

**TABLE 1  
BICYCLE AND PEDESTRIAN PROGRAM  
Measure B Revenues and Expenditures**

AGENCY NAME : **City of Hayward**  
DATE : **12/11/2013**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J
<b>Measure B Pass-through Funds FY 12-13</b>					<b>Other Measure B Funds FY 12-13</b>			<b>Non-Measure B Funds FY 12-13</b>	
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>	<b>Other MB Expenditures Discretionary Grant Fund</b>		<b>Total Other MB Expenditures</b>	<b>List the specific types of non-Measure B Funding.*</b>	
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenue	FY 12-13 MB Pass-through Fund Interest	FY 12-13 MB Pass-through Fund Expenditures <i>(Must match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance	<i>(Must match Table 2: Column M)</i>	Other MB Expenditures Local Streets and Roads Fund <i>(Must match Table 2: Column N)</i>		Non-MB Funding Source	Non-MB Expenditures <i>(Should match Table 2: Column O)</i>
\$ 315,651	\$ 414,286	\$ 72	\$ 390,760	\$ 339,249	\$ -	\$ -	\$ -	Project Revenue	\$ 8,290
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 ( <i>corresponding expenditures fund totals</i> ) to ensure accurate reporting. These numbers must match each other.				<b>Total from Table 1:</b> \$ 390,760					
				<b>Total from Table 2:</b> \$ 390,760					

**Column Descriptions**

<u>MB Unspent Balance:</u> Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.	<u>MB Pass-through Revenue:</u> Value is the actual MB revenues for FY 12-13.	<u>MB Pass-through Interest:</u> Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	<u>MB Expenditures:</u> Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	<u>Other Measure B Discretionary Grant Fund</u> This includes Measure B Bicycle/Pedestrian grant expenditures.  Dollar figures entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	<u>Other Measure B: Local Streets &amp; Roads</u> This includes expenditures from Local Streets and Roads pass-through funds used for Bicycle/Pedestrian projects.  Dollar figures entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.  Do not include Measure B Capital Project Expenses.
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**NOTES**

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.**
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.**

**VERIFICATION CHECK:** Values to the bottom right are automatically drawn from Table 1 and Table 2 (*Column O*) to ensure accurate reporting. These numbers must match each other.

**Additional Information:** Use the Box Below to clarify revenues and expenditures.

Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

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**TABLE 2**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of Hayward**  
DATE: **12/11/2013**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans			
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Estimated Completed Quantity Funded by Measure B FY 12-13	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures	Total Project Cost in FY 12-13	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project?	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one?
		(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)			(describe project's benefit to the implementation area)	(at the end of FY 12-13)		(Drop-down Menu)	(other details about unit or quantity)	(auto calculates)				(federal & state grants, city/local funds, etc.)	(L+M+N+O=P)		(Drop-down Menu)	(Drop-down Menu)
1	5130	Pedestrian	Construction	Pedestrian Crossing Improvements	Industrial Boulevard Pedestrian/Bicycle Bridge Relocation	Relocation of the City's Pedestrian Bridge as a part of the County's Floodwall Impovement Project	Project will remove commercial and industrial properties from the floodplain in areas on both sides of the channel and residential properties on the north side	Continuing/Ongoing	0	Other (describe in Column J)	This project, which is not yet fully constructed, will relocate a pedestrian bridge.	0.0	\$ 218				\$ 218	\$ 260,816	yes	
2	5176	Pedestrian	Construction	Sidewalks and Ramps	New Sidewalks FY13: Franklin Ave., Harder Rd., and Phillips Way	Installation of new sidewalks along portions of Franklin Ave., Harder Rd., and Phillips Way	Project will provide increased pedestrian safety on these routes, which either pass by nearby schools or are heavily utilized	Continuing/Ongoing	2,650	Linear Feet		2,581.0	\$ 306,335			\$ 8,195	\$ 314,530	\$ 370,107	yes	
3	5154	Pedestrian	Scoping, Feasibility, Planning	Sidewalks and Ramps	New Sidewalks FY14: Huntwood Ave., D St., and Industrial Blvd.	Installation of new sidewalks along portions of Huntwood Ave., D St., and Industrial Blvd.	Project will provide increased pedestrian safety on these routes, which either pass by nearby schools or are heavily utilized	Continuing/Ongoing	0	Linear Feet	When constructed during FY14, this project is expected to add approximately 1,800 linear feet of new sidewalk to the City's inventory.	0.0	\$ 67,779			\$ 95	\$ 67,874		yes	
4	5175	Bike and Ped	Other	Pedestrian Crossing Improvements	Pedestrian Traffic Signal Improvements	Installation of countdown timers and ADA-compliant push buttons as well as audible traffic signals	Project will provide increased pedestrian safety and greater accommodation for non-vehicular modes of travel	Continuing/Ongoing	16	Other (describe in Column J)	As noted earlier, monies from this on-going, annual project are utilized to either replace or add countdown timers, ADA compliant push buttons, and audible traffic signals throughout the City.	16.0	\$ 16,428				\$ 16,428		yes	
<b>TOTALS:</b>												<b>\$ 390,760</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,290</b>	<b>\$ 399,050</b>	<b>\$ 630,923</b>			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity  
\*\* Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

**Pull Down Menu Options**

Bicycle	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes	Bike Plan
Bike and Ped	Environmental	Bikeways (non-Class I)	Initiated in FY 12-13	Intersections	No	Ped Plan
Pedestrian	PS&E	Bridges and Tunnels	Continuing/Ongoing	Lane Miles		Both Plans
	Right-of-Way	Education and Promotion	Closed-Out in FY 12-13	Linear Feet		Neither Plan
	Construction	Master Plan		Number of People/Passengers		
	Maintenance	Multiuse Paths (Class I)		Number of One-way Unduplicated Trips		
	Operations	Pedestrian Crossing Improvements		Square Feet		
	Project Completion/Closeout	Safety Improvements		Vehicles Purchased		
	Other	Sidewalks and Ramps		Other (describe in Column J)		
		Signage				
		Signals				
		Staffing				
		Traffic Calming				
		Other (describe in Column E)				

**Cell: C11****Comment:** Project Category:

Bicycle: Bicycle project.  
 Bike/Pedestrian: Bicycle and pedestrian project.  
 Pedestrian: Pedestrian project.

