Johnson-Simon reported that she attended an Alzheimer's forum at the West Oakland Senior Center, a celebration for older American women, and the

Oakland Community Action Partnership Annual Walk in the Park on May 19 at Lake Merritt.

Herb Hastings reported that there is construction improving access to the fairgrounds.

Harriette Saunders reported that she attended the Alameda Mothers' Day Festival, and it was well attended. She encouraged members to support the local artist in their areas. She also stated that the CWC Annual Report to the Public is in process.

Sylvia reported that she attended the Oakland Old American festival last Friday, attended the Albany City fair this month, and was in Sacramento on May 5 through May 7 to campaign for the Old Food Stamp Bill. Sylvia said a person with a walker was unable to go down an accessible walkway at one door of the building. She said she went to the governor's office and filed a complaint to make every door in the old state building accessible to people with disabilities. She is awaiting the result from her complaint.

Will Scott reported that he attended the April and May Board of Directors hearings for the acquisition of BART trains.

9. Committee Reports

- A. East Bay Paratransit Service Review Advisory Committee (SRAC) – Rev. Carolyn Orr said the next meeting is scheduled for June 6.
- B. Citizens Watchdog Committee (CWC) – Harriette Saunders reported that the next meeting is scheduled for June 11th, from 6:30 p.m. to 8:30 p.m. and the CWC will nominate officers. There will be a Public Hearing on July 9, at Alameda CTC.

10. Mandated Program and Policy Reports

Sylvia asked members to review the attachments in their packets for more information.

11. Staff Updates

- A. Mobility Management
Naomi encouraged the committee to review the item from "Partnership for Mobility Management" on page 49 in the packet.

- B. Krystle Pasco reported on the following upcoming outreach events:
- 5/24/12 – Senior Injury Prevention Conference at the Waterfront Hotel in Jack London Square
 - 6/16/12 – Afghan Community Health Fair at the Fremont Senior Center in Fremont
 - 6/21/12 – Senior Day at the Alameda County Fair at the Alameda County Fairgrounds in Pleasanton
 - 6/28/12 – Senior Day at the Alameda County Fair at the Alameda County Fairgrounds in Pleasanton
 - 7/05/12 – Senior Day at the Alameda County Fair at the Alameda County Fairgrounds in Pleasanton
 - 7/12/12 – South County Transportation Forum at Union City Hall from 6:30 to 8:30 p.m.
- C. Cathleen Sullivan gave a progress update on planning for the ninth Annual Mobility Workshop. She said the keynote speaker has been 99 percent confirmed. There will be a vehicle show and tell, and then the lunch hour. Someone will talk about vehicle types. There will also be an opportunity for people to give a feedback on what type of things are important to them in a vehicle. Cathleen said the agenda is being finalized, and she encouraged everyone to save July 16th, 2012 in their calendars.
- D. Tess Lengyel reported that five city councils have approved the Transportation Expenditure Plan (TEP): Emeryville, Fremont, Hayward, Livermore, and Union City. Staff will bring both the final TEP and the final draft of the Countywide Transportation Plan to the Commission in May 2012 for approval so that Alameda CTC can request that at the June 2012 Board of Supervisors meeting, the Board of Supervisors place the TEP on the November 6, 2012 ballot. The latest version is on the Alameda CTC website. Funds collected under this measure may be spent only for the purposes identified in the TEP, which may be amended by the Alameda CTC governing body.

Tess distributed the TEP Outreach Toolkit and informed the group that the purpose of the toolkit is to serve as a reference guide to help PAPCO members share information about Alameda CTC and the 2012 TEP. She said the toolkit also contains materials that will help members successfully engage stakeholders in learning about the TEP.

12. Draft Agenda Items for June 25, 2012 PAPCO

- A. Approve Bylaws
- B. Elect Officers for FY 12-13 (Chair, Vice Chair, SRAC, CWC)
- C. Input on Draft Countywide Pedestrian and Bike Plan
- D. Quarterly Report from Hayward
- E. Annual Mobility Workshop Update

13. Adjournment

The meeting adjourned at 2:50 p.m.



Bylaws Subcommittee Meeting Notes

Friday, June 8, 2012, 1 to 3 p.m.

Proposed amendments to Article 3: Members:

3.6 Termination. A member's term shall terminate on the occurrence of any of the following:

3.6.1 The member voluntarily resigns by written notice to the chair or Alameda CTC staff.

3.6.2 The member fails to continue to meet the qualifications for membership, including attendance requirements.

3.6.3 The member ~~passes away or otherwise~~ becomes incapable of continuing to serve.

3.6.4 The member appointment is terminated by the Commission.

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PAPCO Evaluation Fiscal Year 2011/12

Membership

Since June 2011, the following committee members have left PAPCO:

- Clara Sample
- Maryanne Tracy-Baker
- Renee Wittmeier

No new committee members were appointed PAPCO.

Recruitment efforts undertaken by PAPCO: PAPCO receives a list of appointments and vacancies in every packet. The PAPCO Chair reminds the CTC Commission of vacancies in the monthly report when appropriate.

Outreach

According to the Bylaws section 2.3.9, members have a responsibility to *“Perform outreach regarding PAPCO activities and Measure B funds at least once each fiscal year. Examples of outreach may include attending a transit fair or Transportation Forum, accompanying staff to Alameda CTC outreach presentations, or publishing an article in a local publication.”*

In Fiscal Year 2011/12, all 21 members have participated in outreach activities, including:

- Attending Transportation Forums and Senior and Health Fairs
- Providing information to Senior Centers
- Attending and speaking at other Advisory Committee meetings

Attendance

Average PAPCO Meeting attendance: **82.5%**

Average attendance to appointed subcommittees: **84%**

Number of members who have missed 3 or more PAPCO meetings: **3**

PAPCO has attained quorum for every meeting in Fiscal Year 2011/12.

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Roles and Responsibilities of PAPCO Officers

At the end of each fiscal year, PAPCO elects four new officers to serve a one-year term from July through June, including a PAPCO Chair, a PAPCO Vice Chair, an Alameda CTC Citizen's Watchdog Committee (CWC) member, and an East Bay Paratransit Consortium Service Review Advisory Committee (SRAC) member. Officers receive a great deal of support from Staff and no one should feel too inexperienced to run for office. Every month Staff draws up agendas with the input of the Chair and Vice Chair and meets to go over them at an "agenda planning session." The agenda planning session is also a chance to discuss and plan how the meeting will be run. Staff will also assist with writing notes for any presentation Officers or other members would like to make to other committees or meetings.

Roles and responsibilities of each electorate are outlined below:

PAPCO Chair

- Provides overall leadership to PAPCO
- Facilitates the monthly PAPCO meetings to ensure full and fair participation from all members
- Weighs in on all decisions of PAPCO and provides opinion
- Participates in a monthly planning session with staff to plan PAPCO's agenda
- Participates with staff to plan the annual mobility workshop
- When possible, attends TAC meetings to represent PAPCO view and update TAC on key PAPCO actions
- Participates in most subcommittees
- Provides monthly reports to the Alameda CTC Commission
- Eligible for up to four per diems per month for PAPCO, TAC, and Commission meetings
- Eligible for additional per diems for eligible subcommittees

Estimated Time Commitment per month: 15 – 20 hours (can vary depending on how many "extra" meetings are attended)

PAPCO Vice Chair

- Provides overall leadership to PAPCO
- Assists the PAPCO Chair to ensure full and fair participation from all Committee members

Roles and Responsibilities of PAPCO Officers

- Participates in a monthly planning session with staff to plan PAPCO's agenda
- Participates with staff to plan the annual mobility workshop
- Participates in some subcommittees
- Eligible for up to two per diems per month for PAPCO and Commission meetings, or four if filling in for Chair
- Eligible for additional per diems for eligible subcommittees
- Actively participates in outreach efforts

Estimated Time Commitment per month: 8 – 10 hours per month (can vary depending on how many “extra” meetings are attended)

Citizen's Watchdog Committee Appointee

- Participates in CWC meetings, usually held quarterly on the second Monday of the month from 6:30 – 8:30pm
- Responsible for scrutinizing all Alameda CTC expenditures and reporting directly to the public on how Measure B funds are spent, including paratransit funding
- Responsible for updating PAPCO on CWC actions and activities
- Eligible for per diem for CWC meeting

Estimated Time Commitment per Quarter: 4 – 8 hours

East Bay Paratransit Service Review Advisory Committee Appointee

- Participates in SRAC meeting on the first Tuesday of the month, approximately every other month, from 12:30 – 3:00pm
- Responsible for representing PAPCO position on decisions
- Responsible for updating PAPCO on SRAC actions and activities

Note: If the PAPCO member who is elected SRAC representative is already a member of the SRAC, they will give up their original SRAC seat to become the PAPCO representative. When their term as PAPCO representative to SRAC ends, they will need to reapply to be a member of SRAC.

Estimated Time Commitment per quarter: 3 – 5 hours



MEMORANDUM

Date: June 18, 2012

To: Paratransit Advisory and Planning Committee

From: Rochelle Wheeler, Countywide Bicycle and Pedestrian Coordinator
Beth Walukas, Deputy Planning Director

Subject: Review of Draft Pedestrian and Bicycle Plans

Recommendations

It is recommended that the Paratransit Advisory and Planning Committee (PAPCO) review and provide input on the Draft Alameda Countywide Pedestrian and Bicycle Plans by Friday, July 27th, 2012.

Summary

After a two year planning process, the Draft Countywide Pedestrian and Bicycle Plans will be released for public review and comment on June 25, 2012. The Plans will be posted to the Alameda CTC website (www.AlamedaCTC.org). Together, these plans lay out the vision and steps for making Alameda County a safe and convenient place for walking and bicycling. A draft Executive Summary for the Draft Pedestrian Plan (Attachment A) provides a concise summary of the plan, including its purpose and the recommended countywide priorities for capital projects, programs and plans. The Draft Bicycle Plan Executive Summary is not included here since it has been less of a focus for PAPCO, however, the full draft plan will also be posted on the Alameda CTC website, for your information and commenting.

Since October 2010, PAPCO has received updates on the Draft Bicycle and Pedestrian Plans and provided input on three draft plan chapters or elements of the Pedestrian Plan. PAPCO members are encouraged to submit any written comments on the Draft Plans to Rochelle Wheeler by email

(rwheeler@alamedaCTC.org) or by phone (510-208-7471) by **Friday, July 27, 2012**, at 5:00 p.m.

