



Paratransit Technical Advisory Committee Meeting Agenda

Tuesday, November 8, 2011, 9:30 a.m. to 12 p.m.
1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Discuss the funding formula and Gap Grant policy
- Review the revised mid-year compliance report form
- Receive an update on the Hospital Discharge Transportation Service/Wheelchair Scooter Breakdown Transportation Service (HDTs/WSBTS)
- Exchange technical information
- Receive an update on the Countywide Transportation Plan and Transportation Expenditure Plan (CWTP-TEP)
- Participate in a breakout session on North County Taxi Uniformity and Central County Taxi Expansion

9:30 – 9:35 a.m. Naomi Armenta	1. Welcome and Introductions	
9:35 – 9:40 a.m. Public	2. Public Comment	
9:40 – 9:45 a.m. Staff	3. Review of October 11, 2011 Minutes <i><u>03 TAC Meeting Minutes 101111.pdf – Page 1</u></i>	
9:45 – 10:30 a.m. Staff	4. Discussion on the Funding Formula and Gap Policy <i><u>04 Memo on Funding Formula – Emailed separately</u></i>	
10:30 – 10:40 a.m. Staff	5. Review of the Revised Mid-Year Report Form <i><u>05 Draft FY11-12 Mid-year Report Form.pdf – Page 7</u></i>	
10:40 – 10:50 a.m. Staff	6. Update on HDTs/WSBTS	
10:50 – 11:00 a.m. TAC	7. Technical Exchange A. Mobility Management B. Preparedness C. Ask a TAC Member D. Other Technical Exchange Items	

- 11:00 – 11:20 a.m. **8. Information Items** |
- Staff A. CWTP-TEP Status Update/Input
08A CWTP-TEP Overview.pdf – Page 13
08A1 Regional SCS-RTP CWTP-TEP Process.pdf – Page 15
- Staff B. SRAC Update
- PAPCO Chair C. PAPCO Update
- TAC D. TAC Committee Member Announcements
- Staff E. Alameda CTC Staff Report
08E PAPCO Appointments.pdf – Page 25
- Staff F. Outreach
- G. Other Staff Updates
- 11:20 – 12:00 p.m. **9. Breakout Sessions on North County Taxi Uniformity; Central Taxi Expansion**
- 10. Draft Agenda Items for Next Meeting** |
- A. Funding Formula and Gap Policy Discussion
- B. Breakout – North County Taxi Uniformity; Central County Taxi Expansion
- 12:00 p.m. **11. Adjournment** |

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next TAC Meeting:

Date: December 13, 2011
 Time: 9:30 to 11:30 a.m.
 Location: Alameda CTC, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer (510) 208-7414 jhemiup@alamedactc.org	Naomi Armenta, Paratransit Coordinator (510) 208-7469 narmenta@alamedactc.org
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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.

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**Alameda CTC Paratransit Technical Advisory Committee Meeting Minutes
Tuesday, October 11, 2011, 1:30 p.m., 1333 Broadway, Suite 300, Oakland**

Attendance Key (A = Absent, P = Present)

Members:

<u>A</u> Beverly Bolden	<u>A</u> Kim Huffman	<u>P</u> Joann Oliver
<u>A</u> Melinda Chinn	<u>P</u> Drew King	<u>P</u> Gail Payne
<u>A</u> Anne Culver	<u>A</u> Jackie Krause	<u>A</u> Mary Rowlands
<u>P</u> Pam Deaton	<u>P</u> Kadri Kulm	<u>A</u> Mia Thibeaux
<u>A</u> Louie Despeaux	<u>P</u> Kevin Laven	<u>A</u> Laura Timothy
<u>A</u> Jeff Flynn	<u>P</u> Isabelle Leduc	<u>A</u> Kelly Wallace
<u>P</u> Shawn Fong	<u>A</u> Wilson Lee	<u>A</u> Mark Weinstein
<u>A</u> Brendalynn Goodall	<u>P</u> Hakeim McGee	<u>A</u> Victoria Williams
<u>A</u> Brad Helfenberger	<u>A</u> Cindy Montero	<u>A</u> David Zehnder
<u>A</u> Karen Hemphill	<u>A</u> Mallory Nestor	

Staff:

<u>P</u> Matt Todd, Manager of Programming	<u>P</u> Cathleen Sullivan, Nelson/Nygaard
<u>P</u> John Hemiup, Senior Transportation Engineer	<u>P</u> Richard Weiner, Nelson/Nygaard
<u>P</u> Jacki Taylor, Programming Analyst	<u>P</u> Krystle Pasco, Acumen Building Enterprise, Inc.
<u>P</u> Naomi Armenta, Paratransit Coordinator	<u>P</u> Vida LePol, Acumen Building Enterprise, Inc.

1. Welcome and Introductions

Paratransit Coordinator Naomi Armenta called the meeting to order at 1:35 p.m. The meeting began with introductions and a review of the meeting outcomes.

Guests Present: Betty Mulholland, Paratransit Advisory and Planning Committee (PAPCO); and Sharon Powers, PAPCO.

2. Public Comment

There were no public comments.

3. Review of September 13, 2011 Minutes

TAC members reviewed the meeting minutes from September 2011 and by consensus approved them as written.

4. Discussion on Draft Paratransit Program Implementing Guidelines

Matt Todd introduced the discussion on the draft Paratransit Program Implementing Guidelines. He gave a brief description of the guidelines, and stated that TAC and PAPCO members discussed the implementing guidelines at their September meetings. John Hemiup stated that Alameda CTC will incorporate by reference all the comments and input on the implementing guidelines, and that the new Paratransit Master Program Funding Agreement

in development will refer to the Paratransit Program Implementing Guidelines. John mentioned that as of 2012, we will be at the midpoint of Measure B and have had 10 years of experience with a variety of paratransit programs funded by pass-through and Gap funding. The desire is to have the new agreement and guidelines in place by April 1, 2012.