**Cell: D11****Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
 Construction: Construction of a new capital project,  
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E11****Comment:** Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.  
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.  
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.  
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.  
 Master Plan: Bicycle and/or pedestrian master plan development.  
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.  
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.  
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.  
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.  
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.  
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.  
 Staffing: Salary and benefits for staff to support projects, programs, or services.  
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.  
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell: I11****Comment:** Project Status:

Choose project status on June 30, 2013:  
 - Planning in FY 12/13,  
 - Initiated in FY 12/13,  
 - Continuing or Ongoing, or  
 - Closed Out in FY 12/13.

**Cell: J11**

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell: K11****Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell: M11**

**Comment:** Completed Quantity funded by Measure B FY 12-13: This column auto-calculates based on the following.

(Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM  
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Hayward**  
DATE: **12/11/2013**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B Funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1, Column E)</i>	\$ 339,249					
<b>Reported FY 12/13 Balances</b>		FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
FY 12/13 Planned Project Balance	\$ 162,240	\$ 553,000	\$ 390,760	\$ 162,240	29%	
FY 12/13 Capital Reserve Balance	\$ -	\$ -	\$ -	\$ -	#DIV/0!	29%
FY 13/14-15/16 Capital Reserve (original)	\$ 160,457					
FY 12/13 Operational Reserve Balance	\$ -					
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 16,552					
<b>Remaining (rollover) Measure B Balance</b>	\$ 339,249					
subtract FY 13-16 reserve window commitments	\$ 160,457					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 178,792					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 410,570					
<b>Total FY 13-14 Measure B Funds Available</b>	\$ <b>589,362</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 428,134				\$ 428,134
MB Capital Reserve	\$ -	\$ 161,228	\$ -	\$ -	\$ 161,228
MB Operational Reserve	\$ -				\$ -
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	\$ <b>428,134</b>	\$ <b>161,228</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>589,362</b>

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	5130	Industrial Blvd Pedestrian/Bicycle Bridge Relocation	Construction	\$ 52,000	\$ 218	\$ 51,782	Construction delayed to FY14
2	5176	New Sidewalks FY 13 Franklin Ave, Harder Rd, and Phillips Way	Construction	\$ 436,000	\$ 306,335	\$ 129,665	Additional construction to occur during the early part of FY14
3	5175	Pedestrian Traffic Signal Improvements	Other	\$ 15,000	\$ 16,428	\$ (1,428)	Measure B savings and/or balances were used to fund the additional expenditures.
4	5154	New Sidewalks FY 14 Huntwood Ave, D St., Industrial Blvd	Scoping, Feasibility, Planning	\$ 50,000	\$ 67,779	\$ (17,779)	Measure B savings and/or balances were used to fund the additional expenditures.
5							
6							
7							
8							
9							
10							
11							
12							
13							

<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>	\$ 553,000	\$ 390,760	\$ 162,240	29%	Unspent Percentage
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Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
2	5176	New Sidewalks FY13: Franklin Ave., Harder Rd., and Phillips Way	Construction	\$ 129,370	Yes	Completion of construction to occur by early part of FY14
3	5175	Pedestrian Traffic Signal Improvements	Other	\$ 15,000	Yes	Ongoing project to install of countdown timers and ADA-compliant push buttons as well as audible traffic signals
4	05268	New Sidewalks FY15	Scoping, Feasibility, Planning	\$ 50,000	Yes	Design work on project to commence during FY14
5	05260	Project Predisign Services	Scoping, Feasibility, Planning	\$ 10,000	Yes	This annual, ongoing project allows for engineering costs associated with the predisign of bicycle and pedestrian projects, including preliminary survey, design, and cost estimates
6	05154	New Sidewalks FY14: Huntwood Ave., D St., and Industrial Blvd.	Construction	\$ 171,764	Yes	Construction to commence during the early part of FY14
7						
8						
9						
10						
11						
12						
13						

