

Attention!!!

Please note that April has a PAPCO meeting followed by a PAPCO/TAC Joint meeting. We will meet from 1 to 4 p.m. Please plan your transportation accordingly. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, April 25, 2011, 1 to 2:35 p.m.

Meeting Outcomes:

- Receive an update on Gap funding
- Evaluate fiscal year 2010-2011 Paratransit Coordination Team
- Make a recommendation on the fiscal year 2011-2012 Coordination Contract
- Confirm the Program Plan Review Subcommittees
- Receive quarterly report updates from the City of Alameda
- Receive quarterly report updates from the City of Hayward
- Receive an update on the 2011 Annual Mobility Workshop

1:00 – 1:12 p.m. **1. Welcome and Introductions**

Sylvia Stadmire

1:12 – 1:15 p.m. **2. Public Comment**

Public

1:15 – 1:20 p.m. **3. Approval of March 28, 2011 Minutes**

Sylvia Stadmire [03 PAPCO Meeting Minutes 032811.pdf](#) – Page 1

1:20 – 1:25 p.m. **4. Update on Gap Funding**

Staff

[04 Gap Funding.pdf](#) – Page 9

PAPCO members will receive an update on their recommendation for grant continuation.

1:25 – 1:40 p.m. **5. Evaluation of Fiscal Year 2010-2011 Paratransit Coordination Team**

Tess Lengyel

[05 Paratransit Coordination Team Activity Report FY10-11.pdf](#) – Page 11

[05A Paratransit Coordination Team Eval Form.pdf](#) – Page 17

PAPCO will evaluate the performance of the

Nelson\Nygaard Paratransit Coordination Team for Fiscal

Year 2010-2011.

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|--|---|---|
| 1:40 – 1:45 p.m.
Tess Lengyel | 6. Recommendation for Fiscal Year 2010-2011 Coordination Contract
<i>PAPCO will make a recommendation to the Commission on whether to approve the FY 11-12 contract with Nelson\Nygaard.</i> | A |
| 1:45 – 1:50 p.m.
Staff | 7. Confirmation of Program Plan Review Subcommittee
<i>PAPCO will confirm Program Plan Review Subcommittee membership. The Program Plan Review Subcommittees will meet on April 29 and May 2.</i> | I |
| 1:50 – 2:05 p.m.
Alameda Staff | 8. City of Alameda Quarterly Report | I |
| 2:05 – 2:20 p.m.
Hayward Staff | 9. City of Hayward Quarterly Report | I |
| 2:20 – 2:25 p.m.
PAPCO | 10. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation
<u>10 PAPCO Calendar of Events.pdf</u> – Page 19
<u>10A PAPCO Workplan.pdf</u> – Page 21
<u>10B PAPCO Vacancies.pdf</u> – Page 25 | I |
| 2:25 – 2:30 p.m.
Sharon Powers
and Harriette
Saunders | 11. Committee Reports
A. East Bay Paratransit Service Review Advisory Committee (SRAC)
B. Citizens Watchdog Committee (CWC) | I |
| 2:30 -2:35 p.m.
Staff | 12. Staff Updates
A. Mobility Management
<u>12 Fact Sheet 1 on One Call One Click.pdf</u> – Page 27
B. 2011 Annual Mobility Workshop Update
C. Outreach Update
D. Other Staff Updates | I |
| | 13. Mandated Program and Policy Reports
<u>13 Transit Correspondence.pdf</u> – Page 29 | I |

14. Draft Agenda Items for May 23, 2011 PAPCO Meeting |

- A. Stabilization Update
- B. Recommendation on Base Program and Minimum Service Level
- C. Establishment of Bylaws Subcommittee Membership
- D. Report Update from East Bay Paratransit
- E. Gap Grant Reports – Volunteer Driver Programs
- F. Annual Mobility Workshop Update

2:35 p.m. **15. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Meeting:

Date: May 23, 2011

Time: 1 to 3:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.