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TABLE 2
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Newark**
DATE: **12/16/2013**

Project Description							Status	Deliverables			Expenditures FY 12-13					Approvals and Plans				
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Estimated Completed Quantity Funded by Measure B FY 12-13	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures	Total Project Cost in FY 12-13	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project?	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one?
	(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)		(describe project's benefit to the implementation area)	(at the end of FY 12-13)	(Drop-down Menu)	(Drop-down Menu)	(other details about unit or quantity)	(auto calculates)	(federal & state grants, city/local funds, etc.)	(L+M+N+O=P)	(auto calculates)		(Drop-down Menu)	(Drop-down Menu)			
1	1002	Bike and Ped	Project Completion/Closeout	Safety Improvements	2012 Curb, Gutter, and Sidewalk Replacement Program	Remove and replace damaged sidewalk, curb and gutter throughout the City to prevent tripping hazards.	Improved pedestrian and bicycle safety.	Closed-Out in FY 12-13	3,070	Linear Feet	Sidewalk	2,974.7	\$ 28,391	\$ -	\$ 12,168	\$ 1,300	\$ 41,859	\$ 225,000	Yes	Neither Plan
2	1042	Bike and Ped	Construction	Safety Improvements	2013 Curb, Gutter, and Sidewalk Replacement Program	Remove and replace damaged sidewalk, curb and gutter throughout the City to prevent tripping hazards.	Improved pedestrian and bicycle safety.	Initiated in FY 12-13	745	Linear Feet	Sidewalk	735.9	\$ 55,279	\$ -	\$ -	\$ 680	\$ 55,959	\$ 287,000	Yes	Neither Plan
3												#DIV/0!					\$ -			
4												#DIV/0!					\$ -			
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12												#DIV/0!					\$ -			
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22												#DIV/0!					\$ -			
23												#DIV/0!					\$ -			
24												#DIV/0!					\$ -			
25												#DIV/0!					\$ -			
TOTALS:												\$ 83,670	\$ -	\$ 12,168	\$ 1,980	\$ 97,818	\$ 512,000			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity
** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options									
Bicycle	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes	Bike Plan			
Bike and Ped	Environmental	Bikeways (non-Class I)	Initiated in FY 12-13	Intersections	No	Ped Plan			
Pedestrian	PS&E	Bridges and Tunnels	Continuing/Ongoing	Lane Miles		Both Plans			
	Right-of-Way	Education and Promotion	Closed-Out in FY 12-13	Linear Feet		Neither Plan			
	Construction	Master Plan		Number of People/Passengers					
	Maintenance	Multituse Paths (Class I)		Number of One-way Unduplicated Trips					
	Operations	Pedestrian Crossing Improvements		Square Feet					
	Project Completion/Closeout	Safety Improvements		Vehicles Purchased					
	Other	Sidewalks and Ramps		Other (describe in Column J)					
		Signage							
		Signals							
		Staffing							
		Traffic Calming							
		Other (describe in Column E)							

Cell: C11

Comment: Project Category:
 Bicycle: Bicycle project.
 Bike/Pedestrian: Bicycle and pedestrian project.
 Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:
 Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project,
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:
 Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
 Master Plan: Bicycle and/or pedestrian master plan development.
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
 Staffing: Salary and benefits for staff to support projects, programs, or services.
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11

Comment: Project Status:
 Choose project status on June 30, 2013:
 - Planning in FY 12/13,
 - Initiated in FY 12/13,
 - Continuing or Ongoing, or
 - Closed Out in FY 12/13.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:
 Select from the drop-down menu and add any details about the unit or quantity in Column J.

 Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

 Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

 Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by Measure B FY 12-13: This column auto-calculates based on the following.

 (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Newark**
DATE: **12/16/2013**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance	\$ 147,284	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
Reported FY 12/13 Balances		MB Planned Projects	\$ -	\$ -	-	#DIV/0!
FY 12/13 Planned Project Balance	\$ -	MB Capital Reserve	\$ 110,000	\$ 83,670	\$ 26,330	24%
FY 12/13 Capital Reserve Balance	\$ 26,330					24%
FY 13/14-15/16 Capital Reserve (original)	\$ 116,667					
FY 12/13 Operational Reserve Balance	\$ -					
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 4,287					
Remaining (rollover) Measure B Balance	\$ 147,284					
subtract FY 13-16 reserve window commitments	\$ 142,997					
FY 13-14 Uncommitted rollover amount	\$ 4,287					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 120,120					
Total FY 13-14 Measure B Funds Available	\$ 124,407					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
MB Capital Reserve	\$ 90,000	\$ 34,407	\$ -	\$ -	\$ 124,407
MB Operational Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MEASURE B	\$ 90,000	\$ 34,407	\$ -	\$ -	\$ 124,407

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
2			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
3			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
11			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
12			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
13			Phases			\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			Total	\$ -		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
11			Phases			
			Total	\$ -		
12			Phases			
			Total	\$ -		
13			Phases			
			Total	\$ -		
TOTAL FY 13-14 PLANNED PROJECTS				\$ -		