<b>TOTAL FY 13-14 PLANNED PROJECTS</b>	\$ 428,134
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**TABLE 3  
BICYCLE AND PEDESTRIAN PROGRAM  
Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Hayward**  
DATE: **12/11/2013**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures									
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN				
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1	5154	New Sidewalks FY 14 Huntwood Ave, D St., Industrial Blvd	Original Plan	Construction		\$ -			
			Actual (Revised) Plan	Construction		\$ -			
			New FY 14-17 Window	Construction		\$ -			
			New Phase Line	Scoping, Feasibility, Planning		\$ -			
			New Phase Line	Scoping, Feasibility, Planning		\$ -			
			Total Project Cost				\$ -	\$ -	
			YEARLY TOTALS						
			Tracking						
			FY 13-16 Plan					\$ -	
			FY 14-17 Plan					\$ -	
Total Per Fiscal Year					\$ -				
2	05268	New Sidewalks FY15 - Hayward Blvd.	Actual (Revised) Plan	Construction		\$ -			
			New FY 14-17 Window	Construction		\$ -			
			Actual (Revised) Plan			\$ -			
			New FY 14-17 Window			\$ -			
			New Phase Line			\$ -			
			New Phase Line			\$ -			
			Total Project Cost				\$ -	\$ -	
			YEARLY TOTALS						
			Tracking						
			FY 13-16 Plan					\$ -	
FY 14-17 Plan					\$ -				
Total Per Fiscal Year					\$ -				
3			Actual (Revised) Plan			\$ -			
			New FY 14-17 Window			\$ -			
			Actual (Revised) Plan			\$ -			
			New FY 14-17 Window			\$ -			
			New Phase Line			\$ -			
			New Phase Line			\$ -			
			Total Project Cost				\$ -	\$ -	
			YEARLY TOTALS						
			Tracking						
			FY 13-16 Plan					\$ -	
FY 14-17 Plan					\$ -				
Total Per Fiscal Year					\$ -				

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures									
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status		
							1)	2)	
\$ 160,457				\$ 160,457		\$ 160,457	No adjustment necessary; FY13 capital fund reserves were fully expended during project construction.	1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.	
\$ 160,457	\$ -	\$ -	\$ -	\$ 160,457	\$ -	\$ 160,457			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 160,457	\$ -	\$ -	\$ -	\$ 160,457	\$ -	\$ 160,457			
\$ 160,457	\$ -	\$ -	\$ -	\$ 160,457	\$ -	\$ 160,457			
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ 160,457	\$ -	\$ -	\$ -	\$ 160,457	\$ -	\$ 160,457			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Capital reserve will be used towards the construction of this project, which is expected to commence during FY15.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
\$ -	\$ 161,228	\$ -	\$ -	\$ -	\$ 161,228	\$ 161,228			
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
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\$ -	\$ 161,228	\$ -	\$ -	\$ -	\$ 161,228	\$ 161,228			
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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ -			\$ 160,457	\$ -	\$ 160,457

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

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Unspent  
Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ 161,228	\$ -	\$ -		\$ 161,228

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM  
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Hayward  
DATE: 12/11/2013

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
2			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases			\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL OPERATION FUND RESERVE</b>				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			<b>Total</b>	\$ -	-	
2			Phases			
			<b>Total</b>	\$ -	-	
3			Phases			
			<b>Total</b>	\$ -	-	
4			Phases			
			<b>Total</b>	\$ -	-	
5			Phases			
			<b>Total</b>	\$ -	-	
6			Phases			
			<b>Total</b>	\$ -	-	
7			Phases			
			<b>Total</b>	\$ -	-	
8			Phases			
			<b>Total</b>	\$ -	-	
9			Phases			
			<b>Total</b>	\$ -	-	
10			Phases			
			<b>Total</b>	\$ -	-	
<b>TOTAL FY 13-14 OPERATION FUND RESERVE</b>				\$ -	-	

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1					
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	

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TABLE 1

LOCAL STREETS AND ROADS PROGRAM  
Measure B Revenues and Expenditures

AGENCY NAME : **City of Hayward**  
DATE : **12/11/2013**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
<b>Measure B Pass-through Funds FY 12-13</b>					<b>Other Measure B Expenditures</b>		<b>Non-Measure B Funds FY 12-13</b>	
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>			<b>List the specific types of non-Measure B Funding including</b>	
<b>FY 11-12 Pass-through + Interest Unspent MB Fund Balance</b>	<b>FY 12-13 MB Pass-through Fund Revenues</b>	<b>FY 12-13 MB Pass-through Fund Interest</b>	<b>MB Pass-through Fund Expenditures (Should match Table 2: Column L)</b>	<b>Ending MB Pass-through Fund Balance</b>	<b>Other MB Expenditures (Should match Table 2: Column M)</b>	<b>Total Other MB Expenditures</b>	<b>Non-MB Expenditures (Should match Table 2: Column N)</b>	
\$ 807,342	\$ 2,020,036	\$ (65)	\$ 1,967,936	\$ 859,377		\$ -	Project Revenue	\$ 360
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			<b>Total from Table 1:</b>	\$ 1,967,936				
			<b>Total from Table 2:</b>	\$ 1,967,936				
<b>Column Descriptions</b>								
<u>MB Unspent Balance:</u> Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.	<u>MB Pass-through Revenue:</u> Value is the actual MB revenues for FY 12-13.	<u>MB Pass-through Interest:</u> Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	<u>MB Expenditures:</u> Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	<u>Other MB Expenditures:</u> Value must match the agency audit report figure AND other Measure B expenditures calculated on Table 2: Column M.  Do not include Measure B Capital Project Expenses.				
<b>NOTES</b>								
1) The numbers on Table 1 must be consistent with your Audited Financial Statements.								
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.								
<b>Additional Information:</b> Use the Box Below to clarify revenues and expenditures.								
					<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.			
							<b>Total Non-MB:</b>	\$ 360
							<b>Total Non-MB Table 1:</b>	\$ 360
							<b>Total Non-MB Table 2:</b>	\$ 360

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

\*\*Report Vehicle Registration Fee (VRF) revenues and expenditures for Local Streets and Roads in this section. Inputted VRF values must match reported VRF expenditures in the VRF Local Streets and Road Compliance Reporting Form (completed separately) i.e. Table 2 (Column N).