Background

The Alameda CTC's predecessor agencies approved the first Countywide Pedestrian Plan, and the first update to the Countywide Bicycle Plan, in 2006. PAPCO provided input on the development of the first Pedestrian Plan. Since then, these plans have been used to guide bicycle and pedestrian grant fund programming and the Alameda CTC bicycle and pedestrian program.

In June 2010, the agency launched a planning process to update both the Pedestrian and Bicycle Plans, focusing on updating the existing conditions; reviewing how Alameda CTC policies and practices can be enhanced to address walking and bicycling; re-evaluating the Bicycle Plan priority capital projects and bringing more focus to improved bike access to transit; and establishing capital project priorities for the Pedestrian Plan. One over-arching goal was to make the two plans consistent, as appropriate, and parallel in their layout.

During the subsequent plan development process, the Countywide BPAC and the Bicycle Pedestrian Plans Working Group (PWG), the primary two groups that review and give input on the plans, have reviewed almost every chapter of the plan in its initial draft form. Naomi Armenta (Alameda CTC) and Sylvia Stadmire (PAPCO) are members of the PWG.

Selected draft chapters and topics of the Pedestrian Plan have also been brought to the full PAPCO for input. To date, PAPCO has been invited to review and provide input at three critical junctures of draft plans development: the draft Existing Conditions chapters, the Vision and Goals chapters, and the proposed prioritization of the capital projects in the vision networks for the plans.

Review process

The Draft Plans will be released on Monday, June 25th, and be available for public review through Friday, July 27th. During this five week period, a number of Alameda CTC Committees, and the Board, will have the opportunity to provide input on the plans at their meetings, as follows:

June 25, 2012	Paratransit Advisory and Planning Committee (PAPCO)
July 3, 2012	Alameda County Technical Advisory Committee (ACTAC)

July 9, 2012	Planning, Policy, and Legislation Committee (PPLC)
July 11, 2012	Bicycle and Pedestrian Plans Working Group (PWG)
July 12, 2012	Bicycle and Pedestrian Advisory Committee (BPAC)
July 26, 2012	Alameda CTC Board

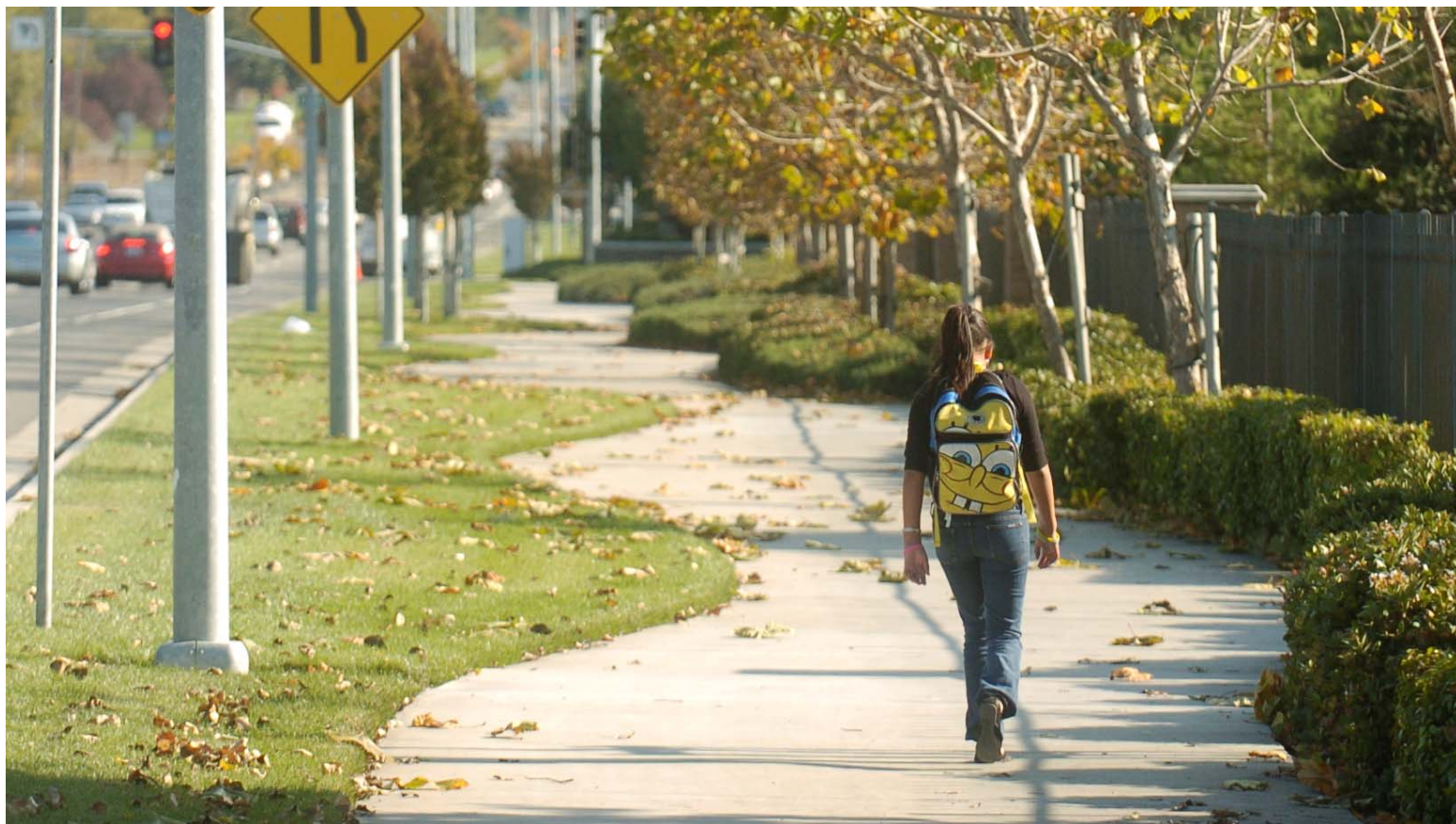
In August, all comments will be considered and incorporated, as appropriate, into a Final Draft Plans. Both plans will then be presented the Board and its Committees for their input and consideration for adoption.

Attachments

- A. Draft Countywide Pedestrian Plan: Executive Summary

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ALAMEDA COUNTYWIDE PEDESTRIAN PLAN



Draft

June 18, 2012

Submitted by the Eisen | Letunic team

DRAFT EXECUTIVE SUMMARY

Background and plan purpose

Everyone walks (or uses a mobility device) each day, whether to school, to visit a neighbor, for exercise, for errands, or to catch a bus. Walking is an essential component of vibrant, livable, healthy communities, and an integral part of a complete transportation system. The Alameda County Transportation Improvement Authority, one of the two predecessor agencies to the Alameda County Transportation Commission (Alameda CTC), published the first Alameda Countywide Pedestrian Plan in 2006. Concurrently, the first update to the Alameda Countywide Bicycle Plan, was developed by the Alameda County Congestion Management Agency, the other Alameda CTC

predecessor agency. From 2010 to 2012—as these two agencies merged to form Alameda CTC—both plans were updated, this time in very close coordination. Alameda CTC has updated this plan to identify and prioritize pedestrian projects, programs and planning efforts of countywide significance. The plans provides the background, direction and tools needed to increase the number of pedestrians and walking trips in Alameda County while improving pedestrian safety.

Key findings

To be added from “Existing Conditions” chapter

Plan vision, goals and strategies

The plan articulates a vision statement of what walking in Alameda County could be like by 2040, with the investments proposed in the plan:

Alameda County is a community that inspires people of all ages and abilities to walk for everyday transportation, recreation and health. A system of safe, attractive and widely accessible walking routes and districts is created by interconnected pedestrian networks, strong connections to transit and pedestrian-friendly development patterns.

In addition, the plan establishes five goals to guide the actions and decisions of Alameda CTC in implementing the plan and a set of more than 40 specific, detailed and implementable strategies designed to attain the plan's goals. Together, the goals and strategies generally define the roles and responsibilities of Alameda CTC in implementing the Pedestrian Plan. The five goals are:

❶ Infrastructure and design

Create and maintain a safe, convenient, well-designed and interconnected pedestrian system, with an emphasis on routes that serve transit

and other major activity centers and destinations.

❷ Safety, education and enforcement

Improve pedestrian safety and security through engineering, education and enforcement, with the aim of reducing the number of pedestrian injuries and fatalities, even as the number of people walking increases.

❸ Encouragement

Support programs that encourage people to walk for everyday transportation and health, including as a way to replace car trips, with the aim of raising the number and percentage of trips made by walking.

❹ Planning

Integrate pedestrian needs into transportation planning activities, and support local planning efforts to encourage and increase walking.

❺ Funding and implementation

Maximize the capacity for implementation of pedestrian projects, programs and plans.

Lastly, the plan establishes performance measures to be used to monitor progress toward attaining the plan goals:

- Percentage of all trips and commute trips made by walking
- Number of pedestrian injuries and fatalities
- Number of pedestrians counted in countywide pedestrian counts
- Number of completed countywide pedestrian projects
- Number of local jurisdictions with up-to-date pedestrian master plans

Countywide priorities

The Countywide Pedestrian Plan establishes countywide capital projects, programs and plans that are intended to implement the plan’s vision and goals. They include a “vision system” of pedestrian facilities throughout the county, a set of priority programs to promote and support walking (see Table E.1), and the creation and updating of local pedestrian master plans. Because funding is limited, the plan also creates a more constrained “priority system” of capital projects on which to focus capital funding, and proposes to stagger the implementation of the programs.

The countywide vision system totals 3,183 miles of pedestrian facilities. The system has five components: projects that provide or facilitate access (i) to transit, (ii) within central business

districts, (iii) to activity centers, (iv) to “communities of concern” (communities with large concentrations of low-income populations and inadequate access to transportation); and a network of inter-jurisdictional trails.

