



MEASURE B PROGRAM COMPLIANCE REPORT

Signature Cover Sheet *Fiscal Year 2013-14*

Agency Name:

Revision Number:

Choose the type(s) of report you are submitting (*check all that apply; Tables 1-3 are required*)

- Annual Program Compliance Report – Bicycle and Pedestrian Safety Funds
- Annual Program Compliance Report – Local Streets and Roads Funds
- Annual Program Compliance Report – Mass Transit Funds
- Annual Program Compliance Report – Paratransit Funds
- Tables 1- 3: Program Summary of Revenues, Expenditures, and Reserves (Excel workbook)

List any additional attachments included in the submittal (*check all that apply*).

- Attachment A: Bicycle and Pedestrian Attachments
- Attachment B: Local Streets and Roads Attachments
- Attachment C: Mass Transit Attachments
- Attachment D: Paratransit Attachments
- Other Attachments (*clearly label additional attachments as needed*):
City of Newark Comments

Certification of True and Accurate Reporting

By signing below, the agency manager and finance manager, or their designees certify the compliance information reported are true and complete to the best of their knowledge, and the audited dollar figures matches exactly to the Measure B revenues and expenditures reported in the compliance report and Tables 1-3.

X John Becker
 Signature
 John Becker
 City Manager, City of Newark

2-24-15
 Date

X Susie Woodstock
 Signature
 Susie Woodstock
 Administrative Services Director

2/24/15
 Date



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BICYCLE AND PEDESTRIAN PROGRAM

Compliance Report Summary *Fiscal Year 2013-14*

1. Did your agency receive Measure B Bicycle and Pedestrian Funds in the reporting period of July 1, 2013 through June 30, 2014?

- Yes (Complete the Bicycle/Pedestrian section)
 No (Do not complete the Bicycle/Pedestrian section and continue on)

2. Complete the below contact information.

CONTACT INFORMATION	
Bicycle/Pedestrian Program Agency:	City of Newark
Contact Name:	Soren Fajeau
Title:	Assistant City Engineer
Phone Number:	(510) 578-4286
E-mail Address:	soren.fajeau@newark.org

3. Complete the Excel Worksheets Tables 1 to 3 for the Bicycle and Pedestrian Program.
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**
The values entered into Table 1 must match your agency's audited financial statements and compliance reports. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**
This table describes actual expenditures and activities incurred for FY 2013-2014 (FY 13-14).
- Table 3: Summary of Planned Projects and Reserve Funds**
This table describes your agency's plan to expend any remaining Measure B funds within the defined reserve policies of the funding agreement through FY 14-15 thru FY 17-18.

4. If your agency's ending MB Direct Local Distribution Program fund balance was greater than ZERO, describe why you have this fund balance and identify larger anticipated projects that will use these funds within the next year. Indicate N/A if not applicable.

Complete Table 3 Summary of Planned Projects and Reserve Funds.

The City of Newark's fund balance at the end of Fiscal Year (FY) 2013-2014 for Measure B Bicycle and Pedestrian funds was \$12,058. This balance is a combination of FY 13-16 Reserve Window funds (\$2,997) and FY 14-17 Reserve Window funds (\$4,270), along with FY 13-14 actual revenue above projected revenue (\$4,791). All of these funds have been reallocated to the 2015 Curb, Gutter and Sidewalk Replacement Program for expenditure in FY 14-15.

5. Did your agency expend MORE THAN the amount of Measure B funds received in FY 13-14? If yes, how much more did you expend using prior fund balances? Indicate N/A if not applicable.

Yes, the City of Newark's FY 13-14 expenditures for Measure B Bicycle and Pedestrian funds totaled \$260,137, while its total FY 13-14 revenue (including interest) was \$124,911. The prior fund balance spent totaled \$135,226.

6. **Describe Reserve Funds.** If your agency has Measure B Reserve Funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using these funds. In addition, if the use of reserves requires additional agency approvals, what is your approval process? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

Capital Reserve funds in the amount of \$110,120 are allocated for expenditure in FY 14-15 for the 2015 Curb, Gutter and Sidewalk Replacement Program. Of this amount, \$102,853 is from new available FY 14-15 funds.

The remaining \$27,000 in new available FY 14-15 funds has been allocated to the 2015 Citywide Handicap Ramp project for planned expenditure in FY 15-16.

