

Attention!!!

Please note that the March 26, 2012 PAPCO meeting will be from 1 to 3:30 p.m. at 1333 Broadway, Suite 300. Please plan your transportation accordingly. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, March 26, 2012, 1 to 3:30 p.m.

Meeting Outcomes:

- Discuss conflict of interests and ethics
- Establish Finance and Program Plan Review Subcommittee membership
- Receive an update and provide input on the Hospital Discharge Transportation Service/Wheelchair Scooter Breakdown Transportation Service (HDTs/WSBTS)
- Receive an update and provide input on the Annual Mobility Workshop
- Receive Gap Grant reports on travel training
- Receive a summary of the Paratransit Mid-year Reports

1:00 – 1:12 p.m.

1. Welcome and Introductions

Sylvia Stadmire

1:12 – 1:15 p.m.

2. Public Comment

Public

1:15 – 1:20 p.m.

3. Approval of February 27, 2012 Minutes

Sylvia Stadmire

[03 PAPCO Meeting Minutes 022712.pdf](#) – Page 1
[03A Joint PAPCO TAC Meeting Minutes 022712.pdf](#) –
Page 9

A

1:20 – 1:35 p.m.

4. Discussion on Conflicts of Interest and Ethics

PAPCO and Staff

[04 Memo Conflict of Interest and Ethics.pdf](#) –
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PAPCO members will discuss ethics and internal practices related to funding actions.

I

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- | | | | |
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| 1:35 – 1:50 p.m.
PAPCO and Staff | 5. | <p>Establish Subcommittee Membership for Fiduciary Training and Finance Subcommittee and Program Plan Review Subcommittee</p> <p>05 Fiduciary Training and Finance Subcommittee Information.pdf – Page 17</p> <p>05A Program Plan Review Subcommittee Information.pdf – Page 19</p> <p><i>PAPCO will determine volunteers for a Fiduciary Training and Finance Subcommittee that will meet on April 13th from 1 p.m. to 4 p.m. and Program Plan Review Subcommittees that will meet on May 4th and 7th from 10 a.m. to 5 p.m.</i></p> | A |
| 1:50 – 2:05 p.m.
Krystle Pasco | 6. | <p>Update on Hospital Discharge Transportation Service/Wheelchair Scooter Breakdown Transportation Service (HDTs/WSBTS)</p> <p><i>Staff will provide an update on these Countywide services provided by the Alameda CTC.</i></p> | I |
| 2:05 – 2:20 p.m.
Staff | 7. | <p>Update and Input on Annual Mobility Workshop</p> <p><i>Staff will provide an update and PAPCO will provide input on preparations for the ninth annual workshop.</i></p> | I |
| 2:20 – 3:00 p.m.
Guest Speakers | 8. | <p>Gap Grant Reports – Travel Training</p> <p><i>PAPCO will receive a Gap Grant report from Tri-City Travel Training and Mobility Matters.</i></p> | I |
| | 9. | <p>Summary of the Mid-year Reports</p> <p>09 FY11-12 Mid-year Report Summary.pdf – Page 25</p> | I |
| 3:00 – 3:10 p.m.
PAPCO | 10. | <p>Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation</p> <p>10 PAPCO Calendar of Events.pdf – Page 33</p> <p>10A PAPCO Appointments.pdf – Page 35</p> <p>10B PAPCO FY11-12 Work Plan.pdf – Page 37</p> | I |
| 3:10 – 3:20 p.m.
Rev. Carolyn Orr
and Harriette
Saunders | 11. | <p>Committee Reports</p> <p>A. East Bay Paratransit Service Review Advisory Committee (SRAC)</p> <p>B. Citizens Watchdog Committee (CWC)</p> | I |

12. Mandated Program and Policy Reports |

[12 SRAC Minutes 02082012.pdf](#) – Page 41

[12A Transit Correspondence.pdf](#) – Page 47

3:20 – 3:30 p.m. **13. Information Items** |

Staff

A. Mobility Management

[13A Volunteer Driver Programs.pdf](#) – Page 49

B. Outreach

C. CWTP-TEP Status Update/Input

[13C CWTP-TEP Overview.pdf](#) – Page 53

[13C1 Regional SCS-RTP CWTP-TEP Process.pdf](#) –
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14. Draft Agenda Items for April 23, 2012 PAPCO |

A. FY 11-12 Coordination Evaluation

B. FY 12-13 Coordination Contract Recommendation

C. Confirmation of Program Plan Review Subcommittee

D. Report from East Bay Paratransit Broker/
Claims Report

E. Quarterly Report from Alameda and Hayward

F. Annual Mobility Workshop Update

3:30 p.m. **15. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Joint PAPCO/TAC Meeting:

Date: April 23, 2012

Time: 1 to 4 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA
94612

Next PAPCO Meeting:

Date: May 28, 2012

Time: 1 to 3:30 p.m.

Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA
94612

Staff Liaisons:

John Hemiup, Senior Transportation
Engineer

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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.