Table E.1: Priority programs

Encouragement and promotion
1. Countywide walking promotion
2. Individualized travel marketing
3. Programs in community-based transportation plans
Safety, education and enforcement
4. Safe routes to schools
5. Safe routes for seniors
6. Multi-modal traffic school
7. Countywide safety advertising campaign
Technical support and information sharing
8. Technical tools and assistance
9. Agency staff training and information sharing
10. Multi-agency project coordination
11. Collaborative research

As detailed in the “Implementation” chapter, the estimated cost to implement the Countywide Pedestrian Plan is approximately \$2.8 billion. This includes the costs to construct and maintain the pedestrian system, to implement the pedestrian programs

and also to develop and update the pedestrian master plans of local agencies. In the next 28 years, Alameda County jurisdictions and agencies can expect approximately \$500 million in funding for pedestrian projects and programs. The difference between estimated costs and projected revenue for projects in this plan—the funding gap—is \$2.3 billion. Put another way, the projected revenue for countywide projects is only 18% of the estimated costs. Changing any of the assumptions for the estimates will change the figures somewhat but will not change the fact that the cost greatly exceeds projected revenue. To begin to address this funding gap, Alameda CTC, through its planning and funding processes, will need to prioritize projects and project types so that the most critical needs are funded first.

Table E.2: Costs and revenue, 2012 to 2040 (in millions; 2012 dollars)

Costs	\$ 2,789
Construction of capital projects	\$ 2,003
Maintenance of capital projects	\$ 705
Programs implementation	\$ 76
Local master plans	\$ 5
Revenue	\$ 496
Funding gap (costs minus revenue)	\$2,294

Although the size of this plan’s vision system is only slightly larger than the 2006 Countywide Pedestrian Plan vision system, the overall plan costs have increased three-fold and the funding gap has increased substantially. However, because projected revenues have also increased, the percent of costs covered by expected revenue is about the same as in the 2006 plan. The main reasons for the large increase in costs are: a new area of countywide significance, communities of concern, was added; cost estimates for the three major countywide trails were improved; maintenance costs were added, which were not in the 2006 plan; and the program costs have been more fully developed.



Next Steps

The plan’s “Implementation” chapter describes 14 priority activities that Alameda CTC will undertake in the first five years of the plan’s life (2012–

2016). These activities will begin to make the plan a reality in the near term and set the stage for implementing the plan’s medium- and long-term efforts. The activities, which are listed in Table E.3, fall into three categories: funding, technical assistance and countywide initiatives.

Table E.3: Next steps

Funding
1. Dedicate funding and staff time to implement the Countywide Pedestrian Plan
2. Fund the development and updating of local pedestrian master plans
3. Coordinate funding with supportive land use decisions
4. Develop innovative sources of funding for sidewalk maintenance
Technical assistance
5. Help local jurisdictions revise their design standards
6. Help local jurisdictions overcome CEQA-related obstacles
7. Help local jurisdictions develop Complete Streets policies
Countywide initiatives
8. Continue or begin implementing the near-term priority programs
9. Adopt an internal Complete Streets policy
10. Explore modifications to the

countywide travel demand model

11. Explore revisions to the Congestion Management Program to enhance pedestrian safety and access
12. Maximize opportunities for linking walking and public health initiatives
13. Monitor implementation of the Countywide Pedestrian Plan
14. Conduct research to inform future plan updates and countywide planning

Plan organization

The Countywide Pedestrian Plan consists of six chapters:

Chapter 1: Introduction

Describes the plan purpose, explains the relationship of the plan to the Countywide Bicycle Plan and the Countywide Transportation Plan, and describes in more detail each of the plan chapters.

Chapter 2: Existing conditions

Describes the current state of walking in Alameda County, with data and statistics on the number of pedestrians and walking trips. It also includes sections on pedestrian safety; local planning efforts, support programs

and advocacy efforts; and implementation of the 2006 plan.

Chapter 3: Evaluation of policies and practices

Summarizes the key plans, policies and practices at all levels of government that affect walking (and bicycling) in Alameda County and evaluates how they promote or hinder nonmotorized transportation, with a focus on the role of Alameda CTC, as the plan's implementing agency. It also discusses practical challenges encountered by agencies in implementing their plans, policies and projects, and suggests ways to overcome those challenges.

Chapter 4: Vision and goals

Establishes a desired vision of walking in Alameda County in the year 2040; a set of goals, or broad statements of purpose meant to enable the vision to be realized; and under each goal, more specific and detailed strategies for attaining that goal.

Chapter 5: Countywide priorities

Establishes the pedestrian capital projects, programs and plans needed to implement the plan's vision. This chapter also defines the kinds of improvements in each category that will be eligible for funding, and establishes general priorities among them. The capital projects make up a

"vision" countywide system of pedestrian facilities focused on the following five areas: access to transit, access within central business districts, access to activity centers, inter-jurisdictional trails and access to "communities of concern."

Chapter 6: Implementation

Estimates the cost to deliver the pedestrian projects, programs and plans of countywide significance, the revenue expected to be available in Alameda County for these efforts through the plan's 28-year horizon, and the near term actions needed to begin plan implementation.

Plan development and adoption

The Alameda Countywide Pedestrian Plan was developed by the Alameda CTC in collaboration with several advisory groups, including Alameda CTC's standing Bicycle and Pedestrian Advisory Committee and an ad hoc technical committee convened for this project, the Bicycle and Pedestrian Plans Working Group. The plan was also reviewed and commented on by Alameda CTC's Alameda County Technical Advisory Committee (ACTAC) and the Paratransit Advisory and Planning Committee (PAPCO). Alameda CTC gathered public input primarily by bringing the proposed

countywide priorities to local Bicycle and Pedestrian Advisory Committees in all parts of the county for input, and keeping interested people informed about the planning process. This plan update was developed concurrently with the Alameda Countywide Bicycle Plan update. Alameda CTC adopted both plans, incorporating them by reference into the Countywide Transportation Plan, and will use them as a guide for planning and funding pedestrian and bicycle projects throughout the County. The plan will continue to be periodically updated, every four to five years.

PAPCO Calendar of Events for June 2012 through September 2012

Full Committee Meetings

- **Regular TAC monthly meeting:**
Tuesday, June 12, 2012, 9:30 to 11:30 a.m., Alameda CTC
- **Regular PAPCO monthly meeting:**
Monday, June 25, 2012, 1 to 3:30 p.m., Alameda CTC
- **Regular TAC monthly meeting:**
Tuesday, September 11, 2012, 9:30 to 11:30 a.m., Alameda CTC
- **Regular PAPCO monthly meeting:**
Monday, September 24, 2012, 1 to 3:30 p.m., Alameda CTC

Subcommittee Meetings

- **Bylaws Subcommittee:**
Friday, June 8, 2012, 1 – 3 p.m., Alameda CTC

Outreach

Meeting Date	Event Name	Meeting Location	Time
6/16/12	Afghan Community Health Fair	Fremont Senior Multi-Service Center, 40086 Paseo Padre Parkway, Fremont, CA	10:00 – 2:00 p.m.
6/21/12	Senior Days at the Alameda County Fair	Alameda County Fairgrounds, 4501 Pleasanton Avenue, Pleasanton, CA	1:00 – 5:00 p.m.
6/28/12	Senior Days at the Alameda County Fair	Alameda County Fairgrounds, 4501 Pleasanton Avenue, Pleasanton, CA	1:00 – 5:00 p.m.
7/5/12	Senior Days at the Alameda County Fair	Alameda County Fairgrounds, 4501 Pleasanton Avenue, Pleasanton, CA	1:00 – 5:00 p.m.
7/19/12	Healthy Living Festival	Oakland Zoo, 9777 Golf Links Road, Oakland, CA	8:00 – 2:00 p.m.

7/26/12	South County Transportation Forum	Union City City Hall, 34009 Alvarado-Niles Road, Union City, CA	6:30 – 8:30 p.m.
8/8/12	Healthy Aging Fair	Chabot College, 25555 Hesperian Boulevard, Hayward, CA	10:00 – 2:30 p.m.
8/29/12	Four Seasons of Health Expo	Fremont Senior Multi-Service Center, 40086 Paseo Padre Parkway, Fremont, CA	9:00 – 1:00 p.m.

You will be notified of other events as they are scheduled. For more information about outreach events or to sign up to attend, please call Krystle Pasco at (510) 208-7467.

CURRENT PAPCO APPOINTMENTS

Appointer

- AC Transit
- Alameda County
 - Supervisor Scott Haggerty, D-1
 - Supervisor Nadia Lockyer, D-2
 - Supervisor Wilma Chan, D-3
 - Supervisor Nate Miley, D-4
 - Supervisor Keith Carson, D-5
- BART
- LAVTA
- City of Alameda (Pending)
- City of Albany (Pending)
- City of Berkeley
- City of Dublin
- City of Emeryville
- City of Fremont
- City of Hayward
- City of Livermore
- City of Newark
- City of Oakland
- City of Piedmont
- City of Pleasanton
- City of San Leandro
- City of Union City
- Union City Transit

Member

- Hale Zukas
- Herb Hastings
- Michelle Rousey
- Sylvia Stadmire
- Betty Mulholland
- Will Scott
- Sandra Johnson Simon
- Esther Waltz
- Harriette Saunders
- Jonah Markowitz
- Aydan Aysoy
- Shawn Costello
- Joyce Jacobson
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Herb Clayton
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- (Vacancy)
- (Vacancy)
- Larry Bunn

If you have any questions, please contact Naomi at (510) 208-7469.

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PAPCO Work Plan FY 2011-12

PAPCO activities throughout the year will be guided by PAPCO Goals and Bylaws. The PAPCO Chair or Vice Chair will report to the Alameda CTC Board every month.