These projects were previously approved by the City Council as part of the 2014-2016 Biennial Budget and Capital Improvement Plan (CIP), and specific use of Measure B Bicycle and Pedestrian Local Distribution (Pass-Through) funds for this scope of work was confirmed with City Council Resolution No. 10,273.

7. Alameda CTC uses the data from Table 2 to monitor compliance with the Master Programs Funding Agreement requirement (Section 5.1.d): *"All projects and programs that use Measure B Bicycle and Pedestrian Safety pass-through funds must receive governing board approval prior to the jurisdiction expending the pass-through funding on the project/program."*

If your agency expended funds on any projects not approved by your governing board in advance (as indicated in **Column Q of Table 2: Governing Board Approval), list them below and explain why your agency expended funds without agency approval.**

Not applicable.

8. **Describe the governing board approval for future planned projects and/or programs.** List the document type, time period, and resolution approval date. Examples include a bicycle and/or pedestrian plan, capital improvement plan, prioritized project list, etc.

Document Type	Time Period	Resolution Date
Resolution of the City Council of the City of Newark, confirming the use of Measure B Bicycle and Pedestrian Local Pass-Through funds for repair and replacement of sidewalks, curbs, and gutters, as adopted through the City's 2014-2016 Capital Improvement Plan (CIP) (Resolution No. 10,273).	2014-2016	September 25, 2014

- 9a. **Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans **(updated every five years)** or demonstrate these plans will be adopted by December 31, 2015.

Does your agency have current Bicycle and Pedestrian Master Plans, and if so, when were these last adopted by your governing board? If not, describe the steps your agency is taking to ensure a Bicycle and Pedestrian Master Plans will be adopted by the December 31, 2015 deadline.

The City of Newark is progressing towards completing a final draft of its first Pedestrian and Bicycle Master Plan. The Master Plan will identify potential infrastructure projects, as well as policies and programs, which could be established to improve the biking and walking environment in the City. It is anticipated that the final draft will be available for review by the City's Bicycle and Pedestrian Advisory Committee, and the general public, in early 2015. City Council approval is targeted for mid-2015. The Master Plan will ultimately become part of the Transportation Element of the City's General Plan.

The City of Newark is on schedule to have the Bicycle and Master Plan adopted by, or before, December 31, 2015.



9b. Bicycle and Pedestrian Master Plans must include core elements to ensure the plans are effective and facilitate countywide planning.

- Required core elements for **pedestrian plans** are described in the *Toolkit for Improving Walkability in* http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf
- Alameda CTC is currently developing guidelines that outline required core elements for **bicycle plans**; these guidelines will apply to plans for which plan development commences after guidelines are completed. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 (see link below for a checklist of these items): http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency’s Bicycle and Pedestrian Master Plan(s)?

Note that links to appendices of the plan document that demonstrate compliance with required core elements may be provided in response to this question.

For the pedestrian component of the City’s Pedestrian and Bicycle Master Plan, core elements include pedestrian safety, pedestrian accessibility (including persons with disabilities), streetscape design, traffic engineering practices, interagency coordination, project prioritization and implementation, enforcement, encouragement, and educational programs.

The bicycle component of the plan will include all elements previously required for Bicycle Transportation Account (BTA) funding under section 891.2 of the Streets and Highways Code. The City is also integrating additional requirements for an Active Transportation Plan for compliance with the Complete Streets Act, AB 1358.

10. Did your agency publish an article(s) that highlight Bicycle/Pedestrian projects and programs funded by Measure B in an agency or Alameda CTC newsletter?

Yes. *If yes, complete the table below and INCLUDE a copy of the article(s) as Attachment A: Bicycle and Pedestrian Program Attachments.*

Publication	Date Published <i>(Month/Year)</i>	Confirm Copy Attached? (Y/N)
Newark News, Spring 2014	March 2014	Y

No. *If no, explain in the box below.*

11. Did your agency include a description of the Bicycle/Pedestrian projects and programs funded by Measure B on its website?

Yes. If yes, include a printout of the website as Attachment A and provide the URL below that contains updated and accurate project information.

