



Paratransit Technical Advisory Committee Meeting Agenda

Tuesday, February 12, 2013, 9:30 to 11:30 a.m.
1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Receive an update on Measure B pass-through funding estimates
- Receive an update on Community Based Transportation Provider – Senior Helpline Services (SHS) Volunteer Driver Program
- Participate in planning for the 2013 Annual Mobility Workshop
- Exchange technical information

9:30 – 9:35 a.m. Naomi Armenta	1. Welcome and Introductions	
9:35 – 9:40 a.m. Public	2. Public Comment	
9:40 – 9:45 a.m. Staff	3. Review of December 11, 2012 Minutes <i><u>03 TAC Meeting Minutes 121112.pdf</u></i> – Page 1	
9:45 – 10:00 a.m. Staff	4. Pass-through Funding Estimates Update <i><u>04 FY13-14 Measure B Projection.pdf</u></i> – Page 7	
10:00 – 10:30 a.m. SHS Staff	5. Community Based Transportation Provider – Senior Helpline Services Volunteer Driver Program	
10:30 – 11:00 a.m. Staff	6. Planning for 2013 Annual Mobility Workshop	
11:00 – 11:15 a.m. TAC	7. Technical Exchange A. Mobility Management B. Preparedness C. Ask a TAC Member D. Other Technical Exchange Items	

- 11:15 – 11:30 a.m. **8. Information Items** |
- Staff A. SRAC Update
PAPCO Chair B. PAPCO Update
Staff C. Alameda CTC Staff Report
08 PAPCO Appointments.pdf – Page 9
Krystle Pasco D. Outreach
TAC E. TAC Committee Member Announcements
Staff F. Other Staff Updates
- 9. Draft Agenda Items for Next Meeting** |
- A. Community Based Transportation Provider
B. Update on HDTS/WSBTS
C. Technical Exchange – Recurring items
- 11:30 a.m. **10. Adjournment** |

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Joint PAPCO/TAC Meeting:

Date: February 25, 2013
Time: 1 to 4 p.m.
Location: Alameda CTC, 1333 Broadway, Suite 300, Oakland, CA 94612

Next TAC Meeting:

Date: April 9, 2013
Time: 9:30 to 11:30 a.m.
Location: Alameda CTC, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer (510) 208-7414 jhemiup@alamedactc.org	Naomi Armenta, Paratransit Coordinator (510) 208-7469 narmenta@alamedactc.org
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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.



**Alameda CTC Paratransit Technical Advisory Committee Meeting Minutes
Tuesday, December 11, 2012, 9:30 a.m., 1333 Broadway, Suite 300, Oakland**

Attendance Key (A = Absent, P = Present)

Members:

<u>A</u> Dana Bailey	<u>P</u> Kim Huffman	<u>A</u> Mallory Nestor
<u>A</u> Beverly Bolden	<u>A</u> Drew King	<u>P</u> Joann Oliver
<u>A</u> Melinda Chinn	<u>A</u> Jackie Krause	<u>A</u> Gail Payne
<u>P</u> Pam Deaton	<u>P</u> Kadri Kulm	<u>A</u> Mary Rowlands
<u>A</u> Louie Despeaux	<u>P</u> Kevin Laven	<u>P</u> Leah Talley
<u>A</u> Shawn Fong	<u>A</u> Isabelle Leduc	<u>A</u> Mia Thibeaux
<u>A</u> Brendalynn Goodall	<u>A</u> Wilson Lee	<u>P</u> Laura Timothy
<u>A</u> Brad Helfenberger	<u>P</u> Hakeim McGee	<u>A</u> Mark Weinstein
<u>A</u> Karen Hemphill	<u>A</u> Cindy Montero	<u>A</u> David Zehnder

Staff:

<u>A</u> Matt Todd, Manager of Programming	<u>P</u> John Hemiup, Senior Transportation Engineer
<u>P</u> Naomi Armenta, Paratransit Coordinator	<u>P</u> John Nguyen, Acumen Building Enterprise, Inc
<u>P</u> Cathleen Sullivan, Nelson\Nygaard	<u>P</u> Claudia Leyva, Administrative Assistant
<u>P</u> Krystle Pasco, Acumen Building Enterprise, Inc.	

1. Welcome and Introductions

Paratransit Coordinator Naomi Armenta called the meeting to order at 9:35 a.m. The meeting began with introductions and a review of the meeting outcomes.