Topic: PAPCO Development and Outreach		
Goal: Continue PAPCO's development as an informed and effective community advisory committee; accomplish outreach in a variety of ways in all areas of the County		
Actions	Completed	In-Progress
All members to participate in at least one Outreach activity – write an article, speak at another meeting, visit Senior Centers, and/or attend an event		x
Assist in distributing information materials – Access Alameda in different languages (Spanish, Chinese, Tagalog, Vietnamese, Farsi)		x
Assist in distributing information materials – Fact Sheets on Aging, etc		x
Assist in publicizing AccessAlameda.org website		
Monitor PAPCO appointments and vacancies		x
Staff will continue to be available to help draft talking points or articles for members		x

Topic: Mobility Management Planning Process			
Goal: Learn about and contribute to Alameda County's Mobility Management Process			
Actions	Completed	In-Progress	
Provide recommendation to Board on New Freedom Mobility Management Grant in September	x		
Provide recommendation to Board on Coordination and Mobility Management Planning Pilots in September	x		
Receive a report from TAC at Joint meetings on efforts October February April	x x n/a		
Review materials regarding Mobility Management provided in meeting packet			x

Topic: Planning and Policy Efforts			
Goal: Stay informed on and contribute to Alameda County/Regional planning efforts and policy discussions			
Actions	Completed	In-Progress	
Receive updates and provide input on Countywide Transportation Plan and Transportation Expenditure Plan Development		x	
Participate in TEP Input in October	x		
Receive reports from MTC and Regional issues/events		x	
Receive regular summaries of Transit Access Reports		x	
Staff will continue to forward opportunities for comments and participation via email		x	

<i>Topic: Fiduciary Oversight</i>			
Goal: Continue fiduciary oversight over pass-through and grant funding			
Actions	Completed	In-Progress	
Receive update on revised pass-through Mid-Year reporting format at November Meeting	x		
Receive reports from extended Gap grants at Meetings September	x		
February	x		
March	x		
Receive report from LAVTA on American Logistics contract provision in April	x		
Hold a fiduciary training and finance subcommittee meeting in April	x		
Continue to evaluate pass-through and grant programs and expenditures	x		

<i>Topic: Sustainability</i>			
Goal: Identify ongoing funding needs for paratransit and future gap funding			
Actions	Completed	In-Progress	
Participate in discussion on Implementing Guidelines	x		
Participate in discussion on funding formula	x		
Participate in discussion on ongoing Gap Policies	x		

<i>Topic: Customer Service</i>			
Goal: Participate in driver training and serve as a resource to providers; and facilitate communication and resolution of consumer complaints			
Actions	Completed	In-Progress	
Continue to be available to assist in East Bay Paratransit Driver Training		x	
Continue to be available to assist in East Bay Paratransit Secret Rider Program and Complaints Board		x	
Continue to be available to assist in LAVTA with Driver Training and related items		x	
Ensure that taxi providers have access to resources such as pocket guides from Easter Seals Project ACTION		x	

<i>Members' Other Committees/Activities</i>	
PAPCO members appointed to SRAC	<ul style="list-style-type: none"> To be completed after survey
PAPCO members appointed to WAAC	<ul style="list-style-type: none"> To be completed after survey
Other Committees/Advisory Boards	<ul style="list-style-type: none"> To be completed after survey

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

WHEELS Accessible Advisory Committee
Meeting

DATE: Wednesday, March 7, 2011

PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore, CA

TIME: 3:30 p.m.

MINUTES

1. Call to Order

The Chair Carmen Rivera-Hendrickson called the meeting to order at 3:30 pm.

Members present:

Herb Hastings – Alameda County Representative
Joan H Hall – Alameda County Alternate
Jane Lewis – Dublin Representative
Sue Tuite – Dublin Representative
Russ Riley – Livermore Representative
Mary Evelyn Hummel – Livermore Alternate
Carmen Rivera-Hendrickson – Pleasanton Representative
Shawn Ebersole – Pleasanton Alternate
Pam Deaton – Social Services Representative
Jennifer Cullen – Social Services Representative
Esther Waltz – PAPCO Representative

Staff Present:

Paul Matsuoka, LAVTA
Kadri Kulm, LAVTA
Ron Caldwell, ALC

Andrea Cornn, ALC
Brad Muirbrook, ALC
Jamaal Simmons ALC
Dan Veiga, Secure Transportation

Members of the Audience:

Linda Brown, WHEELS rider
Richard Waltz, WHEELS rider
Jeffrey Jacobson, WHEELS rider

2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)

Dial-A-Ride rider Linda Brown reported several issues she and her husband have encountered with their Dial-A-Ride service. As some of the issues have to do with the Browns' unique situation of three people travelling together with one passenger being picked up and dropped off at a different address, ALC is flagging the account for their staff to minimize the potential errors with these trips in the future. Another issue was confusion over specific pick-up/drop-off locations at the Livermore VA. LAVTA staff is following up with ALC and Pleasanton Paratransit Service to establish specific pick-up/drop-off spots at the VA Livermore and other large complexes.

Wheels rider Jeffrey Jacobson reported a vandalized sign/map that cannot be read in the bus shelter on East Avenue at Hillcrest.

Shawn Costello reported a real-time arrival sign on Dublin Blvd at McDonald's near 680 that cannot be read by someone in a wheelchair because it is mounted pointing up and needs to be pointed more in a downward direction.

3. Minutes of January 4, 2012 Meeting of the Committee
Amended Minutes Approved: Hastings/Riley

4. Review of ALC Vehicles

WAAC members reviewed ALC's sub-contractor Secure Transit's side-ramp-equipped mini-van, which is a typical vehicle used for riders who need an accessible vehicle. LAVTA will be working with ALC on a flyer to Dial-A-Ride consumers informing them of different types of vehicles available to them.

5. Wheels ADA Paratransit Application Update

WAAC members reviewed the proposed updates to the Wheels ADA Paratransit application and gave their feedback. The committee will continue discussing this item at the next WAAC meeting.

6. Announcement of WAAC recruitment for FY2012/2013 positions

WAAC members whose current 2-year terms are expiring at the end of the fiscal year are asked to submit new applications by April 18, 2012 if they are still interested in serving on the committee. Positions are currently being advertised.

7. Alameda CTC Expenditure Plan Update

Staff updated the committee on Alameda CTC's Expenditure Plan. The final Expenditure Plan was approved by CTC's Board of Directors in January. East County's share of paratransit funds remains small compared to its senior and disabled population size in the new plan.

8. PAPCO Report

Esther Waltz provided a report on the last two PAPCO meetings. PAPCO adopted the funding formula and approved the recommendation for FY12/13 paratransit coordination contract. PAPCO also approved the GAP policy and guidelines, as well as South County taxi extension funding recommendation.

9. Adjournment

The Chair Carmen Rivera-Hendrickson adjourned the meeting at 5:15 pm

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**EAST BAY PARATRANSIT (EBPCC)
SERVICE REVIEW ADVISORY COMMITTEE
and
SERVICE REVIEW COMMITTEE MEETING
MARCH 9, 2012 MINUTES**

1) SRAC Roll Call and introduction of individuals present

SRAC members present: Don Queen, Janet Abelson, Robert Kearney Jr., Sharon Powers, Pricilla Mathews, Patricia Affonso, Shawn Fong, Ansar El Muhammad, Harriet Saunders, Carolyn Orr.

Staff present: Mallory Nestor-Brush; Kim Huffman, AC Transit; Laura Timothy; Kevin Haggarty, BART; Myisha Grant, Program Coordinator's Office; Mark Weinstein; Rosa Noya, Veolia/Paratransit Broker.

Members of the public present: Gary Brown, Dora Ramirez, Lonnie Brown Jr., Francine Williams, Mary Lawrence, Earl Perkins, Diana Donner, Reneh Dennis, Tina Montoy, Claude Ross, Edna Sherell.

Combined meeting of the SRAC/SRC, conducted by the SRAC Chair.

2) Introduction of SRC Members

SRAC Chair, Don Queen, asked the SRC members to introduce themselves.

Present were: Kevin Hagerty, BART's Manager of Accessible Services and Mallory Nestor-Brush, AC Transit's Accessible Services Manager, who said she had been delegated the task of representing Tina Spencer on the SRC.

3) Review and SRAC action to endorse the Paratransit Plan and Funding Claim to be submitted to the Alameda County Transportation Commission as part of the application for FY 12/13 Measure B Funding

Mallory Nestor-Brush gave an overview of the FY 12-13 Measure B claim

Paratransit Plan:

- The plan states EBPC's objective – which is to deliver high quality, cost effective paratransit that meets the service criteria of the ADA.

- An IVR system is targeted to be tested and installed by Dec 31. This is funded through a Gap Grant of \$200,000 plus agency support of \$77,000. This system will call riders when their vehicle is close.
- At the beginning of the fiscal year, work will start on the re-bid of the Broker/Service Provider contract, which expires June 30, 2013. The procurement will be managed, as the last one was, by AC Transit.

Budget:

- EBPC projects transporting 770,000 passengers or making 650,000 trips, excluding attendants and companions. Budgeted cost: \$36.6 Million. In FY 11-12, EBPC projects finishing the year transporting about 758,000 passengers at a cost of \$34M.
- Sources of funds are:
 1. Measure B: \$5.9 M or 16% of the \$36.6M cost
 2. Fares: \$3M or 8%
 3. CCC Meas J: \$82K or 0.2%
 4. The rest comes from AC and BART: \$27.6M or 76%
- Most expense categories are set to a large degree by contract. The real unknown is fuel. In 12-13 fuel is budgeted at an average of \$5.00 per gallon.

MOTION: Kearney/Saunders to support the claim and move it forward to the SRC. Unanimous.

SRC-only meeting was called to order, chaired by Mallory Nestor-Brush.

4) SRC Action on the Paratransit Plan and Funding Claim to be submitted to the Alameda County Transportation Commission for FY 12/13 Measure B Funding

MOTION: Nestor-Brush / Hagerty to support the claim and move it forward to the Boards of Directors. Unanimous.

5) SRC Meeting Adjournment

The SRC thanked Advisory Committee members and adjourned at 1:30 pm. The SRAC Chair, Don Queen resumed his role as Chair of the SRAC.

6) Approval of SRAC Minutes

MOTION: Abelson/Kearney to approve the February 8, 2012 SRAC minutes. Unanimous.

7) Public Comments

Claude Ross said he has difficulty meeting the driver in five minutes sometimes, because it can take that long to get to the elevator if it is in use. His residence does not offer a lobby to wait in. He noted he had broached this question with various agents and some agents said he could call and get arrival time information and other agents said he could not. Last Thanksgiving he waited an hour in the rain for a driver. Mr. Ross went on to say that, in his opinion, the five minute rule is a failure on the part of EBPC to accommodate his disability, which prevents him from waiting outside in bad weather.

Weinstein told Ross he will talk to him further at the end of the meeting.

8) Update on Certification: Use of shorter recertification form; 2nd off site location in Fremont

Rosa Noya, EBPC's Certification Manager provided a report.

In-person interviews began in December 2008 in a staggered fashion, slowly incorporating more cities over time. Currently, Newark and Fremont are the last locations left to transition and are targeted to be incorporated in April.

Conversion to an in-person interview process has been smooth. In August of 2011, a satellite location was established in San Pablo at the San Pablo Senior Center. Two certification agents staff that site every Wednesday and approximately 11 applicants are interviewed every week. The second off-site location will open April 6th at the City of Fremont's Paratransit program offices. It is anticipated interviews will be set up there Fridays with two analysts.

In December 2011 a new, short form recertification application was introduced for individuals approaching their three year certification anniversary and who had already been through the interview process. This short form has been well received and reduced the application from eight pages to two pages. The majority of recertifying riders who have been through the interview process will not have to be interviewed again.