Website Address	Confirm Printout Copy Attached? (Y/N)
http://www.newark.org/departments/public-works/engineering-division/pedestrian-bicycle-master-plan/ http://www.newark.org/departments/public-works/engineering-division/measure-b-funding/	Y

No. If no, explain in the box below.

12. Did your agency use signage that indicates use of Measure B funds for its Bicycle/Pedestrian projects and programs?

Yes. If yes, include photos of the posted signage in Attachment A and describe the signage below.

Signage Location / Project	Confirm Photos Attached? (Y/N)
Two 3'x5' moveable bicycle/pedestrian project signs, stating that funding is provided through Measure B, were installed at various locations on the project.	Y

No. If no, explain in the box below.

13a. Describe your agency's effectiveness at meeting your planned FY 13-14 expenditures reported in the last compliance report and reasons for any variations. Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did your agency expend the amount planned?**

The City of Newark effectively met the planned fiscal year 2013-2014 expenditures. A total of \$230,000 in Capital Reserve funds was identified to be expended and the City actually spent a total of \$260,137.

13b. If your agency expended LESS THAN the planned amount, provide detailed justification on why dollars were not spent, and reference specific projects that did not expend the funds as planned.
Indicate N/A if not applicable.

Not applicable.

13c. If your agency expended MORE THAN planned amount for a particular project/reserve, explain why and describe any adjustments to the reserves to finance the surplus amount. *Indicate N/A if not applicable.*

The City expended \$30,137 more than planned during fiscal year 2013-2014. These funds were needed for an increased scope of work under the 2013 Curb, Gutter and Sidewalk Replacement Program and were reallocated from the FY 2014-2017 Reserve Window for the 2015 Curb, Gutter, and Sidewalk Replacement Program to finance the surplus amount.

14. Provide additional information, if necessary, to further explain Measure B expenditures for the Bicycle and Pedestrian Program.

Not applicable.



LOCAL STREETS AND ROADS (LSR) PROGRAM

Compliance Report Summary *Fiscal Year 2013-14*

1. Did your agency receive Measure B Local Streets and Roads Funds in the reporting period of July 1, 2013 through June 30, 2014?

- Yes (Complete the LSR section)
 NO (Do not complete the LSR section and continue on)

2. Complete the below contact information.

CONTACT INFORMATION	
LSR Program Agency:	City of Newark
Contact Name:	Soren Fajeau
Title:	Assistant City Engineer
Phone Number:	(510) 578-4286
E-mail Address:	Soren.Fajeau@newark.org

3. Complete the Excel Worksheets Tables 1 to 3 for the Local Streets and Road Program.
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**
 The values entered into Table 1 must match your agency’s audited financial statements and compliance reports. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**
 This table describes actual expenditures and activities incurred for FY 2013-2014 (FY 13-14).
- Table 3: Summary of Planned Projects and Reserve Funds**
 This table describes your agency’s plan to expend any remaining Measure B funds within the defined reserve policies of the funding agreement through FY 14-15 thru FY 17-18.

4. If your agency's ending MB Direct Local Distribution Program fund balance was greater than ZERO, describe why you have this fund balance and identify anticipated projects that will use these funds within the next year. Indicate N/A if not applicable. **Complete Table 3 Summary of Planned Projects and Reserve Funds.**

The City of Newark's fund balance at the end of Fiscal Year (FY) 2013-2014 for Measure B Direct Local Distribution program funds was \$399,960. This balance is a combination of FY 13-16 Reserve Window funds (\$42,779) and FY 14-17 Reserve Window funds (\$340,924), along with FY 13-14 actual revenue above projected revenue (\$16,257). All of these funds have been reallocated to the 2014 Asphalt Concrete Street Overlay Program and 2015 Street Maintenance Program, for expenditure in FY 14-15.

5. Did your agency expend MORE THAN the amount of Measure B funds received in FY 13-14? If yes, how much more did you expend using prior fund balances? Indicate N/A if not applicable.

Not applicable.

6. **Describe Reserve Funds.** If your agency has Measure B Reserve Funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using these funds. In addition, if the use of reserves requires additional agency approvals, what is your approval process? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

Capital Reserve funds are allocated for the 2014 Asphalt Concrete Street Overlay Program (\$299,946) and for the 2015 Street Maintenance Program (\$81,777), for expenditure in FY 14-15. Additionally, the 2015 Street Maintenance Program also includes \$218,223 in FY 14-15 funds, for expenditure in FY 15-16.

