



2018 COMPREHENSIVE INVESTMENT PLAN (CIP)

QUESTIONS AND ANSWERS

ADDENDUM

Q1: When and how to submit an allocation request for Measure BB Named Capital Projects?

Measure BB Named Capital Projects are specifically identified in the 2014 Transportation Expenditure Plan as projects with discrete funding commitments and are required to receive a funding allocation from the Alameda CTC. Project Sponsors of Named Capital Projects are strongly encouraged to submit project nominations through the 2018 CIP Project Nomination process if the Project Sponsor anticipates the project will be implemented within the 2018 CIP five-year period (FY 17/18 to FY 21/22).

Project nominations through the 2018 CIP process are especially important if a Named Capital Project is anticipated to need a funding allocation from the Alameda CTC within the first two years (FY 17/18 and FY 18/19) of the 2018 CIP. An approved allocation authorizes the encumbrance and expenditure of funds for the project. Projects that are not expected to go forward until FY 19/20 to 21/22 will instead be programmed, i.e. a tentative funding commitment to the project based on funding availability. Project Sponsors with Named Capital Projects programmed in FY 19/20 to 21/22 of the CIP will need to submit a future allocation request for consideration, preferably through future CIP updates.

To submit a project nomination for a Named Capital Project use the 2018 CIP “General” Application. In the application, there is a question to identify Named Capital Projects. This will branch/limit the application questions to only the project information required to make an informed decision on the request.

Q2: What if a project sponsor is not ready to submit an allocation request for a Measure BB Named Capital Project, can an allocation request be submitted outside of the 2018 CIP Project Nomination process?

If a Project Sponsor is unsure of a Named Capital Project’s implementation within the 2018 CIP five-year period, and cannot commit to a schedule by the application deadline for the 2018 CIP, then an allocation request *could be* submitted outside of the 2018 CIP nomination process. A separate request for allocation must be submitted to Alameda CTC and approved by the Commission. The request for allocation shall include an overall project implementation plan which identifies anticipated costs by phase, other funding commitments, schedule, and a fully defined scope.

Despite this alternative option outside the CIP process, given the timing of the 2018 CIP nomination process today, Alameda CTC highly encourages Sponsors of Named Capital Projects to strategically look at their projects, determine if projects require an allocation or programming in the CIP’s five-year horizon, and submit an application through the 2018 CIP process. This encourages a proactive project

delivery approach by the Project Sponsor, and helps prepare Alameda CTC for future funding strategies based on known immediate capital funding needs.

Q3: Will allocation requests for Measure BB Named Capital Projects submitted through the 2018 CIP process be evaluated against discretionary project applications?

Named Capital Projects will not be evaluated against discretionary funding requests. Alameda CTC will review the submitted project information to determine if the project is in fact ready for implementation and a funding commitment/encumbrance. For this reason, Named Capital Projects also do not need to be prioritized among your other discretionary funding applications.