Sharon Powers asked if the application can be expanded to include a change in personal care attendant status. Noya said she will explore that suggestion.

Fong commended EBPC staff for their hard work collaborating with the City of Fremont on the in-person interview project. Fremont's goal is to work with EBPC applicants who want to hear about the other menu of services and opportunities available in the Fremont area. Some of these are: free travel training workshops for individuals who can use fixed route transit for some or all of their trips and Fremont's Volunteer Escort Assistance program.

Fong said she is in the process of recruiting a mobility specialist, bilingual if possible, to help with interpretation during the course of the interview when needed. Lastly, Fremont is looking at coordinating with the City's Paratransit service to provide transportation to the certification interviews. The City sees this as a great way to get people connected with not just transportation services but other City programs available in the area.

9) Report from the EBPC Broker

Mark Weinstein gave the following report.

- Ridership has declined by 3,000 passengers as compared to last year. Most of the decline is on weekends and holidays.
- Productivity remains high at 1.83.
- The first 8 months of this fiscal years show an average on time performance of 93.1%
- In the fall of 2011, First Transit experienced a driver shortage after AC Transit transitioned out of service delivery. They have now recovered from that shortage.
- Veolia is contractually obligated to ensure the fleet is regularly inspected. A firm called Vehicle Technical Consultants, is going to start inspections of 50% of the lift vans. In addition to lift inspections, we are also obligated to do full vehicle inspections on at least 25% of the fleet annually

Earl Perkins expressed his concerns that increasing fuel prices could result in schedule changes adversely affecting riders.

Mark Weinstein said EBPC scheduling staff does the very best they can to make trips smooth as possible without excessive delays or time on the

vehicle. Sometimes a route deviates from what a person feels is appropriate, but may be necessary to ensure service for other riders.

10) Report from SRAC members

Harriette Saunders said she recently attended the County-wide tax suspension meeting for mass transportation under ACTC. Various agency representatives were present to discuss projects, Measure B funds, and what will happen if Measure B funds are approved on November's ballot. She said she'd like to have a full understanding of how paratransit funds are distributed and in particular, what Measure B funds EBPC will receive. The ADA program is really needed. She asked ACTC staff to ensure monitoring of the use of paratransit funds was in place and to ensure EBPC gets its fair share of funds.

11) Next SRAC Meeting and Adjournment

The next SRAC meeting will take place at the MTC Auditorium on May 1st, 2012.

EAST BAY PARATRANSIT**Performance Report for the SRAC
Systemwide**

	July -April 10/11	July -April 11/12
	628,812	626,939
ADA Passengers	534,999	529,286
% Companions	1.4%	1.4%
% of Personal Care Assistants	13%	14%
Average Passengers/ Weekday	2,597	2,619
Average Pass/ Weekend & Holidays	885	829

Scheduling Statistics

% Rider Fault No Shows & Late Cancels	2.6%	2.4%
% of Cancellations	22.9%	23.4%
Go Backs/ Re-scheduled	9,711	8,327

Effectiveness Indicators

Revenue Hours	342,109	342,578
Passengers/Revenue Vehicle Hour	1.83	1.83
ADA Passengers per RVHr.	1.56	1.55
Average Trip Length (miles)	9.90	9.99
Average Ride Duration (minutes)	38.4	38.8
Total Cost	\$27,829,112	\$27,917,220
Revenue Miles	5,294,284	5,390,036
Total Cost per Passenger	\$44.26	\$44.53
Total Cost per ADA Passenger	\$52.02	\$52.75
Total Cost per Revenue Hour	\$81.35	\$81.49

On Time Performance

Percent on-time	93.8%	93.1%
Percent 1-20 minutes past window	5.0%	5.6%
% of trips 21-59 minutes past window	1.2%	1.2%
% of trips 60 minutes past window	0.10%	0.08%

Customer Service

Total Complaints	2,212	2,617
Timeliness	672	770
Driver Complaints	907	1,019
Equipment / Vehicle	53	49
Scheduling and Other Provider Complaints	226	320
Broker Complaints	354	459
Commendations	1,259	1,395

Safety & Maintenance

Total accidents per 100,000 miles	3.61	3.78
Roadcalls per 100,000 miles	5.41	5.07

Eligibility Statistics

Total ADA Riders on Data Base	20,823	18,007
Total Certification Determinations	4,220	3,791
Initial Denials	138	136
Denials Reversed	11	13

JUNE 12, 2012

ATTACHMENT 8

Transit Correspondence

Programming of Annunciators Faulted by FTA in Albuquerque

The FTA found "significant problems" with automated stop announcements on the fixed-route bus system in Albuquerque, NM. Problems included announcements too late for riders to use the information, and failure to announce transfer points with other fixed routes. The FTA found that equipment worked fine, but the problems were found in the programming of the equipment. A letter from the FTA advised the transit agency to revisit the parameters used for programming the AVA system as well as revisit policies and procedures for ensuring stops are announced by bus operators upon request and when the AVA system is not functioning.

Dog Serving a Dual Function Allowed on Bus in Kalamazoo

A dog, whose status was temporarily in dispute, is being permitted to accompany a disabled rider on transit in Kalamazoo, MI. The dog provides a dual function as an emotional support **and** a service animal. The FTA's position is that transit systems are not required to allow travel for animals whose sole function is emotional support. The FTA enforces requirements under the ADA that service animals must perform tasks for persons with disabilities. In this case, the rider obtained a doctor's letter which stated the dog was an "emotional support animal," and "a service dog that assists in opening doors when his hands are full, assists with his balance, and carries needed medical supplies."

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May 2012

MAGAZINE FEATURES

Enhancing independence through travel training



The ability to live a self-sufficient life is important to everyone, and the ability to travel between home and destinations of choice is an integral part of self-sufficient living. Some people with disabilities use [paratransit services](#) to get where they need to go while others use fixed-route systems.

Some paratransit riders or others with disabilities who use no public transportation at all are interested in learning how to use fixed-route bus or rail service. For those individuals, including students and older adults, travel training is an effective process through which to learn how to use public transit.

Participating in travel training instruction helps an individual gain the confidence needed to travel independently to desired destinations like work or school, homes of friends and family, and social or business venues.

How it works

Many travel trainers employed by transit systems, human service organizations or schools are members of the

Association of Travel Instruction (<http://www.travelinstruction.org/>).

Anyone can check to see if travel training programs are available locally.

Students and parents or guardians can contact the school system to find out if travel training is offered. Adults can check with the public transit system or agencies that serve people with disabilities. Older adults can contact the transit system or aging services programs to see if travel training is offered. Travel training is often available free of charge if the potential participant meets program eligibility requirements.

Although many still consider travel training an emerging field, some programs are well established. Last year, for example, New York City's travel training program celebrated its 50th anniversary. At an event celebrating that accomplishment, [Easter Seals Project ACTION](#) (ESPA) presented a Champion Award to Margaret Groce, director of the NYC Department of Education District 75 Office of Travel Training, for her outstanding leadership in the field. New York City Public Schools' travel training program is one of the first in the country and among the most comprehensive. School systems across the nation have established similar programs, and over the past few decades, transit systems have started their own travel training for adult passengers. In addition to formal programs, some agencies or organizations have volunteer programs through which experienced commuters teach their peers how to use the fixed-route system.

Resources

Project ACTION's interest and support of travel training services includes work on a cost-benefit model for travel training programs. In 2010, Karen Wolf-Branigin, ESPA staff member, and Michael Wolf-Branigin, PhD, George Mason University Department of Social Work associate professor, collaborated with additional experts in the field to develop a model budget with line item expenses and a formula to ascertain distinct costs and benefits of travel-training services to trainees, the community and funders. The travel training cost-benefit model was field tested at Paratransit Inc. in Sacramento, Calif., in 2011, and a presentation and resources on the model are available on Project ACTION's website.

Project ACTION is also releasing an updated version of "You Can Ride," a pictorial guide to riding a fixed-route bus or rail system that is designed for people with disabilities who cannot read or have limited proficiency in reading. With slits around the pictures that allow travel trainers or others to customize the guide by inserting their own photographs, the guide depicts steps in a trip from beginning to end.

For travel trainers looking to develop their skills, Project ACTION offers "Introduction to Travel Training" four times a year in various cities around the country. This free, three-day course allows participants to acquire knowledge in

the classroom and directly apply and practice new skills on the street. Project ACTION also hosts the Global Travel Training Community, a Web-based community of practice to facilitate collaboration and knowledge-sharing within the travel training community, at www.projectaction.org.

In addition, the ATI holds an annual conference that draws participants from across North America. The 2012 conference will be held August 10 to 12 in Boulder, Colo.

To sign up for Project ACTION training activities or to find more resources on travel training or other areas related to accessible transportation, please visit www.projectaction.org, or call (800) 659-6428; TDD (202) 347-7385.

Whitney E. Gray is an information specialist at Easter Seals Project ACTION.

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Countywide Transportation Plan Update and Transportation Expenditure Plan Development Overview

The Alameda CTC is in the process of updating the Alameda County Countywide Transportation Plan (CWTP), a 20-year plan that lays out a strategy for addressing transportation needs for all users in Alameda County and feeds into the Regional Transportation Plan. The Alameda CTC is also developing a new Transportation Expenditure Plan (TEP) concurrently with the CWTP.

The following committees are involved in the CWTP-TEP development process:

Steering Committee: Comprised of 13 members from the Alameda CTC including representatives from the cities of Berkeley, Emeryville, Hayward, Livermore, Newark, Oakland, Pleasanton, and Union City, as well as Alameda County, BART and AC Transit. Mayor Mark Green of Union City is the chair and Councilmember Kriss Worthington of Berkeley is the vice-chair. The purpose of the Steering Committee is to lead the planning effort, which will shape the future of transportation throughout Alameda County. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org

Technical Advisory Working Group (TAWG): Comprised of agency staff representing all areas of the County including planners and engineers from local jurisdictions, all transit operators in Alameda County, and representatives from the park districts, public health, social services, law enforcement, and education.

continued

The purpose of the Technical Advisory Working Group is to provide technical input, serve in an advisory capacity to the Steering Committee, and share information with the Community Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org
- Saravana Suthanthira, Senior Transportation Planner, (510) 208-7426, ssuthanthira@alamedactc.org

Community Advisory Working Group (CAWG): Comprised of 27 members representing diverse interests throughout Alameda County including business, civil rights, education, the environment, faith-based advocacy, health, public transit, seniors and people with disabilities, and social justice. The purpose of the Community Advisory Working Group is to provide input on the Countywide Transportation Plan and the Transportation Expenditure Plan to meet the multi-modal needs of our diverse communities and businesses in Alameda County, serve in an advisory capacity to the Steering Committee, and share information with the Technical Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Diane Stark, Senior Transportation Planner, (510) 208-7410, dstark@alamedactc.org



Memorandum

DATE: March 23, 2012

TO: Alameda County Transportation Advisory Committee

FROM: Beth Walukas, Deputy Director of Planning
Tess Lengyel, Deputy Director of Policy, of Policy, Legislation and Public Affairs

SUBJECT: Review of Countywide Transportation Plan (CWTP) and Transportation Expenditure Plan and Update on Development of a Sustainable Community Strategy (SCS)/Regional Transportation Plan (RTP)

Recommendation

This item is for information only. No action is requested.