The remaining FY 14-15 funds are allocated to the 2015 Curb, Gutter, and Sidewalk Replacement Project (\$166,000, for planned expenditure in FY 14-15) and 2016 Street Maintenance Program (\$62,734, for planned expenditure in FY 15-16).

These projects were previously approved by the City Council as part of the 2014-2016 Biennial Budget and Capital Improvement Plan (CIP).



7. Alameda CTC uses the data from Table 2 to monitor compliance with the Master Programs Funding Agreement requirement (Section 5.d.): *"All projects and programs that use Measure B Local Streets and Roads pass-through funds must receive governing board approval prior to the jurisdiction expending the pass-through funding on the project/program."*

If your agency expended funds on any projects not approved by your governing board in advance (as indicated in **Column T of Table 2: Governing Board Approval**), list them below and explain why your agency expended funds without agency approval.

Not applicable.

8. Describe the governing board approval for future planned projects and/or programs. List the document type, time period, and resolution approval date. Examples include a bicycle and/or pedestrian plan, capital improvement plan, prioritized project list, etc.

Document Type	Time Period	Resolution Date
Biennial Budget and Capital Improvement Plan, approved and accepted by the City of Newark City Council for Fiscal Years 2014-2015 and 2015-2016.	FY 2014-2016	June 12, 2014

10. Complete the table below to describe your jurisdiction's road miles and conditions.

Jurisdiction's Information	
CURRENT POPULATION Refer to the California Department of Finance's Population Estimates: http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/documents/E-1_2014_Internet_Version.xls	43,856
CERTIFIED NUMBER OF ROAD-MILES Consistent with the amount reported to state and federal agencies.	104.5
PAVEMENT CONDITION INDEX (PCI) FOR AGENCY'S LOCAL STREETS AND ROADS Use Metropolitan Transportation Commission's 2013 PCI Data expected by November 2014	76
If the PCI Falls below a total average of 60 (Fair Condition), specify what actions are being implemented to increase the PCI.	

Indicate N/A if not applicable.	
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11. Did your agency publish an article(s) that highlight Local Streets and Roads projects and programs funded by Measure B in an agency or Alameda CTC newsletter?

- Yes. If yes, complete the table below and INCLUDE a copy of the article(s) as Attachment B: Local Streets and Roads Program Attachments.

Publication	Date Published <i>(Month/Year)</i>	Confirm Copy Attached? (Y/N)
Newark News, Spring 2014	March 2014	Y

- No. If no, explain in the box below.

12. Did your agency include a description of the Local Streets and Roads projects and programs funded by Measure B on its website?

- Yes. If yes, include a printout of the website as Attachment B and provide the URL below that contains updated and accurate project information.

Website Address	Confirm Printout Copy Attached? (Y/N)
http://www.newark.org/departments/public-works/engineering-division/measure-b-funding/	Y

- No. If no, explain in the box below.

13. Did your agency use signage that indicates use of Measure B funds for its Local Streets and Roads projects and programs?

- Yes. If yes, include photos of the posted signage in Attachment B and describe the signage below.

Signage Location / Project	Confirm Photos Attached? (Y/N)
Two 3'x5' moveable pavement maintenance project signs,	Y

stating that funding is provided through Measure B, were installed at various locations on the project.	

No. If no, explain in the box below.

14a. Describe your agency’s effectiveness at meeting your planned FY 13-14 expenditures reported in the last compliance report and reasons for any variations. Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did your agency expend the amount planned?**

The City of Newark planned to use \$300,000 in Capital Fund Reserves in FY 13-14, however, total actual expenditures for the fiscal year totaled \$89,516.

14b.If your agency expended LESS THAN the planned amount, provide detailed justification on why dollars were not spent, and reference specific projects that did not expend the funds as planned.
Indicate N/A if not applicable.

The City of Newark's beginning fund balance of \$59,539 (listed in its FY 13-14 Audit Statement) erroneously included \$1,980 of non-Measure B reimbursement revenue in the starting balance. The City's FY 13-14 Audit Statement has adjusted for the \$1,980 in its expenditures, resulting in \$399,960 in fund balance at the end of the fiscal year.

