

Attention!!!

Please note that the January 23, 2012 PAPCO meeting will be from 1 to 3:30 p.m. at 1333 Broadway, Suite 300. Please plan your transportation accordingly. The agenda packet is enclosed.

If you have any additional questions, please contact Naomi at (510) 208-7469.

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Paratransit Advisory and Planning Committee Meeting Agenda

Monday, January 23, 2012, 1 to 3:30 p.m.

Meeting Outcomes:

- Make a recommendation on the funding formula.
- Discuss the Gap Policy.
- Make a recommendation on the annually renewed Paratransit Coordination Contract.
- Receive a report from East Bay Paratransit (EBP) on the Customer Survey and Interactive Voice Response (IVR) Gap grant.
- Receive quarterly reports from Alameda and Hayward.

1:00 – 1:12 p.m. **1. Welcome and Introductions**

Sylvia Stadmire

1:12 – 1:15 p.m. **2. Public Comment**

Public

1:15 – 1:20 p.m. **3. Approval of November 28, 2011 Minutes**

Sylvia Stadmire

[03 PAPCO Meeting Minutes 112811.pdf](#) – Page 1

1:20 – 1:35 p.m. **4. Recommendation on the Funding Formula**

PAPCO and Staff

[04 Memo on Funding Formula.pdf](#) – Page 9

PAPCO members will receive a report from the Joint Funding Formula Subcommittee and determine a recommendation for the Alameda CTC Board regarding the pass-through funding formula.

1:35 – 2:00 p.m. **5. Discussion on Gap Policy**

Staff

PAPCO members will review prior Gap funding priorities and begin to discuss priorities for the current year and ongoing Gap funding.

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| 2:00 – 2:10 p.m.
Staff | 6. Recommendation on Annually Renewed Paratransit Coordination Contract
06 Progress Report FY 10/11.pdf – Page 15 | A |
| 2:10 – 2:40 p.m.
EBP Staff | 7. Report from EBP on the Customer Survey and the IVR Web-based Scheduling Software Gap Grant
<i>EBP staff will report on the Customer Survey and the IVR grant project.</i> | I |
| 2:40 – 2:55 p.m.
Hayward Staff | 8. City of Hayward Quarterly Report | I |
| 2:55 – 3:10 p.m.
Alameda Staff | 9. City of Alameda Quarterly Report | I |
| 3:10 – 3:20 p.m.
PAPCO | 10. Member Reports on PAPCO Mission, Roles, and Responsibilities Implementation
10 PAPCO Calendar of Events.pdf – Page 19
10A PAPCO Appointments.pdf – Page 21
10B PAPCO FY11-12 Work Plan.pdf – Page 23 | I |
| 3:20 – 3:25 p.m.
Rev. Carolyn Orr
and Harriette
Saunders | 11. Committee Reports
A. East Bay Paratransit Service Review Advisory Committee (SRAC)
B. Citizens Watchdog Committee (CWC) | I |
| | 12. Mandated Program and Policy Reports
12 WAAC Minutes 090711.pdf – Page 27 | I |
| 3:25 – 3:30 p.m.
Staff | 13. Information Items
A. Mobility Management
13A ATI Definition of Travel Training.pdf – Page 31
B. Outreach
C. CWTP-TEP Status Update/Input
13C CWTP-TEP Overview.pdf – Page 33
13C1 Regional SCS-RTP CWTP-TEP Process.pdf – Page 35 | I |

14. Draft Agenda Items for February 27, 2012 PAPCO |

- A. Gap Policy Recommendation
- B. Transit Accessible Seat Signage Discussion
- C. Conflict of Interest and Ethics Discussion
- D. Gap Grant Reports – Shuttle
- E. TAC Report
- F. Summary Report of Gap Grants
- G. Quarterly Education and Training
- H. 2012 Annual Mobility Workshop Brainstorm

3:30 p.m. **15. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Joint PAPCO/TAC Meeting:

Date: February 27, 2011
Time: 1 to 4 p.m.
Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Next PAPCO Meeting:

Date: March 26, 2012
Time: 1 to 3:30 p.m.
Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons:

John Hemiup, Senior Transportation Engineer
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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <http://www.alamedactc.com/directions.html>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.