Guests Present: Jennifer Cullen, Senior Support Program of the Tri-Valley; Jeff Weiss, Bay Area Community Services; Jennifer Yeamans, Metropolitan Transportation Commission; Micheal Pope, Alzheimer Services of the Bay Area; Vanessa Proee, PAPCO member

2. Public Comment

There was no public comment.

3. Review November 13, 2012 Minutes

TAC members reviewed the meeting minutes from November 13, 2012 and by consensus approved them as written.

4. Update on Coordinated Public Transit – Human Service Transportation Plan

Jennifer Yeamans of Metropolitan Transportation Commission (MTC) provided an overview of the planned update of the Coordinated Public Transit-Human Services Transportation Plan. Jennifer provided information on the priority transportation solutions from the 2007 Coordinated Plan and discussed some of the new strategies that are being considered for

the updated Coordinated Plan. TAC members were also advised on how they can be involved in the Coordinated Plan Update process as it continues into early 2013.

Questions and feedback from TAC:

- Have you been talking to the Health Care providers? Cathleen Sullivan answered this information was obtained in the original 2007 Coordinated Plan, and extensive outreach to look at these issues have been identified and captured.
- Will the Coordinated Plan capture elements of the Transit Sustainability Project particularly in regards to paratransit and gaps? Jennifer Yeamens responded there was an index study of ADA Paratransit in the region and the findings from that study have been incorporated directly into the coordinated plan and the plan speaks to the overarching goals of the MTC's Transit Sustainability Project.
- Will there be a list of solutions to identified gap issues and if so, what eligible projects would address these issues? Cathleen Sullivan answered some solutions will be included because they build off of the gaps. She recommends if there is an innovative solution, not identified, let us know and we can consider funding it in the future.
- What is MTC's current definition of Mobility Management as it stands in the coordinated plan? Jennifer Yeamans answered that the existing 2007 Coordinated Plan describes mobility management activities. In the next plan update, the definition of mobility management will include MTC's and FTA's definition of mobility management as it is used today.
- Will this plan influence the definition on the new 5310 under Map 21? Jennifer Yeamans answered that the new federal authorization that was passed this summer is largely similar, but has some distinct differences. The new authorization takes what used to be separate 5310 and New Freedom programs and combines them together in a slightly separated program. Between Caltrans and MTC, we do not know going forward under the new bill who will be the recipient of these funds. From MTC's perspective, we would like to continue to serve as the designated recipient for the large urbanized areas as we have been for Job Access Reverse Commute (JARC) and New Freedom. It is our hope that this plan will show the region's desire and commitment to advance some of these Federal goals. We feel we know the region better than at the State level, and can better ascertain our needs.
- How does Lifeline connect with JARC? Jennifer Yeamans answered that MTC's Lifeline program is a regional funding program that the MTC forms from Federal and State funding sources to support projects that do JARC like activities. A project in a Lifeline program might get JARC funding which might be called a Lifeline project or JARC project interchangeably because its origins are still JARC funding.
- Does the plan address isolation issues including transportation access and language barriers? Jennifer Yeamans answered that both those are covered in the plan. Language issues are covered in a few different solutions including making the material accessible in other languages and making accommodations to serve customers in the language they are able to speak.

- Will there be a notice when the draft plan is available for review? Naomi Armenta answered she will notify members when there is a notice available.

5. Funding Update

John Hemiup reported there will be approximately \$2.0 million for Gap Grant and this included \$300,000 (\$150,000 for each year) for the grant matching, capital purchases, and implementation assistance. John also stated the Measure B1 recount was called off and was approximately less than 1 percent point shy of passing. John stated that a Measure B Pass-through projection is in development and is anticipated at the beginning of 2013.

6. Discuss Gap Grant Guidelines

Cathleen Sullivan requested final comments submissions for the Draft Gap Grant Guidelines. She informed TAC there will be a required application workshop at the Alameda CTC offices on Thursday, February 7, 2013 from 10 a.m. to 12 p.m.

7. Community Based Transportation Provider

Micheal Pope of Alzheimer's Services of the East bay (ASEB) provided an overview of their program and services.