Naomi informed members about the PAPCO Implementing Guidelines Subcommittee meeting scheduled for Monday, October 17, 2011 from 12 to 3 p.m., and encouraged all members to come.

John stated that the plan is to get more input from committee members and do another draft of the implementing guidelines. If members come to a consensus, staff will take the Paratransit Implementing Guidelines back to the committee and up to the Commission by the end of next month.

Member input and staff responses:

- Members wanted to know if staff made any changes to the memo included in the packet from the September 7, 2011 memo. Staff stated no, Alameda CTC documented the TAC questions for PAPCO and were unable to include the PAPCO questions in the TAC packet because of the mail out date between the PAPCO and TAC meetings. Staff included and updated 75 percent of all members' comments in the Implementing Guidelines.

Taxi Programs

Richard Weiner opened the discussion about the specific types of services listed in the guidelines with the Taxi Programs, and using vouchers versus reimbursement. He stated that he would like to review and talk about TAC members' comments and Alameda CTC's responses that were not discussed previously.

Member input and staff responses:

- The taxi service is intended to be a safety net to meet needs of eligible patrons.
- For same-day service, a member suggested expanding the availability of accessible (lift-equipped) taxi vehicles. Cities should require meters in accessible taxis and provide door-to-door services.
- Regarding eligibility, seniors 70 years or older without proof of a disability should be eligible, along with people 18 years old and above with disabilities who are unable to use fixed-route services. Members suggest using Americans with Disabilities Act (ADA) eligibility as established by ADA-mandated providers.
- Lift equipped/accessible vans should all have meters, and Alameda CTC should write this into the guidelines for taxi vehicles used in this program.
- One member said that taking taxis across jurisdictions and counties can be confusing.

Vehicle Registration Fees

Before continuing the discussion on the paratransit services in the implementing guidelines, members asked for more information on the Vehicle Registration Fees mentioned in the Master Program Funding Agreement.

Member input and staff responses:

- Members were not clear on the Vehicle Registration Fee funding. With ACTIA, it was clear how much percentage went into each program. Matt Todd reported that the vehicle registration fee will amount to about \$2.5 million per year (\$10 million dollars total) be distributed as follows:
 - 60 percent – Local Road Improvement and Repair Program
 - 25 percent – Transit for Congestion Relief
 - 10 percent – Local Transportation Technology Program
 - 5 percent – Pedestrian and Bicyclist Access and Safety Program
 - There are no sub categories specifically for paratransit, whether fixed-route, rail, or bus.
- Members asked if these are pass-through programs. Matt explained that the mass transit and the local technology programs are discretionary programs, similar to a grant program. The others are pass-through fund programs.
- Members asked if the 25 percent for mass transit is an allocation to specific agencies. Staff said that the discretionary funds come through your city, and the distributions are based on population and the number of registered vehicles.
- Members asked if they can apply for VRF funding. Matt explained that they can apply for additional VRF funding, but there is no guarantee that they will get it. Naomi explained that if we get other funds, the guidelines will still apply to the funding. Matt said if you compete for those funds, you cannot win if you do not have the master programs funding agreement, but the master agreement will reflect all fund sources.
- The advocacy behind this Measure was money for transit. Matt stated that you should not expect any extra money in your annual operating budget from VRF. Counties will have stiff competition for that \$2.5 million.
- A member wanted to know if the Measure B grant formula for the base program will stay the same for next 10 years. Staff explained that the current funding formula is expiring on June 30, 2012 and needs to be revisited.
- A member asked if Oakland will still get its Measure B allocation based on the Measure B formula if the measure goes back to voters. Staff stated that the Measure B funding is listed in the Expenditure Plan and was approved by the Board and PAPCO helps define it. Staff stated that Alameda CTC is not bringing the funding formulas to the table at the November 8th 2011 meeting. The current Expenditure Plan stays as it is through 2012.
- A member thinks that the funding formula is more important than the Gap Policy. Naomi stated that the Gap Policy is closer to being done and staff will bring it to the table for discussion at the November meeting.

City Fixed-route Shuttles and City-based Door-to-Door Services

Staff comments and member input:

- Parts of the county have three to four different same-day service options that are similar but not on the same level as the ADA.
- A member said that lowering the age for this type of service would increase costs. Also, for people in the age range of 70 to 79, some may prefer to take the door-to-door service instead of the fixed-route service; although, we would want them to continue to take the fixed-route service. Shifting the costs away from the door-to-door programs based on the parameters would shift to the ADA program, which would mean a higher cost to the ADA program (East Bay Paratransit). Instead of age eligibility for door-to-door programs, we can use ADA eligibility to use the service.
- Is it possible to provide options and to cater our services to different niche populations or to give riders the flexibility to choose all of the options?
- What are the possibilities of working beyond the service scope? How can we address everyone or at least not isolate some people? Staff said that some individuals are isolated as AC Transit continues to diminish bus lines, further decreasing East Bay Paratransit's coverage area. These individuals may start to rely on more door-to-door services or taxi programs.
- Members are concerned about how policies will affect these new guidelines. Consumers may not choose to go to East Bay Paratransit first, but the city-based programs are designed to be supplemental to East Bay Paratransit. Staff responded that discretion for verifying eligibility will still be up to the program managers, as each program has different criteria for eligibility.
- Who will have the discretion for determining fares for these different types of services? Staff said the local jurisdictions may determine these fares since each service is flexible.

Group Trips

Members did not provide input on this service.