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TABLE 2

LOCAL STREETS AND ROADS PROGRAM  
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Hayward**  
DATE: **12/11/2013**

Index		Project Description						Status	Deliverables			Expenditures FY 12-13					Approvals		
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Estimated Quantity Funded by Measure B FY 12-13	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures	Total Project Cost in FY 12-13	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project?
		(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)		(describe project's benefit to the implementation area)	(at the end of FY 12-13)			(Drop-down Menu)	(other details about unit or quantity)	(auto calculates)				(federal & state grants, city/local funds, etc.)	(L+M+N+O=P)		(Drop-down Menu)
1	5172	Streets and Roads	Construction	Street Resurfacing and Maintenance	Pavement Reconstruction FY 2013	Reconstruction or major repair to severely deteriorated streets	The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards	Continuing or Ongoing	585,000	Square Feet		585000.0	\$ 687,505				\$ 687,505	\$ 1,211,111	yes
2	5174	Streets and Roads	Construction	Street Resurfacing and Maintenance	Pavement Rehabilitation FY 2013	Structural repair of streets, including repair of deteriorating pavement	The rehabilitation of the streets will bring them up to acceptable pavement standards	Continuing or Ongoing	780,000	Square Feet		780000.0	\$ 1,149,361				\$ 1,149,361	\$ 1,286,671	yes
3	5144	Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Pavement Reconstruction FY 2014	Reconstruction or major repair to severely deteriorated streets	The reconstruction of severely deteriorated streets will bring them up to acceptable pavement standards	Continuing or Ongoing	0	Square Feet	This project was under design by City staff during FY13.	0.0	\$ 41,062		\$ 185		\$ 41,247		yes
4	5147	Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Pavement Rehabilitation FY 2014	Structural repair of streets, including repair of deteriorating pavement	The rehabilitation of the streets will bring them up to acceptable pavement standards	Continuing or Ongoing	0	Square Feet	This project was under design by City staff during FY13.	0.0	\$ 48,413		\$ 175		\$ 48,588		yes
5	5166	Streets and Roads	Other	Traffic Calming	Speed Monitoring Devices	Several solar-powered speed monitoring devices were placed at high-priority locations throughout the City	The speed monitoring devices will remind motorists of their speed and will assist with pedestrian safety near highly traveled streets	Continuing or Ongoing	3	Other (describe in Column J)	Radar signs	3.0	\$ 41,595				\$ 41,595		yes
6												#DIV/0!					\$ -		
<b>TOTALS:</b>												\$ 1,967,936	\$ -	\$ 360	\$ -	\$ 1,968,296			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
 \*\* Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.  
 \*\*\* Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options

Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 12-13	Intersections	No
Paratransit	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Streets and Roads	Right-of-Way	Education and Promotion	Closed Out in FY 12-13	Linear Feet	
Other	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

**Cell: C11**

**Comment:** Project Category:  
 Bicycle: Bicycle project.  
 Bike/Pedestrian: Bicycle and pedestrian project.  
 Pedestrian: Pedestrian project.

**Cell: D11**

**Comment:** Project Phase:  
 Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
 Construction: Construction of a new capital project,  
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E11**

**Comment:** Project Type:  
 Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.  
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.  
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.  
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.  
 Master Plan: Bicycle and/or pedestrian master plan development.  
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.  
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.  
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.  
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.  
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.  
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.  
 Staffing: Salary and benefits for staff to support projects, programs, or services.  
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.  
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell: I11**

**Comment:** Project Status:  
 Choose project status on June 30, 2013:  
 - Planning in FY 12/13,  
 - Initiated in FY 12/13,  
 - Continuing or Ongoing, or  
 - Closed Out in FY 12/13.

**Cell: J11**

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell: K11**

**Comment:** Units for Quantity:  
 Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell: M11**

**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Hayward**  
DATE: **12/11/13**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 859,377	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
<b>Reported FY 12/13 Balances</b>		\$ 2,217,000	\$ 1,967,936	\$ 249,064	11%	
FY 12/13 Planned Project Balance	\$ 249,064					#DIV/0!
FY 12/13 Capital Reserve Balance	\$ -					
FY 13/14-15/16 Capital Reserve (original)	\$ 533,215					11%
FY 12/13 Operational Reserve Balance	\$ -					
FY 12/13 Undesignated Reserve Balance	\$ (4,700)					
FY 12/13 Actual vs Projected Revenue Variance	\$ 81,797					
<b>Remaining (rollover) Measure B Balance</b>	\$ 859,376					
subtract FY 13-16 reserve window commitments	\$ 533,215					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 326,161					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 2,037,796					
<b>Total FY 13-14 Measure B Funds Available</b>	<b>\$ 2,363,957</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 1,963,310				\$ 1,963,310
MB Capital Reserve	\$ -	\$ 400,647			\$ 400,647
MB Operational Reserve	\$ -				\$ -
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 1,963,310</b>	<b>\$ 400,647</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,363,957</b>