Questions and feedback from TAC:

- What do your vehicles do mid-day? Micheal Pope answered that the vans start moving at 7 a.m. even though people don't arrive to the center until 9 a.m. From noon to 2 p.m. the vans are dormant and the drivers take their lunch. At 2 p.m. the vans start running again to take people home.
- In the funding that comes through Community Based Adult Services (CBAS) or the other government sources, is there reimbursement for part of those transportation cost? Micheal Pope answered that Medi-Cal pays \$76 a day for all inclusive, which includes nursing, physical therapy, meal and transportation. Out of the \$76, the portion going to transportation for a roundtrip is \$1.25.
- What sites are available for Adult Day Health Care and adult daycare? Micheal Pope answered in Alameda County there are two adult day health cares in the immediate area which are ASEB and Home Folk. There are also BACS and Berkeley Adult Day Health.
- Do you know the status of the Dublin facility that will be opening with the YMCA? Micheal Pope answered that she heard it had been put on hold because of the challenges and issues that are out there.
- A member stated that there is an adult day care in Danville at the Danville Congressional Church on Sycamore Road on Monday, Wednesday and Friday from 10:30 a.m. to 2:30 p.m.
- Can you share your expertise on dealing with things like dropping someone off at home and there is no one there to receive them, or other kinds of snippets that we might encounter that may be helpful for us to be aware of in terms of what you might do and procedures we might be able to adopt? Micheal Pope answered that they have a contractual agreement with the caregiver that if we show up at the home more than three times and there is no one home to receive the loved one, we

will put the person on hold until we can work with them to figure out what is happening in the home to prevent that from happening again. In addition, the van drivers all have cellphones and call when they are in route to the home to make sure someone is there. The family members also have the ASEB driver's cellphone number and can contact the driver to let him know they are caught in traffic. If there is no one there to receive their loved one or they cannot communicate with anyone, the van driver has the option to take them back to the ASEB facility after contacting someone on the ASEB team to go back to the center and try to locate their loved one. The van driver is not allowed to leave them. We provide curb-to-curb service, some of the same policies that Paratransit deals with, but we have the ability to call a care giver and back-up caregiver.

8. Update on HDTs/WSBTS

Krystle Pasco gave a presentation on the HDTs/WSBTS. She stated that the Alameda CTC administers two specialized mobility programs that are available to seniors and persons with disabilities in Alameda County. HDTs service provides accessible rides home or to a nursing facility upon discharge from a participating hospital and is free to riders.

Krystle announced that Alameda CTC is processing a Memorandum Of Understanding (MOU) with the Alameda Hospital and Alta Bates Summit Medical Center, both the Alta Bates Campus and Summit Campuses in Berkeley and Oakland to begin new service.

Krystle reported that in September there were 37 rides for the HDTs program and in October there were 31 and we hope to see an increase in this next fiscal year. Krystle reported there was a request to see the ridership by facility at the September meeting and reported that San Leandro and Castro Valley Hospital had purchased 500 vouchers and had already used 390 of them which showed they are using the program on a consistent basis.

Questions/feedback from the TAC:

- Are participants in both programs given an evaluation tool that they can fill out in regards to their satisfaction for services? Naomi Armenta answered that there is not a formalized evaluation process at this time but it is a good idea to think of one.
- It would be interesting to see for the Wheel Chair Breakdown, what rides were given and what was requested. Staff said they will try to provide that information in the next update.
- Regarding the Hospital Discharge Program, what are you doing to keep this program in the forefront of the personnel's minds at the hospitals? Krystle answered Alameda CTC conducts an annual in service training with the hospitals. The next one will be conducted in January and February of 2013.
- For both programs, is it a flat rate charge or per ride? Krystle answered that it is a flat rate. For the Wheelchair Scooter Breakdown Transportation Service we pay \$80 per ride, even if that is a cancellation or no show. For the Hospital Discharge Transportation Service it is \$40 per trip. We do pay an administration fee to retain their services.

- What is the time period of the data being reported? Krystle answered that the information provided is to date and would begin when the particular hospital started the program.
- A guest asked if they were being taken home from the hospital, if they would be able to stop and pick up a prescription on the way home. Naomi answered that there cannot be daisy chain stops, but one of the points of this program is to help people sign up for Paratransit so they can take care of the follow up needs they may have.

9. Technical Exchange

A. Mobility Management

None

B. Preparedness

None

C. Ask a TAC Member

None

D. Other Technical Exchange Items

None

10. Information Items

A. SRAC Update

None

B. PAPCO Update

None

C. Alameda CTC Staff Report

None

D. Outreach

None

E. TAC Committee Member Announcements

None

F. Other Staff Updates

Naomi provided a handout regarding the Functional Assessment Service Team – FAST Training Bulletin to take place on January 31, 2013 and February 1, 2013 at the Ed Roberts Campus.