Volunteer Driver Programs

Member input and staff comments:

- A member said that this is the highest premium service.
- Another member asked with regard to the funding coming from pass-through funding, do we have to use those funds to supplement our volunteer driver programs? There is no more funding coming from the general fund so we are using our pass-through funds. It is becoming more difficult for us to provide a wide array of services as Alameda CTC continues to define gap funding.

Mobility Management and Travel Training

Members did not provide input on this service.

Meal Service Delivery

Member input:

- This should be further defined to describe the subsidy or what the options look like. The description should include maximum subsidies, equitability, cost per meal, etc.

Scholarship/Subsidized Fare Program

Staff comments:

- Purchasing large quantities of East Bay Paratransit tickets for resale may no longer be allowed under the new guidelines.

ADA-mandated Services

Staff comments:

- Federal guidelines would supersede our guidelines.

TAC members and staff did not reach consensus on the Paratransit Implementing Guidelines, and concluded that the group would have to re-address the following issues at another time.

- Disability or age – ADA eligibility
- Eligibility and age issues
- Door-to-door car accommodation
- Uniformity
- Equity
- Cost-effectiveness
- Matching people with the right services
- The intersection with the CMMP Pilots
- Services for able-body people
- Reimbursement versus vouchers

5. Technical Exchange**A. Mobility Management**

None due to time constraints.

B. Preparedness

None due to time constraints.

C. Ask a TAC Member

None due to time constraints.

D. Other Technical Exchange Items

None due to time constraints.

6. Information Items**A. CWTP-TEP Status Update**

None due to time constraints.

B. SRAC Update

None due to time constraints.

C. PAPCO Update

None due to time constraints.

D. TAC Committee Member and CTC Staff

None due to time constraints.

E. Alameda CTC Staff Report

None due to time constraints.

F. Outreach

Krystle Pasco reported on the following outreach events:

- 10/13/11 – Annual Health Fair in Hayward
- 10/18/11 – Countywide Transportation Plan and Transportation Expenditure (CWTP-TEP) Interactive Workshop at South Berkeley Senior Center
- 10/19/11 – CWTP-TEP Interactive Workshop at San Leandro Senior Community Center
- 10/20/11 – North County Transportation Forum at Alameda CTC
- 10/24/11 – CWTP-TEP Interactive Workshop at East Oakland Senior Center
- 10/25/11 – 12th Annual Health and Resource Fair for Seniors in Newark
- 10/27/11 – CWTP-TEP Interactive Workshop at Union City Sports Center
- 11/02/11 – CWTP-TEP Interactive Workshop at Dublin Public Library
- 11/05/11 – ACCESS Resource Fair in Alameda

G. Other Staff Updates

None due to time constraints.

7. Draft Agenda Items for Next Meeting

- A. Input on CWTP-TEP
- B. Discussion on Involvement of Community-based, Nonprofit, Social Service Transportation Providers
- C. Discussion on Revised Mid-year Report Forms
- D. Update on Hospital Discharge Transportation Service/Wheelchair Scooter Breakdown Transportation Service
- E. Technical Exchange – Recurring Items

10. Adjournment

The meeting adjourned at 3:34 p.m.

Midyear Paratransit Program Reporting

Reporting Period July 1, 2011 through December 31, 2011

Note: In July 2010, the Alameda County Transportation Improvement Authority (ACTIA) merged with the Alameda County Congestion Management Agency to become the Alameda County Transportation Commission (Alameda CTC). Agencies and jurisdictions that have pass-through fund and grant agreements with ACTIA must continue to submit mid-year program compliance reports. See below for submittal instructions.

This document includes the PDF report form and instructions for submittal.

Requirements and Instructions

Measure B paratransit fund recipients are required to submit to the Alameda CTC one electronic version of the report for mid-year reporting.

Midyear Paratransit Program Report Deadline: February 1, 2012

The Mid-year Paratransit Program Report includes a PDF Mid-year Paratransit Program Report.

Electronic submission: Save the online PDF form to your hard drive with your agency name and date in the file name (e.g., Albany_FY11-12_Paratransit_Program_Midyear_Report_020112.pdf). You can start work on the PDF and finish it later; simply save it to your hard drive. Submit one copy of the PDF via email by February 1, 2012. Send it to narmenta@alamedactc.org. If you have questions, you can reach Naomi Armenta via email or at (510) 208-7469.

Midyear Paratransit Program Report
Due by February 1, 2012

Agency Name:
Date Submitted:
Name and Title of Submitter:
Secondary Agency Contact Name:
Phone Number:
Fax:
E-mail:

Clearly label additional attachments as needed.

1. Describe the specific types of non-Measure B funding your agency received, if any. (max. 255 characters)
2. Did your agency receive additional Measure B revenues during 7/1/11–12/31/11 to support your base paratransit program such as Minimum Service Level Funds or Stabilization Funds? (max. 255 characters)
3. List any contracted firms below. (max. 255 characters)
4. Did you use any undesignated reserve funds during 7/1/11–12/31/11? Describe below. (max. 255 characters)
5. Did you make any Measure B capital expenditures during 7/1/10–12/31/10, such as purchase of vehicles or durable equipment? Describe below. (max. 255 characters)
6. Describe any miscellaneous expenditures below. (max. 255 characters)
7. Describe any changes to planned services below.
Referring to your annual submittal, please describe any service changes since you submitted your plan, including service availability, reservation time period, days/hours of serve, eligibility requirements, service area limits, fares, trip limits, etc. (max. 550 characters)
8. Describe any changes to planned performance below. (max. 550 characters)
9. What changes in program enrollment occurred during the reporting period? (max. 255 characters)
10. Is there a waiting list? If so, what changes occurred during this reporting period? (max. 255 characters)
11. Describe any changes to your driver training program in this reporting period. (max. 255 characters)

12. Describe any changes to your customer satisfaction measures during this reporting period. (max. 255 characters)

13. Is your program currently meeting Minimum Service Levels (see appendix)?

Yes

No

N/A – ADA-Mandated Provider

If no, which ones are you not meeting and how? (max. 255 characters)

14. Describe any issues that may have impacted your program during this reporting period. (max. 255 characters)

DRAFT

Alameda CTC Mid-year Paratransit Program Report
 Reporting Period July 1, 2011 through December 31, 2011

15. What type of Paratransit projects and programs did Measure B fund? Describe the projects and/or programs implemented with Measure B Paratransit Funds during 7/1/11–12/31/11.