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Newark**
DATE: **12/16/2013**

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SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13			
1	1022	Citywide Handicap Ramps	Original Plan	Scoping, Feasibility, Planning	\$ 1,000					
			Actual (Revised) Plan	Scoping, Feasibility, Planning		\$ -	\$ 1,000			
			New FY 14-17 Window	Scoping, Feasibility, Planning						
			Original Plan	Construction	\$ 29,000					
			Actual (Revised) Plan	Construction		\$ -	\$ 29,000			
			New FY 14-17 Window	Construction						
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 30,000	\$ -	\$ 30,000
			YEARLY TOTALS							
					FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			
2	1042	2013 Curb, Gutter, and Sidewalk Replacement	Original Plan	Scoping, Feasibility, Planning	\$ 1,000					
			Actual (Revised) Plan	Scoping, Feasibility, Planning		\$ -	\$ 1,000			
			New FY 14-17 Window	Scoping, Feasibility, Planning						
			Original Plan	Construction	\$ 79,000					
			Actual (Revised) Plan	Construction		\$ 55,279	\$ 23,721			
			New FY 14-17 Window	Construction						
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 80,000	\$ 55,279	\$ 24,721
			YEARLY TOTALS							
					FY 13-16 Plan	\$ 55,279	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ 55,279	\$ -			
3	1065	2014 Curb, Gutter, and Sidewalk Replacement	Original Plan	Scoping, Feasibility, Planning						
			Actual (Revised) Plan	Scoping, Feasibility, Planning		\$ -	\$ -			
			New FY 14-17 Window	Scoping, Feasibility, Planning						
			Original Plan	Construction						
			Actual (Revised) Plan	Construction			\$ -			
			New FY 14-17 Window	Construction						
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ -	\$ -	\$ -
			YEARLY TOTALS							
					FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			
4	1002	2012 Curb, Gutter, and Sidewalk Replacement	Actual (Revised) Plan	Construction		\$ 28,391				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
Total Project Cost					\$ -	\$ 28,391	\$ -			
YEARLY TOTALS										
					FY 13-16 Plan	\$ 28,391	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ 28,391	\$ -			
5	TBD	2015 Curb, Gutter, and Sidewalk Replacement	Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
Total Project Cost					\$ -	\$ -	\$ -			
YEARLY TOTALS										
					FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			
6			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
Total Project Cost					\$ -	\$ -	\$ -			
YEARLY TOTALS										
					FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures									
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status		
							1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation of any unspent funds and its reallocation.	2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.	
\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	This project is delayed due to significant issues related to another project. The project is now on track to begin in spring 2014.		
\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000			
\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000			
\$ 1,000	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	Funds were needed to complete the prior year project (see Local Project ID Number 1002 below). Remaining available funds were spent on this project.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 79,000	\$ -	\$ -	\$ -	\$ 79,000	\$ -	\$ 79,000			
\$ -	\$ -	\$ -	\$ -	\$ 55,279	\$ -	\$ 55,279			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ 80,000			
\$ 55,279	\$ -	\$ -	\$ -	\$ 55,279	\$ -	\$ 55,279			
\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	Remaining balances from prior Capital Reserve Projects will be used to finance this project in FY 13/14.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 109,000	\$ 6,667	\$ -	\$ -	\$ 115,667	\$ -	\$ 115,667			
\$ 110,000	\$ 2,997	\$ -	\$ -	\$ 112,997	\$ -	\$ 112,997			
\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 200,000	\$ 2,997	\$ -	\$ -	\$ 202,997	\$ 90,000	\$ 292,997			
\$ 110,000	\$ 2,997	\$ -	\$ -	\$ 112,997	\$ -	\$ 112,997			
\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000			
\$ 200,000	\$ 2,997	\$ -	\$ -	\$ 202,997	\$ -	\$ 202,997			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,391	\$ 28,391	Project work remained at the beginning of FY12/13. Funds allocated to the 2013 Curb, Gutter, and Sidewalk Replacement Project were used to complete work related to this project.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ 34,407	\$ -	\$ -	\$ 34,407	\$ -	\$ 34,407	Remaining balances from prior Capital Reserve Projects will be used to finance this project in FY 14/15.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ 34,407	\$ -	\$ -	\$ 34,407	\$ -	\$ 34,407			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

Fiscal Year FY 12-13 through FY 15-16 Window Totals				
\$ 83,670	\$ 140,000	\$ 2,997	\$ -	\$ 226,667

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ 110,000	\$ 83,670	\$ 26,330

Fiscal Year FY 13-14 through FY 16-17 Window Totals				
\$ 90,000	\$ 34,407	\$ -	\$ -	\$ 124,407

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Newark**
DATE: **12/16/2013**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
2			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
3			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			Total	\$ -		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATIONS FUND RESERVE				\$ -		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ -	

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Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