The City of Newark planned to use \$300,000 in Capital Fund Reserves in FY 13-14 to fund the 2014 Asphalt Concrete Street Overlay Program. Although the contract for the 2014 Asphalt Concrete Street Overlay Program was awarded in June 2014, and was anticipated to begin at the end of FY 13-14, construction did not start until after the beginning of the new fiscal year, due to minor delays. As a result, the \$299,946 in unspent funds allocated for this project will remain allocated to this project, for expenditure in FY 14-15.

Actual expenditures for FY 13-14 totaled \$89,516 (this figure includes an adjustment in the amount of \$1,980 to account for a previous audit error). Originally, \$171,239 was allocated to the 2015 Street Maintenance Program, for expenditure in FY 14-15. However, the project is anticipated to commence near the end of FY 14-15 and extend into FY 15-16. As a result, of the \$171,239 allocated to the project, \$87,482 was reallocated to various projects where funds were needed for actual expenditures in FY 13-14 (Citywide Handicap Ramps, \$30,000, and 2014 Curb, Gutter, and Sidewalk Replacement, \$57,482). The remaining \$81,777 in funding will remain with the project, for planned expenditure in FY 14-15.

14c. If your agency expended MORE THAN planned amount for a particular project/reserve, explain why and describe any adjustments to the reserves to finance the surplus amount. Indicate N/A if not applicable.

Not applicable.

15. Provide additional information, if necessary, to further explain Measure B expenditures for the Local Streets and Roads Program.



PARATRANSIT PROGRAM

Compliance Report Summary *Fiscal Year 2013-14*

1. Did your agency receive Measure B Paratransit Funds in the reporting period of July 1, 2013 through June 30, 2014?

- Yes (Complete the Paratransit section)
 NO (Do not complete the Paratransit section)

2. Complete the below contact information.

CONTACT INFORMATION	
Paratransit Program Agency:	City of Newark
Contact Name:	David Zehnder
Title:	Recreation and Community Services Director
Phone Number:	(510) 578-4405
E-mail Address:	David.Zehnder@newark.org

3. Complete the Excel Worksheets Tables 1 to 3 for the Paratransit Program.
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**
The values entered into Table 1 must match your agency's audited financial statements and compliance reports. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**
This table describes actual expenditures and activities incurred for FY 2013-2014 (FY 13-14).
- Table 3: Summary of Planned Projects and Reserve Funds**
This table describes your agency's plan to expend any remaining Measure B funds within the defined reserve policies of the funding agreement through FY 14-15 thru FY 17-18.

4. If your agency’s ending MB Direct Local Distribution Program fund balance was greater than ZERO, describe why you have this fund balance and identify anticipated projects that will use these funds within the next year. *Indicate N/A if not applicable.*

Complete Table 3 Summary of Planned Projects and Reserve Funds.

The fund balance is a result of reduced expenditures which occurred when the City of Newark entered into a Joint Powers Agreement with the City of Fremont to provide paratransit services for Newark residents. In addition, former service provider Satellite Affordable Housing Association (SAHA) now provides transportation for residents at Newark Gardens Senior Housing, reducing demand for Newark paratransit services.

These funds will be designated for operational reserves and used in the event that demand for services exceeds funding allocations.

5. Did your agency expend MORE THAN the amount of Measure B funds received in FY 13-14? If yes, how much more did you expend using prior fund balances? *Indicate N/A if not applicable.*

Not applicable.

6. **Describe Reserve Funds.** If your agency has Measure B Reserve Funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using these funds. In addition, if the use of reserves requires additional agency approvals, what is your approval process? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

All reserve funds are allocated for operational needs only.

7. List the amount of the FY 13-14 Total Operating Expenses allocated to the following categories.

Category	Expense Amount
Management (<i>oversight, planning, budgeting, etc.</i>)	\$0.00
Customer Service and Outreach Activities	\$0.00
Trip Provision (<i>direct or contracted taxis, vans, shuttles, etc.</i>)	\$132,829
TOTAL Operating Expenses:	\$132,829

8a. List the total number of trips provided and services provided in FY 13/14.