Project Type Options: Capital Purchase, Customer Service and Outreach, EBP Ticket Purchase, Group Trips, Individual Demand-response Trips, Management, Meal Delivery, Shuttle or Fixed-route Trips, or Other

Project Type	Project Name	Project Description	Project Status (<i>at the end of Dec. 2011</i>)
12 rows			

16. What future Paratransit projects and programs does your agency plan to use Measure B funds to implement?

Describe the planned projects and/or programs using Measure B Paratransit Pass-through Program Funds and the projected schedule. Do not include grant-funded projects, unless your agency uses both pass-through and grant funds for the project (max. 1,300 characters).

DRAFT

Midyear Report Appendix
PAPCO-approved Minimum Service Levels

	Minimum Service Level	A Program <i>Exceeds</i> this MSL if...
1.	Regarding who programs serve: <ul style="list-style-type: none"> • People 18 and above with disabilities who are unable to use fixed route services. • Seniors 80 and above without proof of a disability 	<ul style="list-style-type: none"> • It serves minors with disabilities. • Seniors under 80 without proof of disability.
2.	Regarding the type of service programs provide: <ul style="list-style-type: none"> • Accessible individual demand-responsive service 	<ul style="list-style-type: none"> • It offers additional services for participants, such as group trips or meal delivery.
3.	Regarding the time and days service is provided: <ul style="list-style-type: none"> • At least five days per week between the hours of 8 am and 5 pm (excluding holidays) 	<ul style="list-style-type: none"> • It offers service more than five days a week. • Its service hours begin before 8 am and/or extend after 5pm.
4.	Regarding the service area of a program: <ul style="list-style-type: none"> • Residents using this program are able to meet life needs, including but not limited to travel to major medical facilities, full service grocery stores and other basic necessities, if ADA services, or coordination between base programs are unable to provide these trips. 	<ul style="list-style-type: none"> • It provides trips to locations beyond those which residents would travel to fulfill life needs, such as recreational trips outside city boundaries.
5.	Regarding fares: <ul style="list-style-type: none"> • Fares should be comparable to East Bay Paratransit and equated to distance for van/sedan trips • Fares for Taxi trips should not exceed 50% of the total cost of the trip 	<ul style="list-style-type: none"> • If a rider pays less than they would for a comparable trip on East Bay Paratransit for a van/sedan trip. • If a rider pays less than 50% of the total cost of the trip for a taxi trip.
6.	Regarding interim service for individuals applying for or awaiting ADA certification <ul style="list-style-type: none"> • Interim service should be provided within three business days upon receipt of application • Interim service should be provided at the request of a health care provider or ADA provider. 	<ul style="list-style-type: none"> • It provides interim service in less than three business days.
7.	Regarding reservations: <ul style="list-style-type: none"> • Programs should accept reservations between the hours of 8 am and 5 pm Monday – Friday. 	<ul style="list-style-type: none"> • It accepts reservations before 8 am and/or after 5 pm. • It accepts reservations on weekends.



Countywide Transportation Plan Update and Transportation Expenditure Plan Development Overview

The Alameda CTC is in the process of updating the Alameda County Countywide Transportation Plan (CWTP), a 25-year plan that lays out a strategy for addressing transportation needs for all users in Alameda County and feeds into the Regional Transportation Plan. The Alameda CTC is also developing a new Transportation Expenditure Plan (TEP) concurrently with the CWTP.

The following committees are involved in the CWTP-TEP development process:

Steering Committee: Comprised of 13 members from the Alameda CTC including representatives from the cities of Berkeley, Emeryville, Hayward, Livermore, Newark, Oakland, Pleasanton, and Union City, as well as Alameda County, BART and AC Transit. Mayor Mark Green of Union City is the chair and Councilmember Kriss Worthington of Berkeley is the vice-chair. The purpose of the Steering Committee is to lead the planning effort, which will shape the future of transportation throughout Alameda County. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org

Technical Advisory Working Group (TAWG): Comprised of agency staff representing all areas of the County including planners and engineers from local jurisdictions, all transit operators in Alameda County, and representatives from the park districts, public health, social services, law enforcement, and education. The purpose of the Technical Advisory Working Group is to provide technical input, serve in an advisory capacity to the Steering Committee, and share information with the Community Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Beth Walukas, Deputy Director of Planning, (510) 208-7405, bwalukas@alamedactc.org
- Saravana Suthanthira, Senior Transportation Planner, (510) 208-7426, ssuthanthira@alamedactc.org

continued

Community Advisory Working Group (CAWG): Comprised of 27 members representing diverse interests throughout Alameda County including business, civil rights, education, the environment, faith-based advocacy, health, public transit, seniors and people with disabilities, and social justice. The purpose of the Community Advisory Working Group is to provide input on the Countywide Transportation Plan and the Transportation Expenditure Plan to meet the multi-modal needs of our diverse communities and businesses in Alameda County, serve in an advisory capacity to the Steering Committee, and share information with the Technical Advisory Working Group. To view the meeting calendar, visit <http://www.alamedactc.org/events/month/now>.