TABLE 1

LOCAL STREETS AND ROADS PROGRAM

Measure B Revenues and Expenditures

AGENCY NAME : **City of Newark**
DATE : **12/16/2013**

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 12-13				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ 395,385	\$ 416,888	\$ -	\$ 754,714	\$ 57,559
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			Total from Table 1: \$ 754,714	
			Total from Table 2: \$ 754,714	

Column F	Column G
Other Measure B Expenditures	
Other MB Expenditures (Should match Table 2: Column M)	Total Other MB Expenditures
\$ 28,392	\$ 28,392
\$ 28,392	
\$ 28,392	

Column H	Column I
Non-Measure B Funds FY 12-13	
List the specific types of non-Measure B Funding including	
Non-MB Funding Source	Non-MB Expenditures (Should match Table 2: Column N)
Vehicle Registration Fee	\$ 200,000
CalRecycle Grant	\$ 100,734
Highway User Tax	\$ 704,370
Transportation Dev. Act	\$ 6,992
City Funded Reimbursable	\$ 18,105
Total Non-MB:	\$ 1,030,201
Total Non-MB Table 1:	\$ 1,030,201
Total Non-MB Table 2:	\$ 1,030,201

Column Descriptions

<u>MB Unspent Balance:</u> Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.	<u>MB Pass-through Revenue:</u> Value is the actual MB revenues for FY 12-13.	<u>MB Pass-through Interest:</u> Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	<u>MB Expenditures:</u> Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	<u>Other MB Expenditures:</u> Value must match the agency audit report figure AND other Measure B expenditures calculated on Table 2: Column M. Do not include Measure B Capital Project Expenses.
---	--	--	---	--

NOTES

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

Additional Information: Use the Box Below to clarify revenues and expenditures.

Newark's audit erroneously includes \$1,980 in their starting balance. The \$1,980 represents an adjustment that should have been removed in FY 11/12, and corrected in FY 12/13's Audit Statement. Unfortunately it did not, which is why there is a \$1,980 discrepancy from what's reported in the Compliance Report and on our Audit. Newark's FY 13/14 Audit Statement will correct this issue in the future. This compliance report \$397,365-\$1,980 = \$395,385.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Vehicle Registration Fee (VRF) revenues and expenditures for Local Streets and Roads in this section. Inputted VRF values must match reported VRF expenditures in the VRF Local Streets and Road Compliance Reporting Form (completed separately) i.e. Table 2 (Column N).