Summary

This item provides information on regional and countywide transportation planning efforts related to the updates of the Countywide Transportation Plan and Sales Tax Transportation Expenditure Plan (CWTP-TEP) as well as the Regional Transportation Plan (RTP) and the development of the Sustainable Community Strategy (SCS).

Discussion

Ten separate committees receive monthly updates on the progress of the CWTP-TEP and RTP/SCS, including ACTAC, the Planning, Policy and Legislation Committee (PPLC), the Alameda CTC Board, the CWTP-TEP Steering Committee, the Citizen's Watchdog Committee, the Paratransit Advisory and Planning Committee, the Citizen's Advisory Committee, the Bicycle and Pedestrian Advisory Committee, and the Technical and Community Advisory Working Groups. The purpose of this report is to keep various Committee and Working Groups updated on regional and countywide planning activities, alert Committee members about issues and opportunities requiring input in the near term, and provide an opportunity for Committee feedback in a timely manner. CWTP-TEP Committee agendas and related documents are available on the Alameda CTC website. RTP/SCS related documents are available at www.onebayarea.org.

April 2012 Update:

This report focuses on the month of April 2012. A summary of countywide and regional planning activities for the next three months is found in Attachment A and a three year schedule for the countywide and the regional processes is found in Attachments B and C, respectively. Highlights at the regional level include release of the draft Preferred SCS: The Jobs-Housing Connection Scenario by ABAG, the upcoming release of the transportation investment strategy by MTC, and the submittal of compelling case letters to MTC. At the county level, highlights include the release of the Draft

CWTP and an update on the Transportation Expenditure Plan Council approvals. Staff will present an update at the meeting on the status of all items.

1) SCS/RTP

MTC released draft results of the project performance and targets assessment in November 2011 followed by the draft scenario analysis results on December 9, 2011. Staff made comment on the results and revised project performance results were released on January 24, 2012. The project performance results categorized the highest and lowest performing projects based on benefit/cost and identified guidance for developing compelling case arguments for CMAs and project sponsors to submit to MTC in writing by March 15, 2012. Projects sponsors submitted compelling case letters for three of the seven Alameda County projects as shown in Attachment D. Regarding the SCS, the draft preferred land use scenario was released on March 9, 2012 to the Joint MTC Planning and ABAG Administrative Committee. Staff made a presentation to the Planning, Policy and Legislation Committee and the Commission and is following up with Alameda County planning directors to review the data and determine what it means for Alameda County. Comments are being developed by Alameda CTC to submit to ABAG by May 1. A letter will be forwarded to ACTAC when it is available. The draft Preferred SCS will be followed by MTC releasing the draft transportation investment strategy at its April 13 Joint Committee meeting. The final preferred scenario is scheduled to be adopted by MTC and ABAG in May 2012. Staff will provide additional information on the development of the compelling cases and the draft land use scenario at the meeting.

2) CWTP-TEP

On January 26, 2012, the Alameda CTC, based on the CWTP-TEP Steering Committee recommendation, adopted the final Transportation Expenditure Plan. The Transportation Expenditure Plan is being taken to each city council and the Board of Supervisors for approval by May 2012 as well as AC Transit and BART. As of the writing of this staff report, eight City Councils have approved the TEP: Fremont, Livermore, Union City, Emeryville, Hayward, San Leandro, Oakland and Piedmont. The TEP is included on all city council agendas through May. The Draft CWTP is being presented to all Alameda CTC Committees in April 2012. Both the Draft CWTP and the final Transportation Expenditure Plan, along with the ordinance which will also be placed on the ballot, will be brought to the Commission in May 2012 for approval so that the Board of Supervisors can be requested at one of their June 2012 meetings to place the Transportation Expenditure Plan on the November 6, 2012 ballot. Staff will provide additional information at the meeting.

3) Upcoming Meetings Related to Countywide and Regional Planning Efforts:

Committee	Regular Meeting Date and Time	Next Meeting
CWTP-TEP Steering Committee	Typically the 4 th Thursday of the month, noon Location: Alameda CTC offices	May 24, 2012
CWTP-TEP Technical Advisory Working Group	2 nd Thursday of the month, 1:30 p.m. Location: Alameda CTC	May 10, 2012
CWTP-TEP Community Advisory Working Group	Typically the 1 st Thursday of the month, 2:30 p.m. Location: Alameda CTC	May 10, 2012* *Note: The May CAWG meeting will be held jointly with the TAWG and will begin at 1:30.

Committee	Regular Meeting Date and Time	Next Meeting
SCS/RTP Regional Advisory Working Group	1 st Tuesday of the month, 9:30 a.m. Location: MetroCenter, Oakland	April 3, 2012 May 1, 2012
SCS/RTP Equity Working Group	2 nd Wednesday of the month, 11:15 a.m. Location: MetroCenter, Oakland	April 11, 2012 May 9, 2012
SCS Housing Methodology Committee	Typically the 4 th Thursday of the month, 10 a.m. Location: BCDC, 50 California St., 26 th Floor, San Francisco	April 26, 2012
Joint MTC Planning and ABAG Administrative Committee	2 nd Friday of the month, 9:30 a.m. Location: MetroCenter, Oakland	April 13, 2012 May 11, 2012

Fiscal Impact

None.

Attachments

Attachment A: Summary of Next Quarter Countywide and Regional Planning Activities
Attachment B: CWTP-TEP-RTP-SCS Development Implementation Schedule
Attachment C: OneBayArea SCS Planning Process (revised October 2011)
Attachment D: Status for Development of Compelling Case Letters for the RTP Projects

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**Summary of Next Quarter Countywide and Regional Planning Activities
(April 2012 through June 2012)**

Countywide Planning Efforts (CWTP-TEP)

The three year CWTP-TEP schedule showing countywide and regional planning milestone schedules is found in Attachment B. Major milestone dates are presented at the end of this memo. During the April 2012 through June 2012 time period, the CWTP-TEP Committees will be focusing on:

- Coordinating with ABAG and local jurisdictions to comment on the draft preferred Sustainable Communities Strategy (SCS): the Jobs-Housing Connection scenario;
- Coordinating with project sponsors identified as low performing in MTC's Project Performance Assessment to present compelling case arguments at the April 13, 2012 Joint MTC Planning and ABAG Administrative Committee meeting;
- Responding to comments on the Draft CWTP;
- Refining the financially constrained list of projects and programs for the Draft CWTP to align with MTC's RTP;
- Seeking jurisdiction approvals of the Final TEP; and
- Presenting the Draft CWTP and the Final TEP to the Steering Committee for approval; and
- Requesting the Board of Supervisors to place the TEP on the November 6, 2012 ballot.

Regional Planning Efforts (RTP-SCS)

Staff continues to coordinate the CWTP-TEP with planning efforts at the regional level including the Regional Transportation Plan (MTC), the Sustainable Communities Strategy (ABAG), Climate Change Bay Plan and amendments (San Francisco Bay Conservation and Development Commission (BCDC)) and CEQA Guidelines (Bay Area Air Quality Management District (BAAQMD)).

In the three month period for which this report covers, MTC and ABAG are or will be:

- Receiving comments on the Draft Preferred SCS: The Jobs-Housing Connection Scenario (by May 1)
- Releasing the draft transportation investment strategy (April 13) and framing the tradeoff and investment strategy discussion and developing policy initiatives for consideration;
- Refining draft 28-year revenue projections; and
- Adopting the preferred land use and transportation scenario (May 2012).

Staff will be coordinating with the regional agencies and providing feedback on these issues, through:

- Participating on the MTC/ABAG Regional Advisory Working Group (RAWG);
- Reviewing local transportation network priorities through the CWTP-TEP process; and
- Commenting on the Draft Preferred SCS: The Jobs-Housing Connection Scenario.

Key Dates and Opportunities for Input¹

The key dates shown below are indications of where input and comment are desired. The major activities and dates are highlighted below by activity:

Sustainable Communities Strategy:

Presentation of SCS information to local jurisdictions: Completed
Initial Vision Scenario Released: March 11, 2011: Completed
Draft Alternative Land Use Scenarios Released: Completed
Draft Preferred SCS Released: Completed
Preferred SCS Scenario Released/Approved: April/May 2012

RHNA

RHNA Process Begins: January 2011
Draft RHNA Methodology Adopted: July 2012
Draft RHNA Plan released: July 2012
Final RHNA Plan released/Adopted: April/May 2013

RTP

Develop Financial Forecasts and Committed Funding Policy: Completed
Call for RTP Transportation Projects: Completed
Conduct Performance Assessment: Completed
Release Transportation Investment Strategy: November 2011 – May 2012
Prepare SCS/RTP EIR: May 2012 – October 2012
Release Draft RTP/SCS EIR: November 2012
Adopt SCS/RTP: April 2013

CWTP-TEP

Develop Alameda County Land Use Scenario Concept: May 2011 – May 2012
Administer Call for Projects: Completed
Release Administrative Draft CWTP: Completed
Release Preliminary TEP Program and Project list: Completed
Adopt Final TEP: Completed
Obtain TEP approvals from jurisdictions: February – May 2012
Release Draft CWTP: Completed
Conduct TEP Outreach: January 2011 – June 2012
Adopt Final Draft CWTP and Final TEP: May 2012
Submit TEP Submitted for Ballot: July 2012