Staff liaisons:

- Tess Lengyel, Deputy Director of Policy, Public Affairs, and Legislation, (510) 208-7428, tlengyel@alamedactc.org
- Diane Stark, Senior Transportation Planner, (510) 208-7410, dstark@alamedactc.org



Memorandum

DATE: June 27, 2011

TO: Bicycle and Pedestrian Advisory Committee (BPAC)

FROM: Beth Walukas, Deputy Director of Planning
Tess Lengyel, Deputy Director of Policy, Public Affairs and Legislation

SUBJECT: Review of Sustainable Community Strategy (SCS)/Regional Transportation Plan (RTP) and Countywide Transportation Plan (CWTP)/ Transportation Expenditure Plan Information

Recommendation

This item is for information only. No action is requested.

Summary

This item provides information on regional and countywide transportation planning efforts related to the updates of the Countywide Transportation Plan and Sales Tax Transportation Expenditure Plan (CWTP-TEP) as well as the Regional Transportation Plan (RTP) and the development of the Sustainable Community Strategy (SCS).

Discussion

ACTAC; the Planning, Policy and Legislation Committee (PPLC); the Alameda CTC Board; the Citizen's Watchdog Committee; the Paratransit Advisory and Planning Committee; the Citizen's Advisory Committee; and the Bicycle and Pedestrian Advisory Committee receive monthly updates on the CWTP-TEP and RTP/SCS. The purpose of this report is to keep various Committee and Working Groups updated on regional and countywide planning activities, alert Committee members about issues and opportunities requiring input in the near term, and provide an opportunity for Committee feedback in a timely manner. CWTP-TEP Committee agendas and related documents are available on the Alameda CTC website. RTP/SCS related documents are available at www.onebayarea.org.

July 2011 Update:

This report focuses on the month of July 2011. A summary of countywide and regional planning activities for the next three months is found in Attachment A and a three year schedule for the countywide and the regional processes is found in Attachment B and Attachment C respectively. Highlights include MTC and ABAG's alternative scenario and performance assessment and the release of Alameda CTC's first round evaluation results of the transportation investment packages.

1) MTC/ABAG Development of Alternative Land Use and Transportation Scenarios

MTC and ABAG have released draft alternative land use and transportation scenarios, which were presented to the MTC Planning and ABAG Administration Committees and the MTC Commission at

their June 10 and June 22 meetings. The MTC Commission and ABAG Administrative Committee after much discussion and public comment approved five land use options and two transportation options and directed staff to bring back additional information on how social equity will be accomplished in the analysis. MTC staff will begin its performance assessment with result anticipated to be released in October.

2) RTP/SCS Work Element Proposals

MTC continues to refine their proposals and guidance for the following work elements of the RTP/SCS including:

- Releasing draft 25-year revenue projections (county budgets are not anticipated to be available until Fall 2011); and
- Developing draft transit capital, local streets and roads maintenance needs, and transit operation needs estimates.

3) Upcoming Meetings Related to Countywide and Regional Planning Efforts:

Committee	Regular Meeting Date and Time	Next Meeting
CWTP-TEP Steering Committee	4 th Thursday of the month, noon Location: Alameda CTC	July 28, 2011 No August Meeting September 22, 2011
CWTP-TEP Technical Advisory Working Group	2 nd Thursday of the month, 1:30 p.m. Location: Alameda CTC	July 14, 2011 No August Meeting September 8, 2011
CWTP-TEP Community Advisory Working Group	1 st Thursday of the month, 3:00 p.m. Location: Alameda CTC	July 7, 2011 No August Meeting September 1, 2011
SCS/RTP Regional Advisory Working Group	1 st Tuesday of the month, 9:30 a.m. Location: MetroCenter, Oakland	July 5, 2011 August 2, 2011 September 6, 2011
SCS/RTP Equity Working Group	Location: MetroCenter, Oakland	July 13, 2011 August 10, 2011 September 14, 2011
SCS/RTP Housing Methodology Committee	10 a.m. Location: BCDC, 50 California St., 26th Floor, San Francisco	July 28, 2011

Fiscal Impact

None.

Attachments

- Attachment A: Summary of Next Quarter Countywide and Regional Planning Activities
 Attachment B: CWTP-TEP-RTP-SCS Development Implementation Schedule
 Attachment C: One Bay Area SCS Planning Process

Summary of Next Quarter Countywide and Regional Planning Activities (October 2011 through January 2012)

Countywide Planning Efforts (CWTP-TEP)

The three year CWTP-TEP schedule showing countywide and regional planning milestone schedules is found in Attachment B. Major milestone dates are presented at the end of this memo. During the October 2011 through January 2012 time period, the CWTP-TEP Committees will be focusing on:

- Coordinating with ABAG and local jurisdictions to provide comments on the Alternative Land Use Scenarios for the Sustainable Communities Strategy (SCS);
- Coordinating with the local jurisdictions to develop a draft Alameda County Locally Preferred SCS to test with the financially constrained transportation network in October;
- Responding to comments on the Administrative Draft CWTP;
- Refining the financially constrained list of projects and programs for the Draft CWTP;
- Developing the second draft CWTP;
- Refining the countywide 25-year revenue projections consistent and concurrent with MTC's 25-year revenue projections;
- Developing first draft Transportation Expenditure Plan (TEP) list of projects and programs;
- Conducting public outreach and a second poll; and
- Presenting the Draft CWTP and Draft TEP to the Steering Committee and Commission for approval.