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TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Newark**
DATE: **12/10/2013**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals		
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits (describe project's benefit to the implementation area)	Project Status (at the end of FY 12-13) (Drop-down Menu)	Quantity Completed in FY 12-13	Units for Quantity (Drop-down Menu)	Description (other details about unit or quantity)	Estimated Completed Quantity Funded by Measure B FY 12-13 (auto calculates)	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost in FY 12-13 (L+M+N+O=P) (auto calculates)	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? (Drop-down Menu)
1	960	Bike/Ped	Project Completion/Closeout	Sidewalks and Ramps	Citywide Handicap Ramps	Retrofit handicap ramps with truncated domes	Improved handicap access and safety.	Closed Out in FY 12-13	450	Linear Feet	Handicap Ramp	375.1	\$ 35,000	\$ -	\$ -	\$ 6,992	\$ 41,992	\$ 119,660	Yes
2	1000	Streets and Roads	Project Completion/Closeout	Street Resurfacing and Maintenance	2012 Street Asphalt Concrete Overlay Program	Overlay various streets with asphalt concrete.	Restoring worn out pavement to full serviceability, improving traffic safety by replacing pavement surface and traffic striping	Closed Out in FY 12-13	0	Square Feet	AC Overlay	0.0	\$ 1,750	\$ -	\$ -	\$ 1,300	\$ 3,050	\$ 500,000	Yes
3	1001	Streets and Roads	Project Completion/Closeout	Street Resurfacing and Maintenance	2012 Street Slurry Seal Program	Seal various streets with cape seal and slurry seal	Maintaining the existing street system by protecting the pavement surface and extending its useful life.	Closed Out in FY 12-13	1,063,410	Square Feet	Cape Seal & Slurry Seal	899,499.6	\$ 552,803	\$ -	\$ -	\$ 100,734	\$ 653,537	\$ 645,330	Yes
4	1002	Other	Project Completion/Closeout	Sidewalks and Ramps	2012 Curb, Gutter, and Sidewalk Replacement Program	Remove and replace damaged sidewalk, curb and gutter throughout the City to prevent tripping hazards.	Improved pedestrian and bicycle safety.	Closed Out in FY 12-13	3,070	Linear Feet	Sidewalk	2,974.7	\$ 12,168	\$ 28,392	\$ -	\$ 1,300	\$ 41,860	\$ 225,000	Yes
5	1040	Streets and Roads	Construction	Street Resurfacing and Maintenance	2013 Street Asphalt Concrete Overlay Program	Overlay various streets with asphalt concrete.	Restoring worn out pavement to full serviceability, improving traffic safety by replacing pavement surface and traffic striping	Initiated in FY 12-13	590,930	Square Feet	AC Overlay	83,175.4	\$ 150,586	\$ -	\$ 200,000	\$ 719,271	\$ 1,069,857	\$ 1,090,855	Yes
6	1041	Streets and Roads	PS&E	Street Resurfacing and Maintenance	2013 Street Microsurfacing Program	Seal various streets with microsurface	Maintaining the existing street system by protecting the pavement surface and extending its useful life.	Initiated in FY 12-13	0	Square Feet	Microsurface	0.0	\$ 1,970	\$ -	\$ -	\$ 604	\$ 2,574	\$ 701,275	Yes
7	None	Other	Other	Other (describe in Column E)	Investments Fair Value	Loss of investment fair value	None - see additional information below	Continuing or Ongoing	0	Other (describe in Column J)	N/A	0.0	\$ 437	\$ -	\$ -	\$ -	\$ 437	\$ -	
8												#DIV/0!							
9												#DIV/0!							
10												#DIV/0!							
11												#DIV/0!							
12												#DIV/0!							
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21												#DIV/0!							
22												#DIV/0!							
23												#DIV/0!							
24												#DIV/0!							
25												#DIV/0!							
TOTALS:												\$ 754,714	\$ 28,392	\$ 200,000	\$ 830,201	\$ 1,813,307			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.
Index No. 7: The City participates in an investment pool managed by the State of California titled Local Agency Investment Fund (LAIF). Each month, the State publishes on their website the investment pool's fair market value, along with any accrued interest for the period. The fair market value for any City participating in this pool is calculated by multiplying the amount invested in LAIF by the fair market value adjustment rate provided by LAIF. As of June 30, 2013, this rate was 1.000273207 - the fair value of total LAIF investments divided by the amortized cost. As part of the City's year end process, the fair market value of the City's investment in LAIF is then allocated to each fund based on that fund's cash proportion to the total cash and investments of the City.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
 ** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.
 *** Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options		
Bike/Ped	Scoping, Feasibility, Planning	Bike Parking
Mass Transit	Environmental	Bikeways and Multiuse Paths
Paratransit	PS&E	Bridges and Tunnels
Streets and Roads	Right-of-Way	Education and Promotion
Other	Construction	Equipment and New Vehicles
	Maintenance	Operations
	Operations	Pedestrian Crossing Improvements
	Project Completion/Closeout	Sidewalks and Ramps
	Other	Signage
		Signals
		Staffing
		Street Resurfacing and Maintenance
		Traffic Calming
		Welfare to Work Operations
		Other (describe in Column E)
		Planning in FY 12-13
		Initiated in FY 12-13
		Continuing or Ongoing
		Closed Out in FY 12-13
		Bike Parking Spaces
		Intersections
		Lane Miles
		Linear Feet
		Number of People/Passengers
		Number of One-Way Unduplicated Trips
		Square Feet
		Vehicles Purchased
		Other (describe in Column J)
		Yes
		No

Cell: C11**Comment:** Project Category:

Bicycle: Bicycle project.
 Bike/Pedestrian: Bicycle and pedestrian project.
 Pedestrian: Pedestrian project.

Cell: D11**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project.
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11**Comment:** Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
 Master Plan: Bicycle and/or pedestrian master plan development.
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
 Staffing: Salary and benefits for staff to support projects, programs, or services.
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11**Comment:** Project Status:

Choose project status on June 30, 2013:
 - Planning in FY 12/13,
 - Initiated in FY 12/13,
 - Continuing or Ongoing, or
 - Closed Out in FY 12/13.

Cell: J11**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.**Cell: K11****Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Newark
DATE: 12/10/13

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1 Total Measure B Available in FY 13-14		BOX 2 Total Measure B FY 12-13 Planned vs. Actual Expenditures			
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 57,559				
Reported FY 12/13 Balances					
FY 12/13 Planned Project Balance	\$ -	MB Planned Projects	\$ -	\$ -	#DIV/0!
FY 12/13 Capital Reserve Balance	\$ 42,833	MB Capital Reserve	\$ 797,547	\$ 754,714	\$ 42,833
FY 13/14-15/16 Capital Reserve (original)	\$ -				5%
FY 12/13 Operational Reserve Balance	\$ -				5%
FY 12/13 Undesignated Reserve Balance	\$ -				
FY 12/13 Actual vs Projected Revenue Variance	\$ 14,726				
Remaining (rollover) Measure B Balance	\$ 57,559				
subtract FY 13-16 reserve window commitments	\$ 42,833				
FY 13-14 Uncommitted rollover amount	\$ 14,726				
FY 13-14 Measure B Projected Pass-through Revenue	\$ 413,680				
Total FY 13-14 Measure B Funds Available	\$ 428,406				

BOX 3 Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
MB Capital Reserve	\$ 257,167	\$ 171,239	\$ -	\$ -	\$ 428,406
MB Operational Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MEASURE B	\$ 257,167	\$ 171,239	\$ -	\$ -	\$ 428,406