Calendar Year 2010

Task	2010						Meeting FY2010-2011		2010			
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Alameda CTC Committee/Public Process												
Steering Committee			Establish Steering Committee	Working meeting to establish roles/responsibilities, community working group	RFP feedback, tech working group	Update on Transportation/ Finance issues	Approval of Community working group and steering committee next steps	No Meetings		Feedback from Tech, comm. working groups	No Meetings	Expand vision and goals for County?
Technical Advisory Working Group								No Meetings		Roles, resp. schedule, vision discussion/ feedback	No Meetings	Education: Trans statistics, issues, financials overview
Community Advisory Working Group								No Meetings		Roles, resp. schedule, vision discussion/ feedback	No Meetings	Education: Transportation statistics, issues, financials overview
Public Participation								No Meetings			Stakeholder outreach	
Agency Public Education and Outreach												
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelimes: All this work will be done in relation to SCS work at the regional level						Board authorization for release of RFPs	Pre-Bid meetings	Proposals reviewed	ALF/ALC approves Shortlist and interview; Board approves top limited, short, to negotiate or NTP		Technical Work	
Polling												
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP In April 2013			Local Land Use Update P2009 begins & FDA Adjustment begins						Green House Gas Target approved by CARR.	Start Vision Scenario Discussions		
												Adopt methodology for Job/Housing Forecast (Statutory Target)
												Projections 2011 Base Case
												Adopt Voluntary Performance Targets

Task		2011					FY2011-2012					2011				
		January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec			
Alameda CTC Committee/Public Process																
Steering Committee	Adopt vision and goals; begin discussion on performance measures, key needs	Performance measures, costs guidelines, call for projects and prioritization process; approve polling questions, initial vision scenario discussion	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update (draft list approval), project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects final list to MTC, TEP strategic parameters, land use, financials, land committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft, CWTP, TEP potential project and program packages, outreach and polling discussion	Meeting moved to December due to holiday conflict		Review 2nd draft CWTP, 1st draft TEP				
Technical Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft, CWTP, TEP potential project and program packages, outreach and polling discussion	Review 2nd draft CWTP, 1st draft TEP, poll results update		No Meetings				
Community Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft, CWTP, TEP potential project and program packages, outreach and polling discussion	Review 2nd draft CWTP, 1st draft TEP, poll results update		No Meetings				
Public Participation	Public Workshops in two areas of County: vision and needs; Central County Transportation Forum	Public Workshops in all areas of County: vision and needs	East County Transportation Forum				South County Transportation Forum	No Meetings	2nd round of public workshops in County; feedback on CWTP; TEP; North County Transportation Forum			No Meetings				
Agency Public Education and Outreach																
Alameda CTC Technical Work																
Ongoing Education and Outreach through November 2012																
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Feedback on Technical Work, Modified Vision, Preliminary projects lists					Work with feedback on CWTP and financial scenarios		Technical work refinement and development of Expenditure plan, 2nd draft CWTP								
Polling	Conduct baseline poll									Polling on possible Expenditure Plan projects & programs						
Sustainable Communities Strategy/Regional Transportation Plan																
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Release Initial Vision Scenario	Detailed SCS Scenario Development			Release Detailed SCS Scenarios	Technical Analysis of SCS Scenarios; Adoption of Regional Housing Needs Allocation Methodology	SCS Scenario Results/and funding discussions		Release Preferred SCS Scenario					
	Discuss Call for Projects	Call for Transportation Projects and Project Performance Assessment	Project Evaluation			Draft Regional Housing Needs Allocation Methodology										
	Develop Draft 25-year Transportation Financial Forecasts and Committed															

Calendar Year 2012

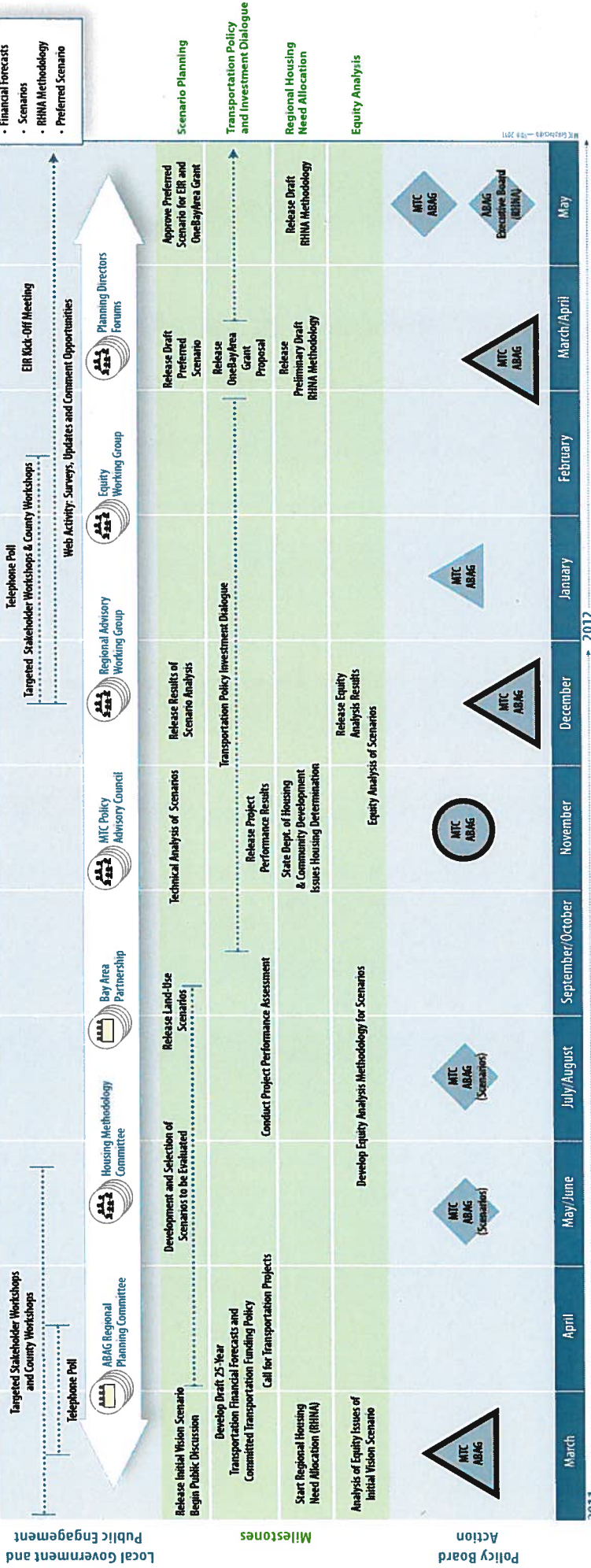
Task	2012						FY2011-2012	July	August	Sept	Oct	November	
	January	February	March	April	May	June							
Alameda CTC Committee/Public Process													
Steering Committee	Adopt TEP		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Adopt Final Plans	TEP to BOS to approve for placement on ballot	Expenditure Plan on Ballot					VOTE: November 6, 2012	
Technical Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Review Final Plans							VOTE: November 6, 2012	
Community Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings		Review polling questions, Update on TEP progress through councils, Review final draft CWTP		Review Final Plans							VOTE: November 6, 2012	
Public Participation				Expenditure Plan City Council/BOS Adoption								VOTE: November 6, 2012	
Agency Public Education and Outreach	Ongoing Education and Outreach Through November 2012 on this process and final plans						Ongoing Education and Outreach through November 2012 on this process and final plans						
Alameda CTC Technical Work													
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Finalize Plans												
Polling					Potential Go/No Go Poll for Expenditure Plan								
Sustainable Communities Strategy/Regional Transportation Plan													
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013	Approval of Preferred SCS, Release of Regional Housing Needs Allocation Plan	Begin RTP Technical Analysis & Document Preparation	Prepare SCSRTP Plan										Release Draft SCSRTP for review

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Plan Bay Area Planning Process: Phase 2 Detail*

Revised October 2011

Phase 2: Scenario Planning, Transportation Policy and Investment Dialogue

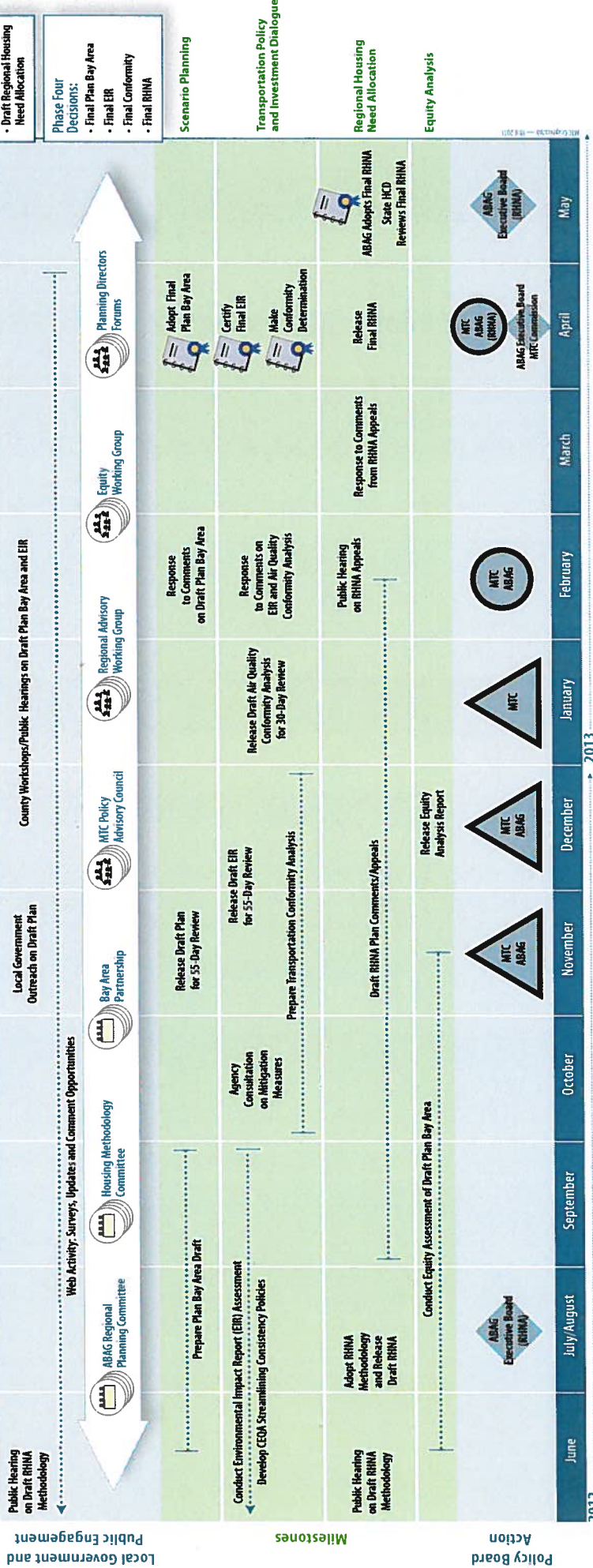


Plan Bay Area Planning Process: Phases 3 & 4 Details for 2012-2013*

Revised October 2011

Phase 3: Regional Housing Need Allocation (RHNA), Environmental/Technical Analyses and Draft Plans

