Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FINAL REPORT FORM 3 – BICYCLE PROJECTS**

**(Formerly titled “Project Monitoring Form 3 - Bicycle Projects”)**

**For Bicycle Projects**

**TFCA Project #** Initial TFCA $ Awarded: $

Total TFCA $ Awarded: $

Total TFCA Funds Expended by County Program Manager: $

Total Project Cost: $

Project Sponsor:

Project Title:

Contact:

Phone: Email:

Initial Project Start Date: Project Completion Date:

Final Cost-Effectiveness Value *(ACTC to complete):* $ / ton (weighted)

Complete the section(s) that applies to the type of project implemented. Use additional sheets as needed.

1. **Project Description:** Provide a brief description of the project implemented. Include all applicable informationif the scope of the project changed in any way since it was originally approved.

**2. Monitoring Methodology:** Describe the methodology used to obtain the data listed below and explain any assumptions made to generate data. If a survey was performed, provide a copy of survey form and summary data.

**3. Bicycle Paths, Lanes and Routes:** Provide the following information for each project segment.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Segment Name (and limits) | Segment ADT  (For Class 1, use nearest parallel st.) | Class (1, 2, or 3) | Segment Length  (to nearest 0.1 mile) | If Gap Closure, Total Length of resulting facility | # Trips per Day (1-way)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Note: Class 1 = off-street bicycle path, Class 2 = on-street bike lane, Class 3 = on-street bike route (no bike lane). For a project installing bike lanes on only one side of the road, the # Trips per Day should be halved.*

3A. Provide the calculation used for the reported number of 1-way bike trips per day in the above table:

3B. If counts were conducted, report pre- and/or post-project bicycle count data in the below table:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Segment  Name | **Pre-Project Counts** | | | | **Post-Project Counts** | | | |
| Date | # of Bikes | Time Period  (from-to) | Trips per day (1-way)\* | Date | # of Bikes | Time Period  (from-to) | Trips per day (1-way)\* |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

***\**** *For this table, the reported bike trips per day are to be based on count numbers and a reasonable estimate for the hours per day a facility is used.*

**4. Bicycle Lockers and Racks:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Location (street address, city, zip) | # Units Installed | Capacityper Unit | Cost per Unit | Avg. # Users/ Day | # of Trips(1-way) Eliminated/Day\* |
| Mechanical Lockers |  |  |  |  |  |  |
| Electronic Lockers |  |  |  |  |  |  |
| Regular Racks |  |  |  |  |  |  |
| Racks on Buses |  |  |  |  |  |  |

*\* For eliminated car trips per day, lockers are assumed to eliminate a maximum of 100% of capacity. Racks are assumed to eliminate a maximum of 50% of capacity.*

**5. Bicycle Purchase Projects:** Provide information on bicycle usage.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Miles Traveled | Type of Bike | # of Hours of Usage | # Bikes Purchased | Cost per Bike |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Other Requirements:** Sponsor shall attach documentation for all assumptions and calculations used for all reported data, including applicable ridership, counts, and surveys or as required in the TFCA funding agreement, including documentation that the BAAQMD and Alameda CTC were credited as a funding source. List all report attachments below (add lines as needed):

1)

2)

3)

4)

1. **Certifications:**

**A.** **Project Sponsor:**

I, (print name), certify that the information provided is complete and correct.

, .

Project Sponsor Signature Title

**B.** **Program Manager (Alameda CTC):**

I, (print name), to the best of my knowledge, certify that the information provided is complete and correct.

.

County Program Manager Liaison Signature

\_\_\_\_ Yes, the Final Cost-effective Worksheet is attached.