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4 FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases	\$ -	\$ -	\$ -	
1				\$ -	\$ -	\$ -	
1				\$ -	\$ -	\$ -	
1			Total	\$ -	\$ -	\$ -	
2			Phases	\$ -	\$ -	\$ -	
2				\$ -	\$ -	\$ -	
2				\$ -	\$ -	\$ -	
2			Total	\$ -	\$ -	\$ -	
3			Phases	\$ -	\$ -	\$ -	
3				\$ -	\$ -	\$ -	
3				\$ -	\$ -	\$ -	
3			Total	\$ -	\$ -	\$ -	
4			Phases	\$ -	\$ -	\$ -	
4				\$ -	\$ -	\$ -	
4				\$ -	\$ -	\$ -	
4			Total	\$ -	\$ -	\$ -	
5			Phases	\$ -	\$ -	\$ -	
5				\$ -	\$ -	\$ -	
5				\$ -	\$ -	\$ -	
5			Total	\$ -	\$ -	\$ -	
6			Phases	\$ -	\$ -	\$ -	
6				\$ -	\$ -	\$ -	
6				\$ -	\$ -	\$ -	
6			Total	\$ -	\$ -	\$ -	
7			Phases	\$ -	\$ -	\$ -	
7				\$ -	\$ -	\$ -	
7				\$ -	\$ -	\$ -	
7			Total	\$ -	\$ -	\$ -	
8			Phases	\$ -	\$ -	\$ -	
8				\$ -	\$ -	\$ -	
8				\$ -	\$ -	\$ -	
8			Total	\$ -	\$ -	\$ -	
9			Phases	\$ -	\$ -	\$ -	
9				\$ -	\$ -	\$ -	
9				\$ -	\$ -	\$ -	
9			Total	\$ -	\$ -	\$ -	
10			Phases	\$ -	\$ -	\$ -	
10				\$ -	\$ -	\$ -	
10				\$ -	\$ -	\$ -	
10			Total	\$ -	\$ -	\$ -	
11			Phases	\$ -	\$ -	\$ -	
11				\$ -	\$ -	\$ -	
11				\$ -	\$ -	\$ -	
11			Total	\$ -	\$ -	\$ -	
12			Phases	\$ -	\$ -	\$ -	
12				\$ -	\$ -	\$ -	
12				\$ -	\$ -	\$ -	
12			Total	\$ -	\$ -	\$ -	
13			Phases	\$ -	\$ -	\$ -	
13				\$ -	\$ -	\$ -	
13				\$ -	\$ -	\$ -	
13			Total	\$ -	\$ -	\$ -	

TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES \$ - \$ - \$ - #DIV/0! Unspent Percentage

Box 5 FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1						
1						
1			Total	\$ -		
2			Phases			
2						
2						
2			Total	\$ -		
3			Phases			
3						
3						
3			Total	\$ -		
4			Phases			
4						
4						
4			Total	\$ -		
5			Phases			
5						
5						
5			Total	\$ -		
6			Phases			
6						
6						
6			Total	\$ -		
7			Phases			
7						
7						
7			Total	\$ -		
8			Phases			
8						
8						
8			Total	\$ -		
9			Phases			
9						
9						
9			Total	\$ -		
10			Phases			
10						
10						
10			Total	\$ -		
11			Phases			
11						
11						
11			Total	\$ -		
12			Phases			
12						
12						
12			Total	\$ -		
13			Phases			
13						
13						
13			Total	\$ -		

TOTAL FY 13-14 PLANNED PROJECTS \$ -

**TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Newark**
DATE: **12/10/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans		Phase	FY 12-13 (PRIOR YEAR'S) PLAN				
						Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1	960	2011 Citywide Handicap Ramps and Detectable Warning Surfaces	Original Plan	Construction	\$ 35,000					
			Actual (Revised) Plan	Construction		\$ 35,000	\$ -			
			New FY 14-17 Window	Construction						
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 35,000	\$ 35,000	\$ -
			YEARLY TOTALS							
2	1000	2012 Asphalt Concrete Overlay Program	Original Plan	Construction	\$ 2,000					
			Actual (Revised) Plan	Construction		\$ 1,750	\$ 250			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 2,000	\$ 1,750	\$ 250
			YEARLY TOTALS							
3	1001	2012 Street Cape Seal Program	Original Plan	Construction	\$ 553,000					
			Actual (Revised) Plan	Construction		\$ 552,803	\$ 197			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 553,000	\$ 552,803	\$ 197
			YEARLY TOTALS							
4	1002	2012 Curb, Gutter, and Sidewalk Program	Original Plan	Construction	\$ 75,000					
			Actual (Revised) Plan	Construction		\$ 12,168	\$ 62,832			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 75,000	\$ 12,168	\$ 62,832
			YEARLY TOTALS							
5	N/A	2013 Street Maintenance Program	Original Plan	Construction	\$ 152,547					
			Actual (Revised) Plan	Construction		\$ 152,556	\$ (20,009)			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost					\$ 152,547	\$ 152,556	\$ (20,009)
			YEARLY TOTALS							

