

Attention!!!

Please note that the May 21, 2012 PAPCO meeting will be from 1 to 3:30 p.m. at 1333 Broadway, Suite 300. Please plan your transportation accordingly. This meeting will be the third Monday of the month, rather than the fourth, due to Memorial Day. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, May 21, 2012, 1 to 3:30 p.m.

Meeting Outcomes:

- Provide an updated recommendation on the Coordination and Mobility Management Planning (CMMP) – Volunteer Driver Program
- Request membership on the Bylaws Subcommittee
- Make a recommendation to the Commission on Base Program and Minimum Service Level (MSL) funding
- Receive a report from East Bay Paratransit
- Receive a staff update and provide input on the Annual Mobility Workshop

1:00 – 1:12 p.m. Sylvia Stadmire	1. Welcome and Introductions	
1:12 – 1:15 p.m. Public	2. Public Comment	I
1:15 – 1:20 p.m. Sylvia Stadmire	3. Approval of April 23,2012 Minutes 03 PAPCO Meeting Minutes 042312.pdf – Page 1 03A Joint PAPCO TAC Meeting Minutes 042312.pdf – Page 9	A
1:20 – 1:35 p.m. Staff	4. Updated Recommendation on CMMP – Volunteer Driver Program 04 Memo Volunteer Driver Program.pdf – Page 13 <i>PAPCO members will receive updated information on the proposal for this program and determine an updated recommendation.</i>	A

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- 1:35 – 1:45 p.m. **5. Bylaws Subcommittee Membership** |
Staff [05 Bylaws Subcommittee Information.pdf](#) – Page 19
PAPCO will determine volunteers for a Bylaws Subcommittee. The subcommittee will meet on June 8th from 1 p.m. to 3 p.m. to review the PAPCO Bylaws and will forward a recommendation in June to the full PAPCO for any amendments to the Bylaws.
- 1:45 – 2:25 p.m. **6. Base Program and MSL Funding Recommendation** A
Staff [06 Program Plan Review Recommendation Summary .pdf](#) – Page 31
[06A Minimum Service Level Request Memo.pdf](#) – Page 33
[06B Minimum Service Leve Request Summary.pdf](#) – Page 34
On May 4 and 7, the PAPCO Program Plan Review subcommittees reviewed Annual Program submittals and made funding recommendations on all. PAPCO will review the subcommittee recommendations and forward a recommendation to the Commission.
- 2:25 – 2:45 p.m. **7. Report from East Bay Paratransit**
Staff *East Bay Paratransit staff will provide PAPCO with the Broker's Report.*
- 2:45 – 2:55 p.m. **8. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation** |
PAPCO [08 PAPCO Calendar of Events.pdf](#) – Page 37
[08A PAPCO Appointments.pdf](#) – Page 39
[08B PAPCO FY11-12 Work Plan.pdf](#) – Page 41
- 2:55 – 3:05 p.m. **9. Committee Reports** |
Rev. Carolyn Orr A. East Bay Paratransit Service Review Advisory
and Harriette Committee (SRAC)
Saunders B. Citizens Watchdog Committee (CWC)

10. Mandated Program and Policy Reports |

[10 Transit Correspondence.pdf](#) – Page 45

[10A ESPA Etiquette Guide.pdf](#) – Page 47

3:05 – 3:30 **11. Information Items** |

p.m.

A. Mobility Management

Staff

[11A Performance Measures Mobility Management tool.pdf](#)
– Page 49

B. Outreach

C. 2012 Annual Mobility Workshop Update

D. CWTP-TEP Status Update/Input

[11D CWTP-TEP Overview.pdf](#) – Page 53

[11D1 Regional SCS-RTP CWTP-TEP Process.pdf](#) – Page 55

[11D2 Outreach Toolkits](#) – Handout at meeting

E. Other Staff Updates

12. Draft Agenda Items for June 25, 2012 PAPCO |

A. Approval of Bylaws

B. Election of Officers for FY 12-13 (Chairman,
Vice Chairman, SRAC, CWC)

C. Quarterly Report from Hayward

D. Annual Mobility Workshop Update

3:30 p.m. **13. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next PAPCO Meeting:

Date: June 25, 2012

Time: 1 to 3:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland,
CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation
Engineer

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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.