Citizens Watchdog Committee
Meeting Agenda
Monday, January 9, 2012, 5:30 to 8:30 p.m.
1333 Broadway, Suite 300, Oakland, CA 94612

NOTE: EARLIER TIME FOR AUDIT AND COMPLIANCE REVIEW
5:30 to 6:00 p.m. – CWC Compliance Orientation
6:00 to 6:30 p.m. – Audit and Compliance Report Review
6:30 to 8:30 p.m. – Regular CWC Meeting

Meeting Outcomes:
- Receive an orientation on the CWC members' role in the audit and compliance report review process and review a sample audit and compliance report
- Review the fiscal year 2010-2011 audits and compliance reports
- Receive a presentation on the ACTIA Independent Audit
- Receive an update on projects, programs, and contracting procedures
- Receive an update on the Countywide Transportation Plan and Transportation Expenditure Plan development (CWTP-TEP)

5:30 – 6:00 p.m.	**1. CWC Compliance Report Review Process Orientation** _01_Memo_Compliance_Report_Review_Process.pdf_ – **Page 1** _01A_Sample_Audit_and_Compliance_Report.pdf_ – **Page 9**	I
6:00 – 6:30 p.m.	**2. Audit and Compliance Report Review** _02_Audit_and_Compliance_Report_Summary.pdf_ – Handout at meeting	I
6:30 – 6:35 p.m.	**3. Welcome and Introductions**	
6:35 – 6:40 p.m.	**4. Public Comment**	I
6:40 – 6:45 p.m.	**5. Approval of December 1, 2011 Minutes** _05_CWC_Meeting_Minutes_120111.pdf_ – **Page 39**	A
6:45 – 7:30 p.m.	**6. ACTIA Independent Audit Presentation** _06_Audit_Presentation.pdf_ – Presented at the meeting _06A_Memo_FY10-11_ACTIA_Audited_Financials.pdf_ – **Page 45**	I

7:30 – 8:00 p.m.	**7. Update on Projects, Programs, and Contracting Procedures**	I

8:00 – 8:15 p.m.	**8. CWC Member Reports/Issues Identification**	I

08_CWC_Issue_Identification_Form.pdf – **Page 105**

8:15 – 8:30 p.m.	**9. Staff Reports/Board Actions**	I

    A. Countywide Transportation Plan and Transportation Expenditure Plan Update

    09A_Second_Draft_TEP.pdf –**Page 107**
    09A1_Regional_SCS-RTP_CWTP-TEP_Process.pdf –**Page 153**
    09A2_CWTP-TEP_Overview.pdf –**Page 165**

    B. General Items
    Staff will provide an update on the Master Programs Funding Agreement Outcomes

    09B_Alameda_CTC_Action_Items.pdf – **Page 167**
    09B1_CWC_Calendar_FY11-12.pdf – **Page 185**
    09B2_CWC_Roster.pdf – **Page 187**

8:30 p.m.	**10. Adjournment**

Key: A – Action Item; I – Information/Discussion Item; full packet available at www.alamedactc.org

Next Meeting:
    Date: March 12, 2012
    Time: 6:30 to 8:30 p.m.
    Location: Alameda CTC Offices, 1333 Broadway, Suite 300, Oakland, CA 94612

Staff Liaisons
Tess Lengyel, Deputy Director or Policy, Public Affairs and Legislation, (510) 208-7428, tlengyel@alamedactc.org
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Location Information: Alameda CTC is located in Downtown Oakland at the intersection of 14th Street and Broadway. The office is just a few steps away from the City Center/12th Street BART station. Bicycle parking is available inside the building, and in electronic lockers at 14th and Broadway near Frank Ogawa Plaza (requires purchase of key card from bikelink.org). There is garage parking for autos and bicycles in the City Center Garage (enter on 14th Street between Broadway and Clay). Visit the Alameda CTC website for more information on how to get to the Alameda CTC: http://www.alamedactc.com/directions.html.

Public Comment: Members of the public may address the committee regarding any item, including an item not on the agenda. All items on the agenda are subject to action and/or change by the committee. The chair may change the order of items.

Accommodations/Accessibility: Meetings are wheelchair accessible. Please do not wear scented products so that individuals with environmental sensitivities may attend. Call (510) 893-3347 (Voice) or (510) 834-6754 (TTD) five days in advance to request a sign-language interpreter.