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures																						
FY 13-14				FY 14-15				FY 15-16				FY 16-17				Original FY 13-16 Window Total		New FY 14-17 Window Total		Total By Phase, Original FY 13-16 + FY 14-17 Window		Describe the Project Status
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue. Project budget expended in full.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Project has cost savings. Remaining balance used to finance 2013 Street Maintenance Program (Index #5)	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Project has cost savings. Remaining balance used to finance 2013 Street Maintenance Program (Index #5)		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Project has cost savings/used other funds to complete projects. Remaining balance used to finance 2013 and 2014 Street Maintenance Program (Index #5 and Index #7). A portion was also used for Index #6, Investment Fair Value.	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Remaining balances from prior Capital Reserve Projects were used to finance this project in FY 13/14.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Newark**
DATE: **12/10/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

6	N/A	Investments Fair Value	Actual (Revised) Plan	Other	\$ 437
			New FY 14-17 Window		
			Actual (Revised) Plan		\$ -
			New FY 14-17 Window		
			New Phase Line		\$ -
			New Phase Line		\$ -
			YEARLY TOTALS		
			Tracking		
			FY 13-16 Plan	\$ 437	
			FY 14-17 Plan	\$ -	
			Total Per Fiscal Year	\$ 437	

\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437	\$ -
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\$ 437

The City accounts for all changes in fair value that occurred during the year. See additional information on Table 2.

7	1062-1063	2014 Street Maintenance Program	Actual (Revised) Plan	Construction	\$ -
			New FY 14-17 Window		
			Actual (Revised) Plan		\$ -
			New FY 14-17 Window		
			New Phase Line		\$ -
			New Phase Line		\$ -
			YEARLY TOTALS		
			Tracking		
			FY 13-16 Plan	\$ -	
			FY 14-17 Plan	\$ -	
			Total Per Fiscal Year	\$ -	

\$ 42,833	\$ -	\$ -	\$ -	\$ -	\$ 42,833	\$ -
\$ 257,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,167
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\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 42,833	\$ 257,167
\$ 42,833	\$ -	\$ -	\$ -	\$ -	\$ 42,833	\$ -
\$ 257,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,167
\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

\$ 300,000
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\$ 300,000

Remaining balances from prior Capital Reserve Projects will be used to finance this project in FY 13/14.

8	TBD	2015 Street Maintenance Program	Actual (Revised) Plan	Construction	\$ -
			New FY 14-17 Window		
			Actual (Revised) Plan		\$ -
			New FY 14-17 Window		
			New Phase Line		\$ -
			New Phase Line		\$ -
			YEARLY TOTALS		
			Tracking		
			FY 13-16 Plan	\$ -	
			FY 14-17 Plan	\$ -	
			Total Per Fiscal Year	\$ -	

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 171,239	\$ -	\$ -	\$ -	\$ -	\$ 171,239
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\$ -	\$ 171,239	\$ -	\$ -	\$ -	\$ -	\$ 171,239
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\$ -	\$ 171,239	\$ -	\$ -	\$ -	\$ -	\$ 171,239
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\$ 171,239

9			Actual (Revised) Plan		\$ -
			New FY 14-17 Window		
			Actual (Revised) Plan		\$ -
			New FY 14-17 Window		
			New Phase Line		\$ -
			New Phase Line		\$ -
			YEARLY TOTALS		
			Tracking		
			FY 13-16 Plan	\$ -	
			FY 14-17 Plan	\$ -	
			Total Per Fiscal Year	\$ -	

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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ 754,714		\$ 42,833	\$ -	\$ -	\$ 797,547

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ 797,547	\$ 754,714	\$ 42,833

5% Unspent Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ 257,167	\$ 171,239	\$ -	\$ -	\$ -	\$ 428,406

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Newark
 DATE: 12/10/13

Directions
 There are FOUR Sections on this worksheet to be completed by the local agency.
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
2			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
3			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases	\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			Total	\$ -		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATIONS FUND RESERVE				\$ -		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ -	

Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

TABLE 1
PARATRANSIT PROGRAM
Measure B Revenues and Expenditures

AGENCY NAME: **City of Newark**
DATE: **12/16/2013**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column K	Column L	Column O
Measure B Pass-through Funds FY 12-13					Other Measure B Expenditures					Non-Measure B Funds FY 12-13	
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance	List the specific types of non-Measure B Funding						
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance	Other MB Expenditure MSL Fund (Should match Table 2: Column M)	Other MB Expenditure Paratransit Gap Grant (Should match Table 2: Column N)	Other MB Expenditure Stabilization Fund (Should match Table 2: Column O)	Other MB Expenditure Local Streets and Roads (Should match Table 2: Column P)	Total Other MB Expenditures	Non-MB Funding Source	Expenditures
\$ 53,232	\$ 156,924	\$ 38	\$ 170,332	\$ 39,862	\$ -	\$ -	\$ -	\$ -	\$ -	Fares**	\$ -
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 170,332								
		Total from Table 2:	\$ 170,332								

Column Descriptions

MB Unspent Balance: Value must match the agency audit report figure for the ending MB balance reported in FY 11-12.	MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.	MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	Other Measure B: Minimum Service Level Fund The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	Other Measure B: Paratransit Gap Grant Fund The Paratransit Gap Grant expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.	Other Measure B: Stabilization Fund The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.	Other Measure B: Local Streets & Roads The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Paratransit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report. Do not include Measure B Capital Project expenses.
---	--	--	---	--	--	---	---

NOTE:

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.	Total Non-MB:	\$ -
	Total Non-MB Table 1:	\$ -
	Total Non-MB Table 2:	\$ -

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

Additional Information: Use the Box Below to clarify revenues and expenditures.