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	5166	Speed Monitoring Devices	Other	\$ 71,000	\$ 41,595	\$ 29,405	Installed fewer than expected radar signs.
2	5172	Pavement Reconstruction FY 13 Contessa, Sequoia, Capetown, Tilden, Martha, Edgemore, Gading, and Linderwood	Construction	\$ 760,000	\$ 687,505	\$ 72,495	Achieved a cost savings during construction phase of project.
3	5174	Pavement Rehab FY 13 - Gettysburg, Canyon View, High Country, Dear Park Ct., Dear Park Way, Claiborne, Chandler, & Denton	Construction	\$ 1,236,000	\$ 1,149,361	\$ 86,639	Achieved a cost savings during construction phase of project.
4	5144	Pavement Reconstruction FY 14 Alonda Ct., Cottonwood, O'Neil, and Mitchell Place	Scoping, Feasibility, Planning	\$ 50,000	\$ 41,062	\$ 8,938	Design costs were slightly lower than expected.
5	5147	Pavement Rehab FY 14 - Danforth, Grasmere, Harvest Ct, Linfield, Peterman, Seabreeze, Thornwall, and Victory	Scoping, Feasibility, Planning	\$ 100,000	\$ 48,413	\$ 51,587	Design costs were half of what was expected for project.
6				\$ -	\$ -	\$ -	
7				\$ -	\$ -	\$ -	
8				\$ -	\$ -	\$ -	
9				\$ -	\$ -	\$ -	
10				\$ -	\$ -	\$ -	
11				\$ -	\$ -	\$ -	
12				\$ -	\$ -	\$ -	
13				\$ -	\$ -	\$ -	

Box 5							
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status	
1	05166	Speed Monitoring Devices	Other	\$ 36,000	Yes	Ongoing project to install several solar-powered speed monitoring devices at high-priority locations throughout the City.	
2	05144	Pavement Reconstruction FY 2014	Construction	\$ 325,723	Yes	Construction to commence during FY14.	
3	05147	Pavement Rehabilitation FY 2014	Construction	\$ 1,251,587	Yes	Construction to commence during FY14.	
4	05250	Pavement Reconstruction FY 2015	Scoping, Feasibility, Planning	\$ 150,000	Yes	Design work on project to commence during FY14.	
5	05251	Pavement Rehabilitation FY 2015	Scoping, Feasibility, Planning	\$ 200,000	Yes	Design work on project to commence during FY14.	
6				\$ -			
7				\$ -			
8				\$ -			
9				\$ -			
10				\$ -			
11				\$ -			
12				\$ -			
13				\$ -			

**TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES**    \$ 2,217,000    \$ 1,967,936    \$ 249,064    11%    Unspent Percentage

**TOTAL FY 13-14 PLANNED PROJECTS**    \$ 1,963,310

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Hayward  
DATE: 12/11/13

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures									
Index	Local Project ID Number	Project Name	Original and Revised Plans		Phase	FY 12-13 (PRIOR YEAR'S) PLAN			
						Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	5144	Pavement Reconstruction FY 14 Alonda Ct., Cottonwood, O'Neil, and Mitchell Place	Original Plan	Construction		\$	-		
			Actual (Revised) Plan	Construction		\$	-		
			New FY 14-17 Window	Construction		\$	-		
			New Phase Line	Scoping, Feasibility, Planning		\$	-		
			New Phase Line	Scoping, Feasibility, Planning		\$	-		
			Total Project Cost					\$	-
			FY 13-16 Plan					\$	-
			FY 14-17 Plan					\$	-
			Total Per Fiscal Year					\$	-
			YEARLY TOTALS			Tracking		\$	-

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures							
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ 533,215	\$ -	\$ -	\$ -	\$ 533,215	\$ -	\$ 533,215	
\$ 533,215	\$ -	\$ -	\$ -	\$ 533,215	\$ -	\$ 533,215	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ 533,215	\$ -	\$ -	\$ -	\$ 533,215	\$ -	\$ 533,215	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Fiscal Year FY 12-13 through FY 15-16 Window Totals			
\$ -	\$ 533,215	\$ -	\$ 533,215

  

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

  

Fiscal Year FY 13-14 through FY 16-17 Window Totals			
\$ -	\$ 400,647	\$ -	\$ 400,647

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Hayward  
 DATE: 12/11/13

**Directions**  
 There are FOUR Sections on this worksheet to be completed by the local agency.  
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
2			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL OPERATION FUND RESERVE</b>				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			<b>Total</b>	\$ -		
2			Phases			
			<b>Total</b>	\$ -		
3			Phases			
			<b>Total</b>	\$ -		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 OPERATIONS FUND RESERVE</b>				\$ -		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ 4,700	\$ (4,700)	Adjustment of -\$4,700 of non-MB that were identified in the FY 11/12 compliance report.
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ 4,700	\$ (4,700)	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	

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**TABLE 1  
PARATRANSIT PROGRAM  
Measure B Revenues and Expenditures**

AGENCY NAME: **City of Hayward**  
DATE: **12/11/2013**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column K	Column L	Column O	
<b>Measure B Pass-through Funds FY 12-13</b>					<b>Other Measure B Expenditures</b>					<b>Non-Measure B Funds FY 12-13</b>		
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>						<b>List the specific types of non-Measure B Funding</b>		
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures <i>(Should match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance	Other MB Expenditure MSL Fund <i>(Should match Table 2: Column M)</i>	Other MB Expenditure Paratransit Gap Grant <i>(Should match Table 2: Column N)</i>	Other MB Expenditure Stabilization Fund <i>(Should match Table 2: Column O)</i>	Other MB Expenditure Local Streets and Roads <i>(Should match Table 2: Column P)</i>		Total Other MB Expenditures	Non-MB Funding Source	Expenditures
\$ 782,004	\$ 734,392	\$ 1,274	\$ 553,989	\$ 963,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Fares** (this should be classified as a "revenue" instead of an "expenditure"; the "revenue" column from last year was removed)	\$ 11,415
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		<b>Total from Table 1:</b>	\$ 553,989									
		<b>Total from Table 2:</b>	\$ 553,989									

**Column Descriptions**

<u>MB Unspent Balance:</u>	<u>MB Pass-through Revenue:</u>	<u>MB Pass-through Interest:</u>	<u>MB Expenditures:</u>	<u>Other Measure B: Minimum Service Level Fund</u>	<u>Other Measure B: Paratransit Gap Grant Fund</u>	<u>Other Measure B: Stabilization Fund</u>	<u>Other Measure B: Local Streets &amp; Roads</u>
Value must match the agency audit report figure for the ending MB balance reported in FY 11-12.	Value is the actual MB revenues for FY 12-13.	Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	The Paratransit Gap Grant expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.	The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.	The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Paratransit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report. Do not include Measure B Capital Project expenses.