Regional Planning Efforts (RTP-SCS)

Staff continues to coordinate the CWTP-TEP with planning efforts at the regional level including the Regional Transportation Plan (MTC), the Sustainable Communities Strategy (ABAG), Climate Change Bay Plan and amendments (San Francisco Bay Conservation and Development Commission (BCDC)) and CEQA Guidelines (Bay Area Air Quality Management District (BAAQMD)).

In the three month period for which this report covers, MTC and ABAG are focusing on

- Conducting a scenario analysis of five land use options and two transportation network (Alameda CTC staff is providing input into both of these activities);
- Releasing the results of the scenario analysis and project performance assessment;
- Refining draft 25-year revenue projections;
- Finalizing maintenance needs and Regional Programs estimates; and
- Adopting a RHNA Methodology.

Staff will be coordinating with the regional agencies and providing feedback on these issues, through:

- Participating on the MTC/ABAG Regional Advisory Working Group (RAWG),
- Participating on regional Sub-committees (Equity sub-committee);
- Developing a written response to the Alternative Land Use Scenarios;
- Developing local transportation network priorities through the CWTP-TEP process; and
- Assisting in public outreach.

Key Dates and Opportunities for Input¹

The key dates shown below are indications of where input and comment are desired. The major activities and dates are highlighted below by activity:

Sustainable Communities Strategy:

Presentation of SCS information to local jurisdictions: Completed
Initial Vision Scenario Released: March 11, 2011: Completed
Draft Alternative Land Use Scenarios Released: Completed (released August 26, 2011)
Preferred SCS Scenario Released/Approved: March/May 2012

RHNA

RHNA Process Begins: January 2011
Draft RHNA Methodology Released: December 2011
Draft RHNA Plan released: February 2012
Final RHNA Plan released/Adopted: July 2012/October 2012

RTP

Develop Financial Forecasts and Committed Funding Policy: Completed
Call for RTP Transportation Projects: Completed
Conduct Performance Assessment: May 2011 - November 2011
Transportation Policy Investment Dialogue: November 2011 – April 2012
Prepare SCS/RTP Plan: April 2012 – October 2012
Draft RTP/SCS for Released: November 2012
Prepare EIR: December 2012 – March 2013
Adopt SCS/RTP: April 2013

CWTP-TEP

Develop Alameda County Locally Preferred SCS Scenario: May 2011 – May 2012
Call for Projects: Completed
Administrative Draft CWTP: Completed
Preliminary TEP Program and Project list: October 2011
Draft CWTP and TEP Released: December 2011
Plans Outreach: January 2011 – June 2012
Adopt Final CWTP and TEP: May 2012
TEP Submitted for Ballot: July 2012

¹ Note that the regional schedule is being updated. Attachment A reflects the proposed revisions to the schedule while Attachment C does not. MTC will provide a revised Attachment C once the revised schedule is approved by the Commission.

Calendar Year 2010

Task	2010						Meeting FY2010-2011	2010				
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Alameda CTC Committee/Public Process												
Steering Committee			Establish Steering Committee	Working meeting to establish roles/responsibilities, community working group	RFP feedback, tech working group	Update on Transportation/ Finance Issues	Approval of Community working group and steering committee next steps	No Meetings		Feedback from Tech, comm working groups	No Meetings	Expand vision and goals for County ?
Technical Advisory Working Group								No Meetings		Roles, resp, schedule, vision discussion/ feedback	No Meetings	Education: Trans statistics, issues, financials overview
Community Advisory Working Group								No Meetings		Roles, resp, schedule, vision discussion/ feedback	No Meetings	Education: Transportation statistics, issues, financials overview
Public Participation								No Meetings			Stakeholder outreach	
Agency Public Education and Outreach	Information about upcoming CWTP Update and reauthorization											
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level						Board authorization for release of RFPs	Pre-Bid meetings	Proposals reviewed	ALF/ALC approves shortlist and interview; Board approves top ranked, auth. to negotiate or NTP	Technical Work		
Polling												
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Local Land Use Update P2009 begins & PDA Assessment begins						Green House Gas Target approved by CARB.	Start Vision Scenario Discussions		
											Adopt methodology for Jobs/Housing Forecast (Statutory Target)	Projections 2011 Base Case
												Adopt Voluntary Performance Targets

Calendar Year 2011

Task	2011						FY2011-2012	2011				
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Alameda CTC Committee/Public Process												
Steering Committee	Adopt vision and goals; begin discussion on performance measures, key needs	Performance measures, costs guidelines, call for projects and prioritization process, approve polling questions, initial vision scenario discussion	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update (draft list approval), project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects final list to MTC, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Meeting moved to December due to holiday conflict	Review 2nd draft CWTP; 1st draft TEP
Technical Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Review 2nd draft CWTP, 1st draft TEP, poll results update	No Meetings
Community Advisory Working Group	Comment on vision and goals; begin discussion on performance measures, key needs	Continue discussion on performance measures, costs guidelines, call for projects, briefing book, outreach	Review workshop outcomes, transportation issue papers, programs, finalize performance measures, land use discussion, call for projects update	Outreach and call for projects update, project and program packaging, county land use	Outreach update, project and program screening outcomes, call for projects update, TEP strategic parameters, land use, financials, committed projects	No Meetings.	Project evaluation outcomes; outline of CWTP; TEP Strategies for project and program selection	No Meetings	1st Draft CWTP, TEP potential project and program packages, outreach and polling discussion		Review 2nd draft CWTP, 1st draft TEP, poll results update	No Meetings
Public Participation	Public Workshops in two areas of County: vision and needs; Central County Transportation Forum	Public Workshops in all areas of County: vision and needs		East County Transportation Forum			South County Transportation Forum	No Meetings		2nd round of public workshops in County: feedback on CWTP,TEP; North County Transportation Forum		No Meetings
Agency Public Education and Outreach	Ongoing Education and Outreach through November 2012						Ongoing Education and Outreach through November 2012					
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Feedback on Technical Work, Modified Vision, Preliminary projects lists					Work with feedback on CWTP and financial scenarios	Technical work refinement and development of Expenditure plan, 2nd draft CWTP					
Polling	Conduct baseline poll									Polling on possible Expenditure Plan projects & programs	Polling on possible Expenditure Plan projects & programs	
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013			Release Initial Vision Scenario	Detailed SCS Scenario Development			Release Detailed SCS Scenarios	Technical Analysis of SCS Scenarios; Adoption of Regional Housing Needs Allocation Methodology		SCS Scenario Results/and funding discussions		Release Preferred SCS Scenario
	Discuss Call for Projects		Call for Transportation Projects and Project Performance Assessment		Project Evaluation		Draft Regional Housing Needs Allocation Methodology					
	Develop Draft 25-year Transportation Financial Forecasts and Committed Transportation Funding Policy											