Phase 4: Plan Adoption



*Subject to change

Policy Board Actions

Meeting for Discussion/ Public Comment

JOINT meeting of the ABAG Administrative Committee and the MTC Planning Committee for Discussion/Public Comment

Decision

Document Release

JOINT document release by MTC-ABAG and MTC

ABAG - ABAG Administrative Committee
MTC - MTC Planning Committee

For more information on key actions and decisions and how to get involved, visit OneBayArea.org

Attachment D Status for Development of Alameda County Compelling Case Letters for the RTP Projects

RTP ID#	Project Title	Lead/Sponsor	Compelling case submitted?	Status
240216	Dumbarton Rail – Phase 2	Multi County/ SamTrans	Y	
22667	BART to Livermore: Full Extension	NA	N	Full extension is in CWTP Vision. Phase 1 is in Final Draft CWTP and submitted as RTP priority.
TBD (not 98139)	ACE Service Expansion	ACE	N	This was not a project submitted by ACE or Alameda CTC and it is not in the Draft CWTP. No compelling case needed for Countywide ROW Acquisition Program RTP ID # 98139.
22009	Capitol Corridor Service Frequency Improvements (Oakland to San Jose)	Capitol Corridor	N	Not fully funded in RTP at this time. Included in RTP and CWTP for project development only.
230101	Union City Commuter Rail Station + Dumbarton Rail Segment G Improvements	City of Union City	Y	
240062, 22776	SR 84/I-680 Interchange Improvements + SR 84 Widening (Jack London to I-680)	City of Pleasanton	Y	
240053	Whipple Road widening (Mission Boulevard to I-880)	City of Union City	N	Project will not go to construction in this cycle, in CWTP/RTP for project development only.

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MEMORANDUM

To: Paratransit Advisory and Planning Committee

From: Paratransit Coordination Team

Date: June 6, 2012

Subject: Updated Information for Coordination and Mobility Management Planning (CMMP) Pilot – Volunteer Driver Program

Recommendation

On May 21, 2012, PAPCO recommend the following to the Alameda CTC Board:

- Approve a CMMP Pilot Volunteer Driver Program with the addition of Piedmont and Alameda.
- Allocate \$100,000 of CMMP funding for the pilot Volunteer Driver Program.

Summary

In April 2012, PAPCO approved a Coordination and Mobility Management Planning (CMMP) Pilot – Volunteer Driver Program in concept, and with a budget of \$94,000. At that time, the committee asked that Piedmont be added to the pilot. In May 2012, staff asked Senior Helpline Services (SHS) to add Alameda to the pilot, and suggested an increased budget.

Background

PAPCO approved designation of \$500,000 of Special Transportation for Seniors and People with Disabilities Gap Funds (Discretionary Measure B Funds) for design and implementation of Coordination and Mobility Management

Planning (CMMP) pilot projects during the FY10-11 Gap Grant funding cycle in February 2011. In September 2011, PAPCO forwarded a recommendation to the Alameda CTC Board to allocate \$281,244 of the CMMP funding for three projects. \$218,756 in CMMP funds remained for future pilots or technical assistance for specific jurisdictions. PAPCO and staff had repeatedly indicated interest in implementing a volunteer driver program in North and/or Central County.

In April 2012, PAPCO approved a Coordination and Mobility Management Planning (CMMP) Pilot – Volunteer Driver Program in concept, and with a budget of \$94,000. At that time, the committee asked that Piedmont be added to the pilot. The committee also requested corrections to the budget, and clarifications on the outreach plan. In May 2012, staff asked Senior Helpline Services (SHS) to add Alameda to the pilot, and suggested an increased budget.

Service Parameters

Senior Helpline Services (SHS), a 501(c) (3) nonprofit senior services agency, based in Lafayette, California and currently serving all communities in Contra Costa County, proposes a pilot that would include two projects in Alameda County:

- Launch and operate a 12 month project offering free, one-on-one, door-through-door, escorted rides for ambulatory seniors (age 60 and older) residing in Alameda, Albany, Berkeley, Emeryville, Oakland, and Piedmont, who are living at home and are unable to utilize other modes of transportation. These clients will be transported by screened, trained, volunteer drivers (age 25-75). Trips will be primarily for medical care and basic necessities, like grocery shopping. All rides will be arranged through the Senior Helpline Services office in Lafayette, but volunteer driver training will occur in Alameda County.
- Work with Senior Support Program of the Tri-Valley (SSPTV) to coordinate SHS volunteer driver resources with theirs in order to increase capacity at both agencies and provide seamless rides to clients between eastern Alameda County and central Contra Costa County.

Alameda County Pilot Projected Expenses for FY 2012/13

Personnel		
Executive Director	.50 FTE	\$40,000.00
Program Coordinator #1	.25 FTE	14,000.00

Program Coordinator #2	.20 FTE	11,200.00
Program Assistant	.25 FTE	10,000.00
Payroll Taxes		6,765.00
Total Personnel Expenses		\$81,965.00
Non-Personnel		
Office Supplies		\$1,090.00
Telephone/Internet		2,000.00
Postage		400.00
Volunteer Support/Training		7,000.00
Outreach/Marketing		860.00
Equipment Purchase/Rental		1,685.00
Staff Mileage/Parking		2,500.00
Insurance		2,500.00
Total Non-Personnel Expenses		\$18,035.00
TOTAL EXPENSES		\$100,000.00

Measure B Gap funds will be used for a portion of the salaries of the current SHS Executive Director, two Program Coordinators and a Program Assistant working on these projects. To free up adequate staff time for the Alameda County pilot, SHS plans to give up some less important projects in Contra Costa County, reallocate priorities, plan for smaller growth in Contra Costa County for one year, and also hire some new staff in FY 2013/14.

Comparison to Funding for Other Alameda County Volunteer Driver Programs: The Alameda CTC currently funds two volunteer driver programs in Alameda County through Gap funding. The City of Fremont VIP Rides Program was recently awarded \$90,000 and Senior Support Program of the Tri-Valley (SSPTV) was awarded \$72,500 for FY 2012/13. Per the data in PAPCO's funding formula, South County represents 21% of the County's population of seniors age 70 and above, East County 7%, and North County 44%. Given the larger eligible population, staff feels the larger budget for SHS is reasonable.

Start up and Initial Operations of the Alameda County Rides for Seniors Pilot

The Alameda County pilot will be operated using the present offices and staff in Lafayette. The Executive Director will serve as the Project Director, dedicating at least 50% of her time to this pilot for the first year, spending most of that time in Alameda County. She started the Rides for Seniors

Program in Contra Costa County through the Senior Helpline Services organization and will, where applicable, “duplicate” those efforts in Alameda County. She will establish and maintain contacts with key stakeholders including TAC and PAPCO members, senior centers, fellow Gap funding recipients, the Area Agency on Aging (including the Roundtable), local elected officials (including Alameda CTC Board members), and other identified “change agents” in the area in positions of influence and access. PAPCO members will be asked to help identify important stakeholders. The ED will also recruit and train volunteer drivers, and provide outreach for clients. Training will be provided in Alameda County. Once SHS has recruited, screened, and trained at least 10 volunteer drivers, they will begin outreach to potential clients. This will primarily be done through working with the key stakeholder group identified above.

Next Steps/Timeline

Upon approval of Measure B Gap funding, Senior Helpline Services will move forward with the two projects in the pilot described above in the timeline below.

<u>2012</u>	
July - September	<ul style="list-style-type: none"> • Add Alameda County project service areas to SHS website, brochures, volunteer recruitment & training and client outreach & intake materials. • Add capacity to current Rides for Seniors database for Alameda County rides scheduling, tracking, and reports as well as specific client and volunteer information. • Establish contacts, introduce the project, and begin to develop relationships with key stakeholders in project areas. • Begin recruiting, screening, and training volunteer drivers.
<u>2012</u>	
October- November	<ul style="list-style-type: none"> • Begin outreach to potential clients and enrollment. • Begin to schedule and give rides. • Continue recruiting, screening, and training volunteer drivers.

December	<ul style="list-style-type: none"> • Continue growth and operations of project in Oakland, Piedmont, Berkeley, Albany, Alameda, and Emeryville. • Evaluate first 6 months of this project.
<u>2013</u>	
January-February	<ul style="list-style-type: none"> • Meet with Senior Support Program of the Tri-Valley (SSPTV) management regarding opportunities for shared volunteer driver resources between East Alameda County and Central Contra Costa County and establish a coordinated work plan. • Continue growth and operations of project in Oakland, Piedmont, Berkeley, Albany, Alameda, and Emeryville.
March-April	<ul style="list-style-type: none"> • Continue both projects.
May	<ul style="list-style-type: none"> • Assess both projects with data collected including feedback from clients and volunteers, and decide on feasibility and value of continuation after end of pilot.
June	<ul style="list-style-type: none"> • Develop work plan for FY13/14 activities.

Future Plans

If the Alameda County Transportation Commission (Alameda CTC) and Senior Helpline Services (SHS) agree that the 12 month pilot has been a success and warrants continued operation, SHS will request further Measure B Gap funding from the Alameda CTC for Programs and Projects that Enhance Mobility Management in Alameda County to continue operations and consider expansion to other areas of Alameda County beginning in FY 2013/14. Also, SHS would want to discuss adding the call-in Transportation Information & Referrals service at that time for seniors and those trying to help them find an appropriate transportation provider in Alameda County, unless Alameda County is already offering this mobility management service. A Program Coordinator, dedicated to the Rides for Seniors program in communities of Alameda County, would be hired. This would reduce time and expense of the SHS Executive Director and other staff assigned to the pilot, although they would remain available to assist as needed. Additional staff could be added in the future as necessary.

Fiscal Impacts

The Recommendation includes \$100,000 from the approved CMMP program. The remaining CMMP program budget will be \$118,756.

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