Trips / Service Types	Quantity <i>(match to Table 2, Excel Form)</i>
Number of One-way unduplicated trips	
ADA Mandated Paratransit	
Door-to-Door Program / Van Services	3,961
Taxi Program	
Fixed-Route Services	
Group Trips	
Volunteer Driver Program	
Other: [Specify here]	
Number of contacts through Mobility Management/Travel Training	
Number of Scholarships provided	
Number of Meals Delivered	13,305

8b. Complete the table below with available service quality data for reservations and trips. If no data is available, skip this question and complete 8c and 8d.

Cancelled Trip Reservations <i>(percent)</i>	Passenger No-shows <i>(percent)</i>	On-time Pickups <i>(percent)</i>	Late Pickups <i>(percent)</i>	Missed Trips, Provider No-shows* <i>(percent)</i>	Average Ride Time <i>(minutes)</i>
8.7%	9.0%	94.91%	0.50%	0.03%	20

**Includes very late pickups*

8c. Describe your complaint and commendation process. Describe the process from beginning to end, including instructions you provide to customers for filing complaints or commendations, your document procedures, and your follow up.

The Riders' Guide provided to each enrolled participant details the procedures for submitting complaints, commendations or suggestions. Customers can provide feedback to City staff in writing or by telephone. Complaints and commendations are documented by City staff. Service compliments are relayed to named parties. All complaints are investigated by program staff and a response is typically provided to the consumer within 7 days of receipt of complaint.

8d. Describe any common or recurring complaints your program has received and any program changes as a result. Did the number of complaints increase or decrease compared to the prior year?

None.

9. Does your agency have service quality data available about ridership? If so, enter the data in the applicable boxes below.

Number of Registered Riders (as of 6/30/14)	Number of Riders Added to Program in FY 13-14	Number of Riders on Wait List	Number of Accidents and Incidents*
265	93	0	0

**Report incidents resulting in any of the following: a fatality other than a suicide, injuries requiring immediate medical attention away from the scene for two or more persons, property damage equal to or exceeding \$7,500, an evacuation due to life safety reasons, or a collision at a grade crossing.*

10. Did your agency publish an article(s) that highlight Paratransit projects and programs funded by Measure B in an agency or Alameda CTC newsletter?

Yes. If yes, complete the table below and INCLUDE a copy of the article(s) as Attachment D: Paratransit Program Attachments.

Publication	Date Published (Month/Year)	Confirm Copy Attached? (Y/N)
Newark News, Winter 2013/2014	December 2013	Y
Newark Recreation and Community Services Department Fall and Winter Activities Guide	August/2013	Y

No. If no, explain in the box below.

11. Did your agency include a description of the Paratransit projects and programs funded by Measure B on its website?

Yes. If yes, include a printout of the website as Attachment D and provide the URL below that contains updated and accurate project information.

Website Address	Confirm Printout Copy Attached? (Y/N)
http://www.newark.org/departments/recreation-and-community-services/senior/transportation/	Y

No. *If no, explain in the box below.*

12. Did your agency use signage that indicates use of Measure B funds for its Paratransit projects and programs?

Yes. *If yes, include photos of the posted signage in Attachment D and describe the signage below.*

Signage Location / Project	Confirm Photos Attached? (Y/N)

No. *If no, explain in the box below.*

The program is now administered through a Joint Powers Agreement with the City of Fremont. The City of Fremont contracts with MV Transportation and their buses do not have Measure B signage.

13a. Describe your agency’s effectiveness at meeting your planned FY 13-14 expenditures reported in the last compliance report and reasons for any variations. Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did you expend the amount planned?**

We did not meet our FY 13-14 planned expenditures due to the following:

- MOU agreement with the City of Fremont reduced overall ridership as we updated our policies for standing order ridership, which resulted in less overall rides scheduled.
- Former service provider SAHA now provides transportation services for residents of the Newark Gardens Senior Housing. This significantly reduced our overall ridership.

13b. If your agency expended LESS THAN the planned amount, provide detailed justification on why dollars were not spent, and reference specific projects that did not expend the funds as planned.
Indicate N/A if not applicable.

See above explanation for why our agency expended less than the planned project.

13c. If your agency expended MORE THAN planned amount for a particular project/reserve, explain why and describe any adjustments to the reserves to finance the surplus amount. Indicate N/A if not applicable.

Not applicable.

14. Provide additional information, if necessary, to further explain Measure B expenditures for the Paratransit Program.

Not applicable.