

www.AlamedaCTC.org

Citizens Watchdog Committee Meeting Agenda

Monday, November 19, 2012, 6:30 to 8:30 p.m. 1333 Broadway, Suite 300, Oakland, CA 94612

Meeting Outcomes:

- Receive an update on the Program Compliance Workshop
- Report on the CWC Pre- and Post-Audit Subcommittee Meetings
- Receive an Independent Audit Presentation on ACTIA through its termination on February 29, 2012
- Receive an update on the fiscal year 2012-2013 (FY 12-13) quarterly investment report
- Receive an outreach summary on the 10th Annual CWC Report to the Public
- Receive an update on the One Bay Area Grant Program

6:30 – 6:35 p.m.	1.	Welcome and Introductions
6:35 – 6:40 p.m.	2.	Public Comment
6:40 – 6:45 p.m.	3.	Approval of July 9, 2012 Minutes <u>03 CWC Meeting Minutes 070912.pdf</u> – Page 1
6:45 – 7:00 p.m.	4.	Program Compliance Workshop Update <u>04 EOY ComplianceWorkshop Agenda Packet</u> <u>FY12-13.pdf</u> – Page 7
		The full Compliance Workshop Agenda Packet is available on the website at: <u>http://www.alamedactc.org/files/managed/Document/8884/</u> <u>Compliance Workshop Agenda Rollup 092012.pdf</u>
7:00 – 7:15 p.m.	5.	Report on the CWC Pre- and Post-Audit Subcommittee Meetings <u>05 CWC Pre-Audit Subcommittee Minutes</u> <u>081412.pdf</u> – Page 27 <u>05A CWC Post-Audit Subcommittee Minutes</u> <u>110212.pdf</u> –

- Page 31
- 7:15 7:45 p.m. 6. ACTIA Independent Audit Presentation through February 29, 2012 Termination <u>06 ACTIA Audited Financials Through 022912</u> <u>Termimation.pdf</u> – Page 37
- 7:45 8:00 p.m. 7. Quarterly Investment Report: FY 12-13 First Quarter Report 07 FY12-13 Quarterly Investment Report.pdf – Page 85

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8:00 – 8:10 p.m.	 8. CWC Annual Report Outreach Summary A. Summary of Outreach and Costs <u>08A Memo Annual Report Outreach.pdf</u> – Page 97 <u>08A1 Summary Publication Costs.pdf</u> – Page 101 B. Summary of Feedback 	Ι	
8:10 – 8:20 p.m.	9. CWC Member Reports/Issues Identification	I/A	
	<u>09 CWC Issues Identification Process and Form.pdf</u> – Page 105		
8:20 – 8:30 p.m.	10. Staff Reports/Board Actions		
	A. One Bay Grant Program		
	<u>10A Memo and Attachments Draft PDA Readiness</u>		
	<u>Classifications.pdf</u> – Page 109		
	10A1 Memo and Attachments OBAG Program		
	<u>Guidelines.pdf</u> – Page 125		
	B. General Items		
	<u> 10B Alameda CTC Board Action Items.pdf</u> – Page 187		
	<u>10B1_CWC_Calendar.pdf</u> – Page 191		
	<u>10B2_CWC_Roster.pdf</u> – Page 193		
8:30 p.m.	11. Adjournment		

Key: A – Action Item; I – Information/Discussion Item; full packet available at <u>www.alamedactc.org</u>

Next Meeting:

Date:	January 14, 2013
Time:	6:30 to 8:30 p.m.
Location:	Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons

Tess Lengyel, Deputy Director of Policy, Public Affairs and Legislation, (510) 208-7428, <u>tlengyel@alamedactc.org</u> Patricia Reavey, Director of Finance, (510) 208-7422, <u>preavey@alamedactc.org</u> Angie Ayers, Public Meeting Coordinator, (510) 208-7450, <u>aayers@alamedactc.org</u>

Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: <u>http://www.alamedactc.com/directions.html</u>.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.