**NOTE:**

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

**VERIFICATION CHECK:** Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

\*\*Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

**Additional Information:** Use the Box Below to clarify revenues and expenditures.

Fares\*\* (this should be classified as a "revenue" instead of an "expenditure"; the "revenue" column from last year was removed)

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**TABLE 2**  
**PARATRANSIT PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: City of Hayward  
DATE: 12/11/2013

Index		Project Description						Status	Deliverables				Expenditures FY 12-13							Column T	
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i>  <i>Drop-down Menu</i>	Quantity Completed in FY 12-13  <i>(numerical value only)</i>	Quantity Type Description  <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13  <i>(auto calculates)</i>	MB Pass-through Paratransit Expenditures	Other MB Paratransit Expenditures MSL Fund	Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Other MB Paratransit Expenditures Stabilization Fund	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R=5)</i>  <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1		Senior and Disabled Services	Operations	Customer Service and Outreach	Hayward Door-to-Door and Group Trip Service	Customer Service and Outreach included: distributing Paratransit information through the City's website and various community newsletters, to potential eligible riders and referral sources. Local seniors, 70 and over, and people who have disabilities were enrolled in Hayward's Paratransit program, which provided accessible, affordable, door-to-door and group transportation for enrolled riders, their attendants, and companions.	Enrolled riders, their attendants, and companions used Hayward's accessible door-to-door service to meet transportation needs within Hayward and the unincorporated areas of San Lorenzo, Castro Valley, San Leandro and Union City. Group trip services within the San Francisco Bay Area, were provided to enrolled paratransit riders, their attendants, and companions to offer the opportunity to be active in the community and maintain independence.	Continuing or Ongoing			Lift/ramp-assisted trips; in addition to marketing the Paratransit program, customer service and outreach included: responding to inquiries, enrolling riders, issuing transportation vouchers, record keeping, reporting, making referrals to other programs and services, and problem solving. Operating supply costs are also included in this category.	0.0	\$ 4,777							\$ 4,777	
2		Senior and Disabled Services	Operations	Management/Overhead/Staffing	Management of Hayward Paratransit Services	Accessible paratransit services were provided for local registered riders, their attendants, and companions.	Hayward Paratransit's door-to-door and group trip programs provided independence to local seniors and people who have disabilities.	Continuing or Ongoing			Oversight, planning, and budgeting costs accounted for 15% of staff costs.	0.0	\$ 124,128							\$ 124,128	
3		Senior and Disabled Services	Operations	Other (describe in Column E)	Hayward Door-to-Door Service	The City of Hayward's non-ADA demand response paratransit service was provided on lift-equipped vans for registered riders who live in Hayward and the unincorporated areas of Castro Valley, San Lorenzo, and San Leandro. Service was provided to those 70 years old and over and those who were in the process of acquiring East Bay Paratransit (EBP) certification or who were unable to use the ADA service due to traveling outside of the EBP service area or service hours.	Local seniors and people who have disabilities were offered door-to-door service on lift-equipped vehicles, Monday through Saturday from 8:00am - 6:00pm. There were no trip limits to those who were unable to use EBP. There was a four week limit for all others, although exceptions were made on a case-by-case basis.	Continuing or Ongoing	2,852	Trips (one-way)	Lift/ramp-assisted trips	2,852.0	\$ 113,237							\$ 113,237	\$ 168,750
4		Senior and Disabled Services	Operations	Group Trips	Hayward Paratransit Group Trip Program	Residents of Skilled Nursing Facilities, housing for seniors and people who have disabilities, and senior mobile home parks, were provided with affordable, accessible group trips, to provide opportunities to be involved within the community.	By using Hayward Paratransit's Group Trip Program, local residents traveled with attendants, companions, friends, and family members to functions within the Bay Area, in the safety of a group.	Continuing or Ongoing	4,896	Trips (one-way)	Lift/ramp-assisted trips	4,896.0	\$ 97,376							\$ 97,376	\$ 100,200
5		Senior and Disabled Services	Operations	Other (describe in Column E)	Alzheimer's Services Of the East Bay (ASEB) Transportation	The City contracted with ASEB to transport participants to and from ASEB's adult day program, which served people who have dementia. Familiar drivers were specially trained and participated in care-plan meetings for program participants, serving as liaisons between their homes and the ASEB program.	Local residents who have dementia and participate in the ASEB day program had access to safe and reliable transportation, with familiar drivers. The lift-equipped transportation was coordinated with other services through the adult day program.	Continuing or Ongoing	6,144	Trips (one-way)	Lift/ramp-assisted trips	6,144.0	\$ 75,000							\$ 75,000	\$ 75,000

Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

Project Description								Status	Deliverables				Expenditures FY 12-13								
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O**	Column P**	Column Q	Column R	Column S	Column T	
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i>  <i>Drop-down Menu</i>	Quantity Completed in FY 12-13  <i>(numerical value only)</i>	Quantity Type Description  <i>Drop-down Menu</i>	Description  <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13  <i>(auto calculates)</i>	MB Pass-through Paratransit Expenditures	Other MB Paratransit Expenditures MSL Fund	Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Other MB Paratransit Expenditures Stabilization Fund	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R+S)</i>  <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
6		Senior and Disabled Services	Operations	Meal Delivery	SOS Meals on Wheels	The City subsidized 90% of the transportation costs for the delivery of nutritious meals to isolated seniors, living in the Paratransit Program's service area, whose health issues prevented them from attending congregate meal sites.	Low-income seniors were provided with 7 nutritious home-delivered meals per week and a vital daily check-in by a familiar driver.	Continuing or Ongoing	37,505	Meals Delivered	SOS Meals on Wheels drivers delivered seven meals each week. Five meals were delivered hot, one meal was a sack lunch for Saturday and one was frozen to be heated on Sunday.	37,505.0	\$ 24,500							\$ 24,500	
7		Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Vouchers	Subsidized taxi service would operate 24/7 and offer same-day trips for all purposes	Participants in this program achieve a greater independence by taking the taxi to critical venues such as medical appointments, grocery shopping, recreation, business activities, educational activities, etc.	Continuing or Ongoing	5,119	Trips (one-way)	Subsidized, same day, accessible transportation service via taxi operated throughout Central County.	5,119.0	\$ 64,971							\$ 64,971	\$ 86,628
8		Senior and Disabled Services	Operations	Mobility Management/Travel Training	Travel Training	The City will contract with Community Resources for Independent Living (CRIL) for Travel Training Services.	Effective travel training offers seniors and people with disabilities increased independence and greater access to community resources.	Continuing or Ongoing	71	Trips (one-way)	Para- and public transportation training to Hayward seniors and people with disabilities.	71.0	\$ 50,000							\$ 50,000	\$ 50,000
<b>TOTALS:</b>												\$ 553,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 553,989	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
 \*\* Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

**Column A Project Category Note:**  
 Disabled Services: Services primarily created for mobility for people with disabilities.  
 Meals on Wheels: Delivery of meals.  
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.  
 Senior Services: Services primarily created for senior mobility.  
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

**Column J Note:**  
 If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

**Additional Information:** Use the Box Below to clarify expenses or to provide additional information.

**Pull Down Menu Options**

Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13	Consumers Trained
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13	Contacts Made (outreach program only)
Senior and Disabled Services	Right-of-Way	City-based Door-to-Door	Continuing or Ongoing	Meals Delivered
Senior Services	Construction	Customer Service and Outreach	Closed Out in FY 12-13	Trips (one-way)
Other	Maintenance	Group Trips		Scholarships Provided
	Operations	Management/Overhead/Staffing		Other (describe in Column J)
	Project Completion/Closeout	Meal Delivery		
	Other	Mobility Management/Travel Training		
		Same Day/Taxi Program		
		Scholarship/Subsidized Fare		
		Shuttle or Fixed-route Trips		
		Volunteer Driver Program		
		Other (describe in Column E)		

**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Hayward**  
DATE: **12/11/13**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 963,681	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
<b>Reported FY 12/13 Balances</b>		MB Planned Projects	\$ 1,065,423	\$ 553,989	\$ 511,434	48%
FY 12/13 Planned Project Balance	\$ 511,434	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
FY 12/13 Capital Reserve Balance	\$ -					48%
FY 13/14-15/16 Capital Reserve (original)	\$ -					
FY 12/13 Operational Reserve Balance	\$ 350,000					
FY 12/13 Undesignated Reserve Balance	\$ 70,000					
FY 12/13 Actual vs Projected Revenue Variance	\$ 32,247					
<b>Remaining (rollover) Measure B Balance</b>	\$ 963,681					
subtract FY 13-16 reserve window commitments	\$ -					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 963,681					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 723,835					
<b>Total FY 13-14 Measure B Funds Available</b>	\$ <b>1,687,516</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 1,033,500				\$ 1,033,500
MB Capital Reserve	\$ -	\$ 234,015	\$ -	\$ -	\$ 234,015
MB Operational Reserve	\$ 350,000				\$ 350,000
MB Undesignated Reserve	\$ 70,000				\$ 70,000
<b>TOTAL MEASURE B</b>	\$ <b>1,453,500</b>	\$ <b>234,015</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>1,687,515</b>

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Hayward Door to Door	Operations	\$ 325,000	\$ 113,237	\$ 211,763	The Door-to-Door and Group trip programs were revised and refined with the launch of Taxi service in October. A cost savings was realized as the program adjusted to the taxi
2	N/A	Hayward Paratransit Group Trips Program	Operations	\$ 167,923	\$ 97,376	\$ 70,547	The Door-to-Door and Group trip programs were revised and refined with the launch of Taxi service in October. A cost savings was realized as the program adjusted to the taxi
3	N/A	ASEB Transportation	Operations	\$ 75,000	\$ 75,000	\$ -	
4	N/A	SOS Meals on Wheels	Operations	\$ 24,500	\$ 24,500	\$ -	
5	N/A	Central County Taxi Program	Operations	\$ 223,000	\$ 64,971	\$ 158,029	The Central County Taxi Program launched in October 2012, later than the anticipated start date. The program has exceeded its goals for FY13 and expects to be on target for
6	N/A	Hayward Paratransit Travel Training	Operations	\$ 70,000	\$ 50,000	\$ 20,000	Hayward Paratransit Travel Training program was allocated \$50,000 as a pilot program and expended \$50,000 in FY13.
7	N/A	Hayward Paratransit	Operations	\$ 36,000	\$ 4,777	\$ 31,223	The planned branding and marketing campaign was postponed to FY14 as new program elements were evaluated for inclusion.
8	N/A	Hayward Paratransit	Operations	\$ 144,000	\$ 124,128	\$ 19,872	Salary savings were realized as the former paratransit coordinator retired and the new coordinator was hired.
9			Phases			\$ -	
10			Phases			\$ -	
11			Phases			\$ -	
12			Phases			\$ -	
13			Phases			\$ -	

**TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES** \$ 1,065,423 \$ 553,989 \$ 511,434 48% Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
2	N/A	Hayward Group Trips	Operations	\$ 165,000	Yes	The group trip costs structure, vehicle availability and travel parameters have been revised to include broader outreach to underrepresented, eligible groups while managing costs.
3	N/A	ASEB Transportation	Operations	\$ 75,000	Yes	The program will continue as currently operated.
4	N/A	SOS Meals on Wheels	Operations	\$ 24,500	Yes	The program will continue as currently operated.
5	N/A	Central County Taxi Program	Operations	\$ 240,000	Yes	The Taxi program has proven extremely successful, and is expected to surpass budget projections in FY 13-14 requiring additional funding to maintain service through June 2015. The program has also been awarded GAP 5 funding to support collaborative service with San Leandro.
6	N/A	Hayward On-the-Go Travel Training	Operations	\$ 50,000	Yes	The program will continue as currently operated.
7	N/A	Hayward Paratransit Branding and Marketing Campaign	Operations	\$ 4,000	Yes	The program will use reserves to support the planned branding and marketing campaign. This line item will support related auxiliary services.
8	N/A	Hayward Paratransit	Operations	\$ 150,000	Yes	The program will continue as currently operated.
9			Phases			
10			Phases			
11			Phases			
12			Phases			
13			Phases			

**TOTAL FY 13-14 PLANNED PROJECTS** \$ 1,033,500

**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Hayward  
DATE: 12/11/13

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13			
2	N/A	Hayward Door-to-Door	Actual (Revised) Plan	Operations		\$ -				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
			<b>Total Project Cost</b>					\$ -		
			<b>YEARLY TOTALS</b>							
			FY 13-16 Plan					\$ -		
			FY 14-17 Plan					\$ -		
<b>Total Per Fiscal Year</b>					\$ -					
3			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
			<b>Total Project Cost</b>					\$ -		
			<b>YEARLY TOTALS</b>							
			FY 13-16 Plan					\$ -		
			FY 14-17 Plan					\$ -		
<b>Total Per Fiscal Year</b>					\$ -					
4			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window							
			New Phase Line			\$ -				
			New Phase Line							
			<b>Total Project Cost</b>					\$ -		
			<b>YEARLY TOTALS</b>							
			FY 13-16 Plan					\$ -		
			FY 14-17 Plan					\$ -		
<b>Total Per Fiscal Year</b>					\$ -					

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures									
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window		Describe the Project Status	
						Original FY 13-16 Window Total	New FY 14-17 Window Total		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue. Capital reserve funds will be used to fund the City of Hayward's ongoing Door-to-Door program.
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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ -			\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

#DIV/0!  
Unspent Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ 234,015	\$ -	\$ -	\$ -	\$ 234,015

**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Hayward  
DATE: 12/11/13

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Marketing, Outreach, Administrative	Operations	\$ 350,000	\$ -	\$ 350,000	The branding and marketing campaign was postponed to allow time to measure the impact of newly launched programs and determine the most effective use of funds.
			<b>Total</b>	\$ 350,000	\$ -	\$ 350,000	
2			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	

TOTAL OPERATION FUND RESERVE \$ 350,000 \$ - \$ 350,000 100% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	Marketing, Outreach and Admin	Operations	\$ 350,000	Yes	Multi-jurisdiction, multi-stakeholder communications plan developed from Hayward branding and marketing campaign.
			<b>Total</b>	\$ 350,000		
2			Phases			
			<b>Total</b>	\$ -		
3			Phases			
			<b>Total</b>	\$ -		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		

TOTAL FY 13-14 OPERATION FUND RESERVE \$ 350,000

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ 70,000	\$ -	\$ 70,000	

TOTAL FY 12-13 UNDESIGNATED RESERVE \$ 70,000 \$ - \$ 70,000 100% Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ 70,000	Explore possibility of accessible taxis through non-independent contractors

TOTAL FY 13-14 UNDESIGNATED RESERVE \$ 70,000

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## Measure B Expenditures Across All Programs FY 12-13 Report Card

### City of Hayward

#### FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 553,000	\$ 390,760	\$ 162,240	29%
Local Streets and Roads (Local Transportation)	\$ 2,217,000	\$ 1,967,936	\$ 249,064	11%
Paratransit	\$ 1,065,423	\$ 553,989	\$ 511,434	48%
<b>Totals:</b>	<b>\$ 3,835,423</b>	<b>\$ 2,912,685</b>	<b>\$ 922,738</b>	<b>24%</b>

#### FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

#### FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 58,938	\$ -	\$ 58,938	100%
<b>Totals:</b>	<b>\$ 58,938</b>	<b>\$ -</b>	<b>\$ 58,938</b>	<b>100%</b>

#### FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ 4,700	\$ (4,700)	#DIV/0!
Paratransit	\$ 70,000	\$ -	\$ 70,000	100%
<b>Totals:</b>	<b>\$ 70,000</b>	<b>\$ 4,700</b>	<b>\$ 65,300</b>	<b>93%</b>

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