Calendar Year 2012

Task	2012					FY2011-2012						
	January	February	March	April	May	June	July	August	Sept	Oct	November	
Alameda CTC Committee/Public Process												
Steering Committee	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed	Adopt Draft Plans	Adopt Final Plans	Expenditure Plan on Ballot					VOTE: November 6, 2012	
Technical Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed								VOTE: November 6, 2012	
Community Advisory Working Group	Full Draft TEP, Outcomes of outreach meetings	Finalize Plans	Meetings to be determined as needed								VOTE: November 6, 2012	
Public Participation			Expenditure Plan City Council/BOS Adoption								VOTE: November 6, 2012	
Agency Public Education and Outreach	Ongoing Education and Outreach Through November 2012 on this process and final plans					Ongoing Education and Outreach through November 2012 on this process and final plans						
Alameda CTC Technical Work												
Technical Studies/RFP/Work timelines: All this work will be done in relation to SCS work at the regional level	Finalize Plans											
Polling					Potential Go/No Go Poll for Expenditure Plan							
Sustainable Communities Strategy/Regional Transportation Plan												
Regional Sustainable Community Strategy Development Process - Final RTP in April 2013	Approval of Preferred SCS, Release of Regional Housing Needs Allocation Plan	Begin RTP Technical Analysis & Document Preparation	Prepare SCS/RTP Plan					Release Draft SCS/RTP for review				

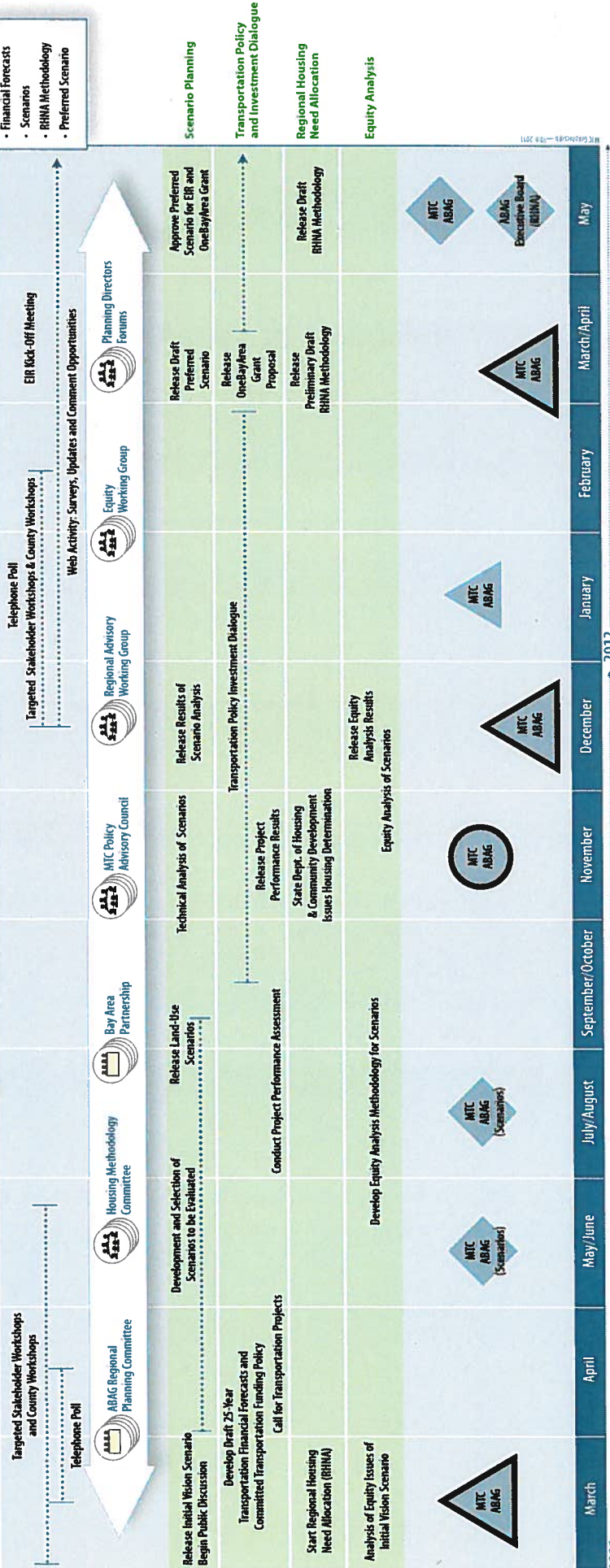
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BayArea Plan

Plan Bay Area Planning Process: Phase 2 Detail*

Revised October 2011

Phase 2: Scenario Planning, Transportation Policy and Investment Dialogue



- Phase Two Actions/Decisions:
- Initial Vision Scenario
 - Financial Forecasts
 - Scenarios
 - RHMA Methodology
 - Preferred Scenario