11. Draft Agenda Items for Next TAC Meeting – February 12, 2013

- A. Update on Measure B pass-through funding estimates
- B. Update on HDTS/WSBTS
- C. Update on Senior Helpline Services Volunteer Driver Program
- D. 2013 Annual Mobility Workshop Brainstorm
- E. Technical Exchange – Recurring items

10. Adjournment

The meeting adjourned at 11:21 a.m.

ALAMEDA COUNTY TRANSPORTATION COMMISSION

Sales Tax projections for FY 2013/14

(Updated 12/17/12)

PROJECTED NET TAX REVENUES

114,027,000.00

Recipient:	Local S & R	County Bridges	Bicycle & Pedestrian	Paratransit	Total
Alameda	1,579,683.90		208,311.38	160,095.10	1,948,090.38
Albany	376,372.82		51,597.81	31,032.74	459,003.37
B. A. R. T. - N				1,311,310.50	1,311,310.50
B. A. R. T. - C				387,691.80	387,691.80
Berkeley	2,653,920.28		320,451.78	252,178.40	3,226,550.46
Dublin	366,364.54		130,571.38		496,935.92
Emeryville	236,085.22		28,466.99	23,147.69	287,699.90
Fremont	2,044,373.98		607,574.86	779,648.73	3,431,597.57
Hayward	2,001,939.49		410,574.92	723,834.76	3,136,349.17
LAVTA				147,542.91	147,542.91
Livermore	896,521.81		229,968.62		1,126,490.43
Newark	413,152.81		120,122.32	157,057.44	690,332.57
Oakland	9,421,784.76		1,103,349.80	947,480.88	11,472,615.44
Piedmont	381,888.15		30,161.05		412,049.20
Pleasanton	710,978.66		198,903.32	91,913.79	1,001,795.77
San Leandro	1,238,837.23		240,163.71	279,602.84	1,758,603.78
Union City	649,417.21		197,164.60	271,980.02	1,118,561.83
County of Alameda		705,154.53	398,629.95		398,629.95
County North	64,491.88				769,646.41
County Central	1,325,586.42				1,325,586.42
County East	407,078.11				407,078.11
County Totals	1,797,156.41	705,154.53	398,629.95	0.00	2,900,940.89
Totals	24,768,477.27	705,154.53	4,276,012.50	5,564,517.60	35,314,161.89

Transit Program:

AC Transit District

Transit Services
Welfare to Work Program
Paratransit Program

North Area	Central Area	South Area	East Area	Totals
10,809,759.60	5,404,879.80	1,835,834.70		18,050,474.10
1,413,934.80	250,859.40			1,664,794.20
3,854,112.60	866,605.20			4,720,717.80
Total A.C. Transit District Pass-Through				24,435,986.10

WETA
Altamont Rail
Union City Transit
LAVTA

North Area	Central Area	South Area	East Area	Totals
889,410.60				889,410.60
		1,277,102.40	1,140,270.00	2,417,372.40
		387,691.80		387,691.80
		786,786.30		786,786.30
		Total Other Transit Services		4,481,261.10

Total Disbursements

64,231,409.09

Note: Formulas may change based on population and road miles in each city. Alameda County (Central) is reduced by 0.39% of total revenues to reflect a transit funding increase.

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CURRENT PAPCO APPOINTMENTS

Appointer

- AC Transit
- Alameda County
 - Supervisor Scott Haggerty, D-1
 - Supervisor Richard Valle, D-2
 - Supervisor Wilma Chan, D-3
 - Supervisor Nate Miley, D-4
 - Supervisor Keith Carson, D-5
- BART
- LAVTA
- City of Alameda
- City of Albany (Pending)
- City of Berkeley
- City of Dublin
- City of Emeryville
- City of Fremont
- City of Hayward
- City of Livermore
- City of Newark
- City of Oakland
- City of Piedmont
- City of Pleasanton
- City of San Leandro
- City of Union City
- Union City Transit

Member

- Hale Zukas
- Herb Hastings
- Michelle Rousey
- Sylvia Stadmire
- Vacant
- Will Scott
- Sandra Johnson-Simon
- Esther Waltz
- Harriette Saunders
- Jonah Markowitz
- Aydan Aysoy
- Shawn Costello
- Joyce Jacobson
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Vacant
- Rev. Carolyn M. Orr
- Gaye Lenahan
- Carmen Rivera-Hendrickson
- Vacant
- Suzanne Ortt
- Larry Bunn

If you have any questions, please contact Naomi at (510) 208-7469.

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