Column A: On Newark's Audited Financial Statement, the starting FY 12/13 ending balance includes \$13,265 in fare revenue. In future audit reports, fare revenues will be separated from the pass-through revenue balance. For this report, Newark adjusted the FY 11/12 Pass-through balance to reflect the following: \$66,497-\$13,265 = \$52,232.

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TABLE 2
PARATRANSIT PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Newark**
 DATE: **12/16/2013**

Project Description							Status	Deliverables				Expenditures FY 12-13										
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O**	Column P**	Column Q	Column R	Column S	Column T		
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	MB Pass-through Paratransit Expenditures	Other MB Paratransit Expenditures MSL Fund	Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Other MB Paratransit Expenditures Stabilization Fund	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R+S)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	
1		Senior and Disabled Services	Operations	City-based Door-to-Door	City of Newark Paratransit	Accessible door-to-door shared ride program offered to residents ages 70+ and disabled ages 18+. Program operates Monday-Friday, 8:00am-6:00pm, Saturday and Sunday, 9:00am-3:00pm. Minimum of a 24 hour advance reservation required. Same day reservations accepted only as schedule allows. Costs is \$2.50 per one-way ride to all service areas in Union City, Fremont and Newark.	Allows Newark residents who otherwise are unable to use fixed route services access to medical appointments, visits to senior centers, shopping trips and social events.	Continuing or Ongoing	5,021	Trips (one-way)		5,021.0	\$ 163,332							\$ 163,332	\$ 163,332	
2		Meals on Wheels	Operations	Meal Delivery	Life Elder Care Meals on Wheels	Life Elder Care Meals on Wheels provides hot, nutritious meals Monday-Friday to home-bound and frail Newark residents. Participants make a suggested donation for each delivered meal.	Allows Newark residents to remain in their homes rather than risk being institutionalized. These residents are unable to shop for groceries. Provides a caring social interaction and daily well-check.	Continuing or Ongoing	11,669	Meals Delivered		11,669.0	\$ 7,000							\$ 7,000		
3											#DIV/0!									\$ -		
4											#DIV/0!									\$ -		
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12											#DIV/0!									\$ -		
13											#DIV/0!									\$ -		
14											#DIV/0!									\$ -		
TOTALS:												\$ 170,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,332	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
 ** Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Column A Project Category Note:
 Disabled Services: Services primarily created for mobility for people with disabilities.
 Meals on Wheels: Delivery of meals.
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.
 Senior Services: Services primarily created for senior mobility.
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Column J Note:
 If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options					
Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13	Consumers Trained	
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13	Contacts Made (outreach program only)	
Senior and Disabled Ser	PS&E	City-based Door-to-Door	Continuing or Ongoing	Meals Delivered	
Senior Services	Right-of-Way	Customer Service and Outreach	Closed Out in FY 12-13	Trips (one-way)	
Other	Construction	Group Trips		Scholarships Provided	
	Maintenance	Management/Overhead/Staffing		Other (describe in Column J)	
	Operations	Meal Delivery			
	Project Completion/Closeout	Mobility Management/Travel Training			
	Other	Same Day/Taxi Program			

Cell: C12

Comment: Project Category:

Disabled Services: Services primarily created for mobility for people with disabilities.
 Meals on Wheels: Delivery of meals.
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.
 Senior Services: Services primarily created for senior mobility.
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: D12

Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project,
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E12

Comment: Project Type:

ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.
 Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.
 City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.
 Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.
 Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.
 Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.
 Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.
 Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".
 Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.
 Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate finance need.
 Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.
 Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.
 Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

Cell: I12

Comment: Project Status:

Choose project status on June 30, 2013:
 - Planning in FY 12/13,
 - Initiated in FY 12/13,
 - Continuing or Ongoing, or
 - Closed Out in FY 12/13.