Scenario Planning

Transportation Policy and Investment Dialogue

Regional Housing Need Allocation

Equity Analysis

ABAG - ABAG Administrative Committee
MTC - MTC Planning Committee

JOINT document release by
MTC - MTC Planning Committee
ABAG and MTC

Decision

JOINT meeting of the ABAG Administrative Committee and the
MTC Planning Committee for Discussion/Public Comment

Meeting for Discussion/
Public Comment

Policy Board
Actions

For more information on key actions and decisions and how to get involved, visit OneBayArea.org

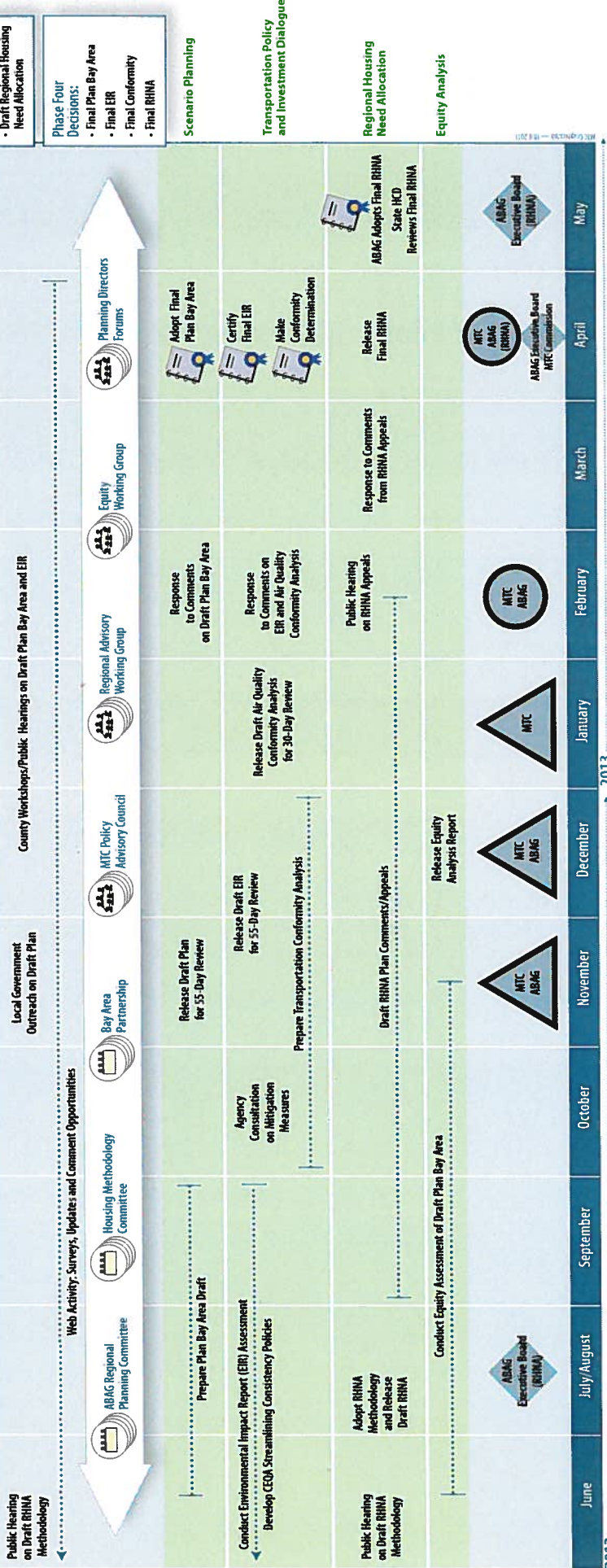
BayArea Plan

Plan Bay Area Planning Process: Phases 3 & 4 Details for 2012-2013*

Revised October 2011

Phase 3: Regional Housing Need Allocation (RHNA), Environmental/Technical Analyses and Draft Plans

Phase 4: Plan Adoption



Local Government and Public Engagement

Milestones

Policy Board Actions

*Subject to change

Policy Board Actions

Meeting for Discussion/Public Comment

Decision

Document Release

JOINT document release by MTC ABAG and MTC

ABAG - ABAG Administrative Committee
MTC - MTC Planning Committee

For more information on key actions and decisions and how to get involved, visit OneBayArea.org

CURRENT PAPCO APPOINTMENTS

Appointer

- A. C. Transit
- BART
- LAVTA
- Union City Transit
- City of Berkeley
- City of Emeryville
- City of Dublin
- City of Fremont
- City of Hayward
- City of Livermore
- City of Oakland; Councilmember
Rebecca Kaplan
- City of Piedmont
- City of Pleasanton
- City of Union City
- Supervisor Wilma Chan

- Supervisor Nadia Lockyer

- Supervisor Keith Carson

- Supervisor Nate Miley

- Supervisor Scott Haggerty

Member

- Hale Zukas
- Harriette Saunders
- Esther Waltz
- Larry Bunn
- Aydan Aysoy
- Joyce Jacobson
- Shawn Costello
- Sharon Powers
- Vanessa Proee
- Jane Lewis
- Rev. Carolyn M. Orr

- Gaye Lenahan
- Carmen Rivera-Hendrickson
- Clara Sample
- Sylvia Stadmire
- Renee Wittmeier
- Herb Clayton
- Michelle Rousey
- Jonah Markowitz
- Will Scott
- Betty Mulholland
- Sandra Johnson Simon
- Herb Hastings
- Maryanne Tracy-Baker

VACANCIES

Vacancies are on hold, pending adoption of new appointment structure. If you have any questions, please contact Naomi at (510) 208-7469.

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