Cell: J12

Comment: Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: K12

Comment: Quantity Type Description:

Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.
 Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.
 Meals Delivered: Number of meals delivered to individuals.
 Scholarships Provided: Number of scholarship/scrip vouchers distributed.
 Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.
 Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

Cell: M12

Comment: Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Newark**
DATE: **12/16/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 39,862	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
Reported FY 12/13 Balances		MB Planned Projects	\$ 116,463	\$ 116,463	\$ -	0%
FY 12/13 Planned Project Balance	\$ -	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
FY 12/13 Capital Reserve Balance	\$ -					
FY 13/14-15/16 Capital Reserve (original)	\$ -					
FY 12/13 Operational Reserve Balance	\$ 25,168					
FY 12/13 Undesignated Reserve Balance	\$ 15,807					
FY 12/13 Actual vs Projected Revenue Variance	\$ (1,113)					
Remaining (rollover) Measure B Balance	\$ 39,862					
subtract FY 13-16 reserve window commitments	\$ -					
FY 13-14 Uncommitted rollover amount	\$ 39,862					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 157,057					
Total FY 13-14 Measure B Funds Available	\$ 196,919					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 187,000				\$ 187,000
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ 9,919				\$ 9,919
MB Undesignated Reserve	\$ -				\$ -
TOTAL MEASURE B	\$ 196,919	\$ -	\$ -	\$ -	\$ 196,919

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Door to Door Paratransit Service FY 12-13	Operations	\$ 109,463	\$ 109,463	\$ -	
			Total	\$ 109,463	\$ 109,463	\$ -	
2	N/A	Meals on Wheels Delivery Program	Operations	\$ 7,000	\$ 7,000	\$ -	
			Total	\$ 7,000	\$ 7,000	\$ -	
3			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
11			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
12			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
13			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES				\$ 116,463	\$ 116,463	\$ -	0% Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			Total	\$ 180,000		
2	N/A	Meals on Wheels-Meal Delivery Program FY 13/14	Project Completion/Closeout	\$ 7,000	Yes	Paratransit program is on schedule and providing services to our community.
			Total	\$ 7,000		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
11			Phases			
			Total	\$ -		
12			Phases			
			Total	\$ -		
13			Phases			
			Total	\$ -		
TOTAL FY 13-14 PLANNED PROJECTS				\$ 187,000		

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Newark
DATE: 12/16/13

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13			
1			Actual (Revised) Plan	Phases		\$ -	-			
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -	-			
			New FY 14-17 Window							
			New Phase Line			\$ -	-			
			New Phase Line							
			Total Project Cost					\$ -	-	
			YEARLY TOTALS							
			Tracking							
			FY 13-16 Plan					\$ -	-	
FY 14-17 Plan					\$ -	-				
Total Per Fiscal Year					\$ -	-				
2			Actual (Revised) Plan	Phases		\$ -	-			
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -	-			
			New FY 14-17 Window							
			New Phase Line			\$ -	-			
			New Phase Line							
			Total Project Cost					\$ -	-	
			YEARLY TOTALS							
			Tracking							
			FY 13-16 Plan					\$ -	-	
FY 14-17 Plan					\$ -	-				
Total Per Fiscal Year					\$ -	-				

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures									
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status		
							1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation.	2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ -			\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

#DIV/0!
Unspent
Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Newark
DATE: 12/16/13

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Paratransit Service Operations	Phases Operations	\$ 79,037	\$ 53,869	\$ 25,168	Remaining FY 12/13 Operational Reserve balance. Newark planned for program expenditures and expended the reserve as necessary.
			Total	\$ 79,037	\$ 53,869	\$ 25,168	
2			Phases				
			Total	\$ -	\$ -	\$ -	
3			Phases				
			Total	\$ -	\$ -	\$ -	
4			Phases				
			Total	\$ -	\$ -	\$ -	
5			Phases				
			Total	\$ -	\$ -	\$ -	
6			Phases				
			Total	\$ -	\$ -	\$ -	
7			Phases				
			Total	\$ -	\$ -	\$ -	
8			Phases				
			Total	\$ -	\$ -	\$ -	
9			Phases				
			Total	\$ -	\$ -	\$ -	
10			Phases				
			Total	\$ -	\$ -	\$ -	

TOTAL OPERATION FUND RESERVE \$ 79,037 \$ 53,869 \$ 25,168 32% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	Paratransit Services FY 13/14	Phases Operations	\$ 9,919	Yes	Going Paratransit program operational reserve for FY 13/14 to be used as necessary to support the program.
			Total	\$ 9,919		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		

TOTAL FY 13-14 OPERATIONS FUND RESERVE \$ 9,919

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ 15,807	\$ -	\$ 15,807	No funds were used from the undesignated reserve.

TOTAL FY 12-13 UNDESIGNATED RESERVE \$ 15,807 \$ - \$ 15,807 100% Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	

TOTAL FY 13-14 UNDESIGNATED RESERVE \$ -

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Measure B Expenditures Across All Programs FY 12-13 Report Card

City of Newark

FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 116,463	\$ 116,463	\$ -	0%
Totals:	\$ 116,463	\$ 116,463	\$ -	0%

FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 110,000	\$ 83,670	\$ 26,330	24%
Local Streets and Roads (Local Transportation)	\$ 797,547	\$ 754,714	\$ 42,833	5%
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
Totals:	\$ 907,547	\$ 838,384	\$ 69,163	8%

FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 79,037	\$ 53,869	\$ 25,168	32%
Totals:	\$ 79,037	\$ 53,869	\$ 25,168	32%

FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 15,807	\$ -	\$ 15,807	100%
Totals:	\$ 15,807	\$ -	\$ 15,807	100%

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